JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA
Wednesday, October 13, 2021
7:00 PM

Pewaukee City Hall ~ Common Council Chambers

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1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
3. Approval of minutes from September 8, 2021.
4. Update regarding summer, 2021 programs.
5. Discussion and possible action regarding proposed Veteran's Memorial project at Kiwanis Village Park.
6. Discussion and possible action regarding proposed Hot Air Balloon Rally special event.
7. Discussion and possible action regarding Pewaukee Sussex United contribution towards irrigation-based improvements at Pewaukee Sports Complex.
8. Discussion and possible action regarding Village transportation utility charges of Village parks.
9. Update regarding 2022 proposed budget.
10. Discussion and possible action regarding Laimon Park fiscal agent fee.
11. Discussion and possible action regarding Laimon Park financials for September, 2021.
12. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

October 8, 2021.

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of minutes from September 8, 2021.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, September 8, 2021
7:00 PM

Pewaukee City Hall ~ Common Council Chambers
VIDEO

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, D. Linsmeier, D. Kaatz, A. Brimmer.

Also Present:

Community Services Director N. Phalin.

1. Call to Order and Pledge of Allegiance

2. Public Comment

3. Approval of minutes from August 11, 2021.

   A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to approve minutes from the August 11, 2021 meeting. Motion Passed: 4-For, 0-Against.

4. Approval of minutes from August 18, 2021.

   A motion was made and seconded, (Dave Linsmeier, Bob Rohde) to approve minutes from the August 18, 2021 meeting. Motion Passed: 4-For, 0-Against.

5. Discussion and possible action regarding an additional bridge at Koepp Park.

   A motion was made and seconded, (Bob Rohde, Dave Linsmeier) to approve the proposed bridge project from the Pewaukee River Partnership and recommend approval to the Village Board. Motion Passed: 5-For, 0-Against.

6. Discussion and possible action regarding proposed Pewaukee Lake Water Ski Club end of season tournament.

   Adjusted proposed date to October 9, 2021.
   A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve the proposal from Pewaukee Lake Water Ski Club for their event on October 9, 2021 for $50, and recommendation to the Village Board. Motion Passed: 5-For, 0-Against.

7. Discussion and possible action on conceptual approval of Veterans Memorial at Kiwanis Village Park.

   A motion was made and seconded, (Amy Brimmer, Brian Dziwulski) to approve the conceptual design for the Bell Tower Memorial at Kiwanis Village Park, with future consideration for design, location and Director involvement. Motion Passed: 5-For, 0-

Against.

8. Discussion and possible action regarding naming rights and values of amenities at Pewaukee Sports Complex.

   to go to Common Council.
   A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve the fee schedule for naming rights for the Pewaukee Sports Complex. Motion Passed: 5-For, 0-Against.

9. Discussion and possible action regarding Laimon Park financials for August, 2021.

   A motion was made and seconded, (Bob Rohde, Dave Linsmeier) to approve Laimon Park financials for August, 2021. Motion Passed: 5-For, 0-Against.

10. Adjournment

   A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to adjourn. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

September 7, 2021.

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding summer, 2021 programs.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Summer Program Update

This Recreational Programs report covers programs offered in our Summer 2021 Activity Guide.

Summary:
After a year of limited programming due to COVID-19, Summer 2021 has shown a huge resurgence of recreational program participation.

Preschool:
Summer preschool enrichment programs were well attended. We offered several Tiny Tot Adventure camps and did not cancel any of them. We also added some preschool cooking classes and had to add an additional class due to high demand.

Youth Sports:
First Sport Experience
Our new First Sport Experience effort was extremely well-received with high numbers and a positive response. When comparing 2019 to 2021 number of participants, we saw a significant increase. As a reminder, our programs offer recreational/instructional level play for children ages 3-6yrs.

Soccer
2019 Little Kickers: 101 participants
2021 First Goal: 192 participants

Tball/Baseball
2019 Little Pirates & Diamond Pirates: 112 participants
2021 First Swing Tball & First Sport Baseball: 143 participants

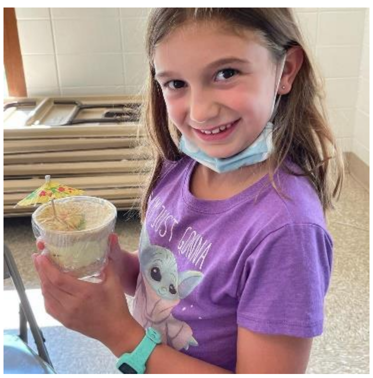
Multi-Sport
2019 Little Sports Explorer: 19 participants
2021 First Sport Sampler: 81 participants*
**We offered this program as a co-op with Sussex Parks & Recreation. 29 participants were from there.*
These programs were taught by seasonal sports staff and did not use any volunteer coaches.
Overall *increase* in youth sports from 2019 – 2021 was 184 participants.


Other Youth Sports

We also offered a variety of sports through contracted services. These included Hooper Hands Basketball camps and Youth Golf Lessons. We can also combine these with our Ninja Warrior Camp. Hooper Hands was held at Christ Lutheran Church Gym = 77 participants
Youth Golf Lessons: 10 participants (max)
Pewaukee Ninja Warrior: 22 participants (max)

Youth Enrichment:

Our youth enrichment programs (mostly camps) also had excellent registration, with many kids on waitlists.
Cooking Camp: Full with 10 kids and another 9 on the waitlist.
Artsy Kids Art Camps: Both camps filled and we added an additional camp to accommodate waitlists.
Chess Camp: 11
Music Camp: 6
Drama Camp: 8
Dance Camps (3): 19



Our **Badges and Buddies** fishing program, where kids go out and fish with Waukesha County Deputies and volunteers, served 142 children.

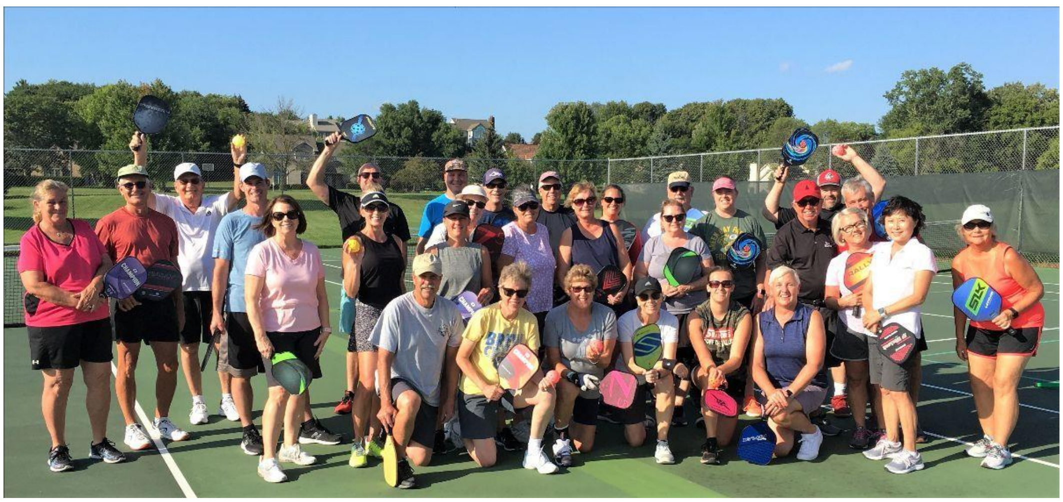
Adult Programs

Pickleball

Our 2021 Pickleball Program was very successful. We had a total of 99 participants register and another 27 on the waiting list. Had we been able to accommodate the waitlist it would have been about a 25% increase in participation from 2019 (not referencing 2020 due to limited enrollment from COVID). We also expanded from 3 days per week to 4 days per week.

Pickleball Clinics

We offered four Pickleball clinics (two Beginner/Head Starts and two Drills & Skills). The total number registered in our clinics was 60.



Adult Golf

We contract with Rob Elliott, a local golf pro, for our lesson program. This year we not only filled and exceeded our available registrations, but we also prompted the instructor to offer an entire new class, which filled.

Fitness Classes

We implemented a new marketing initiative for our Senior Fitness classes this summer. We have found that our seniors traditionally wait until the last minute to register for classes and often we don't even know if we have met the class minimum until the week the class starts. This is difficult because if we do not have enough, we have to cancel the class, give refunds, and tell the instructor she is not working for that session. The new initiative we designed is called the "Forever Fit VIP Program." Essentially, it gives a discount and gift for those that sign up for all sessions of a particular program. We purchased T-shirts and other items to be given to these registrants upon registering.

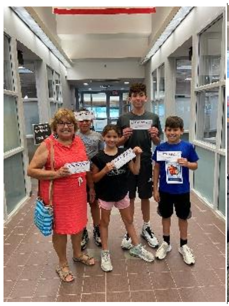
Chair Yoga: Total summer participants 15 (5 VIP)
Positively Fit: Total summer participants 47 (11 VIP)
Zumba Gold & Zumba Toning: Total summer participants 45 (16 VIP)
All of our class sessions met minimum registration.

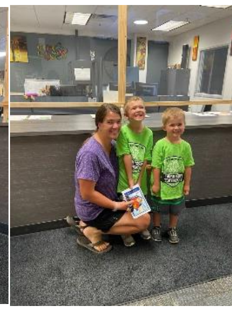
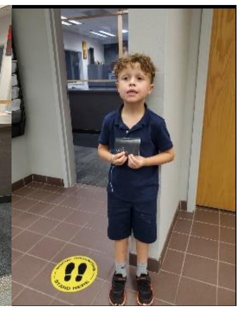
A big THANK YOU to St. Bartholomew's Church and Gethsemane Church for allowing us to utilize their facility space for these programs.

Events

Passport to Pewaukee Parks

This was our 1st summer offering the Playground Passport program. We had the passport available online, or to pick up in our office. We had 20 families pick up passports and 11 completed passport families that visited all 15 parks in Pewaukee. This program was sponsored by Bubba's who provided $250 sponsorship, free single scoop for all completed passports, then gift cards of $50/$25/$10 which were raffled to those who completed the program. It was a lot of fun to see how excited the families were to return their passport and get their scoop coupon!



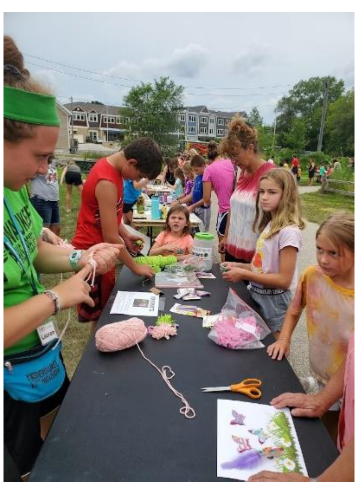
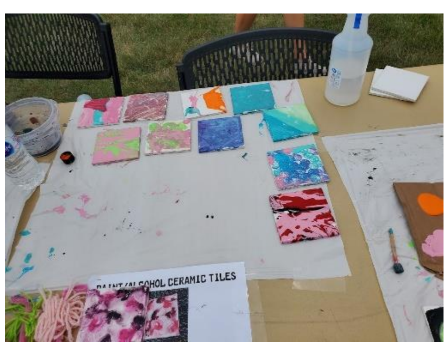
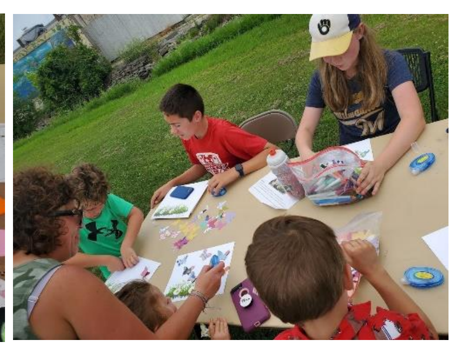



<u>The majority of feedback included:</u>

- We had no idea Pewaukee had 15 parks!
- We loved seeing all the new playground equipment!
- It was great to go to parks that aren't near our house for a change.
- We love Bubba's and can't wait to use our free scoop!

Kids Park Art Festival

This was a one day drop-in art event held at Koepp Park. Families were able to stop by during the afternoon to make numerous different art projects of their choice. This event was staffed by our Junior Leadership campers and they did a phenomenal job interacting with the kids and parents. We estimate about 25 families with kids of all ages stopped by to participate.

Summer Day Camp & SPARK

Once again our summer camp programs were widely popular with a total of 261 children, 7 Jr. Counselor volunteers and just under 40 camp staff. This is an increase from 2019 of 13 campers.

SPARK = 72
Camp @ Nettesheim: 48
Camp @ Kiwanis Village: 59
Camp @ Wagner: 58
Junior Leader Camp @ Kiwanis Village: 24

The end of season parent survey is sent to all parents in all programs. This survey helps guide decisions about camp administration in areas that are most important to our participants.

When asked why the family chose our summer camps over others, they were able to rank each of these variables. Rankings are as follows:
27% Location
26% Affordability
23% Hours/Schedule
23% Activities at Camp
19% Good Facilities
15% Staff
5% Other
Comments:

- Previous great experience.
- Only spot available.
- Everything! We love that it's at the school so it's familiar and the staff is always amazing.
- Willingness to assist my special needs child.
- I like that there are field trips regularly, also they are fed lunch daily. My kids LOVE Friday fast food option.
- I didn't get much of an opportunity to interact with the staff this year because my child walked home.
- The staff do appear friendly, but there have been some that have been problematic in terms of interaction with children and handling conflict. It doesn't seem like the staff was fully set up with individuals who had the maturity to handle the job.

When asked if we achieved the following program goals, respondents were able to choose which goals they felt were achieved. Ranking is below.
#1: Prompts children to learn and enjoy recreational interests and have fun.
#2: Offers a wide variety of activities for different interests, ages and skills levels.
#3: Improves socialization skills by encouraging children to interact with peers and facilitate meaningful relationships with adult leaders.
#4: Provides safe and responsible care for children.
#5: Provides daily experiences that help each child feel successful and good about themselves.

When asked to evaluate our staff/counselors, respondents were able to choose which of the following statements were attributes they felt were exhibited. Below are the cumulative responses.
80% felt the staff were friendly and personable.
80% felt that the staff enjoy their job and working with children.

80% felt confident that their child is safe and well cared for by our staff.
77% felt that the staff treat the children fairly and with respect.
Comments:

- I didn't get much of an opportunity to interact with the staff this year because my child walked home.
- The staff do appear friendly, but there have been some that have been problematic in terms of interaction with children and handling conflict. It doesn't seem like the staff was fully set up with individuals who had the maturity to handle the job.
- Some went above and beyond for my kiddo and we truly appreciate that!

When asked to evaluation our Department's level of customer service, respondents were able to choose which of the following statements.
94% felt that the office staff was friendly and knowledgeable.
94% felt that they were provided the information they needed for camp.
91% felt that the program description was accurate.
91% felt that the registration process was simple and easy to understand.
91% felt that communication with the office was timely.
Comments: None

Additional Comments:

- Overall our experience here has not been on par with years past. This is the first year where we have had consistent complaints out of our children in terms of how some of the staff interacted with them and the conduct throughout the day. There have been a lot of conflicts between children this year, and that happens, but it also appears that some of these have been allowed to escalate prior to counselors stepping in, resulting in violence between kids that of course, and rightfully so, results in their reprimanding. It seems that if the on-site staff as a whole had been more attentive, some of that could have been avoided. If harassment among kids is going to be allowed to go on with no one stepping in immediately, it's inevitable that it will escalate. I've also had multiple parents speak to me about how lunches have been handled and there seems to be agreement that kids have very often not been fed enough. For example, I was told yesterday that children received a total of 3 chicken nuggets for the main portion of their lunch, with getting one additional one for "seconds". This is an inappropriate and low amount of food for a child of any size in this age group, especially the older ones. In fact, I was told by the head counselor that this didn't happen, and she was emphatic that this has never happened, which I've been told otherwise several times, and by other parents, even after another counselor corroborated that it did in fact happen. There are plenty of young kids that can eat as much as a teenager or adult, and believe me it's irritating to hear out of my kids multiple times that they were told by counselors that the counselors took much more food than the kids and claimed they should get much more to eat because of their size, all the while the kids are not getting enough - if anyone should have been sacrificing due to a lack of food, it should have been them, they could handle it. And if this was happening this often, why did the counselors not begin to plan the food needed in a better way? I eventually resorted to telling them to pack extra snacks every day just in case they felt they didn't get enough lunch (partially because it all just sounded exaggerated, it was difficult to believe this was an often occurrence until another parent approached me trying to find out if what she was hearing from her kids was really what was happening, though I can't say for certain how often). I've also heard that some of the counselors have been rude to the kids at times, and said some inappropriate things. For example, one counselor, I was told, told either my child, or in front of my child, that it didn't matter what the kids did or how things went, she was still going to get paid. None of this has ever been a problem before, and we've never had an issue with any staff, let alone me left feeling like this. And by the way, this is only the site staff - the rest of the parks and rec team, namely Monica, have always been great to work with and hear from, and I still think this program is awesome, it just seems to have been an off year, and it's tough to pinpoint why that could be. Maybe it's just the way some of all the personalities have come together and conflicted within the camp boundaries between certain staff and the kids, and among certain kids themselves, I don't know, but I really hope some of these things can be avoided next year.

- I think the counselors could be more flexible in activities planned. For example, this last week, there was a planned water day on Monday and beach trip on Tuesday. Both of these were cancelled due to circumstances out of their control (weather and water alert). However, given the heat this week and the disappointment with the party at Village Park, I think the counselors could have adapted and done some water games at Village on Tuesday and/or scheduled a water day on Wednesday. This is just an example but there were other instances throughout the summer where things were cancelled and could have been replaced/rescheduled. Also, the lunch at the Village Park party next year needs to provide more food.

- My kids had a great time. I just wanted to note that there was poor communication between the morning and afternoon staff. There were multiple times where we let Shelby know something important in the morning and it was not communicated to the afternoon counselors.

- It's great. My kids have always enjoyed going to camp each summer. Thank you for offering this to our kids.

- Keep up the great work. I know there were a lot of challenges especially with the behavior that some of the campers exhibited to the counselors. I wanted to take this opportunity to say thank you to each and every one of counselors at Camp Netty. They have made my daughter feel cared for and that she could be herself all the time. It is the first time in 3 years she comes home excited to share with us everything she has done during the day!

- The kids really like the program, but the older they get- the more they want to stay home. Are there other activities that could be done for the older ones? I asked my son and he doesn't prefer the crafts, like my daughter, but then he would play in the gym which he liked. I know soccer was fun for the kids! They do really like going and I hope the program keeps going.

- I still think they could have better activities and things for the kids to do. Also, it would be nice if they were allowed to go in and cool off in the building. It was an extremely hot summer and my daughter said they were never allowed to go in the building.

- My child is getting close to aging out of Spark. With the Jr Leader Camp being more expensive than the other camp, I am not inclined to enroll them. I don't understand how it can cost more when they are doing some of the work.

- Keep doing a great job!

- Thank you so much. My child had an excellent experience at camp this summer!

- I realize it’s hard to find help and saw the email about how the counselors feel about the parents- which is why I never said anything to any of them. But, I think the counselors need to realize that these are just kids- not small adults and they need to treat them like kids and not engage in the same activities or rough house in the same way they would with someone their own size/age. I know it would be an additional expense, but I feel an adult really should be there during the day.

- I would like more communication when there are behavioral issues with my children or other children towards my children. I want to know if there are issues I need to address at home and provide social skills that allow my kids to grow.

- Now that drop of time is a little earlier, it works out perfectly with my work schedule so this is camp is a stress free and worry free option for my family. We have told many neighbor and friends about convenience and great counselors and activities. We love this camp. The counselors this year were really awesome, positive, friendly and active. It was great.

- This is my third year of doing the Spark program and it felt like a stark difference from previous years. My kids did not seem tired at all by the end of the day and it felt like they did not get enough outdoor activity. I also felt like the quality of the staff was different. Communication seemed to be a struggle from updating us to last minute changes in lunch menus, etc. All of this aside, I completely recognize that it is a tough employment market so no fault to anyone who is struggling to find talent like they have in the past. The largest disappointment I felt was around the lack of outside time it felt they experienced compared to years past.

- Campers are often reprimanded for simple mistakes or small behavior issues. Towards the end of the season, my child became very discouraged and no longer wanted to go to camp because they were constantly told that they were bad. They became anxious because of being written up in the "notebook." It has not been a great experience like past years. Discipline is necessary, we totally get that, but there is way too much focus on how bad a child is being as opposed to any of the good.

- Camp councilors treating kids fairly and not blowing situations out of proportion.

- Our daughter had a great time in camp this summer, which was the first summer she has attended. I think Pewaukee Park and Rec has done a great job and my only (small) criticism is that I kind of wish there were more field trips or more structured activities throughout the camp. While she had fun each day, it did seem like a lot of throwing the ball around or playing card games, etc., which is fine for a while but starts to get a bit boring (her words). Anyway, thanks very much and this was a great value camp that I believe our daughter will want to attend again.

Comments from the Campers:

- Avery enjoyed camp and looks forward to be a junior counselor next year if she is given the opportunity

- They loved Nick, the activities, field trips, crafts, and fort Netty!

- Jon has had a lot of fun this summer. It's nice getting to know new kids.

- My daughter cannot say enough for how much she appreciates all of her counselors. There are many times I have come to pick her up and she is either talking to or playing with a Counselor. My daughter specifically wanted to thank Head Counselor Shelby. She made my daughter feel very welcomed every day at camp. She hopes Shelby will return next year!

- Ethan adored his counselors and his friends at camp! He comes home everyday with a smile and says he had a fun day! We couldn't ask for more

- Our son enjoyed having choices on certain activities. He's not that into arts and crafts and more into sports, so giving him options for either was something he appreciated this year.

- My son LOVES JLCP! I asked what his ideal hours would be for next year if he had the option and he said 7:30 - 5:30 everyday. He really enjoys the counselor, especially Ellie (who I've also been so impressed with).

- Excellent staff and strong desire to return again next year!

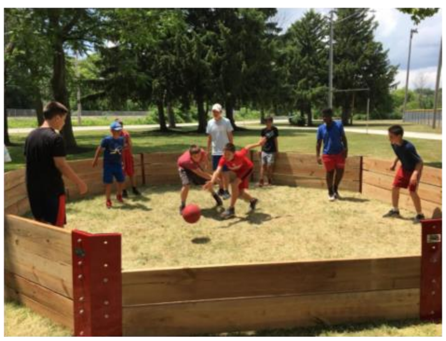
- Elliott is already asking to do this camp again next summer! He thoroughly enjoyed :)

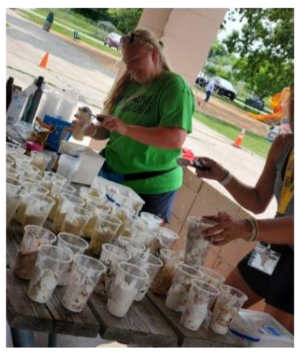
- I like it I had fun

- Our daughter loved it!

Recreation Supervisor Summary:
This summer was extremely difficult to manage. We had numerous behavior issues including children fighting with one-another, children physically assaulting our counselors, swearing, running away and overall disrespect to staff and one-another.
By the end of summer, staff were burned out and many indicated they did not want to return.
Some parents were helpful in managing their child's poor behavior but the majority were critical of our staff and other campers and did not take responsibility for their own child's behavior.
I had to remove 4 children from our camps permanently for severe behavior issues and also had to implement 8 suspensions (in addition to the expulsions above). This is more than the last 5+ years combined. These issues have not been exclusive to our camps. I have talked with other departments both in and out of Wisconsin that are struggling with similar issues with behavior. My most urgent concern about this trend is that I will not be able to retain staff. There are many other job options that pay more and are less stressful for seasonal employees. It used to be that many of our summer staff were going into the education field and a summer job with kids was a great resume builder, but that is no longer the case.
My efforts to address these issues will include researching what other departments are doing both locally and nationally to mitigate behavior issues. I also plan on making behavioral expectations more clear in parent communication, and training staff in additional proactive behavior management strategies.

Happy Campers





PEWAUKEE PARKS & RECREATION

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding proposed Veteran's Memorial project at Kiwanis Village Park.

BACKGROUND:

Cheri Enters will provide hard copy documents of their proposal.

From the September, 2021 meeting, the Joint Board approved the conceptual design for the Bell Tower Memorial project at Kiwanis Village Park, with future consideration for design, location and Director involvement.

FINANCIAL IMPACT:

We will need to determine the financial impact of this project to the Village or Parks & Recreation Department for the install, but also for the operational and future expenses (electrical, vandalism, repairs, grounds/landscaping).

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding proposed Hot Air Balloon Rally special event.

BACKGROUND:

Positively Pewaukee initially proposed this event in fall, 2019. I've included information below from previous meetings as background.

9/11/19 –
Discussion and possible action in regards to Positively Pewaukee's prospective 'Hot Air Balloon Fest' event for September 2020.
A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to approve concept of Hot Air Balloon Fest for Friday, September 11 - Sunday September 13, 2020, pending final plans. Motion Passed: 5-For, 0-Against.

11/13/19 – "Discussion and possible action regarding the ability to charge for parking as admission fees during single use events (baseball/soccer tournaments, rentals, etc) at Pewaukee Sports Complex."

- No parking on Lindsay or subdivision parking
- No action taken – which does not prevent nor allow admission/parking fee at this point

12/11/19 –

- No motion made. Consensus that funds generated through **admission** are permissible to be charged by the organization, with the organization retaining funds. There is no policy regarding pay for parking. A special event request should include the request if they plan to charge admission/parking.
- Determined baseball has the ability to charge admission 'at the gate' when people walk up
- Soccer should charge for admission utilizing a stake/rope based system
- Strong recommendation to not charge for parking because of other park-goers

FINANCIAL IMPACT:

We will need to determine the rental rate for this event utilizing Pewaukee Sports Complex. The Joint Board approved the rate for the entire soccer side of Pewaukee Sports Complex is $1,400/day in fall 2018.

The rental rate for the concession stand is $50/hour or $500/day.

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Hot Air Balloon Proposal

– Hot Air Balloon Rally – August 26,27,28, 2022
Pewaukee Sports Complex

We are requesting permission from the Joint Park and Rec Board to host this event.

We have received funding from the Tourism Committee for a Hot Air Balloon Rally in Aug of 2022.

It will be a three-day event   Friday 5:00pm – 9:30pm, Saturday 5:00am – 7:00am and 4:00 pm – 9:30 pm and Sunday 5:00am – 7:00am. We are looking for 10 – 12 hot air balloons for the first year.
All the times are weather dependent. The early times are launches and the evening times are glows.

We will be working with a company that has done many, many balloon shows, and would make all the arrangements with the local airports and any other permits that would be needed.   They will be onsite during the event and would handle any issues that would arise. We would take care of the permits from the city as well as working with the Sheriff and Fire Department. We will work closely with Park and Rec on all aspects of the event.

We would ask to use the concession stand on the soccer side of the complex for beverage and food sales, along with music both nights. We might also have a few vendors set up tents.

We would like to charge a one time or weekend pass entrance fee for guests to enter the complex.

We feel that this would be a great way to get the word out about the Sports Complex, and to highlight that it is a great place to hold events besides baseball and soccer. We hope it is the first of many events we will hold there.

Thanks for your consideration!
Elaine Kroening – Positively Pewaukee

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding Pewaukee Sussex United contribution towards irrigation-based improvements at Pewaukee Sports Complex.

BACKGROUND:

Pewaukee Sussex United has confirmed their interest in a donation to cover two irrigation based improvements that will install a larger main line for the Kifco sprinklers as well as an isolation valve that will allow the soccer side to operate independent of baseball. The total value of the donation is $26,148.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Recommendation to accept the donation and recommend a budget amendment to utilize donated funds to complete these projects at Pewaukee Sports Complex.

ATTACHMENTS:

Description

Kifco Main Line

Isolation Valve

Proposal

MILWAUKEE LAWN SPRINKLER CORP.
N60 W16180 Kohler Lane
Menomonee Falls, WI 53051
(262) 252-3880 FAX (262) 252-5379

PROPOSAL SUBMITTED TO		PHONE	DATE
Pewaukee Parks and Recreation		**262-691-7275**	**October 7, 2021**
STREET		JOB NAME	
W240 N3065 Pewaukee Road		**Pewaukee Sports Complex New Main**	
CITY, STATE and ZIP CODE		JOB LOCATION	
Pewaukee, WI 53072		**N45 W23440 Lindsay Rd. - Pewaukee, WI**	
ARCHITECT	DATE OF PLAN	CONTACT	FAX
Milwaukee Lawn Sprinkler Cor	**8/26/2021**	**Dan Neubauer**	**0**

WE PROPOSE hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

Twenty One Thousand Two Hundred Fifty Four Dollars and 00/100 cents--	dollars	**$21,254.00**

Payment to be made as follows:

Progress payments as required. Balance due Thirty (30) days after completion of project.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over an above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This Proposal may be withdrawn by us if not accepted within | 30 Days

We hereby submit specifications and estimates for: Irrigation System Installation - This proposal is based on irrigation plan and discussion with Dan Neubauer.

<u>New Kifco Line</u> – Includes approx. 1,200' of 3" mainline, 2-wire tracer wire, (15) new 1 ½" quick couplers with swing joints, ductile iron tees, to provide better supply for the Kifco units.

This quote is based on normal and usual construction conditions. Should rocky material, or other obstructions be discovered during construction, the condition will be brought to the customers attention and additional compensation be determined. This contractor is not responsible for damage to existing pipes, wire, etc. that are less than twelve (12") inches below ground, except for public utilities. Diggers Hotline will be notified by Milwaukee Lawn Sprinkler Corp. All efforts will be made to maximize your irrigation system. Plant material can and will obstruct coverage throughout the growing season. Irrigation systems have coverage limitations.

SPECIAL INSTRUCTIONS

Milwaukee Lawn Sprinkler Corp. will trench lines, backfill, power tamp and mound trench lines. Removal of excessive spoils and all trench re-seeding is to completed by others and is NOT included in this proposal.

Our Installation is Guaranteed for ONE YEAR from the Date of Completion and the Components are Guaranteed by the Manufactures balance of manufactures Warranty.

A FINANCE CHARGE OF 1 ½% PER MONTH (18% PER YEAR) WILL BE ADDED TO ACCOUNTS 30 DAYS PAST DUE.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDERS HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIAL FOR THE CONSTRUCTION ON THE OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR HAVE GIVEN THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO CO-OPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified, Payments will be made as outlined above.

Date of Acceptance ____________________

Signature ____________________

Signature ____________________

Proposal

MILWAUKEE LAWN SPRINKLER CORP.
N60 W16180 Kohler Lane
Menomonee Falls, WI 53051
(262) 252-3880 FAX (262) 252-5379

PROPOSAL SUBMITTED TO		PHONE	DATE
Pewaukee Parks and Recreation		**262-691-7275**	**October 7, 2021**
STREET		JOB NAME	
W240 N3065 Pewaukee Road		**Pewaukee Sports Complex New Main**	
CITY, STATE and ZIP CODE		JOB LOCATION	
Pewaukee, WI 53072		**N45 W23440 Lindsay Rd. - Pewaukee, WI**	
ARCHITECT	DATE OF PLAN	CONTACT	FAX
Milwaukee Lawn Sprinkler Cor	**8/26/2021**	**Dan Neubauer**	**0**

WE PROPOSE hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

Four Thousand Eight Hundred Ninety Four Dollars and 00/100 cents----	dollars	**$4,894.00**

Payment to be made as follows:

Progress payments as required. Balance due Thirty (30) days after completion of project.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over an above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This Proposal may be withdrawn by us if not accepted within 30 Days

We hereby submit specifications and estimates for: Irrigation System Installation - This proposal is based on irrigation plan and discussion with Dan Neubauer.

Isolation valve is indicated on the drawing prepared by Milwaukee Lawn Sprinkler Corp. Milwaukee lawn Sprinkler Corp. will add an isolation valve to to the existing irrigation system to separate 3 1/2 fields from the rest of the system (soccer field quick couplers). Due to extremely shallow mainline, a quantity of four (4) 45 degree fittings will be used to drop the mainline to a depth that will allow the isolation valve to be set properly.

This quote is based on an adequate water supply availability. Should rocky material, or other obstructions be discovered during construction, the condition will be brought to the customers attention and additional compensation be determined. This contractor is not responsible for damage to existing pipes, wire, etc. that are less than twelve (12") inches below ground, except for public utilities.

SPECIAL INSTRUCTIONS

Our Installation is Guaranteed for ONE YEAR from the Date of Completion and the Components are Guaranteed by the Manufactures balance of manufactures Warranty.

A FINANCE CHARGE OF 1 ½% PER MONTH (18% PER YEAR) WILL BE ADDED TO ACCOUNTS 30 DAYS PAST DUE.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDERS HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIAL FOR THE CONSTRUCTION ON THE OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR HAVE GIVEN THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO CO-OPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified, Payments will be made as outlined above.	Signature ____________
Date of Acceptance ____________	Signature ____________

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding Village transportation utility charges of Village parks.

BACKGROUND:

Quarter 3 Village utility bills were mailed last week and we received a transportation utility charge for the first time for Kiwanis Village Park, Lakefront Park and Laimon Park.

FINANCIAL IMPACT:

Each park has a quarterly transportation utility billed at amounts below:

- Kiwanis Village Park - $72.93 ($291.72 annually)
- Lakefront Park - $47.11 ($188.44 annually)
- Laimon Park - $36.30 (~$145.20 annually - this may have a seasonal adjustment)

Being that we are Joint Department, 70% of our annual budget is funded by the City. Only the Village would receive the revenues from these charges.

The Village has informed me that every address is being charged this fee including library, WCTC, School District, Village Hall, DPW, etc. The only exemption is parkland that does not have a parking lot. When discussing possible exemption to this bill, it did not seem that was an option based on how many entities might seek exemption if any were granted.

RECOMMENDED MOTION:

The transportation utility should be funded solely by the Village portion of the Joint Parks & Recreation budget.

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Update regarding 2022 proposed budget.

BACKGROUND:

We continue to have a few items come in that update our budget. We have an employee electing to take Pewaukee insurance that did not in 2021. We also had an increase to our Workmen's Comp account.

Attached documents are the summary of the budget, and updated Recreation portion of the budget.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Budget Summary

Recreation Budget Update

2022 OPERATIONAL BUDGET PROPOSAL SUMMARY:

	2021 Budget	2022 Proposal
Total Revenue	$306,000	$323,500
Parks Operations	$642,295	$656,355
Recreation Operations	$610,220	$666,756
Net Budget	$946,515	$999,611

Net change from 2021 budget to 2022 proposal: increase 5.31%

CITY OF PEWAUKEE
2022 BUDGET
GENERAL FUND EXPENDITURES

		2020 Actual	2021 6 Month Actual	2021 Year End Forecast	2021 Budget	2022 Dept Request	2022 Budget	% Change	COMMENTS
Recreation Programs									
100-55300-51100	Wages	153,519	53,981	158,321	158,321	163,085	163,085		
100-55300-51200	Clerical Wages	-			-		-		
100-55300-51210	Leaders Wages	177,156	34,722	189,750	189,750	200,100	200,100		Increase offset by program revenue, adding part-time program coordinator
100-55300-51280	Overtime	23	-	250	250	250	250		
100-55300-51290	Wages Charged To/From Other Depts.	10,536	11,480	22,958	22,958	23,551	23,551		
100-55300-51291	Park Director -Transitional Wages & Benefits	-	-		-		-		
100-55300-51300	Social Security	24,711	6,422	26,646	26,646	29,604	29,604		
100-55300-51310	Health Insurance	16,281	7,705	20,666	20,666	53,806	53,806		Add'l staff on Pewaukee insurance
100-55300-51320	Dental Insurance	606	878	2,059	2,059	2,264	2,264		
100-55300-51330	Optical Insurance	155	95	138	138	138	138		
100-55300-51340	Life Insurance	342	205	343	343	360	360		
100-55300-51350	Disability Insurance	529	319	531	531	557	557		
100-55300-51360	Pension	10,155	5,112	10,687	10,687	12,598	12,598		
100-55300-51950	Benefits Charged To/From Other Depts	1,568	1,788	3,576	3,576	4,112	4,112		
100-55300-52190	Contracted Services	15,338	13,454	30,000	29,345	33,200	33,200		Increase offset by program revenue
100-55300-52200	Telephone	2,835	600	4,000	4,000	4,000	4,000		
100-55300-52480	Software Maintenance	1,613	-	1,613	1,700	1,800	1,800		
100-55300-52900	Credit Card Service Fees & Exp	9,113	8,114	11,000	10,000	11,000	11,000		More people using card pmts, more registration
100-55300-52980	Training	1,221	595	1,500	1,500	1,500	1,500		
100-55300-53110	Postage	183	12	1,000	1,000	1,000	1,000		
100-55300-53120	Program Printing	19,156	8,493	24,100	24,100	24,100	24,100		
100-55300-53210	Meetings and Conventions	1,700	(37)	3,500	4,000	4,000	4,000		
100-55300-53300	Mileage	539	-	1,000	1,000	1,500	1,500		
100-55300-53400	Operating Supplies	4,483	(261)	4,500	4,500	4,500	4,500		
100-55300-53410	Uniforms	3,986	5,897	6,600	5,750	6,500	6,500		More programs, enrollment
100-55300-53430	Program Expenses/Equipment	29,090	5,217	32,000	34,500	34,500	34,500		
100-55300-53450	WPRA Tickets	254	-	2,000	5,500	2,250	2,250		Lack of attraction sales
100-55300-53460	Field Trips	11,369	1,023	18,000	18,000	18,000	18,000		
100-55300-53470	Notices and Publications	-	-	500	500	500	500		
100-55300-53950	New Equipment	-	-		-		-		
100-55300-53970	Community Sponsored Program	394	-	-	-	-	-		
100-55300-55110	Workmen's Comp Ins	16,460	21,368	21,368	18,000	24,948	24,948		
100-55300-55120	Property & Liability Ins	12,652	10,835	10,835	10,900	11,445	11,445		5% estimate per accounting
	Shared Recreation Programs	525,967	198,017	609,441	610,220	675,168	675,168	10.64%	

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 10.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding Laimon Park fiscal agent fee.

BACKGROUND:

The Village has elected to purchase a new accounting software. Along with this software, they have determined that each department that has an account(s) should contribute towards the software purchase. Additionally, they have proposed to charge a 'fiscal agent fee' of 5% of the Village Treasurer's staff time plus benefits for support provided to the Laimon Fund. The proposed fee for software is $602 and fiscal agent fee is $5,975.

This proposal is an estimate on staff time per the Village Treasurer since starting employment in early July. The Laimon Fund has a much greater amount of work required during the busy season of June-August, and a much more reduced amount of work required for November-April.

FINANCIAL IMPACT:

The Laimon Fund currently makes a PILOT (Payment in lieu of taxes) payment annually, which was $5,680 in 2021.

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 11.

DATE: October 13, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding Laimon Park financials for September, 2021.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Laimon Financials

Budget Comparison - Detail
Fund: 960 - Laimon Park Fund

SEPTEMBER

REVENUE

Account Number		2016 Sept	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	Diff	2021 YTD Total	2021 Budget	YTD % to Budget
960-00-40421-001-000	Contributed Capital	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	-	-	-	-	150.00	-	(150.00)	-	-	#DIV/0!
960-00-40622-001-000	Gasoline Sales	7,330.71	10,037.46	7,805.79	5,247.50	6,183.59	10,365.54	4,181.95	80,035.02	68,000.00	118%
960-00-40622-002-000	Boat Launch Fees	952.00	1,109.00	675.16	609.00	329.00	939.00	610.00	7,422.53	7,000.00	106%
960-00-40622-003-000	Rental Revenues	-	-	-	-	-	-	-	67,413.63	60,000.00	112%
960-00-40622-004-000	Residential/Comm Rent Pymts	2,700.00	2,754.00	2,809.08	2,893.55	2,980.15	3,069.56	89.41	30,337.96	36,477.00	83%
960-00-40635-000-000	Donations	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-40636-000-000	Interest Income	60.50	-	62.55	67.73	3.93		(3.93)	12.98	150.00	9%
	Monthly Revenue Totals	**11,043.21**	**13,900.46**	**11,352.58**	**8,817.78**	**9,646.67**	**14,374.10**	**4,727.43**	**185,222.12**	**171,627.00**	**108%**

EXPENSES

Account Number		2016 Sept	2017 Sept	2018 Sept	2019 Sept	2020 Sept	2021 Sept	Diff	2021 YTD Total	2021 Budget	YTD % to Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	-	-	-	-	-	-	390.00	0%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	-	-	-	40,043.50	40,044.00	100%
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-	-	-	-	-	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	-	-	-	-	-	-	-	40,043.50	40,434.00	99%
960-00-55200-000-110	Lakeside Park Wages	-	-	-	-	-	-	-	-	5,000.00	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-	-	-	-	-	-	-	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	-	-	-	131.93	-	-	-	(38.52)	700.00	-6%
960-00-55200-000-150	Gasoline Expense	10,103.23	4,078.79	4,676.65	4,082.56	5,429.46	8,198.43	2,768.97	57,954.93	51,000.00	114%
960-00-55200-000-155	Operating Supplies	394.14	0.92	-	2.80	266.50	1.59	(264.91)	3,817.64	4,000.00	95%
960-00-55200-000-156	Grounds & Maintenance	424.82	-	-	-	-		-	376.49	15,000.00	3%
960-00-55200-000-160	Equipment Maintenance	-	898.50	-	200.00	800.33	350.00	(450.33)	2,400.78	5,000.00	48%
960-00-55200-000-165	Building Maintenance	8,157.07	-	-	-	38.46	-	(38.46)	7,174.63	5,000.00	143%
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-	-	-	-	-	5,679.59	6,000.00	95%
960-00-55200-000-169	Donation A/C Funded Expenses	-	-	-	-	-	-	-	-	-	#DIV/0!
	CULTURE, RECREATION & EDUCATION	19,079.26	4,978.21	4,676.65	4,417.29	6,534.75	8,550.02	2,015.27	77,365.54	91,700.00	84%
960-00-40636-000-000	Lakeside Park Capital Outlay	7,980.00	-	-	2,785.00	6,846.00	-	(6,846.00)	-	-	#DIV/0!
	CAPITAL OUTLAY	7,980.00	-	-	2,785.00	6,846.00	-	(6,846.00)	-	-	#DIV/0!
	Total Expenses	**27,059.26**	**4,978.21**	**4,676.65**	**7,202.29**	**13,380.75**	**8,550.02**	**(4,830.73)**	**117,409.04**	**132,134.00**	**89%**

Budget Comparison - Detail

Fund: 960 - Laimon Park Fund

2021 REVENUE

Account Number		2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	2021 July	2021 August	2021 Sept	2021 October	2021 Nov	2021 Dec	2021 YTD Total	2021 Budget	Diff	% of Budget
960-00-40421-001-000	Contributed Capital	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-40439-000-000	Transfer in from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-40474-000-000	Other Revenue/Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-40622-001-000	Gasoline Sales	$ -	$ -	$ -	$ 195.54	$ 3,390.03	$ 18,206.12	$ 22,611.21	$ 25,266.58	$ 10,365.54	$ -	$ -	$ -	$ 80,035.02	68,000.00	$ 12,035.02	118%
960-00-40622-002-000	Boat Launch Fees	$ -	$ -	$ -	$ 531.00	$ 695.25	$ 2,470.00	$ 1,253.28	$ 1,534.00	$ 939.00	$ -	$ -	$ -	$ 7,422.53	7,000.00	$ 422.53	106%
960-00-40622-003-000	Rental Revenues	$ 40,343.89	$ 3,097.00	$ 20,229.00	$ 259.51	$ 3,675.00	$ -	$ (190.77)	$ -	$ -	$ -	$ -	$ -	$ 67,413.63	60,000.00	$ 7,413.63	112%
960-00-40622-004-000	Residential/Comm Rent Pymts	$ 2,980.15	$ 2,980.15	$ 2,980.15	$ 6,049.71	$ 3,069.56	$ 3,069.56	$ 3,069.56	$ 3,069.56	$ 3,069.56	$ -	$ -	$ -	$ 30,337.96	36,477.00	$ (6,139.04)	83%
960-00-40635-000-000	Donations	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-40635-000-100	Donation/Designated/Laimons	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-40636-000-000	Interest Income	$ 3.01	$ 2.23	$ 1.84	$ 1.47	$ 1.57	$ 1.38	$ 1.48	$ -	$ -	$ -	$ -	$ -	$ 12.98	150.00	$ (137.02)	9%
	Monthly Revenue Totals	**$43,327.05**	**$ 6,079.38**	**$ 23,210.99**	**$ 7,037.23**	**$10,831.41**	**$23,747.06**	**$26,744.76**	**$ 29,870.14**	**$14,374.10**	**$ -**	**$ -**	**$ -**	**$ 185,222.12**	**$171,627.00**	**$ 13,595.12**	**108%**
				54,639.71	***Received as part of 2020 DNR grant**									**$ 239,861.83**	***Total w/ DNR Grant funds from March**		

2021 EXPENSES

Account Number		2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	2021 July	2021 August	2021 Sept	2021 October	2021 Nov	2021 Dec	2021 YTD Total	2021 Budget	Dif	% of Budget
960-00-50403-000-000	Depreciation Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-50427-000-000	Principal/Interest on Debt	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-51938-000-000	Insurance/Prop/Liability/WC	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	390.00	$ (390.00)	0%
960-00-51940-000-000	Lakeside Park Loan Payment Exp	$ -	$ -	$ 40,043.50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,043.50	40,044.00	$ (0.50)	100%
960-00-51950-000-000	Land Acquisition Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
	GENERAL GOVERNMENT EXPENSE	$ -	$ -	$ 40,043.50	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,043.50	40,434.00	$ (390.50)	99%
960-00-55200-000-110	Lakeside Park Wages	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	5,000.00	$ (5,000.00)	0%
960-00-55200-000-130	Lakeside Park Fringe Benefits	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
960-00-55200-000-140	Lakeside Park Utilities Exp	$ (171.87)	$ -	$ -	$ -	$ -	$ -	$ 133.35	$ -	$ -	$ -	$ -	$ -	$ (38.52)	700.00	$ (738.52)	-6%
960-00-55200-000-150	Gasoline Expense	$ -	$ -	$ -	$ -	$ 2,087.67	$ 13,382.94	$ 15,164.01	$ 19,121.88	$ 8,198.43	$ -	$ -	$ -	$ 57,954.93	51,000.00	$ 6,954.93	114%
960-00-55200-000-155	Operating Supplies	$ 2.00	$ 1.53	$ 254.80	$ -	$ 274.09	$ 571.24	$ 670.30	$ 2,042.09	$ 1.59	$ -	$ -	$ -	$ 3,817.64	4,000.00	$ (182.36)	95%
960-00-55200-000-156	Grounds & Maintenance	$ -	$ -	$ -	$ -	$ 296.69	$ 79.80	$ -	$ -	$ -	$ -	$ -	$ -	$ 376.49	15,000.00	$ (14,623.51)	3%
960-00-55200-000-160	Equipment Maintenance	$ -	$ -	$ -	$ -	$ -	$ 410.67	$ -	$ 1,640.11	$ 350.00	$ -	$ -	$ -	$ 2,400.78	5,000.00	$ (2,599.22)	48%
960-00-55200-000-165	Building Maintenance	$ -	$ 6,657.44	$ -	$ -	$ -	$ 68.99	$ 21.98	$ 426.22	$ -	$ -	$ -	$ -	$ 7,174.63	5,000.00	$ 2,174.63	143%
960-00-55200-000-168	Other Property Expenses/Taxes	$ 385.51	$ 5,294.08	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,679.59	6,000.00	$ (320.41)	95%
960-00-55200-000-169	Donation A/C Funded Expenses	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
	CULTURE, RECREATION & EDUCATION	$ 215.64	$ 11,953.05	$ 254.80	$ -	$ 2,658.45	$ 14,513.64	$ 15,989.64	$ 23,230.30	$ 8,550.02	$ -	$ -	$ -	$ 77,365.54	91,700.00	$ (14,334.46)	84%
960-00-40636-000-000	Lakeside Park Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
	CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	$ -	#DIV/0!
	Total Expenses	**$ 215.64**	**$ 11,953.05**	**$ 40,298.30**	**$ -**	**$ 2,658.45**	**$ 14,513.64**	**$15,989.64**	**$ 23,230.30**	**$ 8,550.02**	**$ -**	**$ -**	**$ -**	**$ 117,409.04**	**$ 132,134.00**	**$ (14,724.96)**	**89%**

Pewaukee Park and Recreation Department - Laimon Family Lakeside Park
2021 Deposits from Tenant (Gas/Launch/Rent)

Date	Total Amount	Launch Amount	Gas Amount	Rent	Other
4/19/2021	$ 49.00	$ 49.00	$ -		
4/26/2021	$ 208.79	$ 35.00	$ 173.79		
4/30/2021	$ 49.75	$ 28.00	$ 21.75		
5/17/2021	$ 857.29	$ 84.00	$ 773.29		
5/24/2021	$ 2,094.86	$ 231.00	$ 1,863.86		
6/1/2021	$ 6,391.03	$ 245.00	$ 3,076.47	$ 3,069.56	
6/7/2021	$ 4,157.30	$ 891.00	$ 3,266.30		
6/14/2021	$ 5,627.63	$ 599.00	$ 5,028.63		
6/21/2021	$ 5,093.66	$ 423.00	$ 4,670.66		
6/28/2021	$ 5,134.76	$ 84.00	$ 1,981.20	$ 3,069.56	
7/6/2021	$ 8,574.21	$ 554.00	$ 8,020.21		
7/12/2021	$ 3,681.84	$ 295.00	$ 3,386.84		
7/19/2021	$ 6,334.95	$ 273.00	$ 6,061.95		
7/26/2021	$ 8,437.24	$ 273.00	$ 5,094.68	$ 3,069.56	
8/2/2021	$ 5,698.54	$ 224.00	$ 5,474.54		
8/9/2021	$ 4,787.50	$ 252.00	$ 4,535.50		
8/16/2021	$ 5,594.42	$ 343.00	$ 5,251.42		
8/23/2021	$ 6,285.69	$ 392.00	$ 5,893.69		
8/30/2021	$ 7,183.34	$ 246.00	$ 3,867.78	$ 3,069.56	
9/7/2021	$ 3,672.07	$ 243.00	$ 3,429.07		
9/13/2021	$ 4,407.34	$ 196.00	$ 4,211.34		
9/20/2021	$ 2,561.26	$ 294.00	$ 2,267.26		
9/27/2021	$ 604.87	$ 147.00	$ 457.87		
	$ -				
	$ -				
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	$ -				
	$ -				
	$ -				
	$ -				
TOTALS:	$ 97,487.34	$ 6,401.00	$ 78,808.10	$ 12,278.24	
LESS SALES TAX:		$ 304.81	$ 11,349.96		
NET TOTAL:		$ 6,096.19	$ 67,458.14		**OVER**

Budgeted Revenue 2021

	Budgeted	Actual	Remaining	% Remaining
Gas sales	$ 68,000.00	$ 68,483.17	$ (483.17)	-1%
Boat launch fees	$ 7,000.00	$ 6,522.44	$ 477.56	7%
TOTAL:	**$ 75,000.00**	**$ 75,005.61**	**$ (5.61)**	**0%**

After hours launch deposits

4/26/2021	$ 69.00
5/10/2021	$ 7.00
5/17/2021	$ 13.00
5/24/2021	$ 21.25
6/7/2021	$ 42.00
6/14/2021	$ 56.00
6/22/2021	$ 41.00
6/28/2021	$ 7.00
7/12/2021	$ 14.00
7/26/2021	$ 17.00
8/2/2021	$ 28.00
8/16/2021	$ 35.00
8/23/2021	$ 7.00
8/30/2021	$ 7.00
9/13/2021	$ 14.00
9/20/2021	$ 14.00
9/27/2021	$ 34.00
TOTALS:	$ 426.25
LESS SALES TAX:	$ 20.30
NET TOTAL:	$ 405.95

Total Launches To Date

975

Total Gallons of Gas To Date

18886

Lake Patrol Gas

Month	Gallons Sold	Total Amount
May	65.099	$ 182.86
June	115.515	$ 334.66
July	87.401	$ 266.87
August	83.682	$ 240.64
September		
Total:	351.697	$ 1,025.03

Annual Launch Passes

Fees	$ 1,500.00	# Passes
Resident	50.00	21
Non-Resident	75.00	6
	Total Passes	27

Other

Dated From:	1/01/2021	From Account:	960-00-57610-000-000		
Thru:	9/30/2021	Thru Account:	960-00-57610-000-000		

Fund # 960 - LAIMON LAKESIDE PARK FUND

960-00-57610-000-000 LAKESIDE PARK CAPITAL OUTLAY

Posting Date	Transaction Type	Transaction Number	Transaction Date	Description		Debit	Credit
4/30/2021	DIS	67934	4/30/2021	NORTHERN EQUIPMENT COMPANY INC LAIMON/NEW RUBY CI POS SYSTEM & INSTALL 0021057-1		6,400.00	
				Ending Balance:		6,400.00	
				Budget:		0.00	
				Fund Totals:	Beginning	0.00	0.00
						6,400.00	0.00
					Ending	6,400.00	0.00