

Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL
MEETING NOTICE AND AGENDA**

Monday, May 20, 2024

6:30 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee Wisconsin

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
 3. Consent Agenda
 - 3.1. Approval of **Resolution 24-05-11** Acknowledging the 2023 Compliance Maintenance Annual Report (CMAR)
 - 3.2. Approval of the Accounts Payable Listing Dated May 20, 2024
 4. Discussion and Possible Action Regarding the Keeping and Raising of Chickens on Lots Having an Area of Less Than Five Acres [Fuchs]
 5. Discussion and Possible Action to Release the Woodleaf Reserve Phase 4 letter of credit in the amount of \$110,216.16 [Wagner]
 6. Discussion and Possible Action to Approve **Resolution 24-05-12** to Reallocate Excess Borrowed Funds to the Pewaukee Road South of Riverwood Drive Trail Study [Wagner]
 7. Discussion and Possible Action Regarding an Electronic Recycling Contract with COM2 [Wagner]
 8. Discussion Regarding a Future Opening in the Office of People and Culture [Woldanski / Klein]
 9. Discussion and Possible Action Regarding the Extension of Bar Hours During the Republican National Convention (RNC) [Tarczewski]
 10. Discussion and Possible Action Regarding Appointments to Various Boards, Committees and Commissions [Mayor Bierce]
 11. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
 12. Adjournment

Kelly Tarczewski
Clerk/Treasurer

May 17, 2024

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.1.**

DATE: May 20, 2024

DEPARTMENT: PW - Water/Sewer

PROVIDED BY: Magdelene Wagner/Jane Mueller

SUBJECT:

Approval of **Resolution 24-05-11** Acknowledging the 2023 Compliance Maintenance Annual Report (CMAR)

BACKGROUND:

The Department of Natural Resources per Chapter NR 208 requires an annual report on our sanitary sewer system. The Compliance Maintenance Annual Report (CMAR) is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

The City of Pewaukee Sewer Utility received a grade of A.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Approval of Resolution Acknowledging the 2023 Compliance Maintenance Annual Report (CMAR)

ATTACHMENTS:

Description

2023 CMAR

Resolution 24.05.11

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:
5/14/2024 2023

Financial Management

1. Provider of Financial Information

Name:

Renee Reed

Telephone:

2626910804

(XXX) XXX-XXXX

E-Mail Address
(optional):

reed@pewaukee.wi.us

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2023

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2023

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 2,476,348.84

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

+ \$ 103,972.04

3.2.3 Adjusted January 1st Beginning Balance

\$ 2,580,320.88

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 127,842.87

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:

5/14/2024

2023

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 2,708,163.75

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 2,708,680.63

0

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☐ Yes

☒ No

If No, please explain.

The deposit to the replacement fund will be made in 2024.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Kopmeier sanitary sewer relay/replace. We have an approximately 400ft section of truss pipe (we think) that lies at the bottom of a bay in Pewaukee Lake. There are some major sags in the line, and the upstream manhole needs some rehab. Our consultant has recommended pipe bursting this section of sewer. We will be looking for additional engineering alternatives in 2024. Hope to bid in fall 2024 for 2025 construction.	\$700,000	2025
2	Sewer line repairs. Includes repairs to areas in which the City will be reconstructing the roadway. Also to include other repairs as needed.	\$50,000	2024
3	Pipe Lining I-94 easement	\$120,000	2025
4	Engineering study Gun Club Lift station service area and pipe condition evaluation study.	\$20,000	2024
5	Replacement of the Gun Club Lift station. The reconstruction of the station is currently underway with construction taking place 2024-2025. Project completion is anticipated Oct. 2025	\$6,100,000	2024
6	Replacement of submersible pumps at Kopmeier Lift Station.	\$32,000	2024

5. Financial Management General Comments

The Utility is cognizant that the Utility rates have an impact on customers. However as our system ages, we cannot ignore the need to repair and upgrade our system components.

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:
5/14/2024 **2023**

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	33,394	81
February	26,087	57
March	31,833	65
April	32,707	62
May	29,509	77
June	22,865	62
July	19,029	99
August	20,323	158
September	17,214	78
October	17,325	57
November	25,021	94
December	33,394	58
Total	308,701	948
Average	25,725	79

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☐ No

☒ Yes

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:
5/14/2024 **2023**

Year: 2021 By Whom: Wisconsin Rural Water Association Describe and Comment: Wisconsin Rural Water Association conducted an energy audit for the Utility in 2021. The audit recommended that the Utility change to LED light fixtures and to consider using variable speed drives on pumps. 6.4 Future Energy Related Equipment 6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations? Variable speed drive units will be considered when building new or upgrading old lift station controls.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:
5/14/2024 2023

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean 33% of all sewers and manhole inspections. Conduct a comprehensive Sanitary Sewer Facility study. (Completed in 2023.) New 2024 Compile and create a comprehensive list of pipe and manhole lining.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 1996-09-23

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☐ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☐ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:

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2023

☐ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

☒ A description of routine operation and maintenance activities (see question 2 below)

☒ Capacity assessment program

☒ Basement back assessment and correction

☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

☒ Construction, Inspection, and Testing

☒ Others:

City of Pewaukee Construction Standards

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

☒ Responsible personnel communication procedures

☒ Response order, timing and clean-up

☒ Public notification protocols

☐ Training

☐ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

☐ Infiltration/Inflow (I/I) Analysis

☐ Sewer System Evaluation Survey (SSES)

☐ Sewer Evaluation and Capacity Management Plan (SECAP)

☒ Lift Station Evaluation Report

☒ Others:

Sanitary Sewer Facilities Plan - Master Plan. Reviewed current and future flows, evaluated lift stations, intermunicipal agreements and flow monitoring. Did not include pipe or manhole evaluations.

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning % of system/year

Root removal % of system/year

Flow monitoring % of system/year

Smoke testing % of system/year

Sewer line televising % of system/year

Manhole inspections % of system/year

Lift station O&M # per L.S./year

Manhole rehabilitation % of manholes rehabbed

Mainline rehabilitation % of sewer lines rehabbed

Private sewer inspections

Compliance Maintenance Annual Report

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Last Updated: Reporting For:

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2023

	0	% of system/year
Private sewer I/I removal	0	% of private services
River or water crossings	0	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

35.52	Total actual amount of precipitation last year in inches
32.26	Annual average precipitation (for your location)
67.5	Miles of sanitary sewer
12	Number of lift stations
1	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
1	Number of complaints
1.4	Average daily flow in MGD (if available)
2.2	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.08	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.06	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.01	Complaints (number/sewer mile)
1.6	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume
0	1/30/2023 12:00:00 AM - 1/30/2023 6:30:00 AM	W229N1870 Westwood Dr.	Equipment Failure, Other causes	45,000
1	1/30/2023 12:00:00 AM - 1/30/2023 6:30:00 AM	W229N1844 Westwood Dr	Equipment Failure, Other causes	42,500
2	1/30/2023 12:00:00 AM - 1/30/2023 6:30:00 AM	W229N1844 Westwood Dr	Equipment Failure, Other causes	42,500
3	3/16/2023 10:00:00 AM - 3/16/2023 11:30:00 AM	Sunnyridge Ln	Plugged Sewer	1,000

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:

5/14/2024

2023

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

The City of Pewaukee is replacing the 40+ year old Smith & Loveless Lift Station with a new submersible lift station. The new station will be constructed with new equipment, controls, pumps and SCADA. This should eliminate/reduce the SSO's that have occurred upstream of the Gun Club L.S.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

N/A

5.4 What is being done to address infiltration/inflow in your collection system?

We continue to televise for pipe failure.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:
5/14/2024 **2023**

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Pewaukee City Sewage Collection System

Last Updated: Reporting For:
5/14/2024 **2023**

Resolution or Owner's Statement

Name of Governing Body or Owner:	
Date of Resolution or Action Taken:	
Resolution Number:	
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):
Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00

RESOLUTION #24-05-11

**Wisconsin Department of Natural Resources
NR 208 – Compliance Maintenance Resolution
2023**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for the City of Pewaukee Wastewater collection system under Wisconsin Administrative Code NR 208; and,

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR) for 2023; and,

WHEREAS, all sections within the Compliance Maintenance Annual Report (CMAR) received a grade of B or better which results in a Grade Point Average (GPA) of 3.0 or greater.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Pewaukee does hereby agree to commit reasonable and fiscally prudent funding to operate the City's sewer utility effectively and maintain an acceptable point average.

Dated this 20th day of May 2024.

CITY OF PEWAUKEE

Steve Bierce, Mayor

This is to certify that this is a true and accurate copy of Resolution 24-05-11 which was adopted by the Common Council of the City of Pewaukee.

Kelly Tarczewski, Clerk-Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.2.**

DATE: May 20, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Accounts Payable Listing Dated May 20, 2024

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

A/P 5.20.2024

05/17/2024 10:18 AM
User: FIORENTINO
DB: City Of Pewaukee

CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 05/04/2024 - 05/17/2024

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
05/06/2024	100	140841*#	MUNICIPAL LAW & LITIGATION GROUP	GENERAL AFFAIRS ATTORNEY	52100	51300	2,222.00
				GENERAL AFFAIRS ATTORNEY	52100	51300	1,268.80
				GENERAL AFFAIRS ATTORNEY	52100	51300	2,341.00
				ASSESSOR - ATTORNEY	52100	51530	95.00
				ASSESSOR - ATTORNEY	52100	51530	151.40
				BOARD OF REVIEW - ATTORNEY	52100	51535	95.00
				BOARD OF REVIEW - ATTORNEY	52100	51535	897.40
				POLICE - ATTORNEY	52100	52100	3,375.00
				POLICE - ATTORNEY	52100	52100	2,015.00
				POLICE - ATTORNEY	52100	52100	3,185.00
				FIRE ADMINISTRATION - ATTORNEY	52100	52210	2,528.60
				FIRE ADMINISTRATION - ATTORNEY	52100	52210	726.80
				FIRE ADMINISTRATION - ATTORNEY	52100	52210	941.40
				SERVICE FEES	52900	53635	319.40
				PLANNER - ATTORNEY	52100	56300	684.60
				PLANNER - ATTORNEY	52100	56300	2,026.00
				PLANNER - ATTORNEY	52100	56300	344.60
CHECK 100 140841 TOTAL FOR FUND 100:							23,217.00
05/06/2024	100	1551 (E)	DELTA DENTAL	DENTAL CLEARING	21903	00000	2,166.27
05/06/2024	100	1552 (E)	DIVERSIFIED BENEFIT SERVICES, INC.	FLEX SPEND	21590	00000	450.00
05/09/2024	100	140843	AMERICAN LITHO	RECREATION PROGRAM - PROGRAM PRINTING	53120	55300	5,546.00
05/09/2024	100	140844	AMY WHITE	RECREATION PROGRAM - MILEAGE	53300	55300	51.59
05/09/2024	100	140845	ASSESSMENTS USA	FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	8,671.00
05/09/2024	100	140846	B.A.T.I.	IT - OTHER PROFESSIONAL SERVICES	52190	51450	1,663.00
05/09/2024	100	140847	CHARLIE DWYER	BUILDING SERVICES - MILEAGE & FUEL	53300	52400	231.15
05/09/2024	100	140849	DIVERSIFIED BENEFIT SERVICES, INC.	INSURANCE CONSULTANT	52150	51930	354.20
05/09/2024	100	140850	DWD-UI	HIGHWAY - UNEMPLOYMENT	51370	53100	46.06
05/09/2024	100	140853	FIRE & POLICE SELECTION, INC	FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	560.00
05/09/2024	100	140854#	FORWARD TS	BUILDING SERVICES - OPERATING SUPPLIES	53400	52400	28.81
				RECREATION PROGRAM - OPERATING SUPPLIES	53400	55300	273.26
CHECK 100 140854 TOTAL FOR FUND 100:							302.07
05/09/2024	100	140855	HEARTLAND BUSINESS SYSTEMS	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	23.00
				IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	580.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND				CHECK 100 140855 TOTAL FOR FUND 100:			603.09
05/09/2024	100	140856	HUMPHREY SERVICE PARTS, INC	PARKS - VEHICLE REPAIR & MAINT	52440	55200	23.37
05/09/2024	100	140858	IS OUTFITTERS	IT - OTHER PROFESSIONAL SERVICES	52190	51450	580.00
05/09/2024	100	140859	MARY FIRNROHR	RECREATION PROGRAM - CONTRACTED	52190	55300	489.60
05/09/2024	100	140860	MATRIX TRUST COMPANY	DEFERRED COMPENSATION	21570	00000	50.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	34.62
				PARKS - OPERATING SUPPLIES	53400	55200	19.96
				CHECK 100 140861 TOTAL FOR FUND 100:			54.58
05/09/2024	100	140863	OCCUPATIONAL HEALTH CENTERS	EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	406.00
05/09/2024	100	140864	ODP BUSINESS SOLUTIONS LLC	CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	11.53
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	174.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	174.00
				PARKS - BUILDING REPAIRS & MAINT	52410	55200	174.00
				CHECK 100 140865 TOTAL FOR FUND 100:			522.00
05/09/2024	100	140866	PREMIUM WATERS, INC	PARKS - OPERATING SUPPLIES	53400	55200	97.49
				EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	110.00
				EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	232.00
				EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	165.00
				CHECK 100 140867 TOTAL FOR FUND 100:			507.00
05/09/2024	100	140868	PROHEALTH CARE MEDICAL GROUP	EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	55.00
05/09/2024	100	140869	RICHARD FENGER	SHARP SHOOTER DEER MANAGEMENT	52990	54155	100.00
05/09/2024	100	140870	ROBERT KEWAN	IT - TRAINING & CERTIFICATIONS	52980	51450	68.00
05/09/2024	100	140872	STACI JOERS	RECREATION PROGRAM - CONTRACTED	52190	55300	360.00
05/09/2024	100	140873	SUSAN RANAE SCHNEIDER-ADAMS	RECREATION PROGRAM - CONTRACTED	52190	55300	420.00
				PARKS - GROUNDS MAINTENANCE	52420	55200	82.56
				PARKS - GROUNDS MAINTENANCE	52420	55200	230.26
				CHECK 100 140875 TOTAL FOR FUND 100:			312.82
05/09/2024	100	140876*#	VILLAGE OF PEWAUKEE	LIBRARY - OPERATING SUPPLIES	53400	55110	74,722.91

05/17/2024 10:18 AM
User: FIORENTINO
DB: City Of Pewaukee

CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 05/04/2024 - 05/17/2024

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
05/09/2024	100	140879	WISCONSIN DEPARTMENT OF	EMPLOYEE SERVICES - EMPLOYMENT EXAMS	52150	51430	316.00
05/13/2024	100	1553 (E)	DELTA DENTAL	DENTAL CLEARING	21903	00000	1,475.80
05/13/2024	100	1554 (E)	DIVERSIFIED BENEFIT SERVICES, INC.	FLEX SPEND	21590	00000	5,248.65
05/17/2024	100	140881*#	A&M CLEANING SOLUTIONS	HIGHWAY - CONTRACTED JANITORIAL	52400	53100	1,020.00
05/17/2024	100	140887*#	AMERICAN PAPER & PACKAGING	HIGHWAY - CONTRACTED JANITORIAL	52400	53100	492.40
05/17/2024	100	140888	AMERICAN TIRE DISTRUTORS	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	254.31
05/17/2024	100	140889	AMERICAN TIRE DISTRUTORS	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	762.93
05/17/2024	100	140890	ARO LOCK & DOOR	HIGHWAY - OPERATING SUPPLIES	53400	53100	15.00
05/17/2024	100	140892	BILL'S POWER CENTER	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	8.41
05/17/2024	100	140893*#	BS&A SOFTWARE	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	12,187.40
				BUILDING SERVICES - OPERATING SUPPLIES	53400	52400	532.00
				CHECK 100 140893 TOTAL FOR FUND 100:			12,719.40
05/17/2024	100	140895	BUMPER TO BUMPER	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	86.39
05/17/2024	100	140896	BUMPER TO BUMPER	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	42.82
05/17/2024	100	140897	BUMPER TO BUMPER	PARKS - VEHICLE REPAIR & MAINT	52440	55200	15.59
05/17/2024	100	140899	BUMPER TO BUMPER	DR TO OFFSET CHK RECEIPT	52430	53100	13.67
05/17/2024	100	140900	BUMPER TO BUMPER HARTLAND	HIGHWAY - EQUIP REPAIR & MAINT			** VOIDED **
05/17/2024	100	140901*#	CAP CONNECTION	ENGINEERING - NEW EQUIPMENT			** VOIDED **
05/17/2024	100	140902	CERTASITE	IT - OTHER PROFESSIONAL SERVICES			** VOIDED **
05/17/2024	100	140903	CINTAS	HIGHWAY - OPERATING SUPPLIES			** VOIDED **
				HIGHWAY - SAFETY EQUIPMENT			** VOIDED **
05/17/2024	100	140907	CON-COR	HIGHWAY - EQUIP REPAIR & MAINT			** VOIDED **
05/17/2024	100	140908	CONWAY SHIELD	FIRE PROTECTIVE SERVICES - NEW			** VOIDED **
05/17/2024	100	140910	COREY OIL	HIGHWAY - FUEL			** VOIDED **

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Fund: 100 GENERAL FUND							
05/17/2024	100	140911	DELUXE	CLERK/TREASURER - OPERATING SUPPLIES		** VOIDED **	
05/17/2024	100	140913	ELEVITY GORDON FLESCH CO INC	IT - SOFTWARE MAINTENANCE & UPDATES		** VOIDED **	
05/17/2024	100	140918	EMERGENCY LIGHTING & ELECTRONICS	FIRE PROTECTIVE SERVICES - EQUIP REPAIR		** VOIDED **	
05/17/2024	100	140919	Engler Electric, Inc.	Village Electrical		** VOIDED **	
				Village Electrical		** VOIDED **	
05/17/2024	100	140920	Engler Electric, Inc.	Village Electrical		** VOIDED **	
				Village Electrical		** VOIDED **	
05/17/2024	100	140921	Engler Electric, Inc.	Village Electrical		** VOIDED **	
				Village Electrical		** VOIDED **	
05/17/2024	100	140922	Espire Homes	BEB21-0001		** VOIDED **	
05/17/2024	100	140926	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140927	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140928	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140929	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140930	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140931	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140933	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140934	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140935	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140938	Indra Venkata Mannam	BEB22-0025		** VOIDED **	
05/17/2024	100	140941	Joe DeBelak Plumbing Co., Inc.	Plbg - Fixtures		** VOIDED **	
				Comm Plbg - Alter & Remod - Base Fee		** VOIDED **	

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Fund: 100 GENERAL FUND							
05/17/2024	100	140942	JOHNS DISPOSAL SERVICE	RECYCLE - GARBAGE COLLECTION		** VOIDED **	
05/17/2024	100	140943	JOHNS DISPOSAL SERVICE	RECYCLE - GARBAGE COLLECTION		** VOIDED **	
05/17/2024	100	140944	KAEREK HOMES INC	EROSION/DITCH DEPOSIT		** VOIDED **	
05/17/2024	100	140945	MATRIX TRUST COMPANY	DEFERRED COMPENSATION		** VOIDED **	
05/17/2024	100	140949	MENARDS	HIGHWAY - OPERATING SUPPLIES		** VOIDED **	
05/17/2024	100	140952	NAPA	HIGHWAY - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140953	NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION		** VOIDED **	
05/17/2024	100	140954	NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION		** VOIDED **	
05/17/2024	100	140955	ODP BUSINESS SOLUTIONS LLC	CLERK/TREASURER - OPERATING SUPPLIES		** VOIDED **	
05/17/2024	100	140956	ODP BUSINESS SOLUTIONS LLC	CLERK/TREASURER - OPERATING SUPPLIES		** VOIDED **	
05/17/2024	100	140958	POMP'S TIRE SERVICE, INC.	HIGHWAY - EQUIP REPAIR & MAINT		** VOIDED **	
05/17/2024	100	140963	SAFEBUILT	BUILDING SERVICES - WAGES		** VOIDED **	
05/17/2024	100	140964*#	SIGNARAMA	HIGHWAY - OPERATING SUPPLIES		** VOIDED **	
05/17/2024	100	140972	Tracy Biekkola	BEB22-0046		** VOIDED **	
05/17/2024	100	140974	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140975	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140976	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140977	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140978	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140979	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140980	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE		** VOIDED **	
05/17/2024	100	140981	VESTIS	HIGHWAY - UNIFORMS		** VOIDED **	

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Fund: 100 GENERAL FUND							
05/17/2024	100	140982*#	VESTIS	HIGHWAY - CONTRACTED JANITORIAL			** VOIDED **
05/17/2024	100	140983	VESTIS	HIGHWAY - UNIFORMS			** VOIDED **
05/17/2024	100	140984	VILLAGE OF PEWAUKEE	AMBULANCE RUNS			** VOIDED **
05/17/2024	100	140985	VILLAGE OF PEWAUKEE	BUILDING SERVICES DUE TO VILLAGE CONTRACTED BUILDING INSPECTION			** VOIDED ** ** VOIDED **
05/17/2024	100	140986	Waldschmidt's Town & Country Mart	HIGHWAY - EQUIP REPAIR & MAINT			** VOIDED **
05/17/2024	100	140987	WAUKESHA CO TREASURER	POLICE - OVERTIME			** VOIDED **
05/17/2024	100	140988	WAUKESHA CO TREASURER	POLICE - CONTRACT FOR SERVICES			** VOIDED **
05/17/2024	100	140989	WAUKESHA CO TREASURER	POLICE - CONTRACT FOR SERVICES			** VOIDED **
05/17/2024	100	140990	WAUKESHA CO TREASURER	COURT - PRISONER HOUSING			** VOIDED **
05/17/2024	100	140993*#	WE ENERGIES	HIGHWAY - ELECTRICITY GAS FOR HEAT (NATURAL GAS)			** VOIDED ** ** VOIDED **
05/17/2024	100	140994	WI DEPT OF JUSTICE-TIME	POLICE - OPERATING SUPPLIES			** VOIDED **
05/17/2024	100	140995	WI DEPT OF JUSTICE-TIME	POLICE - OPERATING SUPPLIES			** VOIDED **
05/17/2024	100	140997	WOLF PAVING	HIGHWAY - ROAD REPAIRS			** VOIDED **
05/17/2024	100	140999	BUMPER TO BUMPER HARTLAND	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	167.76
05/17/2024	100	141000*#	CAP CONNECTION	ENGINEERING - NEW EQUIPMENT	53950	53110	109.00
05/17/2024	100	141001	CERTASITE	IT - OTHER PROFESSIONAL SERVICES	52190	51450	556.04
05/17/2024	100	141002	CINTAS	HIGHWAY - OPERATING SUPPLIES HIGHWAY - SAFETY EQUIPMENT	53400 53480	53100 53100	113.48 439.44
CHECK 100 141002 TOTAL FOR FUND 100:							552.92
05/17/2024	100	141006	CON-COR	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	5.55

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Fund: 100 GENERAL FUND							
05/17/2024	100	141007	CONWAY SHIELD	FIRE PROTECTIVE SERVICES - NEW	53950	52230	788.00
05/17/2024	100	141009	COREY OIL	HIGHWAY - FUEL	53420	53100	1,331.29
05/17/2024	100	141010	DELUXE	CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	1,625.06
05/17/2024	100	141012	ELEVITY GORDON FLESCH CO INC	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	136.00
05/17/2024	100	141017	EMERGENCY LIGHTING & ELECTRONICS	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	831.25
05/17/2024	100	141018	Engler Electric, Inc.	Village Electrical	24400	00000	35.00
				Village Electrical	47380	00000	65.00
				CHECK 100 141018 TOTAL FOR FUND 100:			100.00
05/17/2024	100	141019	Engler Electric, Inc.	Village Electrical	24400	00000	35.00
				Village Electrical	47380	00000	65.00
				CHECK 100 141019 TOTAL FOR FUND 100:			100.00
05/17/2024	100	141020	Engler Electric, Inc.	Village Electrical	24400	00000	35.00
				Village Electrical	47380	00000	65.00
				CHECK 100 141020 TOTAL FOR FUND 100:			100.00
05/17/2024	100	141021	Espire Homes	BEB21-0001	23173	00000	2,000.00
05/17/2024	100	141025	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	203.43
05/17/2024	100	141026	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	107.96
05/17/2024	100	141027	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	109.25
05/17/2024	100	141028	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	78.81
05/17/2024	100	141029	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	115.51
05/17/2024	100	141030	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	61.49
05/17/2024	100	141032	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	71.18
05/17/2024	100	141033	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	23.15
05/17/2024	100	141034	HUMPHREY SERVICE PARTS, INC	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	98.72
05/17/2024	100	141037	Indra Venkata Mannam	BEB22-0025	23173	00000	2,000.00
05/17/2024	100	141040	Joe DeBelak Plumbing Co., Inc.	Plbg - Fixtures	44302	00000	24.00
				Comm Plbg - Alter & Remod - Base Fee	44302	00000	125.00
				CHECK 100 141040 TOTAL FOR FUND 100:			149.00

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05/17/2024	100	141041	JOHNS DISPOSAL SERVICE	RECYCLE - GARBAGE COLLECTION	52800	53620	69,772.80
05/17/2024	100	141042	JOHNS DISPOSAL SERVICE	RECYCLE - GARBAGE COLLECTION	52800	53620	15,091.11
05/17/2024	100	141043	KAEREK HOMES INC	EROSION/DITCH DEPOSIT	23173	00000	2,000.00
05/17/2024	100	141044	MATRIX TRUST COMPANY	DEFERRED COMPENSATION	21570	00000	50.00
05/17/2024	100	141048	MENARDS	HIGHWAY - OPERATING SUPPLIES	53400	53100	12.47
05/17/2024	100	141051	NAPA	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	12.45
05/17/2024	100	141052	NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	21570	00000	2,369.00
05/17/2024	100	141053	NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	21570	00000	2,369.00
05/17/2024	100	141054	ODP BUSINESS SOLUTIONS LLC	CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	17.99
05/17/2024	100	141055	ODP BUSINESS SOLUTIONS LLC	CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	52.69
05/17/2024	100	141057	POMP'S TIRE SERVICE, INC.	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	503.84
05/17/2024	100	141062	SAFEBUILT	BUILDING SERVICES - WAGES	51100	52400	5,050.00
05/17/2024	100	141063*#	SIGNARAMA	HIGHWAY - OPERATING SUPPLIES	53400	53100	71.40
05/17/2024	100	141071	Tracy Biekkola	BEB22-0046	23173	00000	2,000.00
05/17/2024	100	141073	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	89.54
05/17/2024	100	141074	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	668.70
05/17/2024	100	141075	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	227.93
05/17/2024	100	141076	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	110.47
05/17/2024	100	141077	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	53.48
05/17/2024	100	141078	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	150.02
05/17/2024	100	141079	TRUGREEN PROCESSING	PARKS - GROUNDS MAINTENANCE	52420	55200	3,523.00
05/17/2024	100	141080	VESTIS	HIGHWAY - UNIFORMS	53410	53100	89.73
05/17/2024	100	141081*#	VESTIS	HIGHWAY - CONTRACTED JANITORIAL	52400	53100	39.78
05/17/2024	100	141082	VESTIS	HIGHWAY - UNIFORMS	53410	53100	89.73
05/17/2024	100	141083	VILLAGE OF PEWAUKEE	AMBULANCE RUNS	46230	00000	38,687.54
05/17/2024	100	141084	VILLAGE OF PEWAUKEE	BUILDING SERVICES DUE TO VILLAGE	24400	00000	12,438.13
				CONTRACTED BUILDING INSPECTION	47380	00000	(1,273.45)
CHECK 100 141084 TOTAL FOR FUND 100:							11,164.68

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Fund: 100 GENERAL FUND							
05/17/2024	100	141085	Waldschmidt's Town & Country Mart	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	32.76
05/17/2024	100	141086	WAUKESHA CO TREASURER	POLICE - OVERTIME	52150	52100	21,905.09
05/17/2024	100	141087	WAUKESHA CO TREASURER	POLICE - CONTRACT FOR SERVICES	52160	52100	284,741.34
05/17/2024	100	141088	WAUKESHA CO TREASURER	POLICE - CONTRACT FOR SERVICES	52160	52100	284,741.34
05/17/2024	100	141089	WAUKESHA CO TREASURER	COURT - PRISONER HOUSING	52920	52700	21.51
05/17/2024	100	141092*#	WE ENERGIES	HIGHWAY - ELECTRICITY	52210	53100	1,087.74
				GAS FOR HEAT (NATURAL GAS)	52220	53100	270.08
				CHECK 100 141092 TOTAL FOR FUND 100:			<u>1,357.82</u>
05/17/2024	100	141093	WI DEPT OF JUSTICE-TIME	POLICE - OPERATING SUPPLIES	53400	52100	180.00
05/17/2024	100	141094	WI DEPT OF JUSTICE-TIME	POLICE - OPERATING SUPPLIES	53400	52100	180.00
05/17/2024	100	141096	WOLF PAVING	HIGHWAY - ROAD REPAIRS	53730	53100	291.00
				Total for fund 100 GENERAL FUND			904,252.68

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Fund: 230 STORM WATER MANAGEMENT							
05/17/2024	100	140881*#	A&M CLEANING SOLUTIONS	CONTRACTED JANITORIAL	52400	53650	510.00
05/17/2024	100	140882	ALL-WAYS CONTRACTORS, INC	DITCH & CULVERT MAINT - DITCH	53520	53652	162.00
05/17/2024	100	140883	ALL-WAYS CONTRACTORS, INC	DITCH & CULVERT MAINT - DITCH	53520	53652	54.00
05/17/2024	100	140884	ALL-WAYS CONTRACTORS, INC	DITCH & CULVERT MAINT - DITCH	53520	53652	54.00
05/17/2024	100	140885	ALL-WAYS CONTRACTORS, INC	DITCH & CULVERT MAINT - DITCH	53520	53652	54.00
05/17/2024	100	140886	ALL-WAYS CONTRACTORS, INC	DITCH & CULVERT MAINT - DITCH	53520	53652	54.00
05/17/2024	100	140887*#	AMERICAN PAPER & PACKAGING	CONTRACTED JANITORIAL	52400	53650	246.20
05/17/2024	100	140894	BUMPER TO BUMPER	EQUIPMENT REPAIR & MAINT	52430	53650	5.00
05/17/2024	100	140901*#	CAP CONNECTION	NEW EQUIPMENT			** VOIDED **
05/17/2024	100	140939	INSIGHT FS	DITCH & CULVERT MAINT - DITCH			** VOIDED **
05/17/2024	100	140940	INSIGHT FS	DITCH & CULVERT MAINT - DITCH			** VOIDED **
05/17/2024	100	140951	MID-AMERICAN RESEARCH CHEMICAL	DITCH & CULVERT MAINT - DITCH			** VOIDED **
05/17/2024	100	140960*#	REGINA C JONES LIVING TRUST	PROJECTS - BUSSE RD BRIDGE CULVERT			** VOIDED **
05/17/2024	100	140961*#	REGINA C JONES LIVING TRUST	PROJECTS - BUSSE RD BRIDGE CULVERT			** VOIDED **
05/17/2024	100	140964*#	SIGNARAMA	OPERATING SUPPLIES			** VOIDED **
05/17/2024	100	140982*#	VESTIS	CONTRACTED JANITORIAL			** VOIDED **
05/17/2024	100	140991*#	WAUKESHA COUNTY CLERK OF	PROJECTS - BUSSE RD BRIDGE CULVERT			** VOIDED **
05/17/2024	100	140993*#	WE ENERGIES	ELECTRICITY			** VOIDED **
				GAS FOR HEAT (NATURAL GAS)			** VOIDED **
05/17/2024	100	140996*#	WI DEPT TRANSPORTATION	PROJECTS - BUSSE RD BRIDGE CULVERT			** VOIDED **

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Fund: 230 STORM WATER MANAGEMENT							
05/17/2024	100	141000*#	CAP CONNECTION	NEW EQUIPMENT	53950	53650	109.00
05/17/2024	100	141038	INSIGHT FS	DITCH & CULVERT MAINT - DITCH	53520	53652	1,723.30
05/17/2024	100	141039	INSIGHT FS	DITCH & CULVERT MAINT - DITCH	53520	53652	51.30
05/17/2024	100	141050	MID-AMERICAN RESEARCH CHEMICAL	DITCH & CULVERT MAINT - DITCH	53520	53652	316.58
05/17/2024	100	141059*#	REGINA C JONES LIVING TRUST	PROJECTS - BUSSE RD BRIDGE CULVERT	58210	57348	7,100.00
05/17/2024	100	141060*#	REGINA C JONES LIVING TRUST	PROJECTS - BUSSE RD BRIDGE CULVERT	58210	57348	21,700.00
05/17/2024	100	141063*#	SIGNARAMA	OPERATING SUPPLIES	53400	53650	71.40
05/17/2024	100	141081*#	VESTIS	CONTRACTED JANITORIAL	52400	53650	19.91
05/17/2024	100	141090*#	WAUKESHA COUNTY CLERK OF	PROJECTS - BUSSE RD BRIDGE CULVERT	58210	57348	6,000.00
05/17/2024	100	141092*#	WE ENERGIES	ELECTRICITY	52210	53650	543.87
				GAS FOR HEAT (NATURAL GAS)	52220	53650	135.05
				CHECK 100 141092 TOTAL FOR FUND 230:			678.92
05/17/2024	100	141095*#	WI DEPT TRANSPORTATION	PROJECTS - BUSSE RD BRIDGE CULVERT	58210	57348	1,279.59
				Total for fund 230 STORM WATER MANAGEMENT			40,189.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 240 AMERICAN RESCUE PLAN							
05/06/2024	100	140841*#	MUNICIPAL LAW & LITIGATION GROUP	ARPA FUNDS SOLAR PANELS	57101	00000	839.00
				Total for fund 240 AMERICAN RESCUE PLAN			839.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 250 TOURISM & CONVENTION							
05/06/2024	100	140841*#	MUNICIPAL LAW & LITIGATION GROUP	TOURISM - SPORTS COMPLEX TURF	58210	56700	344.80
05/09/2024	100	140878	WAUKESHA PEWAUKEE CVB	TOURISM - HOTEL ROOM TAX	59000	56700	63,813.00
				Total for fund 250 TOURISM & CONVENTION			64,157.80

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 420 CAPTIAL ROAD PROJECTS							
05/06/2024	100	140841*#	MUNICIPAL LAW & LITIGATION GROUP	SHADY LANE	58210	57407	65.00
				LEXINGTON/TACOMA	58210	57426	367.40
				JOSEPH ROAD	58210	57553	475.80
				SPICE CREEK/MEADOWBROOK FARMS PH 4	58210	57557	562.20
				CHECK 100 140841 TOTAL FOR FUND 420:			<u>1,470.40</u>
05/17/2024	100	140960*#	REGINA C JONES LIVING TRUST	BUSSE RD BRIDGE			** VOIDED **
05/17/2024	100	140961*#	REGINA C JONES LIVING TRUST	BUSSE RD BRIDGE			** VOIDED **
05/17/2024	100	140969	STRAND ASSOCIATES, INC	DUPLAINVILLE TRACKS TO WEYER			** VOIDED **
05/17/2024	100	140970	STRAND ASSOCIATES, INC	APPLE TREE/PEAR TREE			** VOIDED **
05/17/2024	100	140971	STRAND ASSOCIATES, INC	WESTWOOD/CORPORATE CT			** VOIDED **
05/17/2024	100	140991*#	WAUKESHA COUNTY CLERK OF	BUSSE RD BRIDGE			** VOIDED **
05/17/2024	100	140996*#	WI DEPT TRANSPORTATION	BUSSE RD BRIDGE			** VOIDED **
05/17/2024	100	141059*#	REGINA C JONES LIVING TRUST	BUSSE RD BRIDGE	58210	57419	7,100.00
05/17/2024	100	141060*#	REGINA C JONES LIVING TRUST	BUSSE RD BRIDGE	58210	57419	21,700.00
05/17/2024	100	141068	STRAND ASSOCIATES, INC	DUPLAINVILLE TRACKS TO WEYER	58210	57420	1,093.27
05/17/2024	100	141069	STRAND ASSOCIATES, INC	APPLE TREE/PEAR TREE	58210	57561	2,703.85
05/17/2024	100	141070	STRAND ASSOCIATES, INC	WESTWOOD/CORPORATE CT	58210	57562	4,873.73
05/17/2024	100	141090*#	WAUKESHA COUNTY CLERK OF	BUSSE RD BRIDGE	58210	57419	6,000.00
05/17/2024	100	141095*#	WI DEPT TRANSPORTATION	BUSSE RD BRIDGE	58210	57419	1,279.60
				Total for fund 420 CAPTIAL ROAD PROJECTS			46,220.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 440 BIKE & PEDESTRIAN							
05/17/2024	100	140959#	R.A. SMITH & ASSOC., INC.	PEDESTRIAN CORSSING @ 164 & RIDGEVIEW			** VOIDED **
				PEDESTRIAN CROSSING @ NETTESHEIM			** VOIDED **
05/17/2024	100	141058#	R.A. SMITH & ASSOC., INC.	PEDESTRIAN CORSSING @ 164 & RIDGEVIEW	58210	57634	2,695.16
				PEDESTRIAN CROSSING @ NETTESHEIM	58210	57635	2,695.17
				CHECK 100 141058 TOTAL FOR FUND 440:			<u>5,390.33</u>
				Total for fund 440 BIKE & PEDESTRIAN			5,390.33

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 450 CITY HALL REMODEL							
05/09/2024	100	140874	THRIVE ARCHITECTS	CITY HALL REMODEL	58100	57700	15,939.16
				Total for fund 450 CITY HALL REMODEL			15,939.16

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Fund: 600 WATER UTILITY							
05/06/2024	100	140841*#	MUNICIPAL LAW & LITIGATION GROUP	BLUMD WATER MAIN-BUSSE TO FOSTER	12810	00107	100.00
				BLUMD WATER MAIN-BUSSE TO FOSTER	12810	00107	276.40
				CHECK 100 140841 TOTAL FOR FUND 600:			376.40
05/09/2024	100	140842*	ALL CITY COMMUNICATIONS INC.	ADMIN & GEN OPS-ANSWERING SERVICE	52331	10921	41.87
05/09/2024	100	140851	ELEMECH	BULK WATER FILL STATION	12842	00107	2,923.00
05/09/2024	100	140852	FAITH LEAK DETECTION SERVICES LLC	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	10,000.00
05/09/2024	100	140857*#	HYS MARKETING PRODUCTS	TRANS & DIST OPS-UNIFORMS	53410	10665	175.00
05/09/2024	100	140862	NORTHERN LAKE SERVICE, INC	TREATMENT OPS-WATER TESTING & LAB EXPS	52310	10642	742.50
05/09/2024	100	140871*#	RUEKERT & MIELKE, INC.	BLUMD WATER MAIN-BUSSE TO FOSTER	12810	00107	49,001.25
				TRANS & DIST MAINT-SCADA MAINT	52100	10678	2,035.13
				CHECK 100 140871 TOTAL FOR FUND 600:			51,036.38
05/09/2024	100	140877	WATER REMEDIATION TECHNOLOGY	TREATMENT MAINT-WRT RADIUM TREATMENT	52900	10652	4,230.35
05/09/2024	100	140880	WISCONSIN RURAL WATER ASSOC.	ADMIN & GEN OPS-UTILITY MEMB & CONT	53200	10930	240.00
05/17/2024	100	140893*#	BS&A SOFTWARE	CUSTOMER ACCTS OPS-CUST RECORDS BILL	52401	10903	1,850.00
				ADMIN & GEN OPS-EQUIP & MAINT	52301	10921	1,156.30
				CHECK 100 140893 TOTAL FOR FUND 600:			3,006.30
05/17/2024	100	140898*	BUMPER TO BUMPER	ADMIN & GEN OPS-TRANSP EXPS REPAIRS	52400	10921	33.94
05/17/2024	100	140904*#	CINTAS CORP	TRANS & DIST OPS-UNIFORMS			** VOIDED **
05/17/2024	100	140905*#	CINTAS CORP	TRANS & DIST OPS-UNIFORMS			** VOIDED **
05/17/2024	100	140906	COMET INC.	TRANS & DIST MAINT-MISC PLANT REPAIRS			** VOIDED **
05/17/2024	100	140909	CORE & MAIN LP	TRANS & DIST MAINT-MAINT OF HYDRANTS			** VOIDED **
05/17/2024	100	140912	DNR ACCOUNTS RECEIVABLE	SOURCE OPS- WATER WITHDRAW FEE DNR			** VOIDED **
05/17/2024	100	140914	ELLIOTTS ACE HARDWARE	SOURCE MAINT-BUILDINGS AND GROUNDS			** VOIDED **

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Fund: 600 WATER UTILITY							
05/17/2024	100	140915	ELLIOTTS ACE HARDWARE	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140923	FASTENAL	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140924	FERGUSON WATERWORKS #1476	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140925	FERGUSON WATERWORKS #1476	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140932*	HUMPHREY SERVICE PARTS, INC	ADMIN & GEN OPS-TRANSP EXPS REPAIRS		** VOIDED **	
05/17/2024	100	140936	HYDROCORP	TRANS & DIST OPS-CROSS CONNECTION		** VOIDED **	
05/17/2024	100	140937	IMEG CORP	BLUMD WATER MAIN-BUSSE TO FOSTER		** VOIDED **	
05/17/2024	100	140946*#	MENARDS	SOURCE MAINT-BUILDINGS AND GROUNDS		** VOIDED **	
05/17/2024	100	140947	MENARDS	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140948	MENARDS	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140950	MID CITY CORPORATION	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140957*	PITNEY BOWES GLOBAL	BILLING		** VOIDED **	
05/17/2024	100	140962	REINDERS, INC.	TRANS & DIST MAINT-MAINT OF HYDRANTS		** VOIDED **	
05/17/2024	100	140966	STRAND ASSOCIATES, INC	LINDSAY WATER - PARK TO SWAN		** VOIDED **	
05/17/2024	100	140967	STRAND ASSOCIATES, INC	ADMIN & GEN OPS-OUTSIDE ENGINEERING		** VOIDED **	
05/17/2024	100	140968	STRAND ASSOCIATES, INC	PFAS TREATMET		** VOIDED **	
05/17/2024	100	140973	TRUGREEN PROCESSING	SOURCE MAINT-BUILDINGS AND GROUNDS		** VOIDED **	
05/17/2024	100	140998*	XEROX CORPORATION	OFFICE SUPPLIES & EXPENSES		** VOIDED **	
05/17/2024	100	141003*#	CINTAS CORP	TRANS & DIST OPS-UNIFORMS	53410	10665	59.34

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 600 WATER UTILITY							
05/17/2024	100	141004*#	CINTAS CORP	TRANS & DIST OPS-UNIFORMS	53410	10665	59.34
05/17/2024	100	141005	COMET INC.	TRANS & DIST MAINT-MISC PLANT REPAIRS	52400	10678	405.00
05/17/2024	100	141008	CORE & MAIN LP	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	650.58
05/17/2024	100	141011	DNR ACCOUNTS RECEIVABLE	SOURCE OPS- WATER WITHDRAW FEE DNR	52900	10603	125.00
05/17/2024	100	141013	ELLIOTTS ACE HARDWARE	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	17.18
05/17/2024	100	141014	ELLIOTTS ACE HARDWARE	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	27.92
05/17/2024	100	141022	FASTENAL	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	15.05
05/17/2024	100	141023	FERGUSON WATERWORKS #1476	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	424.80
05/17/2024	100	141024	FERGUSON WATERWORKS #1476	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	193.72
05/17/2024	100	141031*	HUMPHREY SERVICE PARTS, INC	ADMIN & GEN OPS-TRANSP EXPS REPAIRS	52400	10921	39.76
05/17/2024	100	141035	HYDROCORP	TRANS & DIST OPS-CROSS CONNECTION	52900	10664	1,288.00
05/17/2024	100	141036	IMEG CORP	BLUMD WATER MAIN-BUSSE TO FOSTER	12810	00107	68,915.00
05/17/2024	100	141045*#	MENARDS	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	224.50
05/17/2024	100	141046	MENARDS	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	16.97
05/17/2024	100	141047	MENARDS	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	10.97
05/17/2024	100	141049	MID CITY CORPORATION	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	5,975.00
05/17/2024	100	141056*	PITNEY BOWES GLOBAL	BILLING	53300	00903	495.87
05/17/2024	100	141061	REINDERS, INC.	TRANS & DIST MAINT-MAINT OF HYDRANTS	52400	10677	195.00
05/17/2024	100	141065	STRAND ASSOCIATES, INC	LINDSAY WATER - PARK TO SWAN	12814	00107	9,600.00
05/17/2024	100	141066	STRAND ASSOCIATES, INC	ADMIN & GEN OPS-OUTSIDE ENGINEERING	52170	10923	16,800.00
05/17/2024	100	141067	STRAND ASSOCIATES, INC	PFAS TREATMET	12818	00107	20,400.00
05/17/2024	100	141072	TRUGREEN PROCESSING	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	155.00
05/17/2024	100	141097*	XEROX CORPORATION	OFFICE SUPPLIES & EXPENSES	53100	00921	132.22
Total for fund 600 WATER UTILITY							199,031.96

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 650 SEWER UTILITY							
05/06/2024	100	140841*#	MUNICIPAL LAW & LITIGATION GROUP	BLUEMOUND - S. OF HARKEN	12802	00107	2,294.80
				BLUEMOUND - S. OF HARKEN	12802	00107	1,212.40
				Gun Club Sewer Study	12831	00107	501.00
				CHECK 100 140841 TOTAL FOR FUND 650:			4,008.20
05/09/2024	100	140842*	ALL CITY COMMUNICATIONS INC.	ADMIN & GEN OPS-ANSWERING SERVICE	52331	10921	41.88
05/09/2024	100	140848	CITY OF BROOKFIELD	PRE - PAYMENTS	16200	00143	16,689.86
05/09/2024	100	140857*#	HYS MARKETING PRODUCTS	Uniforms & Protective Equipment	53410	01827	175.00
05/09/2024	100	140871*#	RUEKERT & MIELKE, INC.	BLUEMOND SOURTH OF HARKEN #2	12899	00107	14,886.25
				SCADA/TELEMETRY MAINT	52100	01831	2,035.12
				CHECK 100 140871 TOTAL FOR FUND 650:			16,921.37
05/09/2024	100	140876*#	VILLAGE OF PEWAUKEE	SEWER SERVICE CHARGE - VILLAGE OF PEWAU	52342	01827	29,225.28
05/17/2024	100	140891	BATTERIES PLUS LLC	MAINTENANCE/SCS - CONTROL PANEL	52430	01831	20.95
05/17/2024	100	140893*#	BS&A SOFTWARE	CUSTOMER ACCTS OPS CUST RECORDS BILL	52401	10903	1,850.00
				ADMIN & GEN OPS-EQUIP & MAINT	52301	10921	1,156.30
				CHECK 100 140893 TOTAL FOR FUND 650:			3,006.30
05/17/2024	100	140898*	BUMPER TO BUMPER	ADMIN & GEN OPS-TRANSP EXPS & REPAIRS	52400	10921	33.93
05/17/2024	100	140904*#	CINTAS CORP	Uniforms & Protective Equipment			** VOIDED **
05/17/2024	100	140905*#	CINTAS CORP	Uniforms & Protective Equipment			** VOIDED **
05/17/2024	100	140916	ELLIOTTS ACE HARDWARE	SUPPLIES AND EXPENSES			** VOIDED **
05/17/2024	100	140917	ELLIOTTS ACE HARDWARE	MAINTENANCE OF GENERAL PLANT STRUCTURE			** VOIDED **
05/17/2024	100	140932*	HUMPHREY SERVICE PARTS, INC	ADMIN & GEN OPS-TRANSP EXPS & REPAIRS			** VOIDED **
05/17/2024	100	140946*#	MENARDS	MAINTENANCE OF GENERAL PLANT STRUCTURE			** VOIDED **

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 650 SEWER UTILITY							
05/17/2024	100	140957*	PITNEY BOWES GLOBAL	BILLING			** VOIDED **
05/17/2024	100	140965	STRAND ASSOCIATES, INC	Gun Club Sewer Study			** VOIDED **
05/17/2024	100	140992	WAUKESHA WATER UTILITY	SEWER SERVICE CHARGE - WCC			** VOIDED **
05/17/2024	100	140998*	XEROX CORPORATION	OFFICE SUPPLIES & EXPENSES			** VOIDED **
05/17/2024	100	141003*#	CINTAS CORP	Uniforms & Protective Equipment	53410	01827	59.35
05/17/2024	100	141004*#	CINTAS CORP	Uniforms & Protective Equipment	53410	01827	59.35
05/17/2024	100	141015	ELLIOTTS ACE HARDWARE	SUPPLIES AND EXPENSES	53400	01827	32.48
05/17/2024	100	141016	ELLIOTTS ACE HARDWARE	MAINTENANCE OF GENERAL PLANT STRUCTURE	52400	01834	23.97
05/17/2024	100	141031*	HUMPHREY SERVICE PARTS, INC	ADMIN & GEN OPS-TRANSP EXPS & REPAIRS	52400	10921	39.76
05/17/2024	100	141045*#	MENARDS	MAINTENANCE OF GENERAL PLANT STRUCTURE	52400	01834	224.50
05/17/2024	100	141056*	PITNEY BOWES GLOBAL	BILLING	53300	00903	495.87
05/17/2024	100	141064	STRAND ASSOCIATES, INC	Gun Club Sewer Study	12831	00107	25,943.35
05/17/2024	100	141091	WAUKESHA WATER UTILITY	SEWER SERVICE CHARGE - WCC	52344	01827	25,530.32
05/17/2024	100	141097*	XEROX CORPORATION	OFFICE SUPPLIES & EXPENSES	53100	00921	132.22
				Total for fund 650 SEWER UTILITY			122,663.94
			TOTAL - ALL FUNDS				1,398,684.92

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.**

DATE: May 20, 2024

DEPARTMENT: Planning

PROVIDED BY: Nick Fuchs

SUBJECT:

Discussion and Possible Action Regarding the Keeping and Raising of Chickens on Lots Having an Area of Less Than Five Acres [Fuchs]

BACKGROUND:

Recently staff and Alderman Vetterkind discussed requests received related to the keeping of chickens on properties that have an area less than 5-acres. It is staff's understanding that Alderman Vetterkind received a request that this item be considered by the City, and it can also be noted that Planning staff receives frequent calls from residents or people looking to move into Pewaukee that inquiry whether chickens are allowed on residential properties.

Note that currently keeping chickens is allowed as a Permitted Use within the A-1 and A-2 agricultural districts. These districts have a minimum lot size requirement of 35 acres and 10 acres, respectively. The Rs-1 District also allows for chickens, but as a Conditional Use and not within a platted subdivision. The Rs-1 requires a minimum lot size of 5-acres.

“Raising of poultry or fowl for eggs, meat or meat by-products for family consumption, and not for sale on the premises, but not in a platted subdivision.”

In 2017, the topic of keeping chickens was discussed at several Plan Commission and Common Council meetings. Below is a brief summary of those discussions and actions taken. The minutes are attached as well.

May 18, 2017, Plan Commission

- Proposed revision to allow chickens on parcels 2-acres or greater.
- Staff suggested a maximum of 15 chickens be allowed.
- Plan Commission suggested to have further review by staff and to review other communities' ordinances.

June 15, 2017, Plan Commission

- Staff brought forward a revision to allow chickens in the Rs-1, Rs-2, and Rs-3 Districts, which would allow chickens on lots of one acre or greater.
- Ultimately Plan Commission agreed that chickens should be allowed within the Rs-1 and Rs-2 Districts, so lots of 2-acres or greater.

August 7, 2017 Common Council

- An ordinance was presented to allow chickens in the Rs-1 District (5-acre minimum) as a Permitted Use and allow chickens in the Rs-2 District (2-acre minimum) and Rs-1 District (1-acre minimum) as a Conditional Use.
- A motion was made and seconded to approve Ordinance 17-08 as written; however, the motion failed with a vote of 2 in favor and 3 against. The draft ordinance is also attached.

November 16, 2017 Plan Commission

- There was discussion on allowing chickens on 2 acre lots. The discussion was brief, but the Plan Commission decided to keep the ordinance as is, which is the Rs-1 District allowance for chickens only.

For reference, attached are also some example regulations from other communities related to the keeping of chickens.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

A motion as deemed appropriate by the Common Council.

ATTACHMENTS:

Description

A-1 District

A-2 District

Rs-1 District

5.18.2017 Plan Commission Minutes

6.15.2017 Plan Commission Minutes

8.7.2017 Common Council Minutes

11.16.2017 Plan Commission Minutes

17.08 Draft Ordinance

Town of Delafield Ordinance

Town of Delafield Application

City of Waukesha Ordinance 2023-4

City of Waukesh Ordinance 2023-5

Town of Waukesha Ordinance

City of Oconomowoc Ordinance

City of Oconomowoc Keeping Chickens

17.0403 A-1, AGRICULTURAL DISTRICT

The A-1, Agricultural District is intended to provide for the continuation of general farming and related uses in those areas of the City that are not committed to urban development. It is further the intent of this district to protect rural lands in the City from urban development until their orderly and planned transition into urban-oriented districts is either required or desired and as set forth on the City Land Use Plan.

a. Permitted Principal Uses

- (1) Apiculture (beekeeping).
- (2) Dairy farming.
- (3) Floriculture (Cultivation of ornamental flowering plants).
- (4) Grazing or pasturing.
- (5) Livestock raising, except commercial feedlot and fur farms.
- (6) Orchards.
- (7) Paddocks.
- (8) Plant nurseries.
- (9) Poultry raising, except where conducted principally as a retail enterprise.
- (10) Raising of grain, grass, mint, and seed crops.
- (11) Raising of tree fruits, nuts, and berries.
- (12) Sod farming.
- (13) Vegetable or fruit raising.
- (14) Viticulture (grape growing).
- (15) Dwelling units remaining from the consolidation of two farms.
- (16) Barns and other non residential buildings necessary for farm operations.
- (17) Commercial and Hobby Kennels. (Cr. 13-09)

b. Permitted Accessory Uses

- (1) Forest and game management.
- (2) Home occupations and professional home offices as defined herein.
- (3) One (1) roadside stand for selected farm products produced on the premises and not exceeding 150 square feet in floor area, the location of which shall be approved by the Zoning Administrator.(Also see section 17.0700).
- (4) One (1) single-family farm dwelling and attached or detached automobile garage(s).

c. Conditional Uses (Also See Section 17.0500)

- (1) Animal hospitals and shelters. (Amend 13-09)
- (2) Commercial broiler and egg production.
- (3) Commercial feedlots.
- (4) Commercial fur farms.
- (5) Housing for farm laborers not permitted in the principal use section.
- (6) Intensive pig and other livestock raising/fattening operations.
- (7) Housing for seasonal or migratory farm workers.
- (8) Livestock sales facilities.
- (9) Sportsmen's hunting or fishing clubs.
- (10) A second single-family residential dwelling, if the need for more than one (1) single-family dwelling to support and carry on the principal or approved conditional use can be established to the satisfaction of the Plan Commission before issuance of a Building/Zoning permit. If approval for a second farm dwelling is granted, the additional dwelling shall be placed on a separate parcel from the farm property created by a

certified survey map, provided that any parcel so created conforms with all regulations set forth in Section 17.0405 of this ordinance, is properly zoned, and does not reduce the main farm property to less than 35 acres in size.

- (11) Seasonal storage of recreational vehicles and boats if stored inside a farm building.

d. Lot Area and Width

- (1) Farm uses as provided herein including farm structures hereafter erected, moved, or structurally altered shall be located on a contiguous single parcel area of not less than 35 acres, and no farm parcel shall be less than 330 feet in width at the right of way of the principal abutting public street, road or highway.
- (2) Existing residential structures and farm dwellings remaining after the consolidation of existing farms shall provide a separate lot area of not less than five (5) acres that has a lot width at the street, road, or highway of not less than 250 feet. Such lot shall meet all the requirements set forth in section 17.0405 of this ordinance, including zoning.
- (3) When lands in the LC, UC and/or F-1 District lie adjacent to lands in the A-1 District and under the same ownership, such lands may be used to meet up to 80 percent of the lot area requirements of the A-1 District.

e. Building Height and Size

- (1) Buildings or parts of buildings (excepting barns, elevators, grain dryers, and silos) shall not exceed 45 feet in height. (See sub-section 17.0901)
- (2) Farm dwellings or other residential units shall have not less than 1,200 square feet in total floor area per unit.

f. Setbacks and Yards

- (1) There shall be a minimum building (or street) setback of 50 feet from the established street, road, or highway right-of-way.
- (2) There shall be yards of not less than 25 feet on each side of a detached farm dwelling unit.
- (3) There shall be a minimum rear yard of 50 feet on detached farm buildings.
- (4) There shall be yards of not less than 30 feet in width on each side of other detached principal use structures.
- (5) There shall be a minimum building setback of 75 feet from the designated 100 year recurrence interval (base flood) floodplain of all navigable streams and bodies of water and 25 feet from any designated wetland. (Also see sub-section 17.0435).
- (6) Intensive farm operations involving animals permitted as a conditional use shall have a minimum set back of 100 feet from any abutting property, including street and highway right-of-way.

g. Parking Space

No on-street parking will be allowed in an Agricultural Zoning District.

h. Minimum Utility Service

- (1) Electricity.
- (2) If a dwelling unit is present, an approved private water supply and on-site soil absorption sanitary sewage disposal system. (All on-site soil absorption sanitary sewage disposal systems must be approved by the Waukesha County Health and Human Services Department prior to installation).

17.0404 A-2, AGRICULTURAL DISTRICT

The A-2, Agricultural District is intended to provide for, maintain, preserve, and enhance agricultural lands historically utilized for crop production but which are not included within the A-1 Agricultural District primarily because of size and which are generally best suited for small farm uses, including truck farming, horse farming, hobby farming, orchards, and other similar agriculture or horticulture activity.

a. Permitted Principal Uses

- (1) Those principal agricultural uses permitted in the A-1 Agricultural District.
- (2) Agricultural warehousing.
- (3) Contract sorting, grading, and packaging of fruits and vegetables not less than 300 feet from an existing residential subdivision.
- (4) Corn shelling, hay baling, and threshing services not less than 300 feet from an existing residential subdivision.
- (6) Horticultural services.
- (7) Stables, but not more than (1) horse/acre or stall not less than 300 feet from an existing residential subdivision.
- (8) Commercial and Hobby Kennels. (Cr. 13-09)

b. Permitted Accessory Uses

- (1) Those accessory uses permitted in the A-1 Agricultural District.
- (2) Non-rental living quarters within permitted uses for watchmen, caretakers, and hired farm workers and their family.
- (3) Off street parking and loading areas related to the farm operation. (Also see section 17.0700).

c. Conditional Uses (Also See Section 17.0500)

- (1) Bird seed and grain processing.
- (2) Drying and dehydrating of fruits and vegetables.
- (3) Poultry and small game dressing and packing incidental to farm operations providing that all operations are conducted within an enclosed building.
- (4) Production of sausages incidental to farm operations providing that all operations are conducted within an enclosed building.
- (5) Seasonal recreational vehicle and boat storage if completely enclosed within a building.
- (6) Other agricultural crop uses.

d. Lot Area and Width

- (1) No agriculture-related activity and/or structure shall be hereafter erected, moved, enlarged or structurally altered on a parcel of land less than 10 acres in area and no such activity shall be conducted on a parcel that is less than 250 feet in width at the building setback line.
- (2) When lands in the LC, UC and/or F-1 Districts lie adjacent and contiguous to lands in the A-2 District, on the same parcel and under the same ownership, such lands may be used to meet up to 70 percent of the lot area requirements of the A-2 District.

e. Building Height and Size

- (1) No building or parts of a building shall exceed 40 feet in height.
- (2) Farm dwellings or other residential units shall have not less than 1,200 square feet in total floor area per unit.

f. Setback and Yards

- (1) There shall be a minimum farm building setback of 100 feet from any abutting property, including street and highway right-of-way.
- (2) There shall be a minimum set back for all dwellings and related accessory buildings of 50 feet from any abutting property, including street and highway right-of-way.
- (3) There shall be a yard of not less than 25 feet in width on each side of all detached structures.
- (4) There shall be a minimum rear yard of 50 feet on detached farm buildings.
- (5) There shall be yards of not less than 25 feet in width on each side of other detached principal use structures.
- (6) There shall be a minimum building setback of 75 feet from the designated 100 year recurrence interval (base flood) floodplain of all navigable streams and bodies of water and 25 feet from any designated wetland. (Also see sub-section 17.0435).

g. Parking Space

No on-street parking will be allowed in an Agricultural Zoning District.

h. Minimum Utility Service

- (1) Electricity
- (2) If a dwelling unit is present, an approved private water supply and on-site soil absorption sanitary sewage disposal system. (All on-site soil absorption sanitary sewage disposal systems must be approved by the Waukesha County Health and Human Services Department prior to installation.)

17.0405 Rs-1 SINGLE-FAMILY RESIDENTIAL DISTRICT

The Rs-1, Single-Family Residential District is intended to provide for only detached single-family residential development in predominantly rural areas, at densities not to exceed 0.20 dwelling unit per net acre.

a. Permitted Principal Uses

- (1) Single-family dwelling with attached or detached garages as defined in section 17.1402.
- (2) Foster homes and community living arrangements, **including CBRFs**, as set forth in Wisconsin Statutes.
- (3) Family day-care home as set forth in Wisconsin Statutes.

b. Permitted Accessory Uses

- (1) Home occupations and professional home offices as defined in sub-section 17.1402.
- (2) The keeping of certain pets in outdoor pens or detached buildings when adjacent parcels are not less than five (5) acres in size, as follows:
 - (a) Not more than (1) horse more than six (6) months of age per two (2) acres.
 - (b) Hobby Kennels. (Rep & Rec 13-09)
- (3) Yard and gardening equipment storage structures not exceeding 192 square feet in area. (Also see section 17.0700)

c. Conditional Uses (Also See Section 17.0500)

- (1) Raising of poultry or fowl for eggs, meat or meat by-products for family consumption, and not for sale on the premises, but not in a platted subdivision.
- (2) Raising of animals for meat or meat by-products for family consumption, and not for sale on the premises, but not in a platted subdivision.
- (3) Raising of fish for meat or meat by-products for family consumption, and not for sale on the premises, but not in a platted subdivision.
- (4) Operation of small animal indoor training and grooming facility, but not in a platted subdivision.

d. Lot Area and Width

- (1) Lots shall have a minimum area of five (5) net acres.
- (2) Lots shall have a width of not less than 220 feet at the building setback line.
- (3) When lands in the LC, UC and/or F-1 District lie adjacent to lands in the Rs-1 District, on the same parcel and under the same ownership, such lands may be used to meet up to 50 percent of the lot area requirements of the Rs-1 District.

e. Building Height and Size

- (1) No principal building or parts of a principal building shall exceed 35 feet in height.
- (2) No accessory structure shall exceed 18 feet in height.
- (3) The minimum floor area of a one or two-story dwelling unit shall be as follows:

Number of Bedrooms Per Dwelling Unit	Minimum Total Area	Minimum First Floor Area
One	1,200 square feet	1,200 square feet
Two	1,300 square feet	1,200 square feet
Three	1,500 square feet	1,200 square feet
Four or More	1,700 square feet	1,200 square feet

No bedroom shall be less than 100 square feet in area exclusive of closets.

- (4) The sum total of the first floor area of the principal building and all accessory buildings shall not exceed 2.5 percent of the lot area.

f. Setback and Yards

- (1) There shall be a minimum building (or street) setback of 50 feet from the right-of-way of all public streets, roads, or highways.
- (2) There shall be a side yard on each side of all structures not less than 30 feet in width.
- (3) There shall be a rear yard of not less than 35 feet.
- (4) There shall be a minimum building setback of 75 feet from the designated 100 year recurrence interval (base flood) floodplain of all navigable streams and bodies of water and 25 feet from any designated wetland. (Also see sub-section 17.0435)
- (5) There shall be a minimum setback of 100 feet from any abutting property for any building primarily used for housing or sheltering animals.

g. Parking Space

See Section 17.0600

h. Minimum Utility Service

Electricity, approved private water supply, and an approved on-site soil absorption sanitary sewage disposal system. All on-site soil absorption sanitary disposal systems must be approved by the Waukesha County Health and Human Services Department prior to installation. **Note: If public sanitary sewerage and/or water supply facilities are available to the property, no on-site sewage disposal system or private water supply system will be permitted to be constructed.**

In attendance: B. Bergman, C. Coursin, C. Wunder, D. Linsmeier, S. Sullivan and T. Janka. Also present were City Administrator S. Klein, CDD/Senior Planner H.E. Clinkenbeard and Deputy Clerk A. Hurd.

1. Call to Order and Pledge of Allegiance

Mr. Clinkenbeard stated Chairman Bierce would not be in attendance so the Commission would need to appoint someone.

A motion was made and seconded (D. Linsmeier, T. Janka) to appoint Craig Coursin as the temporary Chairman.

Motion Passed: 6-For, 0-Against.

2. Approval of Plan Commission Meeting Minutes Dated April 20, 2017.

A motion was made and seconded (D. Linsmeier, C. Wunder) to approve the Plan Commission meeting minutes dated April 20, 2017.

Motion Passed: 5-For, 0-Against, 1-Abstain (Bergman).

3. Discussion and Action and PUBLIC HEARING Regarding Petitions for an Annual Outdoor Entertainment Permit on Premises Where Alcoholic Beverages are Sold/Consumed

Temporary Chairman Coursin opened the public hearing at 7:03 PM. It was determined that action would be taken after all had been heard.

3.1. Boomer's Sports Pub & Grill

Tyler Pasdera was in attendance. He stated everything should be the same as last year. It was noted that Thursday outdoor music should be changed to 10:00 PM instead of 11:00 PM. There is only a small radio outside for their volleyball courts and they do not do any live music. Mr. Pasdera noted they do not even have volleyball leagues on Fridays and Saturdays.

There were no comments from the audience.

3.2. Curly's Waterfront

No one was in attendance from Curly's Waterfront. Mr. Coursin noted they were 10:00 PM across the board.

Mr. Janka asked if the deck shrank because last year's application showed 600 square feet and this year it shows 480. Last year's application had outside seating for 25 but this year it is 20.

There were no comments from the audience.

3.3. Duplainville Station

Danielle Zinda was in attendance. She stated there were no changes from last year. They have no outside music source or lighting so no activities can be played after dark.

There were no comments from the audience.

3.4. Edgewater of Pewaukee

Bernie Kook was in attendance. He stated everything was the same as last year.

Mr. Janka referred to the application and stated last year's hours of operation went until 2:30 AM on Fridays and Saturdays and this year's application says 2:00 AM. Mr. Kook stated that must have been an error on his part and it should be 2:30 AM.

There were no comments from the audience.

3.5. 5 O'Clock Club

Richard Knutson was in attendance. He stated there were no changes from last year. It was noted the recorded music hours should be changed to show 11:00 AM to 8:30 PM every day, Tuesday thru Saturday.

There were no comments from the audience.

3.6. Gina's Sports Dock

Gina Schwister was in attendance. She stated she has live music on Saturdays and Sundays from 2:00 PM to 6:00 PM, and from 11:00 AM to 9:00 PM daily they have recorded music off two speakers. They close the outdoor area at 11:00 PM on Fridays and Saturdays. It was noted that Sundays, Tuesdays, Wednesdays and Thursdays should be changed to 9:00 PM instead of 10:00 PM.

There were no comments from the audience.

3.7. Smokey's Musky Shop

Lois Laimon was in attendance. They are open until 8:00 PM every night and have no outside music.

Mr. Janka stated that a few years ago the Plan Commission denied a permit for a skeleton structure that was built without a permit and was supposed to be taken down but it is still there, and nothing has ever been done about it. Mr. Janka did not want to allow any permit for the operation until there is compliance with what the Plan Commission issued a few years ago. Ms.

Laimon stated she would have the structure taken down.

A motion was made and seconded (T. Janka, D. Linsmeier) to approve the outdoor activity permit for Smokey's Musky Shop contingent upon the structure being removed prior to the June 15th Plan Commission meeting, and if it is removed by that time, Ms. Laimon would not need to come back.

Motion passed: 6-For, 0-Against.

There were no comments from the audience.

3.8. Waukesha Gun Club

A representative from Waukesha Gun Club was in attendance. He stated they have no music and all of the drinking is inside.

There were no comments from the audience.

3.9. Wonderland Tap

Robert Boehnen was in attendance. He stated he has no outside music and the only thing he has is horseshoes. The application shows horseshoes only on Tuesdays, Wednesdays and Thursdays but the previous approval was for all seven days of the week. It was noted that it should be seven days a week from 10:00 AM to 9:00 PM.

There were no comments from the audience.

The public hearing was closed at 7:25 PM.

A motion was made and seconded (D. Linsmeier, C. Wunder) to approve the applications with the modifications as discussed.

Motion Passed: 6-For, 0-Against.

4. Further Discussion and Possible Action on the Rezoning of Land Outside the F-1 Floodplain Delineation on the Gaggl Property Located at W275 N2337 Oak Court From Rs-2 Residential to A-2 Agriculture in Keeping with Their 11+ Acre Parcel (PWC 0935979004).

Mr. Clinkenbeard stated the Gaggls asked to be on the June meeting instead because they have some concerns about what the City was proposing. Plan Commission needs to either deny the rezoning or extend it or pass it, otherwise it passes automatically due to a time limit under the City's ordinance. Mr. Clinkenbeard recommended extending it until the June meeting.

A motion was made and seconded (S. Sullivan, T. Janka) to extend the rezoning of the Gaggl property.

Motion Passed: 6-For, 0-Against.

5. **Further Discussion and Possible Action on the Petition of Wolfgang and Alexandra Gaggli to be Allowed to Keep Miniature Goats on Their Property Located at W275 N2337 Oak Court Within a Platted Single-Family Subdivision (PWC 0935979004).**

See Item #4 discussion. It will be added to the June 15th meeting agenda.

6. **Discussion and Action Regarding the Pre-Preliminary Plat for an Eight Lot Single-Family Residential Subdivision of the Richard Knutson Land Located on Peterson Drive (Requires Rs-4 Zoning) (PWC 0930052009).**

Mr. Clinkenbeard stated this is the land immediately to the east of the 5 O'clock Club. Mr. Knutson is proposing to subdivide the land and create an eight lot subdivision with an outlot to accommodate a detention/retention pond. He noted they would only be developing lots one, two and three on Peterson Drive at this time.

Mr. Clinkenbeard noted that Mr. Knutson would need a preliminary plat and a developer's agreement with the City. He will need to hire an engineering firm that can do the storm water management protocol for the site.

Further discussion took place regarding the storm water management issues. All of the Plan Commission members agreed that they liked the plan.

7. **Discussion and Action Regarding Certified Survey Map PC #170518-1 Reconfiguring Two Existing Lots for the Linda Uebele Property Located at W244 N4453 Swan Road (PWC 0873993).**

This item was removed from the agenda by petitioner request.

8. **Discussion and Action Regarding the Site Plan and Business Plan of Operation for Pro-Seal Asphalt Paving and Maintenance Company to Locate Their Driveway and Parking Lot Contractor Business on the Old Johnson Sand and Gravel Property at N8 W22550 Johnson Drive (PWC 0963999019).**

Michael Prellwitz stated his company does asphalt and paving of parking lots and driveways. He is proposing to park vehicles and equipment on the site. They will be adding a new chain link fence with slatting for privacy, and a gate on the west. There will be no painting and no lights added.

Mr. Clinkenbeard questioned the outside storage. Mr. Prellwitz stated he was proposing three bins, with one for traffic bond, one for stone, and one for salt that would only be filled for winter. Each bin would hold no more than 20 tons.

A motion was made and seconded (T. Janka, S. Sullivan) to approve the site plan and business plan of operation for Pro-Seal Asphalt Paving and Maintenance

Company.

Motion Passed: 6-For, 0-Against.

9. Discussion and Action Regarding a Shoreland Mitigation Proposal for the Matthew Hall Property Located on Elm Avenue (PWC 0930077001).

This item was removed from the agenda.

10. Discussion and Action Regarding a Shoreland Mitigation Proposal for the Two MJW Development Properties on Lelah Avenue and Water Street (PWC 0930098001 & PWC 0930098002).

This item was removed from the agenda, as not required.

11. Discussion and Action Regarding the Question of Chickens and Other Animals on Lots Less Than Five Acres in Size.

Mr. Clinkenbeard stated chickens are currently allowed on farm properties and in the Rs-1 district because it is a five acre lot district, but only with a conditional use. A number of communities allow chickens on smaller lots than five acres, but some of those communities require abutting property owners to sign off on the chickens. Mr. Clinkenbeard noted that it was very hard to police things like this.

The revision would take the requirement down to a two-acre lot. Mr. Coursin felt two acres was too restrictive. Mr. Linsmeier stated he did not have a problem with chickens. Mr. Sullivan pointed out that the neighbors would have to sign off on it anyway.

Discussion then took place regarding the building of the chicken coops. Administrator Klein suggested leaving it to the Building Department staff to sign off on the structure.

Mr. Clinkenbeard suggested the number of allowable chickens to be 15. Mr. Janka wanted to treat this as a case by case basis, as is done with the kennel licenses. Mr. Clinkenbeard noted that it was written to be a public hearing so each one would have to come before the Plan Commission.

Mr. Bergman stated he was okay with chickens and suggested it be reviewed at the staff level. Mr. Linsmeier suggested looking at more ordinances on what other communities are doing. Administrator Klein suggested taking this back and looking at some other ordinances to come up with some guidelines.

12. Adjournment

A motion was made and seconded (C. Wunder, D. Linsmeier) to adjourn the meeting at 8:21 PM.

Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Ami Hurd
Deputy Clerk

In attendance: Chairman S. Bierce, B. Bergman, C. Coursin, T. Janka, D. Linsmeier, S. Sullivan and C. Wunder. Also present were CDD/Senior Planner H.E. Clinkenbeard, Community Services Director K. Woldanski and Deputy Clerk A. Hurd.

1. US Department of Housing and Urban Development Fair Housing Training

Prior to the regular meeting, the Plan Commission members took part in the US Department of Housing and Urban Development fair housing training.

2. Call to Order and Pledge of Allegiance

Chairman Bierce called the meeting to order at 7:00 PM noting there was a quorum present and requested everyone stand for the Pledge of Allegiance.

3. Approval of Plan Commission Meeting Minutes dated May 18, 2017

A motion was made and seconded (T. Janka, C. Coursin) to approve the Plan Commission meeting minutes dated May 18, 2017.

Motion Passed: 7-For, 0-Against.

4. Discussion and Action and PUBLIC HEARING Regarding the Proposed 2050 Land/Use Transportation Plan for the Century Farm Neighborhood

Mr. Clinkenbeard described the Century Farm Neighborhood Plan maps. The only difference between the 2035 and 2050 plans is that the density of the remaining developable land is being changed to a higher density, but it is still primarily single-family density. The population would go from 886 to a little over 1,000 because the density is a little different and the lots would be smaller.

Chairman Bierce opened the public hearing at 7:35 PM and asked if there was anyone in the audience who wished to speak on the matter.

Mr. Cory Goodspan questioned what you would do with the floodplain area if you had the small lots. He questioned if that would be dedicated to the City. Mr. Clinkenbeard stated it could be dedicated to the City or it could stay a part of the property. It would be zoned F-1 as it is today.

Mr. Clinkenbeard noted that there is the possibility of archaeological sites in the area that would need to be looked at if a developer were to propose a development. The City would not develop this area and it would be up to a developer.

Mr. Tony Wichman (W234 N4575 Lori Lane) stated he has a two acre lot and he questioned if he would be able to subdivide the lot to pay for the sewer and water. Mr. Clinkenbeard stated it would depend on what the configuration of the lot is. Mr. Wichman noted that he purposely built the house on one side, and Mr. Clinkenbeard confirmed he could probably divide it.

Chairman Bierce then closed the public hearing at 7:42 PM. He felt every neighborhood had very few changes between 2035 and 2050, but it seems like the change is always that we are making smaller lots. Mr. Sullivan agreed and questioned why we were even doing this. He stated he did not like smaller lots and he wanted the 2050 plan to stay like the 2035 plan. Mr. Clinkenbeard said small lots were relative and he clarified that the medium density lot sizes here are 15,000 to 19,000 square foot lots.

Mr. Bergman stated he did not like the change at all and he could not support it. He likes the 2035 plan and does not like the change to the middle section of the 2050 plan. He stated he would like to see the 2050 plan stay the same as the 2035 plan.

Mr. Bergman then referred to the corner of Highway F and Capitol Drive and stated there were 30,000 cars a day on Capitol Drive. He was under the impression that it was going to be more of a commercial/industrial use, but Mr. Clinkenbeard confirmed that it was always planned as a residential area to the east and the south. There is also no good access to that corner. Discussion then took place regarding possible access points.

A motion was made and seconded (B. Bergman, S. Sullivan) to adopt the 2035 plan as the 2050 plan.

Motion Passed: 7-For, 0-Against.

5. Further Discussion and Possible Action on the Rezoning of Land Outside the F-1 Floodplain Delineation on the Gaggl Property Located at W275 N2337 Oak Court From Rs-2 Residential to A-2 Agriculture in Keeping with their 11+ Acre Parcel (PWC 0935979004)

Mr. Clinkenbeard referred to the Gaggl's waste management plan and stated they have contracted with someone to take their waste (see files).

There are also signatures from the neighbors saying they have no problem with the Gaggls having goats on their property.

The Gaggls came to the Plan Commission in April for a rezoning of their property from Rs-2 to A-2. The A-2 zoning would allow them to have animals on their property. The goats would have to be fenced within the area in the north part of the lot as mapped.

Chairman Bierce felt it was heavy-handed to force the Gaggls to ask permission of their neighbors. He then referred to the waste management plan and stated their plan was for three goats, although the recommendation was for five goats. He questioned if they would have to submit a new waste management plan if they increase the amount of goats. Ms. Gaggl stated they chose three goats because they want to make sure they can handle three before they go up to five. The calculation for the waste management plan would not change much for five goats.

A motion was made and seconded (S. Sullivan, D. Linsmeier) to approve the rezoning on the Gaggl property located at W275 N2337 Oak Court from Rs-2 Residential to A-2 Agriculture.

Motion Passed: 7-For, 0-Against.

6. Further Discussion and Possible Action on the Petition for a Conditional Use Permit of Wolfgang and Alexandra Gaggl to be Allowed to Keep Miniature Goats on their Property Located at W275 N2337 Oak Court within a Platted Single-Family Subdivision (PWC 0935979004)

Mr. Clinkenbeard stated if the Plan Commission decides to allow the Gaggls to have goats, then they need to decide what conditions to put on them. The Gaggls noted that they had not yet seen the final seven conditions. They were then given a copy.

Mr. Bergman questioned why they were limiting the area that the goats could be in to only outside of a floodplain. Mr. Clinkenbeard clarified that we are keeping them out of the wetland part of the floodplain.

The waste pick-up was questioned and the Gaggls noted that the “hutch” area will be kept clean, but the waste is mostly odorless. They will also rotate the electrical fencing on the property every two to three days in order to not overload any area with waste or have over-grazing.

There are only “does” (nannies) because males smell too strongly. They will not be neutered, but will be de-horned.

A motion was made and seconded (C. Coursin, C. Wunder) to allow the Gaggls to keep miniature goats on their property located at W275 N2337 Oak Court with the seven conditions noted on Mr. Clinkenbeard’s report (see file).

Motion Passed: 7-For, 0-Against.

7. Discussion and Action Regarding the Site and Building Plans for a Storage Building on the new Payne & Dolan Asphalt Plant Operation Site on Bluemound Road (PWC 0968999)

Carl Theisen with Payne and Dolan noted that this was at the old Spancrete site and is part of the new asphalt plant site being constructed. Mr. Clinkenbeard described the site and location.

The purpose of the building will be partly for the lab associated with the asphalt plant, which will occupy a 40 x 60 portion of the 60 x 100 structure. The balance of the structure will be used for parking of the CAT loader that feeds raw aggregate into the asphalt plant. They would like to keep their equipment out of the elements whenever possible.

The siding on the building is proposed to be laminated insulated metal panel. Mr. Theisen felt it looks good and solves a lot of the problems with insulation. The roof will be a standing seam metal roof.

Mr. Clinkenbeard discussed the plant and the storm water management facilities, as well as the site plan. He questioned when they would like to open the operation and Mr. Theisen stated they'd like to be operational before the snow flies so that next spring they can shut down the other plant.

Mr. Sullivan stated he did not see an issue with it, as it was basically a garage, but he did not want to set a precedent with it. He felt it was a unique opportunity to try this out.

Mr. Clinkenbeard commented that the maintenance of the building would be a concern. Mr. Theisen noted that they would not allow parking up tight to the building, to avoid any cars hitting it.

Mr. Bergman saw it as a metal building and not indicative of what we've allowed in the past and he felt he could not support it. He did not want to set a precedent.

Mr. Coursin felt you would have to look past all of the other buildings and an asphalt plant to see this building. They should not have to make an architectural statement.

A motion was made and seconded (C. Coursin, D. Linsmeier) to approve the site and building plan for a storage building on the Payne & Dolan asphalt plant site with the stipulation that a 15 foot greenspace and landscape plan be submitted to Mr. Clinkenbeard at a later date.

Motion Passed: 6-For, 1-Against (Bergman).

8. Discussion and Possible Action Regarding Conceptual Approval of Proposals to Address the Chicken Issue

Mr. Clinkenbeard stated he has come up with a proposal for allowing chickens in more than one residential district. He noted that there are proposals for Rs-1, Rs-2, which is a two-acre lot, and Rs-3, which is a one-acre lot. Rs-4 is a half-acre lot, and he stopped there, as putting chickens in anything less than a half-acre lot would not work.

Mr. Clinkenbeard then reviewed the ordinances of several neighboring communities

(see file) on the subject.

Mr. Coursin felt in Rs-2 they could have up to ten, but he suggested adding five feet from property line or 25 feet from residences in all of them. Mr. Clinkenbeard recommended it be in the buildable area. Mr. Coursin suggested ten chickens in two acres, five on one acre, and four on a half-acre.

Ms. Wunder and Mr. Janka did not agree and felt they could agree to one in Rs-1 and Rs-2, but not in Rs-3 or Rs-4. Mr. Janka suggested going to two acres with a conditional use. He questioned how the City would enforce construction of the coop and fence. He also questioned how the feed would be contained.

Mr. Sullivan felt a half-acre lot was too tight and he agreed with two acres.

Mr. Linsmeier felt there was a potential on one acre, but he would have a problem with the half-acre on Rs-4.

Chairman Bierce suggested the Plan Commission decide which residential districts to allow chickens in before they decide what the rules in those districts will be. The Plan Commissioners were in agreement with Rs-1 and Rs-2, but not Rs-3.

Mr. Bergman felt this wasn't a problem with anyone and he questioned why we were creating an ordinance. He suggested leaving it like it is and having Clink continue to say no and not enforce it.

The districts were narrowed down to Rs-1 & Rs-2 and at the next meeting the Plan Commission will decide if they agree with what Clink has come up with.

9. Adjournment

A motion was made and seconded (C. Wunder, T. Janka) to adjourn the meeting at 8:10 PM.

Motion Passed: 7-For, 0-Against.

Respectfully Submitted,

Ami Hurd
Deputy Clerk

In attendance: Mayor S. Bierce, Aldermen B. Bergman, C. Brown, J. Kara, J. Wamser and B. Dziwulski. R. Grosch was absent and excused. Also present were Clerk/Treasurer K. Tarczewski, City Administrator S. Klein, DPW Director J. Weigel, Assistant Engineer M. Wagner, Utility Superintendent J. Mueller, City Planner H. Clinkenbeard, HR Director L. Bergersen, Parks, Recreation & Community Services Director K. Woldanski, Lieutenant B. Ripplinger and Attorney S. Riffle.

1.0 Call to Order and Pledge of Allegiance - Mayor Bierce called the meeting to order at 7:02 p.m.

2.0 Public Hearing for Milkweed Lane Speed Humps

Mr. Weigel and Ms. Wagner were present for this item. Mr. Weigel stated there have been several complaints over the last 10-12 years from the residents that live on Milkweed Lane and Princeton Place regarding the excessive speeds and cut-through traffic coming from the multi-unit condominiums on East Fieldhack Drive. He stated this item went before the Public Works Committee last year. Ideas that have been exhausted were posting the road to limit the weight to 6 tons and having more presence from the Sheriff's Department. He said stop signs aren't recommended. He said he was asked why the City can't install cameras and radar and use that to issue citations. He said it is illegal here in Wisconsin. Staff is now suggesting installing speed humps.

Mr. Weigel stated the speed hump project can be special assessed to 62 residential units and 1 non-residential which happens to be one of the City's lift stations. He said its main purpose would be to encourage traffic to use East Fieldhack Drive. The project would include three humps on the easterly 450 feet of Milkweed Lane. It will include six warning signs. The total cost of the project is \$11,780.29, equating to the per unit rate of \$186.99. The project will be billed out next year upon completion.

Mr. Kara commented that special assessment projects are typically levied over 10 years with interest and asked if there was any reason why this couldn't be offered for this project. Mr. Weigel responded that he didn't see an issue with that. Ms. Brown asked about the current condition of the road and whether or not it needs to be replaced before the placing the speed humps. Mr. Weigel stated most likely it was paved in the last 10 - 12 years and doesn't need replacement. She asked if there will be a sign prior to Milkweed warning drivers ahead of time. Ms. Wagner did state two advisory signs were ordered, but they aren't sure where they will be placed yet. Ms. Wagner asked how long the road will be closed. Mr. Weigel stated the construction for the speed humps will take a few days but follow-up safety painting will be needed.

Bill Listwan (N19 W26595 Honey Suckle Court) stated Milkweed east of the lift station was resurfaced approximately 4-5 years ago. He thanked Alderman Kara & Brown for their assistance with this process. He added he supports the special assessment and thought it was a reasonable way to get things done.

Ken Bjorkquist (N19 W26686 Milkweed Lane - Unit B) said he has experienced many speeders on Milkweed Lane daily. He said it is dangerous. He said he hasn't noticed any construction traffic. He also stated Milkweed is a straight away, and frankly he doesn't think the speed humps are going to slow anyone down where the City is proposing to place them.

Janice Hagy (N19 W26738 Milkweed Lane – Unit B) stated she personally feels the humps should be spread out. She suggested moving one down to Honeysuckle and another down to Goldenrod.

Mayor Bierce asked Mr. Weigel to address the reasoning for the proposed placement of speed humps. Mr. Weigel stated he didn't want these speed humps to be a burden for the residents. He said there wouldn't be any conflict with their driveways. He said, he feels this will force the traffic another way.

Mary Lynn Bjorkquist (N19 W26686 Milkweed Lane – Unit B) said the speed humps sound pretty good but they aren't going to stop the speeding. She asked the City to reconsider installing a stop sign.

Larry Nowakowski (N19 W26514 Milkweed Lane – Unit B) stated he was in favor of the project. He said there is blind spot around the curve and is in favor of the placement of the speed humps.

Tom Hofbauer (N19 W26583 Honey Suckle Court – Unit B) stated he walks his dog twice a day and he hopes the speed humps divert drivers in another direction. He said he is in favor of the placement of the speed humps.

John Gettelman (N19 W26716 Primrose Court – Unit B) stated he is in favor of the project with the provision that it is reviewed after 6 months of its implementation to see if it slows down and cuts down the traffic. He added that perhaps other measures will have to be taken at that time.

Bill Wroblewski (N19 W26583 Honey Suckle Court) stated he sees construction traffic all the time and he ends up chasing them down and goes to the site, but the drivers are different all the time. He said placement of the warning sign is very important to deter them from using the road. He also noted that having the Sheriff's Department's speed sign has curbed the speeding when it is placed on the street. He asked if there could be something done more permanent.

Rick Sheehan (N19 W26604 Milkweed Lane – Unit A) states the area really needs the speed humps and will be better than the stop sign. He stated additional solutions may be needed. He thanked the City for its help.

Bob Rynders (N19 W26686 Milkweed Lane – Unit A) stated speed humps are pain, but will do the job, but voiced his concern for emergency vehicles and school buses. He stated he feels traffic will still speed and suggested having more stop signs.

Mayor Bierce stated in his subdivision stop signs were installed, but it is not curbing the speeding issues. Mr. Dziwulski concurred. Mayor Bierce closed the public hearing at 7:39 p.m.

Mr. Bergman stated he feels this is a safety issue and staff came up with the best option and said he was in favor of the project. Ms. Brown stated she doesn't agree with special assessing the residents. There are different challenges within the City of Pewaukee and this is just unique to the area. She stated the people in the Rocky Point Subdivision did not pay for culling the deer in that area.

Mr. Wamser disagreed and said he doesn't feel residents in other areas of the community should pay for them. He said the project is a great first step and doesn't want to inconvenience the residents in the area.

Mr. Kara stated this project is proposed as a deterrent and there are no guarantees it will work. He said there is a long history of property owners paying for road work. He said he'd like to propose that we allow people to spread out their payments over 10 years to ease the impact. Mr. Bergman stated he wants to make sure that includes interest as well. Mayor Bierce stated he thinks that will be a lot of work over a little bit of money.

Mr. Weigel shared copies of an email and phone logs the Engineering Department received related to this project.

3.0 Discussion and Possible Action to Approve the Proposed Special Assessments for the Milkweed Lane Speed Humps

A motion was made and seconded, (J. Kara, J. Wamser) to approve the proposed special assessment for Milkweed Lane speed humps and allowing for a 10-year payoff schedule with interest. Motion Passed: 4-For, 1-Against (C. Brown)

4.0 Public Comment

Pat Marks (N26 W26837 Prospect Avenue) stated there is a serious deer problem in her subdivision. She stated the deer have no fear of humans and one actually attacked her dog. She stated there are young children in the neighborhood and doesn't want to see anyone getting hurt. She asked for the Council's help regarding this situation.

5.0 Consent Agenda – Action

- 5.1 Approval of Common Council Meeting Minutes Dated July 17, 2017
- 5.2 Approval of Accounts Payable Summaries
- 5.3 Approval of Bartender Licenses
- 5.4 Concur with the Plan Commission (7/20/2017) to Approve **Ordinance 17-08** (*second reading*) amending the text of the Rs-1, Rs-2 and Rs-3 Residential Zoning Districts in the City Zoning Ordinance to Allow and Regulate the Keeping of Chickens
- 5.5 Concur with the Plan Commission (7/20/2017) to Approve **Ordinance 17-09** (*second reading*) Amending the Text of the B-2, B-3 and B-5 Business Zoning Districts in the City Zoning Ordinance Regarding the Allowance of the Sale of Beer and Wine at Petroleum Service Stations
- 5.6 Concur with the Plan Commission (7/17/2017) to Approve the Conditional Use Permit of Jaime LeFever to Place a Hair Salon and Bar in the Building Located at W279 N2221 Prospect Avenue (PWC 0938-995) which was Previously a Restaurant
- 5.7 Concur with the Plan Commission (7/20/2017) to Approve the 2050 Land Use / Transportation Plan for the Swan Road Neighborhood as a part of the City's Comprehensive Plan
- 5.8 Concur with the Plan Commission (7/20/2017) to Approve the 2050 Land Use / Transportation Plan for the Springdale Neighborhood as Part of the City's Comprehensive Plan
- 5.9 Concur with the Plan Commission (7/20/2017) to Approve the Shoreland Mitigation Plan for the Rudy Petrovsky Property Located at N27 W27075 Woodland Drive (PWC 0936-010)
- 5.10 Concur with Human Resources Committee (7/19/2017) to Approve the Job Title Change for Senior Water Utility Operator to Utility Superintendent, and the Job Title Change for the Water & Sewer Utility Superintendent to Utility Manager, and Further to Approve the Grade Reclassification for the Newly-Titled Utility Superintendent from Grade 11 to Grade 12

Mr. Kara asked for Item #5.4 to be removed for discussion. Mr. Wamser requested Item #5.10 be removed for discussion, Ms. Brown asked that item #5.6 be removed and Mr. Bergman stated that Item #5.1 had no attachment.

A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda. Motion Passed: 5-For, 0-Against.

5.1 Approval of Common Council Meeting Minutes Dated July 17, 2017

It was noted that the minutes were inadvertently not attached to the packet this evening. They will be moved to the next Common Council meeting for consideration.

5.4 Concur with the Plan Commission to Approve Ordinance 17-08 amending the Text of the Rs-1, Rs-2 and Rs-3 Residential Zoning Districts in the City Zoning Ordinance to Allow the Regulate the Keeping of Chickens.

Mr. Kara asked for the history of this item. Mr. Klein stated there was a newspaper article of a woman making a business out of her home, raising chickens and selling eggs. It was noted that she didn't have enough land to do so and it wasn't based on any complaints received. Mr. Klein stated this is a reaction to chickens becoming a new trend. Mr. Kara asked who will enforce this. Mr. Bergman stated the Plan Commission discussed it in great length. He said immediate neighbors would have to sign off on their neighbor having chickens, but if there were any issues they would need to call City Hall and Community Services would look into the issue.

Mr. Clinkenbeard stated homes that were zoned RS-2 and RS-3 would need to get a conditional use permit. Properties in RS-5 zoning have at least have 5 acres of land and would just need a permit. There was discussion that the conditional use permit is not an annual renewal process although conditions can be placed on the property to limit the operation. It should be remembered that the conditional use permit goes with the property, even though there may be new ownership. Attorney Riffle stated revoking the conditional use permit would require a revocation hearing and would not be an easy process.

There was discussion that the Village of Grafton recently passed an ordinance on chickens that require the property owner to register with the State of Wisconsin and be a part of their livestock database. Mr. Kara asked if there was consideration to have an annual fee for owning chickens.

Ms. Brown stated she doesn't agree with this ordinance. She said it is unsanitary and may cause issues with neighbors, not to mention bring foxes to the area. She said there should be a 5 acre minimum to raise chickens.

Mr. Bierce stated he grew up with a neighbor who had chickens and there were issues. He said he wasn't concerned about disease or bringing wildlife to the area.

Mr. Dziwulski made the commented that just because someone is doing something, doesn't make it right. Soon there will be a request for roosters. He said chickens are messy, noisy and smelly and was not in favor of this.

Mayor Bierce stated there is an interest in this. This is what people want.

Mr. Kara stated he'd like to see a mechanism to review it after a year and have them licensed every year. Mr. Klein stated that wouldn't be fair to the chicken owner to ask them to get rid of their chickens after a year because so much would be invested in them by then.

Mr. Bergman stated it is reasonable to see livestock in the City of Pewaukee. He said Homeowners' Associations would also play a part in whether or not it is acceptable.

Mr. Wamser stated a friend of his who lives in Pewaukee had chickens on an one acre lot without issues. He said he sees more responsible chicken owners than irresponsible chicken owners. Mr. Wamser stated a lot of wildlife comes through the community and it shouldn't be blamed on people owning chickens. He said he was for it.

A motion was made and seconded, (J. Wamser, B. Bergman) to approve Ordinance 17-08 as written. Motion Failed: 2-For, 3-Against (J. Kara, C. Brown and B. Dziwulski).

- 5.6 Concur with the Plan Commission to Approve the Conditional Use Permit of Jaime LeFever to Place a Hair Salon and Bar in the Building Located at W279 N2221 Prospect Avenue

Ms. Brown stated she wanted to speak regarding the liquor license, this wasn't a concern. **A motion was made and seconded, (C. Brown, J. Kara) to approve the conditional use permit.** Motion Passed: 5-For, 0-Against.

- 5.10 Concur with Human Resources Committee to Approve the Job Title Change for Senior Water Utility Operator to Utility Superintendent, and the Job Title Change for the Water & Sewer Utility Superintendent to Utility Manager and Further Approve the Grade Classification for the Newly-Titled Utility Superintendent from Grade 11 to Grade 12

Mr. Wamser asked that this item be placed into closed session for discussion. He was informed that it couldn't be since it was discussing the job titles not specific individuals. There was concerns brought forward about potential wages increases. Mr. Weigel stated no wage increases were being considered, they just wanted the classification changed, he stated the new utility superintendent's salary falls within the ranges of Grade 12.

Mr. Klein stated Jane's title should change since she is doing more managerial work and the superintendent is already running the crew so he should get the title.

A motion was made and seconded, (B. Bergman, J. Kara) to approve the job title changes for the Water & Sewer Utility Superintendent to Utility Manager and the Senior Water Utility Operator to Utility Superintendent Motion Passed: 5-For, 0-Against.

- 6.0 Public Hearing for the 2017-2018 Liquor License Application of Aqua Hair Studio LLC Located W279 N2221 Prospect Avenue (PWC 0938-995) and Naming Jaime LeFever as Agent

Ms. Tarczewski stated the previous restaurant is being converted into a hair salon and they wish to serve alcohol to their clients. She noted there were some concerns that needed to be addressed by the building inspector and the fire department.

Mayor Bierce opened the public hearing. No one expressed an interest in speaking so he closed it right away.

Jamie LeFever was present for this item along with her Attorney Rob Bolton. Mayor Bierce stated the Plan Commission was questioning the tattoo aspect of their business. Ms. LeFever stated it is permanent cosmetics, such as eyebrows and lipstick, and there would be no body tattooing.

Mr. Kara asked why they were asking for a liquor license. Attorney Bolton stated the intent was to turn it into a high-end salon and spa to cater to bridal, bachelorette, and girls' night out parties. There will not be any walk-in traffic, and it would be for clients only.

A motion was made and seconded, (C. Brown, B. Dziwulski) to approve the 2017-2018 liquor license application of Aqua Hair Studio LLC with the contingencies noted by the City Clerk and naming Jaime LeFever as Agent. Motion Passed: 5-For, 0-Against.

Mr. Bergman temporarily excused himself from the meeting at this point.

7.0 Public Hearing for the 2017-2018 Beer & Wine License Applications for Gas Stations

7.1 Kwik Trip Inc. Located at W229 N2086 Redford Blvd (PWC 0958-979-016) and Naming Paul K. Johnson as Agent

Mayor Bierce opened the public hearing. No one expressed an interest in speaking so it was immediately closed.

A motion was made and seconded, (B. Dziwulski, C. Brown) to approve the Class A beer and wine license for Kwik Trip Inc. and naming Paul K. Johnson as agent. Motion Passed: 4-For, 0-Against.

7.2 BP Pantry U1 Located at W265 N2693 Meadowbrook Road (PWC 0931-996-001) and Naming Punjab (Jason) Walis as Agent

Mayor Bierce opened the public hearing. No one expressed an interest in speaking so it was immediately closed.

A motion was made and seconded, (J. Kara, C. Brown) to approve the Class A beer and wine license for BP Pantry and naming Punjab (Jason) Walis as agent. Motion Passed: 4-For, 0-Against.

8.0 Discussion and Possible Action to Clarify or Reconsider Common Council Action of Nov. 18, 2013 Regarding Takoma Hills Flooding

Mr. Bergman returned to the meeting at this point.

Mr. Weigel stated he was instructed back in 2013 not to spend any more money on Takoma Hills unless it was part of a road project. He stated the problem is not going away and there are things that need to be done such as soil borings, pot holing and bringing in surveyors which cost money. Mr. Weigel stated there is no money budgeted for this in 2017 but the storm water utility has excess funds that could be reprogrammed, or they could wait until the

2018 budget.

A motion was made and seconded, (C. Brown, B. Dziwulski) to authorize the Engineering Department to put some budgetary funds together to resume exploring options to alleviate flooding issues in Takoma Hills. Motion Passed: 5-For, 0-Against.

- 9.0 Discussion and Possible Action to Approve a Temporary Beer Permit for the Pewaukee Firefighters Auxiliary to Hold a Softball Tournament on August 26th, 2017 at Nettesheim Park Located at N26 W27495 Prospect Avenue (PWC 0936-988)

Ms. Tarczewski stated this is a standard application and there are no concerns. **A motion was made and seconded, (J. Wamser, B. Bergman) to approve the temporary beer permit for the Pewaukee Firefighters Auxiliary to hold a softball tournament on August 26th, 2017 at Nettesheim Park located at N26 W27495 Prospect Avenue.** Motion Passed: 5-For, 0-Against.

- 10.0 Intermunicipal Agreement with Waukesha County for Delinquent Personal Property and Special Assessments

Attorney Riffle stated previously Waukesha County has always paid the City any delinquent special assessments and fees at settlement and then has gone after taxpayer for collection. This agreement limits their liability to \$50,000 in special assessments and \$25,000 in special charges per parcel. He said the only downside to this is that we need a specific provision in this agreement to will allow the City to pursue collection of delinquent fees. He said Chapter 74 states it is the County Treasurer's responsibility and without the provision we couldn't do anything.

Attorney Riffle asked to be allowed to work with the County and authorize the Mayor to sign the agreement once it was satisfactory.

A motion was made and seconded, (J. Kara, B. Dziwulski) to authorize the City Attorney to negotiate with the County to add a provision into the agreement giving the City of Pewaukee authority to collect on delinquent special assessments and personal property taxes that the County will not reimburse the City for and allowing the Mayor to execute the document. Motion Passed: 5-For, 0-Against.

- 11.0 Discussion and Possible Action to Set the Timetable for the 2018 Budget Process

Mr. Klein was proposing one budget workshop with 2 additional dates if needed. Ms. Brown and Mr. Bergman requested copies of the proposed budget well before the Finance Committee meets to have ample time to review it.

- 12.0 Discussion and Possible Action to Set the 2017 Halloween Trick or Treat Hours

After discussion the Common Council decided to hold Trick-or-Treat on Sunday, October 29th from the hours of 4:00 – 7:00 p.m.

- 13.0 Discussion and Possible Action Regarding Cancelling or Postponing the September 4th Common Council Meeting Due to the Labor Day Holiday

Mr. Weigel stated he has bids coming due soon and doesn't want to lose any construction time. He asked the Council to consider not cancelling the meeting entirely. After brief discussion the Council agreed to hold a meeting on Tuesday, September 5th at 6:00 p.m.

- 14.0 Discussion and Possible Action to Concur with the Human Resources Committee (07/19/2017) to change the current Part-Time Administrative Assistant Position in the Park, Recreation and Community Services Department to Full-Time

Ms. Bergersen and Ms. Woldanski were present for this item. Ms. Woldanski stated her clerical staff consists of one full-time person and one part-time person. She said she is actually the back-up at the counter and phones in the morning prior to the part-time members start time and it is extremely time consuming. She said she could use the extra help and she was originally proposing it for 2018 but at the latest HR Committee meeting they were in favor of her increasing the hours immediately since it would only cost \$6,700.00 and the need is there.

Mayor Bierce expressed his concern about doing this mid-budget.

Mr. Klein stated the City is asking too much of Kelley and she needs the proper assistants so that she can get her work done.

A motion was made and seconded, (B. Bergman, C. Brown) to table this item until it can be discussed in closed session. Motion Passed: 5-For, 0-Against.

- 15.0 Public Comment – None.

- 16.0 Adjourn Into Closed Session. You are hereby notified that the Common Council will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as authorized under §19.85(1)(c), Stats., specifically regarding Park, Recreation & Community Services staff member.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session.

A motion was made and seconded, (B. Dziwulski, J. Kara) to enter into Closed Session at 9:30 p.m. Motion Passed on Roll Call Vote: 5-For, 0-Against.

A motion was made and seconded, (J. Kara, B. Bergman) to reconvene into open session at 10:00 p.m. Motion Passed: 5-For, 0-Against.

A motion was made and seconded, (B. Dziwulski, J. Wamser) to approve Item #14.0. Motion Passed: 5-For, 0-Against.

- 17.0 Adjournment – **A motion was made and seconded, (B. Dziwulski, C. Brown) to adjourn the meeting at 10:02 p.m.** Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer

In Attendance

Mayor S. Bierce, C. Coursin, T. Janka, D. Linsmeier, S. Sullivan and C. Wunder.

Also in attendance:

City Planner H. Clinkenbeard, Deputy Clerk A. Hurd, Administrator S. Klein, Department of Public Works Director J. Weigel and Community Services Director K. Woldanski.

1. Call to Order and Pledge of Allegiance

Chairman Bierce called the meeting to order at 7:00PM and requested everyone stand for the Pledge of Allegiance.

2. Discussion and Action Regarding Approval of Meeting Minutes Dated July 20th, 2017

A motion was made and seconded (C. Coursin, T. Janka) to approve the minutes of the July 20th, 2017 meeting as transmitted. Motion Passed: 6-For, 0-Against.

3. Discussion and Action Regarding a Petition for a Rezoning PUBLIC HEARING for Gene Brittain to Rezone Property Located at the Intersection of Bluemound Road and STH 16 at Morris Street From Rd-2 Two-Family Residential to Rs-3 Single-Family Residential (PWC 0925994002 & PWC 0925994003)

The petitioner, Steve Czysz, stated he wants to get the property back to the zoning it used to be. Mr. Brittain and Mr. Czysz came forward several months ago to rezone the parcel from single-family to Rd-2 and divide it into two half-acre parcels in order to put a duplex on each of the half-acre parcels. The petitioners now want to go back to square one and turn the entire lot back to Rs-3 single-family.

Administrator Klein stated that Attorney Riffle has prepared a rescission ordinance which makes this go back to the way it was. All the Plan Commission has before them tonight is if they agree to put this back to one lot and rezone it. He stated the Council must make the final decision on this. Mr. Clinkenbeard stated the Common Council would worry about getting back to one lot with the CSM.

Mr. Weigel noted that the certified survey map has now been recorded at the Register of Deeds office as two lots. Mr. Klein suggested going thru the rezoning tonight and making it contingent upon submitting the certified survey map.

Chairman Bierce opened the public hearing at 7:07pm. No one in the audience wished to speak and the public hearing was closed.

A motion was made and seconded (C. Coursin, C. Wunder) to approve the rezoning contingent upon the CSM. Motion Passed: 6-For, 0-Against.

4. Discussion and Action Regarding Certified Survey Map PC #171019-1 for the Gene Brittain Property Located on Bluemound Road (PWC 0925994002 & PWC 0925994003)

Discussion took place during item #3.

5. Discussion and Action and PUBLIC HEARING Regarding the 2050 Land Use/Transportation Plan for the Quarry Neighborhood (Map 9)

Mr. Clinkenbeard noted there would be a proposed change to a transition area on Bluemound Road, and it would be either commercial or offices. There is also an area along the west side of Badinger Road that is shown as industrial on the 2035 plan but has been changed to all offices on the 2050 plan.

The only change on the north side shows that we are keeping the woodlands next to Busse Road on the north side of Bluemound Road as forest land where the new industrial building is going in.

Chairman Bierce opened the public hearing at 7:15pm. No one in the audience wished to speak and the public hearing was closed.

A motion was made and seconded (D. Linsmeier, S. Sullivan) to approve the 2050 Land Use/Transportation Plan for the Quarry Neighborhood. Motion Passed: 6-For, 0-Against.

6. Discussion and Action and PUBLIC HEARING Regarding the 2050 Land Use/Transportation Plan for the Office/Industrial Neighborhood (Map 10)

Mr. Clinkenbeard stated this neighborhood was bounded on the south by I-94, on the west side by STH 164, on the east by CTH F/Redford Boulevard, and on the north by the CP Railroad. The area on the 2035 plan shows a cul-de-sac that has now been built with houses on both sides of street. The farm property proposed is an extension of the Hawks Meadow subdivision.

Chairman Bierce opened the public hearing at 7:18pm.

Beth Yenerick from Sussex stated her grandparents and parents own the farm next to Hawks Meadow and questioned if it would be zoned residential or industrial or if it would be changed. Mr. Clinkenbeard stated the proposal is to keep it planned for the same use (single-family residential) as Hawks Meadow.

Chairman Bierce closed the public hearing at 7:20pm.

A motion was made and seconded (D. Linsmeier, C. Coursin) to approve the 2050 Land Use/Transportation Plan for the Office/Industrial Neighborhood. Motion Passed: 6-For, 0-Against.

7. Discussion and Action and PUBLIC HEARING Regarding the 2050 Land Use/Transportation Plan for the City Center Neighborhood (Map 11)

Mr. Clinkenbeard stated the neighborhood is bounded by STH 164, the Pewaukee River on the west side of the neighborhood and I-94 on the south end of the neighborhood. The only change from the adopted 2035 plan is the area on the south side of Watertown Road in the northwest corner of the neighborhood. The 2035 plan shows it as all residential next to Boomers, but for the 2050 plan it

could go either residential or industrial because there is so much industrial surrounding the neighborhood, so we show both as a possibility.

Chairman Bierce opened the public hearing at 7:23pm. No one in the audience wished to speak and the public hearing was closed.

A motion was made and seconded (T. Janka, C. Wunder) to approve the 2050 Land Use/Transportation Plan for the City Center Neighborhood. Motion Passed: 6-For, 0-Against.

8. Discussion and Action Regarding the Redo of Certified Survey Map PC #171019-2 for Payne & Dolan/Waukesha Lime & Stone for a Combination of Properties on Bluemound Road and Badinger Road for a New Office Building (PWC 0912980)

Mr. Clinkenbeard stated the CSM was approved back in June of 2016. The idea was to combine the three lots and rezone the property so that Waukesha Lime and Stone could build a new office building on the site. The CSM shows a frame building which has already been torn down and the new office building has already been built. The lots need to be combined but the CSM was never recorded and the County won't take a certified survey map after 60 days.

A motion was made and seconded (T. Janka, C. Coursin) to approve CSM PC #171019-2 for Payne & Dolan/Waukesha Lime & Stone for Properties on Bluemound Road and Badinger Road. Motion Passed: 6-For, 0-Against.

9. Discussion and Action Regarding the Redo of Certified Survey Map PC #171019-3 for Payne & Dolan/Waukesha Lime & Stone for a Combination of Properties on Bluemound Road for a New Asphalt Plant

Mr. Clinkenbeard stated this was combining three properties to build a new asphalt plant. The plant is already up and running. This was initially discussed in the fall of 2016 but was not recorded.

A motion was made and seconded (D. Linsmeier, T. Janka) to approve CSM PC #171019-3 for Payne & Dolan/Waukesha Lime & Stone for Property on Bluemound Road. Motion Passed: 6-For, 0-Against.

10. Discussion and Action Regarding the Site and Building Plans for a Columbarium for the Fox River Church Located at N34 W23575 Capitol Drive (PWC 0907999001)

Mr. Coursin recused himself at this point, because of his personal involvement in the proposed project.

Mr. Jason Talbot, the lay leader of the church, stated they would be using an Icoff columbarium and it is the same model as Galilee Lutheran Church in Pewaukee. The plan is to build a memorial garden adjacent to the parking lot. It would be a granite manufactured product.

The intent is to hire Stier Construction to build the columbarium and the lead time is about six months. The landscape plan will match architecturally with the rest of the property.

A motion was made and seconded (D. Linsmeier, T. Janka) to approve the columbarium for the Fox River Church. Motion Passed: 5-For, 0-Against, 1-Abstain (Coursin).

11. Discussion and Action Regarding the Proposed Concession and Rest Room Facilities Building at the Sports Complex on Lindsay Road to Serve the General Field Sports Area of the Complex (PWC 0869999002)

Park Director Kelley Woldanski stated the soccer club has agreed to build a concession stand on the soccer side of the park. The same architect that did the baseball side is doing this side so there will be consistency between the two buildings.

There have been some minor tweaks in the layout of the building by Joint Board, but the Board recommends that the Plan Commission approve of this.

Ms. Woldanski stated they have not yet determined when it will be built because they needed Plan Commission approval in order to bid the project out, and it also depends on the funding. It is a partnership between the Park Department and the soccer club. Ideally, it would be next year, but it all depends.

It was noted that they are waiting on the final civil drawings.

A motion was made and seconded (D. Linsmeier, C. Wunder) to approve the concession and rest room facilities building at the Sports Complex. Motion Passed: 6-For, 0-Against.

12. Discussion and Action Regarding a 39 Lot Single-Family Residential Subdivision Located on Bluemound Road Adjacent to State Highway 16

Mr. Clinkenbeard stated there are three properties to this. The northern property is all wooded, there is a narrow strip formerly owned by Charlie Borisch, and there is a larger site on the south side. The idea is to purchase the three lots, combine them, and build a subdivision.

The neighborhood plan for this area calls for it to be medium density residential development, which matches what is being proposed.

Mr. Sullivan questioned if there has been any storm water management discussion? The petitioners stated they do not have a plan at this time, but that would be the next step with a preliminary plat. That would get submitted together along with the rezoning.

Mr. Clinkenbeard noted that outlot 3 would be a natural to collect water, but the question was if there would be enough capacity in the three outlots to handle storm water drainage of the site? Water cannot be run onto the County lands or onto the lands to the south, as there is some single family development in that area.

Chairman Bierce was under the impression that we did not want to build subdivisions with only one entrance. Mr. Clinkenbeard stated that was the normal situation. The only way to get out was to the south and they could not put more than one entrance on a County trunk highway within 750 feet of another driveway.

Discussion took place regarding the various lots and the street possibilities.

Mr. Weigel pointed out that there are three regions in the City where developers have contributed funds for infrastructures such as sewer lift stations and transmission mains. In all three areas, there are agreements with the funding developer that we would collect special assessments at time of subdivision and sale. The developers would be looking at over \$540,000 in special assessments just at the platting process.

Administrator Klein commented that the site has some heavily wooded areas and he questioned if they would really want the sites clear cut and graded to make the lots conform. He questioned if they should be looking at something else in this area so that they are not destroying a nice, natural woods.

Chairman Bierce took a straw poll of the Plan Commission members and everyone was open to moving ahead with this plan.

13. Discussion and Possible Action Regarding the Chicken Issue and Possible Alternatives

Mr. Clinkenbeard stated the Common Council said no to the idea. The proposal was to allow chickens on two-acre and one-acre lots.

Chairman Bierce felt there was very little interest in chickens at the Council and he did not think bringing it back would do any good.

14. Adjournment

A motion was made and seconded (T. Janka, D. Linsmeier) to adjourn the meeting at 8:05pm. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Ami Hurd
Deputy Clerk

ORDINANCE NO. 17-08

AN ORDINANCE TO ADD SUB-SECTION 17.0405b(4); TO DELETE SUB-SECTION 17.0405c(1); TO ADD SUB-SECTION 17.0406c(1) AND TO ADD SUB-SECTION 17.0407c(2) OF THE CITY ZONING ORDINANCE RELATED TO THE KEEPING AND RAISING OF CHICKENS IN THE CITY

WHEREAS, The City of Pewaukee has enacted zoning regulations in accordance with Chapter 62.23 of Wisconsin Statutes; and,

WHEREAS, there has arisen a need to amend language to residential zoning district Subsections 17.0405, 17.0406 and 17.0407 of the Zoning Ordinance to provide for special or unique agricultural uses within the City's single-family zoning districts under special circumstances; and,

WHEREAS, the Plan Commission and staff have reviewed the proposed following amendments to the three Zoning Ordinance districts and recommend adoption thereof.

NOW THEREFORE, the Common Council of the City of Pewaukee hereby enacts the following:

SECTION 1: Add sub-section 17.0405b(4) to read as follows:

“(4) – The keeping of up to 15 chickens as a pet(s) or for the purpose of producing eggs or meat as long as: there are no roosters; the chickens are kept within a penned or fenced area within the designated buildable area of the property or in a shelter built to City building regulations; all abutting property owners have given written approval of the keeping of chickens; such activity is in keeping with the subdivision Home Owners Associations regulations; and, the petitioner submits to and receives from the City Planner approval of a site plan and plan of operations, including a specific plan for waste disposal or recycling”.

SECTION 2: Delete sub-section 17.0405c(1) and renumber the remaining conditional uses:

SECTION 3: Add sub-section 17.0406c(1) to read as follows:

“(1) – The keeping of up to 10 chickens as a pet(s) or for the purpose of producing eggs or meat as long as: there are no roosters; the chickens are kept within a penned or fenced area within the designated buildable area of the property or in a shelter built to City building regulations; all abutting property owners have given written approval of the keeping of chickens; such activity is in keeping with the subdivision Home Owners Associations regulations; and, the petitioner submits to and receives approval by the City Planner of a site plan and plan of operations, including a specific plan for waste disposal or recycling.”

SECTION 4: Renumber sub-section 17.0407c and add 17.0407c(2) to read as follows:

c. Conditional Uses (Also see section 17.0500)

(1) Residential Planned Unit Development (PUD) such as cluster developments or

detached condominiums. The district lot size and frontage and yard requirements may be varied provided that adequate open space shall be provided so that the average intensity and density of land shall be no greater than that permitted for the district. The proper preservation, care, and maintenance by the original and all subsequent owners of the exterior design and all common structures, facilities, utilities, access and open space shall be assured by deed, plat restrictions, and/or condominium declaration, enforceable by the City. All PUD's shall comply with the following minimum standards:

- (a) The minimum PUD development area shall be 25 gross acres.
- (b) The minimum PUD lot or space area shall be two thirds (2/3) acre (29,041 square feet) per dwelling unit.
- (c) The minimum PUD lot or space width at the building set back line shall be 100 feet.
- (d) The minimum PUD building height and size shall be the same as required for permitted principal uses, however, the yard requirements as set forth in 'f' 1 and 3 below, may be reduced by up to 33 percent.
- (e) No detached principal structure shall be located closer than 40 feet to another structure within the PUD development. Yards adjacent to exterior property lines shall not be less than those required for permitted principal uses.

“(2) – The keeping of up to five (5) chickens as a pet(s) or for the purpose of producing eggs or meat as long as: there are no roosters; the chickens are kept within a penned or fenced area within the designated buildable area of the property or in a shelter built to City building regulations; all abutting property owners have given written approval of the keeping of chickens; such activity is in keeping with the subdivision Home Owners Associations regulations; and, the petitioner submits to and receives City Planner approval of a site plan and plan of operations, including a specific plan for waste disposal or recycling.”

SECTION 5: Severability.

The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinance whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 6: Effective Date.

This Ordinance shall take effect upon passage and posting.

Dated this 7th day of August, 2017

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, City Clerk

Sec. 52-110. Permitted accessory uses in all residential districts.

Accessory uses shall be on the same lot as the principal use. The following accessory uses are permitted:

- (1) Private garages, one attached and/or one detached private garage per dwelling unit, no larger than 1,200 square feet in area.
- (2) Utility buildings and accessory buildings, no larger than 240 square feet in area. No more than one permitted per lot.
- (3) Lodging or boarding for not more than two lodgers or more than two boarders per dwelling unit who are not members of the family.
- (4) Model homes.
- (5) Home occupations, provided that such occupation is incidental to the use of the premises for residential purposes and does not affect any substantial change in the character of the premises or of the neighborhood, that no article is sold or offered for sale on the premises, except such as is produced by such occupation, and that no person is employed other than a member of the immediate family living on the premises. Not more than 25 percent of the total floor area of a dwelling unit shall be occupied by a home occupation.
- (6) Signs as indicated in section 52-230.
- (7) Boathouses; one per residential lake lot.
- (8) Private piers complying with Wis. Stats. § 30.12, pertaining to structures and deposits in navigable waters.
- (9) This section is intended to address the matter of buildings larger than utility buildings and accessory to the use of lots for residential purposes, for storage of noncommercial personal property or for housing livestock. Such structures are permitted only if the use thereof is customarily incidental to the permitted use of the premises.
 - a. Stables, barns, coops or sheds greater than 1,200 square feet meeting the above requirements shall be permitted in residential and agricultural districts, subject to the following limitations and requirements:
 1. Site plan approval is required pursuant to sections 52-58, 52-59, and 52-61 through 52-65.
 - b. No stable, barn, or shed falling within the requirements of this section and on a lot of less than three acres in size shall be used for housing livestock other than chickens as described herein.
 - c. Appropriate deed restrictions may be required by the plan commission in order to preclude the further land division of parcels of land upon which accessory structures meeting the above requirements have been constructed in order to preclude land division which would create a parcel with such a building located thereon and which would be of an overall area that would violate the provisions of subsection (9)a of this section.
- (10) The keeping of chickens is permitted in all single-family residential districts provided that the lot area exceeds one acre.**
 - a. A maximum of five adult chickens per acre, not to exceed 20 adult chickens, may be kept for non-commercial use.
 - b. All chickens must be provided adequate shelter with appropriate ventilation.
 - c. Chickens must be allowed to roam in a confined pen outside of the shelter.

-
- d. All feed must be stored in sealed containers to prevent attracting vermin.
 - e. Only female hens may be kept.
 - f. Male roosters, or any chickens that crow, are not permitted.

(Code 1997, § 17.38; Rep. and Recr. #411; Cr. #648; Am. #648; Rep. & Recr. # 679 ; Am. #719 ; Rep. #719)



Fee: \$75.00
Renewal: \$25.00

CHICKEN LICENSE APPLICATION

This application and accompanying license fee are required to keep up to 8 hens maximum on a residential property as a permitted accessory use in residentially zoned districts (R-1, R-2, R-3, A-2, and A-3 districts), subject to any private restrictions, land covenants, homeowner's association and/or subdivision rules and regulations.

Required Documentation:

Completed Application Form
Copy of DATCP Livestock Premise
Application

Application Fee (check or cash)
Site plans, renderings, and any
supporting documentation

APPLICANT INFORMATION

Name			
Street Address	City	State	Zip
Phone Number	E-mail Address		
Anticipated number of chickens	Size of Chicken Coop		

KEEPING OF CHICKENS. (created 2012-02)

Certain zoning districts describe within their use regulations that the keeping of chickens is allowed subject to the requirements of this section. In all such cases, the use is subject to all of the following requirements:

- A. No more than 8 chickens shall be allowed per lot.
- B. Roosters shall be prohibited.
- C. Owners shall acquire and maintain in effect an annual license from the Town of Delafield in accordance with Chapter 12 of the Town Code of Ordinances. The license shall apply to the individual applicant, to authorize keeping of chickens on the parcel that is subject to the application, and shall not be transferable to new persons or entities, or to new properties. The license shall apply to all chickens on the parcel, not to particular chickens which may change over the term of the license.
- D. Chickens shall be kept in a chicken coop and/or chicken run as defined in this code. Slaughtering may take place in an enclosed area on the property. No more than one chicken coop and run shall be allowed on any one property. The chicken coop shall be equal to or less than 50 square feet and shall not be included in the open space calculations, composite area of all accessory buildings or be included in the number of accessory buildings requirement of the district in which they are located.
- E. **All chicken coops must meet double the required setback** and offset provisions for structures in the district in which they are located; or if said doubled setbacks and offsets cannot be met due to lot dimensions, must be located the maximum distance as far off the property lines as is feasible. Chicken runs shall meet the required setback and offset provisions of the district in which it is located.
- F. No commercial activities shall be permitted by the homeowner, such as sale of eggs at a roadside stand, sale of live or dressed chickens, sale of live chicks, feathers, etc.
- G. Owners shall exercise proper care and control of the chickens to prevent them from becoming a public nuisance.
- H. Chicken coops and chicken runs shall be removed no later than 12 months after the keeping of chickens is no longer a use on the property.

12.09 LICENSE FOR KEEPING CHICKENS. (created 2012-04)

- (1) **LICENSE REQUIRED.** The keeping of chickens in residential districts is subject to Section 17.06 5. of this code, as and to the extent described therein and within the zoning regulations of the Zoning Code. Such use is subject to payment of a fee as described in Section 12.01, the general provisions as to licenses as described in Section 12.02 and the additional and different license regulations of this section.
- (2) **APPLICATION OF GENERAL PROVISIONS.** The general provisions as to licenses described in Section 12.02 of this Code shall apply, except as follows. No bond or insurance shall be required for a license to keep chickens. The term of this license shall be for one calendar year, to end on December 31 of each year, rather than June 30th.
- (3) **LICENSE APPROVAL OR DENIAL.** Upon receipt of a completed license application and upon payment of the required fee, the Town Administrator and Engineer shall review the application and may approve, deny or conditionally approve the issuance of license subject to reasonable conditions.
- (4) **RENEWAL.** The license may be renewed for a subsequent year upon petition to the Town Administrator. Such application and accompanying fee must be filed prior to the expiration of the license. To avoid a lapse in the license term, the licensee must apply for renewal at least sixty (60) days prior to the expiration of the license.
- (5) **OBLIGATIONS UPON EXPIRATION/TERMINATION.** No chicken shall be kept on the property following the expiration or termination of the license, unless and until a new license is obtained for the keeping of chickens. All chicken coops, fences, chicken runs, and other structures and facilities associated with the keeping of chickens shall be removed from the property no later than twelve (12) months after the expiration or termination of the license or cessation of the use, whichever shall occur first.
- (6) **DISCLAIMER.** The grant of a license for keeping of chickens by the Town of Delafield does not supersede or abrogate any private deed restrictions, homeowner's association regulations or bylaws, or other private restrictions that may apply and may be more restrictive. Persons requesting a license to keep chickens are solely responsible to know and to comply with any such private limitations.
- (7) **PUBLIC NUISANCE.** Keeping of chickens in violation of chapter 12 and/or chapter 17 of the Town of Delafield Municipal Code shall constitute a public nuisance.

Owner's Signature:

Date:

Application Received By:



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Livestock Premises Registration (c/o WLIC)
 4001 Nakoosa Trail Suite 203
 Madison, WI 53714
 Fax: 608-848-4702

Livestock Premises Registration Application

(S. 95.51, Wis. Stats. and ch. ATCP 17, Wis. Adm. Code)

Please return completed form to the address listed above.

A. Registrant information

If registrant is a business, provide the legal name of that business.

Name of individual (first name, middle initial, last name) * OR legal name of business (or other legal entity) *		Registrant phone* ()	
All trade or other names*, if any (d/b/a or "doing business as")			County*
Mailing address*	City/Village/Town*	State*	Zip code*
*Registrant type: check one ☐ Individual (includes a pet owner or 'hobby farm') ☐ State or local government entity ☐ Corporation ☐ Tribal entity ☐ Partnership ☐ Trust ☐ Cooperative ☐ Estate ☐ Limited Liability Company (LLC) ☐ Limited Liability Partnership (LLP)			

B. Contact information

List the name of the Primary Contact for the premises. 'Primary contact' is the individual who best knows about livestock movement on and off or between the premises locations being registered and can be contacted if there is an animal disease emergency. Check applicable box for each phone number type. If contact does not have a phone number, see instruction sheet. **Email is required if you would like to receive your Premises Registration Confirmation card by email. Current cell phone number is required to be able to check premises number by text.**

Primary contact name and phone number * – Fill in below.

First Name	Middle Initial	Last Name
Primary contact phone ☐ Home ☐ Business ☐ Cell ()	Backup Phone ☐ Home ☐ Business ☐ Cell ()	E-mail (not shared/sold and no spam)

Alternate contact name and phone number – Fill in below (OPTIONAL).

First Name	Middle Initial	Last Name
Alternate contact phone ☐ Home ☐ Business ☐ Cell ()		

C. Address of primary premises location*

If the primary location does not have an address, see instruction sheet.

Description of location (Examples: "milking barn" or "pasture")

Premises Address: Check here if same as mailing address in Section A and skip to Section D ☐

City/Village/Town	State WI	Zip code	County
OPTIONAL Township number (1 – 53N)	Range number (20W – 30E)	Section number (1-36)	1/4 Section 1/4 Section
Geographic coordinates West (Longitude) (must be between 86.000 and 94.000)		Geographic coordinates North (Latitude) (must be between 42.000 and 48.000)	

D. Livestock premises type*

Check ONE that best applies. If your premises has more than one type of operation, see instruction sheet.

☐ Farm or production unit (Includes hobby farm)	☐ Livestock exhibition	☐ Clinic	☐ Market or livestock collection point	☐ Rendering or carcass collection point
☐ Slaughter establishment	☐ Tagging site	☐ Laboratory	☐ Quarantine facility	☐ Non-producer participant (See instruction sheet for definition and examples)

All information with an asterisk (*) is required.

Continued on next page

E. Types of livestock or livestock carcasses on premises and any secondary locations* Check ALL that apply.**Bovine – please specify:**☐ **Beef Cattle**☐ **Dairy Cattle**☐ **Bison**☐ **Camelids** (includes llamas and alpacas)☐ **Captive cervids** (includes deer, elk, moose, caribou, reindeer, and the subfamily musk deer)☐ **Equine** (includes horses, mules and donkeys)☐ **Fish** (includes all fish kept at a fish farm that requires registration under s. ATCP 10.61)☐ **Goats**☐ **Poultry** (includes **domesticated fowl** like chickens, turkeys, geese, ducks, guinea fowl, squab, **ratites** like rheas, ostriches, emus, cassowaries, kiwi, **and captive game birds** like pheasants, quail, wild turkeys, migratory wildfowl, pigeons, and exotic birds raised for hunting, which are raised in captivity)☐ **Sheep**☐ **Swine**

F. Secondary locations (if applicable): Currently, if your premises has more than one location that shares or commingles animals with the primary location, you may list up to three secondary locations here. However, a potential change in regulations will require all premises to have a separate registration. We recommend all premises are registered separately. Unique premises registrations for each location ensure you will be notified if there is a disease outbreak in the area of any of your premises.

☐ If you add additional premises to this section and do NOT want to register these additional premises separately now, check here. Leaving the box unchecked means that additional premises added in this section will be registered separately.

Description of location (Example: "dry cow facility -- 3 miles west of main premises")**Address****City/Village/Town****State**
WI**Zip code****County****Description of location** (Example: "heifer facility -- 5 miles southeast of main premises")**Address****City/Village/Town****State**
WI**Zip code****County****Description of location****Address****City/Village/Town****State**
WI**Zip code****County****G. Signature**

I declare that I have examined this registration application, and to the best of my knowledge it is true and correct.

☐ **Check here if you prefer to receive your card by regular mail instead of email.**

Signature of registrant or authorized representative_____
Date_____
Print name of person signing_____
Title of person signing

(Examples: "livestock owner" or "Vice President, XYZ Farms, Inc.")

All information with an asterisk (*) is required.

Additional livestock premises registration forms may be obtained by calling (888) 808-1910 or going to www.wiid.org.

FOR OFFICE USE ONLY

Premises Registration Code:

Date Registered:

Initials:

☐ Manage CPIS/Validated☐ Coordinates Stored☐ Enrolled/Updated Program Status☐ Registration☐ Renewal☐ Exception

City of Waukesha, Wisconsin

Ordinance No. 2023 – 4

**An Ordinance Creating Section 33.07 of the Waukesha Municipal Code,
Regarding the Keeping of Chickens and Other Fowl**

The Common Council of the City of Waukesha do ordain as follows:

Section 1. Section 33.07 of the Waukesha Municipal Code is created to read in its entirety as follows:

33.07. Chickens and Other Fowl.

- (1) Purpose and Applicability.** The purpose of this Section is to regulate the keeping of Chickens and prohibit the keeping of other Fowl to ensure humane treatment of the animals, avoid public nuisances and other adverse impacts on neighboring properties, and control rodent infestation.
- (2) Definitions.** Capitalized terms have the following meanings:
 - (a)** Chicken means the species *Gallus gallus domesticus*.
 - (b)** Department means the City of Waukesha Community Development Department.
 - (c)** Enclosure means the entire space within which Chickens are Kept, including both a coop and a run.
 - (d)** Fowl means larger domesticated birds commonly raised and kept for their meat or eggs. The term includes, but is not limited to, ducks, geese, turkeys, guinea hens, pheasants, and peafowl.
 - (e)** Keep, Keeping, or Kept means to have anywhere on a premises.
 - (f)** Parcel means a parcel of real property in the City having a unique tax parcel number.
 - (g)** Section means this Municipal Code §33.07.
- (3) Keeping Certain Fowl Prohibited.** The keeping of Fowl, except Chickens, is prohibited in the City of Waukesha. The only Fowl that may be kept in the City of Waukesha is Chickens, subject to the requirements of this Section. There shall be a grace period of 180 days from the effective date of this Section for individuals and Parcels to come into compliance with this Section.

- (4) **Permit Required.** A permit issued by the Department is required for the keeping of Chickens. An application and non-refundable fee shall be required for the permit. The fee shall be according to the fee schedule set and amended from time to time by the Department. The permit shall be valid for only the Parcel indicated in the application, and is not assignable or transferable to any other individual or Parcel. The permit shall be valid for a period of two years, and may be renewed upon application and payment of the renewal fee, provided there have been no violations of this Section associated with the permit.
- (5) **Plans and Approval Required.** Plans for enclosures and a site plan showing the location of the enclosure in relation to property boundaries, structures on the premises, and structures on adjoining properties must be submitted with the permit application, and plans must be approved by the Department before a permit may be issued.
- (6) **Permit Limitations.** No more than one permit may be issued for any Parcel, regardless of the number of dwelling units on the Parcel. Permits may be issued for non-owner-occupied Parcels only with the written consent of the owner of the Parcel. Permits shall not be issued for Parcels with duplex or multi-family dwellings, except that if the owner of the Parcel is an occupant of one of the dwelling units, then a permit may be issued to that owner.
- (7) **Inspection.** All premises for which a permit has been issued shall be available for inspection by the Department. A refusal to allow inspection will result in a revocation of or refusal to renew the permit.
- (8) **Livestock Premises Registration.** Permits shall not be issued until the applicant has registered the premises on which Chickens will be Kept with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection, pursuant to Wis. Admin. Code ATCP 17.02.
- (9) **General Regulations.**
- (a) No more than four Chickens may be Kept per Parcel, except that six chickens may be Kept on Parcels greater than one acre in area. There shall be a grace period of 180 days from the effective date of this Section for individuals and Parcels to come into compliance with this Section.
 - (b) Keeping of roosters is prohibited.
 - (c) Chickens may only be slaughtered indoors and out of the view of the public.
 - (d) Chickens shall be provided with fresh water and adequate amounts of feed regularly.
 - (e) Eggs shall not be hatched.
 - (f) Manure and soiled bedding shall be removed from the enclosure regularly and frequently enough to avoid odors and attraction of insects. Manure and soiled bedding shall be disposed of in a sealed container.
 - (g) Chickens may not be Kept in any manner that causes a public nuisance under Chapter 12 of this Municipal Code, or that tends to interfere unreasonably with the normal use of property or enjoyment of life, or that causes a public health threat.

- (h) Chickens must be Kept at all times within a full enclosure, as defined in subsection (10), and may not be allowed to roam freely on Parcels.
- (i) Dead Chickens shall be removed from the premises immediately and disposed of in accordance with law.
- (j) In general, humane practices must be employed at all times in the Keeping of Chickens.

(10) Enclosure Requirements.

- (a) Enclosures shall be constructed in a sturdy and workmanlike manner.
- (b) Enclosures shall be mounted off the ground, placed on a hard surface such as concrete or patio blocks, or have a floor of hardware cloth, such that burrowing animals may not go into the enclosure.
- (c) Enclosures shall be enclosed on all sides, including the top.
- (d) Enclosures must be covered with solid material or hardware cloth. Chicken wire is not permitted for enclosures.
- (e) Enclosures must not be able to be entered by rodents or predators.
- (f) Feed must be kept in closed rodent-proof containers.
- (g) If an enclosure is mounted off the ground, it must be constructed so that feed cannot fall through the bottom onto the ground. Any feed falling outside of the enclosure must be cleaned up daily.
- (h) Enclosures shall provide at least 16 square feet of area per Chicken, including coop area.
- (i) Enclosures must include a coop providing adequate shelter for Chickens from weather and the elements. Coops must provide at least 3 square feet of area per Chicken.
- (j) Open-flame heaters are prohibited.
- (k) No enclosure or coop shall be located closer than 25 feet to any residential dwelling on an adjacent lot unless consent is given by the current owner of the adjacent lot. Consent must be in writing, and provided to the Department with the permit application.
- (l) Enclosures are accessory uses, subject to the yard restrictions, setback requirements, and other regulations in Municipal Code §22.58.

(11) Violations. Violations of this Section shall result in the application of the following procedure:

- (a) Compliance orders shall be issued to the permit holder by the Building Inspection Division.

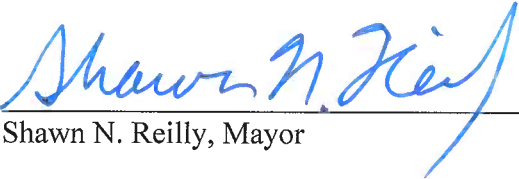
- (b) If the permit holder fails to comply timely with compliance orders, then:
- (i) Inspection and re-inspection fees may be assessed.
 - (ii) Citations may be issued, with forfeitures as provided in Municipal Code §25.05.
 - (iii) The permit may be revoked or refused for renewal.
- (c) If a permit is revoked or refused for renewal, no new permit shall be issued to that permit holder or for that Parcel for a period of 2 years.

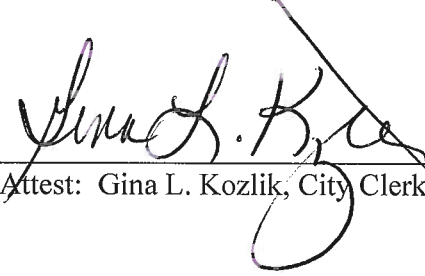
(12) Appeal of Revocation or Refusal to Renew. A revocation or refusal to renew a permit issued under this Section may be appealed to the Administrative Review Appeals Board by the filing of a written notice of appeal with the City Clerk-Treasurer within 10 days of receipt of notice of the revocation or refusal to renew. Upon appeal, the permit holder and the City shall have an opportunity to present evidence to the Board at a hearing held after reasonable notice. The Board shall determine whether the Department had sufficient grounds under this Section for revocation or refusal to renew the permit, and shall not grant waivers or variances from the requirements of this Section. Except as provided otherwise by this section, procedure for appeals shall be as provided in Municipal Code §2.11(3)(b), and the review procedures provided by Wisconsin Statutes Chapter 68 shall not apply. Appeals from the Board's decision shall be made by certiorari to the Circuit Court within 30 days of receipt of the Board's decision.

Section 2. All ordinances, or portions of ordinances, inconsistent with this ordinance are hereby repealed.

Section 3. This Ordinance shall be effective the day after its publication.

Passed the 7th day of March, 2023.


Shawn N. Reilly, Mayor


Attest: Gina L. Kozlik, City Clerk

**City of Waukesha, Wisconsin
Ordinance No. 2023 – 5**

**An Ordinance Creating New Subsection (2)(g) and Renumbering
Former Subsections(2)(g), (h), (i), and (j) of Section 22.58 of the
Waukesha Municipal Code, Regarding Chicken Coops**

The Common Council of the City of Waukesha do ordain as follows:

Section 1. New subsection (2)(g) of section 22.58 of the Waukesha Municipal Code is created to read in its entirety:

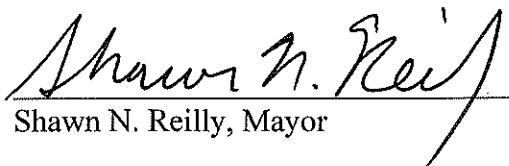
- (g) Chicken keeping enclosures may be constructed upon the issuance of a Chicken Keeping Permit, subject to all applicable regulations in Municipal Code §33.07 and in this Chapter, and provided that:
 - (1) Chicken enclosures shall be located so the nearest point is no closer than 5 feet from the permitted principal structure and no closer than 5 feet from any lot line.
 - (2) Chicken enclosures shall not exceed 11 feet in height.
 - (3) Chicken enclosures must be used for chicken keeping purposes only and may not be combined with or attached to other accessory uses or structures.

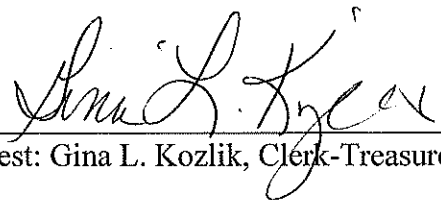
Section 2. Former subsections (g), (h), (i), and (j) of section 22.58(2) of the Waukesha Municipal Code are renumbered to (h), (i), (j), and (k), respectively.

Section 3. All ordinances, or portions of ordinances, inconsistent with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective the day after its publication.

Passed the 18th day of April, 2023.


Shawn N. Reilly, Mayor


Attest: Gina L. Kozlik, Clerk-Treasurer

ORDINANCE NO.2014-

AN ORDINANCE CREATING § 13-2-8(i) KEEPING OF FEMALE CHICKENS
AND AMENDING § 13-3-6(a)(1)a R-SE SUBURBAN ESTATE DISTRICT
AND 13-3-7(a)(1)a R-1 SINGLE FAMILY RESIDENCE DISTRICT

THE TOWN BOARD OF THE TOWN OF WAUKESHA DO ORDAIN AS FOLLOWS:

SECTION 1: § 13-2-8(i) Keeping of Female Chickens of the CODE OF ORDINANCES OF THE TOWN OF WAUKESHA is hereby created by the addition of underlined text as follows:

SEC. 13-2-8 GENERAL USE REGULATIONS

(i) **Keeping of Female Chickens.**

- (1) **Purpose and Intent.** It is the desire of the Town Board to permit residents in single family residential zoning districts with lots one acre or greater in size, to keep a small number of female chicken on their property, on a non-commercial basis, as a permissible accessory use while also protecting neighbors and the community from noise, odors, and other negative aspects of raising chickens.
- (2) (Intentionally left blank for future use)
- (3) The keeping of female chickens is permitted in all single-family residential districts provided that the lot area is one acre or greater in size.
- (4) A maximum of 5 adult female chickens per acre may be kept for non-commercial use.
- (5) Only female chickens may be kept.
- (6) Roosters or female chickens that crow are not permitted.
- (7) All female chickens must be provided adequate shelter with appropriate ventilation. Coops shall conform to the provisions of sec. 13-2-10(d) and the location requirements of the applicable zoning district. However, structures dedicated to the keeping of female chickens shall not be considered in the calculation of the maximum aggregate floor area of structures.
- (8) All female chickens must be allowed to roam outside of the shelter in a confined yard. The confined area must respect the mandatory off-set requirements of the district.
- (9) All feed must be stored in sealed containers to prevent attracting vermin.

SECTION 2: § 13-3-6(a)(1)a R-SE Suburban Estate District of the CODE OF ORDINANCES OF THE TOWN OF WAUKESHA is hereby amended by the addition of underlined text and the ~~deletion of text~~ as follows:

SEC. 13-3-6 R-SE SUBURBAN ESTATE DISTRICT

(a) **Use Regulations.**

(1) **Permitted Uses.**

- a. Any use permitted in the R-E Single Family Residence Estate District but the keeping of poultry or domestic livestock shall not be permitted on any lot less than 3 acres and shall be done in accordance with the provisions of the R-E District except as provided hereafter. The

keeping of female chickens shall be allowed in accordance with the provisions of sec. 13-2-8(i).

SECTION 3: § 13-3-7(a)(1)a R-1 Single Family Residence District of the CODE OF ORDINANCES OF THE TOWN OF WAUKESHA is hereby amended by the addition of underlined text and the ~~deletion of text~~ as follows:

SEC. 13-3-7 R-1 SINGLE FAMILY RESIDENCE DISTRICT

(a) Use Regulations.

(1) Permitted Uses.

- a. Any use permitted in the R-E Residence Estate District but the keeping of poultry or domestic livestock shall not be permitted in any subdivision or other area platted or developed into lots of less than 3 acres in size and then shall be done in accordance with the provisions of the R-SE District except as provided hereafter. The keeping of female chickens shall be allowed in accordance with the provisions of 13-2-8(i).

SECTION 4: All ordinances or parts of ordinances conflicting with or contravening the provisions of this ordinance are hereby repealed.

SECTION 5: This ordinance shall take effect upon passage and posting as provided by law.

Passed and approved this 12 day of June, 2014

TOWN OF WAUKESHA, WI

By:

John Marek
John Marek, Town Chairman

By:

Jim Radke
Jim Radke, Town Supervisor 1

By:

Larry Wolf
Larry Wolf, Town Supervisor 2

By:

Mike Doerr
Mike Doerr, Town Supervisor 3

By:

Brian Fischer
Brian Fischer, Town Supervisor 4

ATTEST:

Kathy Nickolaus

Kathy Nickolaus, Town Clerk-Treasurer

Table of Allowed Uses														
P= Permitted C= Conditional Use		Residential							Non-Residential and Other					
Use Category	Use Type	R R	S R	T R	R M L	R M H	I R M	I R S	G C	M C	B P	I	I P	U R
	Elderly housing, assisted living facility				P	P	P						P	
	Nursing home, hospice, life care center				P	P							P	
Public, Institutional, and Civic Uses														
Community and Cultural Facilities	Government admn. and civic buildings								P	P	P	P	P	
	Social, fraternal lodges								P	P			P	
	Public safety facility								P	P	P	P	P	
	Cemetery												P	
	Library, museum								P	P			P	
	Places of worship								P	P			P	
Child Care Facilities	Child care center, nursery school								P	P			P	
	Daycare center operated by a non-profit organization	P	P	P	P	P	P	P	P	P			P	P
	Daycare home, family	P	P	P	P	P	P	P					P	
Health Care Facilities	Hospital								P	P	P		P	
	Immediate care facility								P	P	P		P	
	Medical or dental office/clinic								P	P	P	P	P	
	Physical, occupational or massage therapy								P	P	P	P	P	
Parks and Open Space	Athletic fields and courts								P	P			P	P
	Community garden	P	P	P	P	P	P	P	P	P	P	P	P	P
	Open space	P	P	P	P	P	P	P	P	P	P	P	P	P
	Park	P	P	P	P	P	P	P	P	P	P	P	P	P
Educational Facilities	College or university								P	P			P	
	Elementary or secondary school								P	P			P	
Agricultural Uses														
Agriculture	Cultivation													P
	Chickens	P	P	P									P	P
Commercial Uses														
Animal Related Services	Kennel	C							C	C	C	C		C
	Veterinary clinic	P							P	P	P	P		P
	Animal Grooming	P							P	P	P	P		P

Section 17.109 Permitted Use-Specific Standards *(Repealed and Recreated- Ordinance No. 19-O957 – adopted 6/18/19) (Ordinance 17.109(5) to Create Keeping of Chickens, Ordinance No. 21-0997 – adopted 3/16/21)*

- (1) **Restaurant Business:** Restaurant uses shall meet the following requirements:
 - (a) Restaurants shall have a grease trap and sampling manhole unless exempted by the Oconomowoc Wastewater Treatment Manager.
 - (b) Restaurant exhaust systems are encouraged to discharge the building through venting on the building roof. Venting toward residential dwelling units shall be prohibited unless no other options are feasible.
- (2) **Sexually Orientated Business:** All sexually orientated businesses shall comply with Section 12.17 of the Municipal Code relating to regulations and licensing requirements.
- (3) **Drive-Through:** Uses having a drive-through shall meet all of the following requirements:
 - a. Drive-through lanes and service windows shall be located to the side or rear of the buildings, shall not be located between the principal structure and a public street , and shall be at least sixty (60) feet from the closest point to any residentially zoned property.
 - b. The drive-through stacking shall be separated physically from the user's parking lot and shall have at least one dedicated lane that is:
 1. Financial Institutions 100 feet,
 2. Restaurants – 100 feet,
 3. Car Washes – 100 feet
 4. Other Uses – Stacking requirements will be determined on an individual basis by the Zoning Administrator.
 - c. Drive-through speakers shall not be audible from adjacent residentially used or zoned properties.
 - d. Drive-through canopies and other structures, where present, shall be constructed from the same material as the primary building and with a similar level of architectural quality and detailing.
- (4) **Antenna on an Existing Structure:** The Zoning Administrator may approve the location of antennas on existing structures provided that the antenna does not extend more than ten (10) feet above the highest point of the structure or is located inside a building and not visible when viewed from the exterior of the building.
- (5) **Keeping of chickens.** *(Ordinance 21-0997, Adopted 3/16/21)* Chickens are allowed within the following zoning districts: RR- Rural Residential; TR- Traditional Residential; SR- Suburban Residential; IP- Institutional Public and UR- Urban Reserve, subject to the following regulations:

(a) Regulations:

1. A maximum of four (4) hen chickens per property shall be permitted within the RR- Rural Residential; TR- Traditional Residential; SR- Suburban Residential; and IP- Institutional Public Districts.
2. There is no limitation on the number of hen chickens in the UR, Urban Reserve District and this ordinance does not apply in the District.
3. Chickens are not permitted on properties with duplex or multifamily dwellings.
4. Roosters are not permitted in the RR- Rural Residential; TR- Traditional Residential; SR- Suburban Residential; IP- Institutional Public and UR- Urban Reserve Districts. If a rooster is identified on a premise, the owner shall have 10 days upon verbal or written notification by a city official to remove said rooster.
5. No chicken coop or run area shall be closer than 17.5 feet to any residential lot line and the coop and run area shall be located only within the rear yard. All feed must be contained in a rodent free container.
6. No open flame heating devices are allowed in the coop or run.
7. All residents must apply for and receive a Chicken Permit before any construction of coops, fencing and placement of chickens on their property. The Applicant shall pay a one-time non-refundable Chicken Permit fee in the amount established from time to time by separate resolution of the Common Council.
8. Compliance & Revocation of Permit – It is recognized that if best management practices are not observed, the keeping of chickens can create a nuisance. Therefore the following compliance procedures shall be applied to the keeping of chickens. Upon determination by the Zoning Administrator that the Permittee has violated any provision of this Ordinance, the Owner shall be issued one written warning of violation. Upon determination by the Zoning Administrator that the Permittee has violated any provision of this Ordinance a second time, the Zoning Administrator may revoke the Chicken Permit, in which case the Permittee shall, within 30 days, remove all chickens, chicken coop(s) and fencing. The revocation may be appealed to the Zoning Board of Appeals pursuant to Section 17.704 (4) of the City Code.

9. Any electrical work requires an electrical permit through the Building Inspection Department.
10. Chickens shall be kept within the coop and run area at all times; the free ranging of chickens is prohibited. The run area shall be fenced in a manner to securely contain chickens. Fencing for run areas shall be a minimum of 48 inches in height or higher and/or covered with netting to contain chickens at all times. Coops shall be constructed with materials and roofing to provide a clean, dry, adequately ventilated, and draft-free environment. Fencing shall meet all zoning requirements.
11. Selling of eggs from any property is prohibited.
12. Slaughtering of chickens shall be allowed only within a building.
13. The City noise standards in Section 17.212 of this Code shall apply to the keeping of chickens.
14. The public nuisance noxious odors standards specified in Section 10.03(9) of the Municipal Ordinance shall apply to the keeping of chickens.
15. Proof of livestock premises registration with the Wisconsin Department of Agriculture must be provided at time of application.
16. Chickens shall be provided with a coop affording enclosed protection against weather and adverse elements.
17. Coops shall be at least three-square feet in area per hen chicken. Run areas shall be at least ten square feet in area per hen chicken.
18. The keeping of turkey, ducks, geese or fowl is prohibited.
19. The City is not responsible to enforce homeowners' association private covenants and/or deed restrictions. Property owners are responsible to know said requirements regarding the keeping of chickens within a subdivision with private restrictions.

Section 17.110 Accessory Uses and Structures

This Section authorizes the establishment of accessory uses that are incidental and customarily subordinate to principal uses as determined by the Zoning Administrator. An accessory use is incidental and customarily subordinate to a principal use if it complies with the standards set forth in this Section.

- (1) Approval of Accessory Uses and Structures: All principal uses allowed in a Zoning District shall be deemed to include those accessory uses, structures, and activities
-



Keeping of Chickens

ORDINANCE §17.109(5)

Department of City Planning
174 E. Wisconsin Avenue Oconomowoc, WI
www.oconomowoc-wi.gov | 262.569.2166

The following information is required to be included and explained in your submittal.

1. Submit and receive the Wisconsin Department of Agriculture, Trade and Protection (WI DATCP) Registration Premises Identification Number. To do this you may register online at https://datcp.wi.gov/Pages/Programs_Services/PremisesRegistration.aspx or by phone at 888-808-1910
2. Complete and submit this application form along with a \$100 one time application/license fee, payable to the City of Oconomowoc (Cash or Check only).
3. Complete the Chicken Coop Design & Yard Area Plan in this document.
4. Read and agree to the City Ordinance for keeping chickens included in this document.

Name of Applicant requesting the review: _____
Applicant's Address (include city, state and zip code): _____
Applicant's telephone number: _____
Applicant's email address: _____

If you are not the Property Owner, please fill out the following:

Property Owner requesting the review: _____
Property Owner's Address (include city, state and zip code): _____
Property Owner's telephone number: _____
Property Owner's email address: _____

The Property Owner shall email consent for the Keeping of Chickens on the Property to the Planning Department: Jason Gallo, jgallo@oconomowoc-wi.gov or Kristi Weber, kweber@oconomowoc-wi.gov

WI DATCP Premises ID Number: _____ Expiration Date: _____

Applicant's Statement:

I hereby certify that this application is complete, true and correct to the best interest of my knowledge. I will do my best to eliminate any odor from the chickens, excessive noise, other nuisances, keep the chicken area clean daily and be a good neighbor. I agree, in consideration of the issuing of this license, to comply with the laws of the State of Wisconsin, and to the provisions of the Municipal Code of Ordinances of the City of Oconomowoc including the provision that this license may be revoked for violations to the ordinance.

I EXPRESSLY ACKNOWLEDGE THAT TWO VIOLATIONS (ONE WRITTEN WARNING AND SECOND VIOLATION) SHALL RESULT IN REVOCATION AND REMOVAL OF CHICKENS.

Applicant's Print Name

Applicant's Signature

Date

PLANNING DEPT. OFFICE USE

Approved On:

Staff Initials:



Keeping of Chickens

ORDINANCE §17.109(5)

Department of City Planning
174 E. Wisconsin Avenue Oconomowoc, WI
www.oconomowoc-wi.gov | 262.569.2166

Backyard Chicken Coop & Yard Area Design Plan

Design Requirements:

Please use the backside of this page to indicate all properties boundaries with abutting property lines on which proposed **chicken coop** would occupy, setback in feet from property lines and structure, design of the coop with dimensions, and the proposed materials for the coop. In addition, please layout your proposed **fenced in run area** including fence height, roofing and covering, and proposed materials. Ensure setbacks (in feet) from all buildings and property lines. Please draw and label coop design with dimensions and materials.

Please carefully read the City Keeping of Chickens Ordinance for more complete specifications and restrictions.

Additional Questions:

1. What is your plan for the disposal of poultry manure?
 - a. What is the process, please describe?
 - b. How frequent will the coop be cleaned?
2. What is your plan for enclosing all feed from rodents and other animals?
3. Please indicate the location and names of all neighboring property owners:



Keeping of Chickens

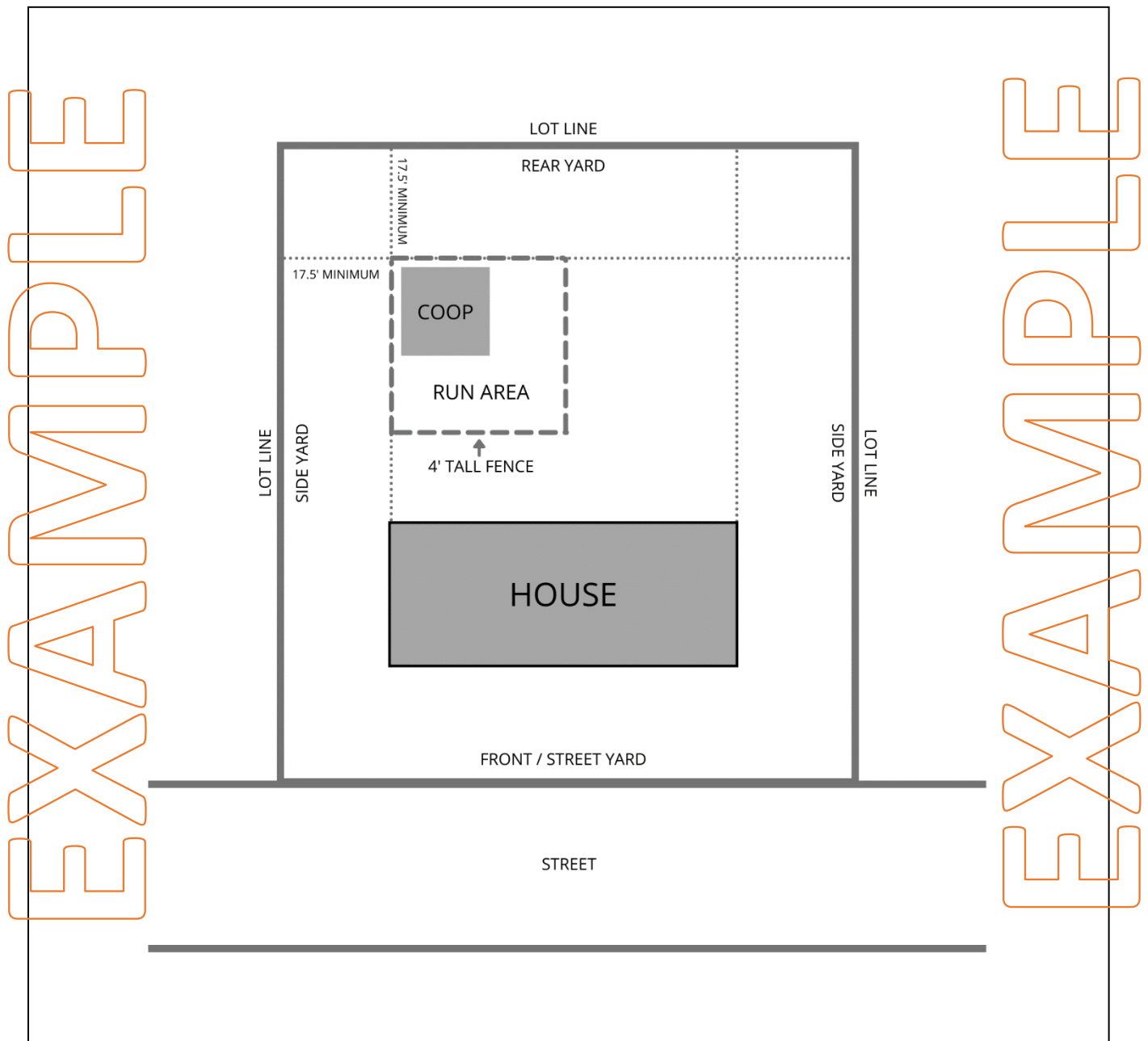
ORDINANCE §17.109(5)

Department of City Planning
174 E. Wisconsin Avenue Oconomowoc, WI
www.oconomowoc-wi.gov | 262.569.2166

Design & Measurements Chicken Coop & Backyard Fencing

Please layout your proposed design in the box below, use additional paper if needed.

At a minimum please include the following: location of street, house, coop (identify size), setbacks, fencing, adjacent properties and Owners, all existing accessory structures [§17.110(1)-(2)] etc.





Keeping of Chickens

ORDINANCE §17.109(5)

Department of City Planning
174 E. Wisconsin Avenue Oconomowoc, WI
www.oconomowoc-wi.gov | 262.569.2166

Design & Measurements Chicken Coop & Backyard Fencing

Please layout your proposed design in the box below, use additional paper if needed.

At a minimum please include the following: location of street, house, coop (identify size), setbacks, fencing, adjacent properties and Owners, all existing accessory structures [§17.110(1)-(2)] etc.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.**

DATE: May 20, 2024

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action to Release the Woodleaf Reserve Phase 4 letter of credit in the amount of \$110,216.16
[Wagner]

BACKGROUND:

Woodleaf Reserve Phase 4 Development has completed the public improvements as required in the Developer's Agreement and the one year guarantee period is complete. Restoration of the site has been completed and therefore, we recommend release of the remaining financial guarantee.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Common Council approve the release of the letter of credit (\$100,216.16) for the Developer's Agreement.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.**

DATE: May 20, 2024

DEPARTMENT: PW - Water/Sewer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve **Resolution 24-05-12** to Reallocate Excess Borrowed Funds to the Pewaukee Road South of Riverwood Drive Trail Study [Wagner]

BACKGROUND:

In 2022, the City borrowed \$1,240,000 for several trail projects including \$500,000 for the East Fieldhack Drive to Lake Country Trail via Meadowbrook Road and \$15,000 for the Recreational Crossing at Crestview Dr. The City received grant funding which will be funding the bulk of the Meadowbrook Road Trail project and the Recreational Crossing has been incorporated into this project.

With the grant funding, there is some excess funds in this account. I recommend re-allocating up to \$100,000 to study the alternatives to find a trail route from the existing trail termini at Riverwood Drive North southerly to Tower Place. As such, we have drafted this resolution to support the motion at the May 6th Council meeting to fund this study from this borrowing.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Council authorize the Resolution to re-allocate up to \$100,000 borrowed trail funds to the Pewaukee Road south of Riverwood Drive Trail Extension Study.

ATTACHMENTS:

Description

Resolution 24-05-12

RESOLUTION NO. 24-05-12

A RESOLUTION AUTHORIZING AMENDMENTS TO THE 2022 BORROWING

WHEREAS, the Common Council of the City of Pewaukee borrowed \$1,240,000 for trail projects in 2022; and

WHEREAS, the trail projects encompassed East Fieldhack Drive to Lake Country Trail via Meadowbrook Road and Recreational Crossing at Crestview Drive; and

WHEREAS, the projects were combined and a grant secured with an 80/20 funding split; and

WHEREAS, the trail projects are not anticipated to expend the current funding allocation due to the grant funding; and

WHEREAS, the funds can be re-allocated to another trail project without penalty; and

WHEREAS, the City supported and executed a grant agreement with the Wisconsin Department of Transportation for the grant funding; and

WHEREAS, the City desires to study a different trail extension along Pewaukee Road from Riverwood Drive North southerly to Tower Place; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Pewaukee hereby authorizes and directs up to \$100,000 of the 2022 borrowing to be allocated to the Pewaukee Road south of Riverwood Drive Trail Extension Study Project.

PASSED and ADOPTED this 20th day of May, 2024

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 7.**

DATE: May 20, 2024

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding an Electronic Recycling Contract with COM2 [Wagner]

BACKGROUND:

COM2 approached the City of Pewaukee to add a collection site for our residents to dispose of electronic waste at the City's recycling center. COM2 will provide a container for collection and will be responsible for the pick up and drop off of all containers as well as all materials collected at the site.

The City will have to register with the Wisconsin Department of Natural Resources as a Collector. This will require an annual inspection of the recycling location where we are collecting the material.

Bobby, IT Director, utilized this firm for a recent electronic recycling event for City Hall material. He indicated he was impressed with their operations.

The recycling vendor understands the bins would not be covered and exposed to the elements and has stated that is not a problem for them. Once the bin is full, Staff would contact them and they would pick the full bin and replace it. References from other communities have indicated a very positive experience with this vendor.

The attached contract is for a 6 month trial period. After 6 months, we can terminate or extend this contract depending on our experience. Staff supports this trial.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Common Council approve the Electronic Recycling Contract contingent on final Staff and City Attorney approval.

ATTACHMENTS:

Description
COM2 Agreement
Email Communication

AGREEMENT FOR ELECTRONICS COLLECTION AND RECYCLING

THIS AGREEMENT FOR ELECTRONICS COLLECTION AND RECYCLING (this "Agreement") is made and entered into as of April 3 2024 by and between the City of Pewaukee and COM2 Recycling Solutions, an Illinois limited liability company ("COM2").

RECITALS

WHEREAS, the City of Pewaukee is a municipality in Waukesha County, Wisconsin; and

WHEREAS, **COM2** is an Illinois limited liability company engaged in the collection and processing of electronic wastes; and

WHEREAS, the **City of Pewaukee** agrees to allow **COM2** to collect and process electronics from the City of Pewaukee's residents for electronic wastes designated as a Collector of Program Materials EEOL Products ("PMs") under the Wisconsin E-Waste Law, statutes codified at WIS. STAT. §§ 287.17(1)-(11). (The "Wisconsin E-Waste Law"); and

WHEREAS, the **City of Pewaukee** has contracted with **COM2** annually to collect, accept, transport, and recycle PMs under the Wisconsin E-Waste Law beginning April 3, 2024; and

WHEREAS, the **City of Pewaukee** and **COM2** desire to enter into an agreement regarding the scope of residential electronics equipment collection and processing from the designated collection location located at **W225N3201 Duplainville Road, Pewaukee WI 53072**, performed by COM2 for **City of Pewaukee** residents.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein contained, the parties agree as follows:

1. Definitions

1.1 As used in this Agreement, the following terms, when capitalized or not, shall have the meaning set forth below.

"Accepted Items" means Program Material delivered by a City of Pewaukee resident to a Permanent Site.

"Law" means statutes codified at WIS. STAT. §§ 287.17(1)-(11). *seq.*, as may be amended from time to time.

"PM" means Program Material Electronics Devices from residents as defined in the Law and set forth on Schedule 1, which may be amended from time to time in accordance with the Law.

"Collection Services" means, collectively, the Permanent Site Collection Services.

"Containers" means a corrugated container.

DNR" means the Department of Natural Resources.

"Residents" or "Community Members" means, individually or collectively residents of the City.

"Event Site" means a Site that shall be available to residents to drop off electronic pieces of equipment .

"Permanent Site" means a corrugated collection container at **W225N3201 Duplainville Road, Pewaukee WI 53072** location for collection of electronic items from residents that shall be available twenty-four hours a day, seven days a week, three hundred sixty-five days a year on a scheduled basis, which may be amended from time to time.

"Promotional Materials" means a listing on **City of Pewaukee** website, or such other form of promotion as determined by the City of Pewaukee's Council.

"Term" shall have the meaning ascribed thereto in Section 4.

2. Responsibilities of COM2

2.1 Except as otherwise specified herein, COM2 shall furnish personnel, labor, equipment, and vehicles necessary for the loading of all PMs Electronics. Which also includes the collection, packaging, transportation, and recycling of PMs from residents of the **City of Pewaukee** Community.

2.2 COM2 shall register with the DNR as a Recycler and Collector as defined in the Law.

2.3 COM2 shall determine and provide the following minimum levels of service to collect the PM electronics. Including the number of collection trucks, pallets, gaylords, and other supplies as needed or mutually agreed upon.

2.4 COM2 shall remove all PM collected items from the **W225N3201 Duplainville Road, Pewaukee WI 53072** site unless alternate arrangements are made with the **City of Pewaukee** Council. If Items remain for removal from the Site, COM2 shall notify the **City of Pewaukee** at 262-691-0804, who will be the primary point of contact, by the next business day of the number of Items remaining and a mutually agreed upon date/time for the removal of the material.

2.5 COM2 shall take title to, and risk of loss of, all Items from the **W225N3201 Duplainville Road, Pewaukee WI 53072** location. COM2 shall recycle, or cause to be recycled, all PMs delivered by **City of Pewaukee** residents to be transported to and recycled at a facility licensed and permitted to lawfully receive the material in accordance with applicable federal, state, and local law.

2.6 COM2 shall provide detailed weight reports by material category and by collection in accordance with reporting requirements of the Law.

2.7 COM2 shall provide the **City of Pewaukee** Clerk/Treasurer with a certificate of recycling for Items collected by COM2.

3. Additional COM2 Responsibilities

3.1 The City of Pewaukee Highway Superintendent shall be the primary contact for COM2 throughout the contract term.

3.2 The City of Pewaukee shall register with the DNR as a Collector (as defined in the Law) and provide information to the DNR, as may be required by the Law. COM2 shall maintain such registration in conformance with the Law and any applicable regulations. If the DNR compliance is not met, this Agreement will be considered annulled. COM2 would be responsible for any remaining items already collected at the **W225N3201 Duplainville Road, Pewaukee WI 53072** site.

3.3 COM2 shall coordinate with the City of Pewaukee Highway Superintendent to identify sufficient space for COM2 to perform the collection, packaging, and loading of Items at the site.

3.4 COM2 shall facilitate communication between COM2 and the City of Pewaukee Highway Superintendent regarding time and location of the delivery of a truck and supplies for the site.

3.5 COM2 will coordinate with the City of Pewaukee staff regarding posting of the list of Accepted Items and participation limits in accordance with the Law.

3.6 The City of Pewaukee Highway Superintendent shall notify COM2 of any cancellation of Collection Services due to weather or other circumstances.

3.7 COM2 shall be responsible for communicating any changes in collection practices or Accepted Items to the City of Pewaukee Council via written communication.

4. Term of the Agreement

4.1 The initial term of this Agreement shall commence on April 3, 2024 and end on September 3, 2024 , unless terminated earlier in accordance with this Agreement or extended in writing by mutual agreement of the parties.

4.2 The Agreement may be automatically annually renewed or otherwise amended by mutual agreement of the Parties.

5. Indemnification

5.1 The **City of Pewaukee** will indemnify, defend and hold harmless COM2, and their respective officials, employees, agents, representatives and attorneys, in both their official and individual capacities (collectively, the "Indemnitees"), from and against any and all injuries,

deaths, claims, losses, damages, suits, demands, actions and causes of actions, expenses, fees (including attorneys' fees and court costs) and costs which may be asserted against an Indemnitee in consequence of entering into this Agreement or which may result from or arise out of any action or omission of COM2, its officers, employees, agents or subcontractors under this Agreement.

5.2 COM2 will indemnify, defend and hold harmless the **City of Pewaukee** and their respective officials, employees, agents, representatives and attorneys, in both their official and individual capacities (collectively, the "Indemnitees"), from and against any and all injuries, deaths, claims, losses, damages, suits, demands, actions and causes of actions, expenses, fees (including attorneys' fees and court costs) and costs which may be asserted against an Indemnitee in consequence of entering into this Agreement or which may result from or arise out of any action or omission of the **City of Pewaukee**, its officers, employees, agents or subcontractors under this Agreement.

6. Notice

6.1 Unless otherwise specified, any notices or communications required to be given to or served upon the City of Pewaukee or COM2 shall be in writing and shall be delivered either by (i) certified mail, return receipt requested, postage prepaid, in the U.S. mail; (ii) a reputable messenger service or a nationally recognized overnight courier; (iii) personal delivery with receipt acknowledged in writing; or (iv) electronic delivery to the email address specified below. Either party shall have the right to change from time to time its mailing address, or email address. Until new addresses shall be given the parties' respective addresses shall be:

TO The City of Pewaukee

Company Name: City of Pewaukee

Company Address: W240N3065 Pewaukee Rd Pewaukee WI 53072

Attn: Magdelene Wagner

Telephone Number: 262-691-0804

Email Address: publicworks@pewaukee.wi.us

COM2 Recycling Solutions

500 Kehoe Blvd.

Carol Stream, Illinois 60188

Attn: Syed Nabeel Hasan

Tel: 630-653-2662 x 240

Email: Nabeel@COM2Recycling.com

7. Miscellaneous.

7.1 COM2 represents and warrants that it is fully licensed under federal, state, and local law and regulations to collect, transport, store, and recycle Accepted Items. It further represents and warrants that it will perform the services to be provided under this Agreement in full conformity with all applicable federal, state, and local law and regulations.

7.2 COM2 shall not assign this Agreement or any part thereof without the prior written consent of the City of Pewaukee.

7.3 This Agreement and any questions concerning its validity, construction, or performance shall be governed by the laws of the State of Wisconsin.

7.4 COM2 shall act as an independent contractor. All personnel used by COM2 shall be employees of COM2. COM2 will pay all wages and appropriate expenses of said personnel, as well as employer's Federal, State and Social Security taxes, Federal and State Employment taxes and any other required personnel taxes.

7.5 City of Pewaukee failure to act with respect to a breach by COM2 does not waive City of Pewaukee's right to act with respect to subsequent or similar breaches. The failure of City of Pewaukee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

7.6 The provisions of this agreement shall survive the voluntary or involuntary termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, effective as of the day and year first written above.

City of Pewaukee

COM2 RECYCLING SOLUTIONS

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Schedule 1

Accept Items under Program Material

- Consumer Computers (Desktop, Laptop, Netbook, and Tablet)
- Consumer Printers (desktop-style printers, printer-fax-copier-scanner combinations and 3-D printers)
- Consumer video display devices (televisions, computer monitors, e-Readers)
- Computer peripherals (mice, keyboards, scanners, etc.)
- Fax Machines
- DVD Players
- VCRs
- Digital video players/recorders

From: [Kewan, Bobby](#)
To: [Wagner, Magdelene](#); [Stevens, Matt](#)
Subject: RE: Electronics bin at recycle center
Date: Tuesday, March 5, 2024 1:32:41 PM

Hello ~

I'm just following up on this again. I would like to try having a bin for electronics recycling from COM2 at the new Recycle Center when it opens. If you'd like to discuss please let me know.

Thanks,
-Bobby

From: Kewan, Bobby
Sent: Tuesday, November 14, 2023 9:37 AM
To: Wagner, Magdelene <wagner@pewaukee.wi.us>; Stevens, Matt <stevens@pewaukee.wi.us>
Subject: RE: Electronics bin at recycle center

Morning ~

I'm just following up on this.

Thanks,
-Bobby

From: Kewan, Bobby
Sent: Friday, October 20, 2023 4:45 PM
To: Wagner, Magdelene <wagner@pewaukee.wi.us>; Stevens, Matt <stevens@pewaukee.wi.us>
Subject: Electronics bin at recycle center

Hello ~

COM2 Recycle, the recycling vendor who did the recent pick up of our old electronics, asked if they could place a bin in the new recycle center (once it opens). Examples of the bins they use are attached. I let him know that our recycle center is not covered and that items placed in the bins would get wet if it rains or snows – he said that isn't a problem. Once the bin is full, we call them to pick it up. I asked what happens if a resident puts something they do not accept in the bin, he said they will pick up the entire bin no matter what is in it.

They provided 5 references (4 are other municipalities) – everyone gave very positive reviews. All of them said that when called, COM2 picks up the next day. One reference, from Madison, commented that COM2 has partners who will take their non-accept items. She added that COM2 is R2V3 certified through the DNR and they make sure to keep that certification up to date.

Personally, I was really impressed with the pick-up they did for us. They are based out of Carol

Stream, IL but just opened a center in Menomonee Falls – here is their website:

<https://www.com2recycling.com/>

Could we give them a try?

Thanks,

-Bobby

Bobby Kewan

IT Director

City of Pewaukee

Office 262.691.6001 / Mobile 262.212.0904

www.cityofpewaukee.us

<https://www.facebook.com/cityofpewaukee>

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 8.**

DATE: May 20, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion Regarding a Future Opening in the Office of People and Culture [Woldanski / Klein]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 9.**

DATE: May 20, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding the Extension of Bar Hours During the Republican National Convention (RNC) [Tarczewski]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

News Article

SUBURBS

Milwaukee's suburban communities look at opting out of later bar times during the RNC



Cathy Kozlowicz

Milwaukee Journal Sentinel

A new law allows bars in 14 Wisconsin counties to remain open until 4 a.m. during the Republican National Convention, but not all municipalities think it's a good idea.

Elected leaders in Menomonee Falls, Oconomowoc and Shorewood have either discussed or will discuss the idea of opting out of the longer hours.

The convention is being held in Milwaukee from July 15 to 18.

On Dec. 6, 2023, Gov. Tony Evers signed an act to allow bars in certain municipalities to be open until 4 a.m. Normally, bars must be closed from 2 to 6 a.m. Monday through Friday and from 2:30 to 6 a.m. on Saturday and Sunday.

Each municipality in the 14 counties — either a city, village or town — can opt out of this extension by voting on an ordinance after May 1, said Aaron Gary, a legislative attorney with the state's Legislative Reference Bureau.

Gary said the 14 Wisconsin counties which have the option to extend their bar time are: Kenosha, Racine, Walworth, Rock, Milwaukee, Waukesha, Jefferson, Dane, Ozaukee, Washington, Dodge, Columbia, Sheboygan and Fond du Lac.

Gary also said that a municipality has the option to allow only certain bars to stay open later.

The Village of Menomonee Falls is working on an ordinance to opt out of the extended hours, according to village documents. It was a discussion item at the April 1 village board meeting. Village Trustee Paul Tadda said it is still in committee, and the plan is for it to be a voting item at the May 6 village board meeting.

The Town of Oconomowoc on March 18 discussed passing an ordinance not allowing for the extended hours. Lori Opitz, clerk/treasure for the Town of Oconomowoc, said it will be a voting action at a future meeting.

The Village of Shorewood has already taken action, unanimously passing an ordinance April 1 to not allow the extended hours. It's not clear what, if any, issues there may be with Shorewood taking action prior to May 1. At least five people wrote emails to village officials asking the village to opt out of the extended hours, citing noise and traffic issues, according to village documents.

Executive Director of the Shorewood Business Improvement District Janet Henning wrote an email to village officials indicating that most of the bars and restaurants would not take advantage of the extension "due to staffing and/or other reasons." She said that a few of them would extend their hours, but "close if business was not consistent between the midnight and 4 a.m. hours."

Gary said there is no deadline of when the ordinance to opt out of the extended hours has to be passed.

Cathy Kozlowicz can be reached at 262-361-9132 or cathy.kozlowicz@jrn.com. Follow her on X at @kozlowicz_cathy.

Claudia Levens contributed to this report.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 10.**

DATE: May 20, 2024

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding Appointments to Various Boards, Committees and Commissions [Mayor Bierce]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: