In attendance: Acting Mayor S. Bierce, Aldermen B. Bergman, C. Brown, J. Kara, J. Wamser and R. Grosch. Also present were City Administrator S. Klein, Clerk/Treasurer K. Tarczewski, DPW Director J. Weigel, Parks, Recreation & Community Services Director K. Woldanski, Utility Superintendent J. Mueller and Attorney S. Riffle.

1.0 Call to Order and Pledge of Allegiance - Acting Mayor Bierce called the meeting to order at 7:00 p.m.

2.0 Public Comment - None.

3.0 Consent Agenda – Action

3.1 Approval of Common Council Meeting Minutes dated January 16, 2017

3.2 Approval of Accounts Payable Summaries

3.3 Approval of the Preliminary ***Resolution 17-02-01*** for the Five Fields IV Street Paving Project

3.4 Approval of the Preliminary ***Resolution 17-02-02*** for the Deer Haven Subdivision Street Paving Project

A motion was made and seconded, (C. Brown, J. Kara) to approve the consent agenda. Motion Passed: 5-For, 0-Against.

4.0 Water & Sewer Utility

Mr. Weigel, Ms. Mueller and Mr. Rotroff were present for the following items.

4.1 Discussion and Possible Approval of the 2017 Capital Budget

Mr. Weigel summarized the various proposed capital projects. He stated the Green Road Well production fell off this fall and is at the end of its service life, it is more cost effective to replace it than repair it. He estimates the cost to be approximately $125,000. He stated the cost to remove the old City Hall water tower was revised up to $100,000. The Gun Club lift station has been backing up and it is at capacity. Repairs will cost approximately $1,055,000.00 through 2018 and 2020. He stated the City is a 20% owner of the Fox River Water Pollution Center. The last treatment plant upgrade cost the City $8 million. The next upgrade will include equipment to process phosphorus chemicals at approximately $1.5 million. We will also need to purchase more capacity from our neighbors. He also stated he'd like to spend $20,000 to update the filing system and office furniture. The sewer project for Shady Lane and Shady Nook has been brought forward this year. He stated, overall the capital budget comes out to roughly $3.9 million in capital projects for 2017. **A motion was made and seconded, (B. Bergman, R. Grosch) to approve the capital budget for the Water & Sewer Department**. Motion Passed: 5-For, 0-Against.

4.2 Discussion and Possible Approval of the Amendment to the 2017 Operations Budget

Mr. Weigel he brought this back in case there were any issues the Council would like to discuss. He stated there were minor changes. He said the wages of clerical staff have been spread out throughout the various departments they work for. He said another change was related to Diggers Hotline.

Mr. Kara asked about the net profit loss of $960,000 in the water utility and the net profit of the sewer utility of $155,000. Mr. Rotroff stated this is regulated by the PSC. The City is not allowed to recapture the assets that were paid for by assessments, that's why they are depreciated. Mr. Weigel stated discussions need to be had about how water mains are built, assessed, connected to and paid for. He said the City has millions of dollars worth of pipes in the ground that are not being paid for since there are no requirements to connect to them.

A motion was made and seconded, (J. Wamser, J. Kara) to approve the amendment to the 2017 Water & Sewer operations budget. Motion Passed: 5-For, 0-Agaisnt.

4.3 Approval of the 2017 Sanitary Sewer Reserve Capacity Assessment (RCA) Rate

Mr. Weigel stated the sewer rates are under the control of the Common Council. He said the clean water fund loan determined the annual increases from 1997 to 2016, He was requesting the same increase of 3.706% for 2017. He added a study will be done later in the year to determine whether or not this is a good rate.

A motion was made and seconded, (J. Kara, R. Grosch) to increase the 2017 sanitary sewer reserve capacity assessment rate by 3.706%.
Motion Passed: 5-For, 0-Agaisnt.

5.0 4th Quarter Update on Police Services

Lieutenant Ripplinger was present for this item. He stated citations dropped drastically due to the community policing focus. He said the City experienced 2 fatal incidents this last quarter. He said he was also working with the State regarding the bridge repairs that are scheduled for spring. He said they are looking for extra enforcement to keep the work area safe. Lieutenant Ripplinger also discussed the turnover of manpower the Waukesha County Sheriff's Department is experiencing.

6.0 Discussion and Action Regarding Proposed Donation Agreement with Pewaukee Youth Baseball for the Development of the Pewaukee Sports Complex

Ms. Woldanski was present for this item. She said the Joint Park & Recreation Committee and the City Attorney approved the agreement. Pewaukee Youth Baseball Club has agreed to contribute $500,000 towards the project development. **A motion was made and seconded, (B. Bergman, J. Wamser) to approve the donation agreement with Pewaukee Youth Baseball for the development of the Pewaukee Sports Complex.**
Motion Passed: 5-For, 0-Against.

7.0 Discussion and Possible Action Regarding the Special Event Permit of ABATE to hold their Annual Event at the Wonderland Tap on August 19, 2017.

Tim Tomann was present for this item. He stated this was the 4th year ABATE was requesting a Special Event Permit at this location. He was asking for the approval to play music until 11:00 p.m. and would totally close down the event at 12:00 a.m. Mayor Bierce stated they were also looking at having a small bonfire. Mr. Tomann also asked the Council to allow them to camp on the premises.

A motion was made and seconded, (J. Kara, J. Wamser) to approve the special event permit of ABATE to hold their annual event at the Wonderland Tap on August 19, 2017 including the fire permit and camping contingent upon the approval of the City Attorney, Fire Chief and the Sheriff's Lieutenant. Motion Passed: 5-For, 0-Against.

8.0 Discussion and Possible Action Regarding the Recommendations of the Bike and Pedestrian Planning Committee to Create a "Lake Loop" Trail around Pewaukee Lake.

Jim Blackwood and Julie Leonhardt, members of the Bike & Pedestrian Planning Committee, were present for this item.

Mr. Blackwood stated performance bikers would enjoy a route around Pewaukee Lake. He said it would be a rigorous 15 mile course, not particularly meant for families. Mr. Blackwood stated the Committee was looking for the Council's conceptual approval to allow them to work with the Village of Pewaukee and the Town of Delafield to put signs around the lake marking the way. He added the City's cost would be approximately $500 for the signage. He said no other improvements would be required. Ms. Leonhardt stated the signs would also alert other commuters to be aware that bikers are on the road.

A straw poll was taken and conceptually the Council members agreed with the proposed plan.

9.0 Discussion and Possible Action Regarding the Recommendations of the Bike and Pedestrian Planning Committee to Create Recreational Routes to the Pewaukee School District Grounds and Area Subdivisions.

Mayor Bierce stated this plan provides areas for families to ride more safely. Mr. Blackwood stated it would connect subdivisions by signage and the Pewaukee School District grounds. He stated the Committee is recommending three highway intersections have solar powered rectangular rapid flashing beacon signals. He stated a single sided sign would cost approximately $5,000 and a double sided sign would be about $8,000. Mr. Blackwood stated the Committee would like to see the impact fee ordinance amendment to include this project so that the costs could be potentially covered. He added, the Committee would like to see a connection to the Lake Country Trail in the future. Mr. Weigel stated the County would not issue permits unless it is officially on the City's bike plan.

A straw poll had most Council members agreeing to the concept of the proposed plan, except for Ms. Brown who liked the concept but had safety concerns regarding riders on College Avenue.

10.0 Consideration and Potential Action Regarding the Real Estate Purchase Agreement for the City Owned "Gumina" Parcel Located in the NE Quadrant of STH 190 and Springdale Road. (PWC 1034-996-002)

11.0 Consideration and Potential Action Regarding ***Ordinance 17-01*** to Conditionally Detach the City Owned "Gumina" Parcel Located in the NE Quadrant of STH 190 and Springdale Road to the City of Brookfield. (PWC 1034-996-002) ***(Suspension of the Rules – First and Second Reading)***

Item #10.0 and #11.0 were discussed at the same concurrently. Attorney Riffle stated the City of Brookfield offered the City $300,000 to purchase the Gumina property. He noted a 60-foot easement on the west side of the property is dedicated on the CSM. **A motion was made and seconded, (B. Bergman, J. Kara) to suspend the rules and allow immediate action be taken on Ordnance 17-01**. Motion Passed: 5-For, 0-Against. **A motion was made and seconded to approve Ordinance 17-01 conditionally detaching the Gumina parcel to the City of Brookfield and authorize the Mayor to execute the purchasing agreement**. Motion Passed: 5-For, 0-Against.

12.0 Discussion and Possible Action to Authorize Payment to Kelmann Restoration in the Amount of $22,849.71 for Emergency City Hall Repair Bills to be Taken out of the Undesignated Fund Account.

Mr. Klein stated there was an ice damn on the roof which caused leakage in the building. **A motion was made and seconded, (J. Kara, R. Grosch) to authorize payment to Kelmann Restoration in the amount of $22,849.71 for emergency City Hall repairs to be taken out of the undesignated fund account.** Motion Passed: 5-For, 0-Against.

13.0 Discussion and Possible Action to Authorize Excel Engineering Change Order for Emergency Wall Bracing Design in the Amount of $2,500.

Mr. Klein stated a structural engineer was called in to verify the bracing was done correctly. **A motion was made and seconded, (R. Grosch, J. Wamser) to approve the Excel Engineering change order for the emergency wall bracing design in the amount of $2,500 out of the undesignated fund account.** Motion Passed: 5-For, 0-Against.

14.0 Discussion and Possible Action to Establish New Year's Eve Holiday Schedule.

Mr. Klein explained the City's holiday policy. **A motion was made and seconded, (B. Bergman, J. Wamser) to completely close City Hall on Monday, January 1st, and Tuesday, January 2nd of 2018 in recognition of the New Year's Eve and New Year's Day holiday and allow staff to supplement the remaining 4 hours of the New Year's Eve holiday with vacation, a portion of their floating holiday, comp time or have it un paid.** Motion Passed: 5-For, 0-Against.

15.0 Discussion and Possible Action Regarding a Letter Inquiring on the Interest in Municipal Water for the Proposed 2018 Oak Street & Peninsula Drive Street Paving Project.

Mr. Weigel was present for this item. **A motion was made and seconded, (J. Kara, B. Bergman) to authorize staff to send out letters inquiring about the interest in municipal water as part of the proposed 2018 Oak Street & Peninsula Drive street paving project.** Motion Passed: 5-For, 0-Against.

16.0 Discussion and Possible Action Regarding the Waukesha County West Bypass Quit Claim Transfer.

Mr. Weigel was present for this item. **A motion was made and seconded, (B. Bergman, R. Grosch) to approve the Waukesha County West Bypass Quit Claim Transfer.** Motion Passed: 4-For, 1-Against (C. Brown)

17.0 Public Comment – None.

18.0 Adjournment

A motion was made and seconded, (J. Kara, R. Grosch) to adjourn the meeting at 10:08 p.m. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer