

Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 961-1798

**LAKE PATROL ADVISORY COMMITTEE
MEETING NOTICE AND AGENDA**

Thursday, October 5, 2017

3:00 PM

Village of Pewaukee
235 Hickory Street, Pewaukee, WI 53072

-
1. Call to Order and Pledge of Allegiance / Moment of Silence
 2. Approval of Minutes from March 23, 2017
 3. Citizen Comments: Dick Nowacki - Safety Issues on Pewaukee Lake
 4. Reports from Lake Pewaukee Sanitary District - Tom Koepp
 5. Report from Chief Iding Regarding:
 - 4.1 Report of Lake Patrol Activities
 - 4.2 Current Expenditures to Date and End of the Year Projections
 - 4.3 Update on Lake Patrol Staff and Training
 - 4.4 Buoy Removal / Status of Inventory
 6. Discussion and Possible Action Regarding Boater Safety Class and Direction for Future Classes in 2018.
 7. Discussion and Possible Action Regarding 2018 Lake Patrol Budget
 8. Discussion on Winter Lake Patrol for 2018. Current Status on the Two Lake Patrol ATV's.
 9. Schedule Next Meeting Date March of 2018 Town of Delafield
 10. Adjournment

Kelly Tarczewski
Clerk/Treasurer

September 3, 2017

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 2.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Approval of Minutes from March 23, 2017

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

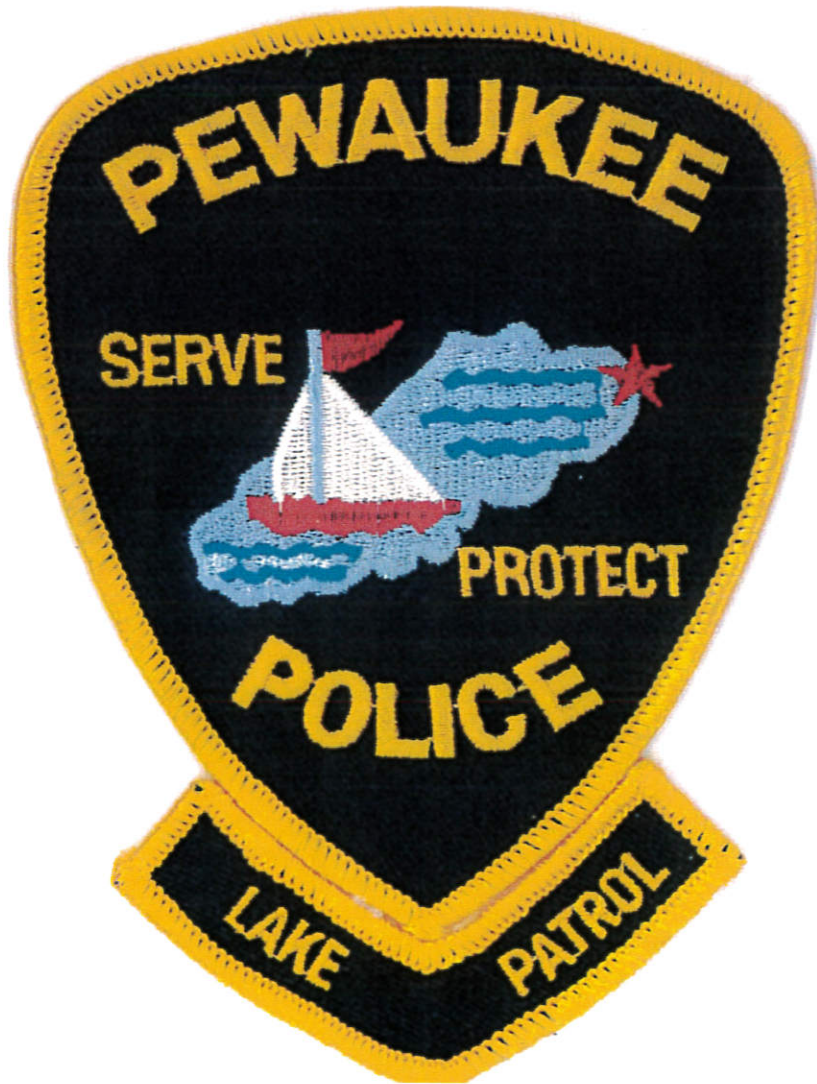
Description

Chief Iding's Agenda and Packet

2017 Summer Pewaukee Lake Patrol

Pewaukee lake Advisory Committee Meeting

October 5th 2017



Town of Delafield
Village of Pewaukee
City of Pewaukee

PEWAUKEE LAKE ADVISORY COMMITTEE MEETING MEETING NOTICE & AGENDA

Thursday October 5th 2017
3:00 P.M.

Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

- 1.0 Call to order and Pledge of Allegiance/ Moment of Silence
- 2.0 Approval of minutes from March 23rd, 2017
- 3.0 Citizen Comments:
 Dick Nowacki- Safety issues on Pewaukee Lake
- 4.0 Report from Lake Pewaukee Sanitary District – Tom Koepp
- 5.0 Report from Chief Iding regarding:
 - 5.1 Report of Lake Patrol Activities
 - 5.2 Current expenditures to date and end of the year projections
 - 5.3 Update on Lake Patrol Staff and training
 - 5.4 Buoy removal / status of inventory/additional purchases 2018
- 6.0 Discussion and possible action regarding Boater Safety Class and direction for future classes in 2018.
- 7.0 Discussion and possible action regarding 2018 Lake Patrol Budget.
- 8.0 Discussion on Winter Lake Patrol for 2018. Current status on the two Lake Patrol ATV's.
- 9.0 Schedule next meeting date March of 2018 Town of Delafield.
- 10.0 Motion to adjourn.

**Pewaukee Lake Advisory Committee Meeting
Thursday, March 23, 2017
Village of Pewaukee, 235 Hickory Street**

Present: City of Pewaukee Alderman B. Bergman, Village of Pewaukee Trustee P. Evert
Excused: Delafield Supervisor P. Van Horn

Also Present: Village of Pewaukee PD Chief Jay Iding, Village of Pewaukee PD Lt. Matt Carney, Village of Pewaukee PD Sgt. Jason Bonesteel, and Village Clerk Chaz Schumacher

1.0 Call to Order and Pledge of Allegiance/Moment of Silence

Trustee Evert called the meeting to order at approximately 3:02 p.m. The Pledge of Allegiance was recited followed by a moment of silence.

2.0 Approval of minutes of September 20, 2016

Alderman Berg moved to approve the September 20, 2016 minutes as presented, Trustee Evert seconded. Motion carried 2-0.

3.0 Citizen Comments

None

4.0 Report from Chief Iding and Sergeant Bonesteel regarding:

4.1 Summer Lake Patrol Activities 2016

Sgt. Bonesteel stated this was reviewed last fall, the minutes show that things went very well and the requirements were met for reimbursement from the DNR.

4.2 Current Expenditures to Date

Sgt. Bonesteel gave an update of current expenditures, approximately \$2,961.32 has been spent to date. This includes Winter patrol wages, training, and certifications. It also includes the radio service contract.

4.3 Status of 2016 Budget vs. Expenditures for year, and remaining funds

Chief Iding stated a possible \$5,000 carryover was expected as of the meeting in September, it was better than that, \$15,780. Money is set aside for ice patrol and it's really at the mercy of the weather, could be out every shift or not at all. He thanked the Lake Patrol officers we have. Iding stated the Village of Pewaukee Police officers are always available too. Discussion followed.

4.4 DNR audit and reimbursement 2016

Sgt. Bonesteel stated this was sent out with Warden Drake, things were listed that he indicated could be. The radios show depreciation because we still own them. There will be more information available Saturday but it's looking pretty good.

4.5 Update on Staffing and Training

Sgt. Bonesteel stated staffing is the same, there are 9 officers for the 2017 season, we are lucky to have a good crew, there are retired police officers and they are not there wasting time or money. There are a few that live close so they are available for emergencies. This Saturday there is firearms training. Alderman Berg asked if any training would happen with the Fire Department. Bonesteel stated the Fire Department has been brought up to speed with the new boat, they offered to do the same with the

Town of Delafield but they weren't interested. Trustee Evert asked if the Town of Delafield does their own lake patrol. Chief Iding stated they have their own boat but it's more dive team oriented, the City gets to the lake patrol boat quicker than the Town of Delafield.

4.6 Buoy placement schedule and locations

Sgt. Bonesteel stated the buoys will go out on April 22nd, a week earlier than usual, but the lake is open earlier than usual; he's contacted Tom Koepp and he will let them use the barge. On the southwest side of the lake some were worried about the placement of the buoys but they have to be placed where the DNR says they can be. Bonesteel stated enough are placed for safety, but not so many that they become an eyesore. Chief Iding asked how many would be placed. Bonesteel stated 185 buoys, there are additional advisory buoys. Discussion followed.

4.7 Winter Lake Patrol Activities 2017

Sgt. Bonesteel stated the 4-wheelers were taken out on the lake on January 1st, 14th, and 21st. There was a lot of activity on the 14th and 21st. 2 shanties were marked for code violations. Alderman Bergman asked what the violations were. Bonesteel stated if there is no contact information listed, they are in violation. Bergman asked if patrol would be out on May 6th. Bonesteel stated yes, and also on May 21st for the Armed Forces Challenge but officially they start the weekend of Memorial Day.

5.0 Discussion and Possible Action Regarding Boater Safety Class Scheduled for May/June 2017

Sgt. Bonesteel stated these have been scheduled for May 15th, 17th, 22nd, and 24th, from 6-9 p.m. and also June 19th – 22nd, from 1-4 p.m. Alderman Bergman asked how people would sign up. Bonesteel stated through the Parks & Recreation Department.

6.0 Schedule Next Meeting Date at the Village of Pewaukee

The next meeting will be at the Village of Pewaukee on October 5, 2017 at 3 p.m.

7.0 Motion to Adjourn

Alderman Bergman moved, seconded by Trustee Evert to adjourn the March 23, 2017 Pewaukee Lake Advisory Committee. Motion carried 2-0.

Meeting adjourned at approximately 3:28 p.m.

Respectfully Submitted,

Chaz M. Schumacher
Village of Pewaukee Village Clerk

Pewaukee Lake Patrol Summer
Activity Report 2017

Month	Citations	Warnings	Patrol Hours
May	3	8	56.5
June	12	19	154.5
July	17	36	245
August	11	10	142
September	2	5	27
Total	45	78	625

PEWAUKEE LAKE PATROL 2017 SUMMER ACTIVITY REPORT

March

- DNR Wardens Kyle Drake and Mitch Granier did a 4 hour legal update presentation to our Lake Patrol Officers. Following this update the officers had 4 hours of firearms training.

April

- Lake Patrol staff put in approximately 180 buoys.

May

- Two Boater Safety classes taught by the Officer Heyrman, Schmackle and Sutter.
- Officers were on patrol at the west end of the lake when they observed an individual that was holding onto the bow rope of his boat while the boat was under power. Officers were able to board the boat, put the motor in neutral and the operator was able to safely climb aboard.
- Assist the Arm Force Challenge Event that was taking place on the lake front. This is a yearly special event. The lake officers monitored the water course.

June

- Assist a stranded boater that had one of his ropes wrapped around the engine propeller. Boater sent on way.
- Serious boat accident off of rocky Point. A water skier had just entered the water via the back of the boat. Operator did not realize that the motor was still engaged in reverse. Propeller struck skier causing serious laceration to his right leg. Lake Patrol was able to assist and get the injured party to EMS.

July

- Lake Patrol helped with the fireworks venues in the Village of Pewaukee and the Town of Delafield. Heavy boat activity, all went well.

- Both patrol boats assisted with the swimming portion of the Tri- Athlon special event that was held on the lake front. Two swimmers helped from the water that were having trouble during the swim course.
- Due to the high water lake levels, the emergency slow no wake went into effect for several days.

August

- Pewaukee Lake patrol assisted with the Honor Guard duties for the Pewaukee Antique Boat Show.

September

- Buoys removed from the lake.



JAY T. IDING
CHIEF OF POLICE



POLICE DEPARTMENT
235 Hickory Street
Pewaukee, WI 53072
Telephone 262-691-5678
Fax 262-691-5675

SPECIAL EMERGENCY RESTRICTIONS FOR PEWAUKEE LAKE

** SLOW - NO - WAKE **

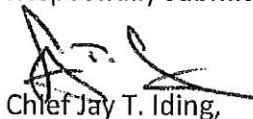
Due to the recent heavy rains in the Lake Country Area, Pewaukee Lake has risen above 853.4 sea level. Per Pewaukee Lake Ordinance (15) (a) (b) the Chief of the Water Safety Patrol has imposed a special restriction of slow-no-wake for all of Pewaukee Lake. This special emergency restriction will be in effect starting on July 13st 2017 for a period of at least 48 hours. On July 15th 2017 the elevation of the lake will be checked to see if the water level has receded to 853.4 or less.

Pewaukee Lake Ordinance (15) – Emergencies

(15a) – When the elevation of the lake is in excess of 853.4 above sea level as measured at the Village of Pewaukee dam, no person shall operate a watercraft in excess of slow – no – wake in any area of the lake.

(15b) – The Chief of the Water safety Patrol is authorized to impose additional speed limit or other additional special emergency restrictions regarding the use of Pewaukee Lake when the water exceeds the established water level in subsection 15a. Any order for additional special emergency restriction shall be in effect for no longer than 48 hours, unless extended in conformity with the procedure stated herein. In the event the chief believes that additional special emergency restrictions should be in effect for a period longer that 48 hours, the Mayor, Village President and Town Chairman or their designees may approve such additional time after consultation with and recommendations of the Chief of the Water Safety Patrol, Village Director of Public Works, the City’s Director of Public Works, and the Lake Pewaukee Sanitary District Superintendent. Upon written approval of the majority of the parties, the additional special emergency restrictions shall be implemented upon the terms approved by the parties.

Respectfully submitted,



Chief Jay T. Iding,
Village of Pewaukee Police Department

Fund: 950 - LAKE PATROL FUND

Account Number		2017 October	2017 Actual 10/02/2017	2017 Budget	Budget Status	% of Budget
950-00-43521-000-000	STATE GRANTS/POLICE TRAINING	0.00	0.00	0.00	0.00	0.00
REVENUES		0.00	0.00	0.00	0.00	0.00
950-00-46710-000-000	FINES/CITATIONS	0.00	3,191.50	0.00	3,191.50	0.00
PUBLIC CHARGES FOR SERVICES		0.00	3,191.50	0.00	3,191.50	0.00
950-00-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
950-00-48309-000-000	SALE OF EQUIP/PROPERTY	0.00	0.00	0.00	0.00	0.00
950-00-48500-000-100	DONATIONS/MISC REVENUES	0.00	0.00	0.00	0.00	0.00
950-00-48500-000-200	DESIGNATED GRANTS	0.00	0.00	0.00	0.00	0.00
REVENUES		0.00	0.00	0.00	0.00	0.00
950-00-49000-000-000	CITY OF PEWAUKEE PAYMENTS	0.00	18,508.92	24,678.56	-6,169.64	75.00
950-00-49001-000-000	TOWN OF DELAFIELD PAYMENTS	0.00	18,508.92	24,678.56	-6,169.64	75.00
950-00-49002-000-000	VILLAGE OF PEWAUKEE PAYMENTS	0.00	6,026.16	8,034.88	-2,008.72	75.00
950-00-49200-000-000	TRANSFER IN FROM MUNICIPALITY	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE SOURCES		0.00	43,044.00	57,392.00	-14,348.00	75.00
Total Revenues		0.00	46,235.50	57,392.00	-11,156.50	80.56

Fund: 950 - LAKE PATROL FUND

Account Number		2017 October	2017 Actual 10/02/2017	2017 Budget	Budget Status	% of Budget
950-00-51938-000-000	INSURANCE EXPENSE	0.00	1,770.74	3,600.00	1,829.26	49.19
950-00-51940-000-000	DISABILITY/UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT EXPENSE		0.00	1,770.74	3,600.00	1,829.26	49.19
950-00-52000-000-000	ADMINISTRATION EXPENSE	0.00	251.21	2,500.00	2,248.79	10.05
950-00-52100-000-110	LAKE PATROL SALARIES/WAGES	0.00	23,584.44	37,205.00	13,620.56	63.39
950-00-52100-000-130	LAKE PATROL FRINGE BENEFITS	0.00	1,850.33	4,387.00	2,536.67	42.18
950-00-52100-000-140	LAKE PATROL OFFICE SUPPLIES	0.00	259.55	700.00	440.45	37.08
950-00-52100-000-145	LAKE PATROL TRAINING	0.00	266.13	1,500.00	1,233.87	17.74
950-00-52100-000-300	EQUIPMENT AND MAINTENANCE	0.00	1,928.78	2,500.00	571.22	77.15
950-00-52100-000-310	VEHICLE MAINTENANCE	0.00	1,280.22	4,200.00	2,919.78	30.48
950-00-52100-000-400	LEGAL COUNSEL EXPENSE	0.00	0.00	0.00	0.00	0.00
950-00-52100-000-410	LAKE PATROL UNIFORM EXP	0.00	403.55	800.00	396.45	50.44
950-00-52100-000-500	GRANT/DONATION FUNDED EXPENSE	0.00	0.00	0.00	0.00	0.00
950-00-52100-000-600	REVENUE DISTRIBUTION EXPENSE	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		0.00	29,824.21	53,792.00	23,967.79	55.44
950-00-57610-000-000	LAKE PATROL OUTLAY	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	31,594.95	57,392.00	25,797.05	55.05
Net Totals		0.00	14,640.55	0.00	-14,640.55	0.00

Fund: 950 - LAKE PATROL FUND
Report Date: 10/02/2017

Account Number		Debit	Credit
950-00-11101-000-000	LAKE PATROL CASH	32,765.91	
CASH ACCOUNTS		32,765.91	
950-00-12000-000-000	ACCOUNTS RECEIVABLE		
ACCOUNTS RECEIVABLE			
950-00-17100-000-000	PREPAID EXPENSES		
ACCOUNTS RECEIVABLE-MISC			
TOTAL ASSETS		32,765.91	
950-00-21400-000-000	VOUCHERS PAYABLE		
950-00-21401-000-000	ACCRUED PAYROLL		
ACCOUNTS PAYABLE			
950-00-23503-000-000	DEPOSITS - GRANTS		
SPECIAL DEPOSITS			
TOTAL LIABILITY			
950-00-31101-000-000	FUND BALANCE		18,125.36
FUND BALANCE & TRANSFERS			18,125.36
TOTAL FUND EQUITY			18,125.36
	2017 Revenues		46,235.50
	2017 Expenditures	31,594.95	
GRAND TOTALS		64,360.86	64,360.86

REVS EXCEED
EXPS BY:
\$ 14,640.55

Dated From: 1/01/2017
Thru: 10/02/2017

Account Number		2017 October	2017 Total
950-00-43521-000-000	STATE GRANTS/POLICE TRAINING		
REVENUES			
950-00-46710-000-000	FINES/CITATIONS		3,191.50
PUBLIC CHARGES FOR SERVICES			3,191.50
950-00-48110-000-000	INTEREST INCOME		
950-00-48309-000-000	SALE OF EQUIP/PROPERTY		
950-00-48500-000-100	DONATIONS/MISC REVENUES		
950-00-48500-000-200	DESIGNATED GRANTS		
REVENUES			
950-00-49000-000-000	CITY OF PEWAUKEE PAYMENTS		18,508.92
950-00-49001-000-000	TOWN OF DELAFIELD PAYMENTS		18,508.92
950-00-49002-000-000	VILLAGE OF PEWAUKEE PAYMENTS		6,026.16
950-00-49200-000-000	TRANSFER IN FROM MUNICIPALITY		
OTHER REVENUE SOURCES			43,044.00
Total Revenues			46,235.50

Dated From: 1/01/2017

Thru: 10/02/2017

Account Number		2017 October	2017 Total
950-00-51938-000-000	INSURANCE EXPENSE		1,770.74
950-00-51940-000-000	DISABILITY/UNEMPLOYMENT		
GENERAL GOVERNMENT EXPENSE			1,770.74
950-00-52000-000-000	ADMINISTRATION EXPENSE		251.21
950-00-52100-000-110	LAKE PATROL SALARIES/WAGES		23,584.44
950-00-52100-000-130	LAKE PATROL FRINGE BENEFITS		1,850.33
950-00-52100-000-140	LAKE PATROL OFFICE SUPPLIES		259.55
950-00-52100-000-145	LAKE PATROL TRAINING		266.13
950-00-52100-000-300	EQUIPMENT AND MAINTENANCE		1,928.78
950-00-52100-000-310	VEHICLE MAINTENANCE		1,280.22
950-00-52100-000-400	LEGAL COUNSEL EXPENSE		
950-00-52100-000-410	LAKE PATROL UNIFORM EXP		403.55
950-00-52100-000-500	GRANT/DONATION FUNDED EXPENSE		
950-00-52100-000-600	REVENUE DISTRIBUTION EXPENSE		
PUBLIC SAFETY			29,824.21
950-00-57610-000-000	LAKE PATROL OUTLAY		
CAPITAL OUTLAY			
Total Expenses			31,594.95
Excess of Revenues Over (Under) Expenditures		0.00	14,640.55

PEWAUKEE LAKE PATROL PROPOSED 2018 ANNAUL BUDGET FOR SUMMER AND WINTER PATROL

		2014	2015	2016	2017	2018	Account Explanation
		Approved	Approved	Approved	Approved	Proposed	
950-00-5200-000-000	Administrative Expenses	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	Includes funding for new hire(s)-mechanic
950-00-52100-000-110	Lake Patrol Salaries/Wages	\$36,475.00	\$36,475.00	\$37,205.00	\$37,205.00	\$37,205.00	Wages for training, buoy removal placement,boater safety,ice
950-00-52100-000-130	Lake Patrol Fringe Benefits	\$2,936.00	\$2,936.00	\$4,387.00	\$4,387.00	\$4,450.00	Includes social security and workers comp
950-00-52100-000-140	Operating Supplies	\$1,000.00	\$1,000.00	\$700.00	\$700.00	\$500.00	Office Supplies/Lake Pamphlets
950-00-52100-00-145	Lake Patrol Training	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	Firearms training and in-service classes
950-00-52100-000-300	New Equipment & Maint	\$6,000.00	\$3,500.00	\$2,500.00	\$2,500.00	\$2,700.00	includes equipment repair/maintenance/buoy replacement boat slip rental
950-00-52100-000-310	Vehicle Maintenance	\$4,800.00	\$4,800.00	\$4,200.00	\$4,200.00	\$4,200.00	Includes boat repair/Fuel maintenance- winter/summer
950-00-52100-000-410	Uniform Expenses	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	Uniform replacement/ new uniforms for new hires
950-00-52100-000-600	Revenue Distribution						
950-00-57610-000-00	Lake Patrol Outlay						
950-00-51938-000-00	Insurance Expense	\$1,500.00	\$3,500.00	\$3,600.00	\$3,600.00	\$3,600.00	Property/tow vehicle, boats, ATV's umbrella
	Total	\$57,011.00	\$57,011.00	\$57,392.00	\$57,392.00	\$57,455.00	

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 3.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Citizen Comments: Dick Nowacki - Safety Issues on Pewaukee Lake

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 4.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Reports from Lake Pewaukee Sanitary District - Tom Koepp

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 5.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY: Chief Jay Iding

SUBJECT:

Report from Chief Iding Regarding:

BACKGROUND:

See Attachment Under Minutes

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 6.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding Boater Safety Class and Direction for Future Classes in 2018.

BACKGROUND:

See Attachment Under Minutes if Available

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 7.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding 2018 Lake Patrol Budget

BACKGROUND:

See Attachment Under Minutes

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 8.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Discussion on Winter Lake Patrol for 2018. Current Status on the Two Lake Patrol ATV's.

BACKGROUND:

See Attachment Under Minutes if Available

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
LAKE PATROL ADVISORY COMMITTEE AGENDA ITEM 9.**

DATE: October 5, 2017

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Schedule Next Meeting Date March of 2018 Town of Delafield

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: