

Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL
MEETING NOTICE AND AGENDA
Monday, October 17, 2022
6:30 PM**

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
 3. Consent Agenda
 - 3.1. Approval of the Accounts Payable Listing Dated October 17, 2022
 - 3.2. Approval of the Common Council Meeting Minutes Dated September 6, 2022
 4. Discussion and Possible Action to Approve Resolution 22-10-32 Adopting the Waukesha County All Hazard Mitigation Plan [Chief Bierce]
 5. Discussion and Possible Action to Allow for a WE-Energies Easement on the Property Owned by the City of Pewaukee on Oak Street (PWC 0934-021) to Bring Utilities to Green Dragonfly Island as Requested by Stephen Green [Fuchs]
 6. Discussion and Possible Action to Change Boomer's Agent to Paul Kolaga [Tarczewski]
 7. Discussion and Possible Action Regarding the Revocable Agreement Authorizing Occupancy of Right of Way for Swan View Farms Development [Wagner]
 8. Discussion and Possible Action Regarding the **Meadowbrook Farms Phase 4** Subdivision Road Rehabilitation and Related Improvements [Wagner]
 - 8.1 Preliminary **Resolution 22-10-36** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Meadowbrook Farms Phase 4 Subdivision Repaving and Related Facilities Under Section 66.0703 Wisconsin Statutes
 - 8.2 Comfort **Resolution 22-10-43** Declaring Official Intent to Reimburse Expenditures
 9. Discussion and Possible Action Regarding the **Watertown Road** Road Rehabilitation, Drainage Improvements, Sanitary Sewer Extension, Trail Construction, Utility Improvements and Related Improvement [Wagner]
 - 9.1 Preliminary **Resolution 22-10-37** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Watertown Road Rehabilitation, Drainage Improvements, Trail Construction, Sanitary Sewer Extension, Utility Improvements, and related facilities Under Section 66.0703 Wisconsin Statutes
 - 9.2 Comfort **Resolution 22-10-42** Declaring Official Intent to Reimburse Expenditures

10. Discussion and Possible Action Regarding **Takoma Hills Subdivision** Road Rehabilitation, Drainage Improvements, Utility Improvements and Related Facilities [Wagner]
 - 10.1 Preliminary Resolution **22-10-33** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Takoma Hills Subdivision Road Rehabilitation, Drainage Improvements, Utility Improvements and Related Facilities Under Section 66.0703 Wisconsin Statutes
 - 10.2 Comfort **Resolution 22-10-34** Declaring Official Intent to Reimburse Expenditures
11. Discussion and Possible Action Regarding the **Sherwood Forest Subdivisions** and **Busse Road** Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities [Wagner]
 - 11.1 Preliminary **Resolution 22-10-38** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Sherwood Forest Subdivisions and Busse Road Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities Under Section 66.0703 Wisconsin Statutes
 - 11.2 Comfort **Resolution 22-10-39** Declaring Official Intent to Reimburse Expenditures
12. Discussion and Possible Action Regarding the **Woodland Village Subdivisions** Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities [Wagner]
 - 12.1 Preliminary **Resolution 22-10-40** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of Woodland Village Subdivisions Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities Under Section 66.0703 Wisconsin Statutes
 - 12.2 Comfort **Resolution 22-10-41** Declaring Official Intent to Reimburse Expenditures
13. Discussion and Possible Action Regarding the Preliminary **Resolution 22-10-35** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of **Meadowbrook Farms Phase 3** Subdivision Road Rehabilitation and Related Improvements under Section 66.0703 Wisconsin Statutes [Wagner].
14. Discussion Regarding Strategic Priorities from the 2019-2024 Strategic Plan; Specifically the Following Goals:
 - 14.1 Fully Develop and Implement Engagement Activities with the Common Council.
 - 14.2 Proactively Engage, Inform and Build Relationships with City Residents and Businesses.
15. Notification that the 2023 Budget Public Hearing will be held on Monday, November 7, 2022 [Klein]
16. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
17. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:
 - §19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically related to employee compensation for 2023.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.
18. Adjournment

Kelly Tarczewski
Clerk/Treasurer

October 14, 2022

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.1.**

DATE: October 17, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Accounts Payable Listing Dated October 17, 2022

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.2.**

DATE: October 17, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Common Council Meeting Minutes Dated September 6, 2022

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

CC Minutes 9-6-2022

In Attendance:

Mayor Steve Bierce, Aldermen C. Brown, I. Clark, B. Dziwulski, R. Reinbold, P. Vetterkind and J. Wamser.

Also in Attendance:

Administrator S. Klein, DPW Director M. Wagner, Fire Chief K. Bierce, IT Director B. Kewan, Director of People and Culture K. Woldanski, and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Public Comment - None.

3. Discussion and Possible Action Regarding **Resolution 22-09-27** Related to the Exemption from the County Library Tax

Mr. Klein stated this was a standard resolution that the City passes annually to be exempt from the Waukesha County library levy and recommended it be approved.

Mayor Bierce noted that there was a typo in the resolution that needed to be corrected prior to it being signed. The three-year average equates to \$836,493 but the language in the “therefore” section only listed \$36,493.

A motion was made and seconded (B. Dziwulski, I. Clark) to approve Resolution 22-09-27 with the noted correction. Motion Passed: 6-For, 0-Against.

4. Approval of the Accounts Payable Listing Dated September 6, 2022

A motion was made and seconded (I. Clark, J. Wamser) to approve the accounts payable listing. Motion Passed: 6-For, 0-Against.

5. Discussion and Possible Action Regarding the Reassignment of Funds within the 2022 Capital Purchases for Parks and Recreation Equipment and Remaining Budget Neutral

Mr. Klein stated the Parks Department purchased a pick-up truck which was slightly over budget and a trailer and a wing mower that were purchased slightly under budget. He requested the funds be reassigned to even out the expenditures.

A motion was made and seconded (C. Brown, J. Wamser) to approve the reassignment of Parks and Recreation 2022 capital purchases as requested. Motion Passed: 6-For, 0-Against.

6. Discussion and Possible Action Regarding **Resolution 22-09-28** Pertaining to IT Capital Budget Items

Mr. Kewan was present for this item. He stated as he was reviewing his 2023 budget there was an item to improve conferencing abilities at the fire station. He said they were no longer interested in that upgrade. Mr. Kewan requested the money be used this year towards additional Aquos boards in the conference rooms at City Hall in the amount of \$6,500.00. He said the remainder of the funds in the amount of \$7,388.00 would be reprogrammed into upgrading the Fire Department's dispatch equipment for the new ambulances. Mr. Kewan stated the City's Firewalls were scheduled to be replaced next year but it was discovered that they are at their end of life this year. He said \$15,000 has already been set aside and he would only need to spend \$12,000 of the funds. He asked that the remaining balance of \$3,000 continued to be set aside for future fire wall replacement.

A motion was made and seconded (C. Brown, I. Clark) to approve Resolution 22-09-28 reprogramming IT capital budget expenses. Motion Passed: 6-For, 0-Against.

7. Notification of Temporary Lifting of the Green Road Weight Restriction from Duplainville Road to Springdale Road (CTH SR)

Ms. Wagner notified the Council that due to the construction work there was a need to temporarily lift the heavy weight restrictions on sections of Green Road. She said once the project is completed, the weight restrictions will be reinstated.

8. Update Related to Discussion with Waukesha County and Possible Action Regarding the Intersection at Redford Blvd and Lindsay Road

Mr. Klein stated he and the City's Director of Public Works Magdelene Wagner met with County Executive Paul Farrow, Waukesha County's Director of Public Works Allison Bussler and Engineering Manager Karen Braun. He added a few local businessmen, Jeff Mierow, Brandon Bergman and Jeff Hoffmann also attended.

Mr. Klein stated if the City suspends the project we would be responsible to pay approximately \$100,000 in engineering and planning fees and the State funding would most likely go away even if a later decision would be made to continue the project. He said the County was opposed to changing the plan to anything other than an R-Cut. According to Mr. Klein, they do not feel signals at that intersection are warranted based on the traffic study that was completed.

Mr. Klein stated that intersection is dangerous to cross and ending a bike path on Lindsay Road would endanger the safety of pedestrians and bicyclists. The County agreed that is not a safe intersection for pedestrians or bicyclists and that's why the County was opposed to have any crossing there.

Mr. Klein stated there was discussion related to other options, such as a signal at that intersection but the County does not have that in their future plans and there is no funding for that project. He said the next time it could be added to their plan would be five years from now, but again they have no interest in doing so.

He said the businessmen tried to appeal to the County as far as the negative economic impact that intersection has if no signal lights were installed, which could further lead to those properties not being developed. Mr. Klein asked the County to consider lights at that intersection if the City was

willing to pay for the signal. Ms. Bussler responded she was still not in favor of that option. The County Executive stated he can overrule her, although he doesn't like to do that, so no assurances were given.

Mr. Klein suggested this intersection could be the City's first TIF district if it would promote significant development.

Mr. Klein stated the County sent a letter in response to the meeting that was held asking the City to make a final determination on what we want to do. He said they ready to purchase the additional land needed to complete the R-Cut.

Mayor Bierce asked what the cost of a signaled intersection would be. Mr. Klein stated it would be approximately \$1.2 million.

Ms. Wagner stated the Department of Transportation is doing their final review of the project. Ms. Wagner stated if the City does not make a decision, the County will continue with the project per the agreement.

Mayor Bierce asked if any of the Council members were ready to render a decision or if they were waiting on any additional information that should be considered.

Mr. Clark thought knowing more about acceptable TIF projects would be helpful before committing to the project.

Ms. Brown stated that doesn't make a difference as far as she is concerned. She said then the project doesn't get done and the intersection stays exactly how it is currently. She said she understands that Mr. Klein wants assurances from the County that they would allow signals at the intersection, but if not would allow the R-Cut to go through. She said according to the news the residents were against the R-Cut, so it would make no sense to put one in.

Mr. Reinbold stated he knows people who are in favor of the R-Cut. It would create a safer intersection.

Mayor Bierce stated he does not see the R-Cut being a safe situation for the larger trucks in the area. He said he is against the R-Cut.

Mr. Dziwulski stated an R-Cut is safer than having nothing. He said there were residents who wanted something done.

Mr. Clark stated he has concerns about the tight turn and having to cut across three lanes of traffic could potentially be an issue.

Mr. Vetterkind asked if any of the money spent to date could be used in the future if the City decides to move forward and improve the intersection. Ms. Wagner stated the survey could certainly be used, the wetland delineation could be used, and the soil boring could potentially be used as well.

Ms. Brown stated the all or nothing stance may show the County how serious the City is to have lights installed and not settling for the R-Cut intersection, "just in case".

Mr. Wamser said the County spoke highly of the R-Cut in Plymouth, but they don't have the traffic volume that the City has.

Ms. Wagner stated there were potential options to consider. One, to continue on-schedule with the R-Cut project. Two, revisit the traffic study to see if there were new factors to warrant a traffic signal. In that case, the City could apply for a different HISSUP grant to fund a portion of the project. She said there are no guarantees that we will meet those warrants. Three, redo the traffic counts. She said that option could not be completed until Duplainville Road is reopened. She said if the City decides to discontinue the R-Cut now the City could apply for another grant, but the construction would be significantly delayed because there is typically a three to five year cycle.

Ms. Wagner stated she did not feel the traffic study would change significantly because the growth of the North-East Quadrant, including the proposed splash pad, was factored into traffic study.

Ms. Brown called the question.

A motion was made and seconded (C. Brown, J. Wamser) to discontinue the R-Cut intersection and start proceeding on installing traffic lights at that intersection.

Mr. Klein requested that the motion be revised to receive the County Executive's commitment to the traffic lights before stopping the R-Cut completely.

Mr. Clark stated he agreed with Mr. Klein and suggested pursuing joint funding as well.

Ms. Brown stated she was not willing to revise her motion. She admitted she was fully aware that the motion could leave the intersection unchanged, and no improvements may be done.

Ms. Wagner asked if a new traffic study should be made as part of the motion. Ms. Brown stated that could be discussed at a later time.

After no further discussion, the Motion Passed: 6-For, 0-Against.

9. Public Comment

Gwenn Robinson (N41 W22812 Sunder Creek Drive) thanked the Council for listening to the concerns of the residents and their willingness to reconsider their position. Ms. Robinson asked that the City notify the HOA's when items come up that would concern them.

Reece Robinson (N41 W22812 Sunder Creek Drive) reiterated his wife's statements and also thanked the Council for their consideration. He asked if the City considered the impact of lifting the weight restrictions on Green Road since significant damage could potentially happen on the new road.

Larry Marincic (N30 W22121 Green Road) stated he has been listening to the audio of the meetings he hasn't been able to attend. He stated he was concerned that at each of the meetings there were public hearings based on the amount of comments allowed and was worried about disenfranchising other residents because they did not get notified of this topic.

10. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded

and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- §19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically related to the 2022-2024 Collective Bargaining Agreement between the City of Pewaukee and the International Association of Firefighters Local 5241, A.F.L. – C.I.O.
- §19.85(1)(e): Deliberating or negotiation the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically related to the Emergency Services contract with the Village of Pewaukee.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

A motion was made and seconded (C. Brown, I. Clark) to go into closed session at 7:29 p.m.
Motion Passed Via Roll: 6-For, 0-Against.

A motion was made and seconded (B. Dziwulski, I. Clark) to go back into open session at 7:47 p.m. Motion Passed 6-For, 0-Against.

A motion was made and seconded (C. Brown, B. Dziwulski) to approve the Collective bargaining agreement with the International Association of Firefighters Local 5241 A.F.L. – C.I.O. for the years of 2022 through 2024. Motion Passed: 6-For, 0-Against.

A motion was made and seconded (B. Dziwulski, R. Reinbold) to approve the extension of the emergency services contract with the Village of Pewaukee for up to one year. Motion Passed: 6-For, 0-Against.

11. Adjournment

A motion was made and seconded to adjourn the meeting at 7:49 p.m. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.**

DATE: October 17, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve Resolution 22-10-32 Adopting the Waukesha County All Hazard Mitigation Plan [Chief Bierce]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Resolution 22-10-32 Hazard Mitigation Plan

State Emergency Management

FEMA Fact Sheet

RESOLUTION NO. 22-10-32

**A RESOLUTION TO ADOPT THE
WAUKESHA COUNTY ALL HAZARD MITIGATION PLAN**

WHEREAS, the City of Pewaukee recognizes the threat that natural hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted all hazard mitigation plan is required by FEMA as a condition of future grant funding for mitigation projects under FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the City of Pewaukee participated jointly in the planning and update process with Waukesha County and other local units of government to prepare an All Hazard Mitigation Plan, which was made available for review and will reside permanently in the Waukesha County Office of Emergency Management; and

WHEREAS, the Wisconsin Emergency Management and Federal Emergency Management Agency, Region V, officials have reviewed the 2021 update and approved it contingent upon this official adoption of the participating governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Pewaukee hereby adopts the 2021 Waukesha County All Hazards Mitigation Plan as an official plan, and do hereby endorse and agree to participate in the implementation of the Waukesha County All Hazard Mitigation Plan as it applies to this jurisdiction.

Passed and adopted this 17th day of October, 2022.

FOR THE PLAN COMMISSION OF THE CITY OF
PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer



STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Greg Engle
Administrator

Tony Evers
Governor

DATE: August 31, 2022

TO: Wisconsin County and Tribal Emergency Management Directors,
WEM Region Directors, Wisconsin Silver Jackets Hazard Mitigation Team,
Interested Wisconsin Communities, Wisconsin Region Planning Commissions

FROM: Robyn Fennig, CFM *RF*
Hazard Mitigation Section Supervisor, WEM

**SUBJECT: 2022 Building Resilient Infrastructure and Communities Program (BRIC)
Funding Opportunity Announcement
Notify WEM by no later than November 19 with Intent to Apply +
Preapplication**

The Federal Emergency Management Agency (FEMA) published its annual Notice of Funding Opportunity (NOFO) for the Federal Fiscal Year 2022 (FFY2022) national annually competitive grant programs, including the Building Resilient Infrastructure and Communities (BRIC) program. The application period closes January 27, 2023, at 2:00 pm CST. **Please forward this information to your municipal governments!**

Bottom Line Up Front: It is unlikely that a proposal will be selected in the national competition unless it meets ALL of the following requirements:

- mitigates risk to community infrastructure,
- incorporates green infrastructure,
- subrecipient local building codes go above and beyond the state codes and have a favorable Building Code Effectiveness Grading Schedule (BCEGS) rating
- subrecipient is eligible receive at least partial points for Social Vulnerability
- the community can pay more than the required local match.

The fact that our state building codes are not aligned with the most recent versions of the International Code Council's model residential and commercial codes puts Wisconsin communities at a disadvantage in the national competition. I do not want to dissuade any communities from applying for the historically high funding pot totaling \$2.295 billion nationwide; however, I want to set appropriate expectations for you and your communities. Wisconsin is only guaranteed to receive \$2 million in its state set-aside allocation. This set-aside allocation will be prioritized for planning and project scoping grants, as they are required to fund successful projects.

Timelines:

- September 30, 2022: Application period officially opens on FEMA GO, FEMA's grant application online portal.
- November 18, 2022: **Notice of intent to apply due from all potential subapplicants.**
To submit an intent to apply, complete the attached draft/pre-application to WEM, along with engineering and design (and any other attachments that are helpful) to DMAWEMHazardMitigation@widma.gov. In this email, include:
 - Name of the community,
 - Primary contact person, including email
 - Brief description of the project
 - Attach the BRIC 2022 Pre-Application Form
 - You may also send eligibility and feasibility questions.
- December 1, 2022: All potential subapplicants must be registered in FEMA GO (go.fema.gov), FEMA's online grants management system. If you have any issues registering or have complications, they must be resolved by this date. This is a Wisconsin-specific deadline. In order to complete your FEMA GO registration, you must also have an active SAM.gov account/registration, a valid EIN, and the Unique Entity Identifier (UEI) on SAM.gov.
- December 20, 2022: Complete **final** draft subapplications due to WEM.
This is not a deadline for a first draft. Due to increased interest in the program, we cannot accept first drafts submitted on or after this date. We will do a final review and will ask you to submit additional materials and make changes after this deadline, but it is a courtesy review to ensure completeness and that you will get maximum points possible in the national competition. If you want us to review first drafts, they must be submitted well ahead of this December 20 deadline.
- January 24, 2023, at 11:59 pm CST: Your subapplication is due to WEM on FEMA GO. We need time to prepare the submission to FEMA and report any technical difficulties with FEMA GO on January 25. **We will not wait for any applications or attachments submitted after this date. No exceptions.**
- June/July 2023: FEMA anticipates announcing the selection of subapplications.
- November/December 2023: Anticipated award date for grant funding. (No guarantees.)

Eligible Subapplicants:

In Wisconsin, eligible subapplicants include:

- Federally recognized tribal governments that have participated in the planning process for and adopted a local or standalone tribal mitigation plan
- Local units of government (towns, villages, cities, counties) that have participated in the planning process for and adopted a local mitigation plan
 - School districts and other special districts *may* be eligible if they participated in an adopted their local mitigation plan! Contact us for more information or questions.

- State agencies that participated in the State Hazard Mitigation Plan update

Individuals, businesses, and private non-profits are NOT eligible to apply for grants but may be sponsored by an eligible local unit of government.

Like all other Hazard Mitigation Assistance grants, WEM is the Applicant to FEMA and serves as the pass-through entity for all subapplications.

Tribal nations may go directly to FEMA to apply for funding and have similar set-aside opportunities. We encourage Wisconsin tribal nations to apply for directly to FEMA to take advantage of the additional set-aside funds available to you. If you represent a tribal nation in Wisconsin and are considering applying directly to FEMA, please let us know! WEM will support tribal applicants with technical assistance to the same level as subapplicant communities.

BRIC Program

BRIC is a program focused on reducing the risk from natural hazards and targets high impact investments to community-level infrastructure. In total, FEMA has \$2.295 billion in funding through the FY22 BRIC program. This includes a total guaranteed allocation for state and territorial governments of \$112 million (\$2 million per state and territory), a tribal set-aside totaling \$50 million, and the remaining balance of \$2.133 billion for a national competition.

Wisconsin will be guaranteed \$2 million total in our state allocation, of which, \$1 million can be utilized for non-construction grants, like updating hazard mitigation plans or completing project scoping studies. We will rank and score our applications per the priorities in our State Hazard Mitigation Plan and will not fund a project with more than \$1 million federal share, to give as many communities an opportunity to receive funding as possible.

For the National Competition, subapplicants may apply for projects that have a maximum federal share of \$50 million. Generally, grants receive a 75% Federal cost-share and 25% non-federal match (cash, in-kind services, etc.). Up to a 90% federal cost share is available for economically disadvantaged rural communities (aka EDRCs, more details below).

Financial Assistance (Grants) Available:

There are two primary financial grant types, with a third type of funding available only for selected subapplications:

1. Capability- and Capacity-Building (C&CB):

According to FEMA, C&CB includes, “activities which enhance the knowledge, skills, expertise, etc.” of a subapplicant and is comprised of “building codes activities, partnerships, project scoping, mitigation planning and planning-related activities, and other activities.” C&CB activities must result in a resource, strategy, or tangible mitigation product that will reduce or eliminate risk and damage from future natural hazards, increase resilience, and promote a culture of preparedness.

WEM will reach out to the Counties and Tribal nations that should apply for planning grants this year proactively. We monitor the expiration dates and planning processes and will let you know when it’s time to apply and the best source for you.

We expect Wisconsin communities will use this project type to apply for project scoping grants that help a community identify and prepare eligible mitigation projects that they can apply for in future funding cycles. We can only apply for this type of project under our State Allocation. This will be a very competitive pool of applications for project scoping, and we recommend applying for less than the maximum available to ensure multiple projects can be selected.

2. Mitigation Projects:

FEMA defines this as “cost-effective projects designed to increase resilience and public safety; reduce injuries and loss of life; and reduce damage and destruction to property, critical services, facilities, and infrastructure.” Projects must align with an approved and adopted hazard mitigation plan, conform with latest published editions of consensus-based codes/specifications/standards that incorporate the latest hazard-resistant designs, be technically feasible, and solve a problem independently or constitute a standalone portion of a long-term solution.

All projects **MUST** be deemed cost-effective using FEMA’s Benefit Cost Analysis (BCA) Toolkit Version 6.0. This means that the FEMA-approved valuation methods for future risk reduction benefits of the project must outweigh the costs associated with constructing and completing the project. When benefits are greater than costs in the FEMA software, a benefit-cost ratio (BCR) of 1.0 or higher results. This is typically the most difficult hurdle to clear for projects!

Any projects where construction or ground disturbance has already begun are NOT eligible for a FEMA mitigation grant.

3. Management Costs

Subapplicants can request an amount equal to 5% of their overall grant award to help cover Management Costs if so desired. Management Costs have a 100% federal cost share and are for eligible, reasonable costs and administrative expenses to administer the grant. This is only available for subrecipients applying for financial assistance through BRIC and will only be awarded if your grant is funded. See pages 21, 26 and 27 of the BRIC Notice of Funding Opportunity.

BRIC Non-Financial Assistance:

BRIC also makes non-financial **Direct Technical Assistance (DTA)** available to communities to “build a community’s capacity and capability to improve its resiliency to natural hazards and to ensure stakeholders are capable of building and sustaining successful mitigation programs, submitting high-quality applications, and implementing new and innovative projects that reduce risk from a wide range of natural hazards.”

FEMA will select at most 40 communities nationwide to build capacity at the local level through DTA grants. This process is narrative-intensive and completely separate from the typical financial grant application process. **Please let us know immediately if you are interested in this type of assistance.**

For information on DTA, visit: <https://www.fema.gov/grants/mitigation/building-resilient-infrastructurecommunities/direct-technical-assistance>.

Technical Scoring Criteria for the BRIC Program:

All submissions in the BRIC program will be scored first by the Technical Evaluation and then a Qualitative Evaluation. Only projects that rank in the top half of the Technical Evaluation of all submissions nationwide will be reviewed in the Qualitative Evaluation.

The Technical Evaluation offers points on several criteria which are outlined below. Each project will receive full point value or no points at all, based on the materials submitted by the subapplicant. There are 115 maximum points available in this portion of the review. Please note that, **all project applications in Wisconsin automatically start with at 20-point deduction, based on the Wisconsin state building codes.** As a result, if your application cannot score at least 70 points in the Technical Evaluation, we do not recommend that you apply for BRIC at this time.

You can learn more about the Technical Criteria here:

<https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities/resources>

Technical Criteria Description (Note these are in a different order than they are presented in the FEMA NOFO)	# Points
Project Incentivizes Public Infrastructure* BRIC Policy FP-104-008-05 defines infrastructure as “critical physical structures, facilities, and systems that provide support to a community, its population, and economy.” This definition includes natural systems. Your scope of work should explain the infrastructure system(s) the project will enhance or protect, the importance to the community, and identify any vulnerable populations served by this infrastructure. Be clear, concise, and cite sources (e.g. Census data, studies or surveys about age, English proficiency, mobility, access to transportation, income, etc.).	20 points
Incorporation of Nature-Based Solutions* FEMA defines nature-based solutions as sustainable planning, design, environmental management, and engineering practices that weave natural features or processes into the built environment to build resiliency. For more information please see FEMA’s 2021 publication on <i>Building Community Resilience with Nature-Based Solutions</i> available on the bottom of the FEMA BRIC home page: https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities#resources Your project narrative should clearly outline how the project incorporates nature-based solutions and how the project enhances the natural environment in your community.	10 points
Subapplicant has a Building Code Effectiveness Grading Schedule (BCEGS) Rating of 1 to 5* To receive points for the Building Code Effectiveness Grading Schedule or BCEGS component, the subapplicant must document that their local building codes codes meet the rating of 1 through 5. WEM has a fact sheet to assist you through this process. We recommend getting started on this ASAP if your community building officials or zoning department does not know the BCEGS rating for the community. Please let us know if you need this fact sheet.	20 points

Counties are not eligible to have a BCEGS rating in Wisconsin, as this requirement falls to local units of government (cities/villages/towns). If the County is the subapplicant and you're applying for a project grant, you need to get a BCEGS rating for the local municipality where the project will take place (township, village, or city).	
Covering more than the minimum non-federal share*	5 points
If your community includes in its subapplication a commitment to provide more than the required minimum match, you receive 5 additional points. This means that the community covers at least 30% of the overall eligible expenses for a standard subapplicant, and 12% for a Disadvantaged Rural Community (EDRC). You do not receive more points for covering more than 5% or 2% for a standard or EDRC, respectively.	
Social Vulnerability Criteria*	30 or 15 points
Economically Disadvantaged Rural Community (EDRC) Designation (30 points), Social Vulnerability Index Rating of 0.80 or higher (30 points), OR Social Vulnerability Index Rating of 0.60 to 0.79 (15 points)	
EDRCs are eligible for up to a 90% federal/10% non-federal cost share (should be willing to commit at least 12% non-federal match to get additional points). To be considered for this, your community must have a population of no more than 3,000 people AND have an average per capita annual income that is 80% or less than the national per capita income. You must include documentation of this in your subapplication. For more information see pages 13-14 in the BRIC NOFO document.	
To see if your community receives points for "social vulnerability," you need to refer to the CDC's Social Vulnerability Index (SVI), available here: svi.cdc.gov/map.html Only two counties receive points in the CDC Social Vulnerability Index (Milwaukee County and Menominee County). For the community/local level, zoom into the map until individual Census Tracts are visible. There are numerous Census Tracts across the state with SVI scores greater than 0.6. Most counties have at least one Census Tract that receives 15 or 30 points.	
Application from a previous FEMA HMA Project Scoping, FEMA Direct Technical Assistance, or any other federal grant award*	10 points
This criterion includes all federal awards that your community has received and completed that helped you scope this proposal. This includes grants that do site assessment, partnership building, exploratory work, pay for engineering/design, or any other "preparation" type activity. On the FEMA side, less than 10 communities that have received an Advance Assistance, planning-related activity, or project scoping grant through the Hazard Mitigation Grant Program or Pre-Disaster Mitigation grant program. Chances are that your application will receive zero points for this criterion unless you received a federal planning/scoping award through the EPA, USDA, NOAA, HUD, or other federal agency.	
State or Tribe has mandatory state-wide or tribal-wide building code adoption requirement for residential and commercial codes	20 points
Wisconsin communities receive zero points, since our state codes (Uniform Dwelling Code and Commercial Code) are not aligned with the most recent versions of the ICC International Residential and Commercial Codes.	

*Due to the competitive nature of this grant program, you will likely need to get points in these criteria to have a realistic chance of getting selected in the national competition (95 points or 80 points, depending on the social vulnerability criterion).

Other BRIC Requirements:

- Cost Effectiveness: your project MUST pass a Benefit Cost Analysis using FEMA's software toolkit in order to be eligible. This analysis requires a lot of information and does not allow all projects to go forward. This is the first test WEM will conduct with you to see if you should prepare a full application.
- Go/No-Go Milestones: These are major milestones in the project, that if not completed on time may result in the cancellation of the subaward. You will be required to report on these in the quarterly reporting process, if selected by FEMA. You need to identify at least one Go/No-Go Milestone in your scope of work activities.
- The Environmental and Historic Preservation (EHP) review will be conducted by the State of Wisconsin and FEMA.
- Acquisition/Demolition projects have additional forms for property owners and the subapplicant community to fill out. WEM will send you these for completion by December 20.
- Floodplain requirements (for projects taking place in a FEMA-mapped floodplain).
- Conformance with the Uniform Administration Requirements, Cost Principles, and Audit Requirements in 2 CFR Part 200. This includes all conditions on procurement, contracting, and avoiding conflicts of interest.

The official Notice of Funding Opportunity announcement includes more details on funding selection criteria. To access the Notice of Funding Opportunity and Fact Sheet for the BRIC program, please visit: <https://www.fema.gov/grants/mitigation/fy2022-nofo>

We recommend that you look at the Resource List for the BRIC Grant Program before you begin a pre-application:

<https://www.fema.gov/grants/mitigation/building-resilient-infrastructure-communities/resources>

Application Cycle

If a community intends to submit a project subapplication, they must notify the Mitigation Section at DMAWEMHazardMitigation@wi.gov by **Friday, November 18, 2022**. Questions about project eligibility and feasibility are also welcome.

Due to the short application period and to allow the State to process and submit a COMPLETE draft application by the required deadline, subapplicants must complete and submit their final subapplications to Wisconsin Emergency Management by no later than **Tuesday, December 20, 2022. WEM will not accept subapplications submitted after this date nor will incomplete subapplications be considered.** In the past, we have been very lenient, but due to time constraints, we cannot accept late applications this year. We will not submit an incomplete or ineligible application.

Subapplicants submitting pre-applications are required to have the following identifiers and accounts set up in order to begin their grant application – these processes must be completed by December 20, 2022:

- Registration for SAM.gov

- You will receive a CAGE Code and Unique Entity Identifier (UEI)
 - Instructions can be found here: <https://sam.gov/content/entity-registration>. There is a checklist available to walk you through the information you need to register at SAM.gov
 - It can take several weeks to complete this; please begin this ASAP if you do not have an active registration.
 - If you have a DUNS number, the DUNS has been replaced by the SAM.gov UEI.
 - Employer Identification Number (EIN) aka a Federal Tax ID
 - Registration with login.gov
 - Registration with FEMA GO (go.fema.gov):
- Instructions will be sent to communities upon receipt of their intent to apply.

Plan Requirement

All subapplicants for BRIC and FMA mitigation projects must have a FEMA-approved hazard mitigation plan by the application deadline and at the time of obligation of funds. There is no local hazard mitigation plan requirement for any HMA program if the subapplicant is applying for a planning subaward.

In addition, 44 CFR Parts 201.6 and 201.7 require that an approved plan be reviewed, evaluated, and revised; adopted; and approved by FEMA every five years. Eligible subapplicants may apply to the BRIC program for a planning subaward to develop or update an all-hazards mitigation plan to meet the five-year requirement.

WEM will contact the communities directly whose all-hazards mitigation plans will be expiring about planning grant applications. If you have not received Information regarding all-hazards mitigation planning can be downloaded from FEMA's website at <http://www.fema.gov/hazard-mitigation-planning>.

Program Requirements

The Hazard Mitigation Assistance (HMA) Guidance and Addendum, dated February 27, 2015, apply to this year's funding for the BRIC program. The programs are administered by WEM. Both guidance documents are located at <https://www.fema.gov/media-library/assets/documents/103279>.

If you plan on submitting a subapplication, you must read the HMA Guidance and the relevant sections of the Addendum. Eligible and ineligible activities are listed on pages 32 through 44. Part VIII of the HMA guidance has additional guidance unique to each program. The Addendum provides information applicable to particular types of projects and should be used in conjunction with the HMA Guidance. The Addendum includes project-specific information and requirements for Property Acquisition and Structure Demolition or Relocation for Open Space; Wildfire Mitigation; Safe Rooms; Mitigation Reconstruction; and Structure Elevation.

Subapplications must meet minimal eligibility and completeness criteria. Minimum Criteria Checklists for Project and Planning Subapplications can be found in Part IX, Appendix F and G of the HMA Guidance (page 148 and 151). Subapplications that do not include this information will not be considered. WEM and FEMA will review all subapplications for eligibility.

All projects must be cost-effective, environmentally sound, and identify other alternatives considered. Projects will be required to pass the Benefit-Cost Analysis. (Properties located in a FEMA-determined Special Flood Hazard Area included in an acquisition/demolition or elevation project may not require the traditional benefit-cost analysis if certain criteria are met.) Credible documentation will be required for the BCA. Subapplications submitted without the required documentation will not be accepted.

Application Process

Eligible subapplicants are strongly encouraged to apply for mitigation funds. Given the considerable work required to complete and process a mitigation subapplication and the very short application period, **subapplicants must contact WEM by no later than November 20, 2022 with a completed pre-application to determine if the proposed project is eligible and feasible under program guidelines.** Proposed projects must be consistent with the goals and objectives of the State of Wisconsin Hazard Mitigation Plan, and the approved local or tribal hazard mitigation plan.

The subapplicant must submit the subapplication and all supporting documentation to our staff by no later than Tuesday, December 20, 2022. This office will review and process only complete subapplications. Only complete and eligible subapplications will be forwarded to FEMA for their review.

After this review, subapplications for BRIC and FMA must be uploaded to the FEMA GO system. FEMA GO encompasses the entire application process and provides the means to electronically create, review, and submit an application to FEMA via the internet. Subapplicants can access FEMA GO at <https://go.fema.gov>. Subapplicants will need to contact this office as soon as possible to receive a subapplicant user access code and register on the site if they aren't already registered. If you are having problems creating a username/password, please contact the FEMA GO Helpline at 1-877-611-4700 or FEMAGO@fema.dhs.gov.

Due to the ongoing COVID Public Health Emergency, the WEM Mitigation Section remains on a primary remote work order. If you have questions or need additional information or assistance, please email the Section's shared email box at DMAWEMHazardMitigation@widma.gov or contact any member of the WEM Mitigation Section:

- Robyn Fennig, Hazard Mitigation Section Supervisor: Robyn.Fennig@widma.gov
- Heather Thole, Hazard Mitigation Project Lead: Heather.Thole@widma.gov
- Emily Cohen, Hazard Mitigation Planning Lead: Emily.Cohen@widma.gov
-

We are happy to follow-up with you by phone after you contact us by email.

Cc: WEM Region Emergency Management Directors
Wisconsin Regional Planning Commissions
Wisconsin Silver Jackets Hazard Mitigation Team

Notice of Funding Opportunity for Fiscal Year 2022 Building Resilient Infrastructure and Communities Program

FEMA provides federal funds for the Building Resilient Infrastructure and Communities (BRIC) grant program to state, local, tribal and territorial governments for hazard mitigation activities, including capacity and capability activity types and hazard mitigation projects. For Fiscal Year (FY) 2022, FEMA will distribute up to \$2.295 billion for the BRIC program.

The Fiscal Year 2022 BRIC program's priorities are to:

- Incentivize natural hazard risk reduction activities that mitigate risk to public infrastructure and disadvantaged communities, as referenced in [Executive Order 14008](#) - Tackling the Climate Crisis at Home and Abroad
- Incorporate nature-based solutions, including those designed to reduce carbon emissions
- Enhance climate resilience and adaptation
- Increase funding for the adoption and enforcement of the latest published editions of building codes
- Encourages hazard mitigation projects that meet multiple program priorities

Each year, FEMA publishes a [Notice of Funding Opportunity](#) for the BRIC program. The FY 2022 BRIC funding opportunity can be accessed at www.Grants.gov. Before applying, please review the funding opportunity. It provides detailed program information and the requirements for grant application and administration.

Changes for the Fiscal Year 2022 Grant Cycle

FEMA made the following changes to the Fiscal Year 2022 funding opportunity to improve equity and reduce complexity:

- **Increased total available funding**, more than doubling BRIC levels from \$1 billion in FY 2021 to \$2.295 billion in FY 2022. This increase was boosted by the [Infrastructure Investment and Jobs Act \(IIJA\)](#). The IIJA appropriates billions of dollars to FEMA to promote resilient infrastructure, respond to the impacts of climate change, and equip our nation with the resources to combat its most pressing threats. Within that total, the [FY 2022 funding opportunity](#) also:



FEMA

- Raised the State/Territory Allocation subtotal from \$1 million to \$2 million, which includes an increase to hazard mitigation planning and planning-related activities to \$1 million per applicant.
- Increased the Tribal Set-Aside from \$25 million to \$50 million. Raised the combined cost of an applicant's Capability- and Capacity-Building (C&CB) activities to \$2 million.
- **Removed the subapplicant hazard mitigation plan requirement for certain Capability- and Capacity Building Activities:** (1) hazard mitigation planning and planning-related activities, (2) partnerships, and (3) building code activities. (Note: applicants are still required to have a FEMA-approved State or Tribal Hazard Mitigation Plan by the application deadline and at the time of obligation of the award. Hazard mitigation planning subapplications submitted by applicants are exempt from this mitigation plan requirement).
- **Allowed entities working in collaboration with an Economically Disadvantaged Rural Community (EDRC)** to build and **submit a subapplication on their behalf** and include an authorization letter with the subapplication permitting them to do so and receive the 90% federal cost share increased funding. This change was introduced to increase equitable access to our program.
- **FEMA may assist EDRCs, federal recognized tribal governments, or disadvantaged communities** (CDC SVI score greater than .80) **with developing a Benefit-Cost Analysis** for mitigation projects after submission of the project, as the Benefit-Cost Analysis requirement has been removed as a condition to apply for a grant.
- **Allowed activities that enable greater community resilience through cybersecurity as eligible costs** when those activities are performed in accordance with the cybersecurity performance goals for critical infrastructure and control systems directed by the National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Control Systems, found at: [Control Systems Goals and Objectives](#). FEMA recognizes that building a resilient nation requires addressing all hazards. Therefore, we are making cybersecurity upgrades to projects funded through our programs an eligible expense
- **Required a new identifier known as a Unique Entity Identifier (UEI)** for subapplicants. The Data Universal Numbering System or DUNS number will no longer be used. Communities should apply for, update, or verify their UEI number from [Sam.gov](#).
- **Added new reporting requirements** to comply with the [Build America, Buy America Act](#), which invests in our nation's resilience by ensuring federal funding be spent on American made goods. It also invests in creating jobs to help build our economy back better. Further guidance on this topic and its requirements will be available soon.
- **Changed the following Technical Evaluation Criteria:**
 - Removed mitigating risk from community lifelines criterion.
 - Expanded the EDRC criterion to incorporate communities with a [CDC Socially Vulnerable Index](#) of 0.6 or higher and federally recognized tribal governments and increased points allotted to this criterion.

- Expanded the qualifying awards included in the application generated from a previous qualifying award criterion to any federal award.
- **Changed the following Qualitative Evaluation Criteria:**
 - Expanded the Outreach Activities criterion to emphasize community engagement.
 - Expanded the Implementation Measures criterion to projects that demonstrate the ability and commitment to ensure strong labor standards to ensure high quality work, avert disruptive and cost delays, and promote efficiency. Under the partnerships criteria, partnerships may include innovative workforce development programs that ensure these programs are part of creating better jobs in the communities served.

Available Funding for Fiscal Year 2022

FEMA will distribute up to \$2.295 billion through the BRIC grant program in the following manner:

Total Available BRIC Funding \$2.295 Billion			
Uses of Assistance	\$112M State/Territory Allocations	\$50M Tribal Set-Aside	\$2.133B National Competition for Hazard Mitigation Projects
Management Costs	✓	✓	✓
Capability and Capacity Building Activities	✓	✓	
Hazard Mitigation Projects	✓	✓	✓

- **State or Territory Allocation:** \$112 million (up to \$2 million per applicant). All 50 states, the District of Columbia, and U.S. territories may apply under the State/Territory Allocation. Up to \$1 million per applicant may be used for hazard mitigation planning and planning-related activities.
- **Tribal Set-Aside:** \$50 million. All federally recognized tribal governments may apply under the Tribal Set-Aside. The Tribal Set-Aside can be used for Capability and Capacity-Building Activities and hazard mitigation projects. The combined cost of the applicant's Capability and Capacity-Building Activities under the Tribal Set-Aside must not exceed \$2 million per applicant.
- **National Competition for Hazard Mitigation Projects:** An estimated \$2.133 billion (\$50 million per subapplication). Any funds that are not awarded from the state or territory allocation will be reallocated to the national competition. Any funds that are not awarded from the tribal set-aside may be reallocated to the national competition. An unlimited number of subapplications can be submitted to the national competition by an applicant.

Funding Caps

The federal share funding caps for the BRIC program are as follows:

- **State or Territory Maximum Allocation and Activity Caps:** The maximum allocation and activity cap is \$2 million. Each applicant may use up to \$1 million of that for hazard mitigation planning and planning-related activities.
- **Tribal Set-Aside Activity Caps:** The combined cost of the applicant's Capability and Capacity-Building Activities under the Tribal Set-Aside must not exceed \$2 million per applicant.
- **National Competition Cap:** Each subapplicant will have a cap of \$50 million. An applicant may submit an unlimited number of subapplications to the national competition.

Cost Share

A cost share is required for all subapplications funded under the BRIC program. The non-federal cost share may consist of cash, donated or third-party in-kind services, materials, or any combination thereof. FEMA will provide 100% of the federal funding for management costs. Cost share amounts are as follows:

- Generally, the cost share for this program is 75% federal funding and 25% non-federal funding.
- EDRCs are eligible for an increase in cost share up to 90% federal funding and 10% non-federal funding.
- For insular areas—including American Samoa, Guam, the Northern Mariana Islands, and the U.S. Virgin Islands—FEMA automatically waives the non-federal cost share when it is under \$200,000. The recipient may request this waiver in its application.
- FEMA provides 100% federal cost share funding for management costs.

Opportunities for Successful Subapplications

- Talk to your [State Hazard Mitigation Officers](#) and [FEMA regional office](#) points of contact about your projects and the subapplication process. Look for mentors and partners who have had success navigating the grant application process that could give advice.
- Attend this year's [webinar series](#) to learn more.
 - FEMA has planned 10 webinars that address technical and qualitative criteria, capacity and capability, system-based mitigation, application pitfalls, and Severe Repetitive Loss and Repetitive Loss Properties. Register on this webpage; [Connect Event Catalog](#).
- Review BRIC program support materials in detail. FEMA developed program support materials to help inform stakeholders.

- FEMA would like to receive more subapplications for projects with multiple benefits, system-based mitigation, and goals that address multiple hazards to further increase resiliency in communities across the nation.
 - FEMA will continue to encourage innovative mitigation projects that include nature-based solutions, combat climate change, reduce flood risk, improve water quality, reduce urban heat, add recreational space and more.
 - FEMA also encourages communities to consider a system-wide approach to mitigation, a resilience strategy that mitigates the risk to critical sectors of a community and builds community-wide resilience to natural hazards.

How to Apply for BRIC Grants

- To apply for available funding, applicants must adhere to the application and funding deadlines. The application period opens on **Sept. 30, 2022**.
- Eligible applicants must apply for funding using the FEMA Grants Outcomes (FEMA GO) management system. Applications must be received in the [FEMA GO Portal](#) by **Jan. 27, 2023 (3 p.m. Eastern Standard Time)**. Applications received by FEMA GO after this date will not be considered for funding. Subapplicants should contact their [State Hazard Mitigation Officer](#) to find out their deadline to submit subapplications.
- Applicants experiencing technical problems outside of their control must notify FEMA by **3 p.m. ET on Jan. 25, 2023**. No new system-related issues will be addressed after this deadline.
- If you need help, reach out to:
 - FEMA GO Help Desk: femago@fema.dhs.gov.
 - FEMA GO technical support for error messages or forgotten password: 877-585-3242.
 - Hazard Mitigation Assistance programmatic support for questions such as eligibility: 866-222-3580.
- The application deadlines are for the applicants only. Subapplicants should consult with their state, tribal or territorial agency to confirm deadlines to submit subapplications for their consideration.
- FEMA will release additional guidance for eligible communities that are unable to calculate or demonstrate cost-effectiveness of their mitigation project during the review process. It will explain how FEMA can help.
- For any subapplications submitted for the FY 2021 cycle that met all programmatic requirements and were not selected for BRIC funding, there are two options:
 - Applicants and subapplicants can repurpose their subapplications and apply for the FY 2022 cycle, or
 - Applicants can apply for FEMA's Hazard Mitigation Grant Program (HMGP), including HMGP COVID-19 funding. The application period deadline was Aug. 5, 2022; however, a majority of the 59 declared states,

territories, District of Columbia and three federally recognized tribes that received a major declaration have requested extensions.

Eligibility Information

To be eligible for BRIC funding, FEMA will require the applicants to have a current FEMA-approved hazard mitigation plan at the time of application and award. FEMA will require subapplicants to have a current FEMA-approved hazard mitigation plan at the time of application and award for hazard mitigation projects and project scoping subapplications. Subapplicants are exempt from the hazard mitigation plan requirement for the following Capability and Capacity Building Activity types: (1) hazard mitigation planning and planning related activities, (2) partnerships, and (3) building codes activities.

Applicants must also meet these criteria:

- **Eligible applicants** include states, U.S. territories, federally recognized tribal governments, and the District of Columbia.
- **Eligible subapplicants** include local governments, tribal governments, state agencies, and tribal agencies.
- **A state or territory** must have received a major disaster declaration under the Stafford Act in the seven years prior to the start date of the annual grant application period.
- **A federally recognized tribal government** must either have received a major disaster declaration under the Stafford Act in the seven years prior to the annual grant application period start date or be entirely or partially within a state that received a major disaster declaration in that same period. A federally recognized tribal government is eligible to apply for a grant either as an applicant or subapplicant. If a tribe asks to apply through the state, the state must meet the “seven-year” declaration criteria.
- FEMA must apply this seven-year requirement for each BRIC grant cycle. All states, federally recognized tribes, and territories satisfy these criteria for the FY22 BRIC grant cycle.

FEMA will fund the following uses of assistance through the BRIC program:

- **Capability and Capacity Building Activities** are those that enhance the knowledge, skills, and expertise of the current workforce, to expand or improve the administration of hazard mitigation assistance. There are four types of activities:
 - Building Codes
 - Partnerships
 - Project Scoping
 - Hazard Mitigation Planning and Planning-Related Activities

- **Hazard mitigation projects** are cost-effective projects designed to increase resilience and public safety; reduce injuries and loss of life; and reduce damage and destruction to property, critical services, facilities, and infrastructure from natural hazards.
- **Management costs** allow FEMA to provide financial assistance to reimburse the recipient and subrecipient for eligible and reasonable indirect costs, direct administrative costs, and other administrative expenses associated with a specific hazard mitigation project or Capability and Capacity Building Activity.

Other Eligibility Criteria

FEMA continues to partially implement the [Federal Flood Risk Management Standard \(FFRMS\)](#).

- All non-critical structure elevation, dry floodproofing, and hazard mitigation reconstruction projects in a Special Flood Hazard Area must apply, at a minimum, the flood elevations of the FFRMS Freeboard Value Approach, which requires a minimum of 2 feet of freeboard over the base flood elevation. All other types of projects are strongly encouraged to apply the flood elevations of the FFRMS Freeboard Value Approach.
- For critical actions in the Special Flood Hazard Area, the elevation requirements from [Title 44 Code of Federal Regulations Section 9.11](#) continue to apply. For any new construction or substantial improvement of structures, the lowest floor of the structure (including the basement) must be at or above the level of the 500-year flood.

For additional information on eligibility, view the full FY 2022 BRIC funding opportunity accessible at [Grants.gov](#).

Additional Resources

Additional information and resources on the FY22 BRIC program are available at: [Building Resilient Infrastructure and Communities](#). The resources include:

- A [link](#) to the funding opportunity.
- A summary of the application process.
- A link to the FEMA GO system.
- Program support materials, including fact sheets to help with the BRIC application process. Access these materials here: [Resource List for the BRIC Grant Program](#).

Direct any general questions about the BRIC program to your [State Hazard Mitigation Officer \(SHMO\)](#) or [FEMA Regional Office](#) on [FEMA.gov](#). Call the HMA Helpline at (866) 222-3580.

This document is intended to be used as guidance. It is not a request for information.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.**

DATE: October 17, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Allow for a WE-Energies Easement on the Property Owned by the City of Pewaukee on Oak Street (PWC 0934-021) to Bring Utilities to Green Dragonfly Island as Requested by Stephen Green [Fuchs]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Green Request

Stephen Green
N30W27460 Green Dragonfly Island
Pewaukee, WI 53072
wealsowalkdogs@yahoo.com

22 September 2022

Nick Fuchs
City of Pewaukee
W240N3065 Pewaukee Road
Pewaukee, WI 53072

RE: Utility Easement

Dear Nick:

I would like to request that the City of Pewaukee grant an easement to WE-Energies on the property owned by the City of Pewaukee on Oak Street, which has a tax key of PWC 0934021. The purpose of the easement is to provide WE-Energies a starting point in order to bore under the lake with the ending point on Green Dragonfly Island. This would enable WE-Energies to get power to the island. This method (boring) is preferred rather than using overhead lines. This method has the preliminary approval of both the DNR and the US Army Corp of Engineers. Final approval would be contingent upon WE-Energies supplying the specifics of the boring project.

Please put this on the Common Council agenda.

Thank you for your help and consideration in this matter.

Sincerely,



Stephen Green

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.**

DATE: October 17, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Change Boomer's Agent to Paul Kolaga [Tarczewski]

BACKGROUND:

As you may have heard, Tyler Pasadera passed away on June 22, 2022. He was the owner/agent of Boomers Pub and Grill. The business has not been operational and the representatives are hoping to sell the business. This is just a formality. The Clerk's office has not concerns.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 7.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding the Revocable Agreement Authorizing Occupancy of Right of Way for Swan View Farms Development [Wagner]

BACKGROUND:

The developer of Swan View Farms installed street trees and private electrical conduits within the City's right of way (ROW) in several areas of the development.

City Staff noted trees planted within the right of way on Phase 1 of the development mainly at the entrance of the subdivision off Swan Road. The plantings did not conflict with our public utilities and we did not require their removal as we agreed they would be maintained by the Homeowner's Association and we could remove/trim as necessary. When Phase 2 of the development came in, we specifically stated a landscaping plan would need to be submitted for review and approval prior to installation of anything within the right of way.

The City received a landscaping plan for the island on Frances Boulevard which did not conflict with the City's utilities and was approved. We were recently notified that a trench in our binder pavement was cut and removed to install conduits to feed electrical wires to the island. The Contractor did not obtain permits for this road cutting or for the installation of a private utility within the City's ROW. We placed a stop work order on the contractor and told him he needed to get a road opening permit from the City and an agreement with the City to allow their installation in the ROW.

Staff also drove into the subdivision and found many trees planted within the ROW of Frances Boulevard and Farm Field Circle. Permission was not obtained for these additional plantings.

The Developer has stated he thought he could plant them as long as the HOA maintained them. I reminded him that he need to get permission for these prior to installation.

In review of the plat, it does not contain any language related to these trees being the responsibility of the HOA.

The City has two options:

1. Order the trees removed and the electrical conduit removed from the ROW.
2. Enter into a Revocable Agreement Authorizing Occupancy of the Right of Way to allow the trees and the electrical conduit to remain. This outlines the responsibility of the HOA to maintain the trees and conduit and allows the City to remove them at no cost if needed in the future. It also states the City will not be responsible for any damage or repair of the trees or conduit.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Council either 1) order the trees and conduit removed from the City's ROW or 2) authorize the trees and conduit remain with the execution of the agreement.

ATTACHMENTS:

Description

Revocable Agreement

	REVOCABLE AGREEMENT AUTHORIZING OCCUPANCY OF RIGHT-OF-WAY	
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THIS AGREEMENT is made as of the _____ day of _____, 2022 by and between BWC Investments, LLC on behalf of the Swan View Farms Homeowners Association (collectively “Owners”) and the City of Pewaukee (“City”).

WHEREAS, Owners hold title to certain real property located within the Swan View Farms in the City of Pewaukee, Waukesha County, Wisconsin, which is more particularly described on Exhibit A attached hereto which is hereby incorporated herein (the “Property”); and

WHEREAS, there exists a right of way in favor of the City, which was recorded as part of Swan View Farms and Swan View Farms Addition No. 1 Plats; and

WHEREAS, it is the desire of the Owners to install a conduit, electrical fixtures, and related facilities across the right of way to serve the islands;

NOW, THEREFORE, at the request of the Owners, and in consideration of City permitting the conduit, electrical fixtures, any landscaping, and related facilities placed within the right of way to be constructed and maintained within the right of way, the parties agree:

- (1) Owners acknowledge that the existence of said conduit, electrical fixtures, any landscaping, and related facilities placed within the right of way does not constitute a claim of adverse possession against the right of way of the City.
- (2) Owners acknowledge that City owns the subject right-of-way, reserves all rights under law related to the right-of-way, may, in its sole discretion, improve said right of way and in so doing, revoke Owner’s permissive use of the right-of-way at any time.

Owners agree that they will not be compensated for damage, destruction or removal of Owner’s conduit, electrical fixtures, any landscaping, and related facilities placed within the right of way due to any future road or utility maintenance or reconstruction activities or other private utilities permitted now or in the future within the right of way at any time.

- (3) Owners agree that in the event the City damages or destroys Owner’s conduit, electrical fixtures, any landscaping, and related facilities placed within the right of way or any part thereof in connection with the construction, maintenance, or operation of public right of way or drainage located within the right of way, Owners agree that the City will not be responsible for the cost of repairs to, maintenance of, or replacement of the conduit, electrical fixtures, any landscaping, and related facilities placed within the right of way area.

Name and Return Address
City of Pewaukee Engineering Department W240N3065 Pewaukee Road Pewaukee, WI 53072
Parcel Identification Number (PIN)
PWC0871094 PWC0871095 PWC0871096

- (4) Owners agree the location of the conduit, electrical fixtures, any landscaping, and related facilities must be approved, in writing, by the City Engineer. Owners acknowledge that City plowing operations may occur along or in the portion of the conduit, electrical fixtures, any landscaping, and related facilities within in the right of way to ensure snow storage and access. The City shall not be responsible for any damages to the conduit, electrical fixtures, any landscaping, and related facilities within the right of way associated with the plowing and maintenance operations.
- (5) Owners agree to locate the conduit and all private electrical connections within the right of way as required per Digger's Hotline regulations. The City will not be responsible for marking these locations now or in the future.
- (6) This Agreement shall run with the land and will benefit and burden Owners and the City, and their respective successors and assigns.

IN WITNESS WHEREOF, owners have caused this Agreement to be executed as of the day and year above written.

OWNERS

BWC Investments LLC

STATE OF WISCONSIN)
) ss.
COUNTY OF WAUKESHA)

Personally came before me this _____ day of _____, 2022, the above named _____ known to be the persons who executed the foregoing instrument and acknowledged the same.

NOTARY PUBLIC,
Waukesha County
State of Wisconsin
Commission expires _____

Steve Bierce, Mayor

NOTARY PUBLIC,
Waukesha County
State of Wisconsin
Commission expires

Page 5 of 5

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 8.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding the **Meadowbrook Farms Phase 4** Subdivision Road Rehabilitation and Related Improvements [Wagner]

BACKGROUND:

Meadowbrook Farms Phase 4 roads are in need of rehabilitation with some minor storm drainage repairs. See the attached map for Phase 4. This is the fourth of four phases of road rehabilitations which will generally from north to south starting in Meadowbrook Farms and ending in Spice Creek.

It is anticipated that the City may need to borrow for the project. The Comfort Resolution allows for expenditures to be reimbursed by a future borrowing

FINANCIAL IMPACT:

The 2023 Budget included \$40,000 for design.

RECOMMENDED MOTION:

Common Council approve the Preliminary Resolution and Comfort Resolution for the Meadowbrook Farms Phase 4 Subdivision Road Rehabilitation and related improvements

ATTACHMENTS:

Description

Area Map

Resolution 22.10.36

Resolution 22.10.43

pictures



0 548.03 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

Notes: Meadowbrook Phase 4

Printed: 10/13/2022



RESOLUTION 22-10-36
PRELIMINARY RESOLUTION
DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
AUTHORIZING THE CONSTRUCTION OF MEADOWBROOK FARMS PHASE 4
SUBDIVISION REPAVING AND RELATED FACILITIES
UNDER SECTION 66.0703, WISCONSIN STATUTES

WHEREAS, The Common Council of the City of Pewaukee has determined that the pavement within the Meadowbrook Farms Phase 4 Subdivision Area are in need of rehabilitation; and

WHEREAS, The Common Council of the City of Pewaukee has determined that all property owners abutting the Meadowbrook Farms Phase 4 Subdivision Area Roads should share in the cost of such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED: That the Common Council of the City of Pewaukee determines that it is in the best interest of the City and in the exercise of its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon the following described property for special benefits conferred upon such properties by the improvements of the pavement reconditioning:

Fieldhack Drive, from Meadowbrook Road easterly to its termini, approximately 5,350 feet and;

Before such improvements are made, the City Engineer is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed reconstruction improvements.
- c. A schedule of the proposed assessment against each affected parcel and a statement that all property is benefited.
- d. The formula for assessing.

The exact amount of the assessment and the method of permitted payments will be determined at the public hearing, prior to the Final Resolution.

Upon receiving the report of the City Engineer, the Clerk shall publish a Class I notice to be given stating the nature of the proposed work, the general boundary lines of the proposed assessment district, a small map and the place and time at which the report can be inspected and the time of the public hearing for interested parties to appear and comment. The Clerk shall also mail the notices to the post-office address of every interested party at least 10 days before the hearing. The public hearing shall be held at the City Hall, W240N3065 Pewaukee Road not less than 10 and not more than 40 days after such publication.

SEVERABILITY

The several sections of this Resolution shall be declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Resolution.

ADOPTED THIS 17th Day of October, 2022.

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly M. Tarczewski, Clerk/Treasurer

RESOLUTION 22-10-43

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
MEADOWBROOK FARMS PHASE 4 ROAD REHABILITATION, DRAINAGE
IMPROVEMENTS, AND UTILITY IMPROVEMENTS**

WHEREAS, the City of Pewaukee, Waukesha County, Wisconsin (the "City") owns and operates a roadway system, drainage system, water main system, and sanitary sewer system (the "System") as a public entity; and

WHEREAS, the City expects to receive a loan (the "Loan") to finance the Project and expects to issue tax exempt bonds (the "Bonds") to the Program in evidence of the Loan; and

WHEREAS; it is necessary, desirable, and in the best interests of the city to seek interim financing to fund project costs until the Loan becomes available and the Bonds can be issued.

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of the Bonds for the Meadowbrook Farms Phase 4 Road Rehabilitation and Utility Project.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonable expected to be reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 17th day of October 2022.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer







**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 9.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding the **Watertown Road** Road Rehabilitation, Drainage Improvements, Sanitary Sewer Extension, Trail Construction, Utility Improvements and Related Improvement [Wagner]

BACKGROUND:

Watertown Road is in our paving program for construction in 2024. The 2023 budget has funds for design. This project will reconstruct Watertown Road. As part of the design, we will consider a municipal sanitary sewer extension which would support development at the corner of North Avenue and Watertown Road. In addition, we will consider the addition of a multi-use path as recommended by the Bike and Pedestrian Plan. We will have further discussion regarding these after some initial design is started.

The Comfort Resolution is being sought so if the Council decides it needs to borrow funds for the project, we can reimburse all costs related to the project.

FINANCIAL IMPACT:

The City has budgeted \$100,000 for 2023 design.

RECOMMENDED MOTION:

Common Council approve the Preliminary Resolution and Comfort Resolution for the Watertown Road Road Rehabilitation, Drainage Improvements, Sanitary Sewer Extension, Trail Construction, Utility Improvements and Related Improvement.

ATTACHMENTS:

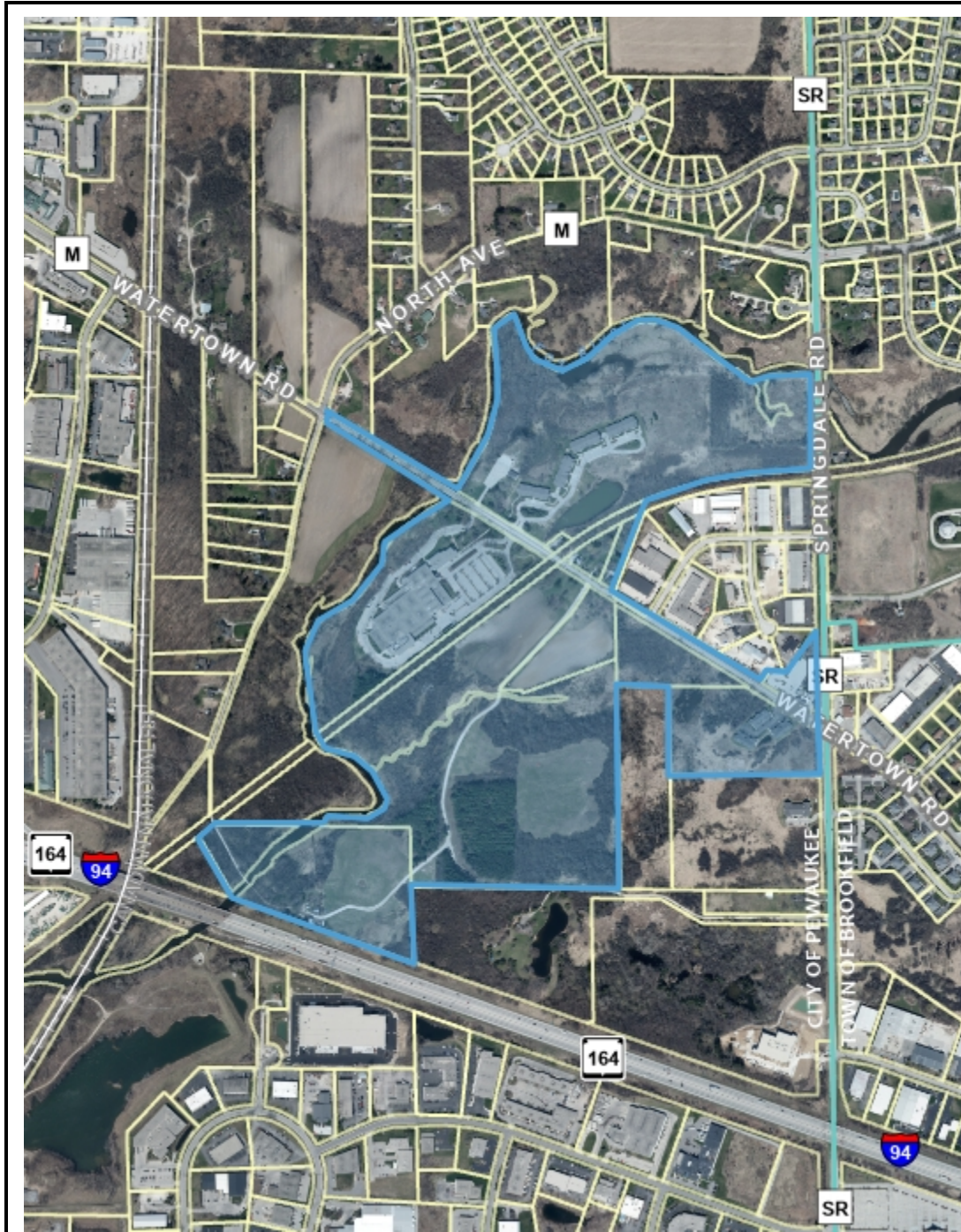
Description

Area Map

Resolution 22.10.37

Resolution 22.10.42

Pictures



Legend

- Municipal Boundary
- Parcel_Dimension
- Note_Text_2K
- Lots_2K
 - Lot
 - Unit
 - General Common
 - Outlot
- SimultaneousConv
 - Assessor Plat
 - CSM
 - Condominium
 - Subdivision
- Cartoline_2K
 - EA-Easement_Lin
 - PL-DA
 - PL-Extended_Tie_
 - PL-Meander_Line
 - PL-Note
 - PL-Tie
 - PL-Tie_Line
 - <all other values>
- Railroad_2K

0 1,096.06feet

Notes:

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Printed: 10/13/2022

RESOLUTION 22-10-37
PRELIMINARY RESOLUTION
DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
AUTHORIZING THE CONSTRUCTION OF WATERTOWN ROAD
REHABILITATION, DRAINAGE IMPROVEMENTS, TRAIL CONSTRUCTION,
SANITARY SEWER EXTENSION, UTILITY IMPROVEMENTS,
AND RELATED FACILITIES
UNDER SECTION 66.0703, WISCONSIN STATUTES

WHEREAS, The Common Council of the City of Pewaukee has determined that the pavement within the Watertown Road is in need of reconstruction, drainage improvements, a municipal sanitary sewer extension, trail construction, and utility improvements; and

WHEREAS, The Common Council of the City of Pewaukee has determined that all property owners abutting Watertown Road should share in the cost of such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED: That the Common Council of the City of Pewaukee determines that it is in the best interest of the City and in the exercise of its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon the following described property for special benefits conferred upon such properties by the improvements of the pavement reconstruction and sanitary sewer extension:

Watertown Road, from Springdale Road easterly to North Avenue, approximately 3,800 feet and;

Before such improvements are made, the City Engineer is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed reconstruction improvements.
- c. A schedule of the proposed assessment against each affected parcel and a statement that all property is benefited.
- d. The formula for assessing.

The exact amount of the assessment and the method of permitted payments will be determined at the public hearing, prior to the Final Resolution.

Upon receiving the report of the City Engineer, the Clerk shall publish a Class I notice to be given stating the nature of the proposed work, the general boundary lines of the proposed assessment district, a small map and the place and time at which the report can be inspected and the time of the public hearing for interested parties to appear and comment. The Clerk shall also mail the notices to the post-office address of every interested party at least 10 days before the hearing. The public hearing shall be held at the City Hall, W240N3065 Pewaukee Road not less than 10 and not more than 40 days after such publication.

SEVERABILITY

The several sections of this Resolution shall be declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Resolution.

ADOPTED THIS 17th Day of October, 2022.

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly M. Tarczewski, Clerk/Treasurer

RESOLUTION 22-10-42

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
WATERTOWN ROAD ROAD REHABILITATION, DRAINAGE IMPROVEMENTS,
TRAIL CONSTRUCTION, AND MUNICIPAL SEWER EXTENSION**

WHEREAS, the City of Pewaukee, Waukesha County, Wisconsin (the "City") owns and operates a roadway system, drainage system, water main system, and sanitary sewer system (the "System") as a public entity; and

WHEREAS, the City expects to receive a loan (the "Loan") to finance the Project and expects to issue tax exempt bonds (the "Bonds") to the Program in evidence of the Loan; and

WHEREAS; it is necessary, desirable, and in the best interests of the city to seek interim financing to fund project costs until the Loan becomes available and the Bonds can be issued.

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of the Bonds for the Watertown Road Road Rehabilitation, drainage improvements, municipal sewer extension, and trail construction Project.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonable expected to be reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 17th day of October 2022.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer







**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 10.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding **Takoma Hills Subdivision** Road Rehabilitation, Drainage Improvements, Utility Improvements and Related Facilities [Wagner]

BACKGROUND:

Takoma Hills Subdivision is included in the 2023 budget. The project includes pavement rehabilitation, drainage improvements, and utility work.

The drainage improvements include the Lexington/Ruben Drive flooding project that Staff has been reviewing for several years. Alternatives for this will be presented in the near future for further discussion.

The design of this project is in the beginning stages and will be bid early 2023 for 2023 construction.

FINANCIAL IMPACT:

The City borrowed \$950,000 for construction in 2023.

RECOMMENDED MOTION:

Common Council approve the Preliminary Resolution and Comfort Resolution for the Takoma Hills Subdivision Road Rehabilitation, Drainage Improvements, Utility Improvements and Related Facilities.

ATTACHMENTS:

Description

Area Map

Resolution 22.10.33

Resolution 22.10.34

pictures



Legend

- Municipal Boundary_2K
- Parcel_Dimension_2K
- Note_Text_2K
- Lots_2K
 - Lot
 - Unit
 - General Common Element
 - Outlot
- SimultaneousConveyance_2K
 - Assessor Plat
 - CSM
 - Condominium
 - Subdivision
- Cartoline_2K
 - EA-Easement_Line
 - PL-DA
 - PL-Extended_Tie_line
 - PL-Meander_Line
 - PL-Note
 - PL-Tie
 - PL-Tie_Line
 - <all other values>
- Railroad_2K



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Notes

Sherwood Forest/Busse

RESOLUTION 22-10-33
PRELIMINARY RESOLUTION
DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
AUTHORIZING THE CONSTRUCTION OF TAKOMA HILLS SUBDIVISION ROAD
REHABILITATION, DRAINAGE IMPROVEMENTS, UTILITY IMPROVEMENTS
AND RELATED FACILITIES
UNDER SECTION 66.0703, WISCONSIN STATUTES

WHEREAS, The Common Council of the City of Pewaukee has determined that the pavement within the Takoma Hills Subdivision Area are in need of rehabilitation; and

WHEREAS, The Common Council of the City of Pewaukee has determined that all property owners abutting the Takoma Hills Subdivision Area Roads should share in the cost of such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED: That the Common Council of the City of Pewaukee determines that it is in the best interest of the City and in the exercise of its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon the following described property for special benefits conferred upon such properties by the improvements of the pavement rehabilitation:

Lexington Drive, from the City Limits northerly and westerly to its termini, approximately 2,085 feet,
Mt. Vernon Drive, from Lexington Drive southerly to its termini, approximately 1,290 feet,
Richmond Court, from Virginia Drive northerly to its termini, approximately 310 feet,
Ruben Drive, from Lexington Drive easterly to the City Limits, approximately 225 feet,
Takoma Drive, from Bluemound Road southerly to Mt. Vernon Drive, approximately 1,840 feet,
Virginia Drive, from Mt. Vernon Drive westerly to the City Limits, approximately 550 feet, and;

Before such improvements are made, the City Engineer is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed reconstruction improvements.
- c. A schedule of the proposed assessment against each affected parcel and a statement that all property is benefited.
- d. The formula for assessing.

The exact amount of the assessment and the method of permitted payments will be determined at the public hearing, prior to the Final Resolution.

Upon receiving the report of the City Engineer, the Clerk shall publish a Class I notice to be given stating the nature of the proposed work, the general boundary lines of the proposed

assessment district, a small map and the place and time at which the report can be inspected and the time of the public hearing for interested parties to appear and comment. The Clerk shall also mail the notices to the post-office address of every interested party at least 10 days before the hearing. The public hearing shall be held at the City Hall, W240N3065 Pewaukee Road not less than 10 and not more than 40 days after such publication.

SEVERABILITY

The several sections of this Resolution shall be declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Resolution.

ADOPTED THIS 17th Day of October, 2022.

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly M. Tarczewski, Clerk/Treasurer

RESOLUTION 22-10-34

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
TAKOMA HILLS SUBDIVISION REHABILITATION, DRAINAGE IMPROVEMENTS,
AND UTILITY IMPROVEMENTS**

WHEREAS, the City of Pewaukee, Waukesha County, Wisconsin (the "City") owns and operates a roadway system, drainage system, water main system, and sanitary sewer system (the "System") as a public entity; and

WHEREAS, the City expects to receive a loan (the "Loan") to finance the Project and expects to issue tax exempt bonds (the "Bonds") to the Program in evidence of the Loan; and

WHEREAS; it is necessary, desirable, and in the best interests of the city to seek interim financing to fund project costs until the Loan becomes available and the Bonds can be issued.

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of the Bonds for the Takoma Hills Subdivision Road Rehabilitation and Utility Project.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonable expected to be reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 17th day of October 2022.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer









**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 11.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding the **Sherwood Forest Subdivisions** and **Busse Road** Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities [Wagner]

BACKGROUND:

Sherwood Forest Subdivision roads and Busse Road are in poor condition. We have had to some emergency overlays to keep the roads in a serviceable condition while sanitary sewer alternatives were reviewed. Staff has reviewed sewer service alternatives and it is now time to move forward with further design to determine the best alternative for the neighborhood. Municipal water is currently available and would be extended into the neighborhood as part of the project. We will also review drainage and provide improvements as necessary.

The comfort resolution is being sought in case the City decides to borrow for the project in the future and can be reimbursed.

FINANCIAL IMPACT:

The City has \$100,000 budgeted in 2023 design.

RECOMMENDED MOTION:

Common Council approve the Preliminary Resolution and Comfort Resolution for the Sherwood Forest Subdivisions and Busse Road Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities

ATTACHMENTS:

Description

Area Map

Resolution 22.10.38

Resolution 22.10.39

pictures

Legend

- Municipal Boundary_2K
- Parcel_Dimension_2K
- Note_Text_2K
- Lots_2K
 - Lot
 - Unit
 - General Common Element
 - Outlot
- SimultaneousConveyance_2K
 - Assessor Plat
 - CSM
 - Condominium
 - Subdivision
- Cartoline_2K
 - EA-Easement_Line
 - PL-DA
 - PL-Extended_Tie_line
 - PL-Meander_Line
 - PL-Note
 - PL-Tie
 - PL-Tie_Line
 - <all other values>
- Railroad_2K



0 548.03 Feet

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Notes
Sherwood Forest/Busse

RESOLUTION 22-10-38
PRELIMINARY RESOLUTION
DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
AUTHORIZING THE CONSTRUCTION OF SHERWOOD FOREST SUBDIVISIONS
AND BUSSE ROAD PAVEMENT REHABILITATION, DRAINAGE, MUNICIPAL
WATER MAIN EXTENSION, MUNICIPAL SEWER EXTENSION,
AND RELATED FACILITIES
UNDER SECTION 66.0703, WISCONSIN STATUTES

WHEREAS, The Common Council of the City of Pewaukee has determined that the pavement within the Sherwood Forest Subdivisions and Busse Road are in need of rehabilitation, drainage improvements, municipal water main extension, and municipal sewer extension; and

WHEREAS, The Common Council of the City of Pewaukee has determined that all property owners abutting the Sherwood Forest Subdivisions and Busse Road should share in the cost of such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED: That the Common Council of the City of Pewaukee determines that it is in the best interest of the City and in the exercise of its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon the following described property for special benefits conferred upon such properties by the improvements of the pavement reconditioning, drainage, water main extension, and municipal sewer extension:

Archery Drive, from Kings Drive easterly to its termini, approximately 1,600 feet,
Busse Road, from Bluemound Road northerly to its termini, approximately 3,670 feet,
Kings Court, from Kings Drive northerly to its termini, approximately 675 feet,
Kings Drive, from Sherwood Drive easterly to its termini, approximately 1,055 feet,
Nottingham Drive, from Archery Drive easterly to Busse Road, approximately 750 feet,
Sherwood Drive, from Pewaukee Road easterly to Kings Drive, approximately 1,475 feet, and;

Before such improvements are made, the City Engineer is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed reconstruction improvements.
- c. A schedule of the proposed assessment against each affected parcel and a statement that all property is benefited.
- d. The formula for assessing.

The exact amount of the assessment and the method of permitted payments will be determined at the public hearing, prior to the Final Resolution.

Upon receiving the report of the City Engineer, the Clerk shall publish a Class I notice to be given stating the nature of the proposed work, the general boundary lines of the proposed assessment district, a small map and the place and time at which the report can be inspected and the time of the public hearing for interested parties to appear and comment. The Clerk shall also mail the notices to the post-office address of every interested party at least 10 days before the hearing. The public hearing shall be held at the City Hall, W240N3065 Pewaukee Road not less than 10 and not more than 40 days after such publication.

SEVERABILITY

The several sections of this Resolution shall be declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Resolution.

ADOPTED THIS 17th Day of October, 2022.

CITY OF PEWAUKEE

Scott Klein, Mayor

ATTEST:

Kelly M. Tarczewski, Clerk/Treasurer

RESOLUTION 22-10-39**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
SHERWOOD FOREST SUBDIVISIONS AND BUSSE ROAD
ROAD REHABILITATION, DRAINAGE IMPROVEMENTS, MUNICIPAL SEWER
EXTENSION AND MUNICIPAL WATER EXTENSION**

WHEREAS, the City of Pewaukee, Waukesha County, Wisconsin (the "City") owns and operates a roadway system, drainage system, water main system, and sanitary sewer system (the "System") as a public entity; and

WHEREAS, the City expects to receive a loan (the "Loan") to finance the Project and expects to issue tax exempt bonds (the "Bonds") to the Program in evidence of the Loan; and

WHEREAS; it is necessary, desirable, and in the best interests of the city to seek interim financing to fund project costs until the Loan becomes available and the Bonds can be issued.

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of the Bonds for the Sherwood Forest Subdivisions and Busse Road Road Rehabilitation, drainage improvements, municipal sewer extension, and municipal water extension Project.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonable expected to be reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 17th day of October 2022.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer













**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 12.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding the **Woodland Village Subdivisions** Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities [Wagner]

BACKGROUND:

Woodland Village Subdivision is off Northview Road. Staff is working with Lake Pewaukee Sanitary District to coordinate municipal sanitary sewer service to this area which have delayed the re-paving of the roadways. The City is budgeting \$100,000 for beginning the design of the road repaving, drainage improvements, and sanitary sewer extension. I included water main extension in the resolution so we can include this in the discussion of this project, but it does not mean we will automatically serve this area. Municipal water service to this area will be discussed once we receive our facility study to determine the viability of serving this area with municipal water.

The Comfort Resolution is being requested so if the City borrows for this project in the future, all expenses can be reimbursed.

FINANCIAL IMPACT:

The City budgeted \$100,000 for 2023 design.

RECOMMENDED MOTION:

Common Council approve the Preliminary Resolution and Comfort Resolution for the Woodland Village Subdivisions Pavement Rehabilitation, Drainage, Municipal Water Main Extension, Municipal Sewer Extension, and Related Facilities.

ATTACHMENTS:

Description

Resolution 22.10.40

Resolution 22.10.41

pictures

RESOLUTION 22-10-40
PRELIMINARY RESOLUTION
DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
AUTHORIZING THE CONSTRUCTION OF WOODLAND VILLAGE SUBDIVISIONS
PAVEMENT REHABILITATION, DRAINAGE, MUNICIPAL WATER MAIN
EXTENSION, MUNICIPAL SEWER EXTENSION,
AND RELATED FACILITIES
UNDER SECTION 66.0703, WISCONSIN STATUTES

WHEREAS, The Common Council of the City of Pewaukee has determined that the pavement within the Woodland Village Subdivisions are in need of rehabilitation, drainage improvements, municipal water main extension, and municipal sewer extension; and

WHEREAS, The Common Council of the City of Pewaukee has determined that all property owners abutting the Woodland Village Subdivisions should share in the cost of such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED: That the Common Council of the City of Pewaukee determines that it is in the best interest of the City and in the exercise of its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon the following described property for special benefits conferred upon such properties by the improvements of the pavement reconditioning, drainage, water main extension, and municipal sewer extension:

White Oak Court, from Woodside Drive easterly to its termini, approximately 575 feet,
White Oak Court, from Woodside Drive westerly to its termini, approximately 500 feet,
Wildwood Lane, from Woodside Drive westerly, approximately 1,200 feet,
Willow Court, from Woodside Drive westerly to its termini, approximately 500 feet,
Willow Court, from Wildwood Lane southerly to its termini, approximately 550 feet,
Woodridge Court, from Woodridge Lane northerly to its termini, approximately 275 feet,
Woodridge Lane, from Woodside Drive westerly to its termini, approximately 1,060 feet,
Woodridge Lane, from Woodridge Lane to Jacquelyn Drive, approximately 2,275 feet,
Woodside Drive, from Northview Road northerly to its termini, approximately 3,000 feet,
and;

Before such improvements are made, the City Engineer is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed reconstruction improvements.
- c. A schedule of the proposed assessment against each affected parcel and a statement that all property is benefited.
- d. The formula for assessing.

The exact amount of the assessment and the method of permitted payments will be determined at the public hearing, prior to the Final Resolution.

Upon receiving the report of the City Engineer, the Clerk shall publish a Class I notice to be given stating the nature of the proposed work, the general boundary lines of the proposed assessment district, a small map and the place and time at which the report can be inspected and the time of the public hearing for interested parties to appear and comment. The Clerk shall also mail the notices to the post-office address of every interested party at least 10 days before the hearing. The public hearing shall be held at the City Hall, W240N3065 Pewaukee Road not less than 10 and not more than 40 days after such publication.

SEVERABILITY

The several sections of this Resolution shall be declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Resolution.

ADOPTED THIS 17th Day of October, 2022.

CITY OF PEWAUKEE

Scott Klein, Mayor

ATTEST:

Kelly M. Tarczewski, Clerk/Treasurer

RESOLUTION 22-10-41**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
WOODLAND VILLAGE SUBDIVISIONS ROAD REHABILITATION, DRAINAGE
IMPROVEMENTS, MUNICIPAL WATER EXTENSION,
AND MUNICIPAL SEWER EXTENSION**

WHEREAS, the City of Pewaukee, Waukesha County, Wisconsin (the "City") owns and operates a roadway system, drainage system, water main system, and sanitary sewer system (the "System") as a public entity; and

WHEREAS, the City expects to receive a loan (the "Loan") to finance the Project and expects to issue tax exempt bonds (the "Bonds") to the Program in evidence of the Loan; and

WHEREAS; it is necessary, desirable, and in the best interests of the city to seek interim financing to fund project costs until the Loan becomes available and the Bonds can be issued.

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent to reimburse said expenditures with proceeds of the Bonds for the Woodland Village Subdivisions Road Rehabilitation, drainage improvements, municipal sewer extension, and municipal water extension Project.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonable expected to be reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 17th day of October 2022.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer









**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 13.**

DATE: October 17, 2022

DEPARTMENT: Public Works

PROVIDED BY: Magdelene Wagner

SUBJECT:

Discussion and Possible Action Regarding the Preliminary **Resolution 22-10-35** Declaring Intent to Exercise Special Assessment Powers Authorizing the Construction of **Meadowbrook Farms Phase 3** Subdivision Road Rehabilitation and Related Improvements under Section 66.0703 Wisconsin Statutes [Wagner].

BACKGROUND:

Meadowbrook Farms Phase 3 roads are in need of rehabilitation with some minor storm drainage repairs. See the attached map for Phase 3. This is the third of four phases of road rehabilitations which will generally from north to south starting in Meadowbrook Farms and ending in Spice Creek.

The City borrowed for the project as part of the 2022 borrow.

FINANCIAL IMPACT:

The City borrowed \$900,000 for this project for construction in 2023.

RECOMMENDED MOTION:

Common Council approve the Preliminary Resolution for the Meadowbrook Farms Phase 3 Subdivision Road Rehabilitation and related improvements.

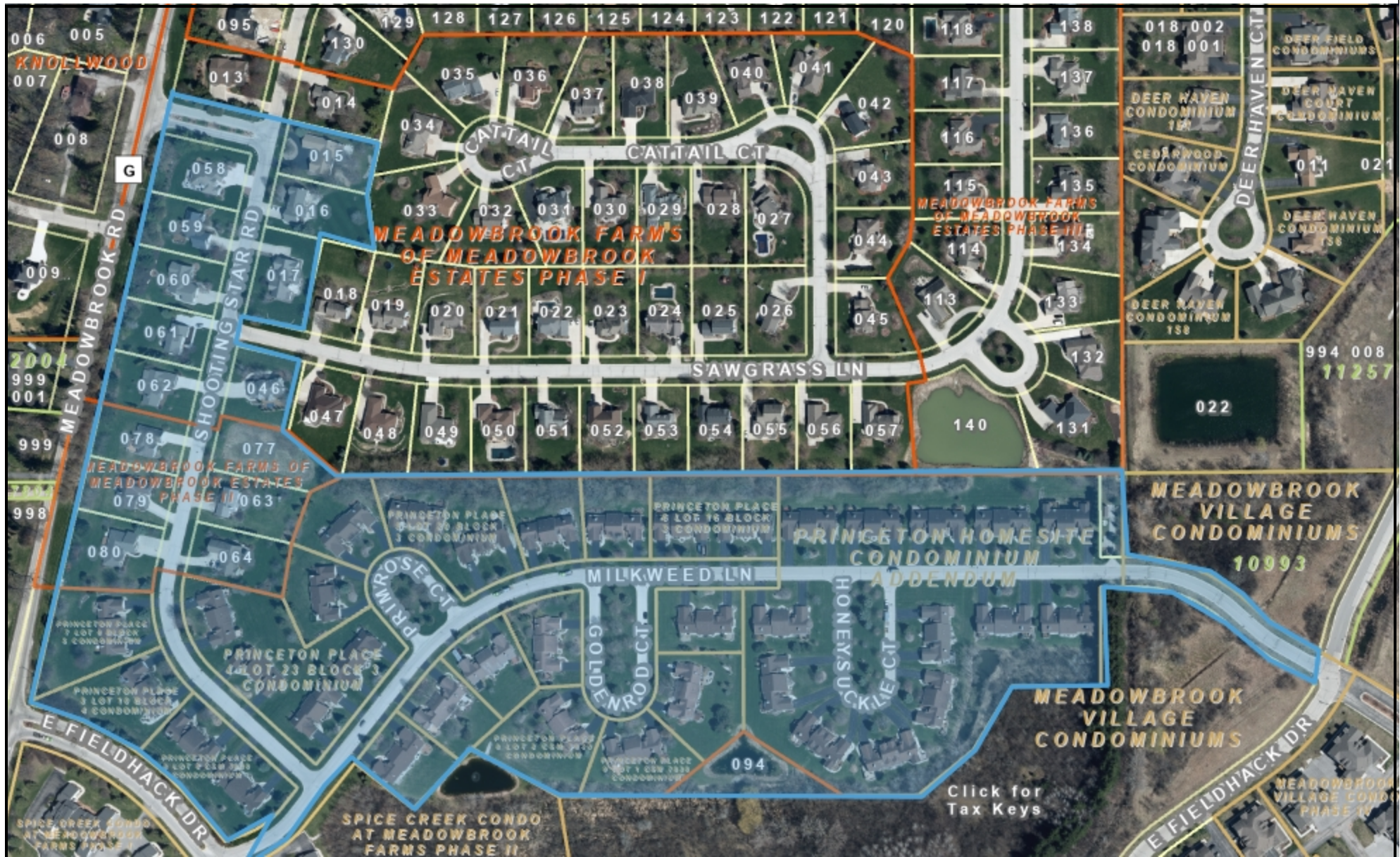
ATTACHMENTS:

Description

Area Map

Resolution 22.10.35

pictures



0 274.02 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

Notes: Meadowbrook Phase 3

Printed: 10/13/2022



RESOLUTION 22-10-35
PRELIMINARY RESOLUTION
DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS
AUTHORIZING THE CONSTRUCTION OF MEADOWBROOK FARMS PHASE 3
SUBDIVISION REPAVING AND RELATED FACILITIES
UNDER SECTION 66.0703, WISCONSIN STATUTES

WHEREAS, The Common Council of the City of Pewaukee has determined that the pavement within the Meadowbrook Farms Phase 3 Subdivision Area are in need of reconditioning; and

WHEREAS, The Common Council of the City of Pewaukee has determined that all property owners abutting the Meadowbrook Farms Phase 3 Subdivision Area Roads should share in the cost of such improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED: That the Common Council of the City of Pewaukee determines that it is in the best interest of the City and in the exercise of its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments upon the following described property for special benefits conferred upon such properties by the improvements of the pavement reconditioning:

Goldenrod Court, from Sawgrass Lane westerly to its termini, approximately 550 feet,
Honeysuckle Court, from Sawgrass Lane to Sawgrass Lane, approximately 550 feet,
Milkweed Lane, from E. Fieldhack Drive westerly to E. Fieldhack Drive, approximately 2,500 feet,
Primrose Court, from Milkweed Lane to Milkweed Lane, approximately 365 feet,
Shooting Star Boulevard, from Meadowbrook Road easterly to Shooting Star Road, approximately 220 feet,
Shooting Star Road, from Shooting Star Boulevard southerly to Milkweed Lane, approximately 1,450 feet and;

Before such improvements are made, the City Engineer is directed to prepare a report consisting of:

- a. Preliminary plans and specifications for said improvements.
- b. An estimate of the entire cost of the proposed reconstruction improvements.
- c. A schedule of the proposed assessment against each affected parcel and a statement that all property is benefited.
- d. The formula for assessing.

The exact amount of the assessment and the method of permitted payments will be determined at the public hearing, prior to the Final Resolution.

Upon receiving the report of the City Engineer, the Clerk shall publish a Class I notice to be given stating the nature of the proposed work, the general boundary lines of the proposed assessment district, a small map and the place and time at which the report can be inspected and

the time of the public hearing for interested parties to appear and comment. The Clerk shall also mail the notices to the post-office address of every interested party at least 10 days before the hearing. The public hearing shall be held at the City Hall, W240N3065 Pewaukee Road not less than 10 and not more than 40 days after such publication.

SEVERABILITY

The several sections of this Resolution shall be declared to be severable. If any section shall be declared by a decision of a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other provisions of the Resolution.

ADOPTED THIS 17th Day of October, 2022.

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly M. Tarczewski, Clerk/Treasurer









**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 14.**

DATE: October 17, 2022

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Discussion Regarding Strategic Priorities from the 2019-2024 Strategic Plan; Specifically the Following Goals:

- 14.1 Fully Develop and Implement Engagement Activities with the Common Council.
- 14.2 Proactively Engage, Inform and Build Relationships with City Residents and Businesses.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 15.**

DATE: October 17, 2022

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Notification that the 2023 Budget Public Hearing will be held on Monday, November 7, 2022 [Klein]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Legal Notice for Newspaper

**CITY OF PEWAUKEE
NOTICE OF 2023 BUDGET HEARING**

The Common Council of the City of Pewaukee will hold a public hearing on the proposed 2023 budget at the Pewaukee City Hall on **Monday, November 7th, 2022 at 6:30 p.m.** A detailed copy of the proposed 2023 budget is available at the City Hall during regular office hours or on the City's website at www.cityofpewaukee.us. The following is a summary of the proposed 2023 budget.

2023 PROPOSED BUDGET SUMMARY

General Fund Summary	2022 Budget	2023 Proposed Budget	% Change
Revenues:			
Property Taxes	\$8,492,105	\$9,411,152	
Non-Property Taxes	\$875,587	\$885,279	
Special Assessment & Charges	\$849,588	\$924,354	
Intergovernmental Revenues	\$1,473,245	\$1,451,726	
Licenses & Permits	\$1,093,950	\$1,282,410	
Fines, Forfeits & Penalties	\$516,035	\$550,000	
Public Charges for Service	\$926,550	\$1,270,100	
Intergovt. Charges for Service	\$1,979,940	\$2,028,488	
Interest Revenue	\$44,500	\$118,100	
Miscellaneous Revenue	\$76,140	\$114,600	
TOTAL REVENUES:	\$16,327,640	\$18,036,209	10.46%
Expenditures:			
General Government	\$2,628,512	\$2,730,457	
Public Safety	\$9,439,598	\$10,096,582	
Public Works	\$3,165,652	\$3,179,329	
Culture & Recreation	\$2,388,867	\$2,545,092	
TOTAL EXPENDITURES:	\$17,622,629	\$18,551,460	5.27%

All Government Funds Summary Activity by Fund	Est. Fund Balance 1/1/2023	Revenues	Expenditures	Other Financing Sources (Uses)	Est. Fund Balance 12/31/2023	Property Tax Component
General Fund	\$6,497,086	\$18,036,209	\$18,551,460	(\$963,652)	\$5,018,183	\$9,411,152
Special Revenue Funds:						
Impact Fee Fund	\$332,804	\$80,000	\$0	(\$64,000)	\$348,804	\$0
American Rescue Plan	\$0	\$0	\$0	\$0	\$0	\$0
Tourism & Convention Fund	\$556,636	\$425,000	\$366,650	(\$20,000)	\$594,986	\$0
Bike Paths & Pedestrian	\$991,454	\$0	\$991,454	\$0	\$0	\$0
Storm Water Utility	\$5,912,000	\$1,689,600	\$6,742,285	(\$681,230)	\$178,085	\$0
Capital Projects Fund:						
Road Construction	5,622,927	\$0	\$4,888,010	\$0	\$734,917	\$0
DPW Building	\$1,242,095	\$0	\$0	\$0	\$1,242,095	\$0
City Hall Remodel	\$991,454	\$0	\$991,454	\$0	\$0	\$0
Capital Equipment Fund	\$5,107,742	\$50,000	\$1,003,842	\$919,000	\$5,072,900	\$50,000
Debt Service Fund	\$3,489,670	\$1,992,767	\$3,672,373	\$746,302	\$2,556,366	\$1,791,320
Cemetery Fund	\$541,858	\$40,748	\$429,750	(\$420)	\$152,436	\$35,000
TOTAL:	\$30,294,272	\$22,314,324	\$36,645,824	(\$64,000)	\$15,898,772	\$11,287,472

Kelly Tarczewski – Clerk/Treasurer (10/22/2022)

**** NOTICE ****

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 by 12:00 p.m. three working days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM •**

DATE: October 17, 2022

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

§19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically related to employee compensation for 2023.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: