

In Attendance

Mayor Bierce, Alderman Wamser, Committee Members: M. Kreiter, D. Swan, J. Tormey

Also in Attendance

Director of Public Works, M. Wagner, Chief Engineer-Utilities R. Wirtz, Chief Engineer-Streets & Developments M. Gabbey, Utility Manager J. Mueller, DPW Administrative Assistant S. Smaxwill

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 4:00 p.m. and requested everyone stand for the Pledge of Allegiance.

2. Public Comments - None

3. Discussion and Action Regarding the Minutes of March 9, 2023

**A motion was made and seconded (D. Swan, J. Tormey) to approve the March 9, 2023 minutes.**

Motion Passed: 5-For, 0-Against

4. Communications

4.1. Department of Public Works Building is nearing completion. Tentative Open House scheduled for May 11, 2023, from 11:30 am to 1:30 pm.

Ms. Wagner reported that the new DPW garage received occupancy and staff is moving in equipment. The garage should be in full operation within the next two weeks.

A tentative Open House is scheduled for May 11, 2023, from 11:30 a.m. to 1:30 p.m. to tour the facility. City staff, DPW, Plan Committee and Common Council members will be invited to attend. An email invitation will be sent out in the next few days with additional information.

The new garage is located on the corner of Duplainville Road and Green Road behind the old fire station.

5. Water and Sewer Division

5.1. Discussion and possible action regarding recommendation to award the proposal to 120 Water to create a Lead & Copper Rule Revisions (LCRR) Service Line Inventory as required by EPA regulations.

Ms. Mueller reported that despite our efforts during the past few months, Utility staff has not had much success in creating the required lead and copper service line pipe inventory as directed by the Environmental Protection Agency (EPA).

Ms. Mueller stated she attended a meeting with 120 Water, a company that works with municipalities to help create the required database. Considering all the work that needs to happen in the next several months, she found the information helpful and the proposal costs reasonable. She said that staff is looking for approval from the committee to take it to Council. This was not budgeted, but she feels there is room in the budget to cover the costs.

Mayor Bierce asked if staff was met with resistance from homeowners. Ms. Mueller stated no, the main issue was that we ran out of meters and had supply chain issues with obtaining meters in a timely manner. The other struggle we are having is how to create the database in a manner that complies with EPA requirements. 120 Water will create the database and compile the information for us. They are currently working with municipalities all around the country to get this information together and to the EPA by the deadline of October 2024. The Utility does not have the staff or time to devote to this project full-time, and we cannot hire someone to do the amount of work this will require for what 120 Water is proposing.

Ms. Mueller feels that we can compile enough information for the EPA to complete Phase I of the project by providing the necessary customer database and identifying the properties that we know do not have lead service lines. The properties that we cannot verify visually or have incomplete data for will still be included in the initial database, but will be involved in the second phase, where we will complete the database and go verify the unknowns. The EPA considers all unknown properties as lead service lines until they are verified that they are not.

120 Water can work with us all the way through the whole process, though she hopes we can get a lot of the work done in the next few years.

Mr. Tormey was impressed with the proposal and questioned if there was room in budget. Ms. Mueller stated \$13,000 should not be too large of an amount to overcome.

Mr. Kreiter asked if we are unable to get it done in a year would money be put in the budget for next year? Ms. Mueller said yes, she feels that it will be unlikely that we get enough of the database completed this year to submit to the EPA. 120 Water has the experience and ability to get this information put together in time for us to fully comply with EPA requirements. Ms. Mueller stated that once we obtain the majority of the data through as-built information, assessor's information, and permitting information, we will know more. And, because we are a newer utility constructed in the late 1970's, the bulk of our customer properties will be excluded from the 1940-60's lead service lines. The older homes are where we will need to build the rest of the database from information we can't get internally. 120 Water has postcard mailers and can reach out to homeowners to complete some of the data for us so we won't have to get into all of the homes.

Mayor Bierce asked why a homeowner wouldn't want to participate in the program? Ms. Mueller replied it's usually because people don't have time. We can adjust our work hours for the workday, but not on weekends or late evenings at this point. There is also a general government mistrust, our already heavy workloads, and supply chain issues that have contributed to the lost time in getting this done.

Mr. Swan asked how far do we go back with our customers having lead pipes? Ms. Mueller doesn't know that information. She said that not everyone on a private well is connected to municipal water. We are not looking at private wells, just our municipal water system. Initially, we were attempting to complete multiple items at once during these home inspections - the meter change, the pipe inventory, the DNR's cross connection check, and private well piping. By obtaining all this information during one visit, it would help the customer and we would collect the information required for the next 10-20 years. But what the pipe material from a lateral would be except for by the construction timeframe, she doesn't know.

**A motion was made and seconded (J. Tormey, M. Kreiter) to award the proposal to 120 Water to create a Lead & Copper Rule Revisions (LCRR) Service Line Inventory as required by EPA regulations.** Motion Passed: 5-For, 0-Against.

#### 5.2. Discussion on Well #1 motor failure update.

Ms. Mueller reported that the Well #1 motor failure was on the part of the motor manufacturer. She stated this was warranty work and we have not received a bill for any of the repairs.

Mr. Swan asked what caused it? Ms. Mueller replied that the manufacturer said that they need to improve their stator design.

Mr. Tormey asked if this motor failed repeatedly? Ms. Mueller said yes, they did cover another one under warranty. He asked if they would all be manufacturer's defects? Ms. Wagner replied all but the first one, and they have not admitted to the second one and have not covered it under warranty yet.

Alderman Wamser asked if we will be reimbursed for labor? Ms. Mueller said that we hired a contractor and have not paid anything on this warranty at all. She plans to go back to the manufacturer and have a discussion with them regarding the previous motors.

### 6. Engineering Division

#### 6.1. Discussion and possible action regarding the intersection of Lindsay Road and Pewaukee Road (STH 164) and possible signals.

Ms. Wagner reported on Mr. Swan's request for further discussion with the Wisconsin Dept of Transportation (WDOT) about putting traffic signals at the intersection of Lindsay Road and Pewaukee Road (STH 164). She mentioned a previous discussion she had with the WDOT in a planning meeting where they indicated that the city did not meet the warrants to have those improvements done as part of this resurfacing project.

Mr. Swan asked for additional information on how they made that determination. Ms. Wagner said she reached out to WDOT engineers and was told that it was based on their warrant analysis from 2021 traffic counts. The city did meet one warrant, but it was not sufficient for the WDOT to include it in this project. Mr. Swan asked what that warrant was? Ms. Wagner included the analysis in the packet and referenced "Condition B. Interruption of Continuous Traffic". The city was told that we could request signals at that intersection, but we would have to pay 100% of the cost of the signal improvements for the intersection. And, any agreements to that end would have to be in place by early this summer to be included as part of this project. Ms. Wagner said that given this is not in our jurisdiction, she needs some direction from the committee if they want to pursue this further.

Ms. Wagner provided the crash rates Mr. Swan requested, which were a total of 16 reported crashes in the last five years.

Mr. Tormey suggested we alert the Village that there is a problem. He is in favor of Alternative 4, to notify the Village of the status of the problem and then it's between the Village and the state. He feels if we pay for this, we are setting a dangerous precedent.

Ms. Wagner said the Village is aware that there is a problem at that intersection but has not advocated for anything. She said that we can ask them, but feels their response will be that if you want it, you pursue it.

Mr. Tormey said that even though the traffic would warrant signals, the state can't do it because it is a resurfacing project. Ms. Wagner agreed.

Ms. Wagner reported that she didn't realize the intersection wasn't part of the city because she was thinking that it was split between the city and the village.

Mr. Swan stated he would like this pursued further. He asked for the Mayor and Village President to make the request to the state to see if they would change their position. He asked for an official recommendation from this committee. He feels the state should pay for it. The committee discussed the different alternatives and agreed to Mr. Swan's request.

**A motion was made and seconded (J. Tormey, D. Swan) directing the Mayor to approach the Village President, and speak with the State to pay for the signals with the help of the Village and the City.** Motion Passed: 5-For, 0-Against

## 7. Highway Division

### 7.1. Discussion and possible action regarding City Entrance signs.

Ms. Wagner provided the committee with a few options to choose from on the style of the 30 entrance signs that will be posted throughout the city. There were two font options to choose from, one with all block lettering and one with script and block lettering. There were also two with different size options to choose from, either 18x30" or 24x30".

After discussing the various options, the committee approved the 18x30" sign, with the combination of the script and block letter style, with the top line above "Welcome" removed.

8. Public Comments - None

9. Adjournment

The committee agreed to combine the May 25th and June 22nd committee meetings into one meeting scheduled for June 8, 2023, at 4:00 p.m.

**A motion was made and seconded (M. Kreiter, J. Tormey) to adjourn the meeting at 4:40 p.m.** Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Magdelene Wagner  
Director of Public Works