

Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE
MEETING NOTICE AND AGENDA**

Wednesday, October 20, 2021

4:30 PM

Common Council Chambers ~ Pewaukee City Hall
W240N3065 Pewaukee Road Pewaukee, WI 53072

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the municipal Clerk prior to the meeting.
 3. Discussion and Action Regarding Approval of the September 22, 2021 Meeting Minutes
 4. Discussion and Possible Action Regarding Bicycle and Pedestrian Related Items in the 2022 City Budget (Wagner)
 5. Discussion and Possible Action Regarding Bicycle and Pedestrian Facilities along Duplainville Road (Wagner)
 6. Discussion and Possible Action Regarding the Need for Wayfinding Signs Along Multi-Use Trails (Blackwood)
 7. Discussion to Select the Next Meeting Date and Possible Items to go on the Upcoming Agenda (Blackwood)
 8. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your local Alderperson prior to the meeting.
 9. Adjournment

Kelly Tarczewski
Clerk/Treasurer

October 18, 2021

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 3.

DATE: October 20, 2021

DEPARTMENT: Building Services

PROVIDED BY:

SUBJECT:

Discussion and Action Regarding Approval of the September 22, 2021 Meeting Minutes

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

09.22.2021 Meeting Minutes

In attendance:

J. Blackwood, G. Pascucci, C. Long, Alderman R. Grosch. J. Vitale and R. Ford were absent and excused.

Also Present:

Administrative Assistant T. Grandinetti and Director of Public Works/Engineer M. Wagner.

1. Call to Order and Pledge of Allegiance

Mr. Blackwood called the meeting to order at 4:33 p.m. and requested everyone stand for the Pledge of Allegiance.

2. Public Comment

No public comment was made.

3. Discussion and Action Regarding Approval of the March 24, 2021 Meeting Minutes

A motion was made and seconded (R. Grosch, G. Pascucci) to approve the meeting minutes dated March 24, 2021. Motion Passed 3-For, 0-Against.

4. Discussion on the Status of the Northview Road Sidewalk Extension Project

Ms. Wagner stated there were no bids on the project and programmed for rebidding next year. Ms. Wagner noted it will be included in a road project. Mr. Blackwood asked when road projects are typically bid. Ms. Wagner stated no later than late February or early March.

Mr. Pascucci asked about money that was set aside from impact fees and if the City lost it. Ms. Wagner stated not yet, but they are close. She said some deposits are from April 2012 and the ten years will be up in April of 2022. Ms. Wagner said she found the statute saying it can be extended for three years based on extenuating circumstances. She felt since the project was bid but had no bidders, that would be considered an extenuating circumstance and could pass a resolution to extend the loans, since construction will not be done by April. She said the 2012 deposit is \$12,000.00 and should be able to extend them past 2022. Mr. Grosch asked what the estimate was for the project. She said the project is estimated at \$180,000.00 and \$200,000.00 is budgeted.

5. Discussion on the Status of the Meadowbrook Road Multi-Use Path at the Lake Country Trail

Ms. Wagner stated the City will hire a consultant to move this project forward and help with the required permitting. She noted the City is in discussion with AACON to get a proposal. Ms. Wagner anticipates design work will start this year and carry over into next year. She felt due to the requires permitting it would be ready for construction in 2023.

Mr. Grosch asked if it would have a wooden walkway. Ms. Wagner stated it is open for discussion and will depend on the right of way.

Discussion took place regarding the right-of-way and permits.

6. Discussion on the Status of the Duplainville Road and Lindsay Road Multi-Use Path

Ms. Wagner stated Strand is the consultant on this project. They have a preliminary layout for the trail. She said the City is waiting for some environmental information to come back for the Lindsay Road project before the City starts on the design work. She noted the City is working through some flood plain issues and said it is planned to be bid at the same time as Duplainville Road. Discussion took place regarding crossing options. Ms. Wagner stated the County gave the City the crossing at Lindsay Road and all liabilities would be on the City. She said the County will provide basic signage, and any other signage would be the City's responsibility. Further discussion took place regarding the right-of-way and the impact on the homes.

7. Discussion Related to the Resurfacing of County Highway G

Mr. Grosch stated he was not aware of the project and questioned if the project was located on a list that it was being budgeted for. Ms. Wagner noted the County has a capital plan for reconstruction and major rehabilitation. This project fell under miscellaneous paving and does not get published. Discussion took place regarding the shoulder not being wide enough to add something easily.

Further discussion took place regarding communication on road projects. Ms. Wagner stated they revisit their list every year at budget time and decide what projects will be done.

Mr. Blackwood stated every two or three years someone goes out and reindexes the roads and rates them on a scale of the paving condition. They then balance it out with the budget and decide where projects will be placed. He said if there is a gravel shoulder available, to ask the County if they are able to pave it.

8. Discussion and Possible Action Related to Bicycle and Pedestrian Related Items on the 2022 City of Pewaukee Budget

Ms. Wagner stated she is still working on the budget. She noted there are four projects listed on the budget and some projects were shifted around. Ms. Wagner stated she was trying to correlate projects with the road projects. Discussion took place regarding the Watertown Road project.

Mr. Grosch asked about the paths and North Avenue and if those were paid for by the City of Brookfield. Ms. Wagner stated yes.

Mr. Pascucci asked if any input was taken from the survey that was done in the City. Ms. Wagner stated there was no formal discussion regarding the survey. Mr. Blackwood stated the order of the projects on the Capital Plan was based on input that the Committee gave to Jeff Weigel and from the survey that was done. He said Mr. Weigel moved them around based on sharing the Public Works budget with roadway, sewer, and water. Ms. Wagner stated she did not know there was a priority to the projects and she was trying to correlate it with road projects. She said she filled in other projects and left them in the order they were listed in.

Discussion took place regarding the Meadowbrook Road project being moved down the list. Further discussion took place regarding other existing projects.

9. Discussion to Select the Next Meeting Date and Possible Items to go on the Upcoming Agenda

The next meeting was set for October 20, 2021 at 4:30 p.m. Ms. Wagner stated she will bring the budget to the next meeting and asked to have trail maintenance added to the next agenda.

10. Public Comment

No public comment was made.

11. Adjournment

A motion was made and seconded (R. Grosch, G. Pascucci) to adjourn the meeting at 5:30 p.m.

Motion Passed 4-For, 0-Against.

Respectfully Submitted,

Tia Grandinetti
Administrative Assistant

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 4.

DATE: October 20, 2021

DEPARTMENT: Building Services

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding Bicycle and Pedestrian Related Items in the 2022 City Budget (Wagner)

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description
2022 Budget

**CITY OF PEWAUKEE
2022 BUDGET
CAPITAL PROJECTS FUND - BIKE & PEDESTRIAN**

2020 Actual	2021		2021 Budget	2022 Budget
	6 Month Actual	Year End Forecast		

Revenues

440-00000-49222	Transfer from Impact Fees	-	-	20,000	84,000	64,000
440-00000-49210	Transfer from General Fund	9,340	-	246,000	246,000	-
	Proceeds of Long-Term Debt			960,000		-
Total Revenues		9,340	-	1,226,000	330,000	64,000

Projects

440-53550-58200	Bike Path Study	-	-	-	-	-
	Maintenance of Trails	-	-	-	-	10,000
440-53550-58210	Green Road Path	-	-	-	-	-
440-53550-58220	Fieldhack	527	-	20,000	150,000	150,000
440-53550-58230	Northview Road Sidewalk	8,813	12,232	30,000	150,000	200,000
440-53550-58240	Duplainville Road			30,000	30,000	450,000
440-53550-58250	Lindsay Road Trail			75,000		325,000

Total Expenditures and Other Uses	9,340	12,232	155,000	330,000	1,135,000
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Change in Fund Balance	-	(12,232)	1,071,000	-	(1,071,000)
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Fund Balance:

Beginning of Period	-	-	-	1,178	1,071,000
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End of Period	-	(12,232)	1,071,000	1,178	-
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CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 5.

DATE: October 20, 2021

DEPARTMENT: Building Services

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding Bicycle and Pedestrian Facilities along Duplainville Road (Wagner)

BACKGROUND:

FINANCIAL IMPACT:

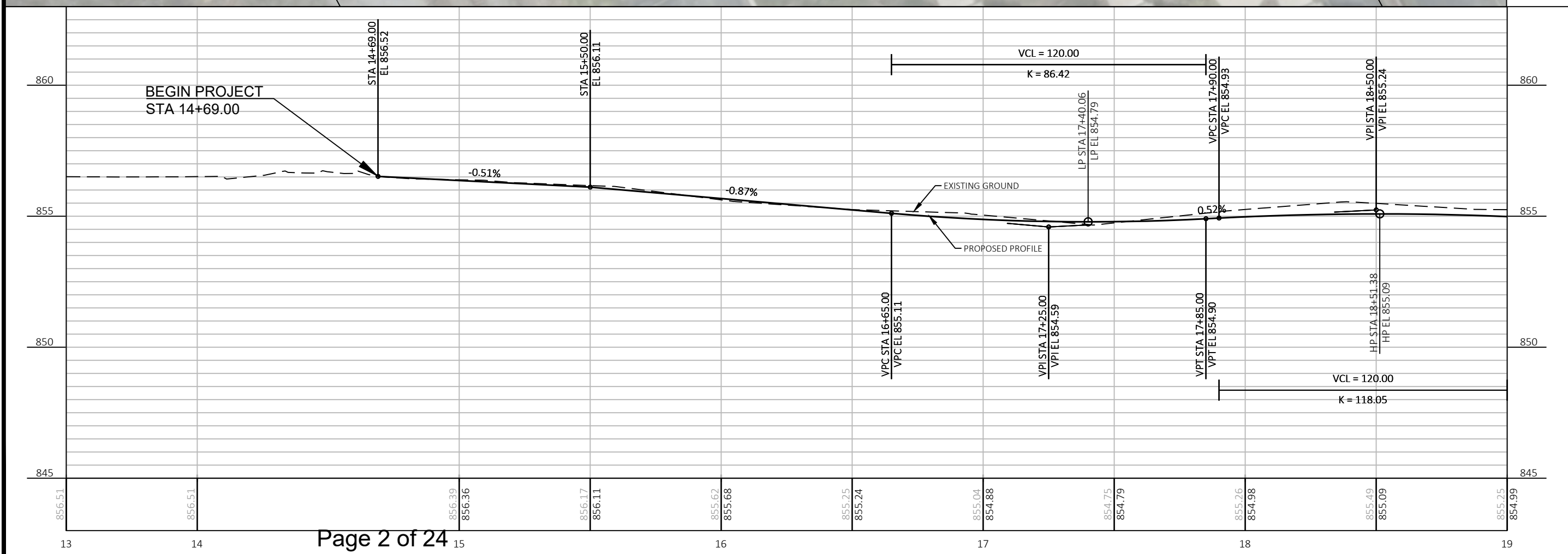
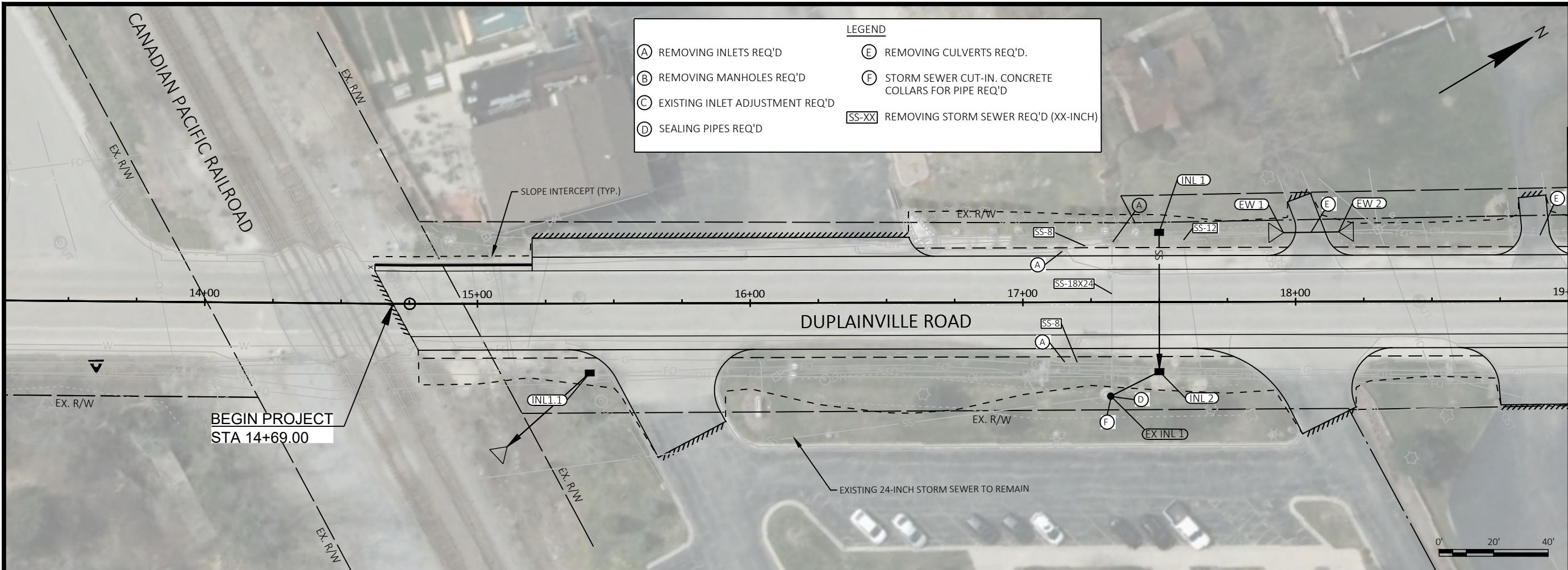
RECOMMENDED MOTION:

ATTACHMENTS:

Description

Duplainville Road PP

- LEGEND**
- (A) REMOVING INLETS REQ'D
 - (B) REMOVING MANHOLES REQ'D
 - (C) EXISTING INLET ADJUSTMENT REQ'D
 - (D) SEALING PIPES REQ'D
 - (E) REMOVING CULVERTS REQ'D.
 - (F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
 - SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)



NO.	REVISIONS	DATE:

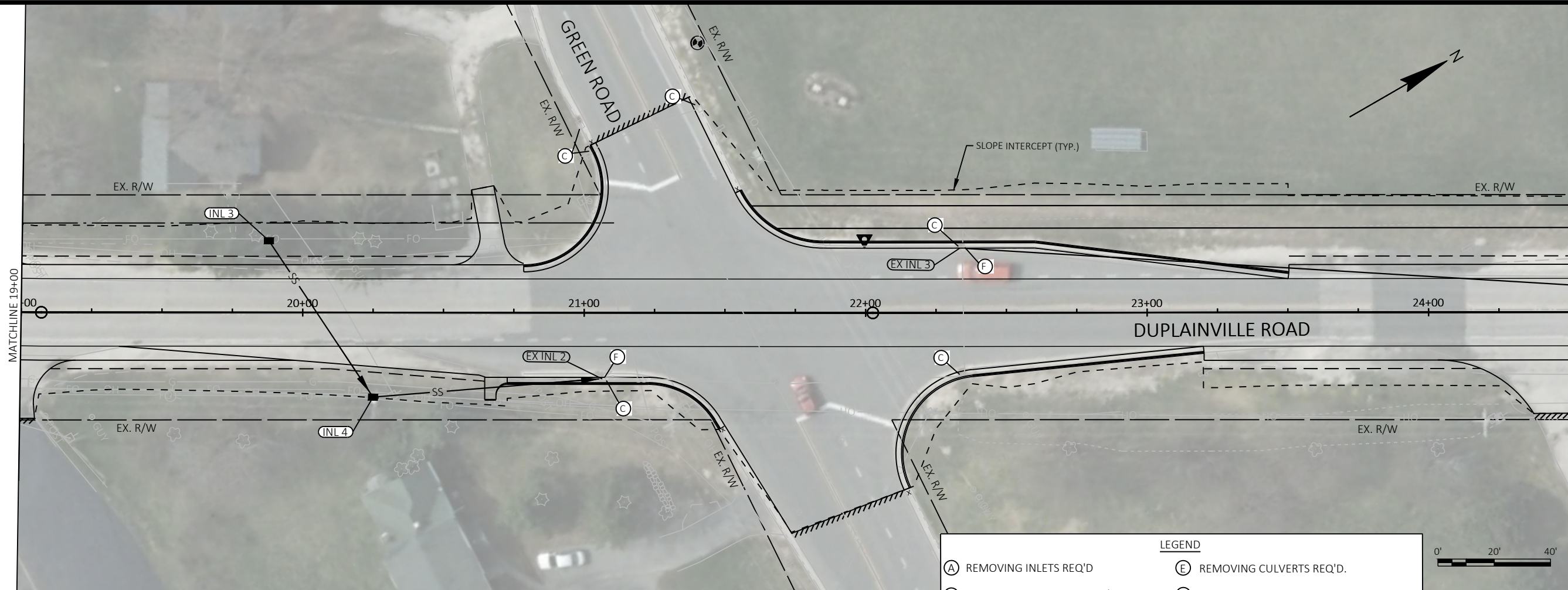
PLAN AND PROFILE

DUPLAINVILLE ROAD RECONSTRUCTION
 CANADIAN PACIFIC RAILROAD TO WEYER ROAD
 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

JOB NO.
21-01
 PROJECT MGR.
ALP

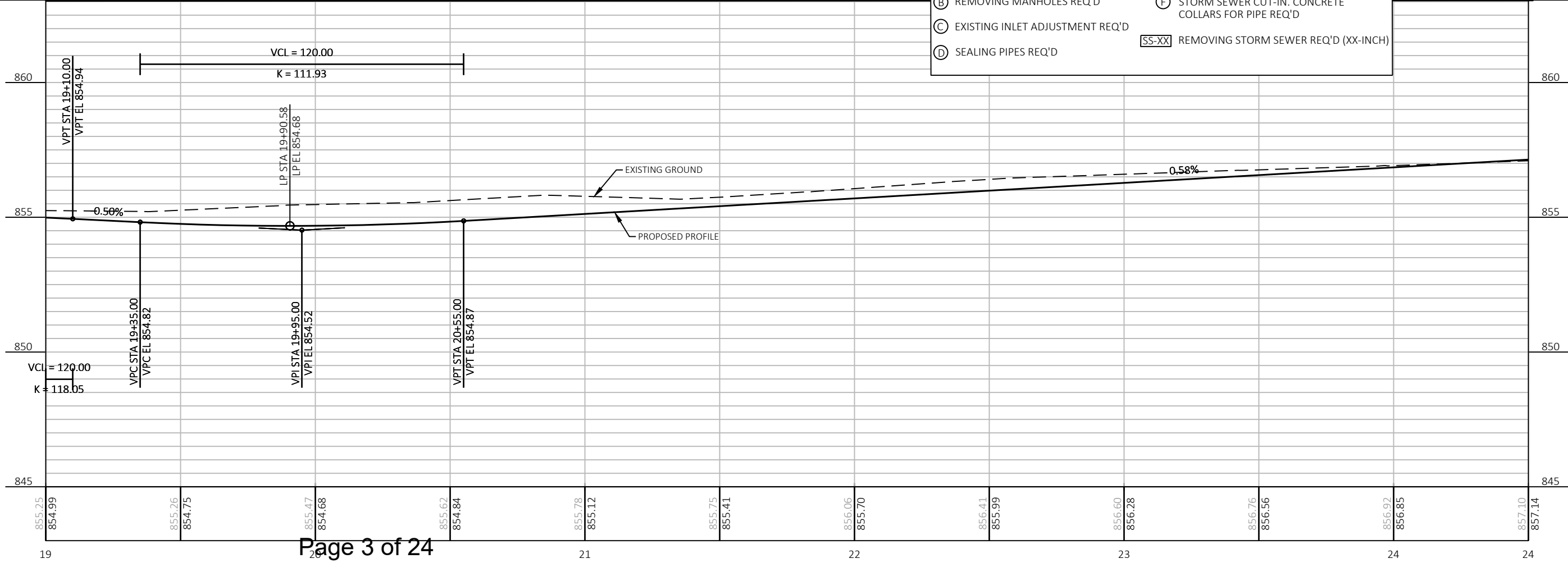
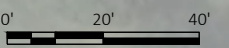


SHEET



LEGEND

- (A) REMOVING INLETS REQ'D
- (B) REMOVING MANHOLES REQ'D
- (C) EXISTING INLET ADJUSTMENT REQ'D
- (D) SEALING PIPES REQ'D
- (E) REMOVING CULVERTS REQ'D.
- (F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
- SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)



NO.	REVISIONS	DATE:

PLAN AND PROFILE

DUPLAINVILLE ROAD RECONSTRUCTION
CANADIAN PACIFIC RAILROAD TO WEYER ROAD
CITY OF PEWAUKEE
WAUKESHA COUNTY, WISCONSIN

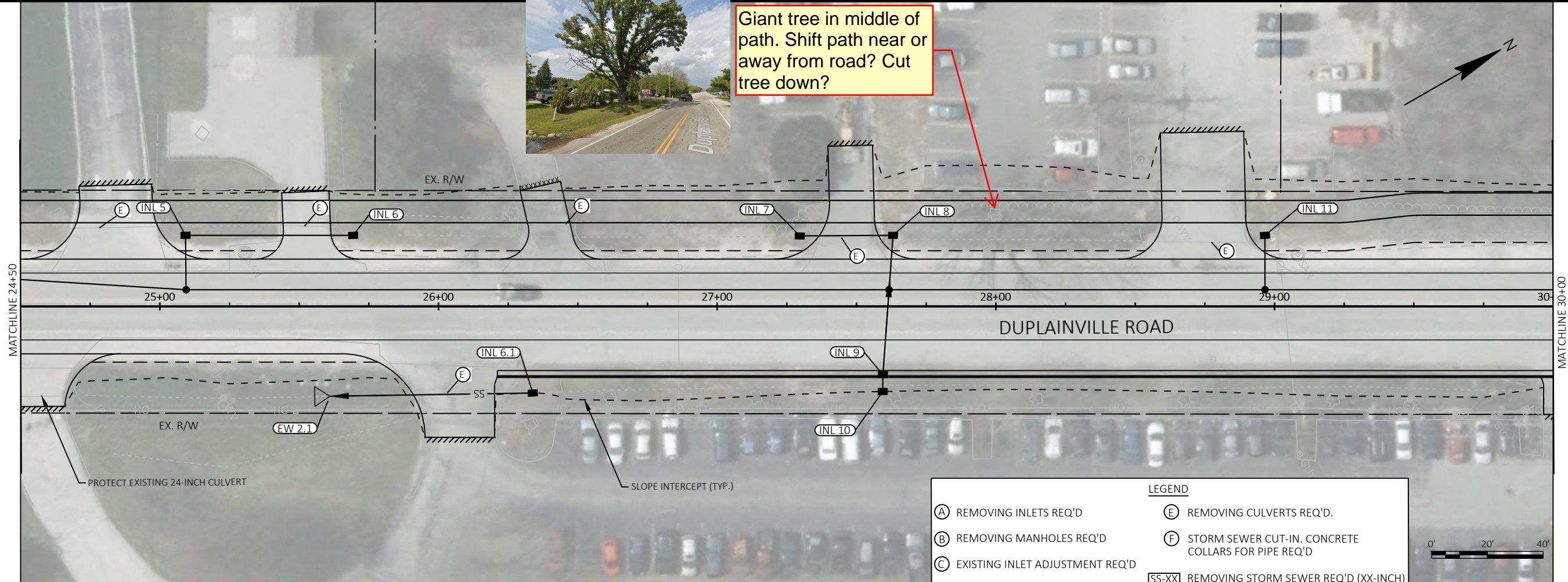
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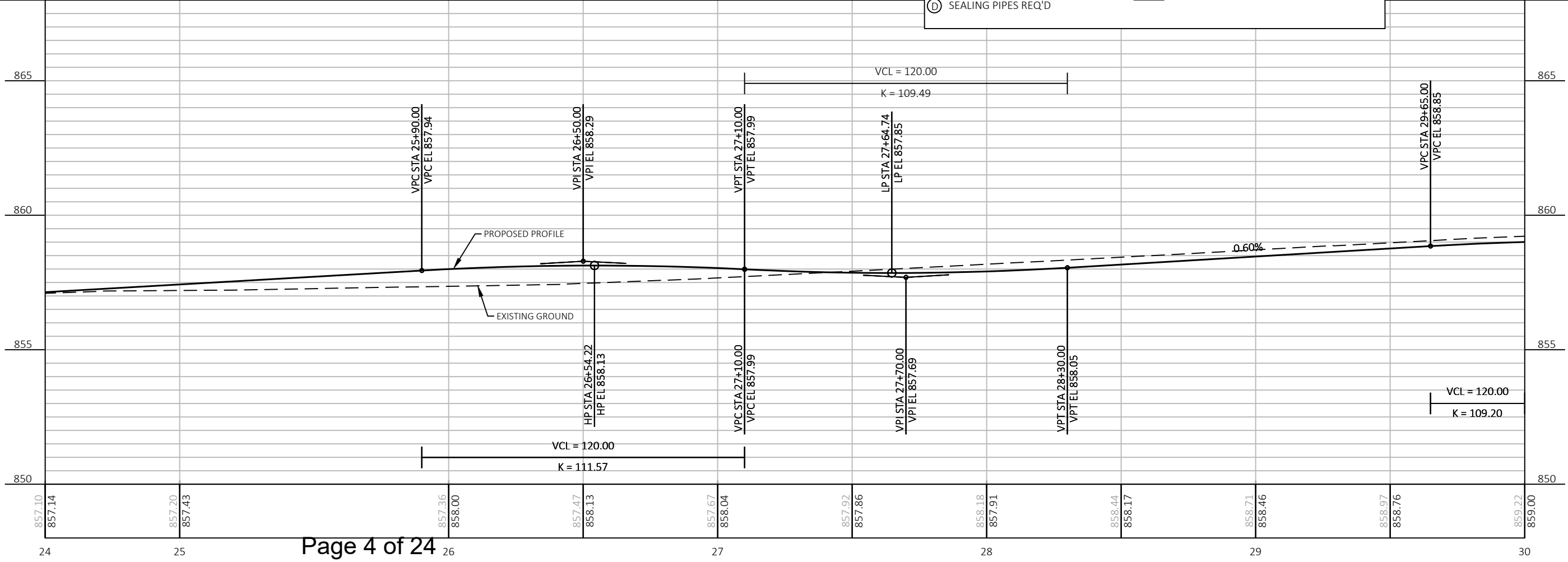
SHEET



Giant tree in middle of path. Shift path near or away from road? Cut tree down?



- LEGEND**
- (A) REMOVING INLETS REQ'D
 - (B) REMOVING MANHOLES REQ'D
 - (C) EXISTING INLET ADJUSTMENT REQ'D
 - (D) SEALING PIPES REQ'D
 - (E) REMOVING CULVERTS REQ'D
 - (F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
 - SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)



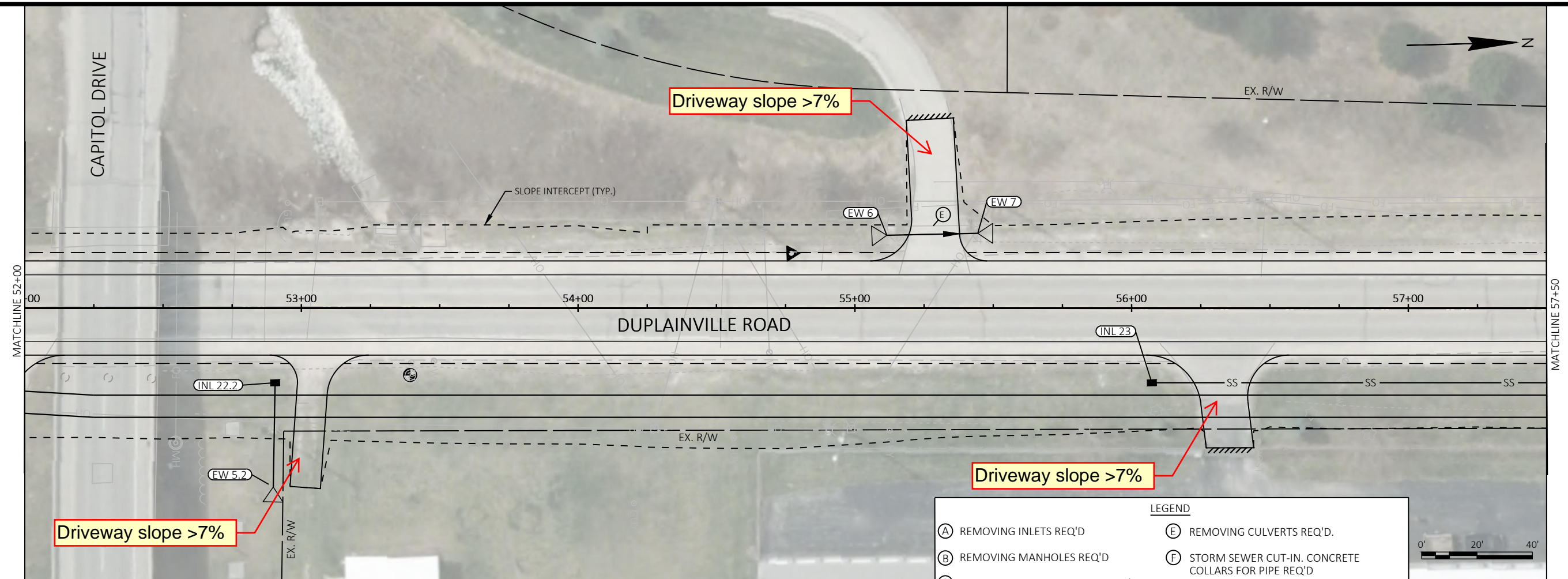
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PLAN AND PROFILE
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 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

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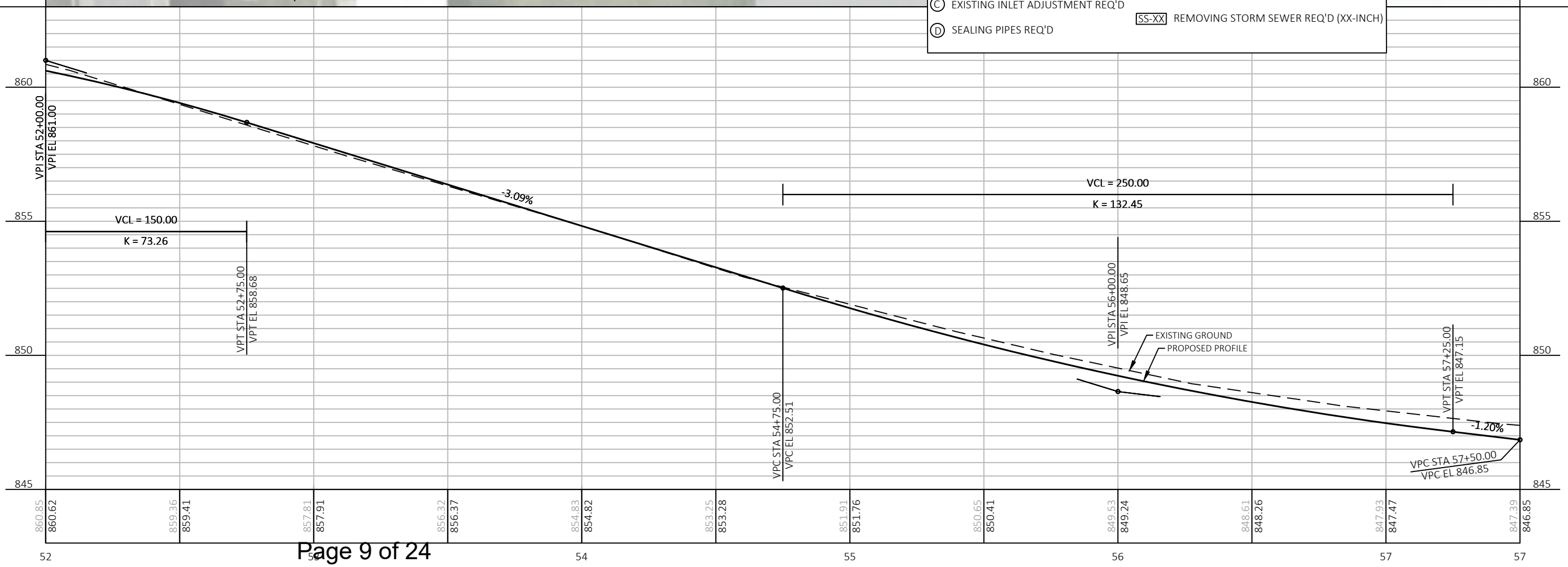
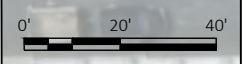


SHEET



LEGEND

(A) REMOVING INLETS REQ'D	(E) REMOVING CULVERTS REQ'D.
(B) REMOVING MANHOLES REQ'D	(F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
(C) EXISTING INLET ADJUSTMENT REQ'D	SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)
(D) SEALING PIPES REQ'D	



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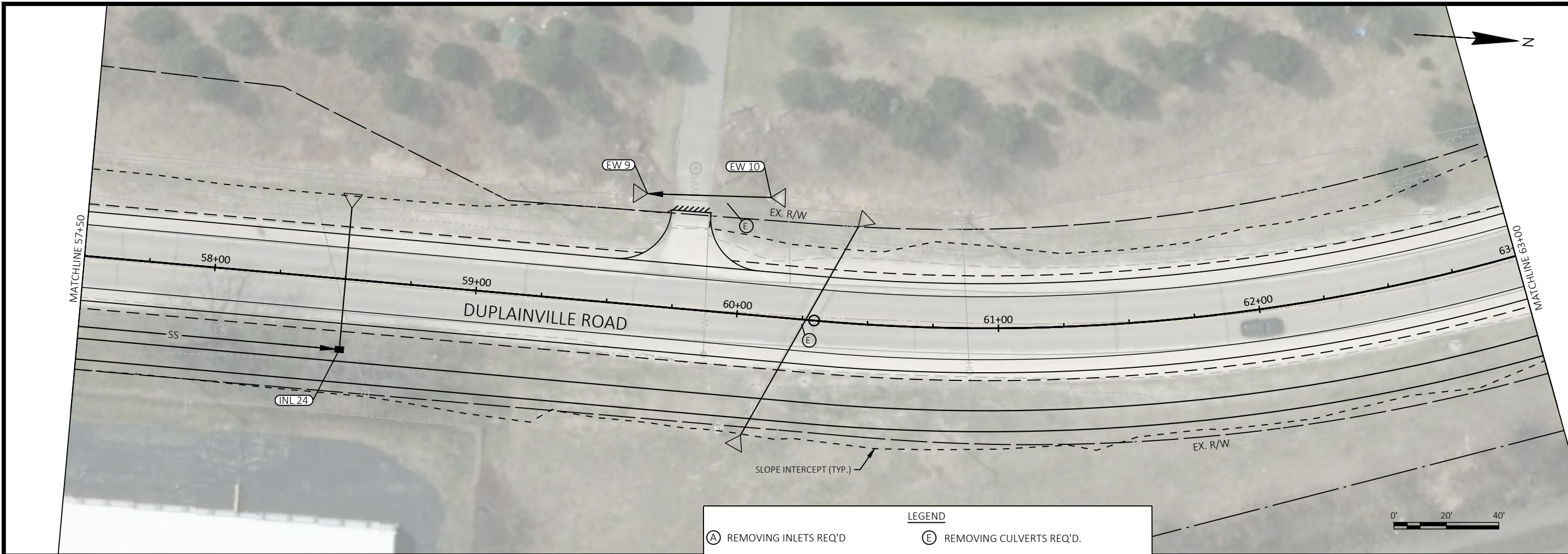
PLAN AND PROFILE

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 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

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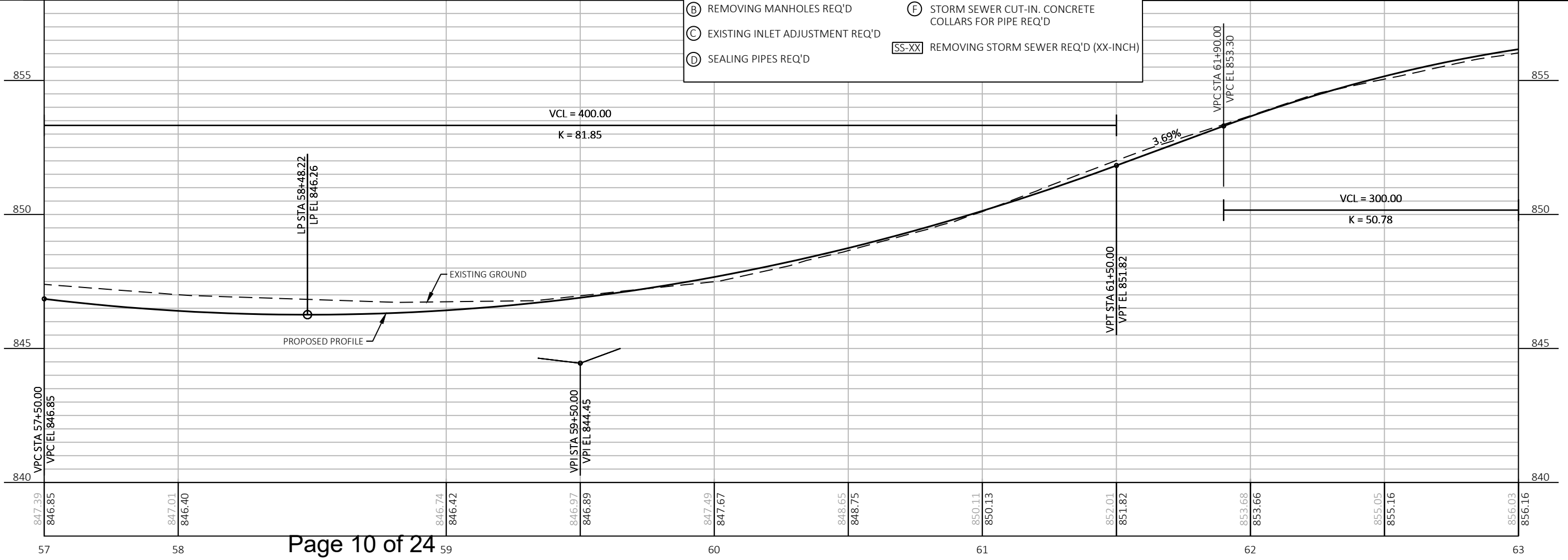
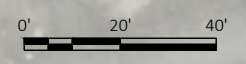


SHEET



LEGEND

(A) REMOVING INLETS REQ'D	(E) REMOVING CULVERTS REQ'D.
(B) REMOVING MANHOLES REQ'D	(F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
(C) EXISTING INLET ADJUSTMENT REQ'D	SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)
(D) SEALING PIPES REQ'D	



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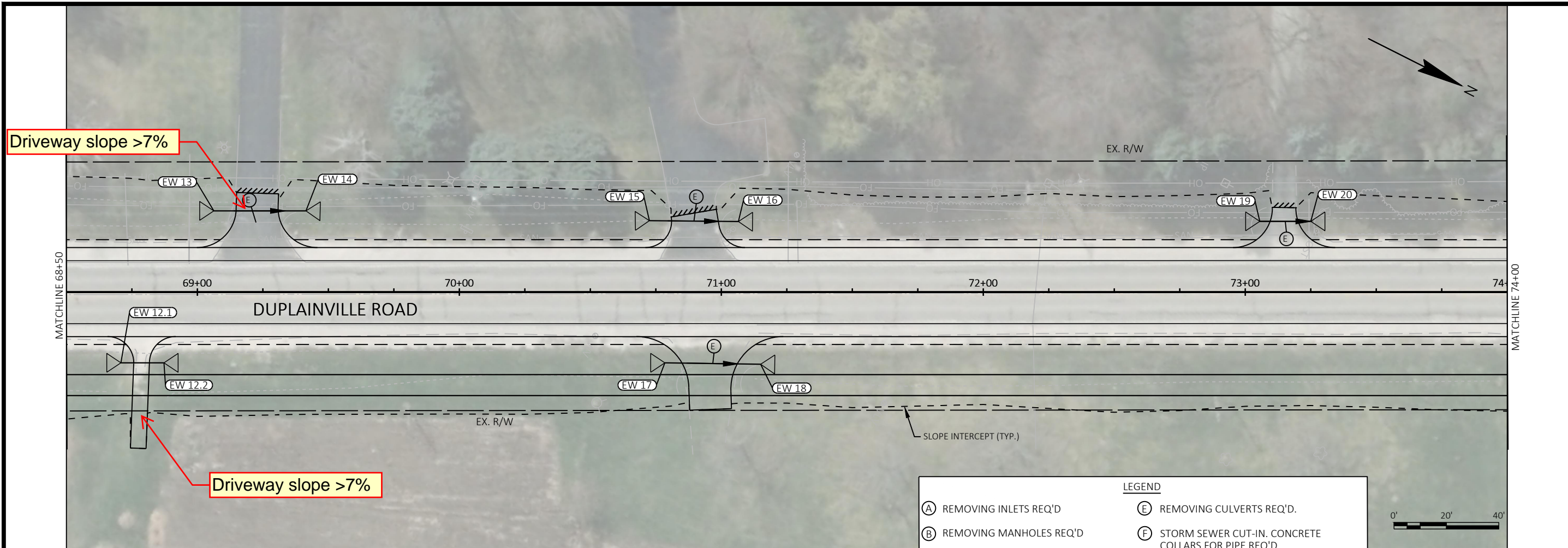
PLAN AND PROFILE

DUPLAINVILLE ROAD RECONSTRUCTION
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 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

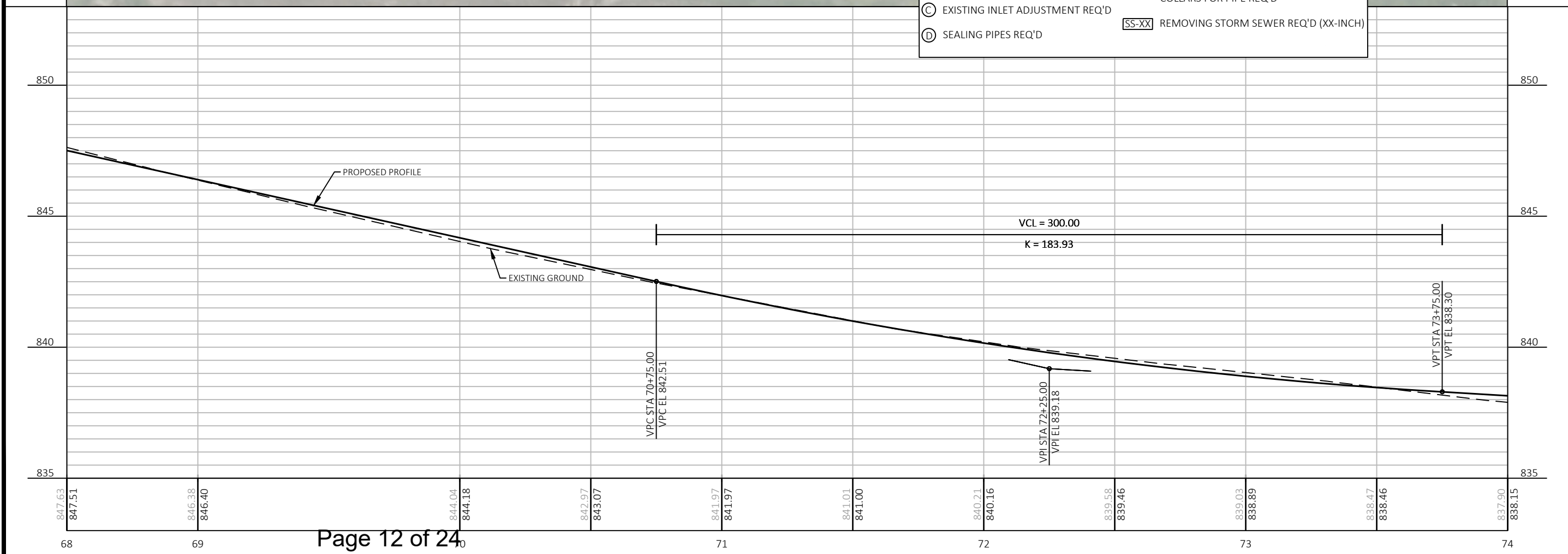
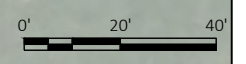
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SHEET



LEGEND	
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(B)	REMOVING MANHOLES REQ'D
(C)	EXISTING INLET ADJUSTMENT REQ'D
(D)	SEALING PIPES REQ'D
(E)	REMOVING CULVERTS REQ'D.
(F)	STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
SS-XX	REMOVING STORM SEWER REQ'D (XX-INCH)



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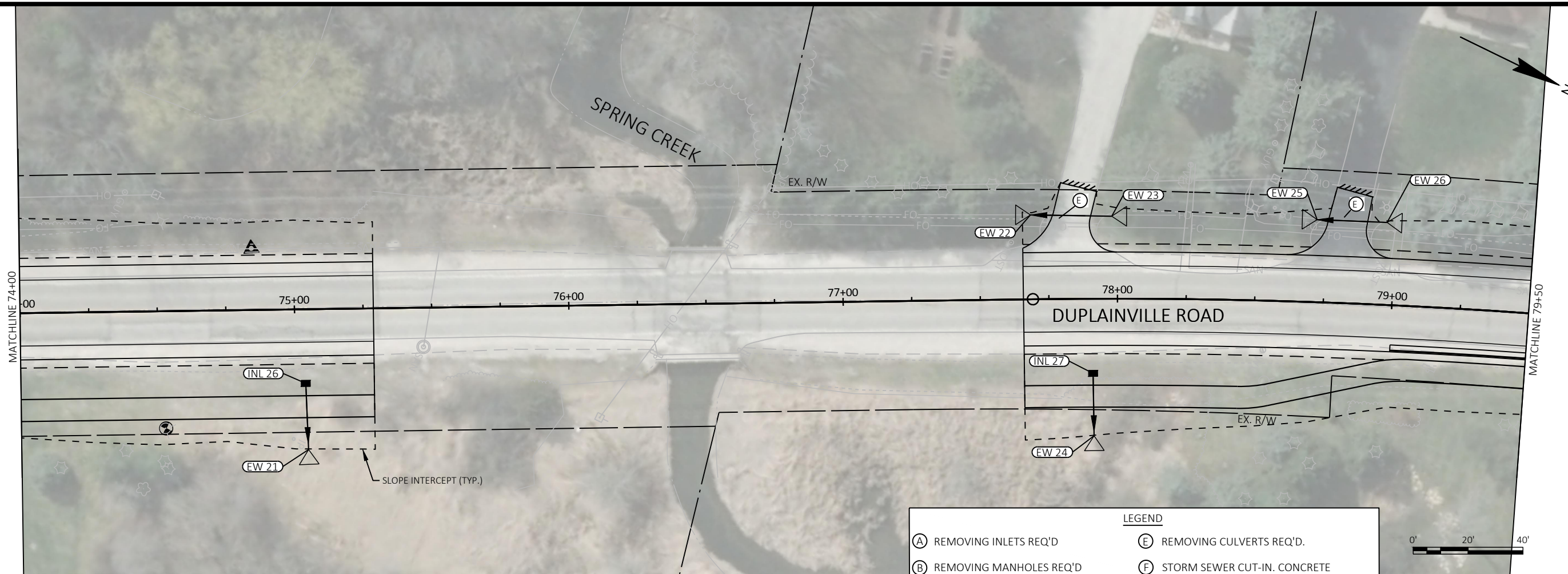
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 WAUKESHA COUNTY, WISCONSIN

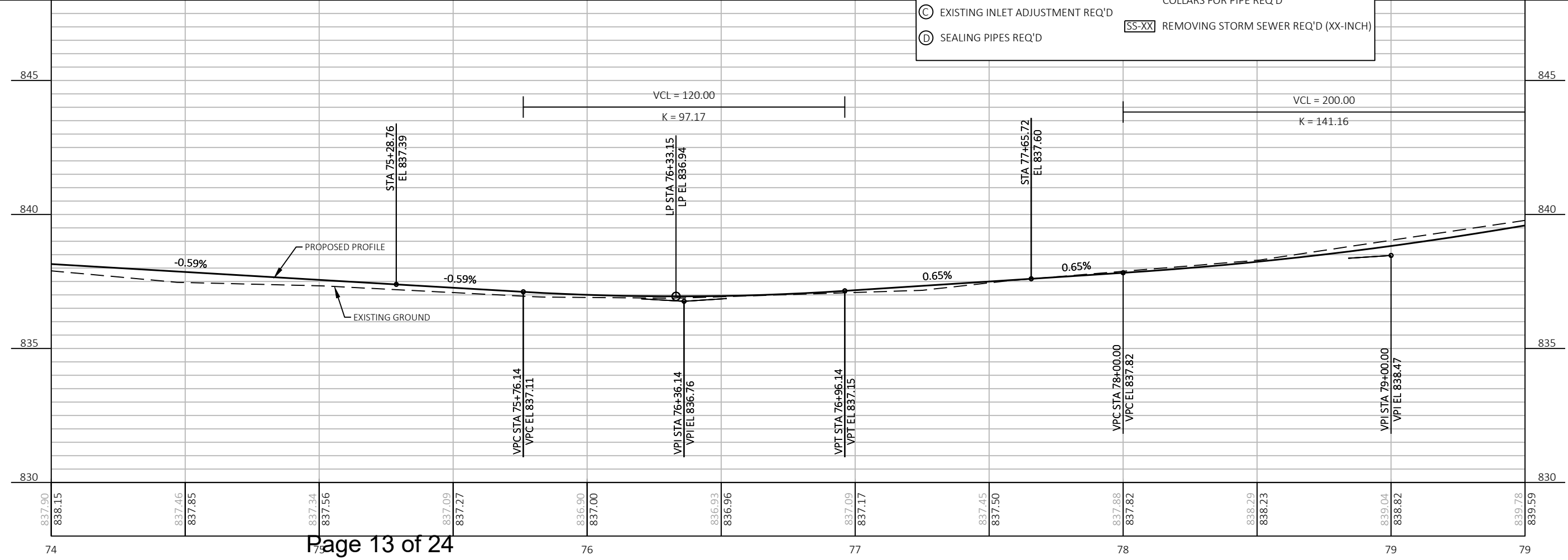
JOB NO. 21-01
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STRAND ASSOCIATES

SHEET



LEGEND	
(A)	REMOVING INLETS REQ'D
(B)	REMOVING MANHOLES REQ'D
(C)	EXISTING INLET ADJUSTMENT REQ'D
(D)	SEALING PIPES REQ'D
(E)	REMOVING CULVERTS REQ'D.
(F)	STORM SEWER CUT-IN, CONCRETE COLLARS FOR PIPE REQ'D
SS-XX	REMOVING STORM SEWER REQ'D (XX-INCH)



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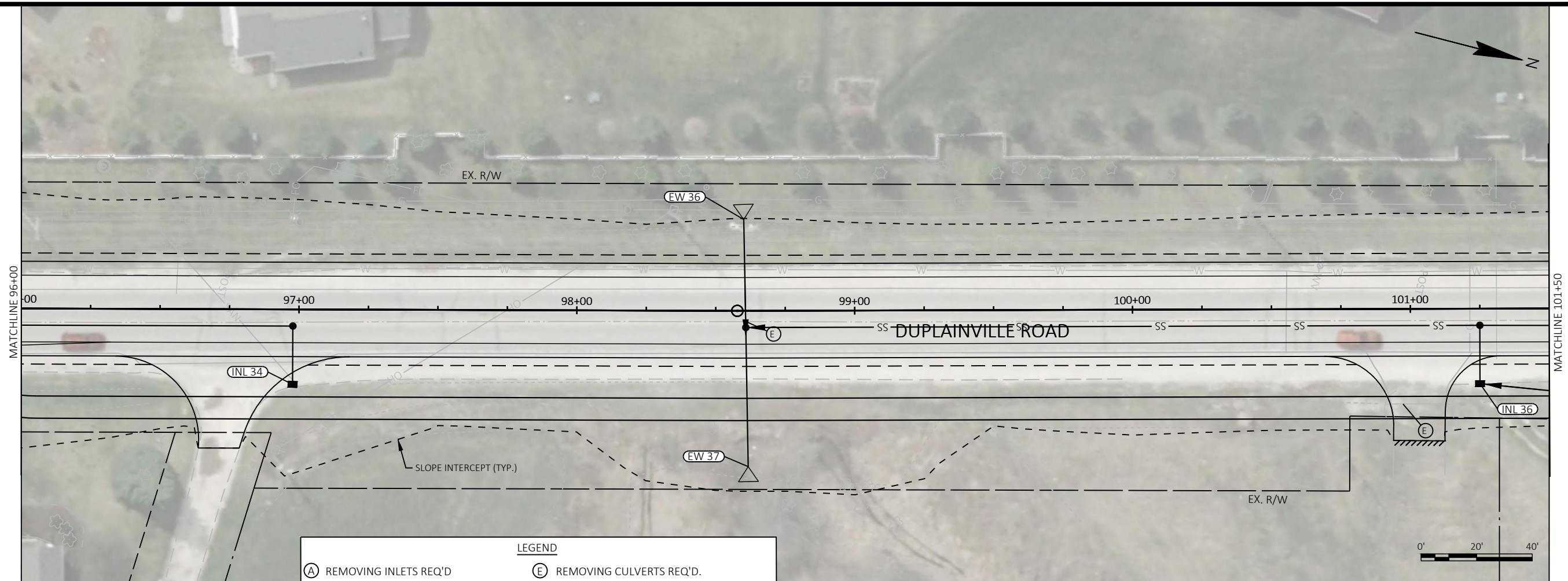
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 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

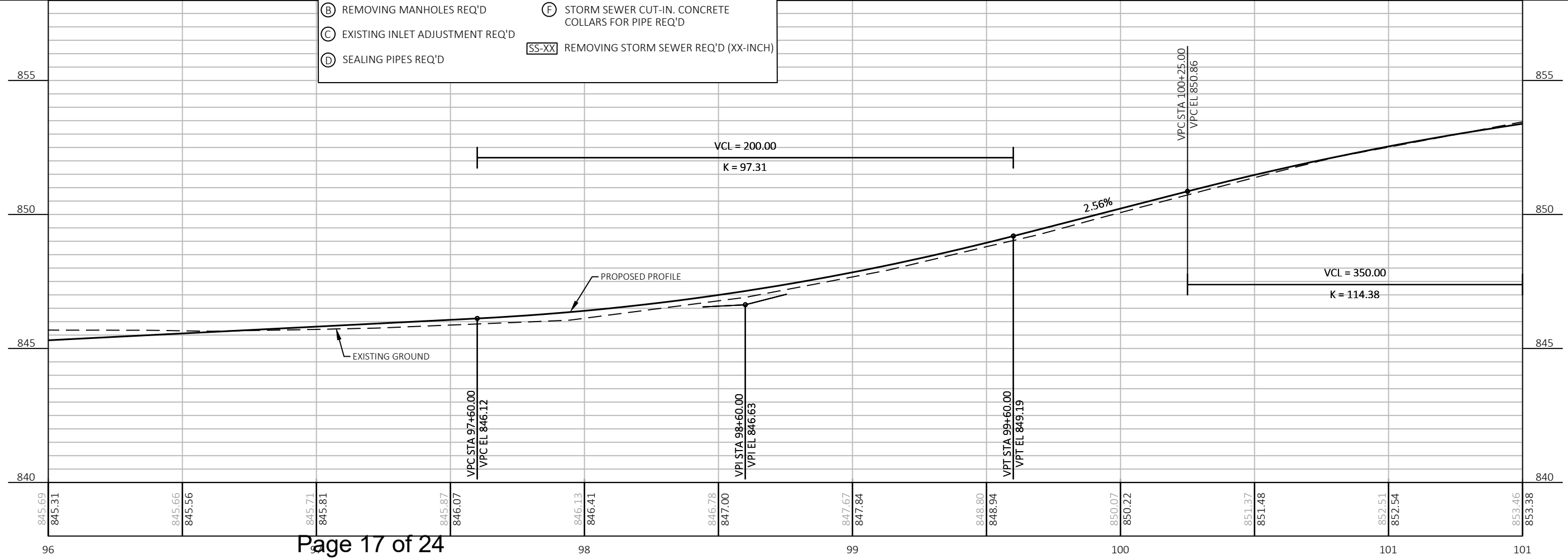
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SS-XX	REMOVING STORM SEWER REQ'D (XX-INCH)



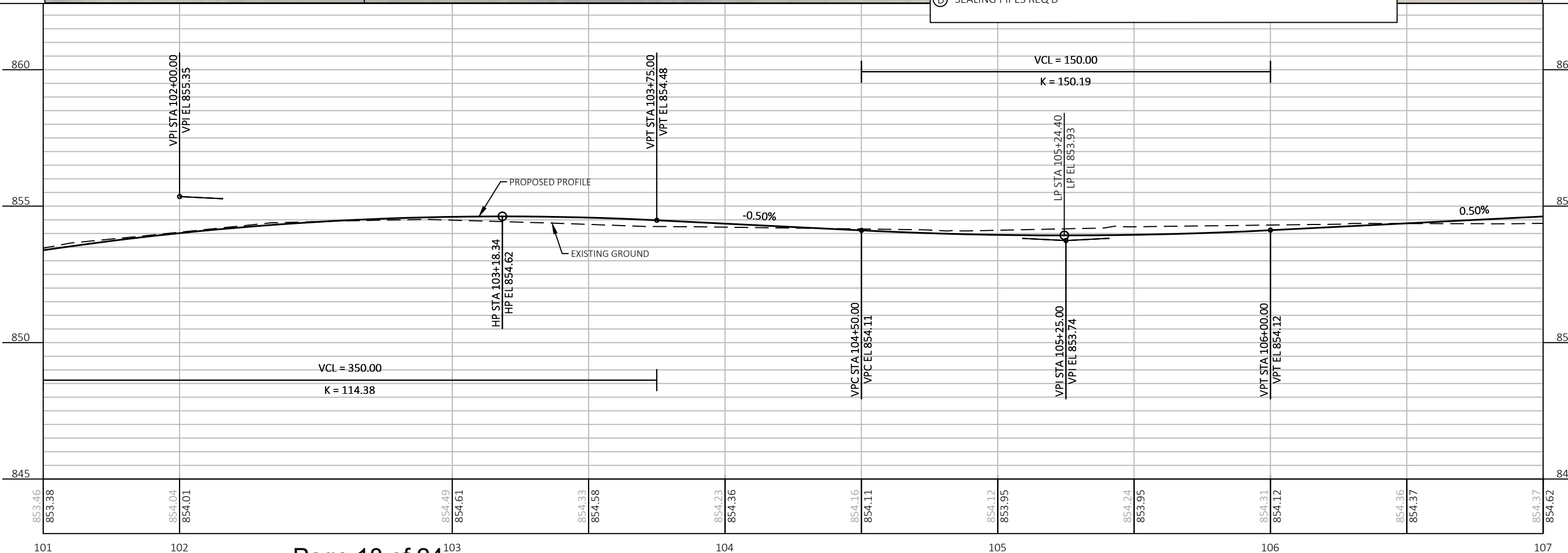
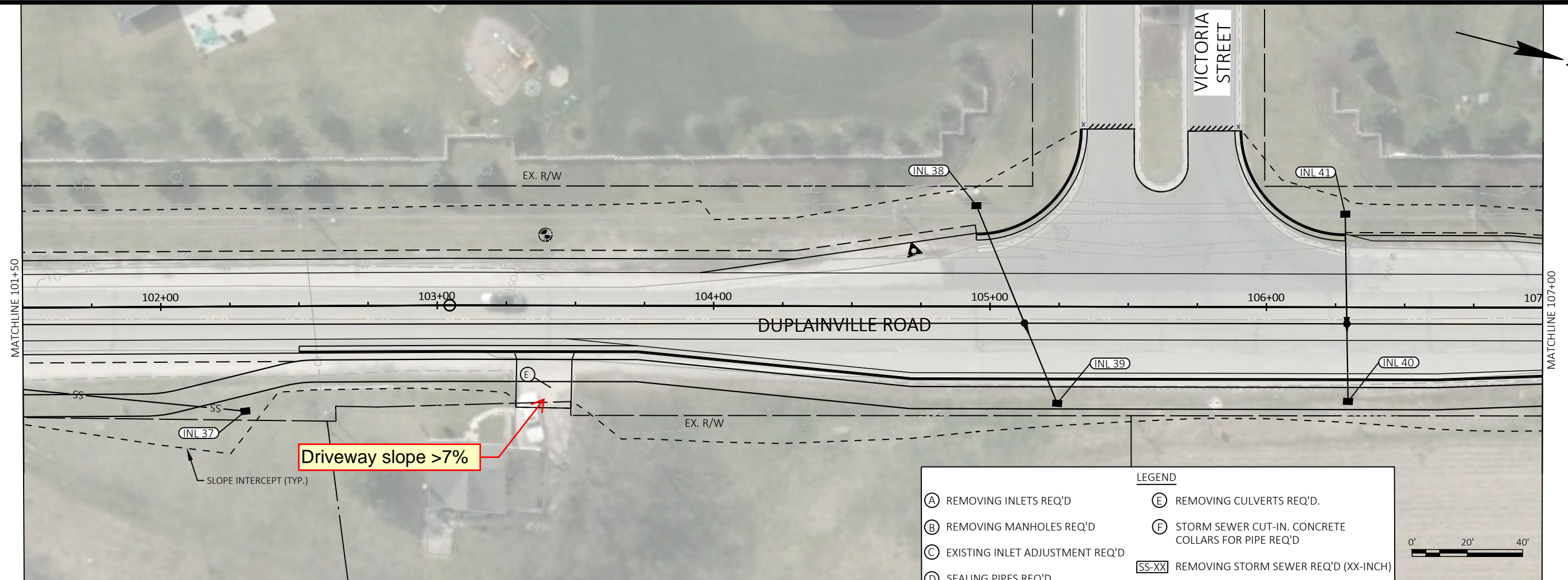
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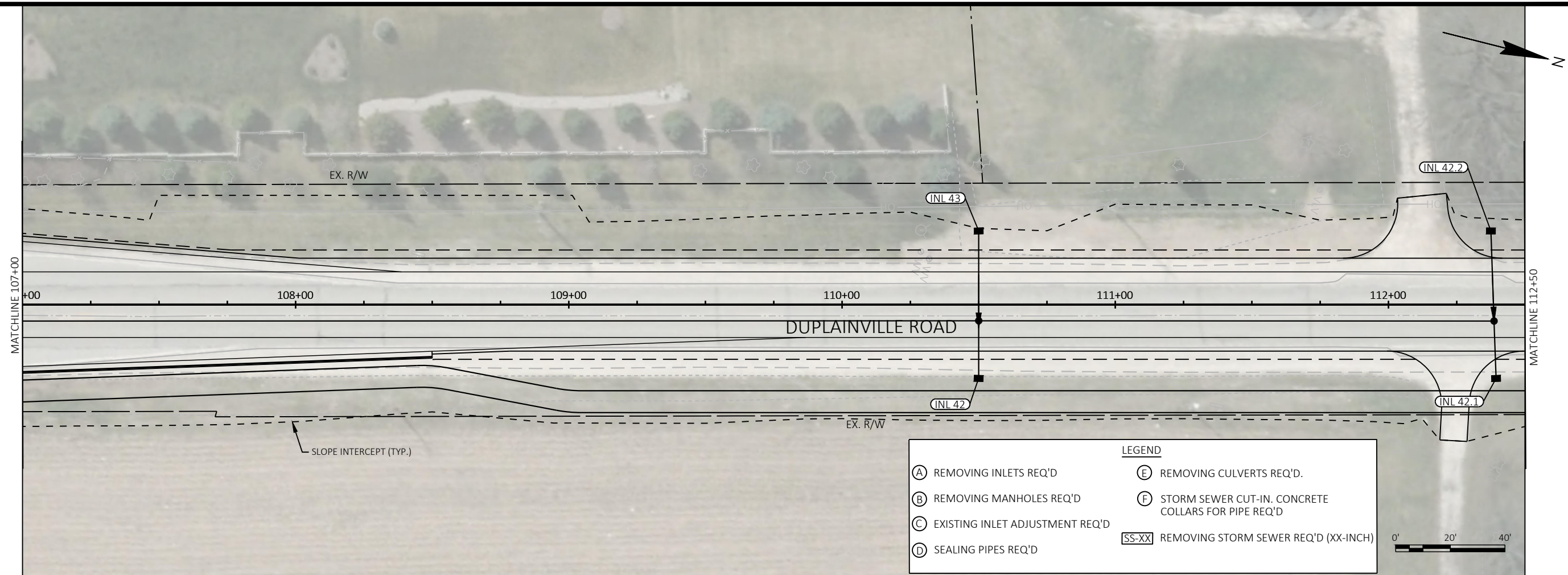
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WAUKESHA COUNTY, WISCONSIN

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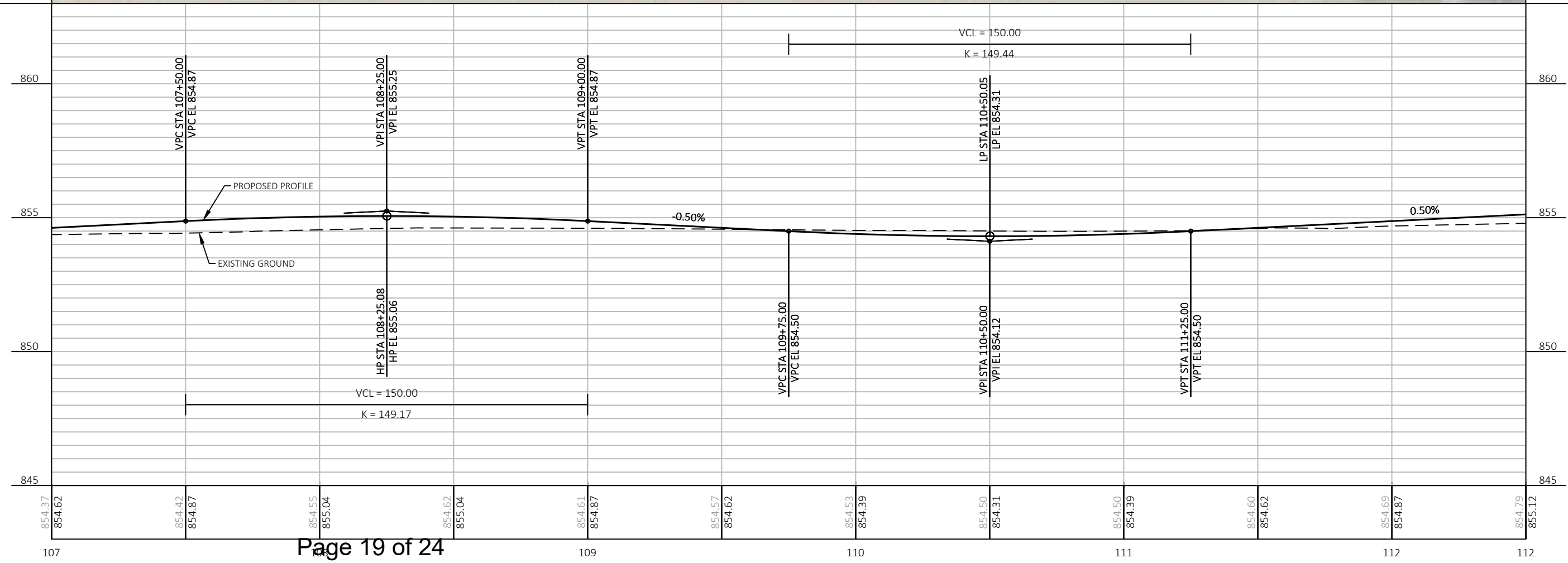
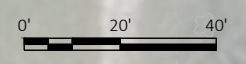
STRAND ASSOCIATES

SHEET



LEGEND

- (A) REMOVING INLETS REQ'D
- (B) REMOVING MANHOLES REQ'D
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- (F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
- SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)



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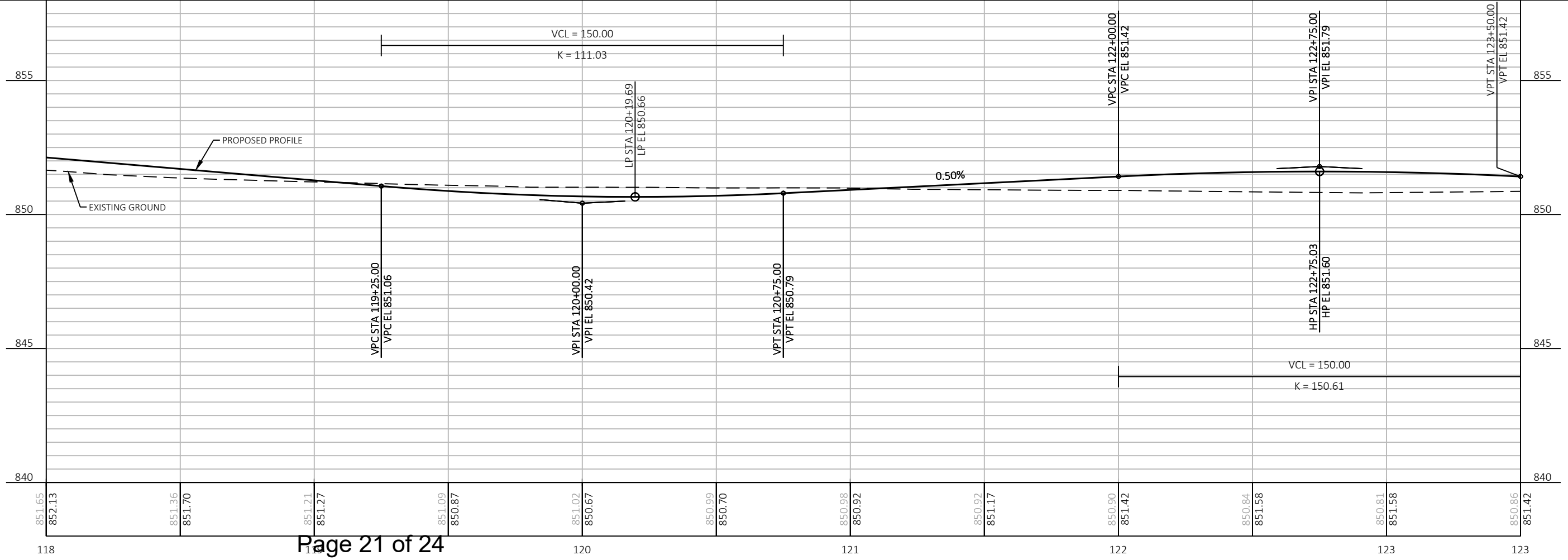
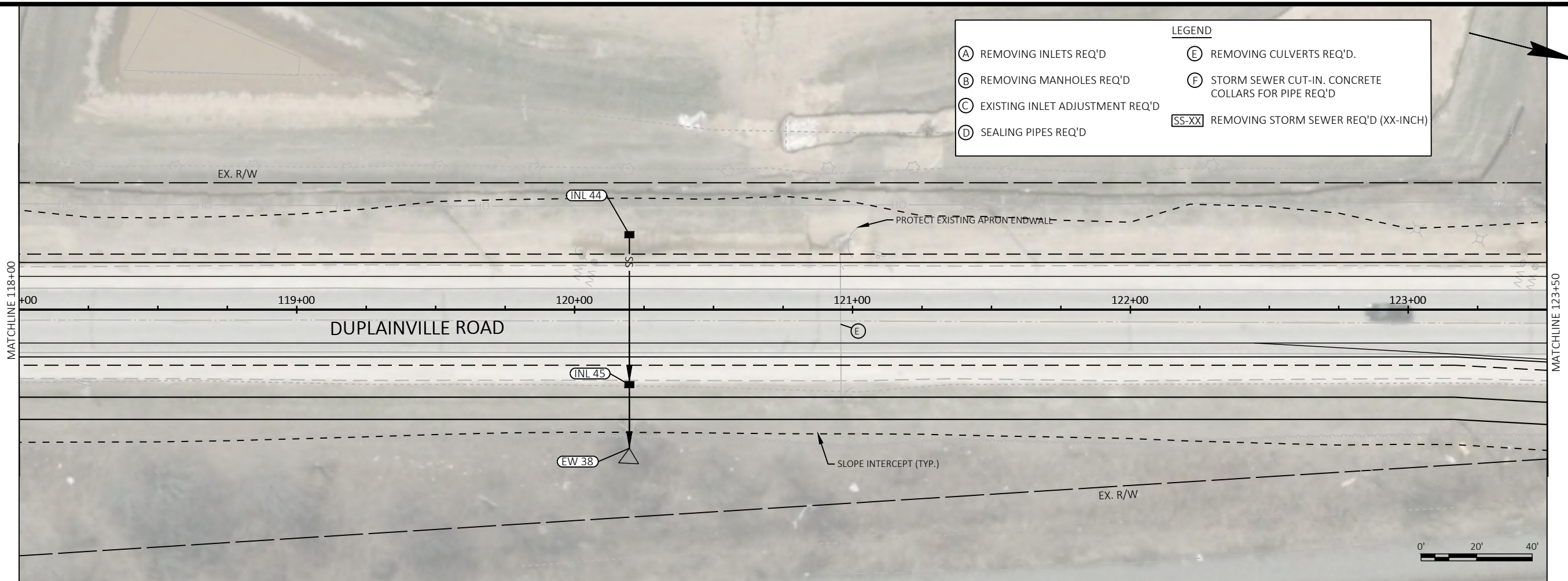
PLAN AND PROFILE
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 - (B) REMOVING MANHOLES REQ'D
 - (C) EXISTING INLET ADJUSTMENT REQ'D
 - (D) SEALING PIPES REQ'D
 - (E) REMOVING CULVERTS REQ'D.
 - (F) STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
 - SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)



NO.	REVISIONS	DATE:

PLAN AND PROFILE

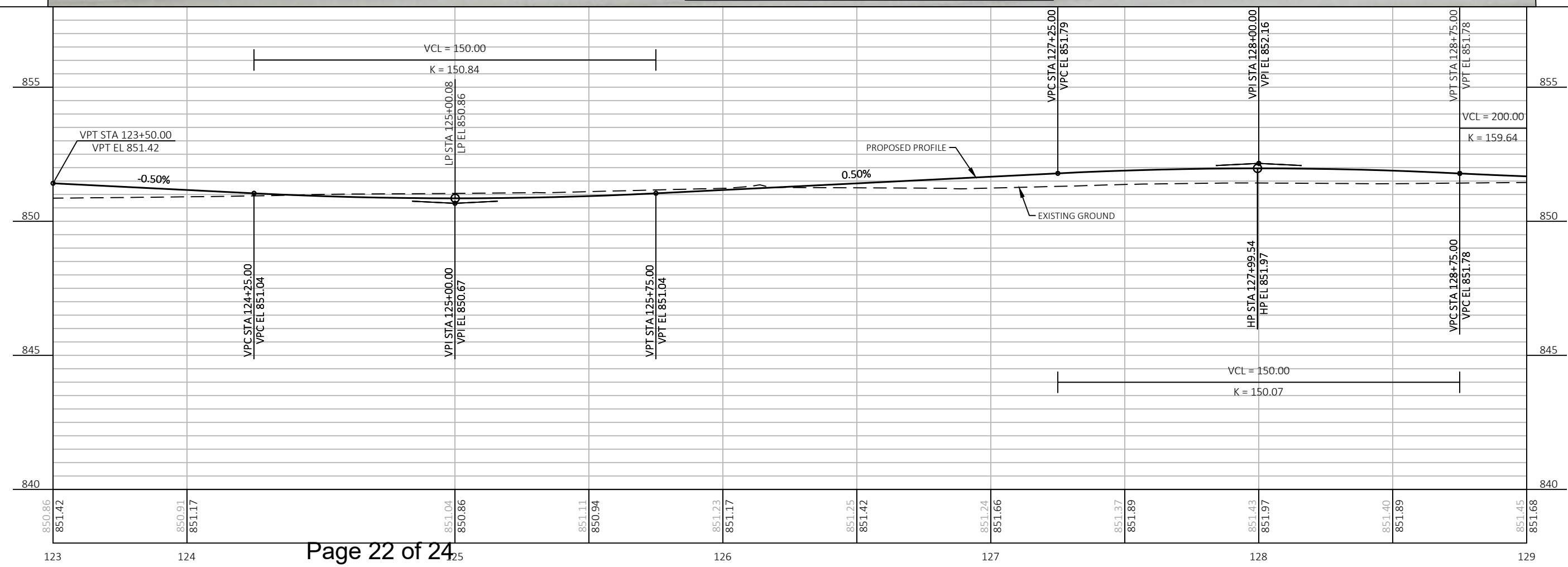
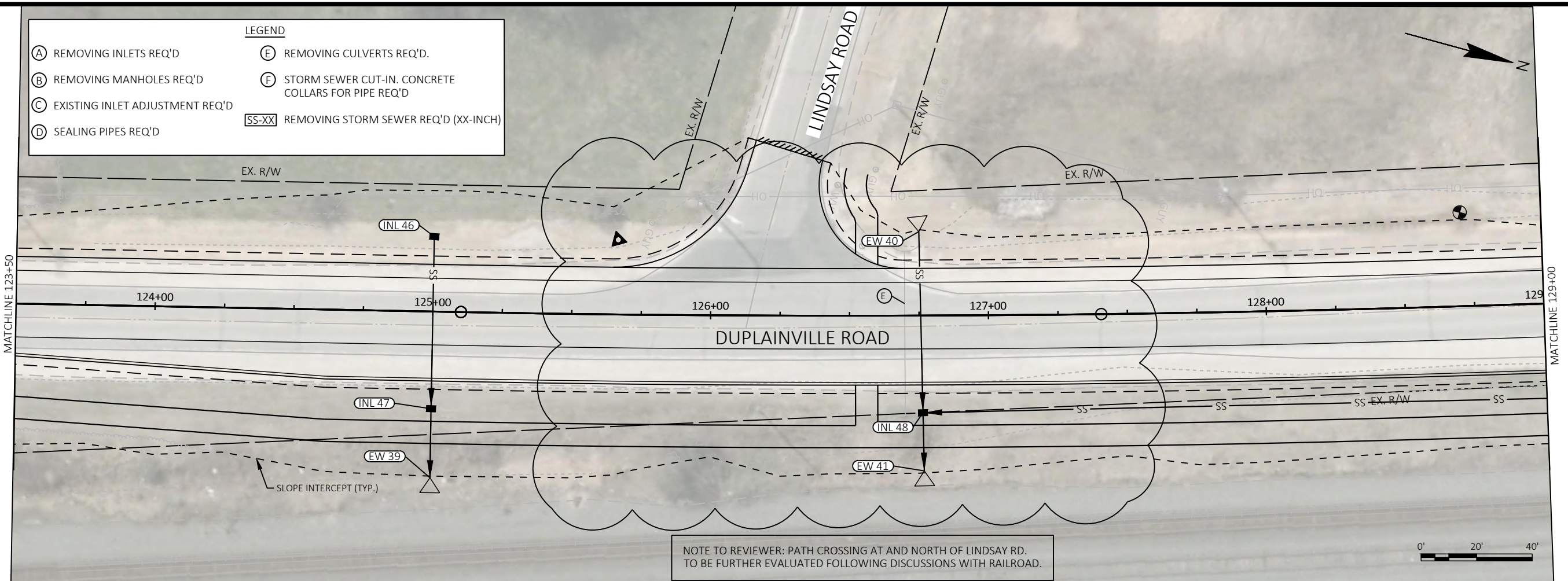
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- LEGEND**
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 - (B) REMOVING MANHOLES REQ'D
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 - SS-XX REMOVING STORM SEWER REQ'D (XX-INCH)



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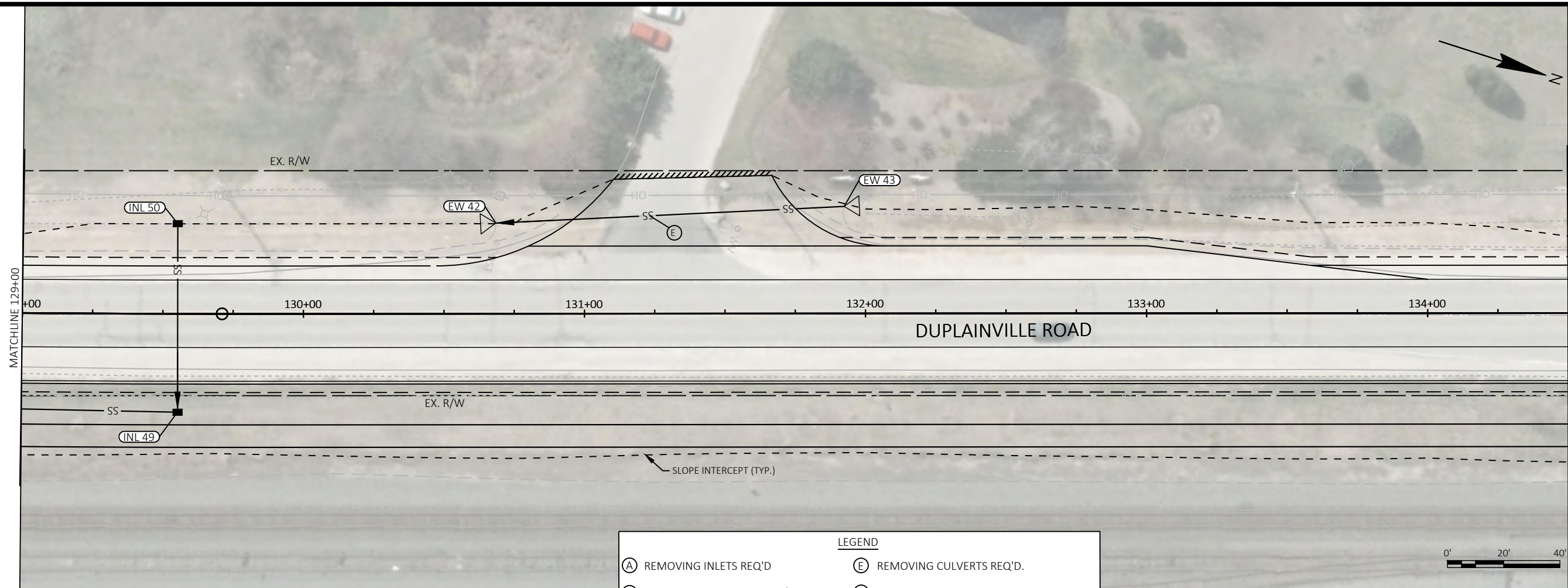
PLAN AND PROFILE

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 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

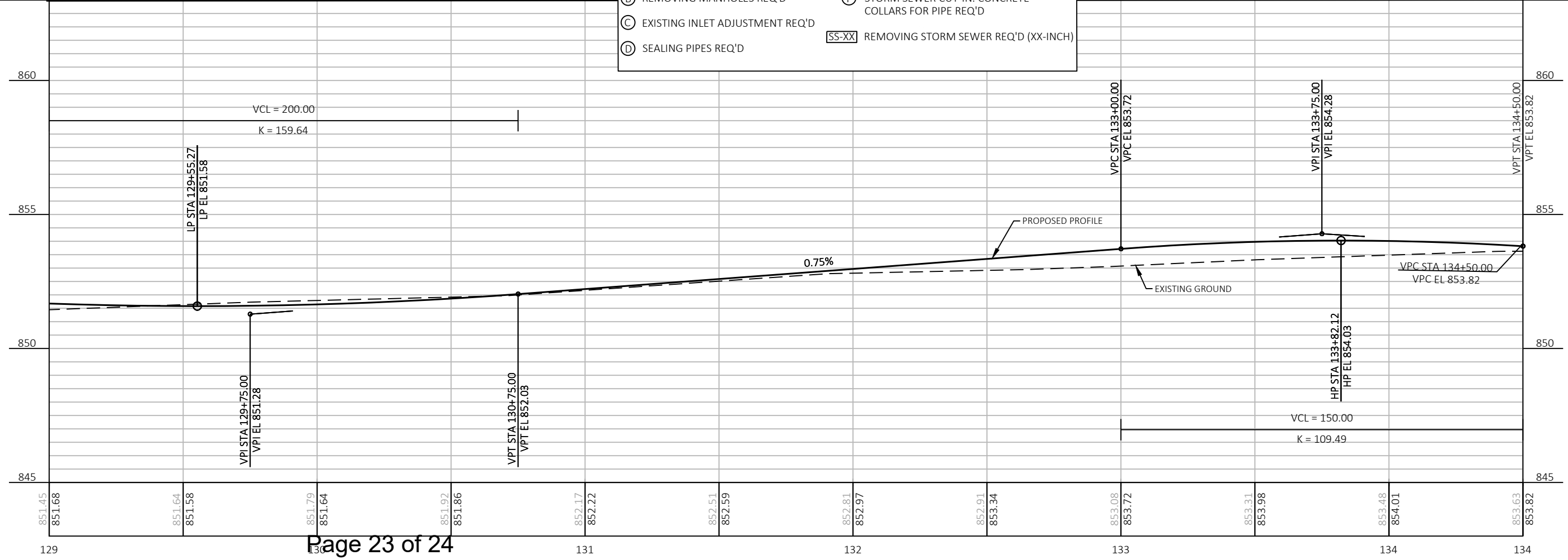
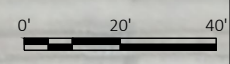
JOB NO.
21-01
 PROJECT MGR.
ALP



SHEET



LEGEND	
(A)	REMOVING INLETS REQ'D
(B)	REMOVING MANHOLES REQ'D
(C)	EXISTING INLET ADJUSTMENT REQ'D
(D)	SEALING PIPES REQ'D
(E)	REMOVING CULVERTS REQ'D.
(F)	STORM SEWER CUT-IN. CONCRETE COLLARS FOR PIPE REQ'D
SS-XX	REMOVING STORM SEWER REQ'D (XX-INCH)



NO.	REVISIONS	DATE:

PLAN AND PROFILE
 DUPLAINVILLE ROAD RECONSTRUCTION
 CANADIAN PACIFIC RAILROAD TO WEYER ROAD
 CITY OF PEWAUKEE
 WAUKESHA COUNTY, WISCONSIN

JOB NO.
21-01
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ALP



SHEET

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 6.

DATE: October 20, 2021

DEPARTMENT: Building Services

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding the Need for Wayfinding Signs Along Multi-Use Trails (Blackwood)

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 7.

DATE: October 20, 2021

DEPARTMENT: Building Services

PROVIDED BY:

SUBJECT:

Discussion to Select the Next Meeting Date and Possible Items to go on the Upcoming Agenda (Blackwood)

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: