

**In attendance:**

J. Blackwood, Alderman R. Grosch, J. Vitale, and G. Pascucci.

**Also Present:**

Deputy Clerk A. Hurd and Administrative Assistant T. Grandinetti.

1. Call to Order and Pledge of Allegiance

Mr. Blackwood called the meeting to order at 4:30 and requested everyone stand for the Pledge of Allegiance

2. Public Comment

No public comment was made

3. Discussion and Action to Approve the Bike & Pedestrian Path Planning Committee Meeting Minutes Dated February 20, 2019, March 20, 2019 and April 17, 2019

**A motion was made and seconded (R. Grosch, J. Vitale) to approve the February 20, 2019 and March 20, 2019 meeting minutes.** Motion Passed 4 –For, 0-Against.

Deputy Clerk Hurd stated the minutes from April 17, 2019 were not available

4. Discussion and Possible Action Regarding the Draft Version of the Bicycle and Pedestrian Facility Design Handbook

Mr. Blackwood stated the handbook was summarizing what was discussed during meetings over the year, which could be used as a reference point for Public Works staff or consultants doing trail or sidewalk design so we have consistency between projects as a starting point and not starting from scratch. Mr. Grosch mentioned that the handbook doesn't reference speed limits or provisions. Mr. Blackwood stated it's not about speed but has to do with traffic volume threshold.

Mr. Blackwood suggested making sure all paths meander around mature trees, utility and landscaping. Most people aren't concerned about the path, they just don't want to lose their trees and moving utility poles is a cost stand point which would make the project much more expensive, they also need to make sure everything is compliant and meets ADA requirements.

Discussion took place regarding half gate fences that are moveable for emergency vehicles and prevent people from driving cars down them. This would be an option.

Mr. Blackwood recommended that concrete be used for sidewalk and asphalt be used for shared use paths. They will strive for a minimum 10- foot wide grass terrace between the curb and the sidewalk, but they can go narrower than that. Five is a good minimum point. The focus of the sidewalk would be to make sure it meets ADA requirements.

Mr. Blackwood referred to the crosswalk section and suggested that anytime there is a crosswalk that is not at a four way stop or signal we should consider putting in a raised island. Places where these would be recommended include the crossing by the 5 O'clock Club entrance, along Highway G or any crossing on Highway SS. Anywhere there is a two lane road there would be the cost of the island and widening the road.

Mr. Blackwood mentioned he wasn't sure what the status was of the impact fee study, Mr. Grosch stated he received an email from Jeff Weigel stating he received a draft copy. It is being looked over and then going back to the consultant for final revisions and should be ready next month.

The committee felt that, as a guidance the handbook looked good, they will give Ross a chance to look it over and then they can finalize and vote on it at the next meeting.

5. Discussion to Select the Next Meeting Date and Possible Items To Go On The Upcoming Agenda

The next meeting was scheduled for Wednesday, July 24<sup>th</sup> at 4:30pm.

6. Public Comment

No public comment was made.

7. Adjournment

**A motion was made and seconded (R. Grosch, G. Pascucci) to adjourn the meeting at 4:49pm.** Motion Passed 4-For, 0-Against.

Respectfully Submitted,

Amy Hurd  
Deputy Clerk