

In attendance: Chairman J. Blackwood, Alderman R. Grosch, R. Ford, J. Leonhardt and J. Vitale. Also present was Clerk/Treasurer K. Tarczewski.

- 1.0 Call to Order and Pledge of Allegiance - Mr. Blackwood called the meeting to order at 4:35 p.m.

- 2.0 Public Comment – None.

- 3.0 Novus Software Training

IT Director B. Kewan was present for this item. He gave a general overview of the new software program that the committee will be using in the near future.

- 4.0 Discussion and Possible Action to Create a Survey to Solicit Input from Residents Regarding Bicycle and Pedestrian Facilities.

Mr. Blackwood stated the committee hasn't gotten much input from the citizens as far as what bike or pedestrian trails they think the City should have. The Committee would like to set up a survey on the City's website. Mr. Kewan stated he would be able to set it up in any format they would like; multiple choice, fill in the answer, rating by importance, and could include a google map to pin locations, show pictures of certain designs and add links to give extra details so that citizens can make informed decisions. A notice can be placed in the tax bill directing people to our site to take the survey. It was also suggested to put it on the Pewaukee Parent's Facebook page. Mr. Kewan stated there were issues with the last survey the City did. He said we had multiple votes cast from the same IP address. He said he can't limit the number of votes but they can be filtered down. He added he can show the Committee the raw data or since the information is put into a data base various reports can be run. Mr. Blackwood suggested everyone think of questions and bring them to the next meeting.

- 5.0 Discussion and Possible Action Regarding Meeting Minutes

5.1 May 17, 2017

5.2 June 21, 2017

A motion was made and seconded, (R. Grosch, J. Leonhardt) to approve the meeting minutes dated May 17, 2017 and June 21, 2017.

Motion Passed: 5-For, 0-Against.

- 6.0 Discussion Regarding Committee Members Availability to Attend the Village of Pewaukee Meeting on Tuesday, August 15th to Share Information on the Proposed Lake Loop Route.

Mr. Blackwood state he was available to attend the meeting.

- 7.0 Discussion and Possible Action Regarding the Proposed Recreational Routes

Mr. Blackwood asked if Mr. Weigel updated the bike plan yet. Ms. Tarczewski stated she didn't think so and added he has been extremely busy with all the new development currently going on in the community.

Mr. Blackwood stated the biggest sticking point is Meadowbrook Road near the 5 O'Clock Club. He said the sight distance needs to be measured and make sure it meets the minimum

requirements.

Mr. Ford noted that is also a point on the Lake Loop. Mr. Blackwood stated he was less concerned with that since it is a turning point. It was noted it was a County road and Mr. Blackwood stated he would reach out to the County Engineer to discuss it further.

Mr. Blackwood suggested possibly changing the route crossing at Apple Tree. He proposed a block west at Arlington and Front Street because it is flatter land. He thought a ramp would be needed at Apple Tree and would impinge too much on the property owners land.

Mr. Blackwood stated consideration should also be given to connect Deer Haven and Meadowbrook Estates to the Lake Country Trail. He said it is a narrow area and possibly a pedestrian bridge could be built at Fieldhack over to the recreation trail. He said the other option would be to build something on the edge of Meadowbrook Road but there is a waterway there. He said it has a 60 inch metal culvert, which from a cost standpoint is good. It was noted the entire area is in the flood plain. If the City fills in an area of the flood plain they will have to dig out something equal in area to make sure there is no flooding.

Mr. Grosch mentioned there are assessment policies for road work. Mr. Blackwood stated he thought it wasn't fair to assess property owners if it is for the betterment of the whole community.

8.0 Discussion and Possible Action to Recommend Changes to Chapter 18 of the City of Pewaukee Municipal Code Regarding Right of Way or Easement for Future Sidewalks and/or Bike Paths

Mr. Blackwood said there wasn't anything in the City's code that requires land to be dedicate for future bike and pedestrian paths. He said it should make it less expensive to build something in the future when the City already has the easements.

Ms. Tarczewski stated the Common Council may defer this recommendation to Plan Commission for their consideration before going back to the Common Council for final review/approval.

A motion was made and seconded, (J. Blackwood, R. Grosch) to recommend to the Common Council that the municipal code be update to require easements on all parcels of land that are being considered for new development and redevelopment. Motion Passed: 5-For, 0-Agaisnt.

9.0 Discussion and Possible Action to Recommend Changes to the City of Pewaukee Municipal Code Regarding Consideration of Including Bicycle and/or Pedestrian Facilities on Roadways During City Rehabilitation and Reconstruction Projects

Mr. Blackwood stated we can't ask the City to consider the review of bike or pedestrian paths on state or county roads, but the City Engineer could determine if it would be feasible to implement parts of the bike plan when City roads are being reconstructed.

A motion was made and seconded, (J. Blackwood, R. Ford) to recommend to Common Council that an ordinance be created to require the consideration of bicycle and pedestrian facilities on all city maintained roadways during rehabilitation and reconstruction projects. Motion Passed: 5-For, 0-Against.

10.0 Set the Date for the Next Bike & Pedestrian Planning Committee Meeting

The next meeting date was scheduled for Wednesday, August 23rd at 4:30 p.m.

11.0 Public Comment – None.

12.0 Adjournment

A motion was made and seconded, (R. Grosch, R. Ford) to adjourn the meeting at 5:39 p.m. Motion Passed: 5-For, 0-Agaisnt.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer