In Attendance:
Mayor Steve Bierce, Aldermen C. Brown, I. Clark, B. Dziwulski, R. Grosch, P. Vetterkind, and J. Wamser.

Also in Attendance:
Attorney S. Riffle, Administrator S. Klein, DPW Director M. Wagner, City Planner & Community Development Director N. Fuchs, Parks and Recreation Director N. Phalin, Lieutenant A. Scheckles and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

   Mayor Bierce called the meeting to order at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Public Comment – None.

3. Consent Agenda
   - 3.1. Approval of Accounts Payable Listing Dated October 18th, 2021
   - 3.2. Approval of the Common Council Meeting Minutes Dated July 19th, 2021
   - 3.3. Approval of Common Council Meeting Minutes Dated September 27th, 2021
   - 3.4. Approval of the Common Council Meeting Minutes Dated October 11th, 2021
   - 3.5. Approval of **Ordinance 21-11** to Repeal and Recreate Section 11.04 of the City's Municipal Code to Incorporate Regulations for Short Term Rentals *(Second Reading)*

   Ms. Brown asked that Item #3.5 be removed for discussion.

   A motion was made and seconded (J. Wamser, R. Grosch) to approve the remaining items on the consent agenda. Motion Passed: 6-For, 0-Against.

   3.5 Approval of Ordinance 21-11 to Repeal and Recreate Section 11.04 of the City's Municipal Code to Incorporate Regulations for Short Term Rentals

   Ms. Brown stated she was not at the last Common Council meeting and asked for clarification on subset C on page 4 regarding residential units being rented for six or fewer consecutive days. She also asked if renting out three nights here and three nights there is considered short term rental and part of the agreement. Attorney Riffle stated the statute allows short term rental to a minimum of six days. He stated the City is trying to balance things based off the complaints received. Attorney Riffle noted it is an enforcement problem.

   A motion was made and seconded (C. Brown, B. Dziwulski) to approve consent agenda item 3.5. Motion Passed 6-For, 0-Against.

4. Discussion and Possible Action Regarding **Resolution 21-10-36** Providing for the Sale of Approximately $7,830,000 General Obligation Promissory Notes, Series 2021A

   Mr. Klein stated this is the resolution to authorize the sale of the promissory notes as discussed at the last meeting.

<u>A motion was made and seconded (C. Brown, J. Wamser) to approve Resolution 21-10-36</u>.
Motion Passed: 6-For, 0-Against.

5. Discussion and Possible Action to Approve **Resolution 21-10-37** Redistricting the Ward Boundaries and Combine Municipal Wards for Voting Purposes within the City of Pewaukee

Ms. Tarczewski stated the purpose of redistricting is to equalize the population among the districts. She noted the City's population increased by almost 2,000 people since the 2010 Census and a couple of wards were over in population. She said Waukesha County changed the County Supervisory districts which caused the City to move residents from Ward #8 into Ward #9. She proposed making Ward #4 part of District #2, which would even out the population.

Mayor Bierce thanked Ms. Tarczewski, Mr. Klein, and Ms. Hurd for their hard work on the redistricting.

Discussion took place regarding the census blocks and how every ward needs to be consistent.

Mr. Grosch stated it makes sense to make Ward #4 a part of District #2 based on its location.

Ms. Brown expressed her concern about the 1,000 people added to her district.

<u>A motion was made and seconded (I. Clark, B. Dziwulski) to approve Resolution 21-10-37</u>.
Motion Passed: 6-For, 0-Against.

6. Discussion and Possibly Concurring with the Joint Parks and Recreation Board to Approve the Pewaukee Sussex United Contribution Towards Irrigation-Based Improvements at Pewaukee Sport Complex and Approving **Resolution 21-10-38**.

Mr. Phalin stated there were issues with the soccer side of the irrigation system at the Sports Complex. He said the Pewaukee/ Sussex United Soccer Club is in a transition period and would like to put funds directly towards the improvement. Mr. Phalin noted the donation should cover the entire improvement, which includes increasing the irrigation pipe from 11/2 inch to 3 inch and an isolation valve that separates the soccer side from the baseball side so it will operate independently.

Ms. Brown asked if the Sports Complex was on a well or City water, and if there would be an increase in water bills. Mr. Phalin stated it is City water and said based off the system in place, he does not expect to have to budget differently, but expects to utilize more of what has been budgeted.

<u>A motion was made and seconded (B. Dziwulski, I. Clark) to approve Resolution 21-10-38</u>.
Motion Passed: 6-For, 0-Against.

7. Discussion and Possible Action Regarding **Resolution 21-10-39** Regarding a Budget Amendment for the Access Path and Bleacher Pad Project at the Pewaukee Sports Complex

Mr. Phalin stated the project was written into the 2021 budget and the initial bid came in higher. Mr. Phalin said after getting through the budget process, the City had applied for a Community Development Block Grant. The grant was received in the amount of $27,896.00. He noted the request is an amendment for double, which includes the budgeted amount plus the grant funded amount. He said the budget impact should be equal to or less than the original budget proposal. Mr. Phalin noted the bleacher pad project is just about completed, with the exception of back filling and re-routing some irrigation.

<u>A motion was made and seconded (J. Wamser, B. Dziwulski) to approve Resolution 21-10-39</u>. Motion Passed: 6-For, 0-Against.

8. Discussion and Possible Action to Approve the Second Reduction of Woodleaf Reserve Phase 4 Letter of Credit from $458,854.80 to $110,216.16 (*A reduction of $348,638.64*)

   Ms. Wagner stated this is a standard reduction. She said Woodleaf Reserve is essentially done and will need to do their final surface next year. She noted the amount that is being left on the letter of credit will cover that cost if they don't complete it.

   <u>A motion was made and seconded (C. Brown, I. Clark) to approve the reduction of the Woodleaf Reserve Phase 4 letter of credit from $458,854.80 to $110,216.16</u>. Motion Passed: 6-For, 0-Against.

9. Notification of Temporary No Parking on Century Farm Road from November 1, 2021 to November 8, 2021 to support the 2021 Christmas Fantasy House Fundraiser.

   Ms. Wagner stated the Christmas Fantasy House will be shuttling people in. To allow the bus proper access, she is requesting no parking three to four houses on either side of the road. Ms. Wagner noted it will only be for the week.

10. Discussion and Possible Action to Re-Allocate $7,500 from the Fieldhack Trail Extension Project to Maintenance of the Existing Trails.

    Ms. Wagner stated she added maintenance of the trails to the 2022 budget. She said there are no funds allocated for maintenance of the trails. Ms. Wagner stated there is not a lot of maintenance, but they need to be maintained. She noted the $7,500. will cover base patching, crack filling, fixing significant potholes and areas where there are some obstructions. Ms. Wagner noted she would like to complete it this year and requested to have the funds reallocated from the Fieldhack Trail Extension Project.

    <u>A motion was made and seconded (R. Grosch, J. Wamser) to approve reallocating $7,500 from the Fieldhack Trail extension project to the maintenance of existing trails</u>. Motion Passed: 6-For, 0-Against.

11. **Reminder:** The Regularly Scheduled Common Council Meeting for Monday, November 1st, 2021 has Been Moved to Monday, November 8th, 2021 at 6:30 p.m.

12. Public Comment - None

13. Adjournment

    <u>A motion was made and seconded, (B. Dziwulski, R. Grosch) to adjourn the meeting at 6:58 p.m.</u> Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer