



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, July 13, 2022

6:30 PM

Pewaukee City Hall ~ Common Council Chambers

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of minutes from the June 8, 2022 meeting.
 4. Discussion and possible action regarding Positively Pewaukee's proposed event for August 2022.
 5. Discussion and possible action regarding Lake Country Canine Carnival use of Pewaukee Sports Complex and special event permit.
 6. Discussion and possible action regarding funds from sales tax amendment.
 7. Discussion and possible action regarding Laimon Park financials for May and June 2022.
 8. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

July 8, 2022

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: July 13, 2022

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of minutes from the June 8, 2022 meeting.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, June 8, 2022
6:30 PM

Pewaukee City Hall ~ Common Council Chambers

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, D. Linsmeier, D. Kaatz, T. Greenwald.

Also Present:

Community Services Director N. Phalin.

1. Call to Order and Pledge of Allegiance
2. Public Comment
3. Approval of meeting minutes from May 11, 2022.

A motion was made and seconded, (Dave Linsmeier, Bob Rohde) to approve the meeting minutes from May 11, 2022. Motion Passed: 5-For, 0-Against.

4. Discussion and possible action regarding Bell Tower Memorial and donation agreement regarding Kiwanis Village Park.

Bell Tower Memorial agreement was previously approved by the Joint Parks & Recreation Board. The Village Board approved the agreement on 6/7/22.

5. Discussion and possible action regarding Positively Pewaukee's proposed returning events for 2023.

A motion was made and seconded, (Todd Greenwald, Dave Linsmeier) to approve Taste of Lake Country and Waterfront Wednesday for 2023. Motion Passed: 5-For, 0-Against.

6. Discussion and possible action regarding Positively Pewaukee's proposed race events for the 2023 season.

A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve the proposed race schedule for 2023 at a fee of \$335 per race event. Motion Passed: 5-For, 0-Against.

7. Discussion and possible action regarding Wagner Park pickleball improvements.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to make a recommendation to the Common Council to convert both tennis courts at Wagner Park to be converted to eight permanent pickleball courts. Motion Passed: 5-For, 0-Against.

8. Discussion and possible action regarding Laimon Park financials for April 2022.

A motion was made and seconded, (Todd Greenwald, Bob Rohde) to approve the Laimon financials for April 2022. Motion Passed: 5-For, 0-Against.

9. Public Comment

10. Adjournment

A motion was made and seconded, (Dave Linsmeier, Brian Dziwulski) to adjourn. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

June 6, 2022

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: July 13, 2022

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding Positively Pewaukee's proposed event for August 2022.

BACKGROUND:

Positively Pewaukee has proposed a new event for Thursday, August 25, 2022.

This is a community event with beer and food sales and a live band. Positively Pewaukee intends to have a donation box/bin for dog food/toys/blankets to donate to HAWS.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

My recommendation is to approve this event for use of Kiwanis Village Park at the standard park rental fee of \$335. This would be a recommendation to the Village Board pending their special event permit and additional permits as needed.

ATTACHMENTS:

Description

Pints in the Park

Nick?
Emiled 7/12/22 d

RECEIVED

JUL - 7 REC'D



235 Hickory Street
Pewaukee, WI 53072
262-691-5660
262-691-5664
www.villageofpewaukee.wi.us

SPECIAL EVENT PERMIT APPLICATION

VILLAGE OF PEWAUKEE

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned?	_____	Date	_____
FEES ARE NON-REFUNDABLE			

Applications are due 90 days PRIOR to the event.

ORGANIZATION INFORMATION

Name of Organization Positively Pewaukee			
Street Address 112 Main St	City Pewaukee	State WI	Zip 53072
Phone Number 414-510-4214	Are you a 501(c)3 Organization? Circle one		☒ Yes ☐ No
Event Contact Person (First & Last Name) Liz Onruh			
Address	City	State	Zip
Email Liz@positivelypewaukee.com	Phone Number	Day of Event Phone Number	

EVENT INFORMATION

Name of Event Pints in the Park	Date(s) of Event Aug 25, 2022
Event Start Time 5:00	Event End Time 8:00 pm
Location of the Event* Kiwanis Village Park	
You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used. *If you are using a Village Park, you must reserve the park through the Park/Recreation Department prior to getting your special event permit approved by the Village Board. Call 262-691-7275.	
Generally describe your event and its purpose family fun, music and beer Working with Agape Church to help fundraise for their AED.	
Estimated Number of Participants 500	Spectators
Vendors looking for a few food trucks	

OTHER INFORMATION

Based on the definition described in the Special Event Manual, do you consider your event to be a Public Special Event or a Private Special Event? Please explain why.

yes

Are you a Local Civic/Nonprofit Group as defined by Village Code? (Copy of code in manual) <i>Circle One</i>	☒ Yes	☐ No
Is there an outdoor bar that will serve alcohol? <i>If yes, alcohol and bartender licenses are necessary under separate application. Circle One.</i>	☒ Yes	☐ No
Is there an outdoor bar that will serve soda? <i>If yes, soda license is required under separate application. Circle One.</i>	☒ Yes	☐ No
Does the event include the sale of food on public property? <i>If yes, a Food Vendor Permit is required under separate application. Circle One.</i>	☒ Yes	☐ No
Does the event include the sale of merchandise? <i>If yes, a Transient Merchant license is required under separate application. Circle One.</i>	☐ Yes	☒ No
Does the event involve fireworks? <i>If yes, please provide a detailed fireworks plan with application. Circle One.</i>	☐ Yes	☒ No
Does the event involve amplified music?	☒ Yes	☐ No
If yes, will the amplified music be a (Circle one):	☒ Band	☐ DJ ☐ Other
Hours of amplified music: 5-8		
Please list the number of security staff you will be providing for the event:		
Will you need barricades provided by the Village for your event, if so, how many?		
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. Circle One.</i>	☐ Yes	☒ No
Will you be requiring electricity? <i>Circle One.</i>	☐ Yes	☒ No
Will you be providing portable restrooms and wash stations? <i>Circle One.</i>	☐ Yes	☒ No
<i>If yes, how many will you provide and where will they be located?</i>		
Will you provide parking for participants? <i>Circle One.</i>		
☐ Yes ☒ No		
<i>If yes, where will parking be available?</i>		
Will you provide a dumpster/clean-up services? <i>Circle One.</i>		
☐ Yes ☒ No		
Will you need extra 55 gallon garbage cans? <i>If yes, please include the number of cans you would like in your refuse collection plan below. Circle One.</i>		
☒ Yes ☐ No		
<i>If yes, please describe your clean-up and refuse collection plan.</i>		

OTHER INFORMATION CONTINUED

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?

Have you reviewed and do you have a copy of the Village of Pewaukee Special Events Manual including the Special Events Ordinance? *Circle One.*

Yes

No

INSURANCE REQUIREMENTS

A certificate of insurance (\$1,000,000 minimum coverage) and a copy of the "additional insured" endorsement, each naming the Village of Pewaukee as an additional insured under the event organizer's general liability insurance policy, may be required. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to: 1) an event that includes alcohol, or 2) an event that is anticipated to have attendance greater than 500 people per day, or 3) an event that includes a road closure.

Are you able to provide these insurance documents, if required? *Circle One.*

Yes

No

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby releases the Village of Pewaukee, its employees, agents, subcontractors and assigns indemnified as and against any and all claims, demands, actions, causes of action, costs or expenses made against or incurred by the Village, including, but not limited to, actual attorney fees arising from the approval of this event application and the conducting of the activity set forth therein including, but not limited to, any and all claims for injury or damage to property arising from the event or any activities related thereto.


Signature of Applicant

7/6/22
Date

For staff use only

Application forwarded to:

- | | |
|---|---|
| ☐ Building Inspector | ☐ Fire Chief |
| ☐ Chief of Police | ☐ Park & Recreation Director |
| ☐ Clerk/Treasurer | ☐ Public Works Director |

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: July 13, 2022

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding Lake Country Canine Carnival use of Pewaukee Sports Complex and special event permit.

BACKGROUND:

FINANCIAL IMPACT:

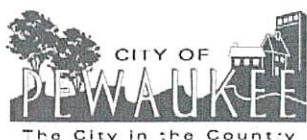
RECOMMENDED MOTION:

Recommend to approve use of Pewaukee Sports Complex at \$0 fee as well as recommendation requesting the City to waive the Special Event Permit fee.

ATTACHMENTS:

Description

Special Event Permit



SPECIAL EVENT PERMIT APPLICATION

May 2012

W240 N3065 Pewaukee Road
Pewaukee, WI 53072
262-691-0770, FAX: 262-691-1798
www.cityofpewaukee.us

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned?	_____	Date	_____
FEES ARE NON-REFUNDABLE			

APPLICATION AND PERMIT FEE IS DUE 90 DAYS PRIOR TO YOUR EVENT.

ORGANIZATION INFORMATION

Name of Organization <i>Friends of the Parks of Pewaukee</i>			
Street Address <i>PO Box 257</i>	City <i>Pewaukee</i>	State <i>WI</i>	Zip <i>53072</i>
Phone Number <i>N/A</i>	Are you a 501(c)3 Organization? Circle one		☒ Yes ☐ No
Event Contact Person (First & Last Name) <i>Bob Rohde</i>			
Address <i>766 Glacier Rd</i>	City <i>Pewaukee</i>	State <i>WI</i>	Zip <i>53072</i>
Email <i>Bob.Rohde@yahoo.com</i>	Phone Number <i>262-501-4541</i>	Day of Event Phone Number <i>262-263-0594</i>	

EVENT INFORMATION

Name of Event <i>Lake Country Canine Carnival</i>	Date(s) of Event <i>Sat. 10/15/22 / Rain Date 10/16/22</i>
Event Start Time <i>11:00 AM</i>	Event End Time <i>3:00 PM</i>
Location of the Event* <i>Pewaukee Sports Complex</i>	
Will your event take place in a residential neighborhood? <i>If yes, you will be required to notify all adjacent property owners when the event will occur.</i> Circle One	
☐ Yes ☒ No	
You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used. *If you are using a City Park, you must reserve the park through the Park/Recreation Department prior to getting your special event permit approved by the Common Council. Call 262-691-7275.	
Generally describe your event and its purpose <i>Concessions, live music, bounce house, vendors, rescue organizations, Wiener Dog races. Canine Olympic games-participate in fun challenges w/ your dog. Featuring Waukesha K9 Unit, trick contest, agility area, dog/human look-alike contest, raffles & more. Fundraiser benefitting Friends of the Parks.</i>	
Based on the class definitions found in the manual, what class is your event? Circle One.	☒ Class I ☐ Class II
Estimated Number of Participants <i>300</i>	Spectators Vendors <i>10-20</i>

OTHER INFORMATION

Is there an outdoor bar that will serve alcohol? <i>If yes, liquor and bartender licenses are necessary under separate application. Circle One.</i>		☒ Yes	☐ No
Please list the number of City of Pewaukee licensed bartenders that will be on site:		1-2	
Will you be selling/serving food? <i>If yes, you will need to contact the Waukesha County Health Department for proper permits. Circle One.</i>		☒ Yes	☐ No
Will you be selling merchandise? <i>If yes, you will need to obtain a Peddler's Permit under separate application. Circle One.</i>		☒ Yes	☐ No
Will your event need electricity? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>		☐ Yes	☒ No
Will you be setting up any lighting? <i>If yes, the Fire Department and Building Inspection Department will need to inspect prior to being energized. Circle One.</i>		☐ Yes	☒ No
Will your event require any fencing? <i>If yes, please provide plans for the fencing location and the gates. Circle One.</i>		☐ Yes	☒ No
Does the event involve fireworks? <i>If yes, you will need to obtain a fireworks permit under separate application. Circle One.</i>		☐ Yes	☒ No
Does the event involve amplified music? <i>Circle One.</i>		☒ Yes	☐ No
If yes, will the amplified music be a (Circle one) :		☒ Band	☐ DJ ☐ Other
Hours of amplified music:			
Please list the number of security staff you will be providing for the event:		0	
Will you need barricades provided by the City for your event, if so, how many?		No	
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, You will need to provide a plan for their proposed locations and the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. Circle One.</i>		☐ Yes	☒ No
Will you be providing portable restrooms and wash stations? <i>Circle One.</i>		☐ Yes	☒ No
<i>If yes, how many will you provide and where will they be located? Also how will solid waste be disposed of?</i>			
Will you provide parking for participants? <i>Circle One.</i>		☒ Yes	☐ No
<i>If yes, where will parking be available?</i> parking lot			
Will you provide a dumpster/clean-up services? <i>Circle One.</i>		☐ Yes	☒ No
<i>If yes, please describe your clean-up and refuse collection plan.</i>			

OTHER INFORMATION CONTINUED

What other assistance do you foresee needing from the City (personnel, materials, and/or equipment)?

None

Have you reviewed and do you have a copy of the **City of Pewaukee Special Events Manual** as well as the **City Special Events Ordinance**? *Circle One.*

☒ Yes

No

INSURANCE REQUIREMENTS

The Special Event Sponsor will obtain liability insurance for an event that includes alcohol, has more than 150 people per day or involves a road closure. Proof of this insurance with coverage no less than \$1,000,000 which names and endorses the City, its officers, agents, employees and contractors as an additional insured party is due no later than 20 days before the event.

Are you able to provide these insurance documents, if required? *Circle One.*

Yes

No

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the City a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the City for loss or cleaning costs. The City reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The City reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by Police Services and/or Fire Department and/or there is a violation of City Ordinances, State Statutes or the terms of the Applicant's permit. The City Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby agrees to hold the City, its officers, employees, agents and contractors, harmless against all claims, liability, loss, damage or expense (including but not limited to actual attorney's fees) incurred by the City for any damage or injury to person or property caused by or resulting directly or indirectly from the activities for which the permit is granted. Any change to coverage requires City approval.


Signature of Applicant

7/1/22
Date

For staff use only

Fees collected with application submission:

_____ **Class I Event**

_____ **Class II Event**

_____ **PERMIT FEES CHARGED**

Common Council approval, if necessary, on:

Police Services approval*:

Application forwarded to:

☐ Administrator

☐ Building Inspector

☐ Fire Chief

☐ Park & Rec Director

☐ Police Services

☐ Public Works Director

Fire Department approval*:

Add'l fees charged by Departments

_____ Administration

_____ Building Inspection

_____ Fire

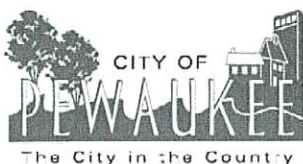
_____ Public Works

_____ Police Services

_____ Security Deposit

*Comments/concerns should be attached separately

Rev 2/14/13



SPECIAL EVENT APPLICATION CONTACT INFORMATION & FEES SHEET

W240 N3065 Pewaukee Road
Pewaukee, WI 53072
262-691-0770, FAX: 262-691-1798
www.cityofpewaukee.us

DEPARTMENT CONTACTS:

Clerk/Treasurer	691-0770	Park & Recreation	691-7275
Building Inspection	691-9107	Police Services	691-0921
Fire	523-4616	Street Department	691-0771
		Water/Sewer Utility	691-0804

CITY PERMIT AND OTHER FEES:

Barricades	Up to 6 barricades - \$35; over 6 barricades - \$70
Class I event	\$300 per day
Class II event	\$150 per day
Electrical Inspection	\$60 per inspection
EMS service (ambulance on site)	\$250.00 per hour
Fireworks Permit	No charge; State and local permit required
Garbage cans (55 gallon)	\$5.00 per garbage can
Park Rental Permit	To be determined by the Joint Park/Recreation Board
Peddler's Permit	\$10.00 application fee; additional \$20.00 per day charge or \$100.00 per week.
Pre-event Safety Inspection	\$75.00 per hour
Security Deposit	\$200.00 per day; May encounter an additional deposit if utilizing a park facility.
Temporary Bartender License	\$10.00
Temporary Class B (Picnic) Beer & Wine Licenses	\$10.00 (Use form AT-315)
Tent Inspection	\$31.65 if under 2500 sq. ft.; per tent, per inspection. Each tent requires separate application.

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.

DATE: July 13, 2022

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding funds from sales tax amendment.

BACKGROUND:

Director Phalin has been working on a sales tax amendment since July of 2021. The amendment was filed in December of 2021 and just processed this week. The Department received a refund in the amount of \$38,929.13 from the Department of Revenue.

This amendment was filed as the department had previously been submitting sales tax to the state on instructional recreation programs which is not required. State law allows you to file an amendment back four years to which we filed back through the start of 2017. We had corrected the process in March 2020 so the amendment was a return of 2017-March of 2020.

This amendment was originally recreation program revenue, which was to be split 70/30% at the time between the City and Village.

FINANCIAL IMPACT:

Dollar amounts per municipality:

- City - \$27,250.39
- Village - \$8,678.74

RECOMMENDED MOTION:

Motion to recommend to City and Village that Parks and Recreation Department is able to utilize this revenue towards capital park improvement projects in their respective municipalities (City - all-inclusive playground and splash pad, Village - Village Park Improvement Fund).

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.**

DATE: July 13, 2022

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding Laimon Park financials for May and June 2022.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

May 2022

June 2022

**Budget Comparison
Fund: 960 - Laimon Park Fund**

MAY

REVENUE

Account Number	2016 May	2017 May	2018 May	2019 May	2020 May	2021 May	2022 May	Diff	2022 YTD Total	2022 Budget	YTD % to Budget
960-00-40421-001-000 Contributed Capital	-	-			-	-	-	-	-	-	#DIV/0!
960-00-40439-000-000 Transfer in from General Fund	-	-			-	-	-	-	-	-	#DIV/0!
960-00-40474-000-000 Other Revenue/Grants	600	-			-	-	170.62	170.62	6,170.62	-	#DIV/0!
960-00-40622-001-000 Gasoline Sales	0	2,632.84	7,927.98	2,618.34	3,989.91	3,390.03	5,730.42	2,340.39	5,730.42	68,000.00	8%
960-00-40622-002-000 Boat Launch Fees	1686	1,239.00	1,671.00	1,030.95	1,507.00	695.25	1,594.00	898.75	1,896.00	7,000.00	27%
960-00-40622-003-000 Rental Revenues	-	786.00	3,684.07	3,447.28	-	3,675.00	3,675.00	-	70,604.57	68,000.00	104%
960-00-40622-004-000 Residential/Comm Rent Pymts	-	2,754.00	2,809.08	2,893.55	2,980.15	3,069.56	3,165.65	96.09	15,535.98	37,571.00	41%
960-00-40635-000-000 Donations	-	-			-	-	-	-	-	-	#DIV/0!
960-00-40635-000-100 Donation/Designated/Laimons	-	-			-	-	-	-	-	-	#DIV/0!
960-00-40636-000-000 Interest Income	-	20.29	-	78.27	6.34	1.57	-	(1.57)	19.36	100.00	19%
Monthly Revenue Totals	2,286.00	7,432.13	16,092.13	10,068.39	8,483.40	10,831.41	14,335.69	3,504.28	99,956.95	180,671.00	55%

EXPENSES

Account Number		2016 May	2017 May	2018 May	2019 May	2020 May	2021 May	2022 May	Diff	2022 YTD Total	2022 Budget	YTD % to Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE		-		-	-	-	-	-	-	-	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	-	-	-	-	-	-	1,517.10	390.00	389%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	-	-	-	-	40,043.50	40,044.00	100%
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-51960-000-000	Fiscal Agent Fee							-			883.00	0%
	GENERAL GOVERNMENT EXPENSE	-	-		-	-	-	-	-	41,560.60	41,317.00	101%
960-00-55200-000-110	Lakeside Park Wages	-	-	-			-	-	-	1,156.55	5,000.00	23%
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-			-	-	-	-	-	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	-	(222.62)	-			-	-	-	2.85	700.00	0%
960-00-55200-000-150	Gasoline Expense	-	1,228.99	-		2,190.70	2,087.67	9,679.93	7,592.26	9,679.93	51,000.00	19%
960-00-55200-000-155	Operating Supplies	114.17	-	2.82		1.50	274.09	1.06	(273.03)	2.65	4,000.00	0%
960-00-55200-000-156	Grounds & Maintenance	305.37	-	-	1,650.00	437.16	296.69	-	(296.69)	-	15,000.00	0%
960-00-55200-000-160	Equipment Maintenance	1284.62	1,092.82	305.39	30.00	687.50	-	794.93	794.93	794.93	5,000.00	16%
960-00-55200-000-165	Building Maintenance	623.47	197.18	233.82	1,013.40	71.81	-	29.98	29.98	29.98	5,000.00	1%
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-		371.25	-	-	-	5,710.16	6,000.00	95%
960-00-55200-000-169	Donation A/C Funded Expenses	-	-	-		-	-	-	-	-	-	#DIV/0!
	CULTURE, REC. & EDUCATION	2327.63	2,296.37	542.03	2,693.40	3,759.92	2,658.45	10,505.90	7,847.45	17,377.05	91,700.00	19%
960-00-40636-000-000	Lakeside Park Capital Outlay	1566.00	-	-	2,705.70	70.00	-	-	-	-	-	#DIV/0!
	CAPITAL OUTLAY	1566.00	-	-	2,705.70	70.00	-	-	-	-	-	#DIV/0!
	Total Expenses	3,893.63	2,296.37	542.03	5,399.10	3,829.92	2,658.45	10,505.90	7,847.45	58,937.65	133,017.00	44%

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

JUNE

REVENUE

Account Number		2016 June	2017 June	2018 June	2019 June	2020 June	2021 June	2022 June	Diff	2022 YTD Total	2022 Budget	YTD % to Budget
960-00-40421-001-000	Contributed Capital	-	-	-		-	-	-	-	-	-	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	-	-	-		-	-	-	-	-	-	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	-	-	-		-	-	-	-	6,170.62	-	#DIV/0!
960-00-40622-001-000	Gasoline Sales	12,294.34	12,192.73	11,534.97	8,246.09	26,258.00	18,206.12	16,296.46	(1,909.66)	22,026.88	68,000.00	32%
960-00-40622-002-000	Boat Launch Fees	2,093.00	2,190.00	1,841.00	1,316.00	3,041.75	2,470.00	1,980.00	(490.00)	3,876.00	7,000.00	55%
960-00-40622-003-000	Rental Revenues	1,000.00	-	3,678.50		-	-	-	-	70,604.57	68,000.00	104%
960-00-40622-004-000	Residential/Comm Rent Pymts	2,700.00	2,754.00	2,809.08	2,893.55	2,980.15	3,069.56	3,165.65	96.09	18,701.63	37,571.00	50%
960-00-40635-000-000	Donations	-	-	-		-	-	-	-	-	-	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	-	-	-		-	-	-	-	-	-	#DIV/0!
960-00-40636-000-000	Interest Income	-	21.79	56.32	74.91	4.50	1.38	-	(1.38)	19.36	100.00	19%
Monthly Revenue Totals		18,087.34	17,158.52	19,919.87	12,530.55	32,284.40	23,747.06	21,442.11	(2,304.95)	121,399.06	180,671.00	67%

EXPENSES

Account Number		2016 June	2017 June	2018 June	2019 June	2020 June	2021 June	2022 June	Diff	2022 YTD Total	2022 Budget	YTD % to Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	-	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	-	-	-	-	-	-	1,517.10	390.00	389%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	-	-	-	-	40,043.50	40,044.00	100%
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-51960-000-000	Fiscal Agent Fee							-			883.00	0%
	GENERAL GOVERNMENT EXPENSE	-	-	-	-	-	-	-	-	41,560.60	41,317.00	101%
960-00-55200-000-110	Lakeside Park Wages	-	-	-		-	-	-	-	1,156.55	5,000.00	23%
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-		-	-	-	-	-	-	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	-	-	-		-	-	315.51	315.51	318.36	700.00	45%
960-00-55200-000-150	Gasoline Expense	6,222.55	8,350.90	14,314.75	7,019.22	10,758.97	13,382.94	10,600.45	(2,782.49)	20,280.38	51,000.00	40%
960-00-55200-000-155	Operating Supplies	534.98	36.57	243.50	273.33	528.34	571.24	631.02	59.78	633.67	4,000.00	16%
960-00-55200-000-156	Grounds & Maintenance	45.50	-	589.10	206.91	-	79.80	-	(79.80)	-	15,000.00	0%
960-00-55200-000-160	Equipment Maintenance	123.71	617.51	153.42		301.50	410.67	-	(410.67)	794.93	5,000.00	16%
960-00-55200-000-165	Building Maintenance	718.36	349.99	-		2,771.00	68.99	529.00	460.01	558.98	5,000.00	11%
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-		-	-	-	-	5,710.16	6,000.00	95%
960-00-55200-000-169	Donation A/C Funded Expenses	-	-	-		-	-	-	-	-	-	#DIV/0!
	CULTURE, RECREATION & EDUCATION	7,645.10	9,354.97	15,300.77	7,499.46	14,359.81	14,513.64	12,075.98	(2,437.66)	29,453.03	91,700.00	32%
960-00-40636-000-000	Lakeside Park Capital Outlay	-	-	-	-	22,348.00	-	-	-	-	-	#DIV/0!
	CAPITAL OUTLAY	-	-	-	-	22,348.00	-	-	-	-	-	#DIV/0!
	Total Expenses	7,645.10	9,354.97	15,300.77	7,499.46	36,707.81	14,513.64	12,075.98	(2,437.66)	71,013.63	133,017.00	53%

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

2022 REVENUE

Account Number		2022 January	2022 February	2022 March	2022 April	2022 May	2022 June	2022 July	2022 August	2022 Sept	2022 October	2022 Nov	2022 Dec	2022 YTD Total	2022 Budget	Dif	% of Budget
960-00-40421-001-000	Contributed Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	\$ -	\$ -	\$ 2,500.00	\$ 3,500.00	\$ 170.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,170.62	\$ -	\$ 6,170.62	#DIV/0!
960-00-40622-001-000	Gasoline Sales	\$ -	\$ -	\$ -	\$ -	\$ 5,730.42	\$ 16,296.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,026.88	68,000.00	\$ (45,973.12)	32%
960-00-40622-002-000	Boat Launch Fees	\$ -	\$ -	\$ -	\$ 302.00	\$ 1,594.00	\$ 1,980.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,876.00	7,000.00	\$ (3,124.00)	55%
960-00-40622-003-000	Rental Revenues	\$ 18,890.32	\$ 22,261.75	\$ 25,777.50	\$ -	\$ 3,675.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,604.57	68,000.00	\$ 2,604.57	104%
960-00-40622-004-000	Residential/Comm Rent Pymts	\$ 3,069.56	\$ 3,069.56	\$ -	\$ 6,231.21	\$ 3,165.65	\$ 3,165.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,701.63	37,571.00	\$ (18,869.37)	50%
960-00-40635-000-000	Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-40636-000-000	Interest Income	\$ 2.20	\$ 2.56	\$ 5.29	\$ 9.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.36	100.00	\$ (80.64)	19%
Monthly Revenue Totals		\$ 21,962.08	\$ 25,333.87	\$ 28,282.79	\$ 10,042.52	\$ 14,335.69	\$ 21,442.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,399.06	\$ 180,671.00	\$ (59,271.94)	67%

2022 EXPENSES

Account Number		2022 January	2022 February	2022 March	2022 April	2022 May	2022 June	2022 July	2022 August	2022 Sept	2022 October	2022 Nov	2022 Dec	2022 YTD Total	2022 Budget	Dif	% of Budget
960-00-50403-000-000	Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	\$ 1,167.10	\$ -	\$ -	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,517.10	390.00	\$ 1,127.10	389%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	\$ -	\$ -	\$ 40,043.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,043.50	40,044.00	\$ (0.50)	100%
960-00-51950-000-000	Land Acquisition Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-51960-000-000	Fiscal Agent Fee	\$ -	\$ 601.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 601.28	883.00	\$ (281.72)	68%
GENERAL GOVERNMENT EXPENSE		\$ 1,167.10	\$ 601.28	\$ 40,043.50	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,161.88	41,317.00	\$ 844.88	102%
960-00-55200-000-110	Lakeside Park Wages	\$ -	\$ -	\$ -	\$ 1,156.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,156.55	5,000.00	\$ (3,843.45)	23%
960-00-55200-000-130	Lakeside Park Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	\$ 157.23	\$ -	\$ -	\$ (154.38)	\$ -	\$ 315.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318.36	700.00	\$ (381.64)	45%
960-00-55200-000-150	Gasoline Expense	\$ -	\$ -	\$ -	\$ -	\$ 9,679.93	\$ 10,600.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,280.38	51,000.00	\$ (30,719.62)	40%
960-00-55200-000-155	Operating Supplies	\$ 0.53	\$ -	\$ -	\$ 1.06	\$ 1.06	\$ 631.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 633.67	4,500.00	\$ (3,866.33)	14%
960-00-55200-000-156	Grounds & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	15,000.00	\$ (15,000.00)	0%
960-00-55200-000-160	Equipment Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 794.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 794.93	5,000.00	\$ (4,205.07)	16%
960-00-55200-000-165	Building Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 29.98	\$ 529.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 558.98	5,000.00	\$ (4,441.02)	11%
960-00-55200-000-168	Other Property Expenses/Taxes	\$ 5,710.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,710.16	6,000.00	\$ (289.84)	95%
960-00-55200-000-169	Donation A/C Funded Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CULTURE, RECREATION & EDUCATION		\$ 5,867.92	\$ -	\$ -	\$ 1,003.23	\$ 10,505.90	\$ 12,075.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,453.03	92,200.00	\$ (62,746.97)	32%
960-00-40636-000-000	Lakeside Park Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	76,800.00	\$ (76,800.00)	0%
CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	76,800.00	\$ (76,800.00)	0%
Total Expenses		\$ 7,035.02	\$ 601.28	\$ 40,043.50	\$ 1,353.23	\$ 10,505.90	\$ 12,075.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,614.91	\$ 210,317.00	\$ (138,702.09)	34%

Pewaukee Park and Recreation Department - Laimon Family Lakeside Park
2022 Deposits from Tenant (Gas/Launch/Rent)

Date	Total Amount	Launch Amount	Gas Amount	Rent	Other
4/2/2022	\$ 3,069.56			\$ 3,069.56	
5/10/2022	\$ 84.00	\$ 84.00			
5/17/2022	\$ 2,913.06	\$ 716.00	\$ 2,197.06		
5/24/2022	\$ 934.10	\$ 133.00	\$ 801.10		
5/31/2022	\$ 6,096.91	\$ 203.00	\$ 2,732.26	\$ 3,161.65	
6/7/2022	\$ 2,182.18	\$ 343.00	\$ 1,839.18		
6/13/2022	\$ 1,976.79	\$ 232.00	\$ 1,744.79		
6/20/2022	\$ 6,606.56	\$ 455.00	\$ 6,151.56		
6/27/2022	\$ 6,917.93	\$ 357.00	\$ 6,560.93		
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
	\$ -				
TOTALS:	\$ 30,781.09	\$ 2,523.00	\$ 22,026.88	\$ 6,231.21	
LESS SALES TAX:		\$ 120.14	\$ 3,172.32		
NET TOTAL:		\$ 2,402.86	\$ 18,854.56		OVER

Gas sales	\$ 68,000.00	\$ 19,540.95	\$ 48,459.05	71%
Boat launch fees	\$ 7,000.00	\$ 2,555.86	\$ 4,444.14	63%
TOTAL:	\$ 75,000.00	\$ 22,096.81	\$ 52,903.19	71%

[illegible]

TOTALS:	\$	153.00
LESS SALES TAX:	\$	7.29
NET TOTAL:	\$	145.71

382

4505

Month	Gallons Sold	Total Amount
May	32.238	\$ 141.81
June	110.172	\$ 544.58
July		
August		
September		
Total:	142.41	\$ 686.39

Fees	\$ 1,250.00	# Passes
Resident	50.00	19
Non-Resident	75.00	4
	Total Passes	23

Page 8 of 8