



Office of the Clerk/Treasurer

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Pewaukee, WI 53072
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**COMMON COUNCIL
MEETING NOTICE AND AGENDA**

Monday, June 17, 2019

7:00 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

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1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
 3. Consent Agenda
 - 3.1. Approval of the Common Council Meeting Minutes Dated May 20, 2019
 - 3.2. Approval of the Common Council Meeting Minutes Dated June 3, 2019
 - 3.3. Approval of Accounts Payable Listings
 - 3.4. Approval of Bartender License
 - 3.5. Accept the 2018 Compliance Maintenance Annual Report (CMAR) and Approve **Resolution 16-06-14**
 4. **PUBLIC HEARING** Regarding the 2019-2020 Class A and Class B Liquor License Requests and Possible Action to Issue Same [Tarczewski]
 5. Discussion and Possible Action to Approve **Resolution 19-06-15** Amending the 2019 Budget in the Amount of \$81,816.42 to Cover the Costs of a Metro Drug Unit Deputy for the City of Pewaukee [Tarczewski]
 6. Discussion and Possible Action to Reduce the Cloverland Farms Letter of Credit from \$119,000 to \$35,000, Allowing the Developer to Replace the Letter of Credit in Suitable Form Prior to the July 16, 2019 Expiration or Authorize the City Attorney to Begin Action to Draw on the Current Letter of Credit [Weigel]
 7. Discussion and Possible Action Regarding the Woodleaf Reserve Addition #2 Letter of Credit in the Amount of \$60,500 that will Expire on the July 24, 2019 [Weigel]
 8. Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and Committees [Mayor Bierce]
 9. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
 10. Closed Session – You are hereby notified that the Common Council and staff of the City of

Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- §19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically related to BCF Construction and the Sports Complex Development

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

11. Adjournment

Kelly Tarczewski
Clerk/Treasurer

June 14, 2019

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.1.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Common Council Meeting Minutes Dated May 20, 2019

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

CC Minutes 5.20.2019

In attendance:

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, J. Kara and J. Wamser.

Also in Attendance:

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Utility Manager J. Mueller, Lieutenant B. Ripplinger and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance – Mayor Bierce called the meeting to order at 7:00 p.m.
2. Public Comment - None.
3. Consent Agenda
 - 3.1. Approval of the Common Council Meeting Minutes Dated April 1, 2019
 - 3.2. Approval of the Common Council Meeting Minutes Dated May 6, 2019
 - 3.3. Approval of Accounts Payable Listings
 - 3.4. Approval of Bartender License
 - 3.5. Designate \$26,966 of Funds to Come Out of the 2019 Contingency Fund Budget Instead of 2018 Contingency Fund Budget for the Financial Management Study and Impact Study
 - 3.6. Concur with Recommendation from the Human Resources Committee to Approve the Recommended Compensation Program for Utility Staff for Obtaining the Collection System and Iron Removal Certifications to Take Effect the Pay Period After it is Approved.

Mr. Bergman requested Item #3.6 be removed for discussion.

A motion was made and seconded, (J. Wamser, R. Grosch) to approve the remaining items on the consent agenda. Motion Passed: 6-For, 0-Against.

- 3.6 Concur with Recommendations from the Human Resources Committee to Approve the Recommended Compensation Program for Utility Staff for Obtaining the Collection System and Iron Removal Certifications to Take Effect the Pay Period After it is approved.

Mr. Bergman asked Ms. Mueller to explain why additional compensation for continued education is being requested. Ms. Mueller stated the Wisconsin Department of Natural Resources (DNR) is now requiring this certification, which in return will give our employees additional responsibilities. Mr. Bergman stated he was leery of compensating people every time they complete a continuing education class. Ms. Mueller stated the increased compensation request is only specifically related to these two categories which are specific to our utility, since they are required. She said moving forward it would be a requirement to have these certifications upon being hired. Mr. Weigel stated it should not be looked at as “continuing education” but instead as licenser. He said in order to maintain the licenser, they will have to take continuing education classes. Mr. Bergman asked who pays for that. Mr. Weigel stated the Utility does. Mr. Bergman asked if there were other examples of where employees received pay increases when they obtained licenses. Mr. Klein stated this has been done in the past with the Building Inspectors. Mayor Bierce asked if this would bump them up to

another pay grade. The answer was no. Mr. Kara stated they would be closer to the mid-point of their current pay grade and the compensation would not go askew. Mr. Bergman asked if everyone will need the certification. Ms. Mueller stated technically no, but it will be a requirement for future hiring of Operators. She said it is the department's philosophy that everyone has the same knowledge base. She said they want to cross train their employees so that they always have that coverage when someone is on vacation. Mr. Weigel concurred with Ms. Mueller's statements. Mayor Bierce stated the City has been generous to allow them to get these certifications and would be overly generous to give them more money for the same job. Mr. Weigel disagreed with the Mayor and said it is very important. He said it also serves as an inspiration to others to get additional certification. Mr. Weigel stated certification of the HMO mixing system at City Hall is now a requirement. Ms. Mueller reminded Common Council that her staff is responsible for the City's drinking water health and welfare and this new system requires extra responsibilities.

Mr. Bergman asked about the fiscal impact. Ms. Mueller stated only one of her employees is eligible for the increase and would only be compensated starting the next pay cycle and wouldn't be retroactive from the beginning of the year. She said the State only does testing twice a year and the next opportunity wouldn't be until December, so potentially there may be changes in the budget in 2020. Mayor Bierce stated the City has a plan for pay for performance and this should be considered at that time.

There was additional discussion.

A motion was made and seconded, (J. Kara, B. Dziwulski) to approve the Human Resources Committee proposal. Motion Passed: 4-For, 2-Against (B. Bergman, C. Brown).

4. Introduction of the New Pewaukee Library Director, Nan Champe

Mr. Kara introduced the new Joint Library Director Elizabeth Nan Champe. He said she has 25-years of Library experience and has spent the last five years serving as the Library Director in South Milwaukee. Mr. Kara stated they had several wonderful candidates for the position and she was clearly the best and they are very glad to have her working here.

Ms. Champe stated she was born and raised in Milwaukee. She went to Simons College on the East coast and received her master's degree in Library Science. She said after her marriage and first child, they returned to Wisconsin and settled in Brookfield to be closer to family. She said for most of her career she worked at the Wauwatosa and Brookfield Public Libraries and eventually became the Director in South Milwaukee. She said she is very excited to be at the Pewaukee Library and looks forward to providing continued quality to the community. Ms. Champe mentioned that there is a facility and space issue and the evolution of technology is rapidly changing and would have to be reviewed.

5. Discussion and Possible Action Regarding the Request of the Town of Brookfield to Establish a Border Agreement

Mr. Klein stated the Town of Brookfield wants to establish a border agreement with the City. He said the two communities currently we have an informal agreement that was established when the Town

of Pewaukee became a City. We agreed that we would not annex any of their land. He introduced Chairman Keith Henderson and Administrator Tom Hagie of the Town of Brookfield and Mayor Steve Ponto from the City of Brookfield who is objecting to the Town of Brookfield's request.

Mr. Henderson stated he was around when the Town of Pewaukee became a City and was now asking the City to help them by formalizing the border agreement with them. It was determined they did not have enough land to become a City, but they could establish themselves as a Village.

Mr. Henderson mentioned the current relationship the City has with the Town of Brookfield related to sewer, water, police and fire services.

Mayor Ponto stated in 2015 legislation approved a provision, within the budget, to approve an entirely different incorporation procedure than what is in the State Statutes within the budget to allow the Town of Windsor in Dane County to incorporate. Mayor Ponto stated the Town of Brookfield is attempting to follow these same provisions even though it was spelled out for the Town of Windsor exclusively. He said the Town of Brookfield meets all of them except that it needs two boundary agreements and a certain population amount in the most recent decennial census, which they have interpreted to be 2010. He said this special legislation sunsets on June 30, 2020. He said it was their belief that the Town plans to use the 2020 census data which won't be available until the end of that year. Mayor Ponto stated back in 2015 they failed to meet three out of the six requirements established under the normal process. He said they did not meet the homogeneity and compactness standard, the impact on the remainder of the Town standard or the impact of the metropolitan community. He said they have had three corporation attempts. He asked the Council not to contribute to this incorporation.

Mayor Bierce asked if Mayor Ponto wanted to merge with the Town of Brookfield. Mayor Ponto stated that would have to be determined by the citizens but he thought it would be a significant cost savings while providing a higher level of service. Mayor Ponto stated the Town should go through the normal procedures for their incorporation attempts, not the special provision that was created for Windsor. Mayor Ponto said he is a member of the Incorporation Review Board and added as how concerned our State government is regarding local expenditures they should look at the number of separate governments we have.

There was additional discussion reviewing the procedures the Town of Pewaukee went through to become a City as well as past merger discussions.

Mayor Bierce stated it is easy to empathize with the Town of Brookfield because Pewaukee went through the same difficult process, but added the City considers both the Town and City of Brookfield great neighbors and wants to continue with those relationships. Attorney Riffle stated it is a policy decision.

Mr. Kara stated he has no appetite to offend our neighbors and since the City has nothing to gain, he'd like to stay out of it. **A motion was made and seconded, (J. Kara, R. Grosch) to table this item.** Motion Passed: 6-For, 0-Against.

6. Presentation of the Police Services Quarterly Report

Lieutenant Ripplinger was present for this item. He stated the call volume is growing. The Department did truck enforcement for two full weeks which yielded 47 tickets which equated to \$190,000 in fines. He said they are continuing with business community relations and safety talks.

Lieutenant Ripplinger also stated Badges & Buddies fishing will start June 18. He said this year the Pewaukee Fire Department will be assisting in the events to keep costs down. He also mentioned Coffee with a Cop will be scheduled soon as well.

He said back on April 23 they worked with one of the City's partner hotels to perform a sting and three arrests were made. Lieutenant Ripplinger stated the criminals are getting wise to their activities due to the dark web. He said they partnered with the metro drug unit, the Women's Center and the detective bureau, to attempt to alleviate some human trafficking and it went very well.

He said we are currently in the middle of the seat belt grant which will end September 30th. He said they are in the process of gearing up for the speed grant. The City along with Sussex, Lisbon and Interstate patrol have been granted \$60,000. It will begin June 1st.

Mayor Bierce asked if there was an uptick in accidents because the City has asked the department to be more involved in community involvement instead of enforcement. Lieutenant Ripplinger stated yes, but they are mostly for failure to keep vehicle under control. He said the various grants will provide additional enforcement to cover that.

7. Discussion and Possible Action Regarding the Well #6 Rehabilitation and Pump and Motor Replacement

Ms. Mueller stated the well was recently televised and it is in need of treatment. She said oil from the motor is in the water and it will need to be baled and the iron bacteria needs to be chemically treated. The contractor that has been hired is estimating the cost of the work to be \$23,715.

Ms. Mueller said the vendor found another new motor that the City could consider. She said we can use the trade-in value of the existing burnt-out stainless steel Byron Jackson. She said the cost of Option #1 would include the new INDAR motor and restocking costs for the Bryon Jackson motor that was recently ordered. It would cost \$161,680. She said Option #2 is continuing the use of the refurbished Bryon Jackson at the cost of \$142,770. Ms. Mueller stated they also gave us a new price on rebuilding the old Byron Jackson motor because there is significant value to it, not only for the machinery but because it is such an odd shaped motor for our well. She said the rebuild costs would be \$28,930. She said the motor repair company has offered to hold this motor and store it at no additional cost and they are willing to do the quarterly maintenance until we need it again. She said, at that time, we will be given a one year warranty. Ms. Mueller stated due to the water quality, a stainless steel motor is recommended.

Ms. Mueller requested Council approve the continued use of the non-stainless Byron Jackson motor, continue the well rehab work that is required for the \$23,715 and rebuilding the old motor for \$28,930 and having the motor repair company store the motor until needed, with a total estimated cost of \$187,500.

Mr. Bergman voiced his concerns related to the storage of our motor at a remote facility. Ms. Brown stated there should be an agreement that if the company goes out of business the motor remains the property of the City of Pewaukee and should not be loaned out to any other community.

A motion was made and seconded, (C. Brown, B. Dziwulski) to approve Option #2 as long as the expenses don't exceed \$187,500. Motion Passed: 6-For, 0-Against.

8. Discussion and Possible Action to Authorize the Execution of the Soo Line/Canadian Pacific

License Agreement Attendant to the Emerald Acres Flood Mitigation Project

Mr. Weigel stated this project pre-dates some of the Alderman. The project began with two large culverts crossing the tracks and now it is three. He said the Railroad wanted the City to take ownership of a 100 year old culvert which we don't want to do. He said he is very pleased to announce that the City is close to bidding the project. He said the wildcard in this whole situation has been the railroad, because communication has been difficult but has been much better recently. He said there are minor changes to the draft agreement with the Railroad. They are requiring a utility occupancy license as well. He asked Council to authorize the mayor to sign the utility license agreement contingent upon final approval of engineering staff and City Attorney. Mr. Weigel stated the permit fee is \$500 permit fee and the project is estimated to be \$2 million. He said currently there is \$1.9 in the Storm Water budget this year.

A motion was made and seconded, (J. Kara, B. Dziwulski) to authorize the Mayor's signature on the utility license agreement contingent upon approval of the form by the City staff and attorney. Motion Passed: 6-For, 0-Against.

9. Discussion and Possible Action to Authorize the Water Rate Case Application Submittal to Public Service Commission (PSC)

Mr. Weigel stated the water rates are regulated by the PSC. He said the water utility is in poor fiscal condition. He said primarily the construction of the new water tower is indicating the rates will raise 13% and with the HMO chemical treatment system of the well #1 rates would be affect 18-20% and the remainder is based on the customer rate base. He said the worst case scenario is estimating a rate case increase of possibly 54%. Mr. Weigel stated the review could take anywhere from three to six months.

Mr. Weigel stated deferred special assessment collection is a problem. Ms. Brown stated this action will cause water users to pay or subsidize those that have deferred their hook-ups. She said moving forward we can't make the same mistake with our special assessments.

A motion was made and seconded, (B. Bergman, R. Grosch) to authorize the submittal of the water rate case application to the Public Service Commission. Motion Passed: 6-For, 0-Against.

10. Discussion and Possible Action to Recommend the Consultant to the Wisconsin Department of Transportation Selected by the Consultant Selection Committee for the Duplainville Road Bridge Replacement Design Services (Bridge ID B-67-009) and to Authorize the Mayor to Sign the Attendant Agreements and Documents with the State/Consultant if Necessary Under the State Grant Process Contingent on the Approval of the Forms by the City Engineer and City Attorney, if Necessary, if Required Prior to the June 3rd Common Council Meeting

Mr. Weigel thanked Alderman Bergman, Grosch and Wamser for volunteering to serve on the Consultant Selection Committee. He said the Department of Transportation doesn't want the City to share the name of the selected consultant until the State confirms that the procedures were met by the City. He said we are in a constrained timeframe due to the State budget ending in another month. He said the State will enact a three party design agreement, if approved, before the end of the budget year.

Mr. Weigel stated \$145,000 for this phase was budgeted, \$95,000 from the storm water budget and \$50,000 from the road budget. He said it is an 80% (State) / 20% (City) split.

A motion was made and seconded, (J. Kara, R. Grosch) to concur with the recommendations of the Bridge Consultant Selection Committee. Motion Passed: 6-For, 0-Against.

11. Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and Committees

Mayor Bierce recommended Karen Salituro and Dave Linsmeier be reappointed to the Plan Commission, Jim Tredwell be reappointed the Zoning Board of Appeals, Gwenn Robinson, Bob Lorier and Joshua Figurski be reappointed to the Board of Review, Kathleen Novack be reappointed to the Fire Commission, Jeff Tormey and Michael Pievach be reappointed to the Public Works Committee, Karen Wildman be reappointed to the Joint Library Board, Gary Majeskie be reappointed to the Joint Park and Recreation Board, Margaret Farrow be reappointed to the Ethics Board, Jerry Wamser, Colleen Brown, Ray Grosch and Frank Dorsey be reappointed to the Tourism Commission and Scott Wagner be appointed to the Residence Board.

A motion was made and seconded, (J. Kara, B. Dziwulski) to concur with the Mayor's recommendations and reappoint the individuals he named. Motion Passed: 6-For, 0-Against.

12. Public Comment - None.
13. Adjournment

A motion was made and seconded, (R. Grosch, C. Brown) to adjourn the meeting at 8:56 p.m. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.2.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Common Council Meeting Minutes Dated June 3, 2019

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.3.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Accounts Payable Listings

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

A/P 6-17-2019

ACCOUNTS PAYABLE FOR 2019	6/17/2019	TOTAL:	\$ 528,107.26
Vendor Name	Document Date	Document Amount	Transaction Description
ACCONTEMPS	5/30/2019	\$ 1,848.35	CT J JOSEPHSON W/E 5/24/19
ACCONTEMPS	6/5/2019	\$ 1,465.48	CT TEMP LABOR WE 5/31/19
ACOSTA'S BODY SHOP CORP	5/9/2019	\$ 269.00	HWY REFINISH PLOW PARTS
ADP SCREENING & SELECTION SERVICES	6/3/2019	\$ 898.04	HR EMPLOYMENT SCREENING
ADP, LLC	5/17/2019	\$ 1,155.60	HR PROCESSING CHARGES
AECOM	5/31/2019	\$ 4,624.86	ENG STORMWATER MGMT WORK
AILCO EQUIPMENT FINANCE GROUP	6/1/2019	\$ 412.00	IT SCANNER
AIRGAS	5/28/2019	\$ 75.38	FD OXYGEN
AIRGAS	5/31/2019	\$ 104.04	FD OXYGEN TANKS
AIRGAS	5/31/2019	\$ 182.25	FD OXYGEN TANKS
ALL CITY COMMUNICATIONS INC.	6/1/2019	\$ 50.60	SW ANSWERING SERVICES
ALL-WAYS CONTRACTORS, INC	5/15/2019	\$ 210.00	HWY TOPSOIL SCREENED PICKUPS
ALL-WAYS CONTRACTORS, INC	5/23/2019	\$ 168.00	HWY TOPSOIL SCREENED PICKUP
ALPHA OMEGA CLEANING, INC.	6/1/2019	\$ 268.00	P&R JANITORIAL SVC WAGNER PK
ARAMARK	5/16/2019	\$ 79.73	HWY UNIFORMS TOWELS MATTS
ARAMARK	5/9/2019	\$ 79.73	HWY UNIFORMS TOWEL MATTS
ARAMARK	5/23/2019	\$ 79.73	HWY UNIFORMS TOWELS MATTS
ARAMARK	5/30/2019	\$ 79.73	HWY UNIFORMS TOWELS MATTS
ARROW TERMINAL, LLC	5/22/2019	\$ 186.31	HWY SCREWS, NUTS, WASHERS
ASSESSMENTS USA	5/22/2019	\$ 229.00	HR PXT JOB MATCH ASSESSMENT
AT&T CAROL STREAM IL	6/1/2019	\$ 295.35	CT TELEPHONE BILL
AUTO ZONE	3/17/2019	\$ 6.19	FD Light Bulbs
AVANT GRAPHICS	5/29/2019	\$ 622.00	P&R SHIRTS
BANK OF FLOWERS	6/3/2019	\$ 110.00	FD SYMPATHY ARRANGEMENT
BATTERIES PLUS BULBS	5/24/2019	\$ 13.95	SW BATTERIES
BEACON ATHLETICS	5/20/2019	\$ 350.00	P&R DRAG MAT
BIELINSKI HOMES	5/21/2019	\$ 500.00	BLD OCC BOND RETURN
BIELINSKI HOMES	5/20/2019	\$ 2,000.00	BLD EROSION BOND RETURN
BIELINSKI HOMES	5/31/2019	\$ 500.00	BLD OCC BOND REFUND
BIELINSKI HOMES	6/13/2019	\$ 6,766.90	BLD REFUND PERMITS SEVEN OAKS
BOUNDTREE MEDICAL	5/29/2019	\$ 361.86	FD EMS SUPPLIES
BOUNDTREE MEDICAL	5/28/2019	\$ 15.60	FD HYPODERMIC NEEDLES
BOUNDTREE MEDICAL	5/21/2019	\$ 47.25	FD IV CATHETER
BOUNDTREE MEDICAL	5/20/2019	\$ 153.24	FD EMS SUPPLIES
BOUNDTREE MEDICAL	6/7/2019	\$ 138.00	FD EMS SUPPLIES
BOUNDTREE MEDICAL	6/4/2019	\$ 233.51	FD EMS SUPPLIES
BREITBACH RASHID, PATTI	6/1/2019	\$ 280.00	P&R CHAIR YOGA 4 CLASS
BUMPER TO BUMPER HARTLAND	4/23/2019	\$ 18.00	HWY BATTERY CORE CHARGE
CINTAS CORP.	5/20/2019	\$ 122.15	HWY FIRST AID SUPPLIES
CINTAS CORP.	6/10/2019	\$ 61.14	FD 3X5 GRAY MAT
CINTAS FIRST AID	5/23/2019	\$ 54.26	P&R EARPLUGS & BATTERIES
CINTAS FIRST AID	5/20/2019	\$ 34.15	P&R FIRST AID SUPPLIES
ClarkDietz	5/8/2019	\$ 1,638.00	AD STUDY UPDATE
CMC	5/15/2019	\$ 1,590.26	FD EMS SUPPLIES
CUMMINS SALES & SERVICE	5/24/2019	\$ 942.25	IT GENERATOR MAINTENANCE
D.F. TOMASINI, INC	5/22/2019	\$ 4,758.30	SW WATER MAIN REPAIR
DEPT OF NATURAL RESOURCES	5/21/2019	\$ 125.00	SW 2019 WATER USE PROP #11162
DEPT OF NATURAL RESOURCES	5/23/2019	\$ 2,000.00	ENG STORM WATER FEES
DEPT OF WORKFORCE DEVELOPMENT	6/5/2019	\$ 917.76	CT MAY 2019 BENEFITS

DIVERSIFIED BENEFIT SERVICES	6/4/2019	\$ 307.50	CT JUNE 2019 HRA
DWYER, CHARLIE	6/5/2019	\$ 161.82	BLD MILEAGE MAY 2019
ELECTION SYSTEMS & SOFTWARE	5/6/2019	\$ 1,495.00	CT ELECTION HDWR MAINT & LIC
ELECTION SYSTEMS & SOFTWARE	5/6/2019	\$ 250.00	CT ELECTION HWRE MAINT & LIC
ELLIOTT ACE HARDWARE	5/9/2019	\$ 22.27	SW GLOVES/CONTR SUNK PLUG
ELLIOTT ACE HARDWARE	5/22/2019	\$ 15.58	SW TOOLS
ELLIOTT ACE HARDWARE	5/10/2019	\$ 12.99	SW DRIVERS GLOVES
ELLIOTT ACE HARDWARE	5/28/2019	\$ 9.99	SW DRIVERS GLOVES
ELLIOTT ACE HARDWARE	4/10/2019	\$ 7.18	SW JANITORIAL SUPPLIES
ELLIOTT ACE HARDWARE	4/25/2019	\$ 3.99	SW SCH80 THR BALL VALVE
ELLIOTT ACE HARDWARE	5/23/2019	\$ 42.50	P&R SCREWDRIVERS
ELLIOTT ACE HARDWARE	5/20/2019	\$ 24.03	P&R LAGBOLTS
ELLIOTT ACE HARDWARE	5/20/2019	\$ 32.95	P&R EAR PROTECTION
ELLIOTT ACE HARDWARE	5/30/2019	\$ 14.38	P&R SIGN HDWRE, ICE CUBE TRAYS
ELLIOTT ACE HARDWARE	5/24/2019	\$ 50.73	P&R FASTENERS
ELLIOTT ACE HARDWARE	5/16/2019	\$ 52.93	HWY NUTS & BOLTS
EMERGENCY LIGHTING & ELECTRONICS	5/28/2019	\$ 467.50	FD SIREN REBUILD
EMERGENCY LIGHTING & ELECTRONICS	5/28/2019	\$ 101.40	FD SIREN SWITCH
EYE MED	5/30/2019	\$ 1,037.32	HR EYE MED-FIDELITY SECURITY
FAULKS BROS. CONSTRUCTION, INC	5/14/2019	\$ 401.12	P&R RED HOP INFELD MIX
FERGUSON WATERWORKS	5/30/2019	\$ 466.00	SW 5-1/4" SEAT RING
FIRE SAFETY USA, INC.	5/14/2019	\$ 50.00	FD HYDRANT TOOL BAG
FIRE SAFETY USA, INC.	5/17/2019	\$ 2,186.00	FD PUBLIC SAFETY VEST
FIRNROHR, MARY	6/1/2019	\$ 140.00	P&R TAI CHI 4 CLASS
FREDRICK, RICHARD	5/28/2019	\$ 100.00	HR REIMBURSEMENT
GAHAN, MATTHEW	5/28/2019	\$ 75.00	P&R SAFETY SHOE REIMB
GENERAL CODE	4/18/2019	\$ 3,495.30	CT CONTRACT FOR C PEWAUKEE REC
GHA TECHNOLOGIES	6/10/2019	\$ 1,394.10	IT TREND MICRO RENEWAL
HAWKINS, INC.	5/22/2019	\$ 3,003.74	SW AZONE15,SODIUM SILICATE
HEARTLAND BUSINESS SYSTEMS	6/4/2019	\$ 478.65	IT MICROSOFT COP MONTHLY EMAIL
HOME DEPOT CREDIT SERVICE	3/20/2019	\$ 8.57	P&R S-HOOKS
HOME DEPOT CREDIT SERVICE	3/26/2019	\$ 353.94	P&R DEHUMIDIFIERS @ PSC
HUMPHREY SERVICE PARTS, INC	5/9/2019	\$ 55.48	HWY FELT SEAL
HUMPHREY SERVICE PARTS, INC	5/15/2019	\$ 78.66	HWY BRAKE SHOE CORES
HYDROCORP	5/31/2019	\$ 892.00	SW SERVICE 09/17-08/19
IMPACT CONSULTING INC.	5/28/2019	\$ 500.00	BLD OCC BOND RETURN
INSIGHT FS MAPLETON	5/8/2019	\$ 1,258.48	HWY MULCH-STORMWATER
IS OUTFITTERS	5/27/2019	\$ 293.75	IT MAINT ASA FIREWALL PARKS
J.F. AHERN COMPANY	4/10/2019	\$ 720.00	FD 5 YR MAINTENANCE STATION 1
JCH WATER METER TESTING & REPAIR	5/29/2019	\$ 3,825.00	SW METER TESTING & REPAIR
JEFF HORWATH FAMILY BUILDERS	5/28/2019	\$ 500.00	BLD OCC BOND RETURN
JEFFERSON FIRE & SAFETY, INC.	5/21/2019	\$ 293.37	FD AV3 HT FACESEAL ASSY
JK LAWN SERVICE	6/3/2019	\$ 180.00	SW MAY LAWN SERVICE
JK LAWN SERVICE	6/3/2019	\$ 275.00	FD COLLEGE AVE LAWN SERV
JK LAWN SERVICE	6/3/2019	\$ 285.00	FD PEWAUKEE RD LAWN SVC
JOHN D. PREUER & ASSOC	6/5/2019	\$ 219.11	FD FIRE APARATUS DRIVR/OP 3RD
JOHN P LOCHEN CO. INC	4/3/2019	\$ 1,274.21	P&R OIL CHANGE
JOHN'S DISPOSAL SERVICE	5/24/2019	\$ 50,043.36	ENG TRASH COLLECTION
JOHN'S DISPOSAL SERVICE	6/5/2019	\$ 16,252.10	ENG MAY LANDFILL CHGS
JX TRUCK CENTER	5/13/2019	\$ 48.71	HWY RADIATOR HOSE
JX TRUCK CENTER	3/11/2019	\$ 1,675.30	HWY REPAIR UNIT #9 (PLOW TRK)
JX TRUCK CENTER	6/7/2019	\$ 699.11	FD SERVICE ON UNIT #2853
JX TRUCK CENTER	6/11/2019	\$ 1,774.28	FD SERVICE UNIT #2871

KMB ELECTRIC	5/17/2019	\$ 325.00	HWY LINDSAY RD POWER SVC CALL
KORNDORFER HOMES	6/13/2019	\$ 500.00	BLD OCC BOND RETURN
KWIK TRIP	6/1/2019	\$ 4,269.36	FD FUEL CHARGES MAY 2019
LAKELAND SUPPLY, INC.	5/24/2019	\$ 435.60	P&R PAPER TOWELS
LANGE ENTERPRISES, INC	5/16/2019	\$ 79.40	P&R RESTROOM SIGNS
LANGE ENTERPRISES, INC	5/16/2019	\$ 287.60	P&R SIGNS
LANGE ENTERPRISES, INC	5/16/2019	\$ 89.90	HWY NO TRUCKING SIGNS
LEVEL UP CONSTRUCTION	6/5/2019	\$ 7,500.00	BASEBALL CONCESSIONS RETAINER
LEVEL UP CONSTRUCTION	6/5/2019	\$ 7,500.00	SOCCER CONCESSIONS RETAINER
MAYER REPAIR	6/3/2019	\$ 776.33	FD REPAIRS ON UNIT #52
MAYER REPAIR	6/3/2019	\$ 1,263.71	FD SERVICE ON UNIT #2853
MICHELLE WERRA	6/7/2019	\$ 114.00	CRT CITATION OVERPAYMENT
MISIAK, TREVOR	6/7/2019	\$ 40.00	FD REIMBURSEMENT-TRAINING
MOTION & CONTROL ENTERPRISES LLC	5/23/2019	\$ 366.04	HWY ELBOW AND SIDEWDR SLEEVE
MOTION & CONTROL ENTERPRISES LLC	5/14/2019	\$ 207.85	HWY CRIMP HOSE ASSY
MOTION & CONTROL ENTERPRISES LLC	5/9/2019	\$ 112.32	HWY COUPLERS & PLUGS
MUNICIPAL WELL & PUMP	5/30/2019	\$ 53,990.00	SW #7 PUMP REMOVL & WELL TEST
MUNICIPAL WELL & PUMP	5/30/2019	\$ 77,517.50	SW #6 REPAIR PARTL PAY
NAPA	6/7/2019	\$ 8.52	FD HEADLIGHT
NAPA	6/12/2019	\$ 21.97	FD PREMIUM CAPSULES
NASSCO INC	5/14/2019	\$ 32.17	P&R GRIPIT TOOL HOLDER
NATIONWIDE RETIREMENT SOLUTIONS	6/13/2019	\$ 1,585.09	CT WK END 6/1/19 PD 6/7/19
NATIONWIDE RETIREMENT SOLUTIONS	6/13/2019	\$ 1,585.09	CT WEEK END 5/18/19 PD 5/24/19
NEU'S BUILDING CENTER, INC.	5/23/2019	\$ 201.60	HWY IMPERIAL MAILBOX
NEW PIG CORPORATION	5/7/2019	\$ 312.30	FD GLOVES AND COVERALLS
NEW PIG CORPORATION	5/3/2019	\$ 653.11	FD MATS, TAPE, COVERALLS
NEW PIG CORPORATION	5/8/2019	\$ 120.01	FD MAT PAD
NICHOLAS FUCHS	6/6/2019	\$ 31.51	BLD ORGANIZER REIMBURSEMENT
NICHOLAS FUCHS	6/6/2019	\$ 28.43	BLD REIMBURSEMENT OFF SUPPLIES
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 550.00	SW RADIOACTVITY TEST #26802149
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 60.00	SW WATER VOCS TST #26802149
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 96.00	SW NITRATE ANALYSIS #26802149
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 80.00	SW BACTERIA SMPLS #26802149
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 60.00	SW BACTERIA SMPLS #26802149
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 80.00	SW BACTERIA SMPLS #26802149
NORTHERN LAKE SERVICE, INC	5/30/2019	\$ 60.00	SW BACTERIA SMPLS #26802149
OFFICE COPYING EQUIPMENT, LTD	5/31/2019	\$ 87.01	SW COPIER USAGE
OFFICE COPYING EQUIPMENT, LTD	4/29/2019	\$ 23.94	CRT COURTS COPIER USAGE
OFFICE COPYING EQUIPMENT, LTD	5/31/2019	\$ 16.01	CRT COURT COPIER USAGE-MAY
OFFICE COPYING EQUIPMENT, LTD	4/29/2019	\$ 43.16	FD FIRE DEPT COPIER USAGE
OFFICE COPYING EQUIPMENT, LTD	5/31/2019	\$ 28.08	FD FIRE DEPT COPIER USAGE
OFFICE DEPOT	5/21/2019	\$ 10.96	BLD COPY PAPER
OFFICE DEPOT	5/22/2019	\$ 7.90	BLD DISINFECTANT WIPES
OFFICE DEPOT	5/16/2019	\$ 53.62	BLD PAPER & NOTE PADS
OFFICE DEPOT	5/23/2019	\$ 19.38	P&R MARKERS, SCISSORS
OFFICE DEPOT	5/23/2019	\$ 25.16	P&R PAPER
OFFICE DEPOT	5/20/2019	\$ 9.99	P&R CALCULATOR
OFFICE DEPOT	6/6/2019	\$ 805.58	CT JANITORIAL SUPPLIES
OFFICE DEPOT	4/17/2019	\$ 14.34	CT LAMINATING POUCHES
OFFICE DEPOT	4/17/2019	\$ 5.79	CT GEM CLIPS
OFFICE DEPOT	4/26/2019	\$ 704.20	CT JANITORIAL SUPPLIES
OFFICE DEPOT	4/26/2019	\$ 153.56	CT PAPER TOWELS
OFFICE DEPOT	4/17/2019	\$ 233.65	CT OFFICE SUPPLIES

OFFICE DEPOT	5/30/2019	\$ 230.00	HR PRINTER TONER
OFFICE DEPOT	5/24/2019	\$ 29.52	FD FELT MARKERS
OFFICE DEPOT	5/24/2019	\$ 34.99	FD CENTON DATASTICK PRO-USB
OFFICE DEPOT	5/29/2019	\$ 202.42	FD BATTERIES & TONER
PARTNER2LEARN, LLC	5/24/2019	\$ 8,800.00	HR TRAINING
PEWAUKEE, VILLAGE OF	6/1/2019	\$ 24,880.97	CT FIRE DEPT EMS COLL MAY 2019
PEWAUKEE, VILLAGE OF	6/6/2019	\$ 8,956.68	CT PARK & REC MONTHLY SPLIT
PEWAUKEE, VILLAGE OF	6/7/2019	\$ 67,684.50	CT JUNE LIBRARY
PLATO, STEVE	6/5/2019	\$ 2,015.99	PR 5-24-19 DIR DEP RETURNED
POMP'S TIRE SERVICE, INC.	5/15/2019	\$ 428.07	HWY 11R22.5/14 MICH XDN2 TIRE
PORT-A-JOHN	6/3/2019	\$ 88.00	P&R SEASONAL RESTROOM
PORT-A-JOHN	6/3/2019	\$ 88.00	P&R SEASONAL RESTROOM
PORT-A-JOHN	6/3/2019	\$ 88.00	P&R SEASONAL RESTROOM
PORT-A-JOHN	6/3/2019	\$ 88.00	P&R SEASONAL RESTROOM
POSTMASTER	6/4/2019	\$ 4,500.00	POSTAGE
PREMIUM WATERS, INC	3/7/2019	\$ 36.75	P&R WATER
PREMIUM WATERS, INC	3/22/2019	\$ 48.75	P&R WATER
PREMIUM WATERS, INC	4/4/2019	\$ 20.25	P&R WATER
PREMIUM WATERS, INC	4/18/2019	\$ 28.50	P&R WATER
PREMIUM WATERS, INC	2/21/2019	\$ 14.25	P&R WATER
PREMIUM WATERS, INC	5/31/2019	\$ 99.75	P&R WATER
PROVEN POWER, INC.	5/17/2019	\$ 577.23	HWY OIL AND AIR FILTERS
R&R INSURANCE SERVICES	6/3/2019	\$ 24,523.00	CT LIAB INSURANCE INSTALLMENT
R&R INSURANCE SERVICES	6/3/2019	\$ 27,922.00	CT WORKERS COMP INSURANCE
R&R INSURANCE SERVICES	5/3/2019	\$ 4,375.00	CT PUBL OFF BOND RENEWAL
RECYCLE TECHNOLOGIES, INC	5/13/2019	\$ 13.30	CT POLICE GARAGE LIGHT BULBS
REINDERS, INC.	5/15/2019	\$ 614.65	HR UNIVERSAL SUNSHADE
REINDERS, INC.	5/16/2019	\$ 41.20	HWY TORDON RTU QTS
REINDERS, INC.	4/24/2019	\$ 191.94	P&R OIL & AIR FILTERS RETURNED
REINDERS, INC.	5/29/2019	\$ 270.88	P&R PARTS
REINDERS, INC.	5/31/2019	\$ 472.70	P&R ERGO PRO 80# SPREADER
ROMENS, RANDY	5/28/2019	\$ 125.00	BLD SHOE REIMBURSEMENT
ROMENS, RANDY	6/1/2019	\$ 81.20	BLD MILEAGE REIMBURSEMENT
RUEKERT & MIELKE, INC.	5/10/2019	\$ 248.00	ENG FIVE FIELDS & DEERHAVEN
RUEKERT & MIELKE, INC.	5/10/2019	\$ 9,210.50	ENG OAK ST & PENINSULA DR RECO
RUSS'S MULCH & TOPSOIL	5/24/2019	\$ 90.00	P&R TOP SOIL
RUSS'S MULCH & TOPSOIL	6/4/2019	\$ 300.00	P&R MULCH
SABEL MECHANICAL LLC.	5/24/2019	\$ 1,636.89	SW SEALS - SMITH LOVELESS PUMP
SABEL MECHANICAL LLC.	5/24/2019	\$ 2,366.94	SW OVERHAUL SMITH LOVELSS PUMP
SCHOLTKA, JENNIFER	6/1/2019	\$ 300.00	P&R ZUMBA CLASS
SCHWABE, PETER	5/28/2019	\$ 5,000.00	BLD ERO BOND RETURN
SHAR MOORE	6/7/2019	\$ 594.00	P&R SUMMER CAMP REFUND
SHAWNS DEER PICK UP	4/1/2019	\$ 156.00	HWY DEER REMOVAL
SHEA'S ESSENCE LLC	5/17/2019	\$ 180.00	P&R STUDIO RENTAL FOR YOGA CLS
SHERWIN-WILLIAMS	5/29/2019	\$ 38.68	P&R POINT VILL SUPPLIES
SHERWIN-WILLIAMS	5/30/2019	\$ 203.60	P&R VILL PAVILLION SUPPLIES
SHIELD SOLUTIONS	5/24/2019	\$ 173.00	FD TELESCOPING WASH BRUSH
STATE OF WI COURT FINES & ASSMTS	6/7/2019	\$ 11,713.09	CRT ST SHARE OF COST & ASSESS
STONERIDGE MART	6/7/2019	\$ 30.03	CRT RESTITUTION-M EVENRUDE
SUNBELT RENTALS	5/22/2019	\$ 1,871.43	HWY STUMP GRINDER RENTAL
TARCZEWSKI, KELLY	6/4/2019	\$ 25.73	CT REIMBURSEMENT

TD AMERITRADE TRUST COMPANY	6/13/2019	\$ 50.00	CT LOAN PAYMENT
TD AMERITRADE TRUST COMPANY	6/13/2019	\$ 50.00	CT LOAN REPAYMENT
TURFMAKER CORP	5/15/2019	\$ 167.49	HWY STORM WATER PARTS
USA BLUEBOOK	3/25/2019	\$ 54.80	SW Supplies
VERIZON	5/23/2019	\$ 22.14	FD PHONE BILL
VICK, BARBARA	6/5/2019	\$ 114.19	CRT MILEAGE & MEALS REIMB
WATER REMEDIATION TECHNOLOGY	6/1/2019	\$ 3,478.91	SW BASE TREATMENT CHG
WAUKESHA CO SHERIFF'S DEPT	6/7/2019	\$ 120.00	CRT MAY 19 WARRANT FEE
WAUKESHA CO TECHNICAL COLLEGE	5/22/2019	\$ 100.00	FD ANNUAL AHA SITE FEE
WAUKESHA CO TREASURER	6/4/2019	\$ 200.00	IT 2019 ZONING DATA UPDATE FEE
WAUKESHA CO TREASURER	6/7/2019	\$ 3,372.98	CRT JAIL ASSESS DRIV IMP SURCH
WAUKESHA PROFESSIONAL FIREFIGHTERS ASSOC	6/13/2019	\$ 1,703.87	CT MAY UNION DUES CONTRIBUTION
WE ENERGIES	5/21/2019	\$ 17.33	P&R ELECT- FLAG LGHT @ VIL PRK
WE ENERGIES	5/31/2019	\$ 304.08	P&R ELECTRIC LINDSAY RD
WELLSPRING CONSTRUCTION GROUP	5/17/2019	\$ 1,500.00	P&R CONSTRUCTION SERVICES
WI ASSOCIATION OF ASSESSING OFFICERS	6/13/2019	\$ 50.00	ASR WAAO MEMBERSHIP
WI DEPT OF JUSTICE-RECORDS CHECK	5/31/2019	\$ 104.00	HR EXAMS
WILDLIFE MANAGEMENT SERVICES	4/11/2019	\$ 6,100.00	AD DEER HARVESTING
WISCONSIN LEGAL BLANK	5/17/2019	\$ 701.00	BLD STICKERS & BLDG PERMITS
WISCONSIN LEGAL BLANK	5/29/2019	\$ 197.00	ASR WINDOW ENVELOPES
WISCONSIN LEGAL BLANK	5/29/2019	\$ 99.00	P&R #10 ENVELOPES
WISTL SOD FARM	5/29/2019	\$ 122.00	HWY 40 RLS SOD
WONG, OLIVIA M	5/31/2019	\$ 60.00	P&R ADDITL FOR YOGA SUB

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.4.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Bartender License

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Bartender Licenses 6-17-2019

<u>Individual Name</u>	<u>Establishment Name</u>	<u>Type</u>
Albrecht, Christine	Marriott/GE Healthcare	Renewal
Bahl, Katie A	Boomers	Renewal
Beatty, Steele R	Edgewater	New
Beckard, Rebecca F	Mugshotz	Renewal
Borowski, Luke J	Gins Sports Dock	Renewal
Brandner, Steven T	Marriott	Renewal
Bridges, Annalise	Milwaukee Marriott West	Renewal
Brzycki, Emily R	The Station Bar & Grill	Renewal
Davis, Colt L	Wildwood	Renewal
Gepner, Michelle M	Wildwood	Renewal
Henson, Lorrae D	GE Conference	Renewal
Hower, Sharon N	Doc's Dry Dock	Renewal
Jilot, Sheila M	Andrea's Red Rooster	Renewal
Kissner, Amber L	Michaels House of Prime	Renewal
Knutson, Jason W	5 o'Clock Club	Renewal
Knutson Jeanine C	5 o'Clock Club	Renewal
Leshner-Mosca, Cami R	The Station Bar & Grill	Renewal
Maldonado, Gabriella A	Boomers	Renewal
Moore, Mathew T	The Loft & Chapel	Renewal
O'Brien, Emily A	Milwaukee Marriott West	New
O'Connell, Jennifer S	Pewaukee Golf Club	Renewal
Pedersen, Kari A	The Loft and Chapel	New
Petranech, Dayna J	Milwaukee Marriott West	Renewal
Pitel, Matthew J	The Beer Depot	Renewal

Bartender License List**Meeting Date: June 17, 2019**

Price, Brittany A	Mugshotz	Renewal
Rich, Kellie, R	Milwaukee Marriott West	Renewal
Rizer, Katherine M	Mugshotz	Renewal
Roe, Adrienne	The Station Pub and Grill	Renewal
Simonds, Jody M	Andrea's Red Rooster	Renewal
Staeger, Cheryl L	Andrea's Red Rooster	Renewal
Strehl, Malory	Pewaukee Golf Club	Renewal
Thomas, Lindsey M	Pewaukee Golf Club	Renewal
Trew-King, Shannon M	Jacks Café	New
Tuft, Jennifer	Sunset Grill	Renewal
Wankowski, Antonia A	Mugshotz	Renewal
Widholm, Tara L	Milwaukee Marriott West	Renewal
Williams, Heather M	The Beer Depot	Renewal
Wolf, Darren J	Boomers	Renewal

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.5.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Accept the 2018 Compliance Maintenance Annual Report (CMAR) and Approve **Resolution 16-06-14**

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

CMAR Report

Resolution 19-06-14

Compliance Maintenance Annual Report

Pewaukee City

Last Updated: Reporting For:
5/31/2019 **2018**

Financial Management

1. Provider of Financial Information Name: Renee Reed Telephone: 262-691-0804 (XXX) XXX-XXXX E-Mail Address (optional): reed@pewaukee.wi.us		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2018 ● 0-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2018 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR \$ 1,877,222.48 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) + \$ 33,352.53 3.2.3 Adjusted January 1st Beginning Balance \$ 1,910,575.01 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) + \$ 109,982.51		

Compliance Maintenance Annual Report

Pewaukee City

Last Updated: Reporting For:

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2018

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 2,020,557.52

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 2,020,557.52

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Sewer line repairs. Includes repairs to areas in which the City will be reconstructing the roadway. Also to include other repairs as needed.	50000	2019
2	Pipe Lining I-94 easement	100000	2020
3	Engineering study Gun Club Lift station service area. Evaluate pipe condition and remaining developable lands. Evaluate remaining capacity & need for ultimate station replacement.	75000	2019
4	Springdale south manhole rehab. This was a joint project between the City of Pewaukee & Town of Brookfield in 2011-2012 to line approximately 21 manholes. We now have severe coating failure, and the original contractor is out of business. The two communities are working with a consultant to put together a plan to rehab/replace these failing manholes.	175000	2019
5	Kopmeier sanitary sewer relay/replace. We have an approximately 400ft section of truss pipe (we think) that lies at the bottom of a bay in Pewaukee Lake. There are some major sags in the line, and the upstream manhole needs some rehab. We just started working with a consultant to put together a plan to address this aging, sagging critical pipe segment.	100,000	2019
6	Pipe lining Rockwood & Busse. Through televising, we discovered that the pipe along these adjacent streets have cracking at the crown of the pipe.	290000	2020

5. Financial Management General Comments

Compliance Maintenance Annual Report

Pewaukee City

Last Updated: Reporting For:

5/31/2019

2018

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	27,505	65
February	26,638	52
March	27,591	50
April	24,164	84
May	24,282	56
June	24,621	82
July	21,109	62
August	17,457	54
September	23,480	48
October	22,135	52
November	24,579	62
December	17,659	32
Total	281,220	699
Average	23,435	58

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

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Pewaukee City

Last Updated: Reporting For:
5/31/2019 **2018**

By Whom: Describe and Comment: 6.4 Future Energy Related Equipment 6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations? 	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean 33% sanitary sewer & inspect 33% manholes annually. Line sewer on Rockwood & Busse. Review Kopmeier sewer under the lake.

Did you accomplish them?

- ☐ Yes
- ☒ No

If No, explain:

Yes and no. The sanitary cleaning & MH inspections took place. We did not line the Rockwood & Busse sewer. Internally we reviewed the sewer under the lake, but are currently (2019) in the process of looking for a consultant to advise on how to proceed.

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 02/20/1991

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☐ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance
- ☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☐ Equipment and replacement part inventories

Compliance Maintenance Annual Report

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- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☐ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☒ Others:

Internally, staff is compiling a database with manhole and pipe segment "hotspots" and deficiencies. (The start of our asset management program.) We are trying to figure out how to manage and utilize our cleaning and televising reports. We feel this is a very positive direction for the utility to move forward with planning projects.

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	37	% of system/year
Root removal	0	% of system/year
Flow monitoring	0	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	7.7	% of system/year
Manhole inspections	36	% of system/year
Lift station O&M	5	# per L.S./year
Manhole rehabilitation	4	% of manholes rehabbed

Mainline
rehabilitation

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	0	% of sewer lines rehabbed
Private sewer inspections	.00002	% of system/year
Private sewer I/I removal	0	% of private services
River or water crossings	0	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

48.36	Total actual amount of precipitation last year in inches
32.26	Annual average precipitation (for your location)
66	Miles of sanitary sewer
11	Number of lift stations
1	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
4	Number of complaints
1588	Average daily flow in MGD (if available)
2193	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.09	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.02	Basement backups (number/sewer mile)
0.06	Complaints (number/sewer mile)
1.4	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **				
	Date	Location	Cause	Estimated Volume (MG)
None reported				

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year? ☐ Yes ☒ No If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: We fixed 3 leaks in 2018. This seems of have had a positive affect to our flows 5.4 What is being done to address infiltration/inflow in your collection system? We are compiling the data from our sewer cleaning and televising reports that will assist us with putting together a repair list together to address priority areas.	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

RESOLUTION #19-06-14**WISCONSIN DEPARTMENT OF NATURAL RESOURCES
NR 208 - COMPLIANCE MAINTENANCE RESOLUTION
2018**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for the City of Pewaukee's wastewater collection system under Wisconsin Administrative Code NR 208; and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR) for 2018.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Pewaukee does hereby agree to commit reasonable and fiscally prudent funding to operate the City's sewer utility efficiently and maintain an acceptable point average.

Dated this 17th of June, 2019

CITY OF PEWAUKEE

Steven Bierce, Mayor

This is to certify that this is a true and accurate copy of Resolution 19-06-14 which was adopted by the Common Council of the City of Pewaukee.

Kelly Tarczewski, Clerk-Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

PUBLIC HEARING Regarding the 2019-2020 Class A and Class B Liquor License Requests and Possible Action to Issue Same [Tarczewski]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Liquor License Requests

	C	D	E	G	H	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE
2	Doing Business As	Location	Owner/Applicant or Agent	Application Type	Renewal Type	2019 - 2020 Premises Request in RED are changes to the description Items 2018 -2019 premise	Outdoor Activity Permit	Cigarette Application	Amusement Application	Total Amuse Items	Hotel Application	Health Inspect.	Sheriff Inspect.	Fire Inspect.	Building Inspect.	Agent Check	Outstanding Taxes Due	Delinquent Vendor Notifications	Fees Due	Amount Paid	Balance Due	Requested Action
3	5 O’Clock Club of Pewaukee LTD	N28 W26658 Peterson Dr.	Richard D. Knutson	RENEWAL	Class B Beer & Class B Liquor	Storage Liquor: Basement 2 rooms, 1 with beer cooler, 1 with liquor storage cage, kitchen and 1st floor hallway, bar. Storage of Records: 2nd floor - 2 offices, 1 store room, 3rd floor attic - old record storage. Service Areas: main bar room, three dining rooms, outdoor deck and lower patio entry area, back lawn area towards garden (East)	Approved by Plan Comm on 5/16/2019	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$630	\$630	\$0	Approve
4	Andrea's Red Rooster	N14 W22032 Watertown Rd.	Dennis Barton	RENEWAL	Class B Beer & Class B Liquor	Restaurant, Bar, Deck/Patio, Office, Garage	NO	NO	YES	2	NO	PASSED	PASSED	PENDING	PENDING	PASSED	NO	NO	\$620	\$620	\$0	Approve
5	The Beer Depot	N27 W26980 Prospect Ave.	Patrick J. Mischker	RENEWAL	Class A Beer & Class A Liquor	Sold & Stored Upstairs, Additional Storage in the Basement	NO	YES	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$700	\$700	\$0	Approve
6	Boomers Sports Pub & Grill	N29 W24483 Watertown Rd.	Tyler E. Pasdera	RENEWAL	Class B Beer & Class B Liquor	Bar, Restaurant, Lounge, Cabana Bar, 3 Volleyball Courts, Outdoor Grass Area (field), Enclosed Deck, Smoking Deck, Liquor Closets, Basement Storage, Walk In Coolers.	Pending Approval Plan Comm on 06/20/2019	NO	YES	11	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$740	\$740	\$0	Approve contingent upon revising premise description; "Outdoor grass area (field)" needs to be more specific. Applicant is also missing storage areas.
7	Crossings Restaurant	N20 W22951 Watertown Rd.	Tracey Denise Evans	RENEWAL	Class B Beer & Class C Wine	Kitchen, walk in cooler dining room and cooler	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$200	\$200	\$0	Approve
8	Curly's Waterfront	W272 N2696 Lakeview Blvd.	Ryan P. Gardner	RENEWAL	Class B Beer & Class B Liquor	Main Bar Level, Outside Patio & Lower Level Cooler	Approved by Plan Comm on 5/16/2019	NO	YES	7	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$700	\$700	\$0	Approve
9	Docs Dry Dock Inc.	N38 W27091 Parkside Rd.	Joshua K. Goodman	RENEWAL	Class B Beer & Class B Liquor	14 Seat Bar & 5 Tables for Sales, Storage Downstairs, Behind Bar & Storage Cabinet	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$600	\$600	\$0	Approve
10	The Station Pub & Grill	W226 N3013 Duplainville Rd.	Jason Zinda	RENEWAL	Class B Beer & Class B Liquor	Basement Storage, Ground Floor Bar & Restaurant Area, Kitchen, Cooler, Liquor Storage, Office, Patio, Horseshoe Pits, Soccer Golf & Soccer Pool Areas.	Approved by Plan Comm on 5/16/2019	NO	YES	11	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$740	\$630	\$110	Approve contingent upon receiving the balance due.
11	Edgewater of Pewaukee Lake LLC	W296 N2315 Prospect Ave.	Bernie Kook	RENEWAL	Class B Beer & Class B Liquor	Lower Level: 4126 Square feet, includes the pub area, kitchen, bathrooms and bar area. Main Level: 4126 square feet, includes main restaurant, kitchen, bar area (2), bathrooms, outside deck and entry area. Outside area: 2,880 square foot paved patio area and a 1,880 square foot garden area.	Approved by Plan Comm on 5/16/2019	NO	YES	3	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	YES	\$660	\$660	\$0	Approval contingent upon premise description being revised to include office and storage areas and outstanding vendor bills be satisfied.
12	Gina's Sports Dock	W278 N2345 Prospect Ave.	Gina M. Schwister	RENEWAL	Class B Beer & Class B Liquor	Main Bar, Beach Bar & Basement in locked rooms	Approved by Plan Comm on 5/16/2019	NO	YES	5	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$680	\$680	\$0	Approve
13	Battle House MKE LLC	W229 N1400 Westwood Dr.	Stacy L. Gonzales	RENEWAL	Class B Beer & Class C Wine	Indoor laser tag (facility) with lounge area	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$200	\$200	\$0	Approve
14	Holiday Inn	N14 W24140 Tower Pl.	Terry A. Waite	RENEWAL	Class B Beer & Class B Liquor	Three-story hotel with basement & outdoor area.	NO	NO	NO	0	YES	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$625	\$625	\$0	Approve
15	Jack's Café	N4 W22496 Bluemound Rd	John M. Cameron	RENEWAL	Class B Beer & Class C Wine	In Store & Patio (spring - fall)	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$200	\$200	\$0	Approve
16	The Loft & Chapel at Cedar Ridge	N7 W23827 Bluemound Rd	Jeffery R. Becker	RENEWAL	Class B Beer & Class B Liquor	Reception Halls, Bar Areas, Dance Floors, Outdoor Gazebo & Patio	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$600	\$600	\$0	Approve
17	Machine Shed	N14 W24145 Tower Pl.	Terry A. Waite	RENEWAL	Class B Beer & Class B Liquor	Single Story Restaurant	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$600	\$600	\$0	Approve
18	Marriott GE Medical Systems	N16 W22419 Watertown Rd.	Maribel Adam	RENEWAL	Class B Beer & Class C Wine	All meeting rooms, pre-function areas, restaurant, kitchen & storerooms	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$200	\$200	\$0	Approve
19	Marriott - Milwaukee West	W231 N1600 Corporate Ct.	Francis Edward Dorsey III	RENEWAL	Class B Beer & Class B Liquor	Lounge, restaurant, banquet rooms and hotel rooms. Storage in main liquor room off of the kitchen, walk-in cooler in kitchen, lobby lounge (coolers & cabinets) and banquet stand-up cooler used for beer & wine only.	NO	NO	NO	0	YES	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$625	\$625	\$0	Approve
20	Michael's House of Prime	W278 N2316 Prospect Ave.	Richard C. Buckley	RENEWAL	Class B Beer & Class B Liquor	Bar Room & Basement, Storage Cabinet, Restaurant, Dining Room & Coolers	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$600	\$600	\$0	Approve
21	Mug Shotz Bar & Grill	W270 N2793 Elm Ave.	Craig Werner	RENEWAL	Class B Beer & Class B Liquor	Bar Area & Back Dining Room, Walk in Cooler and Liquor Room	NO	YES	YES	14	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$840	\$840	\$0	Approve

	C	D	E	G	H	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE
2	Doing Business As	Location	Owner/Applicant or Agent	Application Type	Renewal Type	2019 - 2020 Premises Request in RED are changes to the description Items 2018 -2019 premise	Outdoor Activity Permit	Cigarette Application	Amusement Application	Total Amuse Items	Hotel Application	Health Inspect.	Sheriff Inspect.	Fire Inspect.	Building Inspect.	Agent Check	Outstanding Taxes Due	Delinquent Vendor Notifications	Fees Due	Amount Paid	Balance Due	Requested Action
22	Pewaukee Golf Club	N12 W26506 Golf Rd.	Frank Romano	RENEWAL	Class B Beer & Class B Liquor	Back room colors, behind bar, locked cabinets on north wall, in restaurant, golf course and beverage carts	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$600	\$600	\$0	Approve
23	Point Burger Bar	W229 N1400 Westwood Dr.	Brian J. Ward	RENEWAL	Class B Beer & Class B Liquor	First Floor, Patio & Parking lot for approved special events only	NO	NO	YES	50	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$1,100	\$1,100	\$0	Approve - Contingent Upon Removing "Parking Lot for approved special events only" - Applicant has to apply for special event permits and will be granted that privilege if a permit is issued.
24	Queen of Apostles Church	N35 W23360 Capitol Dr.	Marita Pietrykowski	ORIGINAL	Class B Beer & Class C Wine	Parish Hall, Gathering Space	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$200	\$200	\$0	Approve
25	Smokey's Bait Shop	N27 W27250 Woodland Dr.	Lois Laimon	RENEWAL	Class A Beer	In store & Patio Area	Approved by Plan Comm on 5/16/2019	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$130	\$130	\$0	Approve - Contingent Upon Updating Premise Description to Include the Patio Area
26	Thunder Bay Grille	N14 W24130 Tower Pl.	Terry A. Waite	RENEWAL	Class B Beer & Class B Liquor	Single Story Restaurant w/ Basement and Outdoor Patio Area	NO	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$600	\$600	\$0	Approve
27	Waukesha Gun Club	N22 W23170 Watertown Rd.	Patrick A. Gerbensky	ORIGINAL	Class B Beer & Class C Wine	Club House, Summer Kitchen & Patio Next to Summer Kitchen	Approved by Plan Comm on 5/16/2019	NO	NO	0	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$230	\$230	\$0	Approve
28	Wildwood Lodge	N14 W24121 Tower Pl.	Terry A. Waite	RENEWAL	Class B Beer & Class B Liquor	Three Story Hotel with Basement	NO	NO	NO	0	YES	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$625	\$625	\$0	Approve
29	Wonderland Tap	W233 N536 CTH 164	Robert J. Boehnen	RENEWAL	Class B Beer & Class B Liquor	Bar, Cooler, Liquor Room, Horseshoe Pits	Approved by Plan Comm on 5/16/2019	NO	YES	7	NO	PASSED	PASSED	PASSED	PASSED	PASSED	NO	NO	\$700	\$700	\$0	Approve
30	Kwik Trip #396	W229 N2086 Redford Blvd.	Paul Johnson	RENEWAL	Class A Beer & Class A Liqueur	One story frame construction with storage in lockable walk in cooler & cabinetry	N/A	YES	NO	N/A	NO	N/A	PASSED	N/A	N/A	N/A	NO	NO	\$300	\$300	\$0	Approve
31	BP Pantry 41 #265 - Pewaukee Lake	W265 N2693 Meadowbrook Rd.	Punjab Walia	RENEWAL	Class B Beer & Class C Wine	Stored in walk in cooler, wine sold on shelves outside of cooler, sales made at register inside store	N/A	YES	NO	N/A	NO	N/A	PASSED	N/A	N/A	N/A	NO	NO	\$300	\$300	\$0	Approve
32	Stoneridge Market LLC	W240 N1485 Pewaukee Rd.	Sukhdeep Garcha	RENEWAL	Class A Beer & Class C Wine	Coolers, Basement storage	N/A	YES	NO	N/A	NO	N/A	PASSED	N/A	N/A	N/A	NO	NO	\$300	\$0	\$300	Approve - Contingent Upon Receiving the Cigarette Application and Fees

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve **Resolution 19-06-15** Amending the 2019 Budget in the Amount of \$81,816.42 to Cover the Costs of a Metro Drug Unit Deputy for the City of Pewaukee [Tarczewski]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Resolution 19-06-15

RESOLUTION NO. 19-06-15

A RESOLUTION AUTHORIZING AMENDMENTS TO THE 2019 BUDGET

WHEREAS, the Common Council of the City of Pewaukee adopted the 2019 Budget at their meeting held on November 5, 2018; and

WHEREAS, \$2,435,228.00 was originally budgeted and approved for Contracted Police Services; and

WHEREAS, on March 18, 2019 a proposal to add a full-time Metropolitan Drug Enforcement Unit Deputy to the current contract was discussed; and

WHEREAS, the addition would cost \$11,688.06 per month; and

WHEREAS, four of the five Common Council members in attendance, agreed to the additional staff and proposed contract amendment; and

WHEREAS, the amendment to the Police Services contract between the City of Pewaukee and the Waukesha County Sheriff's Department was signed on May 20, 2019; and

WHEREAS, the additional services began on June 1, 2019; and

WHEREAS, the net effect on the 2019 Budget for the Police Contracted Services is \$81,816.42; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Pewaukee hereby authorizes and directs the following amendments to the Police Contracted Services in the 2019 Budget effective January 1, 2019 as described in Attachment "A" annexed hereto.

PASSED and ADOPTED this 17th day of June, 2019

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, Clerk/Treasurer

**ATTACHMENT “A”
RESOLUTION 19-06-15**

Amendment to the 2019 Budget of the City of Pewaukee

	<u>Original Budget</u>	<u>Proposed Amendment</u>	<u>Amended Budget</u>
Expenditures:			
Police – Contract For Services	<u>2,435,228</u>	<u>81,817</u>	<u>2,517,045</u>

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.**

DATE: June 17, 2019

DEPARTMENT: PW - Engineering

PROVIDED BY: Jeffrey L. Weigel, PE Public Works Director & City Engineer

SUBJECT:

Discussion and Possible Action to Reduce the Cloverland Farms Letter of Credit from \$119,000 to \$35,000, Allowing the Developer to Replace the Letter of Credit in Suitable Form Prior to the July 16, 2019 Expiration or Authorize the City Attorney to Begin Action to Draw on the Current Letter of Credit [Weigel]

BACKGROUND:

As with all subdivision development Cloverland Farmss has a letter of credit to ensure the proper construction of the public infrastructure. The subdivision has been constructed through the final lift of asphalt--in fact, after several years of discussions Cloverland removed and replaced all of the asphalt in 2019. The paving 1-year warranty period expires in November 2020; however, issues remain with storm water ponds and flow paths that do not function as designed. The City and developer's enginner have had an ongoing discussion on these storm water issues. Upon the 90 day notice of the termination of the letter of credit on July 16, 2019 discussions continued with the developer on what would be an appropriated amount of the letter of credit moving forward. Cloverland suggested \$35,000, comprised of \$10,000 for the paving warranty, and \$25,000 for the storm water issues. We agree that the \$35,000 continued letter of credit is sufficient and recommend same.

Because the developer's bank has issued the July 16th letter of credit termination at least 90 days in advance, per the development agreement, we have to prepare to take action to draw on the letter of credit prior to July 16th should the final paving be delayed. The City Attorney prefers a 30 day advanced notice when preparing for the draw on the letter of credit. As such, we are bringing this issue forward approximately one month before the July 16th expiration date. Cloverland has been responsive to City issues in the past, and the developer has been responsive in preceeding developments (Victoria Station III, Victoria Station IV, Creekside Preserve North); however, this authority to draw would be appropriate given the City Attorney's guidance on timelines.

FINANCIAL IMPACT:

The only fiscal impact would be if the requested action to draw, if necessary, is not authorized and if the developer would default on the completion of the storm water managment, then the City would be exposed to the cost of addressing these issues.

RECOMMENDED MOTION:

Common Council authorizes the reduction of the Cloverland Farms letter of credit from \$119,00 to \$35,000; and to authorize the City Attorney to draw on the \$119,000 Cloverland Farms letter of credit if necessary should the

developer not submit a new \$35,000 letter of credit in advance of the July 16, 2019 expiration date.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 7.**

DATE: June 17, 2019

DEPARTMENT: PW - Engineering

PROVIDED BY: Jeffrey L. Weigel, PE Public Works Director & City Engineer

SUBJECT:

Discussion and Possible Action Regarding the Woodleaf Reserve Addition #2 Letter of Credit in the Amount of \$60,500 that will Expire on the July 24, 2019 [Weigel]

BACKGROUND:

As with all subdivision development this third phase of the Woodleaf Reserve subdivision has a letter of credit to ensure the proper construction of the public infrastructure. The subdivision has been constructed through the first lift of asphalt, and the final asphalt work is planned for July 2019. The developer has indicated that they plan to complete that final asphalt work in early July, and provide an assumed \$10,000 cash deposit for the one-year warranty period. Because the developer's bank has issued the July 24th letter of credit termination at least 90 days in advance, per the development agreement, we have to prepare to take action to draw on the letter of credit prior to July 24th should the final paving be delayed. The City Attorney prefers a 30 day advanced notice when preparing for the draw on the letter of credit. As such, we are bringing this issue forward approximately one month before the July 24th expiration date.

The Woodleaf developer has been responsive to all City issues in the past phases, and in the Sunder Creek developed that preceded this Woodleaf Reserve development; however, this July 17 authority to draw would be appropriate given the City Attorney's guidance on timelines.

FINANCIAL IMPACT:

The only fiscal impact would be if the requested action to draw, if necessary, is not authorized and if the developer would default on the completion of the public infrastructure, then the City would be exposed to the cost of the final paving completion and any attendant issues.

RECOMMENDED MOTION:

Common Council authorizes the City Attorney to draw on the \$64,500 Woodleaf Reserve Addition No. 2 letter of credit if necessary should Woodleaf not complete the final paving prior to the July 24, 2019 letter of credit termination.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 8.**

DATE: June 17, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and Committees
[Mayor Bierce]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

2019 Needs

PLAN COMMISSION	Original Appointment	Current Term	
		From	To
Karen Salituro	4/2/2018	5/20/2019	5/1/2022
Sullivan, Sean (Engineer)	9/4/2007	5/15/2017	5/1/2018
Janka, Ted	5/1/2003	5/4/2015	5/1/2018
Linsmeier, Dave (Park & Recreation Board)	4/3/2006	5/20/2019	5/1/2020
Wunder, Christine	7/1/2004	5/15/2017	5/1/2020
Bierce, Steve - Mayor	6/6/2016	4/17/2017	Indefinitely
Bergman, Brandon - Alderman	5/17/2017	5/17/2017	Indefinitely

According to Section 1.03(2) of the Pewaukee Municipal Code the membership should be as follows: consisting of (7) members; the mayor (presiding officer), (1) Alderman, (1) representative from the Joint Park & Recreation Board (selected by the Park & Recreation Board) and (4) citizen members with experience and qualifications related to planning matters (1) of which needs to be a full-time City Engineer. (3) of the citizen members are to serve an alternating 3-year term. *The 4th citizen engineer member, the alderman and Joint Park & Recreation Board representative shall be appointed annually in April.* Citizen members are compensated.

ZONING BOARD OF APPEALS	Original Appointment	Current Term	
		From	To
Marlin, Katie - Chairperson (appointed 1/7/2019)	7/18/2016	8/6/2018	5/1/2021
Thomas Matt	5/7/2012	5/21/2018	5/1/2021
Heise, Mike	10/7/2002	5/2/2016	5/1/2019
Welcenbach, Robert	6/1/2015	5/15/2017	5/1/2020
Tredwell, Jim - Alternate	2/15/2016	5/20/2019	5/1/2022
VACANCY - Alternate			5/1/2020
VACANCY - Alternate			5/1/2022

It consists of (5) regular members. Their terms shall be for a staggered three (3) year period. The Mayor shall appoint the Chairperson. There shall also be (2) alternates for staggered three (3) year term. *The Mayor shall annually designate as 1st and 2nd Alternate.* The 1st alternate will fill any vacancy and complete the regular appointee's term and the 2nd alternate will fill the 1st alternate's term, leaving the 2nd alternate position need to be filled. On 1/2/2007 Ordinance 06-24 was passed revising the membership.

BOARD OF REVIEW	Original Appointment	Current Term	
		From	To
Smiley, Laura	7/15/2013	5/21/2018	5/1/2020
Jaschke, Jim	5/2/2011	8/6/2018	5/1/2020
Robinson, Gwenn	5/2/2011	5/20/2019	5/1/2021
Lorier, Bob	4/18/2016	5/20/2019	5/1/2021
Figurski, Joshua	8/6/2018	5/20/2019	5/1/2021
VACANCY - Alternate			5/1/2021
VACANCY - Alternate			5/1/2020

An all citizen Board of Review was established by Ordinance #06-02 on 02/06/2006. It requires seven (7) citizen members to serve alternating two (2) year terms. Current compensation is \$20 per meeting per action of the Common Council on 8/18/2003. On August 17th, 2009 Ordinance 09-13 was created, recreating section 1.08(1) of the municipal code. The Board now consists of five (5) members and two (2) alternates.

FIRE COMMISSION	Original Appointment	Current Term	
		From	To
VACANCY			5/1/2023
Goff, Bob	7/18/2011	6/1/2015	5/1/2020
Novack, Kathleen	9/15/2014	5/20/2019	5/1/2024
Millard, Mark	4/19/2004	5/2/2016	5/1/2021
Elaine Kroening	11/5/2014	5/15/2017	5/1/2022

The Fire Commission was originally part of the Police & Fire Commission that was created by Ordinance 04-10 on 4/19/2004. With the anticipated disbanding of the Police Department on 1/1/2010 ordinance 9.21 was created and passed on 12/21/2009. The membership remains as a five (5) citizen members; each to serve an alternating 5 - year term. Compensation is \$20 per meeting.

ETHICS BOARD	Original Appointment	Current Term	
		From	To
Farley, Tom	2/7/2008	5/15/2017	4/30/2020
Farrow, Margaret	2/7/2008	5/20/2019	4/30/2022
VACANCY			4/30/2021
VACANCY - Alternate			4/30/2021

The Ethics Board was established by Ordinance 06-16 on 9/5/2006. It consists of (3) regular citizen members and (1) alternate. Once established there will be alternating 3-year terms. There is no compensation for this position

RESIDENCE BOARD	Original Appointment	Current Term	
		From	To
Wagner, K. Scott - District #1	8/6/2018	5/20/2019	5/1/2024
Tuttle, Debra - District #2	8/6/2018	8/6/2018	5/1/2021
VACANCY - District #3			5/1/2023

Created by Ordinance 18-01 Approved on January 15, 2018. The Board shall consist of three (3) citizens residing in the City one (1) from each Aldermanic District. Members shall serve for a term of five (5) years and shall serve no more than two (2) consecutive terms. The terms for the initial members of the Residence Board shall be staggered with one member serving one (1) year, a second member serving three (3) years and the third member serving five (5) years.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM •**

DATE: June 17, 2019

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

§19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically related to BCF Construction and the Sports Complex Development

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: