



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, May 8, 2024

6:30 PM

Pewaukee City Hall ~ Common Council Chambers

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1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of the March 13, 2024 meeting minutes.
 4. Discussion and possible action regarding proposal from Brewfinity Brewing to host beer gardens at Pewaukee parks in 2024.
 5. Discussion and direction regarding Pewaukee Youth Baseball's interest in creating a new partnership agreement.
 6. Update regarding synthetic field turf project at Pewaukee Sports Complex.
 7. Update regarding Pewaukee Sussex United soccer club.
 8. Update regarding Big Splash Gala all-inclusive playground and splash pad fundraiser.
 9. Updates regarding Kiwanis Village Park improvements.
 10. Update regarding Laimon Park balcony project.
 11. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

May 3, 2024.

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of the March 13, 2024 meeting minutes.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, March 13, 2024

6:30 PM

Pewaukee City Hall ~ Common Council Chambers
VIDEO

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, D. Linsmeier, G. Majeskie, K. Kreuser, E. Krasovich.

Also Present:

Director of Parks and Recreation N. Phalin.

1. Call to Order and Pledge of Allegiance

2. Public Comment

3. Approval of meeting minutes from February 14, 2024.

A motion was made and seconded, (Brian Dziwulski, Gary Majeskie) to approve meeting minutes from February 14, 2024. Motion Passed: 5-For, 0-Against.

4. Update and introduction of new Recreation Coordinator, Amy White.

5. Discussion and possible action regarding Positively Pewaukee's proposed 'Taste on the Lake' special event utilizing Lakefront Park on July 27, 2024.

A motion was made and seconded, (Bob Rohde, Kristen Kreuser) to approve the permit for Positively Pewaukee's proposed Taste on the Lake special event. Motion Passed: 6-For, 0-Against.

6. Update and recap of Hearts Alive Pewaukee February events.

7. Discussion and possible action regarding proposed jet ski rental and concession sales business by Aqua Sports Rentals utilizing Lakefront Park building.

A motion was made and seconded, (Brian Dziwulski, Kristen Kreuser) to approve the proposed plan with action on presented feedback, with the plan to move forward to the Village Board for their review. Motion Passed: 6-For, 0-Against.

8. Adjournment

A motion was made and seconded, (Eric Krasovich, Brian Dziwulski) to adjourn. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Nick Phalin, CPRP
Parks & Recreation Director

March 8, 2024

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding proposal from Brewfinity Brewing to host beer gardens at Pewaukee parks in 2024.

BACKGROUND:

Chad Ostram, owner of Brewfinity Brewing, reached out to me to discuss potential beer garden options and services and created the attached proposal.

Brewfinity currently hosts the 'Pints in the Parks' series in Sussex.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Beer Garden Proposal



2024 Pewaukee Beer Garden Proposal

Objective

Brewfinitly Brewing Co, located in Oconomowoc, would like the opportunity to work with the Parks and Recreation Department of Pewaukee to create a social atmosphere that can be enjoyed by the entire family and community.

Contact Info

Primary contact information is:

Chad Ostram / Owner

M: 262-271-2701

E: chad@brewfinitlybrewing.com

About Brewfinitly Brewing

Brewfinitly Brewing Company, located in Oconomowoc, has been in operation since 2016. Brewfinitly Brewing was listed as one of the 50 fastest growing breweries in 2018 by the Brewers Association in which we more than doubled our year over year output. In 2019 the Oconomowoc Chamber of Commerce awarded us the Small Business of the Year award for our work and support in the surrounding Oconomowoc community. We strive to support our community through charitable donations and events whenever possible.

Brewfinitly Brewing is experienced in operating high volume beer gardens. We have been partnered with Sussex Parks and Recreation since 2018 to be the beer vendor for their Pints in the Park traveling beer garden.

We have the experience and infrastructure to ensure fast service for any event and the experience and know-how to make the event a success and enjoyable for all guests.

When we work with a community or an organization to provide a beer garden event, we recognize that the partnership is important for the success of the event. In return for an organization's support, we target a charitable donation back to that organization that is around 15% of the net proceeds from the event to help support other needs for that organization.



2024 Pewaukee Beer Garden Proposal

Proposed Dates

Brewfinitly Brewing Company would propose the following dates for beer gardens:

- Friday, July 12th, 6pm - 9pm, Kiwanis Village Park
- Friday, July 26th, 5pm - 9pm, Springdale Park
- Friday, August 2nd, 6pm - 9pm, Kiwanis Village Park
- Tuesday, August 13th, 5:30pm - 9pm, Movie Night (Kiwanis Park)
- Friday, August 23rd, 5pm - 9pm, Springdale Park
- Friday, Sept 13, 5pm - 9pm, Movie Night (Kiwanis Park)

Plan of Operation

- Brewfinitly Brewing shall provide 6 beer styles for the event. We provide a variety of styles that ensure someone can find something they enjoy. We also provide seltzers for those that would prefer that type of beverage.
- Brewfinitly shall provide the plastic cups for the event.
- Brewfinitly Brewing shall procure food trucks for the given dates.
- Brewfinitly Brewing shall strive to procure live music for the given dates (other than the 2 movie nights). In the event live music cannot be procured, Brewfinitly shall provide ambient music via a speaker system which Brewfinitly Brewing shall provide.
- Brewfinitly Brewing shall provide soda and water options if the procured food trucks do not provide these options.
- Brewfinitly Brewing shall provide a selection of yard games for children and family to enjoy.
- Brewfinitly is capable of providing fire pits for the patrons to enjoy and S'mores packages for the kids to roast marshmallows over.
- Brewfinitly is also capable of handling trash disposal at the end of the event if no options are available from the Parks and Recreation department.
- Brewfinitly Brewing may also provide select merchandise from the brewery for sale at the beer garden.
- Brewfinitly Brewing shall meet all other requirements required by the municipality for the opportunity to operate the beer garden.



2024 Pewaukee Beer Garden Proposal

Needed Support from Parks and Recreation

- Promoting the event within your community via social media and other media streams to make the event a success and well received by the community.
- Provide amenities that are available for the patrons. This would include portable toilets if none are available at the given location
- Provide guidance on any of the options Brewfinitly Brewing provides if you are unsure about the options

Proposed Fee Structure

Brewfinitly Brewing shall be willing to pay the rental fees for the park for the given day as determined by the Parks and Recreation department.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and direction regarding Pewaukee Youth Baseball's interest in creating a new partnership agreement.

BACKGROUND:

Pewaukee Youth Baseball continues planning for the future of their program in Pewaukee. They have discussed many items that plan for the future of their organization and have proposed a new agreement that frames out many details including facility improvements and facility usage rates.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Recommendation to form a subcommittee to review proposal with PYB to bring back to the Joint Parks and Recreation Board for final consideration.

ATTACHMENTS:

Description

PYB Proposal

PYB Agreement and Future Commitments

Pewaukee Youth Baseball (PYB) is considering ongoing baseball commitments in Pewaukee and wishes to propose to the Joint Park & Rec Board Subcommittee which represents the interests of the Pewaukee Park & Rec Department, the City of Pewaukee, and the Village of Pewaukee.

PYB wishes to amend the Donation Agreement Dated February 6, 2017 (amended 10/8/18) by adding an additional \$200,000 in-kind donation over 10 years to benefit the parks to which PYB utilizes to host baseball related activities throughout the Pewaukee Park System and accelerate the payment of the original contribution which will be retired in 2025. The \$200,000 in-kind donation will be in the form of mutually agreed baseball facility improvements to the parks the City and Village of Pewaukee. Possible improvements may include but not be limited to:

- Scoreboards and Backstop Fencing at KVP2
- Re-location of outfield fence or purchase of movable outfield fencing on field 4 at PSC
- Scoreboard on field 4 at PSC
- Permanent dugout shade structures at PSC
- Lighting for baseball fields at PSC
- Additional bleacher seating at PSC
- Batting Cage Replacement at Balmer
- Backstop and fencing replacements at other Pewaukee Parks
- Elevated Bullpen Mounds for PSC 3 & 4

In exchange for this additional commitment, PYB requests the following considerations:

- The 20-year grant for PYB first use at PSC be extended for 10 additional years
- The City and Department will not increase PYB's fees for a period of 10 additional years
- Amendment of the date of original agreement from 2/6/2017 be changed to 2/6/2019 as that was year of baseball use/playability at PSC.
 - As such "First use at PSC" shall be extended to 2/6/49 and no fee increases until 2/6/39
- Tournament per game fee for use shall not exceed \$25/game starting 2/6/2025.

Also, the 3 remaining donations scheduled each for \$21,659 in 2024, 2025, and 2026 will be accelerated to payments of \$32,488.50 in 2024 and \$32,488.50 in 2025 to retire the commitment early.

For awareness PYB Funded Improvements to the City/Village Parks since 2017 include the following:

- 3 Scoreboards purchased for PSC
- 2 Scoreboards purchased for KVP
- 2 new Batting Cages erected at PSC
- New Batting Cage Nets at PSC, Balmer, KVP
- Light fixture replacement with New LED lights at KVP2
- Dugout Fencing Modification and Screen Shades at PSC
- New L Screens purchased for Batting Cages at PSC, KVP, Balmer
- Removal of Grass Infield and new infield playing surface at Balmer

- Batting Helmet Racks added to all the dugouts at PSC
- Batters Eye Screen at PSC
- Removable Outfield fence acquired for Balmer

We look forward to working with your department moving forward on this initiative.

All the Best,

Kyle Haug

President

Pewaukee Youth Baseball

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding synthetic field turf project at Pewaukee Sports Complex.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding Pewaukee Sussex United soccer club.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding Big Splash Gala all-inclusive playground and splash pad fundraiser.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Updates regarding Kiwanis Village Park improvements.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 10.**

DATE: May 8, 2024

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding Laimon Park balcony project.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: