

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING
BOARD OF TRUSTEES
Wednesday, May 18, 2016 MEETING MINUTES**

Agenda Item #1: The meeting of the Pewaukee Public Library Board was called to order at 6:31 PM by Library Board President Lisa Jansen.

Members Present: Lisa Jansen, Leslie Miller, Laura Muchowski, Dale Noll, and Karen Wildman.
Also Present: Library Director, Jennie Stoltz
Citizens present: None
Minutes taken by: Karen Wildman

Members Excused: Tom Calder.

Agenda Item # 2: Citizen Comments – none.

Agenda Item #3: Approval of Consent Agenda. Jennie Stoltz added to her Director's Report that Dale Noll and Karen Wildman were appointed/reappointed to the Library Board by the City Council on May 2nd and Lisa Jansen was reappointed to the Library Board by the Village Board on May 3rd. She also notified the board that the wireless access point in the children's library, which had not been working for several months, was now working again as of May 18th. She's hopeful that the repair will bring the Wi-Fi statistics back up. Laura Muchowski made a motion to approve the Consent Agenda. Leslie Miller seconded. Motion carried.

- a. Minutes of March 22, 2016 meeting
- b. Financial Reports
 - 1. Year-to-date Financial Report (March & April)
 - 2. Current Accounts Payable & Accounts Receivable (March & April)
 - 3. Treasurer's Report (March & April)
- c. Library Monthly Statistics Report (March & April)
- d. Director's Report (March/April and April/May)

Old Business:

Agenda Item #4: Discussion and possible action on the municipal capital expenditures. Tabled.

Agenda Item #5: Discussion and possible action on the Friends of the Library giving some of their books to Milwaukee Working. No action taken.

New Business:

Agenda Items #6: Appointment of nominating sub-committee for election of new Board of Trustees Officers. No action taken.

Agenda Items #7: Discussion and possible action on the *Allowable Cost Worksheet for Waukesha County Libraries – In Bridges Library System*. Dale Noll made a motion to approve the Allow Costs Worksheet. Laura Muchowski seconded. Motion carried.

Agenda Item #8: Discussion and possible action on Landscaping Proposal. Dale Noll made a motion to approve an expenditure on landscaping not to exceed a total of \$15,151.67. Leslie Miller seconded. Motion carried.

Agenda Item #9: Goals – Financial #1 (Prepare and Audit the Annual Budget). No action taken.

Agenda Item #10: Trustee Essential #24 (Library Friends and Library Foundation) and #27 (Trustee Orientation and Continuing Education). No action taken.

Agenda Item #11: Adjournment. Laura Muchowski made a motion to adjourn the meeting at 7:27 PM. Leslie Miller seconded. Motion carried.

Our next meeting is scheduled for Wednesday, June 15, 2016 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Karen Wildman,
Library Board Secretary