

In Attendance:

Mayor Steve Bierce, Aldermen I. Clark, B. Dziwulski, R. Grosch, J. Wamser and P. Vetterkind.
Alderwoman C. Brown was absent and excused.

Also in Attendance:

Attorney S. Riffle, Administrator S. Klein, DPW Director M. Wagner, City Planner & Community Development Director N. Fuchs, and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

Mayor Bierce called the meeting to order at 6:30 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Public Comment - None.

3. Consent Agenda

- 3.1. Approval of Common Council Meeting Minutes Dated October 4th, 2021
- 3.2. Approval of Common Council Meeting Minutes Dated October 18th, 2021
- 3.3. Approval of the Accounts Payable Listing Dated November 8th, 2021

A motion was made and seconded (B. Dziwulski, J. Wamser) to approve the consent agenda. Motion Passed: 5-For, 0-Against.

4. Discussion and Possible Action Regarding **Resolution 21-11-40** Authorizing the Issuance and Sale of \$7,830,000 General Obligation Promissory Notes, Series 2021A

Joe Murray from Ehlers was present for this item. He stated the City's credit rating was affirmed at Aa1. The City received eight very competitive bids today and the lowest bid came from the Bank of Oklahoma Financial Securities. Mr. Murray recommended the sale to Bank of Oklahoma with an interest cost of 1.879 percent and issue size of \$7,730,000. He stated it was a ten-year note.

Mr. Grosch asked about interest rates. Mr. Murray stated rates started to go up. He discussed debt limits and how it has kept rates down.

Mayor Bierce asked if going up to the proposed debt limit of 20 percent would have an adverse effect on the City's credit rating. Mr. Murray stated it would not. The City has a low debt burden and going up to 20 percent may seem like a lot to the City but not to credit agencies.

A motion was made and seconded (B. Dziwulski, R. Grosch) to approve Resolution 21-11-40 authorizing the issuance and sale of \$7,730,000 general obligation promissory notes, series 2021A. Motion Passed: 5-For, 0-Against.

5. Discussion Regarding the Status of the Professional Services Agreement Between the City of Pewaukee and E-Plan Exam for Building Permit Plan Review Services

Mr. Fuchs stated this is an agreement for a third party to conduct state plan building permits. He said since July they have reviewed 23 projects and things have been going very well. Mr. Fuchs stated they have met their time reviews and instead of waiting months at the state level they are being done

in under two weeks. He stated the City has received just under \$2,000 in plan reviews and noted E-Plan Exam has been a good resource for code questions.

6. Discussion and Possible Action Regarding **Ordinance 20-12** Pertaining to Historical Preservation *(First Reading)*

Mr. Fuchs stated the historical preservation ordinance was listed as a goal of the strategic plan and is required by the State. He said staff prepared the ordinance and the City Attorney provided an ordinance as well. Mr. Fuchs stated they were combined. Mr. Fuchs stated the Plan Commission will handle these responsibilities. Attorney Riffle stated there are varying levels of interest across the municipal spectrum. He noted the State mandates municipalities to have this if you are going to be engaged in zoning. He said it can go from 100 percent owner interest to the City is going to make it happen. Mr. Fuchs stated the verbiage allows for Historic Preservation or Common Council to move forward if they chose to otherwise the property owner applies for the designation. Attorney Riffle stated if there are properties in the City that are already designated, the City must have this Ordinance.

7. Discussion and Possible Action Regarding **Ordinance 21-13** Repealing and Recreating Section 17.1300 of the Zoning Code Related to Public Hearing Notices *(First Reading)*

Mr. Fuchs stated the Historical Preservation Ordinance references public hearings; therefore, this is revising this section of the code.

8. Discussion and Possible Action Regarding **Ordinance 21-14** Creating Section 17.0437 Establishing a Historic Preservation Overlay District in Chapter 17 Zoning Code *(First Reading)*

Mr. Fuchs stated this designation is needed to identify Historical Preservation areas on the map; therefore, it is just a revision to the code.

9. Discussion and Possible Action Regarding **Resolution 21-11-41** Authorizing the Establishment of a Trail Along Duplainville Road

Ms. Wagner stated as part of the Department of Transportation grant application there is a requirement to have a resolution supporting the project.

A motion was made and seconded (J. Wamser, R. Grosch) to approve Resolution 21-11-41.
Motion Passed: 5-For, 0-Against.

10. Public Comment - None.

11. Adjournment

A motion was made and seconded (I. Clark, R. Grosch) to adjourn the meeting at 6:52 p.m.
Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer