Common Council Meeting/Budget Workshop Minutes
Monday, October 10, 2016

In attendance: Mayor S. Klein, Aldermen B. Bergman, C. Brown, J. Kara and S. Bierce. J. Wamser and R. Grosch were absent and excused. Also present were Judge Glojek, Court Administrator B. Vick, IT Director B. Kewan, HR Director L. Bergersen, Fire Chief K. Bierce, DPW Director J. Weigel, Community Services & Joint Park & Recreation Director K. Woldanski, Lieutenant B. Ripplinger, Clerk/Treasurer K. Tarczewski and Library Director J. Stoltz.

1.0 Call to Order and Pledge of Allegiance - Mayor Klein opened the meeting at 7:00 p.m.

2.0 Discussion and Possible Recommendations on the 2016 Budget

The proposed levy increase is 2.5% with a proposed tax rate of $3.133 per $1,000 assessed value. Discussion took place regarding the general fund revenues and expenditures. The following actions took place:

- Mayor Klein noted there was a 3% increase “place-holder” for wages.
- Mayor Klein noted there was a 15% increase “place-holder” for health insurance premiums. A firm number should be available by the end of October.
- The Council questioned the Capital Budget. Staff will research this item.
- There was discussion related to the anticipated impact fees as it related to building permit fees.
- There was brief discussion related to the possible retirement of the City Planner and it was noted that a “place-holder” that was put in the proposed budget until it is determined what will be decided on the position.
- Judge Glojek requested changes to the pay grades of his staff.
- The Council asked for statistics regarding City tax collection. Staff will research this item.
- There was discussion about the wellness programs and other employee benefits in the Human Resources budget; no action was made or required.
- Mayor Klein noted the Council is still waiting on the numbers for a 1-year contract for Associated Appraisers. The Clerk will make contact with the firm.
- There was discussion related to Police Services and whether or not the City sees any revenue from asset seizures or receives any trade-in value from fleet replacement.
- There was also a question related to what is covered in the ‘operational costs’ that is listed in the county’s contract. Lieutenant Ripplinger will research.
- Lieutenant Ripplinger voiced his concerns related to amount that is listed for his department under the revenues. He stated, the number is a by-product of enforcement and Municipal Court adjudication. It should not be something which influences the direction of police services provided to the City.
- There were questions related to the Social Security amounts listed in the Fire and Ambulance accounts. Staff will verify the figures.
- Ms. Brown stated the Finance Committee suggested that Engineering make a request of the Council to pay for the furniture out of the contingency fund in the amount of $5,000. Mr. Weigel stated he was preparing the information.
- The Council discussed the possibility of utilizing remaining funds in the Forestry

account at the end of the year for future Forestry costs. There was no final determination.

- It was determined that the 'Garbage Collection' expenditures would need to be adjusted. The amount is to go down and Mr. Weigel will provide it.
- Mr. Weigel was surprised that there are water & sewer infrastructure costs being charged to the City by Lake Pewaukee Sanitary District (LPSD). He will make contact with director and report back.
- The Council discussed $10,000 worth of funding for deer control. (Bierce, Bergman – Against, Brown, Kara – For). Since 2 aldermen were not present, they will hold off on making a decision at this time.
- Ms. Woldanski stated she has to take her budget back to the Joint Park and Recreation Board due to the request of the Village.
- It was noted that the Sports Complex will no longer be separated from the rest of the park expenses, it will be combined with the rest of the department's budget.
- The agreements between the sports clubs and their anticipated contributions toward the Sports Complex will be brought before the Common Council at a future meeting.
- There was discussion related to the Library. Ms. Stoltz stated it is one of the Library's long-term goals to bring its employees to the mid-point range of their salary grid and it would be a step-process.
- Council discussed taking up the Water & Sewer budget in November.

No adjustments were made to the overall budget at this time.

3.0 Next Meeting Date – **A motion was made and seconded, (S. Bierce, J. Kara) to hold the next budget workshop on Monday, October 24, 2016 at 6:00 p.m**. Motion Passed: 4-For, 0-Against.

4.0 Adjournment - **A motion was made and seconded, (J. Kara, C. Brown) to adjourn the meeting at 10:40 p.m.** Motion Passed: 4-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer