

**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, January 10, 2018

7:00 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road, Pewaukee, WI 53072
VIDEO

In attendance:

D. Linsmeier, S. Heffron, B. Dziwulski, D. Kaatz, A. Brimmer, B. Rohde.

Also Present:

Community Services Director K. Woldanski.

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Parks/Recreation Director prior to the meeting.
3. Approval of meeting minutes from December 13, 2017.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to approve the December 13, 2017 minutes as written. Motion Passed: 6-For, 0-Against.
4. Discussion and possible action regarding request of neighbors to Laimon Park to move lifts off site during winter months.
5. Discussion and action regarding request to utilize Lakefront Park for the 2018 Pewaukee Lake Water Ski Club shows.

A motion was made and seconded, (Bob Rohde, Dave Linsmeier) to approve of the 2018 Pewaukee Lake Water Ski Club show schedule. Motion Passed: 6-For, 0-Against.
6. Discussion and action regarding dates for a pop-up beer garden at Nettesheim Park in June, July and August, 2018.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to approve conceptually of pop up beer garden at Nettesheim Park in June, July and August. Motion Passed: 6-For, 0-Against.
7. Continued discussion and possible action regarding strategic goals for the Department.
8. Discussion and action regarding approval of the November financial statements for Laimon Family Lakeside Park.

A motion was made and seconded, (Bob Rohde, Samantha Heffron) to approve of the November financial statements for Laimon Family Lakeside Park. Motion Passed: 6-For, 0-Against.

9. Adjournment

A motion was made and seconded, (Dave Linsmeier, Brian Dziwulski) to adjourn. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelley Woldanski
Director

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: January 10, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of meeting minutes from December 13, 2017.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

to approve the minutes as written

ATTACHMENTS:

Description

[December minutes](#)

**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, December 13, 2017

7:00 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road, Pewaukee, WI 53072
VIDEO

In attendance:

D. Linsmeier, S. Heffron, B. Dziwulski, D. Kaatz, A. Brimmer, B. Rohde.

Also Present:

Director K. Woldanski.

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Parks/Recreation Director prior to the meeting.

3. Approval of meeting minutes from November 8, 2017.

A motion was made and seconded, (Dave Linsmeier, Brian Dziwulski) to approve of the November 8, 2017 meeting minutes as written. Motion Passed: 5-For, 0-Against.

4. Discussion and possible action regarding request of neighbors to Laimon Park to move lifts off site during winter months.

A motion was made and seconded, (Bob Rohde, Dave Linsmeier) to table this item due to neighbors not attending the meeting.. Motion Passed: 6-For, 0-Against.

5. Continued discussion and possible action regarding suggestion by Village Board to charge for beach use during the summer.
6. Continued discussion and possible action regarding strategic goals for the Department.
7. Discussion and possible action regarding the Laimon Park capital plan and planned improvements for 2018.

A motion was made and seconded, (Dave Linsmeier, Bob Rohde) to approve the overall list and funding from the Laimon fund the purchase a new launch dock. Motion Passed: 6-For, 0-Against.

8. Discussion and action regarding request to use Lakefront Park for the 2018 Antique and Classic Boat Show.

A motion was made and seconded, (Bob Rohde, Brian Dziwulski) to approve of the Antique & Classic boat show to include using Kiwanis Village Park Friday night and Lakefront Park Saturday night. Motion Passed: 6-For, 0-Against.

9. Discussion and action regarding a capital budget purchase item change for 2017 from a flail mower attachment replacement to a new slit seeder.

A motion was made and seconded, (Brian Dziwulski, Samantha Heffron) to approve of the purchase of the slit seeder instead of the flail mower replacement. Motion Passed: 6-For, 0-Against.

10. Update regarding the Pewaukee Sports Complex development.

VIDEO. Adjournment

A motion was made and seconded, (Brian Dziwulski, Bob Rohde) to adjourn. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelley Woldanski
Director

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: January 10, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Discussion and possible action regarding request of neighbors to Laimon Park to move lifts off site during winter months.

BACKGROUND:

A neighbor living in the condo complex next to Laimon Park requested that we move the lifts we have stored on the property off site as they ruin the view they have of the lake. I would not agree to moving them off site for many reasons including cost, liability of moving property that is not ours as well as not having another site to take them to. They did not appreciate my response and requested to talk with someone else regarding the matter. Bob Rohde met with them and as a result we did lower one of the tallest lifts to help with the situation. He also informed them nothing would be done this year however he invited them to speak with the Joint Board regarding their request for future years. Please see their attached letter.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

[Letter from neighbor](#)

Kevin Shannon
Julie Leskovsek
130 W. Wisconsin Ave. Unit 1
Pewaukee, WI 53072

12/14/2017

Park & Rec Committee:
W240N3065 Pewaukee Rd.
Pewaukee, WI 53072

Dear Park & Rec Committee:

The purpose of the letter is to request a space on the next Park & Rec monthly meeting agenda.

Julie and I would like to meet with the committee and discuss our concerns over the placement of boat lifts at the Village of Pewaukee's bait shop on Pewaukee Lake. We have just purchased a condominium at the above address this past summer and have come to find our view of the lake being blocked by the lifts which are being stored along the shoreline by the owner. The placement of these lifts significantly hampers our enjoyment and use of our property. We are obviously concerned that we will have to look at these unsightly obstructions 7 to 8 months of every year.

We would also like to request copies of all ordinances and conditional use permits or variances that apply to the bait shop and the Village's placement of lifts allowed per foot of frontage. We would also like to discuss how those permits align with State law and DNR codes.

Sincerely,

Kevin Shannon
Julie Leskovsek

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: January 10, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and action regarding request to utilize Lakefront Park for the 2018 Pewaukee Lake Water Ski Club shows.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

approve of the 2018 Pewaukee Lake Water Ski Club show schedule.

ATTACHMENTS:

Description

[Show schedule](#)

Date	Event	Time	
4/28/18	Dock Install	8:00AM- NOON	
5/1/18	Practice	5:30 PM - 9:00 PM	
5/3/18	Practice	5:30 PM - 9:00 PM	
5/8/18	Practice	5:30 PM - 9:00 PM	
5/10/17	Practice	5:30 PM - 9:00 PM	
5/15/18	Practice	5:30 PM - 9:00 PM	
5/17/18	Practice	5:30 PM - 9:00 PM	
5/22/18	Practice	5:30 PM - 9:00 PM	
5/24/18	Practice	5:30 PM - 9:00 PM	
5/28/18	Show	4:00 PM - 8:00 PM	
5/29/18	Practice	5:30 PM - 9:00 PM	
5/31/18	Show	5:30 PM - 9:00 PM	
6/5/18	Practice	5:30 PM - 9:00 PM	
6/7/18	Show	5:30 PM - 9:00 PM	
6/12/18	Practice	5:30 PM - 9:00 PM	
6/14/18	Show	5:30 PM - 9:00 PM	
6/19/18	Practice	5:30 PM - 9:00 PM	
6/21/18	Show	5:30 PM - 9:00 PM	
6/22/18	LCCWF	5:00 PM - 11:00 PM	Clean Water Festival
6/23/18	LCCWF	8:00 AM - 11:00 PM	Clean Water Festival
6/26/18	Practice	5:30 PM - 9:00 PM	
6/28/18	Show	5:30 PM - 9:00 PM	
7/3/18	Practice	5:30 PM - 9:00 PM	
7/4/18	Show	3:30 PM - 7:30 PM	Show is 5pm
7/5/18	Show	5:30 PM - 9:00 PM	
7/10/18	Practice	5:30 PM - 9:00 PM	
7/12/18	Show	5:30 PM - 9:00 PM	
7/14/18	Learn to Ski	8:00 AM - Noon	Learn to Ski
7/17/18	Practice	5:30 PM - 9:00 PM	
7/19/18	Show	5:30 PM - 9:00 PM	
7/24/18	Practice	5:30 PM - 9:00 PM	
7/26/18	Show	5:30 PM - 9:00 PM	
7/31/18	Practice	5:30 PM - 9:00 PM	
8/2/18	Show	5:30 PM - 9:00 PM	
8/4/18	Waterfront Festival	9:00 AM - 3:00 PM	
8/7/18	Practice	5:30 PM - 9:00 PM	
8/9/18	Show	5:00 PM - 9:00 PM	
8/14/18	Practice	5:30 PM - 9:00 PM	
8/16/18	Show	5:00 PM - 9:00 PM	
8/21/18	Practice	5:30 PM - 9:00 PM	
8/23/18	Show	5:00 PM - 9:00 PM	
8/28/18	Practice	5:30 PM - 9:00 PM	
8/30/18	Show	5:00 PM - 9:00 PM	
9/3/18	Show	4:00 PM - 8:00 PM	Labor Day

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.**

DATE: January 10, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Discussion and action regarding dates for a pop-up beer garden at Nettesheim Park in June, July and August, 2018.

BACKGROUND:

When we met to recap the 2017 Parktoberfest event with Winnebeergo, they had inquired about doing a few dates throughout the summer. After reviewing our summer schedule and activities that are typically going on, we suggested a possibly pop-up beer garden to be held at Nettesheim Park the second weekend of June, July and August. There are details to be worked out including licensing however at this point we are looking for the Joint Board's approval of the idea as a whole.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

approve of the pop-up beer garden to be held at Nettesheim Park the second weekends of June, July and August

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.**

DATE: January 10, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY: Kelley Woldanski

SUBJECT:

Continued discussion and possible action regarding strategic goals for the Department.

BACKGROUND:

This item will remain on the agenda for months to come. At the November meeting Bob Rohde and Del Kaatz volunteered to start working on ideas for other park uses. At this time I do not believe they have had a chance to meet therefore there may not be an update at this meeting and it will be revisited at the February meeting.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.**

DATE: January 10, 2018

DEPARTMENT: PRCS - Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and action regarding approval of the November financial statements for Laimon Family Lakeside Park.

BACKGROUND:

The December, January and February statements will be coming in March after the audit is complete in the Village.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

approve of the November Laimon Family Lakeside Park financial statements

ATTACHMENTS:

Description

[November financial statement](#)

Budget Comparison - Detail						
Fund: 960 - Laimon Park Fund						
NOVEMBER						
REVENUE						
Account Number		2016 Nov	2017 Nov	Diff	2017 YTD Total	2017 Budget
960-00-40421-001-000	Contributed Capital	-	-	-	-	-
960-00-40439-000-000	Transfer in from General Fund	-	-	-	-	-
960-00-40474-000-000	Other Revenue/Grants	-	-	-	-	-
960-00-40622-001-000	Gasoline Sales	-	-	-	60,497.75	60,554.00
960-00-40622-002-000	Boat Launch Fees	70.00	69.95	(0.05)	8,132.02	8,400.00
960-00-40622-003-000	Rental Revenues	-	(4,400.00)	(4,400.00)	58,732.02	52,500.00
960-00-40622-004-000	Residential/Comm Rent Pymts	2,700.00	2,754.00	54.00	32,832.00	32,832.00
960-00-40635-000-000	Donations	-	-	-	-	-
960-00-40635-000-100	Donation/Designated/Laimons	-	-	-	23,500.00	26,000.00
960-00-40636-000-000	Interest Income	25.34	-	(25.34)	147.10	150.00
	Monthly Revenue Totals	2,795.34	(1,576.05)	(4,371.39)	183,840.89	180,436.00
EXPENSES						
Account Number		2016 Nov	2017 Nov	Dif	2017 YTD Total	2017 Budget
960-00-50403-000-000	Depreciation Expense	-	-	-	-	-
960-00-50427-000-000	Principal/Interest on Debt	-	-	-	40,043.50	-
	GENERAL GOVERNMENT EXPENSE	-	-	-	40,043.50	-
960-00-51938-000-000	Insurance/Prop/Liability/WC	-	-	-	350.00	350.00
960-00-51940-000-000	Lakeside Park Loan Payment Exp	-	-	-	-	40,044.00
960-00-51950-000-000	Land Acquisition Expense	-	-	-	-	-
	GENERAL GOVERNMENT EXPENSE	-	-	-	350.00	40,394.00
960-00-55200-000-110	Lakeside Park Wages	14,683.80	-	(14,683.80)	-	12,000.00
960-00-55200-000-130	Lakeside Park Fringe Benefits	-	-	-	-	-
960-00-55200-000-140	Lakeside Park Utilities Exp	-	-	-	161.54	3,840.00
960-00-55200-000-150	Gasoline Expense	-	-	-	39,504.71	37,570.00
960-00-55200-000-155	Operating Supplies	-	235.77	235.77	1,994.99	2,500.00
960-00-55200-000-156	Grounds & Maintenance	-	193.48	193.48	668.40	15,000.00
960-00-55200-000-160	Equipment Maintenance	177.00	5.96	(171.04)	3,823.37	5,000.00
960-00-55200-000-165	Building Maintenance	-	-	-	3,330.17	5,000.00
960-00-55200-000-168	Other Property Expenses/Taxes	-	-	-	4,852.18	7,718.00
960-00-55200-000-169	Donation A/C Funded Expenses	-	-	-	23,500.00	26,000.00
	CULTURE, RECREATION & EDUCATION	14,860.80	435.21	(14,425.59)	77,835.36	114,628.00
960-00-40636-000-000	Lakeside Park Capital Outlay	-	-	-	20,261.00	25,000.00
	CAPITAL OUTLAY	-	-	-	20,261.00	25,000.00
	Total Expenses	14,860.80	435.21	(14,425.59)	138,489.86	180,022.00