

**MEETING MINUTES**  
**Monday, November 6, 2017**  
**7:00 PM**

Common Council Chambers ~ Pewaukee City Hall  
W240 N3065 Pewaukee Road, Pewaukee, WI 53072

**In attendance:** Mayor Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, J. Kara and J. Wamser.

**Also Present:** Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Utility Manager J. Mueller, Fire Chief K. Bierce, Lieutenant B. Ripplinger, HR Director L. Bergersen, Community Development Director K. Woldanski, IT Director B. Kewan, Accountant C. Sazama and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance – Mayor Bierce called the meeting to order at 7:00 p.m.

2. Public Comment

Mark Buschman (N278 N2897 Lincoln Avenue) spoke in favor of having money in the 2018 budget for deer management.

Tom Perz (W278 N2955 Rocky Point Road) also spoke in favor of having money in the 2018 budget for deer management.

3. Consent Agenda

- 3.1 Approval of the October 23, 2017 Common Council Meeting Minutes

- 3.2 Approval of Bartender Licenses

- 3.3 Approval of the Accounts Payable Listings

- 3.4 Award of the Sale of the Surplus 2007 Sterling Plow Truck to the Town of Delafield in the amount of \$40,000 as the Highest Qualifying Bid

**A motion was made and seconded, (R. Grosch, C. Brown) to approve the consent agenda.**

Motion Passed: 6-For, 0-Against.

4. Public Hearing Regarding the 2018 Proposed Budget

Mr. Klein stated the budget in its current form reflects the changes made during the budget workshop including the increases requested by the Library and the Lake Pewaukee Sanitary District. He said the health insurance rate was reduced down to 10% but stated the HR Director is still working on reducing the number. He stated a tractor was taken out of the Park's Department budget because the Village asked Ms. Woldanski to reduce her spending.

Mayor Bierce opened the public hearing and immediately closed it when no one in the audience expressed an interest in speaking.

5. Discussion and Possible Action Regarding the Approval of the 2018 Proposed Budget and Setting the Tax Levy

**A motion was made and seconded, (C. Brown, B. Dziwulski) to approve the 2018 budget, and set the tax levy at \$9,085,486 and increases the tax rate 3.2% which is the equal to \$3.189 per \$1,000 of assessed value.** Motion Passed: 6-For, 0-Against.

6. Discussion and Possible Action to Approve the Recommendations of the Bike and Pedestrian Planning Committee to Conduct a Survey

Mr. Grosch stated the Bike & Pedestrian Planning Committee would like to conduct an online survey and put a notice in the tax insert. There was discussion amongst the Council members on how to make it a better survey.

**A motion was made and seconded, (J. Wamser, B. Dziwulski) to allow the Bike & Pedestrian Planning Committee to move forward with their online survey.**

Motion Passed: 6-For, 0-Against.

7. Waukesha Sheriff's Department 3rd Quarter Status Report

Lieutenant Ripplinger was present for this item. He briefly went over the activities of the last few months. He said calls for service were up, and OWIs doubled. He noted that the archery program has been moved to South Park and that they are now working with the DNR.

8. Further Discussion on Establishing a Sidewalk Winter Maintenance Policy

Mr. Weigel was present for this item. He said he conducted a survey of area municipalities and reviewed their snow removal policies. He suggested that the City of Pewaukee recognize that there is a need to adopt an ordinance to clear sidewalks within a 21 day period and designate the City as responsible party to do such.

The Council stated they liked the Village of Germantown's policy and directed Mr. Weigel to draft an ordinance for consideration.

9. Discussion and Possible Action Regarding ***Resolution No. 17-11-10*** to Accept Woodleaf Reserve Addition #1 (Phase 2) Public Improvements

Mr. Weigel stated the final lift of asphalt was installed last month and the City can now formally accept improvement.

**A motion was made and seconded, (J. Kara, J. Wamser) to approve Resolution 17-11-10.**

Motion Passed: 6-For, 0-Against.

10. Discussion and Possible Action Regarding the Termination of the Woodleaf Reserve Addition #1 (Phase 2) Letter of Credit (#DC112672US23315) in the Amount of \$137,000 Conditioned on the Substitution of a Cash Deposit of \$10,000 and Attendant Cash Deposit Agreement to Act as the Financial Surety for the 1-Year Warranty Period

Mr. Weigel stated it is customary to have a one year warranty period on newly paved roads and was requesting the developer put up a cash deposit or a new letter of credit in the amount of \$10,000.

**A motion was made and seconded, (B. Bergman, C. Brown) to reduce the cash deposit down to \$10,000 and allow staff to sign the new agreement contingent upon the attorney's approval.** Motion Passed: 6-

For, 0-Against.

11. Discussion and Possible Action Regarding the Cancellation Notification of the Prairie Grass Living

Letter of Credit (# 1115-548) in the Amount of \$31,438.00

Mr. Weigel stated the City received notification that this letter of credit is terminating at the end of this month, but a letter of credit or cash deposit is still needed to cover the warranty period of the final course of asphalt. He requested Council to authorize the City attorney to draw on the letter of credit prior to its termination if a new agreement and cash deposit or letter of credit cannot be established timely.

**A motion was made and seconded, (J. Kara, B. Dziwulski) to authorize the attorney to move forward and obtain a new agreement and financial security for the improvements.**

Motion Passed: 6-For, 0-Against.

12. Public Comment - None

13. Adjournment

**A motion was made and seconded, (B. Dziwulski, J. Wamser) to adjourn the meeting at 7:42 p.m.**

Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski  
Clerk/Treasurer