



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, May 13, 2020

7:00 PM

Pewaukee City Hall ~ Common Council Chambers

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of the March 11, 2020 meeting minutes.
 4. Update regarding how COVID-19 has impacted the Parks & Recreation Department.
 5. Discussion and direction regarding summer day camp, JLPC and SPARK summer programs.
 6. Discussion and direction in regards to refunds for programs and park rentals.
 7. Discussion and possible action regarding the fishing pier on Pewaukee Lake.
 8. Discussion and possible action regarding the public beach for summer 2020.
 9. Discussion and possible action regarding 4th of July celebration in Pewaukee.
 10. Update regarding the fall 2020 activity guide.
 11. Update regarding 2020 Open Space Plan and Strategic Plan.
 12. Discussion regarding Village of Pewaukee 'Re-Grand Opening.'
 13. Discussion and possible action regarding the Laimon Park parking lot.
 14. Discussion and possible action regarding furnace replacement at Laimon Park.
 15. Discussion and possible action regarding Laimon Park financials.
 16. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

5/8/2020

NOTICE

This in-person meeting will have the option to attend virtually or by phone due to the Governor's Emergency Safer At Home order due to the

COVID-19 virus.

To attend this meeting virtually or by phone please stop by Pewaukee City Hall or contact Nick Phalin, Director of Parks and Recreation, 262-691-7275, phalin@pewaukee.wi.us **before 3 P.M. on the date of the meeting** for directions. Meeting materials are available at <https://pewaukee.novusagenda.com/AgendaPublic/>.

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Approval of the March 11, 2020 meeting minutes.

BACKGROUND:

The Joint Parks & Recreation Board did not meet in April, 2020 due to COVID-19.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, March 11, 2020

7:00 PM

Pewaukee City Hall ~ Common Council Chambers
VIDEO

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, D. Linsmeier, G. Majeskie, D. Kaatz, A. Brimmer, T. Greenwald.

Also Present:

Community Services Director N. Phalin.

1. Call to Order and Pledge of Allegiance
2. Public Comment
3. Approval of the February 12, 2020 meeting minutes.

A motion was made and seconded, (Todd Greenwald, Dave Linsmeier) to approve February 12, 2020 minutes. Motion Passed: 7-For, 0-Against.

4. Discussion and possible action regarding The Beergo's annual agreement for their 2020 events.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to approve the two Beergo agreements for 2020 pending final editing. Motion Passed: 7-For, 0-Against.

5. Discussion and possible action regarding Pewaukee Youth Baseball's request of purchase of two scoreboards at Pewaukee Sports Complex.

A motion was made and seconded, (Gary Majeskie, Brian Dziwulski) to approve Pewaukee Youth Baseball's purchase and installation of scoreboards on diamonds 1 and 2 at Pewaukee Sports Complex. Motion Passed: 7-For, 0-Against.

6. Discussion and action regarding approval of the 2020 summer Parks & Recreation programs.

A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve summer 2020 program offerings. Motion Passed: 7-For, 0-Against.

7. Update regarding Park & Open Space Plan.
8. Update regarding Strategic Plan.
9. Discussion and possible action regarding Laimon Park parking lot improvements.

A motion was made and seconded, (Bob Rohde, Dave Linsmeier) to accept the

proposal of the cost to relocate the transformer, make connection with the Laimon Family building, Loie Laimon's building and Park Avenue Pizza up to \$23,000. Motion Passed: 7-For, 0-Against.

10. Discussion and possible action in regards to Koepp Riverside Park improvements.

A motion was made and seconded, (Todd Greenwald, Gary Majeskie) to approve phase one of the Koepp Riverside Park proposal. Motion Passed: 7-For, 0-Against.

11. Discussion and possible action regarding scoreboard at Nettesheim Park.

A motion was made and seconded, (Brian Dziwulski, Todd Greenwald) to approve the Friends of the Parks of Pewaukee's ability to request donations towards scoreboards for Nettesheim Park. Motion Passed: 7-For, 0-Against.

12. Adjournment

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) Motion Motion Passed: 7-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

March 6, 2020

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: May 13, 2020

DEPARTMENT: Administration

PROVIDED BY: Nick Phalin

SUBJECT:

Update regarding how COVID-19 has impacted the Parks & Recreation Department.

BACKGROUND:

We have cancelled all programs and park rentals from March 14 - May 26. We are waiting for more direction about what starting to offer programs may look like, while considering safety for all participants and staff.

Our office has been closed to the public since mid-March. We did not have a Joint Board meeting in April. Our Parks staff was on a rotational schedule March 19-April 20. Parks staff have returned to work and are using social distancing guidelines, separate vehicles and avoiding shared duties as often as possible, while using PPE any time in close proximity.

We did have our summer 2020 registration start on April 27. We did not hold 'in-person' registration. We allowed online, mail and drop-box registration. We did roughly 60% of registration on the first day compared to 2019. Registration has not increased much since the first week of registration and many programs are below normal volume at this point.

FINANCIAL IMPACT:

Undetermined at this point.

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and direction regarding summer day camp, JLPC and SPARK summer programs.

BACKGROUND:

We currently have 235 participants registered for our Summer Day Camp, SPARK and Jr. Leader Prep Camp. We have been continuing to prepare as though we are offering all of these programs as many families count on us to provide this opportunity so they can continue working regularly. We have been providing updates via email as we have more information and have told families they will receive an email every Friday, starting May 15th.

The Wisconsin Park and Recreation Association (WPRA) has sent a letter to Governor Evers and his staff requesting that Wisconsin Recreation Departments providing camp programs be classified the same as licensed child care, allowing us to have different restrictions than currently listed through state guidelines, as well as in Phase 1 of the Badger Bounce Back Plan.

As we start to receive information that helps guide our ability to offer our Camp programs, we will do our best to continue developing the plan for what that looks like in terms of safety, accommodations, etc.

FINANCIAL IMPACT:

As we approach summer, many of our families are seeking updates on Camp. Some of our customers are also interested in receiving a refund and are no longer interested in attending for a variety of reasons - job loss, no need for coverage, concerns of having their child attend Camp (large groups, not confident in safety precautions, etc).

Our current refund policy states "Participants may pre-register by paying a \$200 non-refundable deposit, or pay in full. In case of cancellation, if more than four weeks prior to camp start, the refund will be the full amount paid, less the \$200 deposit. If within four weeks from camp start date, the refund will be 50% of the full amount paid, less the \$200 deposit. No refunds will be given after the start date of the program." The first day of summer camp is scheduled to be June 8th.

As families inquire, are we interested in deviating from our current refund policy?

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and direction in regards to refunds for programs and park rentals.

BACKGROUND:

We have currently stuck to our refund policy as best we can. When we have cancelled a program, the customer has received a refund or credit for the class, or pro-rated portion of the class.

For park rentals during 'Safer-at-home' orders, we have provided full refunds. Customers have inquired and began rescheduling their rentals, at no fee. If they have chosen to cancel a rental beyond the 'Safer-at-home' order, we have retained the \$20 administrative fee to this point.

Currently seeking guidance on sticking to our policies versus going beyond them to provide refunds based on customer request.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding the fishing pier on Pewaukee Lake.

BACKGROUND:

We typically install the fishing pier in late-April or early-May. This year, Nick met with Scott Gosse and Lt. Garry at Village Police Department to discuss the installation of the fishing pier. It was determined that we did not believe people would safely socially distance on the fishing pier. With that determination, we have delayed the installation. We have also ordered a five replacement floats to install as we put the fishing pier in the water.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding the public beach for summer 2020.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding 4th of July celebration in Pewaukee.

BACKGROUND:

4th of July events include:

- Bicycle decorating contest @ Kiwanis Village Park @ 9am
- Parade @ 3pm
- Fireworks

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 10.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding the fall 2020 activity guide.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 11.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Update regarding 2020 Open Space Plan and Strategic Plan.

BACKGROUND:

Current timeline for Open Space Plan -

- May/June is result tabulation
- July - Share results
- August/September - Budget/Approval of Park & Open Space plan by Joint Board

We may be able to share results at June meeting.

Bob Rohde will also provide an update on Strategic Plan.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 12.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion regarding Village of Pewaukee 'Re-Grand Opening.'

BACKGROUND:

Bob will share an update on the 'Village Re-Grand Opening'.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 13.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding the Laimon Park parking lot.

BACKGROUND:

WE Energies has scheduled the transformer relocation project to start on Tuesday, May 12, and should be completed on Monday, May 18. Those are the only two working days, but has underground and overhead components, as well as cooperation with our neighbors and expected power outage.

Parks staff repaired the seawall portion of the launch surface prior to opening fishing to get us through the window between now and the parking lot replacement project.

Contact has been made with the DNR for grant application in regards to the launch at Laimon Park. I will provide further update after meeting next week.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 14.**

DATE: May 13, 2020

DEPARTMENT: Administration

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding furnace replacement at Laimon Park.

BACKGROUND:

Due to the Joint Board missing the April meeting, we could not provide a recommendation in advance of the Village Board meeting to discuss the furnace. The Village Board approved furnace replacement up to \$20,000 based on four quotes we received. As of Wednesday, May 6, I sent a proposal to make sure the two most appropriate vendors sent us a quote for the exact same replacement.

I have attached the bid from Kettle Moraine Heating and Air Conditioning. Droegkamp has not yet returned their bid and has until Monday at 3:00 pm. I will bring to the meeting Wednesday.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

KMH Furnace

KMH A/C

KMH Alternate Adds 2 & 3

KMH Alt. #4 Duct Cleaning

Droegkamp Proposal



**KETTLE MORaine HEATING
& AIR CONDITIONING, LLC**
262-392-9400
www.kettlemoraineheating.com

Lead (Pb) Company Cert #DHS-1349690
Contractor #1015504

BILL TO

City of Pewaukee
w240n3065 Pewaukee Road
Pewaukee, WI 53072 USA

ESTIMATE
59956292

ESTIMATE DATE
May 08, 2020

JOB ADDRESS

Pewaukee Parks & Rec - LAIMON PARK
129 Park Avenue
Pewaukee, WI 53072 USA

Job: 41893

Technician: Jeremy Kangas

ESTIMATE DETAILS

Base Bid (Replace Furnace): Price based on all Bid inclusions

TASK	DESCRIPTION	QTY
Miscellaneous Non-Taxable	Miscellaneous Non-Taxable: Full investment price of project	1.00
EL296UH110XV60C (62W93)	EL296V 110K Gas Furnace 5-Ton: Elite Series • ~96% AFUE High-Efficiency • 2-Stage Gas Valve • True Variable Speed Blower "Constant Flow" • Duralok Plus Heat Exchanger • Stainless Steel Secondary Heat Exchanger	1.00
Miscellaneous Non-Taxable	Miscellaneous Non-Taxable: Upsize ductwork add Volume dampers Add pvc horizontal vent Insulated duct work Add 18" baseboard Move over A/C	1.00
LZP-4 Zone Panel	LZP-4 Zone Panel: LZP-4 Zone Panel	1.00
Zone Damper	Zone Damper Installation:	3.00

ZoneFirst Zone Damper
Bottom or Side Mount:
Size:

62W93	EL296UH110XV60C	1.00
Lennox EL296UH110XV60C		

SUB-TOTAL	\$13,196.00
TAX	\$0.00
TOTAL	\$13,196.00

Thank you for choosing Kettle Moraine Heating & Air Conditioning, LLC

CUSTOMER AUTHORIZATION

*I hereby authorize Kettle Moraine Heating & Air Conditioning, LLC to complete the above work in the amount of \$13,196.00 to be performed with the knowledge that this an estimate may be withdrawn from us if not accepted in 30 days.

*Kettle Moraine Heating and Air Conditioning, LLC is fully insured and licensed.

*Notice of lien Rights: As Required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with owner or those who give the owner notice within 60 days after the first perform, furnish, or procure labor, services, materials, plans, or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

*A 15% restocking fee will be applied to all special order parts in the event of a customer cancellation to this agreement.

Sign here

Date



**KETTLE MORaine HEATING
& AIR CONDITIONING, LLC**
262-392-9400
www.kettlemoraineheating.com

Lead (Pb) Company Cert #DHS-1349690
Contractor #1015504

BILL TO

City of Pewaukee
w240n3065 Pewaukee Road
Pewaukee, WI 53072 USA

ESTIMATE
59955624

ESTIMATE DATE
May 08, 2020

JOB ADDRESS

Pewaukee Parks & Rec - LAIMON PARK
129 Park Avenue
Pewaukee, WI 53072 USA

Job: 41893

Technician: Jeremy Kangas

ESTIMATE DETAILS

Alternate Add #1 XC20-048-230: Price based on all Bid inclusions

TASK	DESCRIPTION	QTY
Miscellaneous Non-Taxable	Miscellaneous Non-Taxable: Full investment price of project	1.00

SUB-TOTAL	\$6,907.00
TAX	\$0.00
TOTAL	\$6,907.00

Thank you for choosing Kettle Moraine Heating & Air Conditioning, LLC

CUSTOMER AUTHORIZATION

*I hereby authorize Kettle Moraine Heating & Air Conditioning, LLC to complete the above work in the amount of \$6,907.00 to be performed with the knowledge that this an estimate may be withdrawn from us if not accepted in 30 days.

*Kettle Moraine Heating and Air Conditioning, LLC is fully insured and licensed.

*Notice of lien Rights: As Required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with owner or those who give the owner notice within 60 days after the first perform, furnish, or procure labor, services, materials, plans, or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

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Sign here

Date



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& AIR CONDITIONING, LLC**
262-392-9400
www.kettlemoraineheating.com

Lead (Pb) Company Cert #DHS-1349690
Contractor #1015504

BILL TO

City of Pewaukee
w240n3065 Pewaukee Road
Pewaukee, WI 53072 USA

ESTIMATE
59956338

ESTIMATE DATE
May 08, 2020

JOB ADDRESS

Pewaukee Parks & Rec - LAIMON PARK
129 Park Avenue
Pewaukee, WI 53072 USA

Job: 41893

Technician: Jeremy Kangas

ESTIMATE DETAILS

Alternate Add #2 & 3: Price based on all Bid inclusions

10-Parts and labor Warranty Add \$400 Furnace

10-Years Parts and Labor Warranty Add \$300 A/C

TASK	DESCRIPTION	QTY
WARRANTY - TR	WARRANTY - T R: Comfort Shield A/C Warranty 10-Years Parts and Labor	1.00
WARRANTY - TR	WARRANTY - T R: Comfort Shield Furnace Warranty 10-Years Parts and Labor	1.00

SUB-TOTAL	\$700.00
TAX	\$0.00
TOTAL	\$700.00

Thank you for choosing Kettle Moraine Heating & Air Conditioning, LLC

CUSTOMER AUTHORIZATION

*I hereby authorize Kettle Moraine Heating & Air Conditioning, LLC to complete the above work in the amount of \$700.00 to be performed with the knowledge that this an estimate may be withdrawn from us if not accepted in 30 days.

*Kettle Moraine Heating and Air Conditioning, LLC is fully insured and licensed.

*Notice of lien Rights: As Required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if

not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with owner or those who give the owner notice within 60 days after the first perform, furnish, or procure labor, services, materials, plans, or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

*A 15% restocking fee will be applied to all special order parts in the event of a customer cancellation to this agreement.

Sign here

Date



**KETTLE MORaine HEATING
& AIR CONDITIONING, LLC**
262-392-9400
www.kettlemoraineheating.com

Lead (Pb) Company Cert #DHS-1349690
Contractor #1015504

BILL TO

City of Pewaukee
w240n3065 Pewaukee Road
Pewaukee, WI 53072 USA

ESTIMATE
59956338

ESTIMATE DATE
May 08, 2020

JOB ADDRESS

Pewaukee Parks & Rec - LAIMON PARK
129 Park Avenue
Pewaukee, WI 53072 USA

Job: 41893

Technician: Jeremy Kangas

ESTIMATE DETAILS

Alternate Add #4: Price based on all Bid inclusions
Duct cleaning

TASK	DESCRIPTION	QTY
AQC1-KMH	RESIDENTIAL DUCT CLEANING-KMH: • LESS THAN 1500 SQ. FEET • ONE THERMOSTAT • STANDARD SERVICE AREA	1.00

SUB-TOTAL	\$950.00
TAX	\$0.00
TOTAL	\$950.00

Thank you for choosing Kettle Moraine Heating & Air Conditioning, LLC

CUSTOMER AUTHORIZATION

*I hereby authorize Kettle Moraine Heating & Air Conditioning, LLC to complete the above work in the amount of \$950.00 to be performed with the knowledge that this an estimate may be withdrawn from us if not accepted in 30 days.

*Kettle Moraine Heating and Air Conditioning, LLC is fully insured and licensed.

*Notice of lien Rights: As Required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with owner or those who give the owner notice within 60 days after the first perform, furnish, or

procure labor, services, materials, plans, or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

*A 15% restocking fee will be applied to all special order parts in the event of a customer cancellation to this agreement.

Sign here

Date

Droegkamp Furnace

Proposal Number: 1752

520 Capital Drive • Pewaukee, WI 53072
Phone: 262-691-2444 - Fax 262-691-0701

Proposal

Name/Company: Pewaukee Park & Recreation-Nick (hereinafter referred to as Buyer/Owner) Date: 5/11/20Address: W240 N30065 Pewaukee Rd Pewaukee, WI 53072 Phone: 2-691-7275

Job at: _____

Name and No. of Furnace: _____

PO Number	Quantity	Description		
	1	Lennox EL296UH110XV60C 96% efficient, 110,000 BTU 2-stage gas furnace with variable blower installed complete. This includes removing the old furnace, turning the new furnace 180*, duct transitions, a zone system to separate the bait shop and the residence, (2) Honeywell T6 programmable thermostats, a Honeywell F100 MERV 11 air cleaner, gas piping, wiring and a condensate line. (Lifetime heat exchanger, 5 yr. parts and a 2 yr. labor warranty).		
	1	Lennox XC16S060 5-ton 15.8 SEER 2-stage cooling system installed complete. This includes removing the old unit, a C35-60 coil, lineset and expansion valve. (10 yr. compressor, 5 yr. parts & a 2 yr. labor warranty).		
		This includes insulating the ductwork in the furnace room and bait shop to prevent condensation. We will also reconnect the ductwork that came apart on the 3rd floor.		
		Total Base Price	\$12,917	
		10 yr. parts and labor warranty on the furnace and A/C system. Add:	\$900	
	1	Economizer system installed. This would require (2) 28"x28" side wall openings. (Framing for the openings is not included) Add:	\$4,200	
	1	Lennox XC20-060 5-ton 19 SEER modulating, cooling and dehumidification system installed rather than the 2-stage A/C system. This system will do the best job for comfort and dehumidification and is recommended because of the high humidity created by the bait water tanks. Add:	\$3,482	
		Completely vacuum the duct system. Add:	\$400	
		The furnace and A/C will be installed with clearances per code. Permits are not included.		
ALL ORDERS SUBJECT TO STRIKES, FIRE AND OTHER CAUSES BEYOND OUR CONTROL AND ACCEPTANCE BY HOME OFFICE.			Total Down Payment Balance	

As required by the Wisconsin Construction Lien Law, Droegkamp Furnace Co. hereby notifies buyer that Droegkamp Furnace Co., and/or other persons or companies furnishing labor or materials for the construction on buyer's land may have lien rights on buyer's land and buildings if not paid. Those entitled to lien rights, in addition to undersigned Droegkamp Furnace Co., are those who contract directly with buyer, or those who give the owner notice sixty (60) days after they first furnish labor or materials for the construction. Accordingly, buyer probably will receive notices from those who furnish labor or material for the construction, and should give a copy of each notice received to his mortgage lender, if any, to see that all potential lien claimants are duly paid. Droegkamp Furnace Co. agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are paid.

TERMS: Payable Upon Completion of Installation. 1% per month interest will be charged on account balances outstanding for more than 30 days.
WARRANTY & SERVICE: One Year Parts & labor

Net Cash Price: _____ Valid Until: _____

Acceptance By: Buyer/Owner: _____ Date: _____

Approval By: [Signature] Date: 5/11/20

THANK YOU FOR THE OPPORTUNITY TO QUOTE

WHITE-CUSTOMER
YELLOW-OFFICE
PINK-FIELD



Laimon Lakeside Park Furnace Replacement
129 Park Ave., Pewaukee, WI 53072

Base Bid (Replace Furnace)

- Remove and dispose of existing furnace
- Install Lennox EL296UH110XV60C
 - 96% efficient
 - 2 stage gas valve
 - Variable speed blower
 - 5 ton drive
 - 5-year parts and 2-year labor warranty
- ~~Re-use existing evaporator coil and condenser~~
- Install MERV 11 return air filter box
- Turn furnace 90° for 36" clearance to meet access requirements and code
- Fabricate and install all required sheet metal duct connections and transitions sized for 2,000 CFM at 0.1" static per 100 feet or less.
- ~~Fabricate and install appropriately sized bypass ductwork~~
- Repair any damaged or disconnected ductwork
- Insulate all exposed ductwork with R-4.2 foil back material
 - Removal and reconstruction of any soffits in office area by others
- Provide and install two zone control system to separate Bait Shop from second and third floor apartment. Lennox LZP-4 or equal.
- Provide and install programmable thermostats for each zone
- Install all required vent piping, gas piping, condensate piping, line voltage wiring and control wiring
- Move existing condenser to allow for required 36" clearance from gas meter
 - Recover refrigerant for re-use
 - Extend refrigerant piping, line voltage wiring and control wiring as required
 - Install new liquid line refrigerant dryer
 - Evacuate refrigerant system to 500 microns to remove non-condensables
 - Recharge with recovered refrigerant and add as needed to proper operating parameters using superheat and subcooling
- Maintain a safe and clean work area for occupants of the building
- All work is to comply with State of Wisconsin Building Code
- Include 2-year all parts and labor warranty
- Assist owner with application and documentation for any available Focus on Energy Incentives
- Include HVAC and Electrical Permits only, fees will be waived

W240 N3065 Pewaukee Rd. Pewaukee, WI 53072
ph: 262-691-7275 f: 262-691-6078 e: park@pewaukee.wi.us

Joe Landry
5/11/20



ALTERNATE ADD #1 (Replace AC System)

- Remove and dispose of existing 5 ton AC system
 - Install Lennox XC20-060 19 SEER modulating 2-stage system with compatible evaporator coil
 - TXV refrigerant control
 - 5-year parts and 2-year labor warranty
- Replace existing refrigerant piping sized per manufacturers recommendations
 - If existing refrigerant piping is properly sized and does not have any leaks, flush with RX-11
- If code required, install economizer and controls

ALTERNATE ADD #1 COST:

ALTERNATE ADD #2 (Furnace Extended Warranty)

- Provide 10-year all parts and labor for Lennox EL296UH110XV60C furnace

ALTERNATE ADD #2 COST:

ALTERNATE ADD #3 (AC System Extended Warranty)

- Provide 10-year all parts and labor for Lennox XC20-060 condensing unit and evaporator coil

ALTERNATE ADD #3 COST:

ALTERNATE ADD #4 (Duct Cleaning)

- Completely vacuum clean all ductwork

ALTERNATE ADD #4 COST:

Submit bids electronically to:

Nick Phalin

Pewaukee Parks & Recreation Departme

Email: phalin@pewaukee.wi.us

Bids are due by 3:00 pm on May 11, 2020

Joe Landry
5/11/20

W240 N3065 Pewaukee Rd. Pewaukee, WI 53072
ph: 262-691-7275 f: 262-691-6078 e: park@pewaukee.wi.us

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 15.**

DATE: May 13, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding Laimon Park financials.

BACKGROUND:

Capital Outlay expenses include second half of new slip pier and transformer relocation project.

Kay Yang, Village Treasurer, has adjusted that our loan payment of \$40,043.50 come from the Principal/Interest on Debt account #960-00-50427-000-000, not from the previously used (and listed in budget as) Lakeside Park Loan Payment Exp #960-00-51940-000-000. This adjustment is reflected in the attached budget.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Laimon Financials

Pewaukee Park and Recreation Department - Laimon Family Lakeside Park
2019 Deposits from Tenant (Gas/Launch/Rent)

Date	Total Amount	Launch Amount	Gas Amount	Rent	Other
1/14/2020	\$ 125.48			\$ 125.48	Q4 Utilities
1/16/2020	\$ 286.43			\$ 286.43	Q3 2019 utilities
1/31/2020	\$ 2,893.55			\$ 2,893.55	Rent
2/29/2020	\$ 2,893.55			\$ 2,893.55	Rent
3/31/2020	\$ 2,893.55			\$ 2,893.55	Rent
4/14/2020	\$ 139.19			\$ 139.19	Q1 Utilities
4/30/2020	\$ 2,980.15			\$ 2,980.15	Rent
5/4/2020	\$ 808.06	\$ 273.00	\$ 535.06		
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TOTALS:	\$ 13,019.96	\$ 273.00	\$ 535.06	\$ 12,211.90	
LESS SALES TAX:		\$ 13.00	\$ 77.06		
NET TOTAL:		\$ 260.00	\$ 458.00		OVER

Gas sales	\$ 73,117.00	\$ 458.00	\$ 72,659.00	99%
Boat launch fees	\$ 7,000.00	\$ 433.00	\$ 6,567.00	94%
TOTAL:	\$ 80,117.00	\$ 891.00	\$ 79,226.00	99%

[illegible]

TOTALS:	\$	173.00
LESS SALES TAX:	\$	8.24
NET TOTAL:	\$	164.76

64

126

Month	Gallons Sold	Total Amount
May		
June		
July		
August		
September		
Total:	0	\$ -

Fees	\$ 500.00	# Passes
Resident	50.00	4
Non-Resident	75.00	4
	Total Passes	8

Page 3 of 6

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

APRIL

REVENUE

		2016 April	2017 April	2018 April	2019 April	2020 April	Diff	2020 YTD Total	2020 Budget	YTD % to Budget
Account Number										
960-00-40421-001-000	Contributed Capital	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40622-001-000	Gasoline Sales	-	166.98	172.71	0.00	0.00	-	-	73,117.00	0%
960-00-40622-002-000	Boat Launch Fees	-	231.00	224.00	185.00	530.00	345.00	513.22	7,000.00	7%
960-00-40622-003-000	Rental Revenues	-	6,717.83	(11.49)	(107.98)	-	107.98	66,745.81	60,000.00	111%
960-00-40622-004-000	Residential/Comm Rent Pymts	-	2,754.00	2,809.08	2,893.55	-	(2,893.55)	8,680.65	35,414.60	25%
960-00-40635-000-000	Donations	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40636-000-000	Interest Income	-	28.63	52.28	76.65	15.91	(60.74)	153.62	150.00	102%
Monthly Revenue Totals		-	9,898.44	3,246.58	3,047.22	545.91	(6,651.86)	76,093.30	175,681.60	43%

EXPENSES

Account Number		2016 April	2017 April	2018 April	2019 April	2020 April	Diff	2020 YTD Total	2020 Budget	YTD % to Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-	-	-	-	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	-	-	-	40,043.50	40,044.00	100%
	GENERAL GOVERNMENT EXPENSE	-	-	-	-	-	-	40,043.50	40,044.00	100%
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	350.00	-	350.00	350.00	350.00	350.00	100%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	-	-	-	-	#DIV/0!
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-	350.00	-	350.00	350.00	350.00	350.00	100%
960-00-55200-000-110	Lakeside Park Wages	-	-	-	-	-	-	-	5,000.00	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-	-	-	-	-	-	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	-	135.03	123.45	131.93	124.85	(7.08)	124.85	700.00	18%
960-00-55200-000-150	Gasoline Expense	-	-	-	-	965.61	965.61	965.61	51,833.00	2%
960-00-55200-000-155	Operating Supplies	-	220.39	3.76	318.60	106.50	(212.10)	425.02	3,200.00	13%
960-00-55200-000-156	Grounds & Maintenance	-	73.50	-	-	1,366.04	1,366.04	1,366.04	15,000.00	9%
960-00-55200-000-160	Equipment Maintenance	-	918.62	1,348.86	628.00	-	(628.00)	-	5,000.00	0%
960-00-55200-000-165	Building Maintenance	-	1,050.78	11.66	44.03	-	(44.03)	57.44	5,000.00	1%
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-	-	-	-	5,368.83	5,500.00	98%
960-00-55200-000-169	Donation A/C Funded Expenses	-	11,750.00	-	-	-	-	-	-	#DIV/0!
	CULTURE, RECREATION & EDUCATION	-	14,148.32	1,487.73	1,122.56	2,563.00	1,440.44	8,307.79	91,233.00	9%
960-00-40636-000-000	Lakeside Park Capital Outlay	-	20,261.00	3,000.00	461.50	42,461.48	41,999.98	67,542.68	48,714.00	139%
	CAPITAL OUTLAY	-	20,261.00	3,000.00	461.50	42,461.48	41,999.98	67,542.68	48,714.00	139%
	Total Expenses	-	34,409.32	4,837.73	1,584.06		43,790.42	116,243.97	140,297.00	83%

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

2020 REVENUE

		2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 Sept	2020 October	2020 Nov	2020 Dec	2020 YTD Total	2020 Budget	Diff	% of Budget
Account Number																	
960-00-40421-001-000	Contributed Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40622-001-000	Gasoline Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	73,117.00	\$ (73,117.00)	0%
960-00-40622-002-000	Boat Launch Fees	\$ (16.78)	\$ -	\$ -	\$ 530.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 513.22	7,000.00	\$ (6,486.78)	7%
960-00-40622-003-000	Rental Revenues	\$ (31.97)	\$ 25,851.84	\$ 40,925.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,745.81	60,000.00	\$ 6,745.81	111%
960-00-40622-004-000	Residential/Comm Rent Pymts	\$ 2,893.55	\$ 2,893.55	\$ 2,893.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,680.65	35,414.60	\$ (26,733.95)	25%
960-00-40635-000-000	Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40636-000-000	Interest Income	\$ 52.01	\$ 48.93	\$ 36.77	\$ 15.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153.62	150.00	\$ 3.62	102%
Monthly Revenue Totals		\$ 2,896.81	\$ 28,794.32	\$ 43,856.26	\$ 545.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,093.30	\$ 175,681.60	\$ (99,588.30)	43%

2020 EXPENSES

		2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 Sept	2020 October	2020 Nov	2020 Dec	2020 YTD Total	2020 Budget	Dif	% of Budget
Account Number																	
960-00-50403-000-000	Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	\$ -	\$ -	\$ 40,043.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50	40,044.00	\$ (0.50)	100%
	GENERAL GOVERNMENT EXPENSE	\$ -	\$ -	\$ 40,043.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50	40,044.00	\$ (0.50)	100%
960-00-51938-000-000	Insurance/Prop/Liability/WC	\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	350.00	\$ -	100%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-51950-000-000	Land Acquisition Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	350.00	\$ -	100%
960-00-55200-000-110	Lakeside Park Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5,000.00	\$ (5,000.00)	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	\$ -	\$ -	\$ -	\$ 124.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124.85	700.00	\$ (575.15)	18%
960-00-55200-000-150	Gasoline Expense	\$ -	\$ -	\$ -	\$ 965.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 965.61	51,833.00	\$ (50,867.39)	2%
960-00-55200-000-155	Operating Supplies	\$ 4.00	\$ 314.52	\$ -	\$ 106.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 425.02	3,200.00	\$ (2,774.98)	13%
960-00-55200-000-156	Grounds & Maintenance	\$ -	\$ -	\$ -	\$ 1,366.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,366.04	15,000.00	\$ (13,633.96)	9%
960-00-55200-000-160	Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5,000.00	\$ (5,000.00)	0%
960-00-55200-000-165	Building Maintenance	\$ -	\$ -	\$ 57.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57.44	5,000.00	\$ (4,942.56)	1%
960-00-55200-000-168	Other Property Expenses/Taxes	\$ 5,368.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,368.83	5,500.00	\$ (131.17)	98%
960-00-55200-000-169	Donation A/C Funded Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
	CULTURE, RECREATION & EDUCATION	\$ -	\$ -	\$ 57.44	\$ 2,563.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,620.44	91,233.00	\$ (88,612.56)	3%
960-00-40636-000-000	Lakeside Park Capital Outlay	\$ 24,357.00	\$ 292.00	\$ 432.20	\$ 42,461.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,542.68	48,714.00	\$ 18,828.68	139%
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 42,461.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,461.48	48,714.00	\$ (6,252.52)	87%
Total Expenses		\$ -	\$ -	\$ 40,100.94	\$ 45,374.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,475.42	\$ 179,991.00	\$ (94,515.58)	47%