

In attendance:

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, J. Kara, and J. Wamser.

Also in Attendance:

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Utility Manager J. Mueller, Community Development Director K. Woldanski, and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance – Mayor Bierce opened the meeting at 7:00 p.m.
2. Public Comment – None.
3. Consent Agenda
 - 3.1 Approval of Common Council Meeting Minutes Dated February 5, 2018
 - 3.2 Approval of Accounts Payable Summaries
 - 3.3 Concur with the Human Resources Committee Recommendation (2/14/2018) Approve Changing the Utility Billing Specialist Position from Eighty-Percent to Full-Time

Mayor Bierce removed the meeting minutes from the consent agenda and stated they would be moved to the next meeting because they were not completed at this time. Ms. Brown asked that Item 3.3 be removed for discussion.

A motion was made and seconded, (B. Dziwulski, J. Wamser) to approve the accounts payable summaries. Motion Passed: 6-For, 0-Against.

- 3.3 Concur with the Human Resources Committee Recommendation (2/14/2018) Approve Changing the Utility Billing Specialist Position from Eighty-Percent to Full-Time

Ms. Brown stated there should be discussion on this topic since there is a fiscal impact. Mr. Klein stated the work load warrants the full-time status. Mr. Weigel stated this position is shared among different departments. He added this employee will not be receiving a raise. There was additional discussion.

A motion was made and seconded, (B. Bergman, B. Dziwulski) to approve increasing the 80% utility position to full-time with 100% benefits and reclassifying the job description. Motion Passed: 6-For, 0-Against.

4. Discussion and Possible Action Regarding the 2nd Annual Car Show at Point Burger Bar Located at W229 N1400 Westwood Drive from May 23rd, 2018 to September 5th, 2018 and Possibly Reducing the Special Event Fee.

Ms. Tarczewski stated Point Burger Bar would like to host the classic car show on Wednesday evenings again. She said to her knowledge there were no issues that came up last year that would be a concern for this year. Jack Holt from Point Burger Bar was present for this item. He stated everything is going to remain the same as last year and the actual days could be less due to the weather. Mr. Bergman noticed the application is requesting that they go until 10:00 p.m. and last year it only went to 9:00 p.m. Mr. Bergman stated their “security” needs to better police carry-ins.

A motion was made and seconded, (C. Brown, J. Wamser) to approve Point Burger Bar's special event permit to host the classic car show on Wednesday evenings from May 23rd to September 5th from 4:00 p.m. to 9:00 p.m. contingent upon the final approval of Lieutenant Ripplinger and reducing the permit fee to \$1,500.00. Motion Passed: 6-For, 0-Against.

5. Discussion and Possible Action to Establish the 2018 Residential Paving Cap

Jeff Weigel was present for this item. He stated the rate change is based on the published construction cost index.

A motion was made and seconded, (J. Kara, B. Dziwulski) to approve the recommended residential paving cap for 2018 and set the amount at \$2,562.00 per house/lot. Motion Passed: 6-For, 0-Against.

6. Discussion and Possible Action Regarding Preliminary **Resolution 18-02-05** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Roundy's Industrial Park Phase II and Pewaukee Business Center Area Rehabilitation and Related Facilities Under Section 66.0703, Wisconsin Statutes

Mr. Weigel stated this was standard protocol to present a preliminary resolution, prior to a project going out for public bidding. He said this project is budgeted for this year.

A motion was made and seconded, (B. Dziwulski, R. Grosch) to approve Resolution 18-02-05 declaring intent to exercise special assessment powers for the Roundy's Industrial Park Phase II and Pewaukee Business Center Area Rehabilitation project.

Motion Passed: 6-For, 0-Against.

7. Discussion and Possible Action Regarding Preliminary **Resolution 18-02-06** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Steeplechase Phase I Subdivision Pavement Reconditioning and Related Facilities Under Section 66.0703, Wisconsin Statutes

Mr. Weigel stated this was the same situation as the last agenda item.

A motion was made and seconded, (C. Brown, B. Bergman) to approve Resolution 18-02-06 declaring intent to exercise special assessment powers for the construction of the Steeplechase Phase I subdivision pavement reconditioning project. Motion Passed: 6-For, 0-Against.

8. Discussion and Possible Action Regarding **Ordinance 18-02** Related to the Zoning Board of Appeals *First Reading*

Ms. Woldanski stated there have been changes in legislation due to Act 67 and this ordinance change will bring the City's code into compliance. It will require the petitioner to specify whether or not they are requesting an area variance or a use variance.

9. Pewaukee Sports Complex

9.1 Update and review of development thus far and plans for 2018.

9.2 Discussion and action regarding the approval to hire Wellspring Construction Group to assist with bidding and construction oversight of the two concession stands.

9.3 Discussion and action regarding the recommendation of the Joint Parks and Recreation

Ms. Woldanski was present for this item. She discussed the upcoming concession stand projects and the need to raise funds. She said she received a proposal from AFFIRM, a local business, to create marketing pieces for a capital fundraising campaign. She said she would be able to update the information as needed for future projects. She said this would be paid from the Sports Complex Fund. Ms. Woldanski also stated the Joint Park & Recreation Board was in favor of hiring a firm to manage the construction project and spoke briefly about Wellspring Construction Group.

A motion was made and seconded, (J. Kara, B. Dziwulski) to approve the contracts of AFFIRM in the amount of \$6,500.00 and Wellspring Construction Group in the amount of 4% of the concession stand construction costs. Motion Passed: 6-For, 0-Against.

10. Discussion and Possible Action to Appoint Gary Majeskie to the Joint Park & Recreation Board
Mayor Bierce recommended Gary Majeskie for the position.

A motion was made and seconded, (B. Dziwulski, J. Wamser) to concur with the Mayor's recommendations and appoint Gary Majeskie to the Joint Park and Recreation Board.

Motion Passed: 6-For, 0-Against.

11. Discussion and Possible Action Regarding **Resolution 18-02-01** Related to the Personal Property Palpable Error for QRS Group Previously Located at W238 N4719 Woods Edge Drive (Q004) and Rescind \$183.55 in Taxes

Ms. Tarczewski stated QRS Group moved to the City of Waukesha and should not have been assessed and issued a tax bill.

A motion was made and seconded, (B. Dziwulski, B. Bergman) to approve Resolution 18-02-01 and rescind the personal property taxes for QRS Group in the amount of \$183.55.

Motion Passed: 6-For, 0-Against.

12. Discussion and Possible Action Regarding **Resolution 18-02-02** Related to the Personal Property Palpable Error of Blackhawk Industries Previously Located at N16W23390 Stoneridge Drive Suite B (P305) and Rescind \$639.86 in Taxes

Ms. Tarczewski stated Blackhawk Industries moved to another location in the City of Pewaukee and was being assessed twice. She stated the account for P305 had the wrong assessment value due to being "doomed" and stated this account should be removed from the assessment roll.

A motion was made and seconded, (J. Kara, J. Wamser) to approve Resolution 18-02-02 and rescind the personal property taxes for Blackhawk Industries (PWC P305) in the amount of \$639.86. Motion Passed: 5-For, 0-Against, 1-Abstain (B. Bergman).

13. Discussion and Possible Action Regarding **Resolution 18-02-04** Related to the Personal Property Palpable Error for Flagship Sails RX, LLC (PWC F450) Previously Located at N19W24400 Riverwood Drive and Rescind \$32.21 in Taxes

Ms. Tarczewski stated Flagship Sails RX moved their business out of the City and should not have been assessed and issued a tax bill.

A motion was made and seconded, (B. Dziwulski, R. Grosch) to approve Resolution 18-02-04 and rescind the personal property taxes for Flagship Sails RX, LLC in the amount of \$32.21.

Motion Passed: 6-For, 0-Against.

14. Public Comment – None.

15. Adjournment

A motion was made and seconded, (C. Brown, B. Dziwulski) to adjourn the meeting at 8:10 p.m.

Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer