

In Attendance:

Mayor Steve Bierce, Aldermen C. Brown, I. Clark, B. Dziwulski, R. Grosch, and J. Wamser.

Also in Attendance:

Attorney S. Riffle, Administrator S. Klein, DPW Director M. Wagner, Director of People and Culture K. Woldanski, City Planner & Community Development Director N. Fuchs, Lieutenant A. Sheckles and Clerk/Treasurer K. Tarczewski.

1. **Call to Order and Pledge of Allegiance**

Mayor Bierce called the meeting to order at 6:30 p.m. and asked everyone to rise for the Pledge of Allegiance.

2. **Public Comment - None.**

3. **Consent Agenda**

- 3.1. Approval of the Accounts Payable Listing Dated September 7th, 2021
- 3.2. Approval of Common Council Meeting Minutes Dated July 20th, 2020
- 3.3. Approval of Common Council Meeting Minutes Dated December 21st, 2020
- 3.4. Approval of Common Council Meeting Minutes Dated June 21st, 2021
- 3.5. Approval of Common Council Meeting Minutes Dated September 6th, 2021

A motion was made and seconded (J. Wamser, R. Grosch) to approve the consent agenda. Motion Passed: 5-For, 0-Against.

4. **Presentation of the 2021 Wage Compensation Study by Carlson Dettmann Consulting**

Ms. Woldanski introduced Patrick Glynn from Carlson Dettmann Consulting. He reviewed the current employment trends and pay equity. Further discussion took place regarding the 2021 Wage Compensation Study.

5. **Discussion and Possible Action Regarding the Department of Public Works Facility to Award the Construction Project to the Lowest Qualified Bidder**

Mr. Klein stated there were five bids on the project that were in line with the budget and base bid. He noted Absolute Construction's bid was \$6,880,000.00 which was lower than estimated. Mr. Klein stated the overall project is still within the range of what was discussed in May when the decision was made to buy the steel and precast. Mr. Klein said to build in contingency most of the allowances show \$75,0000.00 and were originally \$50.000.00 when the City previously looked at it. Mr. Klein recommended awarding the bid to Absolute Construction.

Discussion took place regarding the base bid and rock excavation.

Mayor Bierce asked why Absolute Construction had nothing budgeted under the rock excavation allowance. Mr. Klein stated it was covered and the amount was included in the bid. He also noted all bids received included 2000 cubic yards for rock.

Ms. Brown commented about the price of the salt shed doubling. Mr. Klein noted that was a result of wood prices skyrocketing and he added that prices are coming back down. She asked if the City would rebid it when they were ready. Mr. Klein stated it is contingent on acquiring the Quad Graphics land.

A motion was made and seconded (B. Dziwulski, I. Clark) to approve and award the construction project to Absolute Construction in the amount of \$6,880,000.00 plus allowances.

Motion Passed: 5-For, 0-Against.

6. Discussion and Possible Action Regarding Urban Forestry and a City-wide Tree Inventory
 - 6.1 City wide Tree Inventory (right of ways and Parks)
 - 6.2 Re-allocate \$600.00 from the Forestry Training Budget to Contract with a Consultant to Assist in Applying for the 2022 Wisconsin Department of Natural Resource Urban Forestry Grant.
 - 6.3 **Resolution 21-09-32** - Authorizing Resolution for the Urban Forestry Grant

Ms. Wagner stated a consultant was brought in to look at the City's existing trees. As part of the discussion, the consultant advised the City of an Urban Forestry grant that would do a City-wide inventory of trees within the right-of-way and parks. Ms. Wagner stated she brought it to the Public Works Committee and there was interest to move forward and bring to Common Council to potentially apply for an Urban Forestry grant. She noted the DNR and SEWRPC are using some of these inventory studies to look at tree canopy overall for areas with the loss of ash trees.

Ms. Wagner stated the grant application is due by October 1st and \$600.00 would need to be reallocated from the Forestry Training budget to fund the application. She noted Wachtel Tree Service will complete the grant application on the City's behalf. This grant would potentially lead into a tree inventory done in 2022. She noted the citywide budgetary estimate is \$50,000.00 which includes parks and all City-owned properties.

Ms. Brown stated she is in favor with every major street restoration.

A motion was made and seconded (R. Grosch, I. Clark) to approve the reallocation of \$600.00 from the Forestry Training budget to apply for the 2022 Wisconsin Department of Natural Resources Urban Forestry Grant. Motion Passed: 5-For, 0-Against.

A motion was made and seconded (I. Clark, B. Dziwulski) to approve Resolution 21-09-32. Motion Passed: 5-For, 0-Against.

7. Discussion and Possible Action Regarding Woodleaf Reserve Phase 5 Development Early Grading Agreement and Guarantee
 - 7.1 Approval of the Early Grading Agreement.
 - 7.2 Establish the Value of the Guarantee as \$701,623.68 for the Grading Agreement.

Ms. Wagner stated this was the final phase of Woodleaf Reserve. She said they are looking to do early grading prior to the start of construction to bring in additional fill and to bring the site up to grade. They are asking for approval of the early grading agreement and to establish the value of the guarantee at \$701,623.68, contingent upon final approval of the agreement from the City Engineer and City Attorney.

A motion was made and seconded (C. Brown, J. Wamser) to approve the early grading agreement and establish the value of the guarantee at \$701,623.68 contingent on final approval from the City Engineer and City Attorney. Motion Passed: 5-For, 0-Against.

8. Discussion and Possible Action to Approve **Resolution 21-09-29** Related to a 2021 Budget Amendment for Park & Recreation Playground Equipment

Mr. Klein stated money is simply being reassigned.

A motion was made and seconded (C. Brown, B. Dziwulski) to approve Resolution 21-09-29. Motion Passed: 5-For, 0-Against.

9. Discussion and Possible Action to Approve **Resolution 21-09-31** Authorizing a Budget Amendment for the Purchase of a Catch Basin Trailer for the Storm Water Utility

Mr. Klein stated this trailer was projected to be purchased in 2022 but the dealer is going out of business and is selling the trailer for half price.

A motion was made and seconded (C. Brown, I. Clark) to approve Resolution 21-09-31. Motion Passed: 5-For, 0-Against.

10. Discussion and Possible Action to Approve **Resolution 21-09-30** Related to the Library Exemption

Mr. Klein stated this was an annual procedure to ask for an exemption from the Waukesha County Library standard procedure.

A motion was made and seconded (I. Clark, B. Dziwulski) to approve Resolution 21-09-30 related to the Library Extension. Motion Passed: 5-For, 0-Against.

11. Discussion and Possible Action to Make Appoints to Various Boards, Commissions and Committees

Mayor Bierce recommended Ray Grosch to serve on the R&R House Committee, Brian Dziwulski to serve on the Finance Committee and the Tourism Commission, and Ian Clark to serve on the Employee Services Committee.

A motion was made and seconded (J. Wamser, R. Grosch) to concur with the Mayor's recommendations and appoint Ray Grosch to serve on the R&R House Committee, Brian Dziwulski to serve on the Finance Committee and the Tourism Commission, and Ian Clark to serve on the Employee Services Committee. Motion Passed: 5-For, 0-Against.

12. Discussion and Possible Action to Set the 2021 Trick or Treat Hours

Mayor Bierce suggested trick or treat hours be set for Saturday, October 30th between the hours of 4:00 p.m.–7:00 p.m.

A motion was made and seconded (J. Wamser, R. Grosch) to set the trick or treat hours to Saturday, October 30th from 4:00 p.m.–7:00 p.m. Motion Passed: 5-For, 0-Against.

13. Discussion and Possible Action to Set the 2022 Budget Schedule

After reviewing the proposed budget calendar, Ms. Brown asked if the workshops could start at 6:00 p.m. to allow for a little extra time for discussions.

14. Discussion and Possible Action to Adjust the Start Time of the September 20th, 2021 Common Council Meeting Due to the Packers vs. Lions Game

Discussion took place regarding this item. It was determined that there is a scheduling conflict with the Lake Patrol Advisory Committee and Mr. Clark will attempt to work out the issues with the Village so that the Common Council meeting can start at 5:30 p.m. next Monday.

15. Public Comment – None.

16. Adjournment

A motion was made and seconded (R. Grosch, I. Clark) to adjourn the meeting at 8:21 p.m.

Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer