

**In attendance:**

Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, R. Grosch, and J. Wamser. J. Kara and B. Dziwulski were absent and excused.

**Also in Attendance:**

Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Fire Chief K. Bierce, Lieutenant B. Ripplinger and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 7:02 p.m.

2. Public Comment - None.

3. Consent Agenda

3.1. Approval of the Common Council Meeting Minutes Dated August 19, 2019

3.2. Approval of Accounts Payable Listings

3.3. Approval of Bartender License

Mayor Bierce noted the meeting minutes were not available.

**A motion was made and seconded, (J. Wamser, C. Brown) to approve the remaining items on the consent agenda.** Motion Passed: 4-For, 0-Against.

4. Discussion and Possible Action Regarding the Contract Renewal for Police Services for 2020 through 2024

Mr. Klein stated the City was presented with a few options for additional services related to the next contract period, if we were interested. He said no action needs to be taken at this time, and it is merely to talk about them in advance of the budget workshops. Mayor Bierce stated he was in favor of staying with the Sheriff's Department and asked the others their point of view.

Mr. Bergman stated he noticed the difference in the salary wages and questioned why. Lieutenant Ripplinger stated that was for the Metro Drug Unit Deputy that was added this past June and the costs associated with their benefits. He said the WRS contributions went up. Lieutenant Ripplinger stated due to the rise in calls, it may be time to consider bringing on another detective and/or patrol deputy. Ms. Brown stated she realizes this will need serious consideration and voiced her concerns over the Metro Drug Unit Deputy hiring this past summer. Mr. Wamser stated he would be in favor of hiring another patrol deputy.

5. Discussion and Possible Action to Award the Station #2 Storage Building Construction Project to the Lowest Qualified Bidder, Level Up Construction, Inc. in the Amount of \$745,002.09 and Construction Management Fee to Wellspring Construction Group in the Amount of \$37,250.10

Mr. Klein stated the actual amount awarded to Level Up Construction is only \$710,630. The City has already begun paying the other costs. Mr. Klein stated there is \$491,684 in the budget and there is \$394,777 in the impact fees, so there is money already set aside for this project. Ms. Tarczewski

questioned the use of the impact fees. Mr. Klein stated the purpose of the impact fees were to house equipment and Attorney Riffle was consulted.

Chief Bierce stated they have been rotating equipment since they moved out of Station #3 and this is the best option.

Mr. Bergman asked about the changes to the amounts. Mr. Klein stated the first three items on the sheet were for the base bid and two alternate bids that will be completed by Level Up Construction in the amount of \$710,630. The other items have already been paid for.

**A motion was made and seconded, (B. Bergman, R. Grosch) to approve the lowest qualified bid of Level Up Construction in the amount of \$710,630 and the construction management fee of \$37,250.10 payable to Wellspring Construction Group.** Motion Passed: 4-For, 0-Against.

6. Discussion and Possible Action to Reprogram the 2019 Bike & Pedestrian Capital Project Fund for 2019 to Fund the Engineering/Design Work for the Northview Road Sidewalk (\$10,000) and East Fieldhack Connection to the Lake Country Trail (\$37,600) Estimated Design Services in 2019

Mr. Weigel stated the impact fees collected for the bicycle and pedestrian plan are for projects that can't be built or have been rejected by the Common Council. He said the impact fee needs analysis is in process, but the City Planner has asked some very good questions that may require more review. He said the Green Road which was rejected and was put in a place holder in case something had to be spent this year. The other carry over project was the Lake Country Trail in the amount \$375,000 but nothing has been put into the account as of yet because nothing has been spent. He estimated it would be around November before the 2019 projects could be officially established. Mr. Weigel listed eleven projects for future consideration in the amount of \$2.7 million. He said they include those projects listed in the impact fee analysis, along with suggested projects listed by the Bike and Pedestrian Path Planning Committee.

Mr. Weigel was asking for the transfer of funds to allow for engineering to begin on the Northview Road sidewalk and the Fieldhack/Lake Country Trail connection. Mr. Weigel gave more detail on the projects.

**A motion was made and seconded, (J. Wamser, R. Grosch) to authorize the transfer of \$47,600 of the \$287,500 General Funds budgeted for the 2019 Capital Bike & Pedestrian Project Account for preliminary engineering of the Northview Road Sidewalk and Fieldhack/Lake Country Trail connection projects.** Motion Passed: 4-For, 0-Against.

7. Discussion and Possible Action to Determine the Emerald Acres Flooding Mitigation Project Public Information Meeting Process

Mr. Weigel stated a public information meeting is needed for this project. It only requires the normal meeting notifications.

8. Discussion and Possible Action to Establish the 2020 Residential Garbage and Recycling Collections Fee at \$150 Per Unit

Mr. Weigel suggested setting the 2020 garbage and recycling fee at \$150 per unit. He stated the contract increase came in at 2.17% but Waukesha County would be suspending recycling dividends in the future and we have to make up the difference.

**A motion was made and seconded, (B. Bergman, R. Grosch) to set the 2020 garbage and recycling fee to \$150 per unit.** Motion Passed: 4-For, 0-Against.

9. Discussion and Possible Action to Conditionally Approve the Swan View Farms Subdivision Early Grading Agreement and Letter of Credit (or Cash Escrow)

Mr. Weigel stated the developer is proposing approximately 80 single-family lots. He said the property is unique because it has rolling topography. He said there is a question related to the number of lift stations that would be needed to serve this area and the Engineering department is reviewing that.

Mr. Weigel stated the developer wants to get started on grading the property even though the erosion control will be difficult over the winter months. He recommended conditionally approving the early grading agreement which was prepared by the City Attorney. He said this developer has been responsive to Engineering's concerns.

Mr. Bergman stated this is late in the season and there is a short window before winter. He asked if the grading would be phased. Mr. Weigel stated that was his preference, but aren't fully through that yet. Mr. Bergman asked about DNR permitting since there are wetland delineations. Mr. Weigel stated they haven't heard from the DNR yet, but stated the wetlands and streams are noted on the plan. He asked about the winter stabilization and Mr. Weigel stated the City fully understands what is involved to properly review and enforce it. Additional discussion took place related to the development.

**A motion was made and seconded (J. Wamser, R. Grosch) to approve the early grading agreement contingent on approval of the final form of the agreement by the City Attorney and City Engineer and approve the amount of the letter of credit /cash escrow established by the City Engineer and the approval of the final form by the City Attorney.**

Motion Passed: 4-For, 0-Against.

10. Discussion and Possible Action to Approve the Strategic Plan

Mr. Klein stated the leadership group of City Hall undertook some leadership training and worked on updating the strategic plan. He said the purpose statement now replaces the mission and vision statement. He said we then agreed upon our core values. He said we came up with our six-year priorities and reviewed the action steps at every leadership meeting to make sure it is completed. He said it was very important that the Council supports this plan because there may need to be financial backing in future budgets. Mr. Klein stated it is a working document so things aren't set in stone and changes can be made as needed.

Mr. Grosch noted that "sustainability" was missing from the core values and felt it should be added. He said he was impressed by the County's definition and perhaps the City should look at it if they needed a suggestion. Mr. Klein stated he would review it.

Ms. Brown stated she didn't completely understand how things were listed. Mr. Klein stated these were ideas thrown out either as challenges or positives and the group graded them in order of importance. Ms. Brown stated she may have taken the list a little defensively, because she did not see it as a positive. She said it looked like staff was not receiving support from the Council and complained that they were not being paid enough or given enough training opportunities. She said we've had outside consultants and raised pay for those who were not in the recommended ranges. She said she felt the Council has tried to engage and be open with employees/staff. She said retention of staff is important and we want people that want to work here and pay them well. Ms. Brown stated it appeared that the

people who put together the strategic plan are not happy with what the City is doing for them. She said the Council has budget constraints and needs to be fiscally responsible to the people they serve. Ms. Brown recognized the frustration in projects that come forward and then end up being canceled. She voiced her concerns that the strategic plan ties the hands of the Council.

Mr. Klein acknowledge her concerns. He assured her staff does recognize all the positive things the Council has done for them over the years, but wants the Council to know that they feel hiring and maintaining employment of qualified people is going to be an ongoing issue.

Mayor Bierce stated he thought it was ironic that the purpose statement listed residents, business owners, property owners and visitors as those who we would be responsible to, but not the City employees, and yet so much of the strategic plan focused on them. Mr. Klein stated the purpose of government is to do all the things that people need every day of their lives to make their lives easier. He said we plow the streets so you can get to work, we make sure the sewer isn't plugged so that there is no back up. We are a service organization. He acknowledged the Mayor was correct and employees should be added.

Ms. Brown acknowledged the frustration of the Engineering staff regarding the delays to their projects, but she said all of the information needs to be available to be able to approve them. Mayor Bierce stated in the past the Department Heads typically had a 10-year plan and the Council had zero input regarding it, but it was allowed to pass on or approve the projects when they were submitted. He said now it appears the Council is going to get involved with the 10-year plans. Mr. Klein stated he thought this plan was giving the Council more lead time into what future project proposals will be.

Mr. Bergman stated he couldn't think of a time when projects were denied when they were presented to Council for final approval. Ms. Brown listed the two bike and pedestrian plans Mr. Weigel presented earlier. She said the project may fall through based on what amount the bids come in. Mr. Bergman stated we aren't stonewalling the projects. He said he feels it is going in the right direction.

Mr. Grosch commented that it looks more like a strategic operation plan.

Mr. Wamser stated he concurred with Ms. Brown's viewpoints and was offended as well. Mr. Klein stated it was important to address problems.

Mayor Bierce stated it was the first time the Council got to see the proposed strategic plan and there was a lot of information to go over. Mr. Klein stated some people stated they wouldn't move forward without the Council backing. Mayor Bierce stated that was fair.

Mr. Wamser stated he likes it overall and it should move forward. **A motion was made (J. Wamser) to approve the strategic plan.** The motion was withdrawn after the rest of the Council voiced their need to review the document more thoroughly. Mr. Grosch stated he'd like to have a session with staff as well.

11. Discussion and Possible Action Regarding **Resolution 19-09-23** Committing to Required Funding for the Pewaukee Public Library and Requesting Exemption from the 2019 Waukesha County Library Tax Levy for 2020 Purposes

Library Director Nan Champe was present for this item. She stated this resolution was needed to request exemption from the County library tax levy. It states that the City will commit to giving the

Pewaukee Library at least the average of the last three years budgeted amounts, which would equate to a minimum of \$781,134 in 2020.

**A motion was made by and seconded, (B. Bergman, R. Grosch) to approve Resolution 19-09-23.**

Motion Passed: 4-For, 0-Against.

12. Discussion and Possible Action to Approve **Resolution 19-09-19** Un-Committing and Committing Funds for Park Equipment

Ms. Tarczewski explained the resolution.

**A motion was made and seconded, (C. Brown, B. Bergman) to approve Resolution 19-09-19.**

Motion Passed: 4-For, 0-Against.

13. Discussion and Possible Action Regarding **Resolution 19-09-20** to Un-Commit IT Capital Funds

See item #15.

14. Discussion and Possible Action Regarding **Resolution 19-09-21** to Un-Commit and Recommit Fire Equipment Funds

See item #15.

15. Discussion and Possible Action Regarding **Resolution 19-09-22** to Commit Unassigned Funds

At the suggestion of Attorney Riffle Items 13 – 15 were considered at the same time, without explanation or discussion.

**A motion was made and seconded, (J. Wamser, R. Grosch) to approve Items 13, 14 and 15.**

Motion Passed: 4-For, 0-Against.

16. Discussion and Possible Action Regarding the Proclamation for National Rail Safety Week

**A motion was made and seconded, (B. Bergman, J. Wamser) to approve the proposed proclamation for the National Rail Safety Week.** Motion Passed: 4-For, 0-Against.

17. Discussion Related to Establishing the 2020 Budget Workshop Dates

Ms. Tarczewski presented a tentative schedule for the upcoming budget process. It was suggested to meet with the Finance Committee first before the budget went to the Common Council workshops. She stated she'd make the changes and send out a revised schedule.

18. Discussion and Possible Action to Select a Member of the Common Council to be on the Auditor Selection Committee

Ms. Tarczewski stated a request for proposal went out for a new auditing firm and a member of the Common Council was needed to sit on the selection committee.

**A motion was made and seconded, (C. Brown, B. Bergman) to appoint Mr. Kara to the Auditor Selection Committee.** Motion Passed: 4-For, 0-Against.

19. Discussion and Possible Action Regarding the Appointments to Various Boards, Commissions and

## Committees

Mayor Bierce stated he did not have any new recommendations at this time.

20. Public Comment - None.

21. Adjournment

**A motion was made and seconded, (R. Grosch, B. Bergman) to adjourn the meeting at 9:13 p.m.**

Motion Passed: 4-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski  
Clerk/Treasurer