



Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL
MEETING NOTICE AND AGENDA
Monday, August 1, 2022
6:30 PM**

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

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1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
 3. Consent Agenda
 - 3.1. Approval of the Accounts Payable Listing Dated August 1, 2022
 - 3.2. Approval of special event permit for Lake Country Canine Carnival with recommendation from Joint Parks and Recreation Board [Phalin]
 4. Discussion and Possible Action Regarding Funds from Parks and Recreation Sales Tax Amendment [Phalin]
 5. **PUBLIC HEARING**, Discussion and Possible Action Regarding the Conditional Use Permit for William & Beverly Waltz for Property Located at W277 N2531 Rocky Point Road (PWC 0934-035) for the Purpose of Constructing a Boathouse [Fuchs]
 6. Discussion and Possible Action Regarding a Certified Survey Map for Rodger and Rita Fedel for Property Located N4 W27327 Hilltop Drive (PWC 0984-058 & PWC 0984-060) for the Purpose of Moving the Common Lot Line and Creating Two Lots, and Removing the Outlot Designation of Outlot 2 of the Arrowhead Trails Subdivision Addition No. 2 [Fuchs]
 7. Discussion and Possible Action Regarding the Final Plat for Woodleaf Reserve Addition No. 4 (PWC 0865-992 & PWC 0865-175) [Fuchs]
 8. Discussion and Possible Action to Change the Address Style from Coordinates (W240N3065) to a More Traditional Style (1234) [Vetterkind]
 9. Discussion and Possible Action to Approve the Second Reduction of Woodleaf Reserve Phase 5 Letter of Credit from \$1,436,472.46 to \$1,290,427.21 (A reduction of \$146,045.25) [Wagner]
 10. Discussion and Possible Action to Approve the Final Engineer's Report for the Bluemound East Industrial Park Paving Project and **Resolution 22-08-24**, Finalizing the Special Assessments [Wagner]
 11. Discussion and Possible Action Regarding Phase 2 of the Public Works Facility [Wagner]
 - 11.1 Award the Construction of a New Salt Shed Building to the Lowest Qualified Bidder, J.H.

Hassinger.

11.2 Award the Construction of a New Fueling Island to the Lowest Qualified Bidder, Walt's Petroleum Service.

12. Discussion and Possible Action Related to the Proposed Projects that could be Potentially Borrowed for [Klein]
13. Discussion Related to **Ordinance 22-16** Pertaining to Fair Housing (*First Reading*) [Riffle]
14. Discussion and Possible Action Regarding Appointments to Various Board, Committees and Commissions [Mayor Bierce]
15. Discussion and Possible Action to Determine Whether or Not the September 5th, 2022 Common Council will be Cancelled or Rescheduled Due to the Labor Day Holiday [Mayor Bierce]
16. Discussion and Possible Action to Establish the 2023 Budget Schedule [Klein]
17. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
18. Adjournment

Kelly Tarczewski
Clerk/Treasurer

July 29, 2022

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.1.**

DATE: August 1, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Accounts Payable Listing Dated August 1, 2022

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

A/P 8/1/2022

Check Date	Check	Vendor Name	Description	Amount
Bank 100 GENERAL FUND CHECKING				
07/14/2022	135259	WAUKESHA WATER UTILITY	SW SEWER SERVICE CHARGE	24,132.64
07/21/2022	135260	1ST AYD	P&R PARK SUPPLIES	594.65
07/21/2022	135261	ALEXANDER MARIANI	P&R NINJA WARRIOR PROGRAM	1,200.00
07/21/2022	135262	ALL-WAYS CONTRACTORS, INC	P&R TOPSOIL	45.00
07/21/2022	135263	AMY KORNOWSKI	P&R MILEAGE REIMBURSEMENT	53.76
			P&R MILEAGE REIMBURSEMENT	161.47
				215.23
07/21/2022	135264	ANANYA TRIPATHY	P&R PROGRAM REFUND	25.00
07/21/2022	135265	ANGELA KACZMAREK	P&R PROGRAM REFUND	271.00
07/21/2022	135266	AT&T CAROL STREAM IL	P&R INTERNET	162.80
			P&R INTERNET	173.50
			P&R INTERNET	189.55
				525.85

Check Date	Check	Vendor Name	Description	Amount
07/21/2022	135289	FIRST STUDENT	P&R BUS RENTAL	110.00
			P&R BUS RENTAL	206.25
			P&R BUS RENTAL	206.25
			P&R BUS RENTAL	220.00
			P&R BUS RENTAL	206.25
			P&R BUS RENTAL	206.25
				<u>1,155.00</u>
07/21/2022	135290	GWYNNE KIRCHEN	P&R PROGRAM REFUND	108.00
07/21/2022	135291	HACH COMPANY	SW REAGENT SET	535.87
07/21/2022	135292	HALQUIST STONE	P&R STONE	104.88
07/21/2022	135293	HAWKINS, INC.	SW CHEMICALS	4,628.96
07/21/2022	135294	HEATHER PEASE	P&R PROGRAM REFUND	102.00
07/21/2022	135295	HOOPER HANDS BASKETBALL ACADEMY	P&R BASKETBALL PROGRAM	2,820.00
07/21/2022	135296	HUMPHREY SERVICE PARTS, INC	P&R FILTER	8.38
07/21/2022	135297	HYDROCORP	SW CROSS CONNECTION	1,171.00
07/21/2022	135298	JAMI ERNST	P&R PROGRAM REFUND	70.00
			P&R PROGRAM REFUND	<u>545.00</u>
				615.00
07/21/2022	135299	JENNIFER SCHOLTKA	P&R ZUMBA TONING SESSION 1	216.00
07/				

Check Date	Check	Vendor Name	Description	Amount
			FD WILD BIRD FOOD, FLARES	27.98
			FD TIE DOWNS, TARP	59.70
			FD BATTERIES	71.96
			P&R TRIM BRUSH BLADE	62.71
			SW BATTERIES AND SUPPLIES	86.61
				743.02
07/21/2022	135319	MOLLY ESTER	P&R PROGRAM REFUND	50.00
07/21/2022	135320	NATIONWIDE RETIREMENT SOLUTIONS	RETIREMENT PAY DATE 7-15-22	2,109.09
07/21/2022	135321	ODP BUSINESS SOLUTIONS LLC	CT SUPPLIES	28.47
			CT OFFICE SUPPLIES	23.46
			CH SOAP	29.09
			BLD PAPER	44.06
			P&R NAME BADGE	5.40
				130.48
07/21/2022	135322	OFFICE COPYING EQUIPMENT, LTD	CRT SHARP MX3571 CONTRACT	7.31
07/21/2022	135323	PARKITECTURE & PLANNING	P&R ADA PLAYGROUND AND SPLASHPAD	2,456.00
07/21/2022	135324	PEWAUKEE KIWANIS	KIWANIS BEACH PARTY	7,739.61
			KIWANIS RIVER RUN	772.50
				8,512.11
07/21/2022	135325	POMP'S TIRE SERVICE, INC.	P&R TIRES	506.08
07/21/2022	135326			

Check Date	Check	Vendor Name	Description	Amount
07/21/2022	135337	SUSAN SIEGERT	P&R PROGRAM REFUND	60.00
07/21/2022	135338	TOM SCOTT	P&R BOOT REIMBURSEMENT	179.30
07/21/2022	135339	TOTAL TOOL	SW WEILER CUTTING & GRINDING	29.27
07/21/2022	135340	TRUGREEN PROCESSING	P&R LAWN SERVICE	619.00
07/21/2022	135341	ULINE	P&R TRASH CANS AND SOAP	4,870.90
			P&R MESH CONTAINER, SOAP	4,870.90
				9,741.80
07/21/2022	135342	US BANK EQUIPMENT FINANCE	ENG PLOTTER LEASE	446.26
07/21/2022	135343	US POSTAL SERVICE-PEWAUKEE	SW FIRST CLASS PRESORT	275.00
07/21/2022	135344	VILLAGE OF PEWAUKEE	JOINT LIBRARY AUG 2022	70,049.25
			P&R UTILITIES	122.33
			P&R UTILITIES	283.32
			SW QUARTERLY SEWER FLOWS	28,943.71
				99,398.61

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.2.**

DATE: August 1, 2022

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Approval of special event permit for Lake Country Canine Carnival with recommendation from Joint Parks and Recreation Board [Phalin]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Lake Country Canine Carnival Special Event Permit

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.**

DATE: August 1, 2022

DEPARTMENT: Administration

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and Possible Action Regarding Funds from Parks and Recreation Sales Tax Amendment [Phalin]

BACKGROUND:

Director Phalin has been working on a sales tax amendment since July of 2021. The amendment was filed in December of 2021 and just processed this week. The Department received a refund in the amount of \$38,929.13 from the Department of Revenue.

This amendment was filed as the department had previously been submitting sales tax to the state on instructional recreation programs which is not required. State law allows you to file an amendment back four years to which we filed back through the start of 2017. We had corrected the process in March 2020 so the amendment was a return of 2017-March of 2020.

This amendment was originally recreation program revenue, which was to be split 70/30% at the time between the City and Village.

FINANCIAL IMPACT:

Dollar amounts per municipality:

- City - \$27,250.39
- Village - \$8,678.74

RECOMMENDED MOTION:

The Joint Parks and Recreation Board is recommending these dollars be utilized for capital improvements with each municipality. For the City, they are recommending the funds be utilized towards the all-inclusive playground and splash pad project.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.**

DATE: August 1, 2022

DEPARTMENT: Planning

PROVIDED BY:

SUBJECT:

PUBLIC HEARING, Discussion and Possible Action Regarding the Conditional Use Permit for William & Beverly Waltz for Property Located at W277 N2531 Rocky Point Road (PWC 0934-035) for the Purpose of Constructing a Boathouse [Fuchs]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Waltz conditional use staff report 7.21.22

Waltz boathouse conditional use plans

Waltz draft Conditional Use Permit

Proposed Detached Garage	1,200 square feet
Proposed Asphalt Garage Approach	343 square feet
Proposed Swimming Pool and Pool Deck	2,212 square feet
Proposed Boat House	432 square feet
Proposed Boat House Walkway	821 square feet
Proposed Retaining Walls	327 square feet
Total impervious surface	21,392 square feet

In review of the attached plans, staff finds that the proposed structure meets all development standards of the Rs-5 and Shoreland Overlay zoning districts.

Recommendation:

A motion to recommend approval of the construction of a new boathouse upon property located at W277N2531 Rocky Point Road, subject to the following conditions:

1. Approval of the concurrently submitted mitigation plan by the Plan Commission and City Engineer.
2. The boathouse shall not contain any plumbing, kitchen or built-in cooking facilities nor shall it be used for overnight habitation.

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**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.**

DATE: August 1, 2022

DEPARTMENT: Planning

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding a Certified Survey Map for Rodger and Rita Fedel for Property Located N4 W27327 Hilltop Drive (PWC 0984-058 & PWC 0984-060) for the Purpose of Moving the Common Lot Line and Creating Two Lots, and Removing the Outlot Designation of Outlot 2 of the Arrowhead Trails Subdivision Addition No. 2 [Fuchs]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Fedel CSM staff report

Fedel CSM

