

In attendance: Mayor S. Klein, Aldermen B. Bergman, S. Bierce, C. Brown, J. Kara, D. Noll and J. Wamser. Also present were Clerk/Treasurer K. Tarczewski, City Administrator T. LaBorde, Attorney S. Riffle, Parks, Recreation & Community Services Director K. Woldanski and City Planner H. Clinkenbeard (left at 7:03 p.m.)

1.0 Call to Order and Pledge of Allegiance - Mayor Klein called the meeting to order at 7:00 p.m.

2.0 Public Comment – None.

3.0 Consent Agenda – Action

3.1 Approval of Common Council Meeting Minutes dated November 16, 2015

3.2 Accounts Payable Summaries

3.3 Bartender Licenses

3.4 Contract for Planning Services for 2016

3.5 Proposal from Rotroff/Jeanson for 2015 Audit

3.6 **Approve Ordinance 15-14** to Fix and Establish the Amount of Salaries, Wages and Allowances Which Shall Be Paid by the City of Pewaukee to its Non-Union Employees **(Second Reading)**

3.7 **Approve Ordinance 15-15** to Fix and Establish the Amount of Salaries, Wages and Allowances Which Shall Be Paid by the City of Pewaukee to its Union Employees **(Second Reading)**

Ms. Brown requested that item #3.1 be removed for discussion.

A motion was made and seconded, (D. Noll, J. Wamser) to approve the remaining items on the consent agenda. Motion Passed: 6-For, 0-Against.

3.1 Approval of Common Council Meeting Minutes Dated November 16, 2015
Ms. Brown noted that a spelling correction was needed for Mr. Estes under the public comment section.

A motion was made and seconded, (C. Brown, D. Noll) to approve the Common Council meeting minutes with the noted correction. Motion Passed: 6-For, 0-Against.

4.0 Discussion and Possible Action Regarding Request of Johns Disposal to reduce the 2016 Performance Bond Requirement

Dan Jongetjes from Johns Disposal was present for this item. Mr. Kara stated he felt it was too early in the contract period to make such a request since we weren't even through the first year yet. Mr. Bergman suggested that Mr. Jongetjes come back next year with an actual amount they would like it reduced to. It was also suggested that perhaps they would be willing to pass on that savings on to the City since reducing the performance bond would save them considerable money.

A motion was made and seconded, (S. Bierce, D. Noll) to take no action. Motion Passed: 6-For, 0-Against.

5.0 Discussion and Possible Action to Concur with the Tourism Committee Regarding Recommendations for the 2016 Tourism Fund Budget

Ms. LaBorde reported that the Tourism Committee recommended funds in the amounts of

\$17,950 for the Chamber of Commerce, \$79,000 for Positively Pewaukee and \$365,000 for the Waukesha/Pewaukee Convention and Visitors Bureau and an additional \$32,000 for a second sales person position. No recommendation was made by the Committee for the Sports Complex. Ms. LaBorde stated the expenses are anticipated to be more than the income.

A motion was made and seconded, (C. Brown, J. Wamser) to concur with the Tourism Committee regarding the recommendations for the 2016 Tourism Fund Budget and to transfer \$100,000 to the Sports Complex Fund. Motion Passed: 6-For, 0-Against.

6.0 Continued Discussion and Possible Action Regarding 2016 Building Inspection Services Agreement

Ms. Woldanski was present for this item. She stated Mr. DeLuca, the previous Building Inspector, determined the charge of \$1,000 for clerical staff was warranted. She stated the Village's permits are trending downward. The Common Council discussed this item and determined the costs are reasonable.

A motion was made and seconded, (C. Brown, B. Bergman) to keep the cost formula as is in the proposed agreement for building inspection services. Motion Passed: 6-For, 0-Against.

7.0 Public Hearing and Possible Action Regarding the Class B Liquor License Request of Bernie Kook for Weekends Sandbar LLC D/B/A Edgewater of Pewaukee Located at W278 N2315 Prospect Avenue

Mr. Kook was present for this item. He said he owns the property and will operate the business and give it the attention it needs. He asked for a chance to prove himself. He reviewed the premise description where alcohol is to be stored and consumed.

A motion was made and seconded, (C. Brown, D. Noll) to approve the Class B Liquor License for Weekends Sandbar LLC D/B/A Edgewater of Pewaukee located at W278 N2315 Prospect Avenue contingent upon the Clerk receiving outstanding license fees, written revision of the premise description and receiving the previous liquor license that was issued to the establishment. Motion Passed: 6-For, 0-Against.

8.0 Discussion and Possible Action Regarding Reprogramming of Water & Sewer Utility Fund projects and Storm Water Fund Projects

A motion was made and seconded, (S. Bierce, D. Noll) to approve reprogramming Water & Sewer Utility and Storm Water funds as requested for various projects. Motion Passed: 6-For, 0-Against.

9.0 Discussion and Action to Approve **Resolution 15-12-26** to Commit Unassigned Funds for the Purchase of Equipment

A motion was made and seconded, (B. Bergman, D. Noll) to approve Resolution 15-12-26 to Commit Unassigned Funds for the Purchase of Equipment. Motion Passed: 6-For, 0-Against.

10.0 Discussion and Action to Approve **Resolution 15-12-27** to Uncommit Funds from the Purchase of Capital Equipment

A motion was made and seconded, (C. Brown, J. Wamser) to approve Resolution 15-12-27 to uncommit funds from the purchase of Capital Equipment. Motion Passed: 6-For, 0-Against.

11.0 Discussion and Action to Unassign Assigned Funds for Community Policing

Ms. LaBorde requested that a total of \$1,619.83 be used from the assigned Community Policing Fund; \$1,219.83 to purchase adult-size life jackets and \$400.00 for Packer trading cards for the kids.

A motion was made and seconded, (D. Noll, B. Bergman) to unassign \$1,619.83 from the Community Policing Assigned Fund bringing the balance to \$17,501.98.

Motion Passed: 6-For, 0-Against.

- 12.0 Discussion and Possible Action Regarding Appointments to Various Boards, Commissions and Committees

Mayor Klein had no one to recommend at this point.

- 13.0 Public Comment – None.

- 14.0 Adjourn Into Closed Session – You are hereby notified that the Common Council of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. Common Council members and staff will attend the closed session. The purpose of the closed session is for the following:

- Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as authorized under §19.85(1)(e), Stats., specifically with regard to Waukesha County Community Development Block Grant and HOME Mutual Cooperation Agreement.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session.

A motion was made and seconded, (C. Brown, D. Noll) to go into closed session at 7:59 p.m. Motion Passed by Roll Call Vote: 6-For, 0-Against.

A motion was made and seconded, (S. Bierce, J. Wamser) to return into open session at 8:28 p.m. Motion Passed by Roll Call Vote: 6-For, 0-Against.

A motion was made and seconded, (S. Bierce, J. Wamser) to execute a contract with Waukesha County for the Waukesha County Community Development Block Grant and HOME Mutual Cooperation Agreement. Motion Passed: 6-For, 0-Against.

- 15.0 Adjournment

A motion was made and seconded, (S. Bierce, J. Kara) to adjourn the meeting at 8:29 p.m. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer