



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, June 10, 2020

7:00 PM

Pewaukee City Hall ~ Common Council Chambers

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of the May 13, 2020 meeting minutes.
 4. Update regarding July 4, 2020 festivities.
 5. Update regarding summer 2020 Recreation programs.
 6. Update regarding SPARK and Summer Day Camp programs.
 7. Update regarding Koepp Park improvements.
 8. Discussion and possible action regarding Laimon Park financials.
 9. Discussion and possible action regarding Laimon Park boat launch and parking lot renovation project management.
 10. Update regarding 2020 Open Space Plan Needs Assessment Survey results.
 11. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

June 5, 2020.

NOTICE

This in-person meeting will have the option to attend virtually or by phone due to the Governor's Emergency Safer At Home order due to the COVID-19 virus.

To attend this meeting virtually or by phone please stop by Pewaukee City Hall or contact Nick Phalin, Director of Parks and Recreation, 262-691-7275, phalin@pewaukee.wi.us **before 3 P.M. on the date of the meeting** for directions. Meeting materials are available at <https://pewaukee.novusagenda.com/AgendaPublic/>.

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a

quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of the May 13, 2020 meeting minutes.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, May 13, 2020

7:00 PM

Pewaukee City Hall ~ Common Council Chambers
VIDEO

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, G. Majeskie, D. Kaatz, A. Brimmer, T. Greenwald.

Also Present:

Community Services Director N. Phalin.

1. Call to Order and Pledge of Allegiance
2. Public Comment
3. Approval of the March 11, 2020 meeting minutes.

A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to approve the March 11, 2020 meeting minutes. Motion Passed: 6-For, 0-Against.

4. Discussion and possible action regarding furnace replacement at Laimon Park.

Also to include the duct cleaning of \$900.

A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to accept the proposal by Kettle Moraine at \$19,753 and request the soffit removal as additional funds not to exceed \$2,000. Motion Passed: 6-For, 0-Against.

5. Update regarding how COVID-19 has impacted the Parks & Recreation Department.
6. Discussion and direction regarding summer day camp, JLPC and SPARK summer programs.
7. Discussion and direction in regards to refunds for programs and park rentals.
8. Discussion and possible action regarding the fishing pier on Pewaukee Lake.
9. Discussion and possible action regarding the public beach for summer 2020.
10. Discussion and possible action regarding 4th of July celebration in Pewaukee.
11. Update regarding the fall 2020 activity guide.
12. Update regarding 2020 Open Space Plan and Strategic Plan.

13. Discussion regarding Village of Pewaukee 'Re-Grand Opening.'
14. Discussion and possible action regarding the Laimon Park parking lot.

A motion was made and seconded, (Todd Greenwald, Bob Rohde) to recommend grant and permit application for Laimon Park property to the Village Board. Motion Passed: 6-For, 0-Against.

15. Discussion and possible action regarding Laimon Park financials.

A motion was made and seconded, (Bob Rohde, Todd Greenwald) to approve Laimon Park financials. Motion Passed: 6-For, 0-Against.

16. Adjournment

A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to adjourn. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

5/8/2020

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding July 4, 2020 festivities.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding summer 2020 Recreation programs.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.**

DATE: June 10, 2020

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Update regarding SPARK and Summer Day Camp programs.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding Koepp Park improvements.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding Laimon Park financials.

BACKGROUND:

Please note that we have included Laimon capital expenses in the financials. On the last page, the entry on 3/31/20 was a correction of a bill paid by the Village, which should have been from the Laimon fund.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Laimon Financials

Pewaukee Park and Recreation Department - Laimon Family Lakeside Park
2020 Deposits from Tenant (Gas/Launch/Rent)

Date	Total Amount	Launch Amount	Gas Amount	Rent	Other
1/14/2020	\$ 125.48			\$ 125.48	Q4 Utilities
1/16/2020	\$ 286.43			\$ 286.43	Q3 2019 utilities
1/31/2020	\$ 2,893.55			\$ 2,893.55	Rent
2/29/2020	\$ 2,893.55			\$ 2,893.55	Rent
3/31/2020	\$ 2,893.55			\$ 2,893.55	Rent
4/14/2020	\$ 139.19			\$ 139.19	Q1 Utilities
4/30/2020	\$ 2,980.15			\$ 2,980.15	Rent
5/4/2020	\$ 808.06	\$ 273.00	\$ 535.06		
5/11/2020	\$ 150.38	\$ 63.00	\$ 87.38		
5/18/2020	\$ 990.65	\$ 217.00	\$ 773.65		
5/26/2020	\$ 3,027.82	\$ 434.00	\$ 2,593.82		
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TOTALS:	\$ 17,188.81	\$ 987.00	\$ 3,989.91	\$ 12,211.90	
LESS SALES TAX:		\$ 47.00	\$ 574.63		
NET TOTAL:		\$ 940.00	\$ 3,415.28		OVER

Gas sales	\$ 73,117.00	\$ 3,556.07	\$ 69,560.93	95%
Boat launch fees	\$ 7,000.00	\$ 1,240.00	\$ 5,760.00	82%
TOTAL:	\$ 80,117.00	\$ 4,796.07	\$ 75,320.93	94%

[illegible]

TOTALS:	\$	300.00
LESS SALES TAX:	\$	14.29
NET TOTAL:	\$	285.71

184

1021

Month	Gallons Sold	Total Amount
May	82.218	\$ 140.79
June		
July		
August		
September		
Total:	82.218	\$ 140.79

Fees	\$ 600.00	# Passes
Resident	50.00	9
Non-Resident	75.00	2
	Total Passes	11

Page 3 of 7

Budget Comparison
Fund: 960 - Laimon Park Fund

MAY

REVENUE

Account Number		2016 May	2017 May	2018 May	2019 May	2020 May	Diff	2020 YTD Total	2020 Budget	YTD % to Budget
960-00-40421-001-000	Contributed Capital	-	-			-	-	-	-	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	-	-			-	-	-	-	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	600	-			-	-	-	-	#DIV/0!
960-00-40622-001-000	Gasoline Sales	0	2,632.84	7,927.98	2,618.34	3,989.91	1,371.57	3,989.91	73,117.00	5%
960-00-40622-002-000	Boat Launch Fees	1686	1,239.00	1,671.00	1,030.95	1,507.00	476.05	2,020.22	7,000.00	29%
960-00-40622-003-000	Rental Revenues	-	786.00	3,684.07	3,447.28	-	(3,447.28)	66,745.81	60,000.00	111%
960-00-40622-004-000	Residential/Comm Rent Pymts	-	2,754.00	2,809.08	2,893.55	2,980.15	86.60	11,660.80	35,414.60	33%
960-00-40635-000-000	Donations	-	-			-	-	-	-	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	-	-			-	-	-	-	#DIV/0!
960-00-40636-000-000	Interest Income	-	20.29	-	78.27		(78.27)	153.62	150.00	102%
Monthly Revenue Totals		2,286.00	7,432.13	16,092.13	10,068.39	8,477.06	(1,591.33)	84,570.36	175,681.60	48%

EXPENSES

Account Number		2016 May	2017 May	2018 May	2019 May	2020 May	Diff	2020 YTD Total	2020 Budget	YTD % to Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-	-	-	-	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	-	-	-	40,043.50	40,044.00	100%
	GENERAL GOVERNMENT EXPENSE		-		-	-	-	40,043.50	40,044.00	100%
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	-	-	-	-	350.00	350.00	100%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	-	-	-	-	#DIV/0!
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-		-	-	-	350.00	350.00	100%
960-00-55200-000-110	Lakeside Park Wages	-	-	-			-	-	5,000.00	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-			-	-	-	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	-	(222.62)	-			-	124.85	700.00	18%
960-00-55200-000-150	Gasoline Expense	-	1,228.99	-		2,190.70	2,190.70	3,156.31	51,833.00	6%
960-00-55200-000-155	Operating Supplies	114.17	-	2.82		1.50	1.50	426.52	3,200.00	13%
960-00-55200-000-156	Grounds & Maintenance	305.37	-	-	1,650.00	437.16	(1,212.84)	1,803.20	15,000.00	12%
960-00-55200-000-160	Equipment Maintenance	1284.62	1,092.82	305.39	30.00	687.50	657.50	687.50	5,000.00	14%
960-00-55200-000-165	Building Maintenance	623.47	197.18	233.82	1,013.40	71.81	(941.59)	129.25	5,000.00	3%
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-		371.25	371.25	5,740.08	5,500.00	104%
960-00-55200-000-169	Donation A/C Funded Expenses	-	-	-		-	-	-	-	#DIV/0!
	CULTURE, REC. & EDUCATION	2327.63	2,296.37	542.03	2,693.40	3,759.92	1,066.52	12,067.71	91,233.00	13%
960-00-40636-000-000	Lakeside Park Capital Outlay	1566.00	-	-	2,705.70	70.00	(2,635.70)	67,612.68	48,714.00	139%
	CAPITAL OUTLAY	1566.00	-	-	2,705.70	70.00	(2,635.70)	67,612.68	48,714.00	139%
	Total Expenses	3,893.63	2,296.37	542.03	5,399.10	3,829.92	(1,569.18)	120,073.89	140,297.00	86%

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

2020 REVENUE

Account Number		2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 Sept	2020 October	2020 Nov	2020 Dec	2020 YTD Total	2020 Budget	Diff	% of Budget
960-00-40421-001-000	Contributed Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40622-001-000	Gasoline Sales	\$ -	\$ -	\$ -	\$ -	\$ 3,989.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,989.91	73,117.00	\$ (69,127.09)	5%
960-00-40622-002-000	Boat Launch Fees	\$ (16.78)	\$ -	\$ -	\$ 530.00	\$ 1,507.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,020.22	7,000.00	\$ (4,979.78)	29%
960-00-40622-003-000	Rental Revenues	\$ (31.97)	\$ 25,851.84	\$ 40,925.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,745.81	60,000.00	\$ 6,745.81	111%
960-00-40622-004-000	Residential/Comm Rent Pymts	\$ 2,893.55	\$ 2,893.55	\$ 2,893.55	\$ -	\$ 2,980.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,660.80	35,414.60	\$ (23,753.80)	33%
960-00-40635-000-000	Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-40636-000-000	Interest Income	\$ 52.01	\$ 48.93	\$ 36.77	\$ 15.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153.62	150.00	\$ 3.62	102%
Monthly Revenue Totals		\$ 2,896.81	\$ 28,794.32	\$ 43,856.26	\$ 545.91	\$ 8,477.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,570.36	\$ 175,681.60	\$ (91,111.24)	48%

2020 EXPENSES

Account Number		2020 January	2020 February	2020 March	2020 April	2020 May	2020 June	2020 July	2020 August	2020 Sept	2020 October	2020 Nov	2020 Dec	2020 YTD Total	2020 Budget	Dif	% of Budget
960-00-50403-000-000	Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	\$ -	\$ -	\$ 40,043.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50	40,044.00	\$ (0.50)	100%
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ 40,043.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50	40,044.00	\$ (0.50)	100%
960-00-51938-000-000	Insurance/Prop/Liability/WC	\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	350.00	\$ -	100%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-51950-000-000	Land Acquisition Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	350.00	\$ -	100%
960-00-55200-000-110	Lakeside Park Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5,000.00	\$ (5,000.00)	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	\$ -	\$ -	\$ -	\$ 124.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124.85	700.00	\$ (575.15)	18%
960-00-55200-000-150	Gasoline Expense	\$ -	\$ -	\$ -	\$ 965.61	\$ 2,190.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,156.31	51,833.00	\$ (48,676.69)	6%
960-00-55200-000-155	Operating Supplies	\$ 4.00	\$ 314.52	\$ -	\$ 106.50	\$ 1.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426.52	3,200.00	\$ (2,773.48)	13%
960-00-55200-000-156	Grounds & Maintenance	\$ -	\$ -	\$ -	\$ 1,366.04	\$ 437.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,803.20	15,000.00	\$ (13,196.80)	12%
960-00-55200-000-160	Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 687.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 687.50	5,000.00	\$ (4,312.50)	14%
960-00-55200-000-165	Building Maintenance	\$ -	\$ -	\$ 57.44	\$ -	\$ 71.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129.25	5,000.00	\$ (4,870.75)	3%
960-00-55200-000-168	Other Property Expenses/Taxes	\$ 5,368.83	\$ -	\$ -	\$ -	\$ 371.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,740.08	5,500.00	\$ 240.08	104%
960-00-55200-000-169	Donation A/C Funded Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	#DIV/0!
CULTURE, RECREATION & EDUCATION		\$ -	\$ -	\$ 57.44	\$ 2,563.00	\$ 3,759.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,380.36	91,233.00	\$ (84,852.64)	7%
960-00-40636-000-000	Lakeside Park Capital Outlay	\$ 24,357.00	\$ 292.00	\$ 432.20	\$ 42,461.48	\$ 70.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,612.68	48,714.00	\$ 18,898.68	139%
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 42,461.48	\$ 70.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,531.48	48,714.00	\$ (6,182.52)	87%
Total Expenses		\$ -	\$ -	\$ 40,100.94	\$ 45,374.48	\$ 3,829.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,305.34	\$ 179,991.00	\$ (90,685.66)	50%

6/04/2020

8:56 AM

Transactions Detail with Budget Report - Full Description

Page: 1

Dated From: 1/01/2020

From Account: 960-00-57610-000-000

ACCT

Thru: 5/31/2020

Thru Account: 960-00-57610-000-000

Fund # 960 - LAIMON LAKESIDE PARK FUND

Debit

Credit

960-00-57610-000-000

LAKESIDE PARK CAPITAL OUTLAY

Posting	Transaction				
Date	Type	Number	Date		
1/24/2020	DIS	65332	1/24/2020	BEACHSIDE BOAT & BAIT LLC	24,357.00
				LAIMON/DEPOSIT ON DOCK INSTALL CONTRACT	
				2877	
2/28/2020	DIS	65765	2/28/2020	RA SMITH, INC	292.00
				LAIMON/ENGR SVC/PARKING LOT	
				149431	
3/31/2020	JE	JE-0113	3/31/2020	TO CORRECT CK 65903 - S/B LAIMON FUND	432.20
				ENGR SVC/LAIMONPARK-MAR20/CORR CK 65903	
4/17/2020	DIS	65991	4/17/2020	BEACHSIDE BOAT & BAIT LLC	24,357.00
				LAIMON/BALANCE ON DOCK INSTALL CONTRACT	
				1102	
4/17/2020	DIS	66008	4/17/2020	KMB ELECTRIC LLC	2,620.00
				LAIMON/TRANSFORMER ELECTRIC TO BLDG	
				20-09	
4/17/2020	DIS	66042	4/17/2020	WE ENERGIES - ESSENTIAL SERVICES	15,484.48
				LAIMON/TRANSFORMER RELOCATION	
				WORK REQ 4452569	
5/29/2020	DIS	66217	5/29/2020	RA SMITH, INC	70.00
				LAIMON/ENGR SVC/PARKING LOT MEETING	
				151301	
				Ending Balance:	67,612.68
				Budget:	48,714.00
Fund Totals:				Beginning	0.00
					67,612.68
				Ending	67,612.68
					0.00

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding Laimon Park boat launch and parking lot renovation project management.

BACKGROUND:

In March of 2019, the Village Board approved raSmith to complete an overall master site plan for Laimon Park. RaSmith has continued with us beyond this plan, to help with DNR grant writing and the permit process. I am recommending they be approved to continue as our project manager for the duration of this project.

RaSmith is the Village's engineering service and knows the property well, while also being familiar with this project specifically.

FINANCIAL IMPACT:

The DNR Recreational Boating Facilities Grant was submitted on May 29, to include project management and services in the fees.

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 10.**

DATE: June 10, 2020

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding 2020 Open Space Plan Needs Assessment Survey results.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Open Space Results



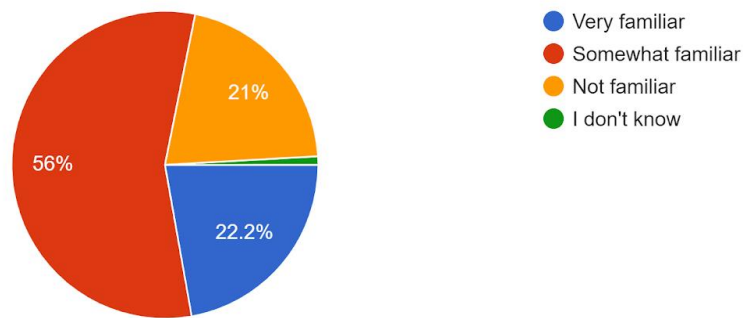
2020 Open Space Plan Results

Background information:

- 3,000 surveys mailed to random sample
- ~100 surveys returned by USPS (vacant address, unable to forward, etc)
- 758 responses via mail
- 47 responses via online
- Total of 805 responses out of 3,000 (26.83% response rate)
- 805 out of 2,900 (less returned mail) = 27.76 response rate

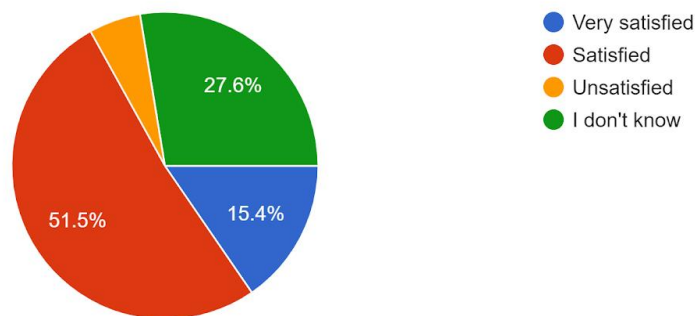
1. How familiar are you with the Pewaukee Parks and Recreation Department and its services?

797 responses



2. What is your overall satisfaction with Pewaukee Parks and Recreation?

786 responses

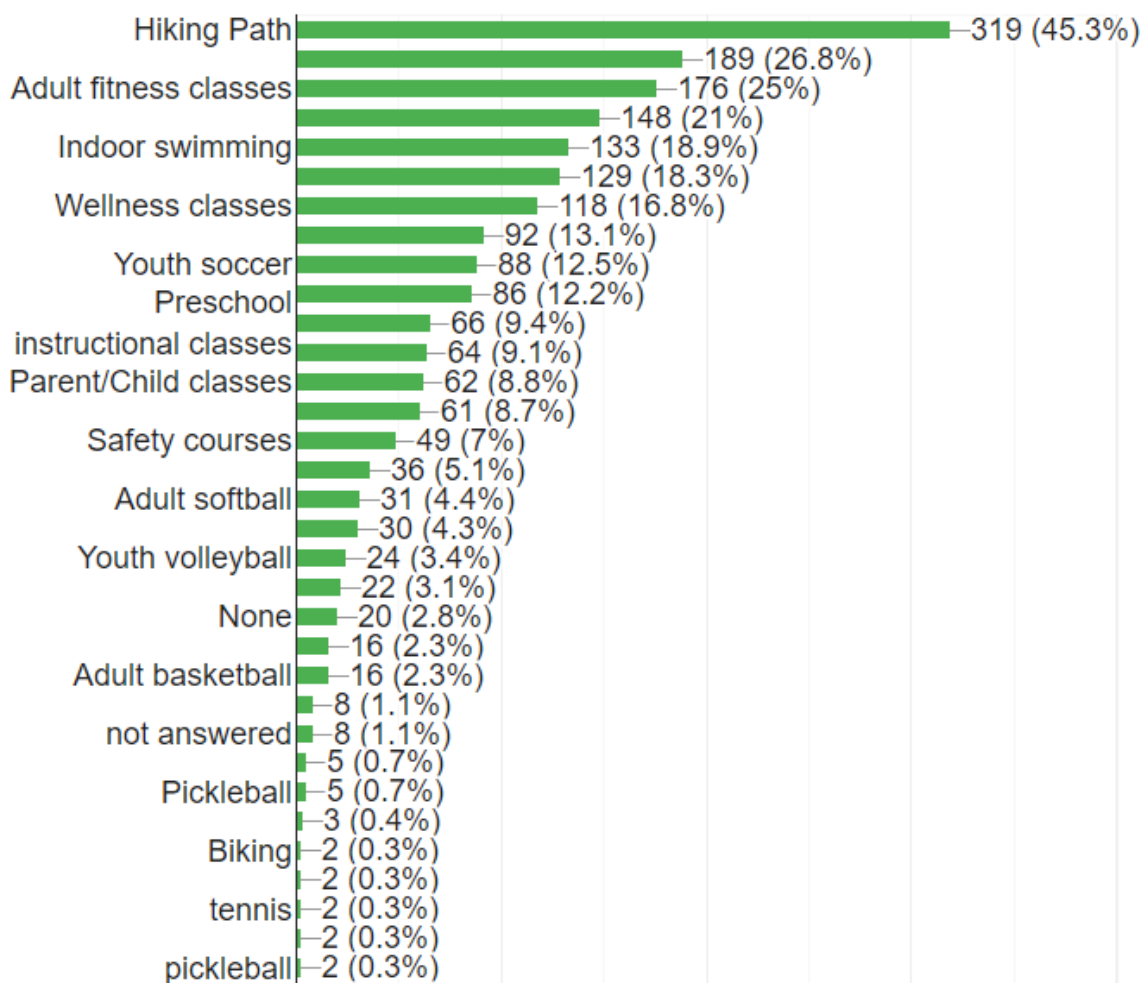


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3. Regardless if you are familiar with Pewaukee Parks and Recreation, what recreational activities do you participate in either through the Department or other recreational venues?
Please choose all that apply.

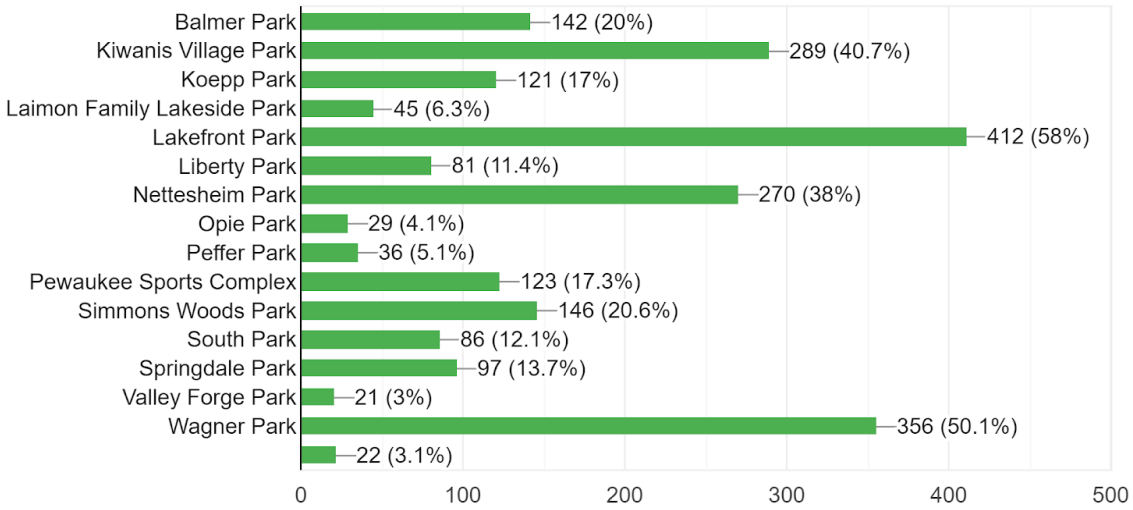
704 responses





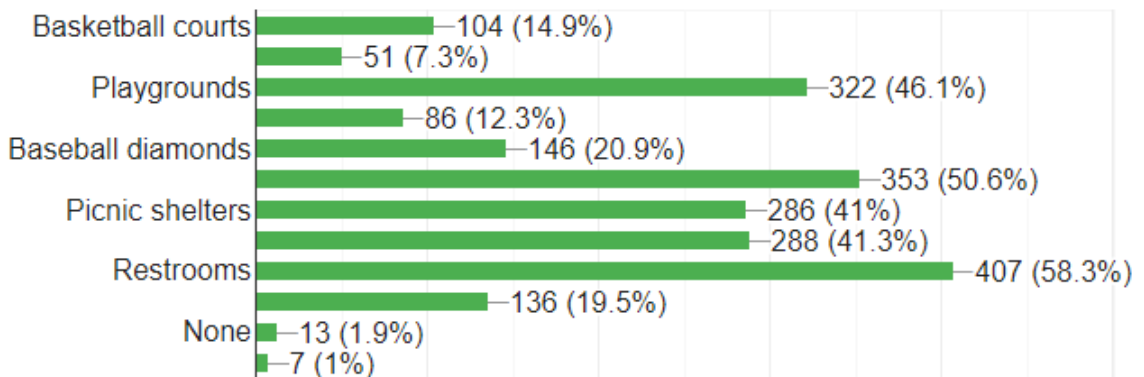
4. Which of the following parks have you or other members of your household visited in the past year? (Please check all that apply)

710 responses



5. If you or other members of your household visited one of the parks, which park amenities were utilized? (Please check all that apply)

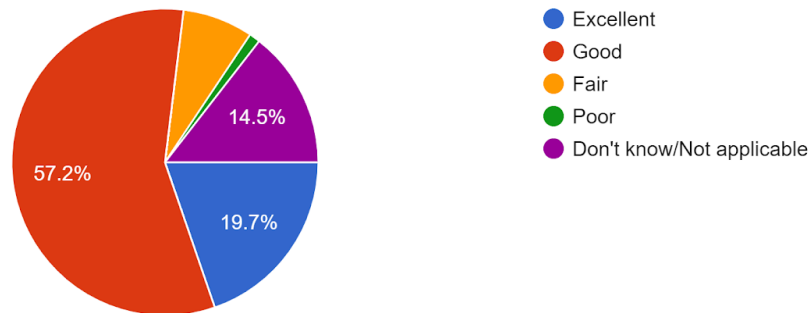
698 responses





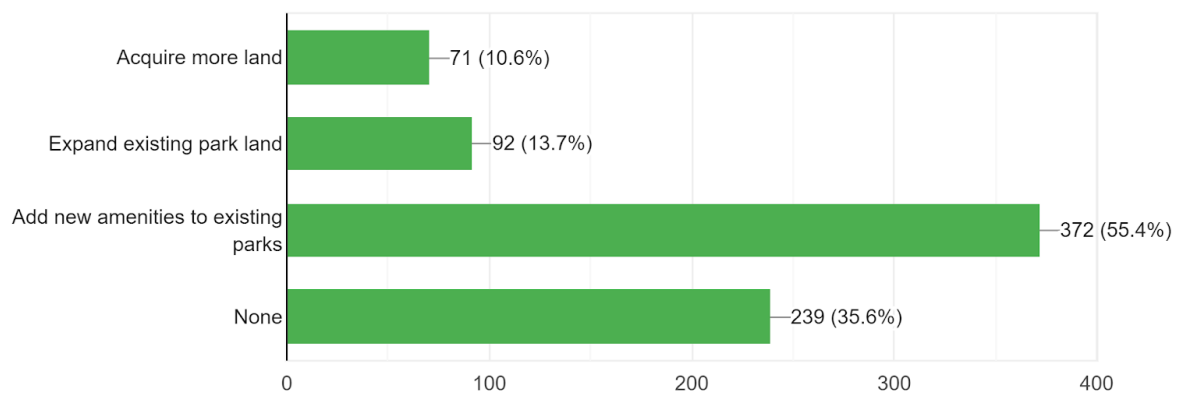
6. Overall, how would you or other members of your household rate the conditions of Pewaukee parks?

781 responses

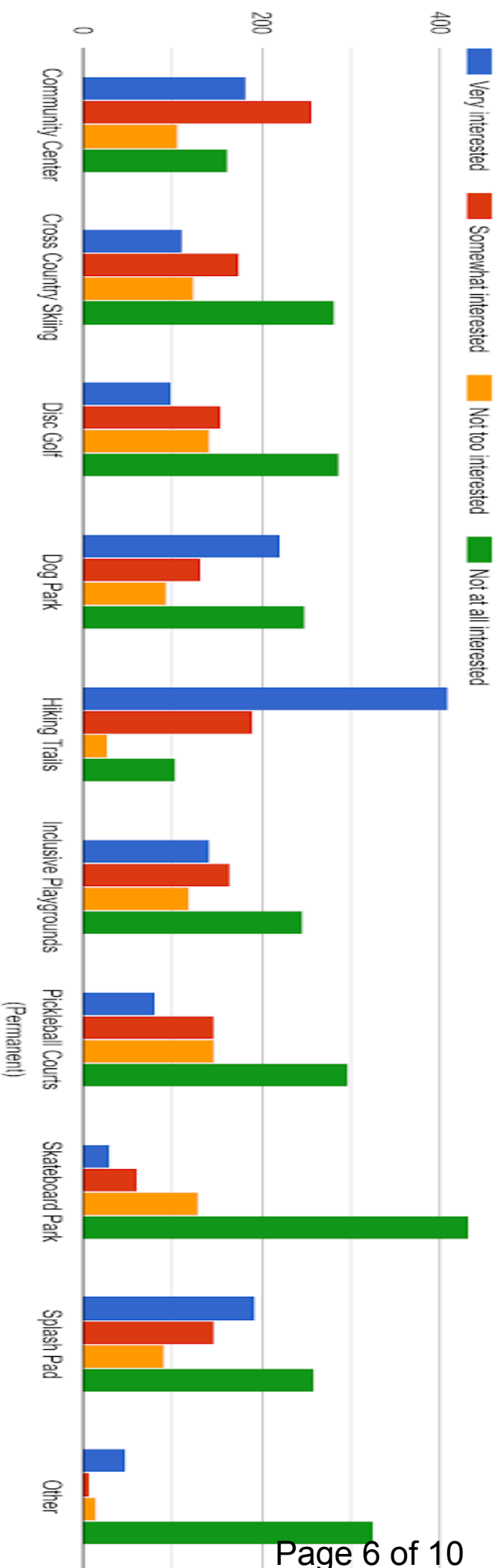


7. What types of improvements, if any, would you like to have done to the current park system?

672 responses



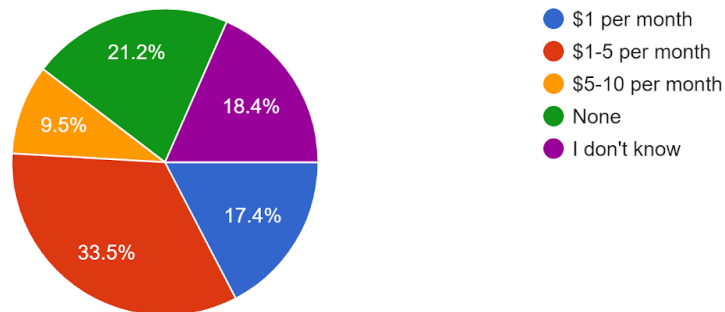
8. The Pewaukee Parks and Recreation Department would like to consider adding new specialized amenities to the existing parks. How interested would you or other members of your household be in the following potential amenities? (Please mark one box per amenity)





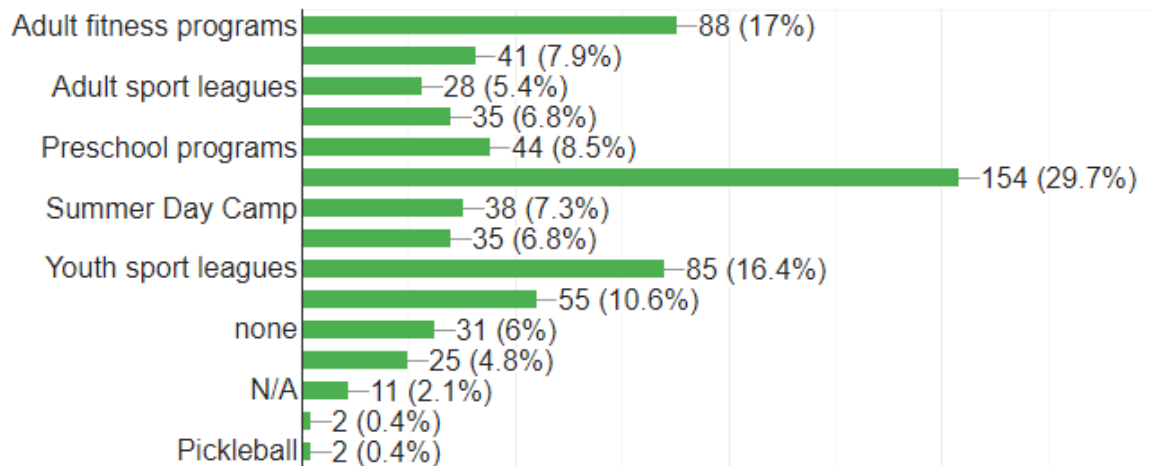
9. Would you support a tax increase to develop new amenities for parks, and if so, how much would you support?

772 responses



10. Which recreation programs offered by Pewaukees Parks and Recreation has your household participated in the past year? (Check all that apply)

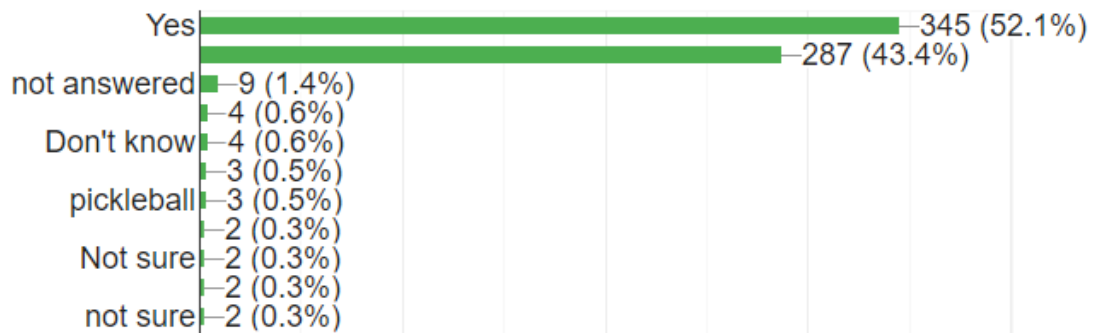
518 responses





11. Would you like to see Pewaukee Parks and Recreation offer more programs? If yes, choose 'yes' and 'other,' then list which programs to add.

662 responses



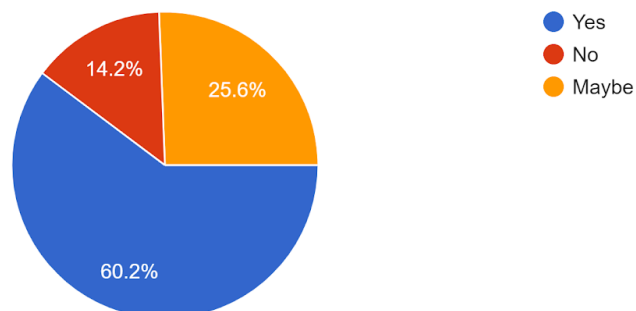
12. How would you support funding program expansion? (Check more than one if applicable)

724 responses



13. If the necessary easement were in place, would you have interest in a walking path near the Pewaukee River?

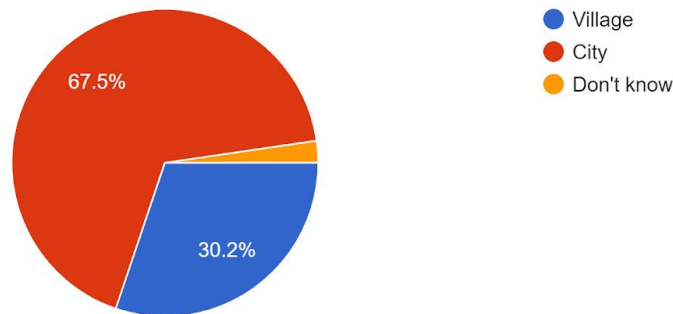
777 responses





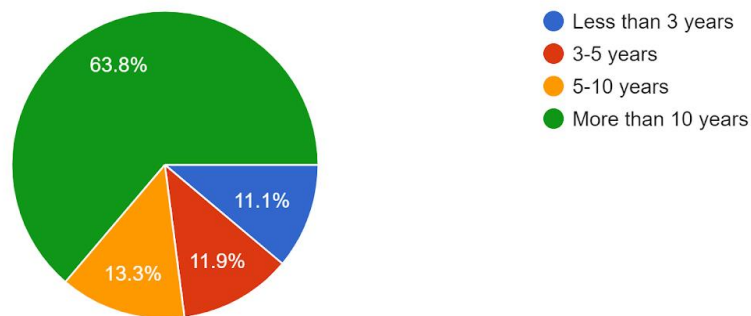
14. Are you a resident of the Village or the City of Pewaukee?

782 responses



15. How long have you lived in the either the City or Village of Pewaukee?

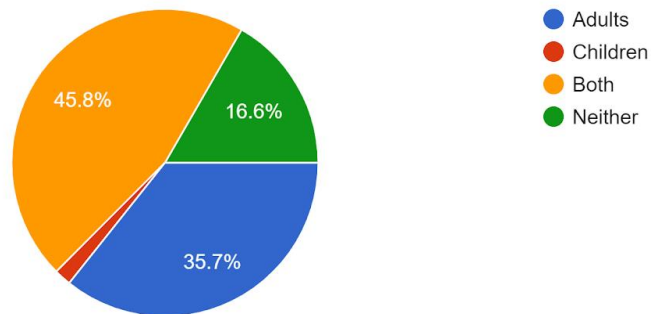
784 responses





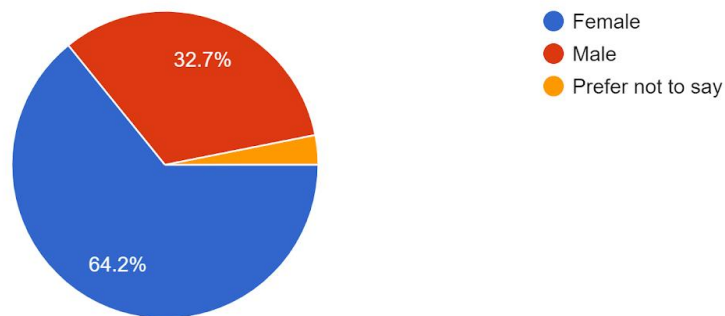
16. What members of your household visited or used Pewaukee parks within the last year?

781 responses



17. What is your gender?

770 responses



18. Please list all ages of all members of your household starting with your age first.

- Will take longer to tabulate data.

19. Do you have any additional comments?

- Will take longer to tabulate data.

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