In Attendance:
Mayor Steve Bierce, Aldermen C. Brown, I. Clark, B. Dziwulski, R. Grosch, P. Vetterkind, and J. Wamser.

<u>Also in Attendance</u>:
Attorney S. Riffle, Administrator S. Klein, DPW Director M. Wagner, Assistant Fire Chief M. Hoppe, IT Director B. Kewan, Director of People and Culture K. Woldanski, City Planner & Community Development Director N. Fuchs, City Assessor R. Tuff, Library Director N. Champe, Accountant C. Sazama and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance

   Mayor Bierce called the meeting to order at 6:30 p.m. and requested everyone stand for the Pledge of Allegiance.

2. Public Comment - None.

3. <u>Consent Agenda</u>
   3.1. Approval of the Accounts Payable Listing Dated November 15th, 2021
   3.2. Approve **Ordinance 20-12** Pertaining to Historical Preservation *(Second Reading)*
   3.3. Approve **Ordinance 21-13** Repealing and Recreating Section 17.1300 of the Zoning Code Related to Public Hearing Notices *(Second Reading)*
   3.4. Approve **Ordinance 21-14** Creating Section 17.0437 Establishing a Historic Preservation Overlay District in Chapter 17 Zoning Code *(Second Reading)*
   3.5. Approve Humane Animal Welfare Service Contract for 2022, 2023 and 2024 at the Annual Cost of $6,699

   Ms. Brown noted there was no attachment for Item #3.1. Ms. Tarczewski apologized and stated it could be put on the next meeting's agenda.

   <u>A motion was made and seconded (G. Wamser, R. Grosch) to approve the remaining items on the consent agenda</u>. Motion Passed: 6-For, 0-Against.

4. **PUBLIC HEARING,** Discussion and Possible Action Regarding the 2022 Budget and Setting the Tax Rate

   Mr. Klein stated there was some minor tweaking since the last meeting. He said they were still waiting on the final numbers for health insurance. Mr. Klein noted the proposed tax levy is $10,331,629 a 4.06 percent decrease. The tax rate is $2.82, down by $0.04 since the workshop.

   Mr. Dziwulski asked when the insurance numbers will be available. Ms. Woldanski stated she was hoping for the end of the week.

   Mayor Bierce opened the public hearing. No one expressed interest in speaking so he immediately closed the public hearing.

   <u>A motion was made and seconded (B. Dziwulski, J. Wamser) to approve the 2022 budget setting the tax levy at $10,331,629 and establishing the tax rate at $2.82 per thousand.</u> Motion Passed: 6-For, 0-Against.

5. Introduction of the Pewaukee Sustainability Group

Mr. Grosch stated at the end of 2019 the City agreed to have a study done by a group of UWM grad-students. He said they presented it a year ago and due to the pandemic, there was not a lot of public participation. Mr. Grosch noted there were 44 recommendations under 7 different categories including transportation, economic development, housing, parks and open space, municipal operations, community, and natural resources. Mr. Grosch felt there were some items missing in the strategic plan. He noted a resident group came together with suggestions and Mr. Grosch turned it over to a member of the group.

Jonathan Sopha (W269N1935 Meadowbrook Road) noted he has been a Pewaukee resident for 16 years and stated the group has come together through various volunteer groups and activities. Mr. Sopha stated the group consist of Alderman Ray Grosch. Alderman Phil Vetterkind, City Planner Nick Fuchs City residents Kate Burk, Justin Kowalski, Courtney Long, Waukesha County Green Team President Debra Schneider and Outreach Coordinator Joanna Salinas. Mr. Sopha stated they have met and talked about things going on in the City, the strategic plan and how to combine their interest as a community group and how to connect with the City. He said he sees sustainability in three categories; Economic, Social, and Environmental. The group would like to work together to bring ideas and concepts to the City and staff that integrates those three issues. Mr. Sopha noted they have had monthly informal meetings with Mr. Fuchs to bring up topics and things that are going on in the City.

Ms. Brown asked if the group would be looking at future road development and seeing where the City could anticipate sustainability. Mr. Vetterkind stated sustainability is a huge umbrella. He said they would like to have specific projects and what makes financial sense.

Mr. Sopha stated they are looking to do a community survey to find out what is important to the City.

Mr. Grosch commented they would like to work some of these thoughts into the strategic plan.

6. Discussion and Possible Action for the Glen at Parkway Ridge Development
   6.1 Approve the second reduction of the letter of credit from $380,504.85 to $68,304.00 (Reduction of $312,200.85).
   6.2 Approve **Resolution 21-11-42** Accepting Public Improvements.

Ms. Wagner stated the development on Bluemound Road is almost completed. She said the developer is asking for a letter of credit reduction, which will leave a one-year guarantee for pavement. Ms. Wagner recommended the amount of $68,304. She noted this is a standard resolution.

A motion was made and seconded (J. Wamser, I. Clark) to approve the reduction of the Glen at Parkway Ridge letter of credit down to $68,304.00. Motion Passed: 6-For, 0-Against.

A motion was made and seconded (B. Dziwulski, R. Grosch) to approve Resolution 21-11-42. Motion Passed: 6-For, 0-Against.

7. Discussion and Possible Action for the Northmound Industrial Development
   7.1 Approve the first reduction of the letter of credit from $128,422.00 to $15,000.00 (Reduction of $113,422.00).

7.2 Approve the Accepting **Resolution 21-11-43.**
7.3 Approve the release of the letter of credit ($12,843.00) for the Dynamic Compaction Developer's Agreement.

Ms. Wagner stated the Paul Davis building construction is complete through the final layer of asphalt. She recommended the letter of credit be reduced to $15,000 for the one-year guarantee period. Ms. Wagner noted the development did have compaction issues on the site and the City had concerns for the well. She said the developer posted a letter of credit value to guarantee no damage to the well. Ms. Wagner recommended the letter of credit be released and noted the well was monitored and there was no impact.

A motion was made and seconded (I. Clark, B. Dziwulski) to approve the reduction of the letter of credit for the Northmound Industrial Development to $15,000.00, accepting Resolution 21-11-43 and releasing the dynamic compaction agreement in the amount of $12,843. Motion Passed: 6-For, 0-Against.

8. Discussion and Possible Action to Approve the Release of the Cash Deposit for Klein Dickert Glass
   8.1 Approve Accepting **Resolution 21-11-44**
   8.2 Approve the Release of the Cash Deposit

Ms. Wagner noted Klein Dickert Glass completed the work to extend municipal sewer to the development. She said the one-year guarantee period is up and this is the final resolution to accept the utility and approve the release of the deposit after December 1st, 2021.

A motion was made and seconded (P. Vetterkind, I. Clark) to approve Resolution 21-11-44 and release the cash deposit. Motion Passed: 6-For, 0-Agaisnt.

9. Discussion and Possible Action Regarding the Intersection of Green Road and Duplainville Road

Ms. Wagner stated during reconstruction of Duplainville Road design there were concerns with safety. She said there was a previous traffic study done in the 1990's which was on the cusp of needing improvement. She said another analysis was done and the study identified site distance issues. Ms. Wagner said there are trees on the southwest side of the roadway which impede seeing northbound Duplainville Road traffic. The recommendation was to clear the site distance. It could stay a two-way stop, but if the City is not able to clear it, they recommend a four-way stop. She said they also recommended Stop Ahead signs. Ms. Wagner noted discussion with the Fire Department confirmed accidents there are severe and they agree with a four-way stop. She said the Public Works Committee motion also recommended a four-way stop. Ms. Wagner recommended concurrence with the Public Works Committee recommendation of a four-way stop as part of the Duplainville Road reconstruction project.

Mr. Grosch noted the Bike and Pedestrian Path Planning Committee recommended a four-way stop.

Mr. Dziwulski agreed with a four-way stop with the odd angle of the road.

Mr. Clark asked if the concept of a roundabout has come up. Ms. Wagner said the City would have to acquire land to make that function.

Discussion took place regarding safety and speed on Duplainville Road.

Mr. Clark asked Ms. Wagner if there was concern with a four-way stop causing traffic back up. Ms. Wagner stated she is not concerned and felt there would be more backup from trains.

Ms. Brown noted signage is important to warn people of the stop sign change.

Mr. Grosch asked if the City is expecting to add to the traffic with the new DPW garage. Ms. Wagner stated yes.

A motion was made and seconded (B. Dziwulski, R. Grosch) to concur with the Pewaukee Public Works Committee for a four-way stop sign at the intersection of Green Road and Duplainville Road. Motion Passed: 6-For, 0-Against.

10. Public Comment - None.

11. Adjournment

A motion was made and seconded (I. Clark, R. Grosch) to adjourn the meeting at 7:10 p.m. Motion Passed: 6-For, 0-Against.

Respectfully Submitted

Kelly Tarczewski
Clerk/Treasurer