

PEWAUKEE LAKE PATROL ADVISORY COMMITTEE
Wednesday, April 15, 2015
Village of Pewaukee
235 Hickory Street
Pewaukee, WI

1.0 Call to order and Pledge of Allegiance/Moment of Silence.

Trustee Evert called the April 15, 2015 Pewaukee Lake Patrol Advisory Committee meeting to order at approximately 3:00 pm. A moment of silence was observed.

Present: Village of Pewaukee Trustee Paul Evert, City of Pewaukee Alderman Cheri Enters, Town of Delafield Supervisor Pete VanHorn.

Also Present: Chief Tim Otto, Captain Jay Iding, Sgt. Jason Bonesteel, Village Administrator Scott Gosse, Andy Norris – Pewaukee Fire Dept. and Clerk/Treasurer Nancy J. Zastrow.

Absent: Tom Koepp – Lake Pewaukee Sanitary District

2.0 Approval of Minutes of September 10, 2014.

P. Van Horn moved, second by C. Enters to approve the September 10, 2014 minutes as presented. Motion carried.

3.0 Report from Lake Pewaukee Sanitary District – Tom Koepp.

Mr. Koepp was not present at the meeting.

4.0 Report from Chief Otto, Captain Iding and Sgt. Bonesteel regarding:

4.1 Report on 2014 Summer Lake Patrol Activity

Captain Iding reported on the activity of Lake Patrol in 2014. He also incorporated the annual DNR audit with this report. The department averaged one ticket for every 13.49 hours worked which is within the DNR regulations. He reported 63 citations issued and 143 warnings. A total of 849 hours were worked.

4.2 Current expenditures to date

Clerk/Treasurer Zastrow gave an update on the current expenditures for the department as of April 15, 2015. It was noted the department had 40 hours of ice patrol in 2015 and the department will receive some reimbursement from the DNR for these hours. Sgt. Bonesteel also explained Officer Heyrman attended training on boating accident investigation. He will train the other members of Lake Patrol.

4.3 Status of 2014 budget vs expenditures for year and remaining funds

Clerk/Treasurer Zastrow gave the 2014 budget to expenditure report for Lake Patrol. C. Enters complimented the report and noted it was easy to follow.

4.4 Update on Lake Patrol Staff and training

Sgt. Bonesteel explained the department currently has eight (8) Lake Patrol Officers. He noted there has been very little turn-over for the department. There will be special training with Warden Drake this weekend and Sgt. Bonesteel will provide handgun training to the officers.

Division Chief Andy Norris from Pewaukee Fire Department gave a report on training with the Lake Patrol boat. He noted six people from the department have been trained to use the COBIA.

C. Enters asked if any training regarding winter patrol had been performed. A. Norris noted they are trying to organize a training exercise in the future.

4.5 Schedule of placement of Lake Buoys for 2015

Sgt. Bonesteel stated the Lake buoys will be placed on Saturday, April 25th. P. Evert asked how many buoys received damage last year. It was noted approximately 7 or 8 were thrown out for being damaged beyond any repair.

4.6 Report on 2014 DNR audit and reimbursement

This was discussed in conjunction with 4.1.

5.0 2015 Winter Patrol Report

5.1 Discussion and direction regarding status of all-terrain vehicles

Chief Otto explained the department currently has three (3) ATV's in the fleet. He noted they do not use the 1998 because they feel it is unsafe. This ATV was purchased by the Village of Pewaukee and the value is somewhere between \$200 - \$500. He would like to sell this and is asking for support from the Lake Patrol Advisory Committee. He will then bring it to the Village Board for final approval. He explained the department will move forward with two ATV's and they are only used for winter patrol.

No formal action was taken, the committee approves of the sale of the ATV as requested.

6.0 Discussion and possible action regarding Boater Safety Class offerings for 2014

There will be two Boater Safety classes conducted this year. The first one will be held at the Library in May and the second at Duchows Boats in June. Greg Heyrman will be the lead instructor and either Officer LaFavor or Officer Hagen will assist. This is the same number of hours as last year.

No action required.

7.0 Discussion and possible action regarding purchase of a new Lake Patrol Boat in 2016.

Chief Otto stated he is looking for direction regarding purchase of a new boat for Lake Patrol. He noted this was included in the 2017 long range budget, but DNR has approved purchase as early as 2016. Chief is looking for feedback from the committee on moving this from 2017 to 2016. Staff has calculated a trade-in value of \$5,500 - \$6,000 and with the current Capital Reserve funds and the possibility of coming in under budget in 2015, it appears Lake Patrol would not have to request any additional funds from the supporting communities.

C. Enters asked if there is any other capitol purchases that the department sees coming up in the near future.

Chief Otto noted he will be placing this item in the 2016 budget for Lake Patrol and wanted the committee to address any concerns before it appears in the budget.

No formal action was taken.

8.0 Report regarding adoption of Wisconsin Law Enforcement Accreditation Group standards

Chief Otto explained the Village has finished the accreditation and will find out on May 4th if they have met the standards. He noted the Lake Patrol Policy and Procedure have been revamped to meet the department standards.

No formal action was taken.

9.0 Discussion on renewal of Lake Patrol contract

Chief Otto explained the current Lake Patrol contract will terminate on March 30, 2016. He needs to know the committee stance on the contract renewal. Does the committee and to go out for RFP's, renewal or extension of the current contract.

P. Evert noted that the 4th Whereas could be disbanded in the new contract.

Chief asked if the committee would recommend another five (5) year contract or present a longer contract. Chief Otto suggests a minimum of five years but if the committee wants to go longer the communities would need to be in agreement.

C. Enters feels it is best to leave at five years. P. Van Horn also feels five years is sufficient for the contract length. C. Enters did ask when the new contract comes forward to list all equipment in the contract. C. Enters noted this has gone quite smoothly and the communication link is great and she feels they are doing a really good job with Lake Patrol.

10.0 Recognition of years of service of Alderperson Cheri Enters

Chief Otto and Captain Iding recognized Alderperson Cheri Enters for her years of service on the Lake Patrol Advisory Committee.

11.0 Schedule next meeting date at Town of Delafield.

The next scheduled meeting will be held on September 3, 2015 at the Town of Delafield Town Hall at 3:00 pm.

P. Evert commended the Lake Patrol staff on the annual report.

12.0 Motion to Adjourn

P. Van Horn moved, second by C. Enters to adjourn the April 15, 2015 Lake Patrol Advisory Committee meeting at approximately 4:00 pm. Motion carried.

Respectfully submitted,

Nancy J. Zastrow
Clerk/Treasurer