In attendance: Mayor S. Klein, Aldermen B. Bergman, S. Bierce, C. Brown, J. Kara, J. Wamser and R. Grosch. Also present were Clerk/Treasurer K. Tarczewski, DPW Director J. Weigel, IT Director B. Kewan, HR Director L. Bergersen, Lieutenants B. Ripplinger and P. Beal and Attorney S. Riffle.

1.0 Call to Order and Pledge of Allegiance - Mayor Klein called the meeting to order at 7:01 p.m.

2.0 Public Comment – None.

3.0 Consent Agenda – Action

3.1 Approval of Meeting Minutes

3.1.1 Common Council Meeting Dated August 1, 2016

3.1.2 Common Council Special Meeting Dated August 5, 2016

3.2 Approval of Accounts Payable Summaries

3.3 Approval of Bartender Licenses

3.4 Approve ***Resolution 16-08-08*** to Commit to Required Funding for the Pewaukee Public Library and Requesting Exemption from the 2016 Waukesha County Library Tax Levy for 2017 Purposes

3.5 Approve the Release of the Broken Hill Addition No. 2 Cash Escrow

3.6 Approve the Hawk's Meadow No. 2 $16,000 Letter of Credit Expiration

3.7 Approve the Second Reduction of the Woodleaf Reserve Addition No. 1 Letter of Credit from $724,601.22 to $137,000 ($587,601.22 Reduction)

3.8 Approve the Release of the Edgewood Farms $18,904 Letter of Credit

Mr. Bergman asked that Items 3.1.1 and 3.6 be removed for discussion and Ms. Brown asked that Item 3.1.2 also be removed.

A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda. Motion Passed: 6-For, 0-Against.

3.1.1 Common Council Meeting Minutes Dated August 1st, 2016

Mr. Bergman stated he did not attend that meeting and would be abstaining.

A motion was made and seconded, (C. Brown, J. Kara) to approve the meeting minutes dated August 1st, 2016. Motion Passed: 5-For, 0-Against, 1-Abstain (B. Bergman)

3.1.2 Special Common Council Meeting Minutes Dated August 5, 2016

Ms. Brown stated she did not attend that meeting and would be abstaining.

A motion was made and seconded, (B. Bergman, J. Kara) to approve the meeting minutes of August 5th, 2016. Motion Passed: 5-For, 0-Against, 1-Abstain (C. Brown).

3.6 Approve the Hawk's Meadow No. 2 $16,000 Letter of Credit Expiration

A motion was made and seconded, (C. Brown, J. Wamser) to approve the expiration of the Hawk's Meadow No. 2 Letter of Credit. Motion

Passed: 5-For, 0-Against, 1-Abstain (B. Bergman).

4.0 Discussion and Possible Action Regarding Initial ***Resolution 16-08-09*** Authorizing $1,215,000 General Obligation Bonds for Street Improvement Projects

Todd Taves from Ehlers was present for this item. He explained the procedure and time line.

A motion was made and seconded, (S. Bierce, R. Grosch) to approve initial *Resolution 16-08-09* authorizing $1,215,000 General Obligation Bonds for street improvement projects. Motion Passed: 6-For, 0-Against.

5.0 Discussion and Possible Action Regarding Initial ***Resolution 16-08-10*** Authorizing $2,560,000 General Obligation Bonds for Water System Improvements

A motion was made and seconded, (C. Brown, J. Wamser) to approve initial *Resolution 16-08-10* authorizing $2,560,000 General Obligation Bonds for water system improvements. Motion Passed: 6-For, 0-Against.

6.0 Discussion and Possible Action Regarding Initial ***Resolution 16-08-11*** Authorizing $1,840,000 General Obligation Bonds for Park and Public Grounds Projects

A motion was made and seconded, (J. Kara, J. Wamser) to approve initial *Resolution 16-08-11* authorizing $1,840,000 General Obligation Bonds for park and public grounds projects. Motion Passed: 6-For, 0-Against.

7.0 Discussion and Possible Action Regarding ***Resolution 16-08-12*** Directing Publication of Notice to Electors

A motion was made and seconded, (S. Bierce, J. Kara) to approve *Resolution 16-08-12* directing publication of notice to electors. Motion Passed: 6-For, 0-Against.

8.0 Discussion and Possible Action Regarding ***Resolution 16-08-13*** Providing for the Sale of $5,615,000 General Obligation Corporate Purpose Bonds, Series 2016A.

A motion was made and seconded, (B. Bergman, C. Brown) to approve *Resolution 16-08-13* providing for the sale of $5,615,000 General Obligation Corporate Purpose Bonds, Series 2016A. Motion Passed: 6-For, 0-Against.

9.0 2nd Quarter Review of Police Services

Lieutenants Ripplinger and Beal were present for this item. They reviewed the department's latest statistics. Lieutenant Ripplinger stated the Badges and Buddies fishing activities ended and they held their annual picnic and approximately 350 attended. The registration for archery and bowling filled in the first 45 minutes. He said the request for business presentations is up which include risk assessments and safety talks. Lieutenant Ripplinger stated when he will be attending command college one week every month. During that time Lieutenant Beal will be working the day shift.

12.0 Discussion and Possible Action Regarding Pedestrian Walkways and Bike Trails

Ms. Julie Leonhardt was present for this item. She presented a PowerPoint presentation to the Common Council requesting the creation of safe routes to allow for the children to travel to their schools, allow them safe access to recreation and leisure areas and safe performance bike routes. She asked the Council to consider another study and coordinate efforts with other local municipalities to ensure longer and continuous routes and slow down traffic.

As a means to provide safer travel options for young children, Ms. Brown suggested that parents could network amongst themselves to come up with suitable paths that kids could use to get around the subdivisions without using main roads.

Mr. Bierce volunteered to head a committee of civilians to look at plan and possibly suggest changes. He will bring something back to the Council at the next meeting for their consideration.

Attorney Riffle suggested that Ms. Leonhardt contact Dale Shaver Director of Waukesha County Park and Planning as he will be an excellent resource for this project.

10.0 Discussion and Possible Action Regarding the Recommended Document Management System Purchase of Laserfiche from CTaccess in the Amount of $13,980

Mr. Kewan was present for this item. He explained the project and stated $20,000 was originally budgeted for this project.

A motion was made and seconded, (S. Bierce, R. Grosch) to approve the Laserfiche document management system purchase from CTaccess in the amount of $13,980. Motion Passed: 6-For, 0-Against.

11.0 Discussion and Possible Action Regarding Market Study of Salary Plan

Ms. Bergersen and Charles Carlson from Carlson Dettmann Consulting were present for this item. Ms. Bergersen stated the City's pay grade scale was originally adopted in January of 2012 and it was adjusted twice; 2% in 2014 and 2.75% in 2016. Last year it was discussed that the Council would be in favor of regular adjustments if they could be tied to something tangible. She added that the recent RW Management Group study recommended a market study be completed.

Mr. Carlson stated he operates a HR consultant firm which in part deals in compensation plans. He recommended refreshing the City's pay schedule every 3-years especially if it is our intention to be an employer of choice. He stated the City's wages need to be competitive, while being fair to our current employees. He recommended comparing the City's wages with private sector businesses as well. He stated it was not his intent to give raises to everyone, but rather to ensure good business practices by regularly auditing the pay plan and adjusting as necessary to keep it current.

A motion was made and seconded, (J. Kara, R. Grosch) to approve the market study salary plan using funds from the Human Resource training budget, not to exceed $10,000. Motion Passed: 4-For, 2-Against (S. Bierce, C. Brown).

14.0 Discussion and Possible Action on the Recommendation of the Public Works Committee (July 28, 2016) to Approve the Construction of Three Speed Humps in the Section of Milkweed Lane Between E. Fieldhack Drive and a Point About 500 feet West of E. Fieldhack Drive and for the City to Consider Special Assessments to Fund the Work

Mr. Weigel stated permanent speed humps were being proposed to discourage speeding and traffic through the neighborhood. Ms. Brown suggested to put the project in the 2017 budget and install as soon as feasible in the new year. Mr. Weigel stated the Public Works Committee suggested special assessing for them. Mr. Bierce voiced his concerns about the City's liability if the humps were damaged during snow plowing.

A motion was made and seconded, (R. Grosch, C. Brown) to concur with the recommendation of the Public Works Committee (July 28, 2016) and move forward and put the project in the 2017 budget and consider special assessments to fund the work. Motion Passed: 4-For, 2-Against (B. Bergman, S. Bierce).

13.0 Discussion Regarding ***Ordinance 16-22*** Pertaining to the Room Tax

Attorney Riffle will present a draft ordinance at the next meeting which will propose the creation of a tourism commission.

15.0 Discussion and Possible Action to Move the Monday, November 7, 2016 Regular Common Council Meeting to Accommodate the Presidential Election.

Common Council agreed to move the meeting to Monday, October 31^{st}, 2016.

16.0 Discussion and Possible Action to Set Up the Schedule for the 2017 Budget Process

Ms. Tarczewski presented a tentative schedule for the 2017 budget process. It will be slightly tweaked due to the meeting schedule change due to the Presidential Election and provided to the Common Council and staff.

17.0 Public Comment – None.

18.0 Adjournment

A motion was made and seconded, (R. Grosch, S. Bierce) to adjourn the meeting at 10:08 p.m. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer