



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, August 9, 2023

6:30 PM

Pewaukee City Hall ~ Common Council Chambers

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of meeting minutes from July 12, 2023 meeting.
 4. Update regarding proposed Pepper Park improvements.
 5. Update regarding synthetic field turf at Pewaukee Sports Complex.
 6. Discussion and possible action regarding Laimon Park financials for July 2024.
 7. Discussion and possible action regarding proposed 2024 budget.
 8. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

August 4, 2023

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: August 9, 2023

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of meeting minutes from July 12, 2023 meeting.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, July 12, 2023

6:30 PM

Pewaukee City Hall ~ Common Council Chambers
VIDEO

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, D. Kaatz, K. Kreuser, E. Krasovich.

Also Present:

Director of Parks and Recreation N. Phalin.

1. Call to Order and Pledge of Allegiance
2. Public Comment
3. Consent Agenda
4. Approval of June 2023 meeting minutes.

A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to approve minutes from June 2023 meeting. Motion Passed: 4-For, 0-Against.

5. Discussion and possible action regarding Positively Pewaukee's 'Grilling and Chilling' proposed event.

A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve Positively Pewaukee's proposed 'Grillin' and Chillin' event at Lakefront Park for \$80 use for 2023. Motion Passed: 4-For, 0-Against.

6. Discussion and possible action regarding Laimon Park balcony bids.

A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to reject both bids; bid the project again in fall 2023 for construction spring 2024. Motion Passed: 4-For, 0-Against.

7. Discussion and possible action regarding June 2023 Laimon Park financials.

A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve Laimon Park financials for June 2023. Motion Passed: 4-For, 0-Against.

8. Discussion and possible action regarding proposed Laimon Park fund use for Village park improvements.

A motion was made and seconded, (Kristen Kreuser, Brian Dziwulski) to utilize the Laimon Fund balance for Village park improvements per the proposed list. Motion Passed: 4-For, 0-Against.

9. Adjournment

A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to adjourn. Motion Passed:
4-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

July 7, 2023

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: August 9, 2023

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding proposed Peffer Park improvements.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: August 9, 2023

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Update regarding synthetic field turf at Pewaukee Sports Complex.

BACKGROUND:

Per previous discussion with Parks and Recreation Board, we went to bid to complete this park improvement in the name of tourism that will improve Pewaukee Sports Complex baseball diamonds. We only received one bid which was significantly more than expected.

Recommendation to rebid this project per raSmith Engineers (attached file) as well as Parks and Recreation Director Phalin.

This information will be presented to the Common Council on Monday, August 7, 2023.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

raSmith Recommendation

July 31, 2023

Mr. Nick Phalin (via email)
Director of Parks and Recreation
City of Pewaukee
W240 N3065 Pewaukee Road
Pewaukee, WI 53072

Re: Pewaukee Sports Complex Synthetic Turf Project

Dear Mr. Phalin,

Bids were received at 11:00 a.m. on Thursday, July 27, 2023 at the Pewaukee City Hall for the above referenced project. Only one bidder submitted a bid for this project. The bid has been checked and tabulated as follows:

<u>BIDDER</u>	<u>BID</u>
1. Buteyn-Peterson Construction Co.	\$1,582,092.30

Although we did not prepare a formal estimate of probable construction costs, we anticipated that the bid would be in the range of \$1,000,000 to 1,200,000 based on previous similar projects.

The single bid provided is substantially over the anticipated cost and budget for the work. I recommend that the work be re-bid in September or October of this year, with a start date after July 29, 2024 and substantial completion date of November 1, 2024. We will evaluate whether items can be eliminated or reconsidered in order to reduce the cost. Re-bidding the work with a new bid date and completion time may result in contractors adjusting pricing on the project.

Sincerely,
R.A. Smith, Inc.



Timothy G. Barbeau, P.E., R.L.S.
Senior Project Manager

c: Dave Mortensen, P.E. raSmith (via email)

Attachment: Bid Tabulation

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.**

DATE: August 9, 2023

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding Laimon Park financials for July 2024.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.**

DATE: August 9, 2023

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding proposed 2024 budget.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: