



Office of the Clerk/Treasurer
W240 N3065 Pewaukee Road
Pewaukee WI 53072
Phone: 262-691-0770

**COMMON COUNCIL
MEETING NOTICE AND AGENDA
Monday, December 15, 2025
6:30 PM**

Pewaukee City Hall Common Council Chambers
W240N3065 Pewaukee Road, Pewaukee, WI

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to two minutes. If further time for discussion is needed, please contact your District Alderperson prior to the meeting.
3. Consent Agenda
 - 3.1 Approve **Resolution 25-12-34** Appointing Election Inspectors for 2026 and 2027 [Tarczewski]
 - 3.2 Approve **Resolution 25-12-35** Establishing the 2026 Fee Schedule [Tarczewski]
 - 3.3 Approve **Ordinance 25-17** Establishing Wages for Non-Represented Employees for 2026 [Bergersen]
 - 3.4 Approve the Accounts Payable Listing Dated December 15, 2025 [Tarczewski]
 - 3.5 Approve Del Kaatz to Parks and Recreation Board for the Term Expiring January 1, 2029 [Phalin]
4. New Business
 - 4.1 Discussion and Possible Action Related to Updates to the Employee Handbook [Bergersen]
5. Water & Sewer Utility
 - 5.1 Presentation, **PUBLIC HEARING**, and Possible Action to Adopt the Water Supply Service Area Study and Recommendations [Wagner / Mueller]
6. Engineering
 - 6.1 Discussion and Possible Action to Adopt **Ordinance 25-18** Amending Chapter 303 Specifically Related to Road Opening Permits and Waive the Second Reading [Wagner]
7. HAPPY HOLIDAYS!
8. Public Comment - Please limit your comments to two minutes. If further time for discussion is needed, please contact your District Alderperson prior to the meeting.
9. Adjournment

Kelly Tarczewski
Clerk/Treasurer

December 12, 2025

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum at the above stated meeting. No action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

RESOLUTION 25-12-34

A RESOLUTION TO APPOINT ELECTION OFFICIALS TO THE CITY OF PEWAUKEE

WHEREAS, Wisconsin State Statute 7.30 (4) requires the governing body to approve the appointment of election officials no later than their last regular meeting in December of each odd-numbered year,

NOW THEREFORE, the Common Council of the City of Pewaukee does hereby resolve the appointment of the following election workers:

CHIEF INSPECTORS

District #1	District #2	District #3
Cheryl Caraulia	Mike Becker	Pam Knoll
Marcey Vescio	Charlene LaPorta	Reece Robinson (R)
Gwenn Robinson (R)	Dale Noll	Carol Noll
	Molly Hollmann	

ELECTION INSPECTORS

District #1	District #2	District #3
Diane Arnett	Rosemary Blaedon (R)	Cindy Alexander
Lynne Buell	Tom Blaedon (R)	Theresa Becker
Jane Flammang	Phyllis DeCoste	Sharon Berner
Brian Fridl	Julie Desidero	Kay Blankenheim
Timothy Hennig (R)	Keri Driscoll	Laura Bowen
Herbert Jerke	Jim Eichenseer	Carolyn Brown
Marianne Jerke	John Fleckenstein (R)	Barb Consigny
Lynn LaBlanc	Elizabeth Flemming	Patricia Daniels
Peter LaCasse	Tom Geiger	Julayne Ealy
Cathryn Laumer	Lynn Graff	Lisa Foster
Sue McCarron	Gina Heinritz (R)	Pamela Gabrish (R)
Abby Meddaugh	Maggie Heinz	Peggy Geiger
Dora Monreal	Robin High (R)	Dennis Hartzler
Geraldine Murphy	Geri Jackson	Janet Herr
Don Neitzel	Celeste Keller-Ortmeier (R)	Judy Huschka
Robert Pereira	Tom Keough	Dawn Kaine
Prue Precourt	Jane Kohl	Nancy Kirschbaum
Dan Schweiger (R)	Andrew Mabrey	Cynthia Koobs
Rebecca Sheperd	Ann Meyers	Ann Kuick
Paula Slesar	Nancy Ritchie	Ken Kuick
Eric Sover	Mary Roemer	Mary Larson
Jean Stapleton	Natalie Sartell	Linda Lee (R)
Judy Tharman	Brenda Sawall (R)	Ginny Lockman
Brian Thomas	Kevin Stock (R)	Donna Lucht
Ellen Thomas	Ava Tarantino (R)	Robert Lucht
Allen Wickland (R)	Sue Toepel	Gail Lumsden
Flo Winzenreid	Randy Van Aartsen	Nancy Mahnke (R)
	Susan Van Aartsen	Laura Marusinec

	<i>Darlene Weis (R)</i>	<i>Carol Milkie</i>
	<i>Cully White (R)</i>	<i>Julie Ann Molenda (R)</i>
	<i>Sue Wroblewski</i>	<i>Jim Nelson</i>
	<i>Nina Zietara-Nowakowski</i>	<i>Michael Nelson</i>
		<i>Tammy O'Neal</i>
		<i>Bill Petterson</i>
		<i>Fe Petterson</i>
		<i>Shirley Rogahn</i>
		<i>Kellie Sanders</i>
		<i>Roy Sowatzke (R)</i>
		<i>Susan Sowatzke (R)</i>
		<i>Kathy Schulz</i>
		<i>Mike Sherman</i>
		<i>Dick Strassburger</i>
		<i>Darrel Stumpf</i>
		<i>Kathy Stumpf</i>
		<i>Kathy Wagner (R)</i>
		<i>Roger Weber</i>
		<i>Susan Weber</i>
		<i>Lisa Wimmer</i>
		<i>Jane Yeko</i>
		<i>Peg Zanella (R)</i>

BOARD OF ABSENTEE BALLOT CANVASSERS

<i>Ann Bannister</i>	<i>Bronwyn Glojek (R)</i>	<i>Doug Nelson</i>
<i>Lisa Bergersen</i>	<i>Ann Golombowski</i>	<i>Carol Noll</i>
<i>Kevin Bierce</i>	<i>Mary Hahm (R)</i>	<i>Shelly Ostrowski</i>
<i>Steve Bierce</i>	<i>Pam Harris</i>	<i>Mary Peterson</i>
<i>Colleen Brown</i>	<i>Janet Herr</i>	<i>Janet Praeger</i>
<i>Brian Carter</i>	<i>Gerry Holton</i>	<i>Brian Ripplinger</i>
<i>Bridgete Clark</i>	<i>Catherine Kara</i>	<i>Reece Robinson (R)</i>
<i>Geri Coen</i>	<i>Jeff Kara</i>	<i>Julene Smith</i>
<i>Laurie Ellis</i>	<i>Kim Kiser</i>	<i>Mark Smith</i>
<i>Matt Ellis</i>	<i>Robin Knoll</i>	<i>Diane Solarez</i>
<i>Kathleen Farley</i>	<i>Karen Krumenacher</i>	<i>John Vitale</i>
<i>Thomas Farley</i>	<i>Kate Marlin</i>	<i>Kathy Wagner (R)</i>
<i>Jane Flammang</i>	<i>Pam Marlin</i>	<i>Jeff Weigel</i>
<i>Donna Friedel</i>	<i>Kathy McCarthy</i>	<i>Mary Lu Weigel</i>
	<i>Cathy Nelson</i>	<i>Gretchen Zipperer</i>

SPECIAL VOTING DEPUTIES

<i>Ardis Cerney (R)</i>	<i>Bronwyn Glojek (R)</i>	<i>Ann Marie Rosenbecker (R)</i>
<i>John Fleckenstein (R)</i>	<i>Pamela Gabrish (R)</i>	<i>Robin High (R)</i>
<i>Celeste Keller-Ortmeier (R)</i>	<i>Nancy Mahnke (R)</i>	<i>Kathy Wagner (R)</i>
<i>Ava Tarantino (R)</i>	<i>Molly Hollmann</i>	<i>Pam Knoll</i>
<i>Geri Coen</i>		<i>Marcey Vescio</i>
<i>Kelly Tarczewski</i>	<i>Ami Hurd</i>	<i>Tia Fiorentino</i>
<i>Clerk/Treasurer</i>	<i>Deputy Clerk</i>	<i>Administrative Assistant</i>

BOARD OF CANVASSERS

Gwenn Robinson (R) *Molly Hollmann* *Bronwyn Glojek (R)*

SECTION 3: EFFECTIVE DATE.

This resolution shall take effect January 1, 2026 as provided by law.

Dated this 15th day of December, 2025.

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, Clerk/Treasurer

RESOLUTION 25-12-35

**A RESOLUTION TO ESTABLISH A PERMIT FEE SCHEDULE FOR 2026
FOR THE CITY OF PEWAUKEE
PURSUANT TO SECTIONS 62 AND 236 OF WISCONSIN STATUTES**

WHEREAS, the City of Pewaukee Common Council has created a City Code of Ordinances; and

WHEREAS, the City of Pewaukee requires certain fees for services provided by the city as currently outlined in the sections of the Municipal Code. From time to time, these fees for such approved activities within the City may be modified by the City Common Council by resolution; and

WHEREAS, the City Common Council has an obligation to the taxpayers in the City of Pewaukee to establish fair fees, cash bonds, and letters of credit requirements to offset the services and actual cost of City employees for review and inspection; and

WHEREAS, the City Common Council wishes to create for the benefit of property owners and citizens, by this resolution, a full schedule of fees, cash bonds, and letters of credit related to the aforementioned activities that will be reviewed on an annual basis.

NOW THEREFORE, the Common Council of the City of Pewaukee, **DOES HEREBY RESOLVE AS FOLLOWS:**

I. ADMINISTRATIVE PERMITS AND FEES

A. HOTEL, ENTERTAINMENT AND ALCOHOLIC BEVERAGE LICENSES	
1. Hotel & Short-Term Rental Licenses (<i>Ch. 221</i>)	\$ 25.00
2. Class A Beer license (<i>Ch. 118</i>)	\$100.00 / year or fraction thereof
3. Class A Liquor license (<i>Ch. 118</i>)	\$500.00 / year or fraction thereof
4. Class B Beer license (<i>Ch. 118</i>)	\$100.00 / year or fraction thereof
5. Class B Liquor license (<i>Ch. 118</i>)	\$500.00 / year or fraction thereof
6. Class C Wine license (<i>Ch. 118</i>)	\$100.00 / year or fraction thereof
7. Temporary Class B license (<i>Ch. 118</i>)	\$ 10.00
8. Reserve Alcohol Beverage Sales license (<i>Ch. 118</i>)	\$10,000.00 (one-time fee)
9. Petition for Appeal of Suspension/Revocation of Operators license (<i>Ch. 118</i>)	\$100.00
10. Change of Agent (<i>Ch. 118</i>)	\$10.00
11. Publication Fee (<i>Ch. 118</i>)	Actual cost (to be billed)
12. Original Bartenders license (<i>Ch. 118</i>)	\$30.00 / year
13. Renewal of Bartenders license (<i>Ch. 118</i>)	\$25.00 / year
14. Provisional Bartenders license (<i>Ch. 118</i>)	\$10.00 / year
15. Temporary Bartenders license (<i>Ch. 118</i>)	\$10.00 / year
16. Replacement Bartender license (<i>Ch. 118</i>)	\$5.00
17. Outdoor Entertainment (<i>Ch. 176 Art I</i>)	\$30.00 / year
18. Cigarette license (<i>Ch. 154</i>)	\$100.00 / year
19. Amusement Device license (<i>Ch. 122</i>)	\$10.00 / device/year
20. License for Adult-Oriented Establishment (<i>Ch. 110</i>)	\$500.00 / year
21. Background Investigation Fee for Establishment (<i>Ch. 110</i>)	\$75.00 / year
22. Name Change Fee for Adult-Oriented Establishment (<i>Ch. 110</i>)	\$500.00 / year

23. License for Employees of Adult-Oriented Establishment (Ch. 110)	\$50.00 / year
24. Background Investigation Fee for Employee License (Ch. 110)	\$60.00 /year
25. Escort or Escort Service License (Ch. 184)	
➤ Initial	\$250.00 / year
➤ Renewal	\$250.00 / year
➤ Late Renewal Penalty (in addition to renewal fee)	\$100.00 / year
B. DOG LICENSES	
1. Dog license (Ch. 126)	
➤ Spayed/Neutered	\$12.00 / year
➤ Not spayed/neutered	\$17.00 / year
2. Late Payment penalty (Ch. 126)	\$5.00 April 1 st or Later
3. Commercial Kennel license (3 or more dogs) (Ch. 126)	\$45.00 / year after Plan Commission Approval
4. Hobby Kennel license (4 or more dogs) (Ch. 126)	\$35.00 / year after Plan Commission Approval
5. Replacement Tag	\$1.00 each
C. OTHER ADMINISTRATIVE LICENSES/FEES	
1. Peddler License Application (Ch. 165)	\$10.00 investigation fee
	\$20.00 / per day; \$100.00 / per week
	\$250.00 / per month; \$1,000 per year
2. Special Event Permit (<i>Required if more than 150 people</i>) (Ch. 176, Art I)	
➤ Class I Event*	\$300.00 / per day
➤ Class II Event	\$150.00 / per day
➤ Electrical Inspection	\$60.00 / per inspection
➤ EMS Service (ambulance on site)	\$250.00 / per hour
➤ Barricades	
○ Up to 6 barricades	\$35.00
○ Over 6 barricades	\$70.00
➤ Fireworks Permit (Ch. 202)	No Charge, State & Local Permit Required
➤ Garbage Cans (55 gallon)	\$5.00 per garbage can
➤ Park Rental Permit	To Be Determined by Joint Park/Rec Board
➤ Pre-event Safety Inspection	\$75.00 per hour
➤ Security Deposit	Up to \$200.00 per day
➤ Temporary Bartender License	\$10.00
➤ Temporary Class B (Picnic) Beer & Wine Licenses	\$10.00
➤ Tent Inspection	\$31.65 if under 2500 sq. ft.; per tent / per inspection
➤ Fee for Filing of Application less than 90 days from date of event / Failure to File Application Non-Residential	\$500.00 plus permit costs
<i>*With regard to Class I events that are held over a period in excess of five days, the Common Council may limit the total assessment of the daily fee to five days upon a showing that the impact on City services justifies the reduction</i>	
3. Copy Charge	
➤ Photocopy	

○ Less than 11" x 17"	.10¢ per page plus tax
○ 11" x 17"	.25¢ per page plus tax
○ Larger than 11" x 17"	\$ 5.00 per page plus tax
➤ Flash Drive (No outside media will be accepted)	\$12.00 minimum per Flash Drive plus staff time
4. Non-Sufficient Funds (NSF) or Overdraft charge	\$29.00
5. Burning permit (<i>Ch. 199</i>)	No Charge
6. Fireworks permit (<i>Ch. 202</i>)	No Charge
7. Maps - Zoning, School District, Aldermanic District	\$10.00 each
8. Street Atlas Map	\$ 1.00 each
9. Special Assessment Letter (Completion in 3 to 5 business days)	\$50.00 (split 50/50 with Water/Sewer)
10. Charges/Fees for Pilgrim's Rest Cemetery (<i>Ch. 150</i>)	
➤ Grave Site	
○ Resident	\$400.00* plus \$600 / site opening/closing charge for full burials or \$250 for cremains
○ Non-resident	\$600.00* plus \$600 / site opening/closing charge for full burials or \$250 for cremains
➤ Columbarium Niche (includes bronze plaque)	
○ Resident	\$910.00 * plus \$150 / site opening/closing charge
○ Non-resident	\$1,010.00 * plus \$150 / site opening/closing charge
➤ Opening/Closing on weekends & City-recognized holidays or any time outside normal business hours	\$500.00 / Site Additional Charge
<i>* Prices include Perpetual Care: Two-thirds (2/3) of the fee for every full-size site sale shall be allocated to the perpetual care fund. One-half (1/2) of the fee for every columbarium site sale is allocated to the perpetual care fund. Sales tax is charged on perpetual care.</i>	
11. Special Meeting with Common Council	\$500.00

II. BUILDING/CONSTRUCTION/DEVELOPMENT FEES AND CHARGES

A. RESIDENTIAL BUILDING PERMITS/FEES - (<i>Ch. 137 & Ch. 340</i>)	
1. State Seal	\$50.00
2. New Residential Buildings & Additions <i>All Floor Areas</i>	Base Fee of \$275.00, Plus .45¢ / sq. ft.
3. Detached Accessory Buildings / Structures <i>All Floor Areas</i>	Base Fee of \$120.00, Plus .35¢ / sq. ft.
4. Remodel / Alteration to Residential Buildings <i>Examples Include: Kitchens (Including Cabinet Refacing and Countertop Only Work), Bathrooms and Whole House, etc.</i>	Valuation: \$11.00 / \$1,000.00 of Project Cost
5. Rooftop / Ground Mounted Solar Panels	\$110.00
6. Early Start	\$150.00
7. Certificate of Occupancy - New Residential Buildings, Additions, & Detached Garages	\$70.00

Temporary Certificate of Occupancy <i>Valid for 30 Days, unless otherwise extended by the Building Inspector</i>	\$70.00
8. Erosion Control <i>Sites of less than 1.0 acres and when a storm water management plan is not required.</i>	.05¢ / square foot of all estimated disturbed land surface – Minimum \$50.00, maximum \$2,000.00
9. Impact Fee – Also Zoning Ordinance (Ch. 340)	
Total Residential Impact Fee \$1,693.51 / dwelling unit	
Total Non-Residential Impact Fee \$2,227.05 / per acre	
➤ Impact Fee to be used for Parks, Playgrounds and Athletic fields:	
○ Residential buildings:	\$1,109.00 / dwelling unit
➤ Impact Fee to be used for Fire and Rescue facilities:	
○ Non-residential buildings:	\$ 263.00 / acre
○ Residential buildings:	\$ 107.00 / dwelling unit
➤ Impact Fee to be used for Hike/Bike Trails:	
○ Non-residential buildings:	\$2,032.00 / acre
○ Residential buildings:	\$ 528.00 / dwelling unit
10. Garbage Collection/Recycling Rate (Ch. 327, Art II)	\$ 222.00 per unit <u>for applicable properties</u>
➤ Up-the-Drive Service – Additional Subscription Rate (Residents can apply for Special Hardship if Handicapped or Disabled)	\$26.03 / per month
11. Minimum Residential Building Permit Fee <i>Re-Inspections, etc.</i>	\$70.00
B. NON-RESIDENTIAL BUILDING PERMITS - (Ch. 137 & Ch. 340)	
1. New Non-Residential Buildings & Additions <i>All Floor Areas</i>	Base/Plan Review Fee \$400.00 plus .40¢ / sq. ft.
2. Remodel/Alterations/Build-Outs	Valuation: \$11.00 / \$1,000.00 of Project Cost
3. Detached Accessory Building and/or Structures <i>All Floor Areas</i>	Base/ Plan Review Fee \$200.00 plus .35¢ / sq. ft.
4. Agricultural Buildings and Additions <i>All Floor Areas</i>	Base/ Plan Review Fee \$200.00 plus .35¢ / sq. ft.
5. Early Start	\$300.00
6. Certificate of Occupancy – New Buildings, Additions	\$150.00
Certificate of Occupancy – Multi-Family & Tenant Spaces	\$70.00 / Unit
Temporary Certificate of Occupancy <i>Valid for 30 Days, unless otherwise extended by the Building Inspector</i>	\$110.00
7. Erosion Control <i>Sites of less than 1.0 acres and when a storm water management plan is not required.</i>	.05¢ / square foot of all estimated a storm water management plan is not required) disturbed land surface minimum \$75.00 – maximum \$2,000.00

8. Minimum Non-Residential Building Permit Fee <i>Re-Inspections, etc.</i>	\$110.00
C. PLUMBING PERMITS (Ch. 137)	
1. GENERAL	
➤ All Building Types - New Buildings / Additions / Alterations <i>All Floor Areas</i>	\$100.00 Base Fee, Plus .09¢ / sq. ft.
2. WATER SYSTEM	
➤ Water Service Lateral	\$70.00
➤ Back Flow Device – Fire, R.P. Valves, etc.	\$70.00
➤ Water Distribution System (domestic)	\$70.00
3. SANITARY SYSTEM	
➤ Sanitary Sewer Lateral	\$70.00
➤ Sanitary Building Drain Underground - Interior	\$70.00
➤ Sanitary Drain & Vent System - Interior	\$70.00
4. STORM SEWER SYSTEM	
➤ Storm Sewer Lateral	\$70.00
➤ Sewer Drain System – Interior	\$70.00
5. PLUMBING FIXTURES	
➤ All Plumbing Fixtures Including, but not limited to, faucets, sinks, lavatories, toilets, tubs, AAV's, dishwashers, hose bibs, grease traps, etc.	\$15.00 / Fixture, Plus Other Required Fees
6. MISCELLANEOUS PLUMBING	
➤ Gas Piping, Pools, Firepits, Garage Heaters, Accessory Structures, etc.	\$70.00
➤ Private Well <i>Inspection or Abandonment</i>	\$70.00
➤ Fire Suppression <i>Check Valves</i>	\$70.00
➤ New / Replacement Water Heater, Water Softener, Water Treatment, or RO System	Residential: \$70.00 / Unit Commercial: \$110.00 / Unit
7. Minimum Plumbing Permit Fee	Residential: \$70.00 Commercial: \$110.00
D. ELECTRICAL PERMITS (Ch. 137)	
1. GENERAL	
➤ All Building Types – New Buildings / Additions / Alterations <i>Not Including Electric Service All Floor Areas</i>	\$100.00 Base Fee, Plus .09¢ / sq. ft.
➤ Rooftop or Ground Mounted Solar Panels	\$195.00
➤ Services, Feeders & Subpanels	\$75.00 First 200 Amps, \$10.00 per 100 Amps Above 200 Amps
➤ Low Voltage <i>Multi-Family & Non- Residential Buildings</i>	\$75.00, Plus .02¢ / sq. ft.
➤ Generator <i>Includes Gas Piping</i>	\$195.00
➤ EV Charger	\$70.00

➤ New / Replacement Air Conditioning Unit, Rooftop Unit, Boiler, or Furnace <i>Does Not Include HVAC Permit Fee</i>	Residential: \$70.00 / Unit Commercial: \$110.00 / Unit
➤ Minimum Electric Permit Fee	Residential: \$70.00 Commercial: \$110.00
E. HEATING, VENTILATION AND AIR CONDITIONING (HVAC) PERMITS (Ch. 137)	
1. GENERAL	
➤ All Building Types - New Buildings / Additions / Alterations <i>Not Including Electric Service</i> <i>All Floor Areas</i>	\$100.00 Base Fee, Plus .09¢ / sq. ft.
➤ Heating, Incinerator Units, Wood Buring Appliances, Energy Recovery Ventilators, Heat Pumps, Split HVAC units, and All-In-One HVAC Systems	\$70.00 / Unit, up to 150,000 Input BTU Units, Plus Additional \$5.00 for Each \$50,000 BTU or Fraction Thereof
➤ Commercial / Industrial Exhaust Hoods and Exhaust Systems	\$150.00 / unit
➤ Air Conditioning, Heat Pumps, Split HVAC units, and All-In-One HVAC Systems	\$70 / Unit Up To 3 Tons or 36,000 BTUs, Plus Additional \$5.00 for Each Ton or 12,000 BTUs or Fraction Thereof
➤ New / Replacement AC or Furnace <i>Does Not Include Electric Permit Fee</i>	Residential: \$70.00 Commercial: \$110.00
➤ Minimum HVAC Permit Fee	Residential: \$70.00 Commercial: \$110.00
F. CONSTRUCTION SITE EROSION CONTROL PERMITS (Ch. 180)	
1. GENERAL	
➤ For sites less than 1.0 acre of disturbance or 15 or less cubic yards of fill or excavation, a storm water management plan or permit is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing more than 1.0 acres or more than 15 cubic yards of fill, or requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$50.00 base fee plus a fee equal to the actual cost to the City for all work incurred in connection with the review of the submittal or as otherwise specified in a developers agreement
2. LETTER OF CREDIT OR CASH BOND*	
➤ For sites less than 1.0 acre of disturbance or 15 or less cubic yards of fill or excavation, a storm water management plan is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing 1.0 to 10.0 acres or more than 15 cubic yards of fill or excavation, requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$2,000.00, or as otherwise specified in a developer's agreement.
➤ For sites disturbing 10.1 to 25.0 acres, requiring a Notice of Intent (NOI), or a storm water management plan.	\$3,500.00, or as otherwise specified in a developers agreement.

➤ For sites disturbing in excess of 25.0 acres, requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$5,000.00, or as otherwise specified in a developers agreement.
G. STORM WATER MANAGEMENT (Ch. 180)	
1. GENERAL	
➤ For sites less than 1.0 acre of disturbance <u>or 15 or less cubic yards of fill or excavation</u> , a storm water management plan is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing in excess of 1.0 acres <u>or 15 cubic yards of fill or excavation</u> , requiring a Notice of Intent (NOI), or requiring a storm water management plan.	\$50.00 base fee plus a fee equal to the actual cost to the City for all work incurred in connection with the review of the submittal or as otherwise specified in a developers agreement.
2. LETTER OF CREDIT OR CASH BOND*	
➤ For sites less than 1.0 acre of disturbance - storm water management plan is not required.	See sections II.A. and II.B. of this resolution.
➤ For sites disturbing in excess of 1.0 acres, requiring a Notice of Intent (NOI), or requiring a storm water management plan.	As set forth in Sections or as otherwise specified in a developers agreement.
*PLEASE NOTE: ALL OR PART OF CASH PERFORMANCES BONDS MAY BE REIMBURSED IF NO COST HAS BEEN INCURRED BY THE CITY. EROSION BONDS SHALL BE FORFEITED IF COMPLAINEE IS NOT MET WITHIN 12 MONTHS OF OCCUPANCY.	
H. MISCELLANEOUS BUILDING/STRUCTURE FEES	
1. GENERAL	
➤ Razing of All Buildings <i>Residential, Non-Residential, or Accessory Building</i>	\$100.00, Plus .12¢ / sq. ft. <i>(No Maximum)</i>
➤ Moving of Buildings > 200 sq. ft. <i>Submit Bond Plus Proof of Insurance</i>	\$300.00
➤ Miscellaneous Permits <i>Including Re-Inspection for Expired Permits</i>	\$70.00
➤ Special Inspections <i>Non-Business Hours / Weekends</i>	\$200.00 / Hour
➤ Pools & Spas	Valuation: \$11.00 / \$1,000.00 of Project Cost
➤ Re-Roofing / Residing / Door / Window Replacement	Valuation: \$11.00 / \$1,000.00 of Project Cost
➤ Erosion Control – Development Major Land Division > 5 lots	\$500.00
➤ Development Minor Land Division < 5 lots	\$200.00
➤ Misc. Land Division over 2000 sq. ft.	\$100.00
➤ Foundation Repairs/Damp Proofing	Valuation: \$11.00 / \$1,000.00 of Project Cost
➤ Filling (§195(4))	\$100.00
➤ Culverts	\$150.00
➤ Landscape & Grading Permit	\$100.00
➤ Address Tile Set	\$35.00
➤ Building Inspector Onsite Consultation	\$70.00

PLEASE NOTE: A MINIMUM CHARGE OF UP TO \$500.00 OR TRIPLE THE PERMIT FEE< WHICHEVER IS GREATER, MAY APPLY IF WORK IS BEGUN WITHOUT A PERMIT.

Expired permits shall be reinstated prior to re-inspection. Each expired permit being reinstated shall be assessed the minimum fee or 50% of the original permit fee, whichever is greater.

- A Minimum Permit Fee is \$70.00 per inspection unless otherwise stated.
- Building square footage calculations shall include all floor levels, crawl spaces, basements, open and closed porches. The measurement shall be outside perimeter dimensions.
- Applicable City impact fees will be assessed at time of building permit application.
- Property owners and contractors shall be responsible for coordinating inspections and must ensure that final inspections are completed.

I. COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION				
1. New construction, additions, alterations and parking lots fees are computed per this table.				
2. New construction and additions are calculated based on total gross floor area of the structure.				
3. A separate plan review fee is charged for each type of plan review.				
Area (Square Feet)	Building Plans	HVAC Plans	Fire Alarm System Plans	Fire Suppression System Plans
Less than 2,500	\$250	\$150	\$30	\$30
2,500 - 5,000	\$300	\$200	\$60	\$60
5,001 - 10,000	\$500	\$300	\$100	\$100
10,001 - 20,000	\$700	\$400	\$150	\$150
20,001 - 30,000	\$1,100	\$500	\$200	\$200
30,001 - 40,000	\$1,400	\$800	\$350	\$350
40,001 - 50,000	\$1,900	\$1,100	\$500	\$500
50,001 - 75,000	\$2,600	\$1,400	\$700	\$700
75,001 - 100,000	\$3,300	\$2,000	\$1,000	\$1,000

100,001 - 200,000	\$5,400	\$2,600	\$1,200	\$1,200
200,001 - 300,000	\$9,500	\$6,100	\$3,000	\$3,000
300,001 - 400,000	\$14,000	\$8,800	\$4,400	\$4,400
400,001 - 500,000	\$16,700	\$10,800	\$5,600	\$5,600
Over 500,000	\$18,000	\$12,100	\$6,400	\$6,400
Note:	1. A Plan Entry Fee of \$100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.			
	2. At the Sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.			
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.			
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is \$250.00 per plan with an additional \$100.00 plan entry fee per each plan set.			
Accessory Buildings and Misc. Structures	The plan review fee for accessory buildings and miscellaneous structures (i.e. towers, billboards, etc.) less than 500 square feet shall be \$125.00 with the plan entry fee waived.			
Early Start	The plan review fee for permission for “early start” construction shall be \$75.00 for all structures less than 2,500 sf. All other structures shall be \$150.00. The square footage shall be computed as the first floor of the building or structure.			
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed \$3,000.00.			
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.			

Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.
Variance Review	When approved by the State of Wisconsin Department of Safety and Professional Services to approve the review variances of State code for equivalency, the fee for processing any variance at the time of application shall be \$2,000.00

1. New construction, additions, relocated buildings, repairs & alteration plan review fees are computed per this table. Fees for Projects are calculated based on the total gross floor area of the structure.

2. A separate plan review fee is charged for each type of plan review.

Base Fee Schedule (“Commercial Plan Base Fees”)

Area (Square Feet)	Building Plans	HVAC Plans	Fire Alarm System Plans	Fire Suppression System Plans
Less than 500 sf	\$150.00	\$100.00	\$100.00	\$100.00
501 sf - 2,500	\$360.00	\$195.00	\$100.00	\$100.00
2,501 - 5,000	\$420.00	\$260.00	\$100.00	\$100.00
5,001 - 10,000	\$720.00	\$390.00	\$130.00	\$130.00
10,001 - 20,000	\$960.00	\$520.00	\$195.00	\$195.00
20,001 - 30,000	\$1,440.00	\$650.00	\$260.00	\$260.00
30,001 - 40,000	\$1,920.00	\$1,040.00	\$455.00	\$455.00
40,001 - 50,000	\$2,520.00	\$1,430.00	\$650.00	\$650.00
50,001 - 75,000	\$3,480.00	\$1,820.00	\$910.00	\$910.00
75,001 - 100,000	\$4,320.00	\$2,600.00	\$1,300.00	\$1,300.00
100,001 - 200,000	\$7,200.00	\$3,380.00	\$1,560.00	\$1,560.00
200,001 - 300,000	\$12,600.00	\$7,930.00	\$3,900.00	\$3,900.00
300,001 - 400,000	\$18,600.00	\$11,440.00	\$5,720.00	\$5,720.00
400,001 - 500,000	\$22,200.00	\$14,040.00	\$7,280.00	\$7,280.00
Over 500,000	\$24,000.00	\$15,730.00	\$8,320.00	\$8,320.00

BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION FEE SCHEDULE NOTES

Note:	1. A Plan Entry Fee of \$100.00 shall be paid to Consultant with each submittal of plans in addition to the plan review and inspection fees.
	2. Upon mutual agreement of Client’s Supervisor of Building Inspection and Consultant’s Plans Examiner, Commercial Plan Base Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.
Determination of Floor Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Floor area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is \$250.00 per plan with an additional \$100.00 plan entry fee per each plan set.
Permission to Start	In addition to the other Fees due hereunder, the plan review fee for permission to start construction shall be \$150.00.
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed \$3,000.00.
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.
Variance Review	When approved by the State of Wisconsin Department of Safety and Professional Services to approve and review variances of State code for equivalency, the fee for processing any variance at the time of application shall be \$2,000.00.

J. COMMERCIAL PLAN REVIEW FEE SCHEDULE – PLUMBING

Plumbing Site work – Stormwater Review Base Fees (“Stormwater Base Fees”)

Acres (area of drained to a plumbing system)	Fee
up to 5	\$400.00
greater than 5 up to 10	\$600.00

greater than 10 up to 15	\$750.00
Each acre beyond 15 (rounded up)	\$750.00 base plus \$50.00 per acre
Plumbing Sanitary Drain and Water Supply Laterals Base Fees (“<u>Exterior Plumbing Base Fees</u>”)	
\$40.00 per combined inch of pipe size (diameter pipe rounded up to nearest inch)	
Interior Plumbing Plan Review Fee Base Fees (“<u>Interior Plumbing Base Fees</u>”)	
For all interior plumbing as well as miscellaneous fixtures that necessitate review per SPS 382	
Base Plumbing Plan Review fee	\$250.00 + \$3.50 per fixture
Plumbing Plan Review Fee Schedule Notes	
All individually submitted plumbing plan sets plan entry fee. (applies to site work and laterals if submitted separately as well)	\$100.00
Resubmittals & revisions to approved plans	When deemed by Consultant’s Plan Examiner to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as mutually determined by Consultant’s Plan Examiner and Client’s Building Inspection Department may result in additional charges as appropriate.
Early Start	The plan review fee for permission to start construction shall be \$150.00 for all structures.
Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and Base Fees applied to a Project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.
Upon mutual agreement of Client’s Supervisor of Building Inspection and Consultant’s Plans Examiner, Stormwater Base Fees, Exterior Plumbing Base Fees and/or Interior Plumbing Base Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.	

III. PLANNING REVIEW AND ZONING ADMINISTRATION

A. ZONING (Ch. 340)

1. Zoning Ordinance Text Amendment / District Map Amendment (Rezoning) / Comprehensive Master Plan Amendment	\$500.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
2. Conditional Use Permit	\$500.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
3. Zoning Board of Appeals	\$400.00 plus Cost for Publication, Notice & All Attorney Fees Related to Project
4. Special Meeting with Plan Commission	\$500.00
5. Signs (<u>requiring a permit</u>)	\$50.00 plus \$2.00 / square foot – Maximum \$500.00 (electric permit not included)
6. Residential Zoning Permit (Fences/Sheds/Patio Slabs/Gazebo/Play Structures/Driveway & Other as determined by the Building Inspector	\$100.00, includes plan review and inspection
7. Commercial Zoning Permit	\$250.00, includes plan review and inspection
8. Zoning Compliance Letter	\$100.00
9. Business Plan of Operations	\$150.00
10. Site or Building Plan Review by Plan Commission <ul style="list-style-type: none"> ➤ Minimum Fee ➤ Level 1: New buildings/additions less than 50,000 sq. ft. or sites less than 10 acres ➤ Level 2: New buildings/additions between 50,001 sq. ft. and 100,000 sq. ft. or sites between 10.01 and 10.25 acres ➤ Level 3: New buildings/additions over 100,001 sq. ft. or sites greater than 25.01 acres 	\$500.00 \$500.00 \$750.00 \$1,000.00
11. Site or Building Plan Review by Staff (minor changes as determined by the City Planner)	\$100.00
12. Conceptual Review Application	\$200.00
13. Temporary Use Permit	\$100.00
14. Mitigation Plan Review <i>Shoreland Overlay District</i>	\$400.00
15. Chicken Permit	\$100.00
B. LAND DIVISION (Ch. 239)	
1. Pre-Preliminary Plat	\$200.00
2. Preliminary Plat <ul style="list-style-type: none"> ➤ Up to 15 lots and outlots ➤ 16 or more lots and outlots 	\$1,000.00 plus \$20.00 for each lot and outlot created \$1,500.00 plus \$20.00 for each lot and outlot created
3. Final Plat <ul style="list-style-type: none"> ➤ Up to 15 lots and outlots ➤ 16 or more lots and outlots 	\$500.00 plus \$20.00 for each lot and outlot created \$750.00 plus \$20.00 for each lot and outlot created
4. Preliminary Certified Survey Map	\$200.00

3. Certified Survey Map	\$500.00 plus \$10.00 for each lot or parcel created
4. Replat	Same as final plat
C. CASH PERFORMANCE BONDS*	
1. Occupancy Cash Bond – Residential	\$500.00
2. Occupancy Cash Bond – Commercial	\$2,500.00
3. Erosion Cash Bond - 1 & 2 Family	\$2,000.00
4. Erosion Cash Bond – Commercial & Other Construction	\$5,000.00
5. Erosion Cash Bond – Major Land Division – Plats, Subdivisions	\$4,000.00
6. Erosion Cash Bond – Minor Land Division – (CSM) Less than 6 parcels	\$2,500.00
*PLEASE NOTE: ALL OR PART OF CASH PERFORMANCES BONDS MAY BE REIMBURSED IF NO COST HAS BEEN INCURRED BY THE CITY. EROSION BONDS SHALL BE FORFEITED IF COMPLIANCE IS NOT MET WITHIN 12 MONTHS OF OCCUPANCY.	

IV. FIRE/RESCUE EMERGENCY FEES/CHARGES

A. FIRE/RESCUE CALL CHARGES (Ch. 40, Art I)	
1. ALS1 (Advanced Life Saving) Transport Charge	
➤ Resident	\$1,400.00
➤ Non-Resident	\$1,400.00
2. ALS2 (Advanced Life Saving) Transport Charge	
➤ Resident	\$1,700.00
➤ Non-Resident	\$1,700.00
3. BLS (Basic Life Saving) Transport Charge	
➤ Resident	\$1,200.00
➤ Non-Resident	\$1,200.00
4. ALS (Advanced Life Saving) On Scene Care / No Transport	
➤ Resident	\$ 400.00
➤ Non-Resident	\$ 400.00
5. Mileage Charge for Rescue	
	\$ 27.00
B. FIRE ALARM ACTIVATION CHARGE (Ch. 115, Art. I)	
False Alarm Activations within Calendar Year	
➤ First False Alarm Activation	No Charge
➤ Second or Third False Alarm Activations	\$ 350.00 each
➤ Four or More False Alarm Activations	\$ 750.00 each
C. INSPECTION AND SPECIAL SERVICES (Ch. 199)	
1. Storage Tank Installation/Relining	
➤ Plan review	\$ 175.00
➤ 2 nd thru 10 th system	\$ 60.00 each
➤ Component	\$ 100.00 each (\$150.00 max)
➤ Site inspection	\$ 100.00 / each tank system or component
➤ Relining (includes Inspection Fee)	\$ 150.00 /tank
➤ New Construction/Conversion to Self-service Key card Code	\$ 135.00 / tank
2. Storage Tank Upgrade for Leak, Spill, Corrosion, & Overfill Protection	

➤ Plan review	\$ 35.00 / tank
➤ Site inspection	\$ 100.00 / tank
➤ Plan revision review	\$ 100.00
➤ UST/AST removal inspection	\$ 150.00 / tank
D. UNIFORM FEE STRUCTURE FOR FIRE APPARATUS RESPONSE ON STATE AND FEDERAL HIGHWAYS (Ch. 40, Art I, & Ch. 199)	
1. Engine Company (minimum staffing 3)	\$ 558.00 / hour
2. Ladder Company (minimum staffing 3)	\$ 742.00 / hour
3. Tanker (minimum staffing 1)	\$ 369.00 / hour
4. Ambulance Other (minimum staffing 2)	\$ 184.00 / hour
5. Ambulance BLS (minimum staffing 2)	\$ 250.00 / hour
6. Ambulance ALS (minimum staffing 3)	\$ 350.00 / hour
7. Other Apparatus	\$ 184.00 / hour
8. Command Vehicle	\$ 250.00 / hour
E. SPRINKLER & FIRE ALARM SYSTEMS (Ch. 199)	
1. Basic Fire Sprinkler and Fire Alarm Plan Review Fee	\$ 325.00
2. Fire Sprinkler with Fire Pump	\$ 475.00
3. Fire Sprinkler Plans Review with Hydraulic Calculations	\$ 275.00
4. Fire Sprinkler Hydraulic Calculations – Verification Only	\$ 185.00
5. Each Additional Review of the Same System	\$ 185.00
6. Site Inspection of Fire Sprinkler and Fire Alarm Installations during Installation	\$ 225.00 / visit
7. Witness Final Acceptance Tests of Fire Sprinkler and Fire Alarm Systems	\$ 225.00 / visit
8. Small Additions and Changes	\$ 175.00
9. Small Additions and Changes under 20 heads	\$ 175.00
F. FIRE INSPECTION OF COMMERCIAL STRUCTURES (TWO PER YEAR) (Ch. 199)	
All buildings that fall under the Wisconsin Commercial Code shall be assessed a charge based on the square footage of the building (square footage is the total floor area of any building or structure):	
1. Up to 2,500 square feet	\$ 31.65
2. 2,501 to 5,000 square feet	\$ 47.44
3. 5,001 to 10,000 square feet	\$ 94.82
4. 10,001 to 25,000 square feet	\$ 189.67
5. 25,001 to 50,000 square feet	\$ 379.28
6. 50,001 to 100,000 square feet	\$ 758.56
7. 100,001 square feet and over	\$1,517.12
8. Residential Multi-Family Structures	\$ 12.00 / per unit

V. LAW ENFORCEMENT

A. False Alarms (excluding Fire Alarms)	
➤ First three (3) False Alarms	No Charge
➤ Fourth False Alarm	\$ 70.00 plus court costs
➤ Fifth False Alarm	\$ 100.00 plus court costs
➤ Sixth and Subsequent False Alarms	\$ 150.00 plus court costs
B. Winter Parking Restrictions (Ch. 320)	
➤ Improper Parking; No Parking Zone; Parked On Private Property; No Boat Launch Permit; And Other Violations	\$ 20.00
➤ Parked at Fire Hydrant; Parked in Handicapped Zone	\$ 100.00
C. Pewaukee Lake (Ch. 235)	

➤ Launch Fee (Per Launch)	
○ Boats under 20 Feet (Resident & Non-Resident)	\$ 13.00
○ Boats 21 Feet to 26 Feet (Resident)	\$ 17.00
○ Boats 21 Feet to 26 Feet (Non-Resident)	\$ 25.50
○ Boats greater than 27 Feet (Resident)	\$ 20.75
○ Boats greater than 27 Feet (Non-Resident)	\$ 31.25
➤ Seasonal Launch Permit	
○ Boats under 20 Feet (Resident & Non-Resident)	\$ 130.00 plus tax
○ Boats 21 Feet to 26 Feet (Resident)	\$ 170.00 plus tax
○ Boats 21 Feet to 26 Feet (Non-Resident)	\$ 255.00 plus tax
○ Boats greater than 27 Feet (Resident)	\$ 207.50 plus tax
○ Boats greater than 27 Feet (Non-Resident)	\$ 312.50 plus tax
➤ Permit for Summer Recurrent and Lake Activities	\$ 20.00 / per year
➤ Permit for Winter Recurrent Activities	\$ 20.00 / per year
D. Forfeiture Amount for Violations Regarding E 9-1-1 Calls (Ch. 115, Art. III)	
➤ First three unintentional E 9-1-1- Calls	No Charge
➤ Fourth unintentional E 9-1-1 Call	\$ 70.00 plus court costs
➤ Fifth unintentional E 9-1-1 Call	\$ 100.00 plus court costs
➤ Sixth and subsequent unintentional E 9-1-1 Calls	\$150.00 plus court costs
E. Municipal Court Costs Assessed on Each Citation (Ch. 16)	\$38.00
F. Community Police Program	\$6.00 - \$10.00 / program / occurrence for Non-Residents
G. Violation of Watercraft Launch Restrictions (Ch. 235)	
➤ First Occurrence	\$1,000.00 plus court costs
➤ Second and Subsequent Occurrences	\$2,000.00 each plus court costs
H. Escort Without License (Ch. 184)	\$500.00 plus court costs

VI. PARKS DEPARTMENT FEES & CHARGES*

A. BUILDING RESERVATIONS				
	Resident	Non-Resident	Business Resident	Business Non-Resident
Wagner (4-hr minimum)	\$65.0 / hour	\$130.00 / hour	\$65.00 / hour	\$260.00 / hour
Nettesheim (4-hr minimum)	\$40.00 / hour	\$80.00/ hour	\$40.00 / hour	\$160.00 / hour
South (4-hr minimum)	\$40.00 / hour	\$80.00 / hour	\$40.00 / hour	\$160.00 / hour
Balmer	\$125.00 / day	\$250.00 / day	\$125.00 / day	\$430.00 / day
B. FIELD USE FEES AND FEES FOR SPORTS COMPLEX				
Security deposits will range from \$300.00 - \$500.00 dependent upon portions of park				
Single Ball Diamond				
➤ Un-prepped			\$20.00 resident / \$25.00 non-resident per hour	
➤ Prepped (Minimum 3-Hours)			\$30.00 resident / \$35.00 non-resident per hour	
Single Soccer Field				

➤ Up to U8 size	\$20.00 resident / \$25.00 non-resident per hour
➤ Size U8 & over	\$20.00 resident / \$25.00 non-resident per hour
Sports Complex	
➤ Turf Ball Diamond fees	\$80/hour, \$200 1-game 3-hour rate, \$640/day
Single Soccer Field fee	See Single Soccer Field
Entire Soccer Side for a Day	\$1,500.00 resident / \$2,200.00 non-resident
Concession Stand	\$500.00 for a day tournament otherwise \$50.00 per hour
* - Does not include individual recreation programs/project fees	

VII. PUBLIC WORKS FEES AND CHARGES

A. Public Street/Highway Opening Permit (<i>Ch. 303</i>)	
➤ Small Projects (less than 100 Feet in length)	\$ 75.00
➤ Medium Projects (101 Feet to 1,500 Feet in length)	\$ 300.00
➤ Large Projects (1,501 Feet to 5,280 Feet in length)	\$ 600.00
➤ Extra Large Projects (More than 5,281 Feet in length)	\$1,200.00
**Fee includes up to 1-hour of staff time for project review. If staff time is expected to exceed 1-hour, the contractor will be billed for actual staff time which will be communicated prior to permit issuance.	Varies Per Staff Member
B. Sewerage Sludge Disposal Permit (<i>Ch. 216</i>)	\$ 300.00 per site / year
C. Holding Tank Deposit (<i>Ch. 216</i>)	
➤ Residential	\$ 500.00
➤ Commercial or Industrial	\$1,000.00
➤ Commercial or Industrial Dispensing Food	\$1,500.00
D. Noxious Weed Abatement	All Labor Costs (at the minimum of 2 hours) & Equipment Costs

VIII. WATER/SEWER FEES AND CHARGES

As outlined in the Municipal Code, Reserve Capacity Assessments (RCA) are area assessment being served by the reserve capacity of the system. Additionally special assessments may be levied against properties for sanitary sewer or water infrastructure. A detailed fee schedule for RCS and other special assessments is available from the Water/Sewer Utility.

IX. STORM WATER UTILITY

As outlined in the Municipal Code, the City has adopted a Storm Water Utility for the entire City. Properties with at least 267 square feet of impervious surface are subject to an annual Storm Water Utility Fee of \$120.00 per Equivalent Runoff Unit.

SECTION 2: SEVERABILITY.

The several sections of this resolution are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the resolution. The remainder of the resolution shall remain in full force and effect. Any other resolutions whose terms are in conflict with the provisions of this resolution are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE.

This resolution shall take effect January 1st, 2026.

Dated this 15th day of December, 2025

CITY OF PEWAUKEE

Steve Bierce, Mayor

ATTEST:

Kelly Tarczewski, Clerk/Treasurer

ORDINANCE NO. 25-17**ORDINANCE TO FIX AND ESTABLISH THE AMOUNT OF SALARIES, WAGES AND ALLOWANCES WHICH SHALL BE PAID BY THE CITY OF PEWAUKEE TO ITS NON-UNION EMPLOYEES**

The Common Council of the City of Pewaukee does ordain as follows:

SECTION 1. Beginning January 4, 2026, and every two weeks thereafter, the annual, bi-weekly, and hourly rates of the elected and appointed officials of the City of Pewaukee, and certain special allowances to be paid, are hereby fixed at the following rates:

(A) ELECTED OFFICIALS	<u>ANNUAL</u>
Mayor	\$ 10,500.00
Aldermen	\$ 6,500.00
Municipal Judge Elect	\$ 16,589.00
(B) ELECTION OFFICIALS	<u>PER HOUR</u>
Chief Inspectors	\$ 15.00
Special Voting Deputies	\$ 15.00
Canvassers	\$ 15.00
Poll Workers	\$ 8.75
(C) APPOINTED OFFICIALS	<u>ANNUAL</u>
Administrator	\$125,903.00
Assessor	\$108,006.00
Clerk/Treasurer	\$108,006.00
Chief of Fire Department	\$155,310.00
Assistant Fire Chief	\$140,980.00
Division Chiefs	\$123,900.00
Battalion Chiefs FT	\$113,400 - \$118,650
DPW Director	\$144,567.00
City Engineer	\$110,500.00
Chief Engineer	\$106,548.00
Civil Engineer	\$ 76,050.00
Employee Services Director	\$101,120.00
IT Director	\$115,201.00
Park/Recreation Director	\$121,311.00
Recreation Manager	\$ 85,840.00
Parks Maintenance Supervisor	\$ 82,367.00
Assistant Recreation Supervisor	\$ 65,750.00
Planner/Community Development Director	\$129,360.00
Utility Manager	\$112,297.00
Assistant Utility Manager	\$105,269.00

(D) HOURLY EMPLOYEES	<u>HOURLY</u>
Appraiser	\$ 31.69
Clerk Treasurer Administrative Assistant	\$ 27.80
Clerk Treasurer Office Support Specialist	\$ 24.54
Court Administrator	\$ 37.00
Clerk – Court PT	\$ 24.66
Senior Deputy Assessor	\$ 42.39
Deputy Clerk/Comm. Dev. Coordinator	\$ 36.98
Electrical Inspector PT	\$ 43.80
Building Insp. Administrative Assistant	\$ 29.22
Senior Engineering Technician	\$ 32.83-37.15
Engineering Technician	\$ 31.46
Police Services Clerk/Park Admin	\$ 28.50
Employee Services Coordinator PT	\$ 34.85
Fire Paid-On Premise ~ EMT/FF	\$ 22.72
Fire Paid-On Premise ~ Paramedic	\$ 23.28
Paid-On-Premise ~ Holiday Stipend	\$ 75.00 per 12-hr Duty Shift
Battalion Chief Shift Premium	\$395.00 per 12-hr Duty Shift
Parks Foreman	\$ 32.80
Parks Maintenance III	\$ 27.69
Parks Maintenance II	\$ 25.26
Parks Maintenance – Seasonal PT	\$ 14.00 - \$18.00
Recreation Staff – Seasonal PT	\$ 10.50 - \$35.00
Recycling Attendant – PT	\$ 18.19
Street Superintendent	\$ 49.46
Assistant Street Superintendent	\$ 40.71
Highway – Seasonal	\$ 28.91-\$31.26
Highway – Streets Crew Leader	\$ 38.69
Highway – Mechanic	\$ 39.98
Highway – Laborer	\$ 28.66-36.72
Utility Superintendent	\$ 43.00
Water Operator	\$ 27.5-37.06
Utility Billing Specialist	\$ 31.34
Public Works – Administrative Assistant	\$ 25.60-28.96
Project Assistant	\$ 20.05

SECTION 2. The amounts herein before specified shall be the salaries and wages in full per year, per bi-weekly, per hour, or as specified, for the various officials and employees, subject to the following:

MILEAGE: Reimbursement for mileage shall be paid to all employees who are authorized by their department head/supervisor to use their personal vehicles for city purposes, and who

do not currently receive a monthly/ quarterly car allowance. Reimbursement shall be made at the current federal rate, for actual mileage incurred. A Mileage Reimbursement form shall be filed with the City Clerk on a monthly basis for all reimbursement requests before any such payment shall be made.

The Mayor will receive an annual mileage stipend of \$1,350.00 and each Common Council Members will receive an annual mileage stipend of \$800.00.

SECTION 3. Employees shall be covered under the State of Wisconsin Retirement System (“WRS”) effective January 1, 2011. The City will pay the employer contribution to the WRS as required by law, which effective January 1, 2026 is 7.20% for general employees and 14.80% for protected service employees.

SECTION 4. Effective January 1, 2013, all non-union employees opting to participate in the City’s health, dental and/or vision insurance plans, shall contribute fifteen (15%) percent towards their monthly health, dental and vision insurance premium costs via payroll deduction on a biweekly basis. If the employee participates in the City’s wellness program, benefited non-union employees may qualify for health insurance premium discounts as outlined in the City’s wellness plan.

SECTION 5. This ordinance shall not be printed or published as part of the Pewaukee Municipal Code.

SECTION 6. This ordinance shall take effect beginning January 4th, 2026.

Dated this 17th day of December, 2025.

CITY OF PEWAUKEE

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, City Clerk

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
12/03/2025	400	144570	AIRGAS USA	FIRE PROTECTIVE SERVICES - EMS	53450	52230	68.01
12/03/2025	400	144572	ALL-WAYS CONTRACTORS, INC	PARKS - GROUNDS MAINTENANCE	52420	55200	480.00
12/03/2025	400	144574	AMY WHITE	RECREATION PROGRAM - MILEAGE	53300	55300	38.50
12/03/2025	400	144575	AMY WHITE	RECREATION PROGRAM - MILEAGE	53300	55300	75.60
12/03/2025	400	144576*#	BAKER TILLY US LLP	AUDIT SERVICES	52120	51510	2,309.53
				AUDIT SERVICES	52120	51510	1,653.13
				CHECK 400 144576 TOTAL FOR FUND 100:			<u>3,962.66</u>
12/03/2025	400	144577	BAUER BUILT TIRE	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	2,693.68
12/03/2025	400	144578	BOUCHER CHEVROLET	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	242.59
12/03/2025	400	144579	CHARLIE DWYER	BUILDING SERVICES - MILEAGE & FUEL	53300	52400	106.40
12/03/2025	400	144580	CHELSEY WALKER CREATIVE LLC	RECREATION PROGRAM - CONTRACTED	52190	55300	1,125.00
12/03/2025	400	144581	CIVICPLUS	PREPAID EXPENSES	16200	00000	11,500.00
12/03/2025	400	144582	COLE MANUFACTURING CORP	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	810.00
12/03/2025	400	144583	ELEVITY GORDON FLESCH CO INC	IT - OTHER PROFESSIONAL SERVICES	52190	51450	592.50
12/03/2025	400	144584	EMERGENCY LIGHTING & ELECTRONICS	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	191.98
12/03/2025	400	144585	FIRE SERVICE INC	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	764.73
12/03/2025	400	144587	FORWARD TS	CLERK/TREASURER - EQUIP REPAIR & MAINT	52430	51420	82.93
12/03/2025	400	144588	GALLS	FIRE PROTECTIVE SERVICES - UNIFORMS	53410	52230	15.84
12/03/2025	400	144590	JAMES IMAGING SYSTEMS	IT - OTHER PROFESSIONAL SERVICES	52190	51450	65.00
12/03/2025	400	144591	JESUS ARTZ & PRODUCTIONZ, LLC	FIRE ADMINISTRATION - NEW EQUIPMENT	53950	52210	445.00
12/03/2025	400	144592	JOHNS DISPOSAL SERVICE	MISCELLANEOUS REVENUES	48900	00000	118.75
12/03/2025	400	144593	KMB ELECTRIC	PARKS - BUILDING REPAIRS & MAINT	52410	55200	395.56
12/03/2025	400	144594	LAUTERBACH & AMEN, LLP	CLERK/TREASURER - OTHER ACCOUNTING	52130	51420	17,275.00
12/03/2025	400	144595	LIFE-ASSIST INC	FIRE PROTECTIVE SERVICES - EMS	53450	52230	1,001.48
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	459.89
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	103.78
				CHECK 400 144595 TOTAL FOR FUND 100:			<u>1,565.15</u>
12/03/2025	400	144596	MENARDS	FIRE ADMINISTRATION - OPERATING	53400	52210	43.75
				FIRE ADMINISTRATION - OPERATING	53400	52210	24.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
				CHECK 400 144596 TOTAL FOR FUND 100:			68.44
12/03/2025	400	144597	MILWAUKEE LAWN SPRINKLER CORP	PARKS - GROUNDS MAINTENANCE	52420	55200	7,065.00
12/03/2025	400	144599	NAPA	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	52.78
12/03/2025	400	144600	NATIONWIDE RETIREMENT SOLUTIONS	DEFERRED COMPENSATION	21570	00000	1,334.00
				DEFERRED COMPENSATION	21570	00000	1,334.00
				CHECK 400 144600 TOTAL FOR FUND 100:			2,668.00
12/03/2025	400	144602	PORT-A-JOHN	PARKS - BUILDING REPAIRS & MAINT	52410	55200	162.00
12/03/2025	400	144603	PREMIUM WATERS, INC	PARKS - OPERATING SUPPLIES	53400	55200	45.99
12/03/2025	400	144604	PROHEALTH PHARMACY WAUKESHA	FIRE PROTECTIVE SERVICES - EMS	53450	52230	976.52
12/03/2025	400	144605	SHIELD SOLUTIONS	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	313.50
12/03/2025	400	144606	SOERENS FORD	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	177.86
12/03/2025	400	144607	STRYKER SALES CORPORATION	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	259.58
12/03/2025	400	144608	UNIFIRST CORP	FIRE ADMINISTRATION - OPERATING	53400	52210	70.09
12/03/2025	400	144610#	WISCONSIN LEGAL BLANK	CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	688.00
				ASSESSOR - OPERATING SUPPLIES	53400	51530	359.00
				CHECK 400 144610 TOTAL FOR FUND 100:			1,047.00
12/11/2025	400	144611	AARONIN STEEL SALES, INC.	HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	138.50
12/11/2025	400	144613	AIR ONE EQUIPMENT	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	1,614.00
12/11/2025	400	144614	AIRGAS USA	FIRE PROTECTIVE SERVICES - EMS	53450	52230	389.40
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	293.58
				CHECK 400 144614 TOTAL FOR FUND 100:			682.98
12/11/2025	400	144615	AMERICAN LITHO	RECREATION PROGRAM - PROGRAM PRINTING	53120	55300	5,776.00
12/11/2025	400	144616	ANDREW HEPPE	HIGHWAY - UNIFORMS	53410	53100	300.00
12/11/2025	400	144617	ARO LOCK & DOOR	CITY HALL - BUILDING REPAIRS & MAINT	52410	51600	55.00
12/11/2025	400	144618	ARROW TERMINAL, LLC	HIGHWAY - OPERATING SUPPLIES	53400	53100	503.18
12/11/2025	400	144622	BIEBEL'S TRUE VALUE AND JUST ASK	HIGHWAY - OPERATING SUPPLIES	53400	53100	45.00
12/11/2025	400	144624	BUELOW VETTER BUIKEMA OLSON &	ATTORNEY'S FEES	52100	51430	2,042.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
12/11/2025	400	144625*#	BUMPER TO BUMPER	ENGINEERING - VEHICLE REPAIR & MAINT	52440	53110	7.09
12/11/2025	400	144626*#	BURKE TRUCK & EQUIPMENT	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	158.48
12/11/2025	400	144627	CHERRIE LARSON	RECREATION PROGRAM - CONTRACTED	52190	55300	320.00
12/11/2025	400	144628	CORE LOGIC TAX SERVICES	REAL ESTATE TAXES RECEIVABLE	12100	00000	3,447.46
12/11/2025	400	144629	COREY OIL	HIGHWAY - FUEL	53420	53100	2,186.63
				HIGHWAY - FUEL	53420	53100	4,432.50
				CHECK 400 144629 TOTAL FOR FUND 100:			6,619.13
12/11/2025	400	144630	DONALD & DEBORAH HILGEMANN	REAL ESTATE TAXES RECEIVABLE	12100	00000	27.55
12/11/2025	400	144631*#	ELLIOTTS ACE HARDWARE	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	39.96
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	19.98
				HIGHWAY - OPERATING SUPPLIES	53400	53100	18.57
				PARKS - NEW EQUIPMENT	53950	55200	59.97
				CHECK 400 144631 TOTAL FOR FUND 100:			138.48
12/11/2025	400	144632	ENVIRONMENTAL SYSTEMS	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	2,807.19
12/11/2025	400	144634	FIRE SERVICE INC	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	161.20
12/11/2025	400	144635*#	FORWARD TS	FIRE ADMINISTRATION - OPERATING	53400	52210	15.89
				ENGINEERING - OPERATING SUPPLIES	53400	53110	85.91
				CHECK 400 144635 TOTAL FOR FUND 100:			101.80
12/11/2025	400	144636	FOTH INFRASTRUCTURE &	PLANNER - OTHER PROFESSIONAL SERVICES	52190	56300	2,059.20
12/11/2025	400	144637	GERICKE PLUMBING	CLEARING	21900	00000	50.00
12/11/2025	400	144639	HEARTLAND BUSINESS SYSTEMS	PREPAID EXPENSES	16200	00000	7,869.08
12/11/2025	400	144640	HINKLEY SPRINGS	FIRE ADMINISTRATION - OPERATING	53400	52210	390.06
12/11/2025	400	144644	IS OUTFITTERS	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	660.00
12/11/2025	400	144645	JEFFREY SAMUELSON	HIGHWAY - UNIFORMS	53410	53100	300.00
12/11/2025	400	144646#	JOHNS DISPOSAL SERVICE	RECYCLE - GARBAGE COLLECTION	52800	53620	73,815.91
				SERVICE FEES	52900	53635	575.00
				CHECK 400 144646 TOTAL FOR FUND 100:			74,390.91
12/11/2025	400	144647	JOHNSON'S NURSERY	SERVICE FEES	52900	53635	2,978.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
12/11/2025	400	144648	JUSTIN SCHWARZHUBER	REAL ESTATE TAXES RECEIVABLE	12100	00000	373.92
12/11/2025	400	144649*#	JX ENTERPRISES, INC.	HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	107.99
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	725.99
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	(211.96)
				CHECK 400 144649 TOTAL FOR FUND 100:			<u>622.02</u>
12/11/2025	400	144650	KATIE VITALBO	RECREATION PROGRAM - CONTRACTED	52190	55300	175.00
12/11/2025	400	144651	KWIK TRIP INC.	FIRE PROTECTIVE SERVICES - FUEL	53420	52230	5,828.62
12/11/2025	400	144652#	LANGE ENTERPRISES, INC	HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	1,572.60
				HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	1,534.25
				HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	119.70
				HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	2,652.75
				HIGHWAY - ROAD SIGNS & MARKINGS	53720	53100	884.25
				ENGINEERING - NEW EQUIPMENT	53950	53110	4,330.20
				CHECK 400 144652 TOTAL FOR FUND 100:			<u>11,093.75</u>
12/11/2025	400	144654	LIFE-ASSIST INC	FIRE PROTECTIVE SERVICES - EMS	53450	52230	525.40
				FIRE PROTECTIVE SERVICES - EMS	53450	52230	263.04
				CHECK 400 144654 TOTAL FOR FUND 100:			<u>788.44</u>
12/11/2025	400	144656	MENARDS	HIGHWAY - BLDG REPAIRS & MAINT	52410	53100	48.13
				HIGHWAY - OPERATING SUPPLIES	53400	53100	39.19
				HIGHWAY - OPERATING SUPPLIES	53400	53100	58.84
				CHECK 400 144656 TOTAL FOR FUND 100:			<u>146.16</u>
12/11/2025	400	144657	MENARDS - WAUKESHA	HIGHWAY - OTHER ROADWAY SUPPLIES	53790	53100	111.06
12/11/2025	400	144658	MIKE HADLEY	BUILDING SERVICES - MILEAGE & FUEL	53300	52400	715.40
12/11/2025	400	144659	MOTION CONNECTED	EMPLOYEE SERVICES - EMPLOYEE WELLNESS	52700	51430	405.00
12/11/2025	400	144660*#	MSA PROFESSIONAL SERVICES INC	ENGINEERING - OUTSIDE ENGINEERING	52190	53110	43.75
12/11/2025	400	144661	MUNICIPAL CODE ENFORCEMENT, LLC	PLANNER - OTHER PROFESSIONAL SERVICES	52190	56300	2,753.29
				PLANNER - OTHER PROFESSIONAL SERVICES	52190	56300	147.00
				CHECK 400 144661 TOTAL FOR FUND 100:			<u>2,900.29</u>
12/11/2025	400	144664	OCCUPATIONAL HEALTH CENTERS	EMPLOYEE SERVICES - SAFETY PERSONAL	53480	51430	103.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
12/11/2025	400	144665#	ODP BUSINESS SOLUTIONS LLC	CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	224.63
				CLERK/TREASURER - OPERATING SUPPLIES	53400	51420	377.41
				CITY HALL - JANITORIAL SUPPLIES	52400	51600	215.66
				CHECK 400 144665 TOTAL FOR FUND 100:			<u>817.70</u>
12/11/2025	400	144666	ONSOLVE	HIGHWAY - PHONE & CELL	52260	53100	687.48
12/11/2025	400	144667	PAUL EALES	HIGHWAY - UNIFORMS	53410	53100	265.57
12/11/2025	400	144668	PROHEALTH CARE MEDICAL GROUP	FIRE ADMINISTRATION - EMPLOYMENT	52150	52210	3,451.00
12/11/2025	400	144669	REACH MEDIA NETWORK	IT - SOFTWARE MAINTENANCE & UPDATES	52480	51450	367.50
12/11/2025	400	144670	RUNDLE-SPENCE	CITY HALL - BUILDING REPAIRS & MAINT	52410	51600	153.92
12/11/2025	400	144671#	SOERENS FORD	FIRE PROTECTIVE SERVICES - VEHICLE	52440	52230	552.24
				HIGHWAY - EQUIP REPAIR & MAINT	52430	53100	1,307.47
				CHECK 400 144671 TOTAL FOR FUND 100:			<u>1,859.71</u>
12/11/2025	400	144672	SPARKL LLC	RECREATION PROGRAM - CONTRACTED	52190	55300	300.00
12/11/2025	400	144673	STATE OF WI COURT FINES & ASSMTS	COURT PENALTIES	45110	00000	4,343.51
12/11/2025	400	144674	STEVE CALMES	HIGHWAY - UNIFORMS	53410	53100	290.93
				HIGHWAY - SAFETY EQUIPMENT	53480	53100	149.99
				CHECK 400 144674 TOTAL FOR FUND 100:			<u>440.92</u>
12/11/2025	400	144675	STRAIGHT-UP	PARKS - UNIFORMS	53410	55200	1,167.45
12/11/2025	400	144676	TK ELEVATOR CORPORATION	CITY HALL - BUILDING REPAIRS & MAINT	52410	51600	280.26
12/11/2025	400	144677	TRUCK & AUTO ELEGANCE	ENGINEERING - NEW EQUIPMENT	53950	53110	1,575.00
12/11/2025	400	144678*#	ULINE	HIGHWAY - BLDG REPAIRS & MAINT	52410	53100	640.66
12/11/2025	400	144680	VERATHON	FIRE PROTECTIVE SERVICES - EQUIP REPAIR	52430	52230	50.00
12/11/2025	400	144681	VERIZON	FIRE ADMINISTRATION - PHONE & CELL	52260	52210	21.06
12/11/2025	400	144682#	VILLAGE OF PEWAUKEE	BUILDING SERVICES DUE TO VILLAGE	24400	00000	3,560.73
				CONTRACTED BUILDING INSPECTION	47380	00000	(1,298.82)
				BUILDING CODE ENFORCEMENT	47390	00000	(252.00)
				BUILDING SERVICES - OPERATING SUPPLIES	53400	52400	(89.00)
				CHECK 400 144682 TOTAL FOR FUND 100:			<u>1,920.91</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 100 GENERAL FUND							
12/11/2025	400	144683#	WAUKESHA CO TREASURER	COURT PENALTIES	45110	00000	1,446.54
				PARKS - GROUNDS MAINTENANCE	52420	55200	558.00
				CHECK 400 144683 TOTAL FOR FUND 100:			<u>2,004.54</u>
12/11/2025	400	144686	WPRA	PREPAID EXPENSES	16200	00000	775.00
				Total for fund 100 GENERAL FUND			213,593.28

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 230 STORM WATER MANAGEMENT							
12/03/2025	400	144573	AMERICAN STATE EQUIPMENT CO., INC.	EQUIPMENT REPAIR & MAINT	52430	53650	672.38
12/11/2025	400	144612*#	AECOM TECHNICAL SERVICES, INC	PROJECTS - SPRINGDALE DRAINAGE EASEMENT	58210	57370	2,402.85
12/11/2025	400	144621	BAUER BUILT INC	EQUIPMENT REPAIR & MAINT	52430	53650	2,667.88
				EQUIPMENT REPAIR & MAINT	52430	53650	1,098.18
				CHECK 400 144621 TOTAL FOR FUND 230:			<u>3,766.06</u>
12/11/2025	400	144625*#	BUMPER TO BUMPER	EQUIPMENT REPAIR & MAINT	52430	53650	23.42
				STORM WATER - VEHICLE REPAIR & MAINT	52440	53650	7.09
				CHECK 400 144625 TOTAL FOR FUND 230:			<u>30.51</u>
12/11/2025	400	144626*#	BURKE TRUCK & EQUIPMENT	EQUIPMENT REPAIR & MAINT	52430	53650	453.88
12/11/2025	400	144635*#	FORWARD TS	OPERATING SUPPLIES	53400	53650	85.90
12/11/2025	400	144641	HYDRA-SEAL, INC	EQUIPMENT REPAIR & MAINT	52430	53650	240.44
12/11/2025	400	144649*#	JX ENTERPRISES, INC.	EQUIPMENT REPAIR & MAINT	52430	53650	109.98
				EQUIPMENT REPAIR & MAINT	52430	53650	521.05
				CHECK 400 144649 TOTAL FOR FUND 230:			<u>631.03</u>
12/11/2025	400	144653	LANNON STONE PRODUCTS	DITCH & CULVERT MAINT - DITCH	53520	53652	227.27
12/11/2025	400	144660*#	MSA PROFESSIONAL SERVICES INC	COMPUTER/PROGRAM MAINTENANCE	52480	53650	43.75
12/11/2025	400	144678*#	ULINE	BUILDING REPAIRS & MAINT	52410	53650	320.34
12/11/2025	400	144685*#	WI DEPT TRANSPORTATION	PROJECTS - BUSSE RD BRIDGE CULVERT	58210	57348	2.46
				Total for fund 230 STORM WATER MANAGEMENT			8,876.87

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CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 11/26/2025 - 12/11/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 240 AMERICAN RESCUE PLAN							
12/03/2025	400	144576*#	BAKER TILLY US LLP	ARPA-AUDIT AND ACCOUNTING SVCS	52130	00000	3,398.85
				ARPA-AUDIT AND ACCOUNTING SVCS	52130	00000	126.00
				CHECK 400 144576 TOTAL FOR FUND 240:			<u>3,524.85</u>
				Total for fund 240 AMERICAN RESCUE PLAN			3,524.85

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CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 11/26/2025 - 12/11/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 420 CAPTIAL ROAD PROJECTS							
12/11/2025	400	144612*#	AECOM TECHNICAL SERVICES, INC	LEXINGTON/TAKOMA PH 2	58210	57568	2,015.19
12/11/2025	400	144685*#	WI DEPT TRANSPORTATION	BUSSE RD BRIDGE	58210	57419	2.46
Total for fund 420 CAPTIAL ROAD PROJECTS							2,017.65

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CHECK DISBURSEMENT REPORT FOR PEWAUKEE
CHECK DATE FROM 11/26/2025 - 12/11/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 440 BIKE & PEDESTRIAN							
12/11/2025	400	144685*#	WI DEPT TRANSPORTATION	FIELDHACK PATH	58220	53550	525.08
Total for fund 440 BIKE & PEDESTRIAN							525.08

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 490 CAPTIAL EQUIPMENT							
12/03/2025	400	144586	FORTE	IT - CAPITAL EQUIPMENT	58100	57160	788.23
				IT - CAPITAL EQUIPMENT	58100	57160	7,482.81
				CHECK 400 144586 TOTAL FOR FUND 490:			<u>8,271.04</u>
12/03/2025	400	144598	MOTOROLA	FIRE ADMINISTRATION - CAPITAL EQUIPMENT	58100	57220	8,954.85
				FIRE ADMINISTRATION - CAPITAL EQUIPMENT	58100	57220	1,043.70
				CHECK 400 144598 TOTAL FOR FUND 490:			<u>9,998.55</u>
				Total for fund 490 CAPTIAL EQUIPMENT			18,269.59

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 600 WATER UTILITY							
12/03/2025	400	144569	AARONIN STEEL SALES, INC.	TRANS & DIST MAINT-MAINT OF SERVICES	52400	10675	59.85
12/03/2025	400	144571*	ALL CITY COMMUNICATIONS INC.	ADMIN & GEN OPS-ANSWERING SERVICE	52331	10921	64.32
12/03/2025	400	144576*#	BAKER TILLY US LLP	ADMIN & GEN OPS-AUDIT/ACCOUNTANT	52120	10923	872.26
				ADMIN & GEN OPS-AUDIT/ACCOUNTANT	52120	10923	625.06
				CHECK 400 144576 TOTAL FOR FUND 600:			<u>1,497.32</u>
12/03/2025	400	144589	HAWKINS, INC.	TREATMENT OPS-CHEMICALS	53410	10641	2,731.95
12/03/2025	400	144601	NORTHERN LAKE SERVICE, INC	TREATMENT OPS-WATER TESTING & LAB EXPS	52310	10642	87.00
12/03/2025	400	144609	WATER REMEDIATION TECHNOLOGY	TREATMENT MAINT-WRT RADIUM TREATMENT	52900	10652	4,341.68
12/11/2025	400	144619	BADGER METER	CUSTOMER ACCTS OPS-METER READING EXPS	52401	10902	1,373.16
				CUSTOMER ACCTS OPS-METER READING EXPS	52401	10902	196.56
				CHECK 400 144619 TOTAL FOR FUND 600:			<u>1,569.72</u>
12/11/2025	400	144620	BATTERIES PLUS LLC	TRANS & DIST MAINT-SCADA MAINT	52100	10678	22.95
12/11/2025	400	144623	BOB'S GLASS SERVICE INC	PUMP MAINT-BUILD & GROUNDS	52310	10631	195.30
12/11/2025	400	144631*#	ELLIOTTS ACE HARDWARE	SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	141.93
				SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	50.28
				SOURCE MAINT-BUILDINGS AND GROUNDS	52310	10611	95.93
				TRANS & DIST OPS-MISC EXPENSES	53400	10665	136.93
				CHECK 400 144631 TOTAL FOR FUND 600:			<u>425.07</u>
12/11/2025	400	144633	FERGUSON WATERWORKS #1476	TRANS & DIST MAINT-MAINT OF SERVICES	52400	10675	603.35
12/11/2025	400	144638	HAWKINS, INC.	TREATMENT OPS-CHEMICALS	53410	10641	5,523.25
12/11/2025	400	144642	HYDROCORP	TRANS & DIST OPS-CROSS CONNECTION	52900	10664	1,262.15
12/11/2025	400	144643	INDELCO PLASTICS CORPORATION	TREATMENT MAINT-MAINT OF TREATMENT	52400	10652	270.58
12/11/2025	400	144655	LINCOLN CONTRACTORS	TRANS & DIST MAINT-MISC PLANT REPAIRS	52400	10678	306.54
12/11/2025	400	144660*#	MSA PROFESSIONAL SERVICES INC	ADMIN & GEN OPS-GIS & ASSET MANAGE MAIN	52120	10933	43.75
12/11/2025	400	144662*#	NEXT ELECTRIC	SOURCE MAINT-MAINT OF WELLS	52400	10614	27,695.00
				TRANS & DIST MAINT-RESERVOIRS &	52400	10672	5,525.00
				CHECK 400 144662 TOTAL FOR FUND 600:			<u>33,220.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 600 WATER UTILITY							
12/11/2025	400	144663#	NORTHERN LAKE SERVICE, INC	PFAS TREATMET	12818	00107	1,793.52
				TREATMENT OPS-WATER TESTING & LAB EXPS	52310	10642	116.00
				CHECK 400 144663 TOTAL FOR FUND 600:			<u>1,909.52</u>
12/11/2025	400	144679	USA BLUEBOOK	TREATMENT OPS-WATER TESTING & LAB EXPS	52310	10642	468.57
12/11/2025	400	144685*#	WI DEPT TRANSPORTATION	TRANS & DIST MAINT-TRANS& DISTR MAINS	52400	10673	0.77
				Total for fund 600 WATER UTILITY			54,603.64

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 650 SEWER UTILITY							
12/03/2025	400	144571*	ALL CITY COMMUNICATIONS INC.	ADMIN & GEN OPS-ANSWERING SERVICE	52331	10921	64.31
12/03/2025	400	144576*#	BAKER TILLY US LLP	ADMIN & GEN OPS-AUDITOR/ACCOUNTANT	52120	10923	872.26
				ADMIN & GEN OPS-AUDITOR/ACCOUNTANT	52120	10923	625.06
				CHECK 400 144576 TOTAL FOR FUND 650:			<u>1,497.32</u>
12/11/2025	400	144631*#	ELLIOTTS ACE HARDWARE	SUPPLIES AND EXPENSES	53400	01827	136.93
12/11/2025	400	144660*#	MSA PROFESSIONAL SERVICES INC	ADMIN & GEN OPS-GIS & ASSET MANAG MAINT	52120	10933	43.75
12/11/2025	400	144662*#	NEXT ELECTRIC	MAINTENANCE OF PUMPING EQUIPMENT	52400	01832	7,275.00
12/11/2025	400	144684	WAUKESHA WATER UTILITY	SEWER SERVICE CHARGE - WCC	52344	01827	30,523.51
				Total for fund 650 SEWER UTILITY			39,540.82
			TOTAL - ALL FUNDS				340,951.78

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Pewaukee - New Agenda Item

Agenda Language:

Presentation, **PUBLIC HEARING**, and Possible Action to Adopt the Water Supply Service Area Study and Recommendations [Wagner / Mueller]

Sub Item Agenda Language:

Background Provided By:

Magdelene Wagner/Jane Mueller

Background:

Over the last year, the Water Utility has been working on a Water Supply Service Area Plan which is reviewing the City's water supply for the community through 2075. This study is required by Wisconsin Department of Natural Resources (WDNR) under State Statute NR854 to be submitted by December 31, 2025 for their review. The Committee has reviewed 2 technical memos related to this study over the last several months.

Staff have also held two public information meetings which each had approximately 25-30 attendees.

The consultant, Strand Associates, has provided the draft slides which will be presented to the Council at the meeting. A public hearing will be held at the Common Council meeting on December 15, 2025 as required by the statute. The report will then be filed with the WDNR by December 31, 2025 which can be amended at a later date. This is the first step in a larger study for the City on supply alternatives. Our study will continue as we refine the alternatives in 2026 based on the guidance/direction we receive from the Council.

Fiscal Impact:

Recommended Motion:

Council approve the Water Supply Service Area Study and its recommendation of reviewing a Great Lake Diversion Application.

Water Supply Service Area Plan Public Hearing

City of Pewaukee Common Council

December 15, 2025





Water Supply Service Area Plan (WSSAP) Addresses WDNR Requirements and City's Long-Term Concerns

- WDNR requirement: service population >10,000
- City's concerns
 - PFAS regulations impact shallow wells
 - Radionuclides impact deep aquifer wells
 - Limited land available for new wells
 - New water quality regulations every 20-25 years
- Understand viability of switching to Lake Michigan source now, before investing millions of dollars in the groundwater system

Strand Associates, Inc.® Overview

- Founded in Wisconsin in 1946
- 12 offices nationwide
- National experts are local
- Depth of similar water supply projects
- Team overview



Project Manager

Mike J. Forslund, P.E.

2025 Fuller Award Winner
– the highest water industry
award in the state



Senior Project Engineer

Ben W. Wood, P.E.

Awards for individual and project
achievements, locally and nationally

“**Dedicated** to Helping
our Clients **Succeed** Through
Excellence in Engineering”

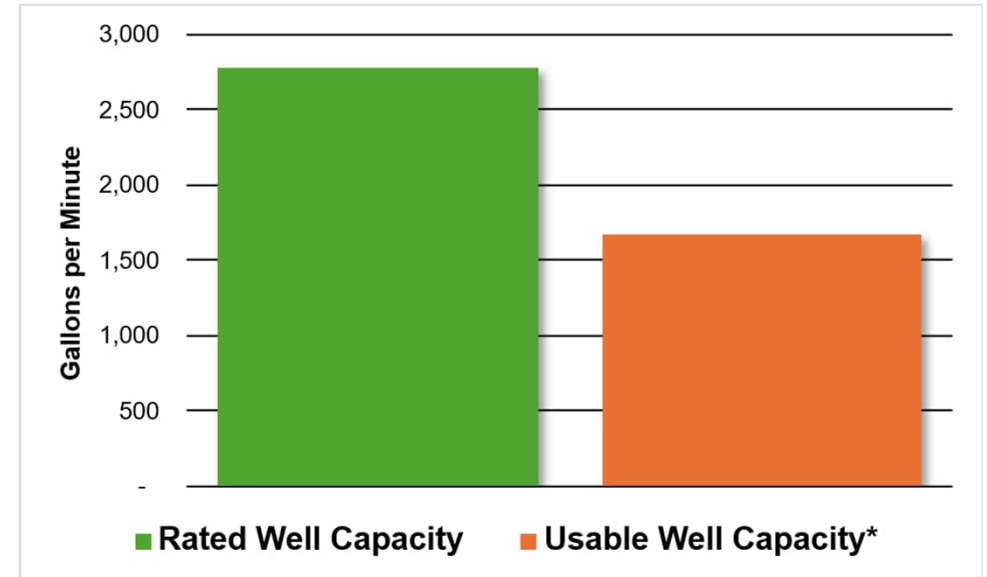
RANKED **17th**
IN THE
MIDWEST
TOP DESIGN FIRM 2025
by Engineering News-Record Midwest

Today's Agenda

- Groundwater Regulations
- Alternatives Overview
 - Groundwater
 - Local surface water supplies
 - Lake Michigan via Waukesha
- Public Information Meetings' Influence on Alternatives
- Evaluation of Viable Alternatives
 - Non-monetary
 - 50-year life cycle cost
- Summary of Study Findings
- Decisions Needed

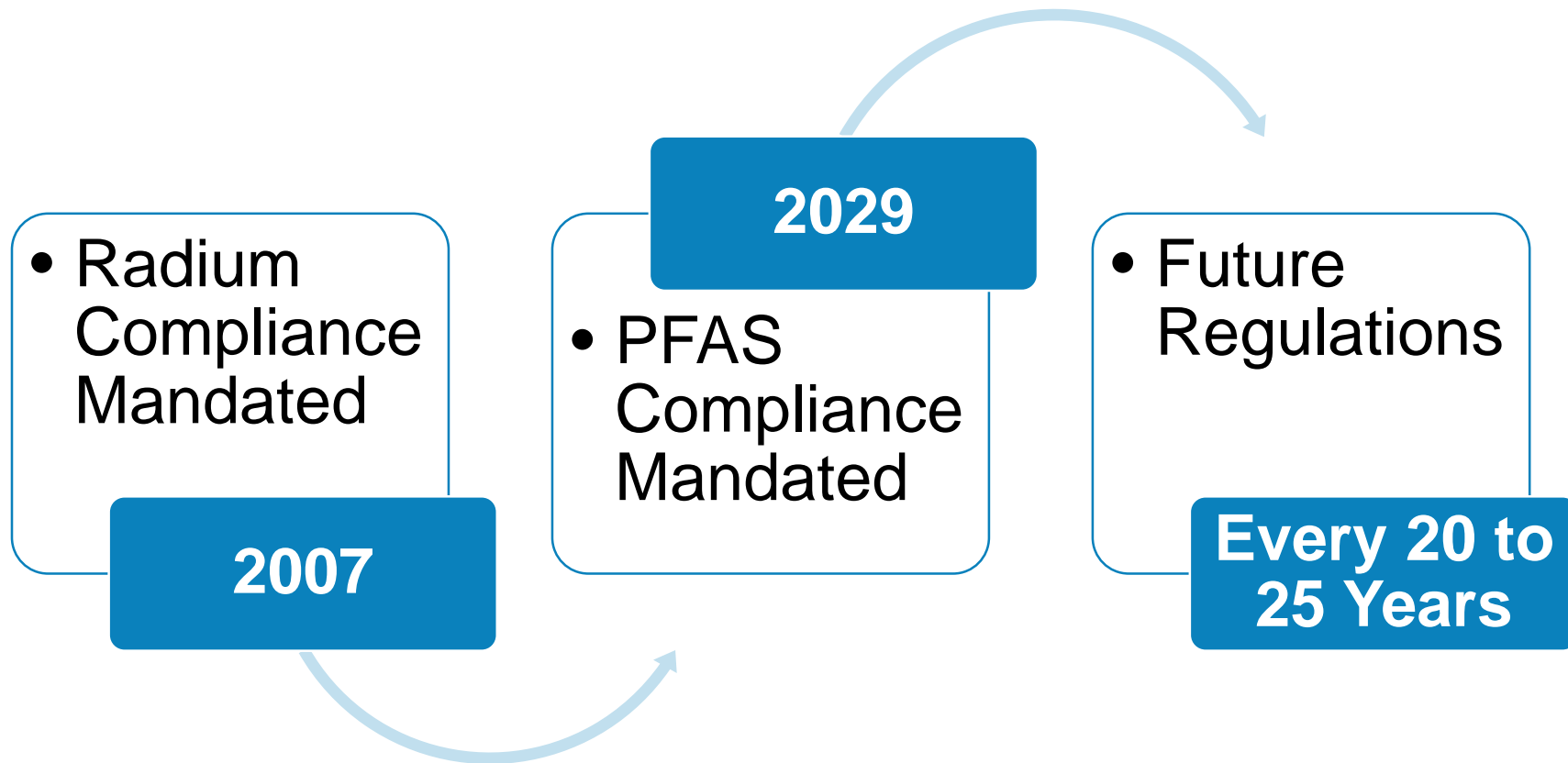
Groundwater Regulations Are Impacting Usable Well Capacity

- Existing system capacity is reduced due to water quality concerns
 - 3 shallow wells over the limit for PFAS (must comply by 2029)
 - 1 well under order to be abandoned due to radionuclides
- Current and future drinking water regulations will require new treatment infrastructure in the near-term and long-term



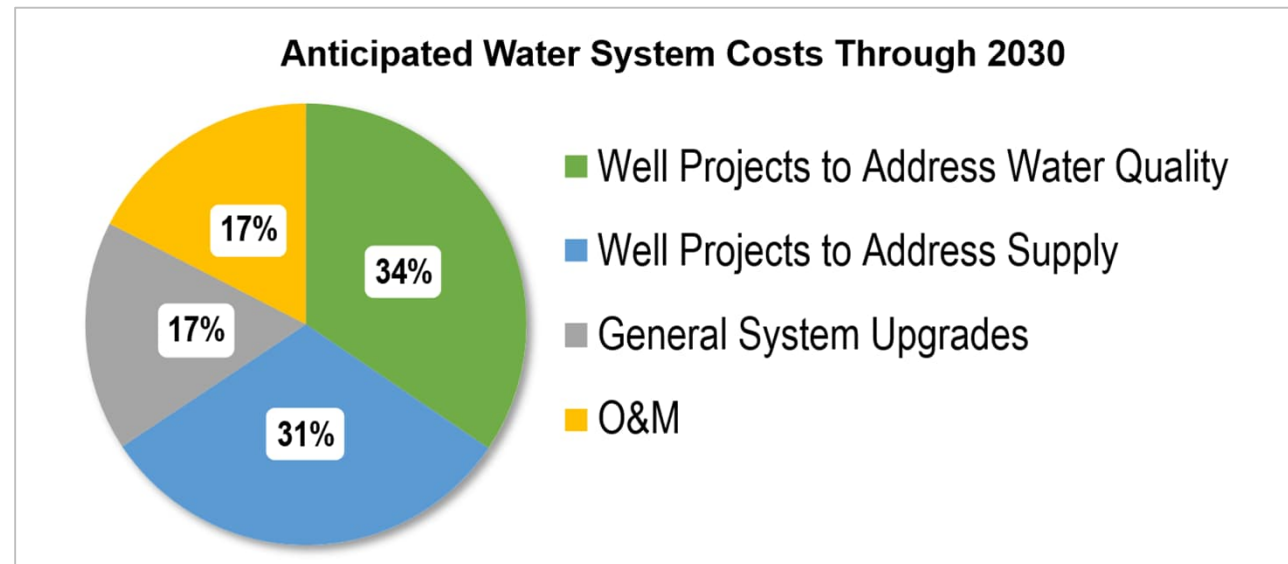
***Approximately 40 percent of current well capacity will become unusable without significant investment in new treatment infrastructure**

New Water Quality Concerns Will Not End with PFAS

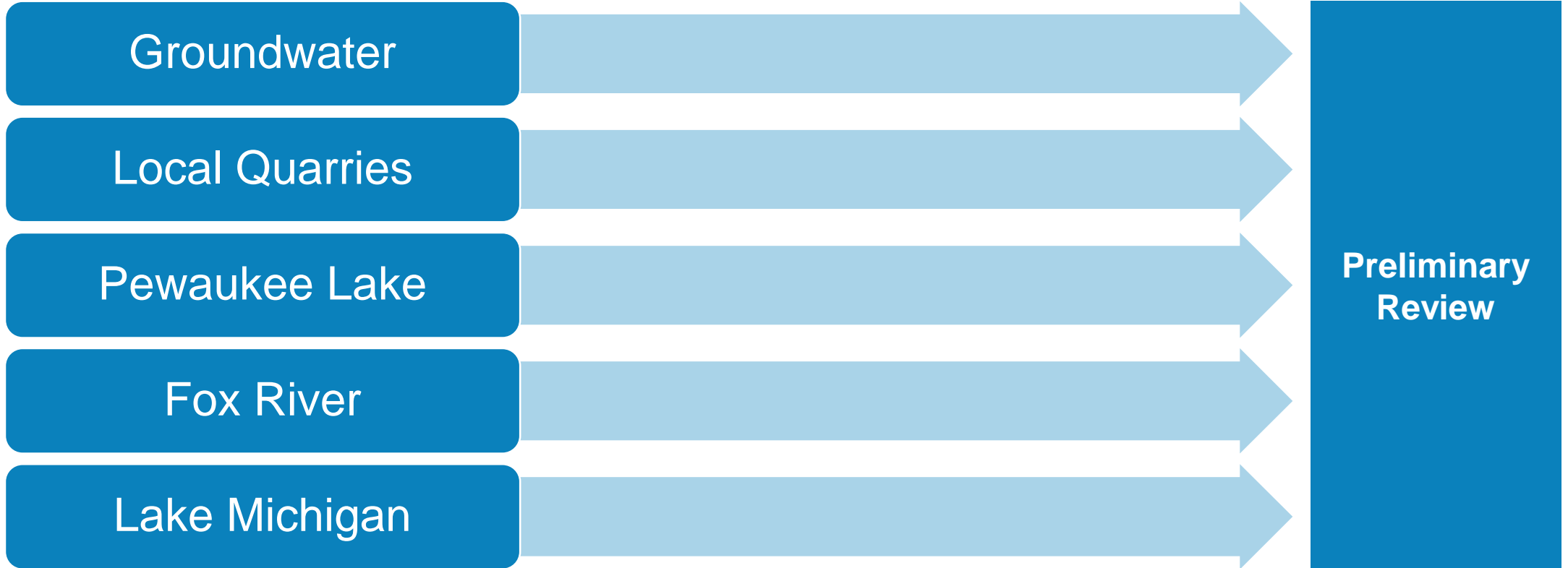


Significant Looming Costs Necessitate Study of Water Supply Alternatives

- Over \$50 million needed to address water quality and quantity in the next 5 years
 - Includes advanced treatment and new wells
 - 65% of total anticipated water utility costs incurred

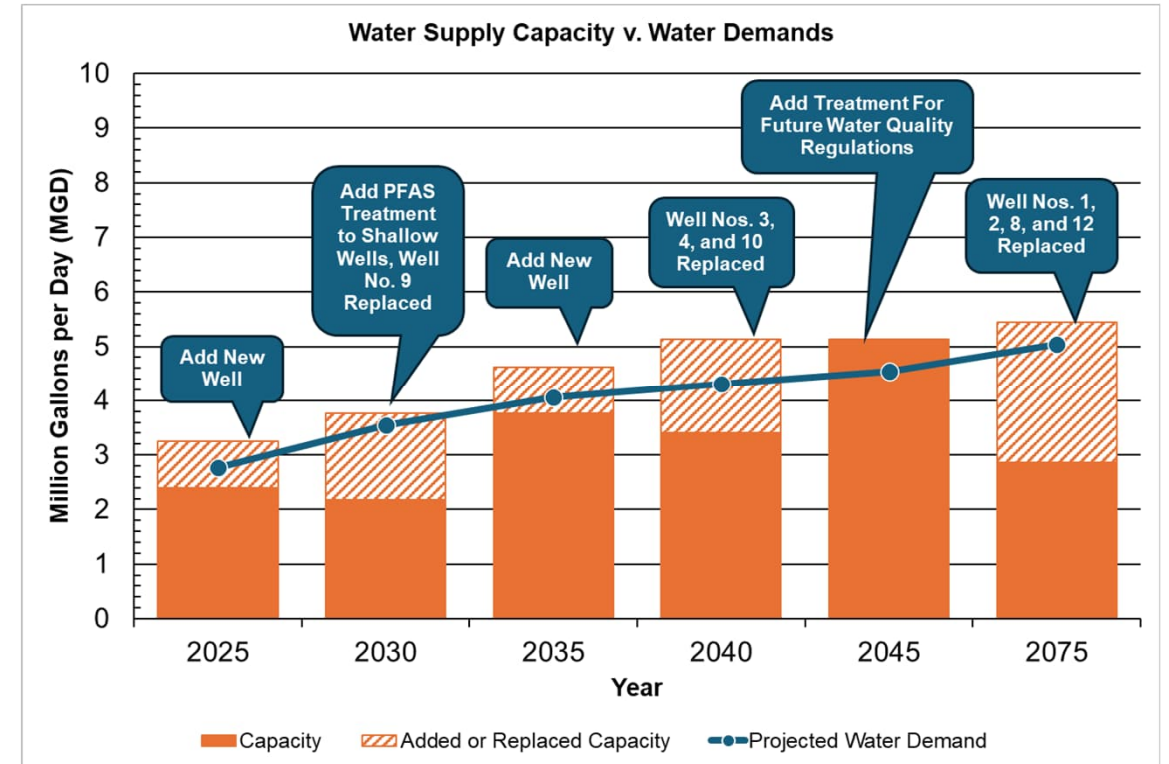


Options to Address Water Quality and Capacity Concerns: New Treatment or New Water Source



Continued Use of Local Groundwater Supply

- Add capacity and treatment as needed
- Infrastructure needed
 - 8 new wells, **pending adequate space**
 - Added PFAS treatment now
 - New future advanced treatment



Local Surface Water Supplies are Not Considered Feasible

- Local Quarries
 - Potential adverse affects on the Fox River
 - Concerns regarding source water ownership
 - Similar PFAS contamination concerns as shallow aquifer well supply
- Fox River
 - Potential adverse affect to the Fox River
 - Supply significantly affected by drought
- Pewaukee Lake
 - Current recreational water
 - Potential adverse affects on minimum lake level
 - Supply subject to seasonal fluctuations



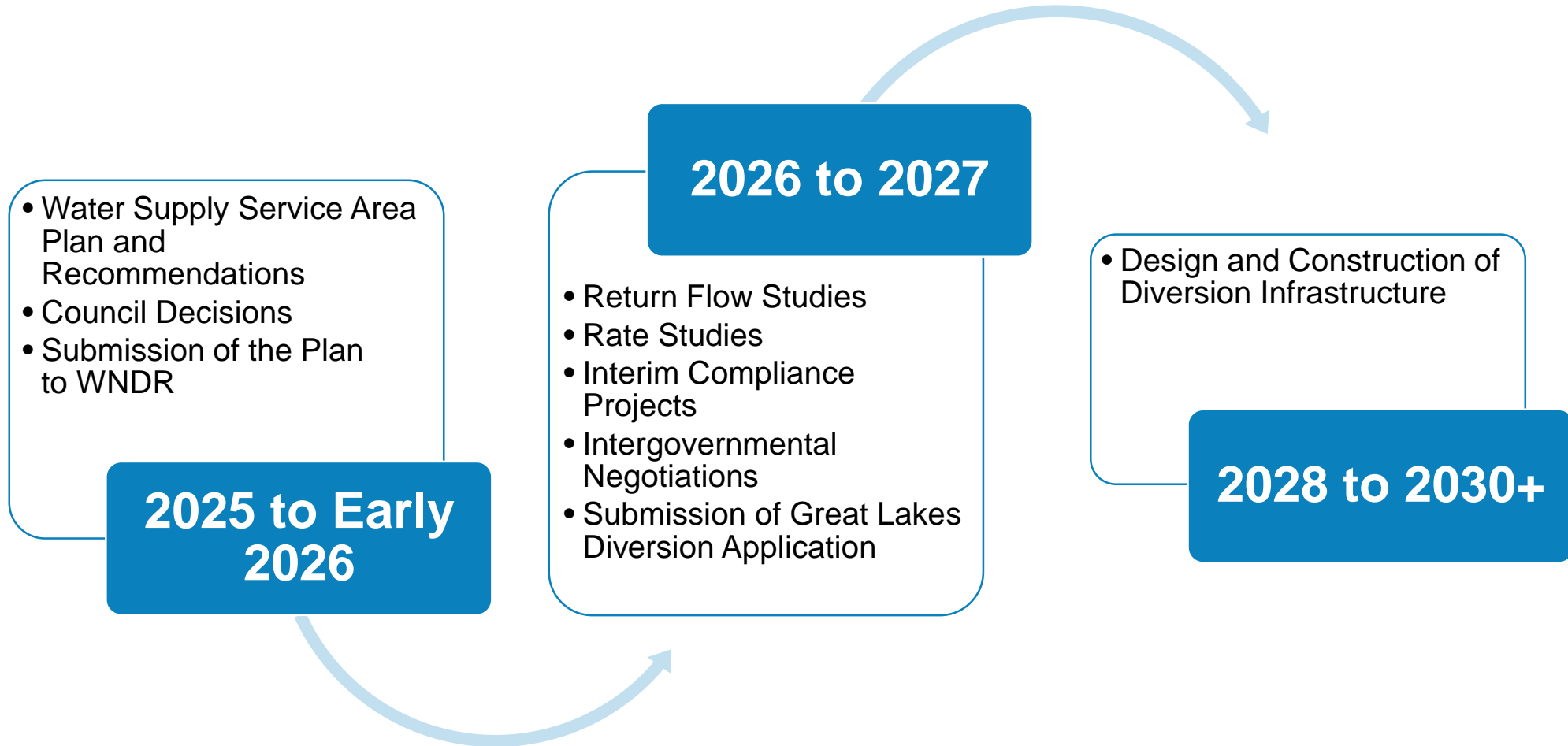
Lake Michigan Supply via Great Lakes Diversion

- Purchase from Waukesha Water Utility
- Infrastructure needed
 - PFAS interim compliance until a Diversion can be achieved
 - 1 pump station and 2 metering stations
 - Additional water storage
 - Various water main improvements

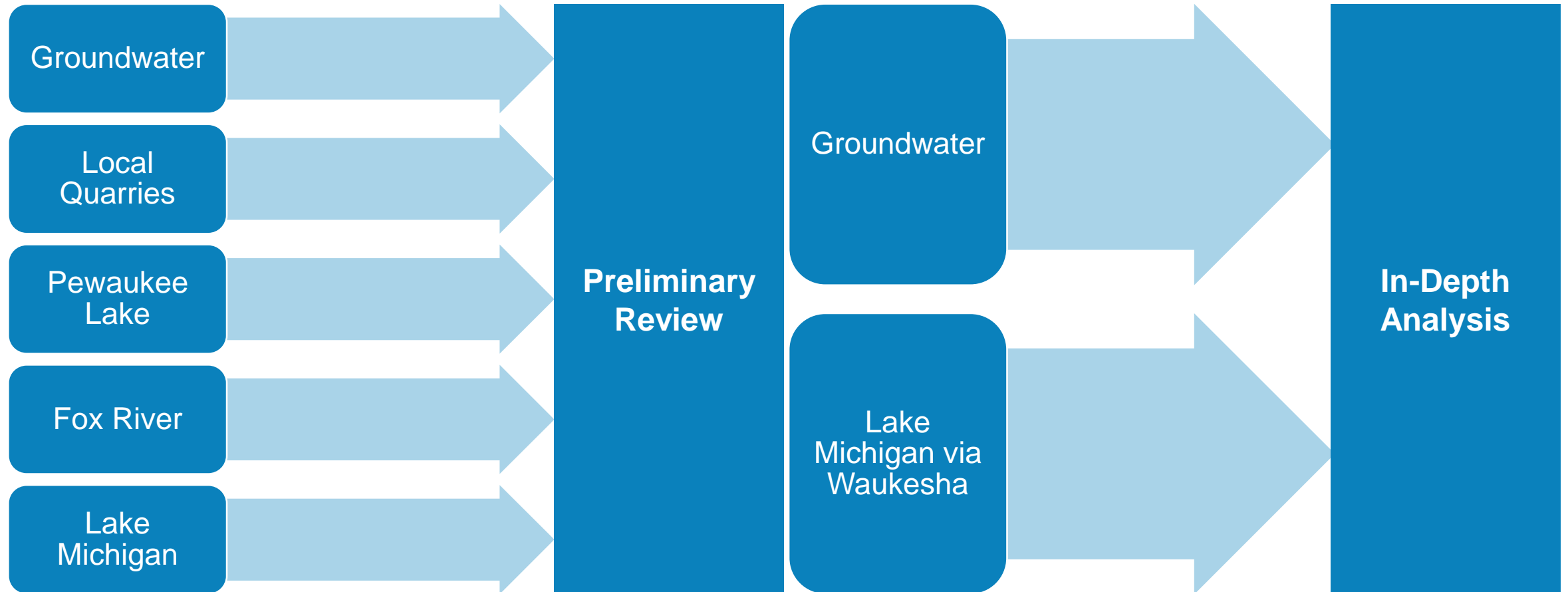


Source: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Anticipated Steps to Pursue a Great Lakes Diversion



Water Supply Alternatives After Preliminary Review



Public Participation and Public Comments



PIM No. 1, April 30, 2025: Definition of the Problem Statement



PIM No. 2, October 22, 2025: Water Source Supply Options and Preliminary Findings

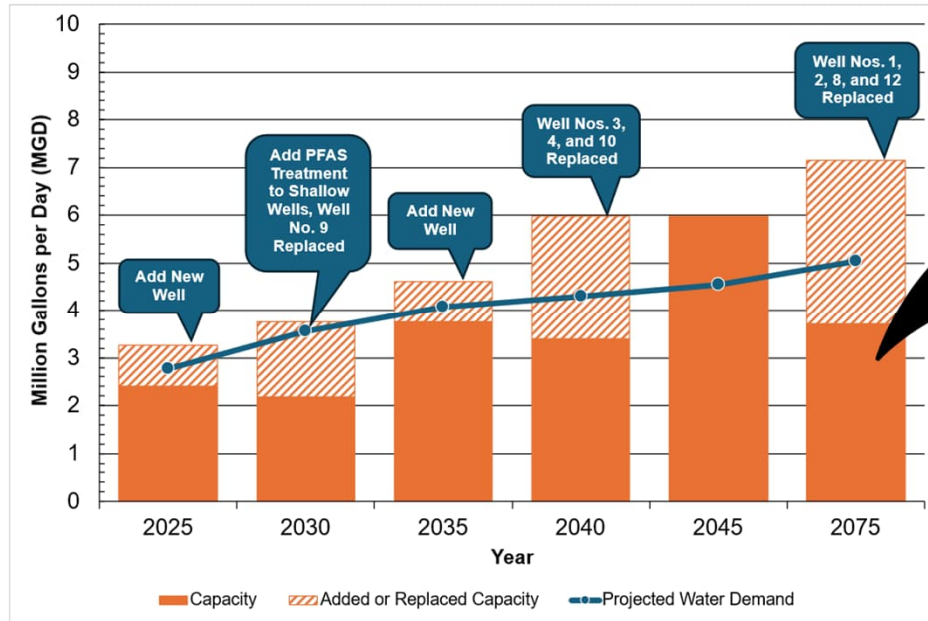


Public Hearing

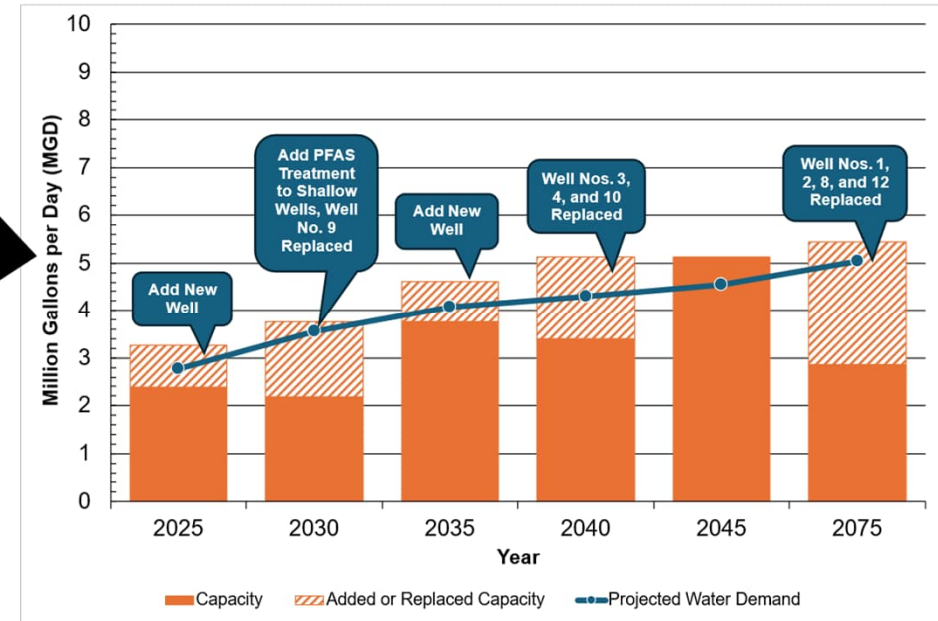
**Public Information Meetings
No. 1 and 2 allowed us to
gather valuable comments**

Comment: Number of Wells Proposed During the Planning Period

Previously:
Replacing wells 1:1 resulted in over-capacity

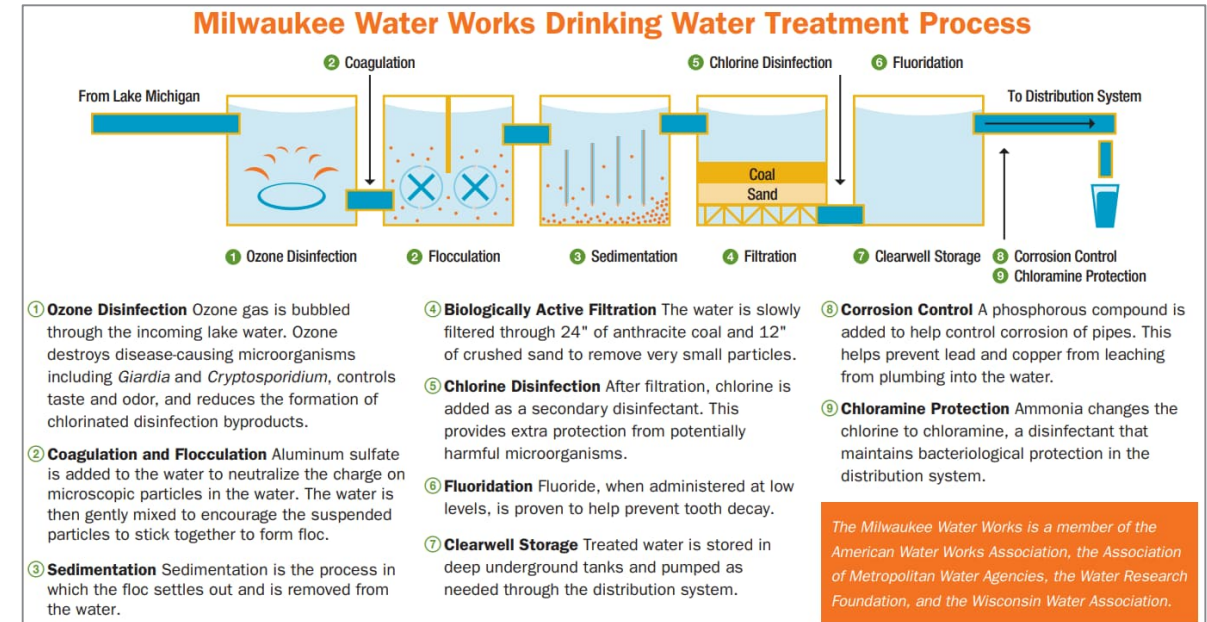


Revision:
Reduced number of new wells from 10 to 8



Comment: Milwaukee Water Works (MWW) Water Quality

- Major upgrades by MWW since 1993
 - Over \$500 Million in system improvements and increased testing to protect public health
- Upgrades installed between 1994 and 1998
 - Continuous turbidity screening
 - Intake extension by 4,200 feet
 - New deeper filters
 - Ozone disinfection
- No bacteria or pathogens detected in treated water in 25+ years
- MWW currently serves nearly 867,000 people in 16 communities across Milwaukee, Ozaukee, and Waukesha Counties



Comment: Utility Control and Supplier-Purchaser Structure if Lake Michigan Water is Purchased

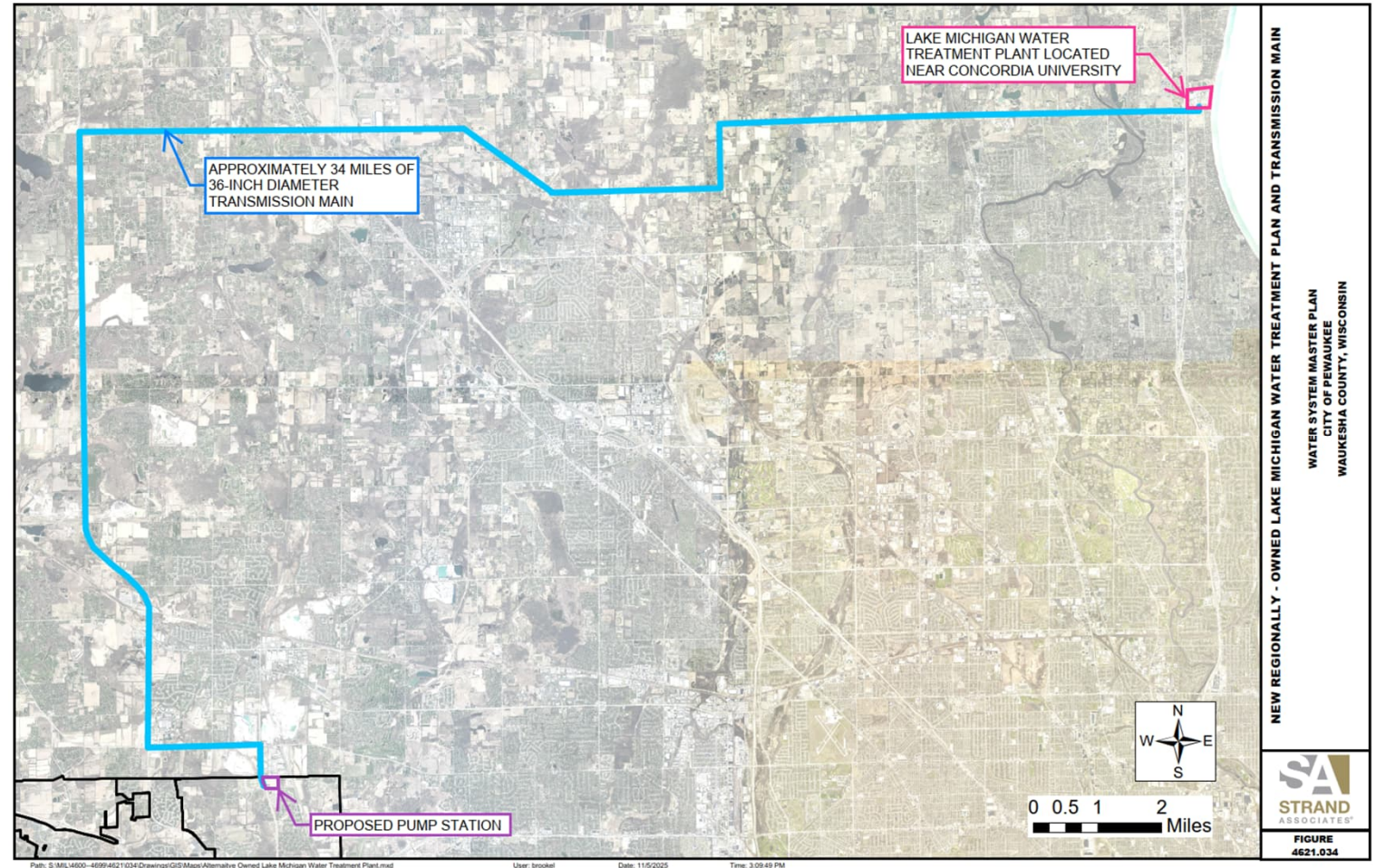
- Rates are determined by the Public Service Commission (PSC)
 - Based on the actual production and distribution costs
- PSC reviews that you pay your fair share
 - Audited annually
- PSC approval is required before rate changes and major projects
- Pewaukee's current usage = 1.4% of the water MWW distributes
 - Cost for treatment would be distributed proportionally



PSC Mission Statement: *“The Public Service Commission of Wisconsin (PSC) ensures safe, reliable, affordable, and environmentally responsible utility services and equitable access to telecommunications and broadband services.”*

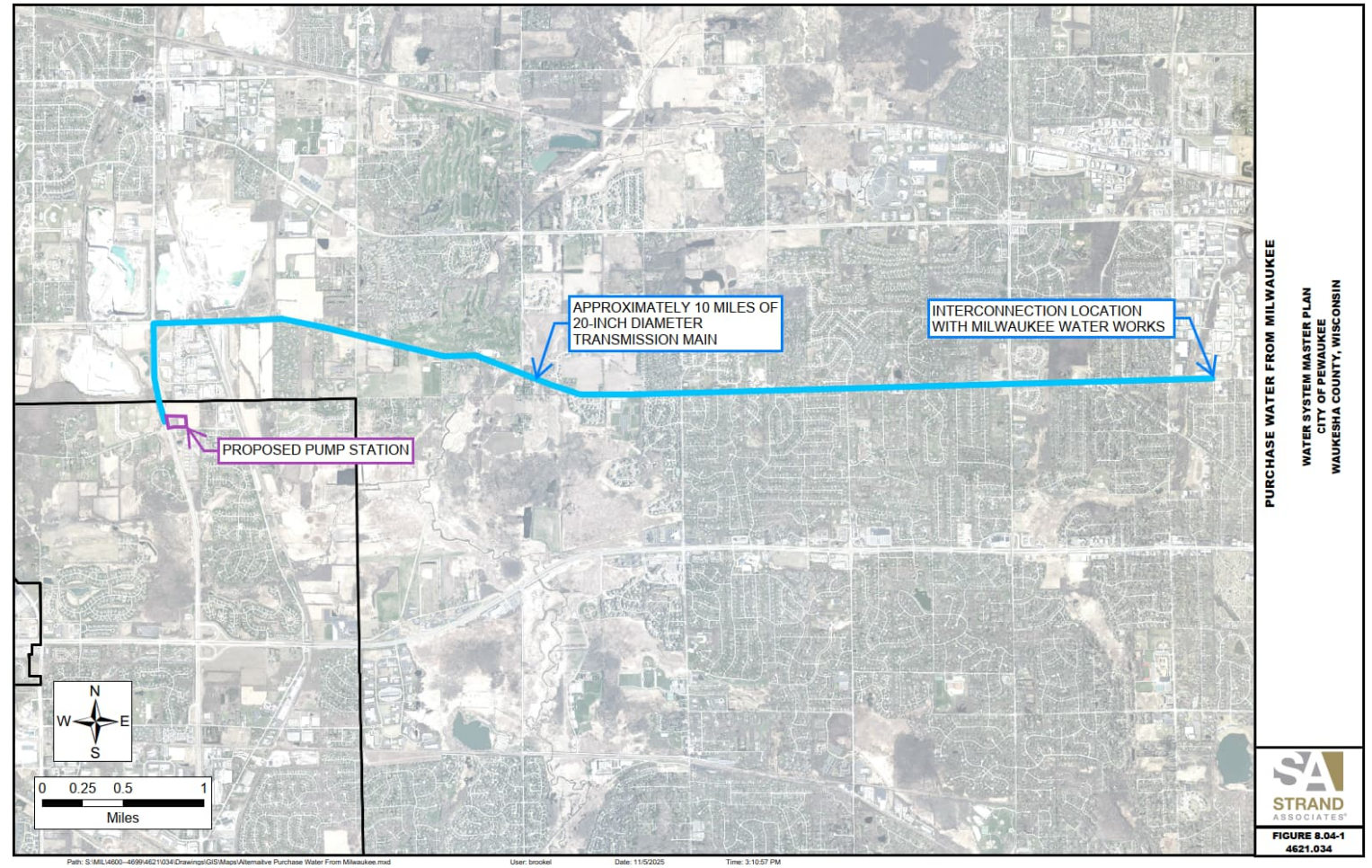
Comment: Explore Option For New Water Treatment Plant and Regional Joint Water Authority

- Total opinion of probable construction cost (in 2025 USD): **\$916 Million**
- Primary reasons not considered feasible:
 - Complexity of intergovernmental negotiations
 - Not conducive to desired timeline
 - Cost prohibitive



Comment: Explore Option to Purchase Lake Michigan Supply from Milwaukee Water Works

- Connect at western end of Milwaukee Water Works' system (Lisbon Road)
- Emergency interconnect with Waukesha



Comment: Interim Compliance Plan (Projects) if Lake Water is Pursued

- Interim Compliance Plan will require agency coordination
- Anticipated interim compliance projects:
 - Temporary PFAS Treatment at Well No. 8
 - Drill Well No. 13
- Well Nos. 8 and 13 (Still River Facility) can be used as emergency supply if a Diversion is pursued



Financial Evaluation of Viable Alternatives

- 50-Year life cycle costs were developed for the three viable alternatives:
 - Groundwater supply
 - Lake Michigan supply via Waukesha
 - Lake Michigan via Milwaukee

Assumptions – Opinions of Probable Construction Costs (OPCCs)

Alternative	Groundwater	Purchase from Waukesha	Purchase from Milwaukee
Capital Improvements			
Annual Inflation Rate	3.0%	3.0%	3.0%
Cost Opinion Variables			
Technical Services	18%	18%	18%
Construction Contingency	30%	30%	30%
Capital Interest Rate	5%	5%	5%
Capital Payback Period	20 years	30 years	30 years

Note: OPCC's for this study are defined as Class 5 estimates based on the American Association of Cost Engineers (AACE) Cost Estimate Classification system – Practice No. 56R-08 - As Applied in Engineering, Procurement, and Construction for the Building and General Construction Industries. The accuracy of the cost estimates increases as project definition becomes more clear. With the current level of project definition ranging between 0 to 2 percent the cost estimate accuracy would be Class 5 with a Low Range of -20% to -30% and High Range of +30% to +50%. The range is provided so the PM and team leads can choose the percentage that is most applicable to their project.

Assumptions – Operational and Maintenance (O&M) Costs

Alternative	Groundwater	Purchase from Waukesha	Purchase from Milwaukee
O&M Costs			
Anticipated Percent Change from Existing O&M per gallons pumped	0%	0%	0%
O&M Annual Escalation Rate	3%	3%	3%

Assumptions – Wholesale Purchase Rates

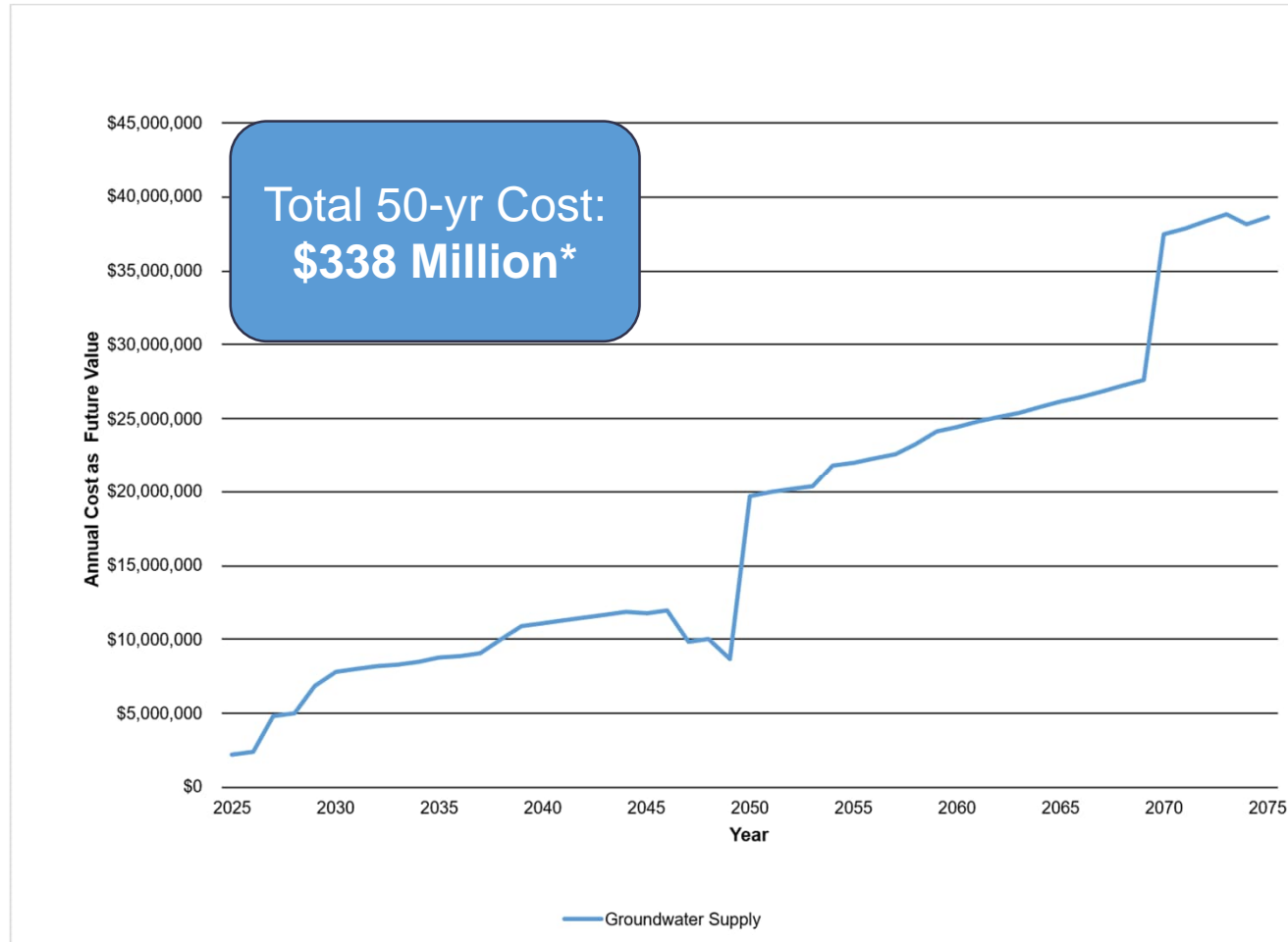
Alternative	Groundwater	Purchase from Waukesha	Purchase from Milwaukee
Water Purchase Rates			
Estimated Wholesale Purchase Rate* (\$/kgal)	N/A	\$5.83	\$1.62
Wholesale Annual Escalation Rate	N/A	2.0%	2.0%

**Note: Wholesale purchase rates used in this study are estimates. Estimated purchase rate from Waukesha was provided by Waukesha Water Utility Water on October 24, 2025. Actual rates are established by the Public Service Commission of Wisconsin (PSCW). No rate studies have been conducted as a part of this evaluation.*

Assumptions – Unit Costs

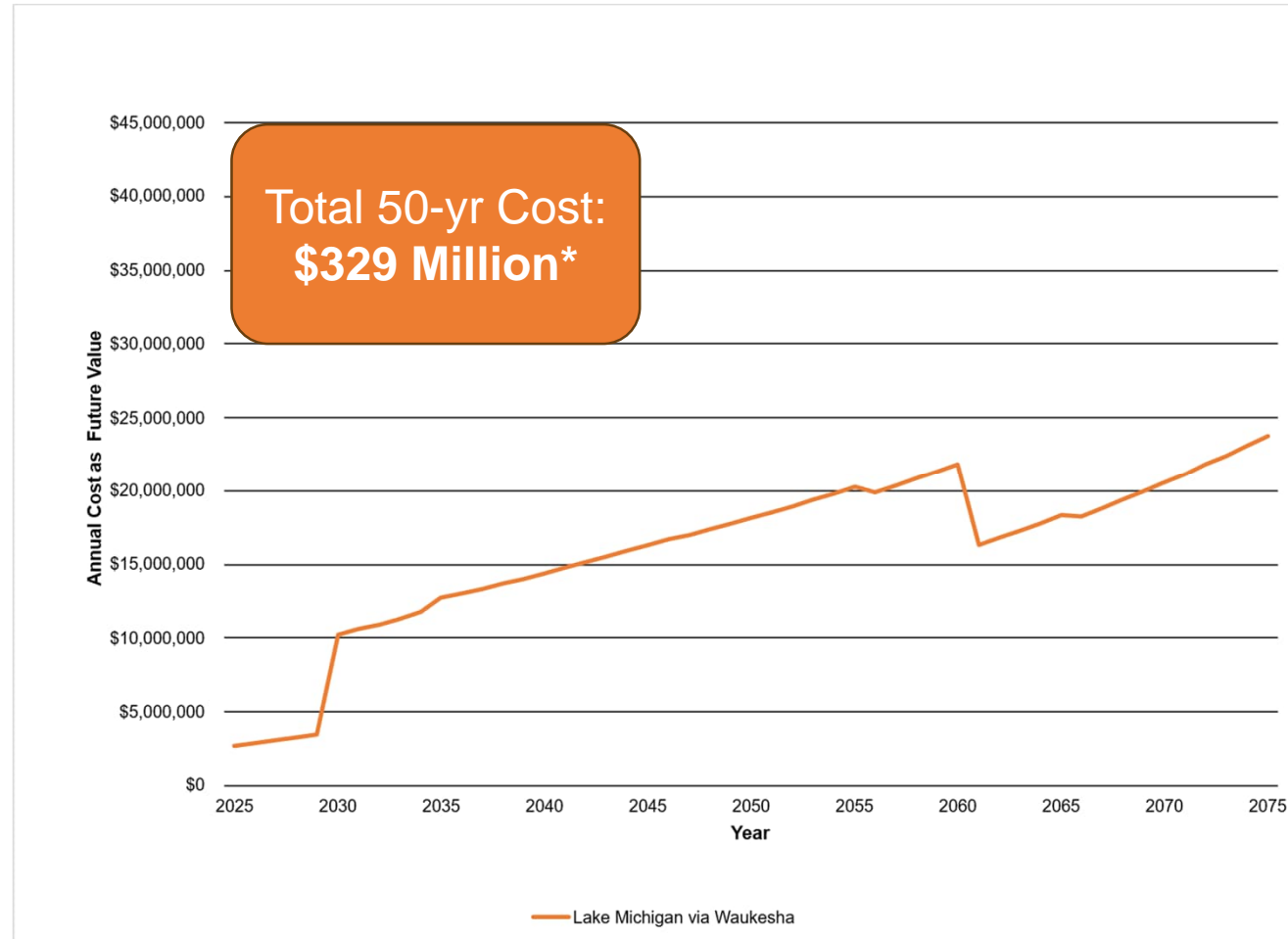
Type	Unit Cost
Water Main	
12-in PVC, Open Trench, Full Road Reconstruction	\$425 /LF
16-in PVC, Open Trench, Full Road Reconstruction	\$475 /LF
20-in Di, Open Trench, Full Road Reconstruction	\$1,200 /LF
Deep Aquifer Wells	
0.5 MGD Well With Advanced Treatment	\$5,300,000
Interconnect Stations	
Booster Pump Station	\$7,400,000
Secondary Metering/PRV Station, Above Ground	\$1,000,000
Storage	
4.3 MG Standpipe	\$4,700,000
1.0 MG Water Tower	\$4,000,000

50-Year Life Cycle Costs, Groundwater Supply



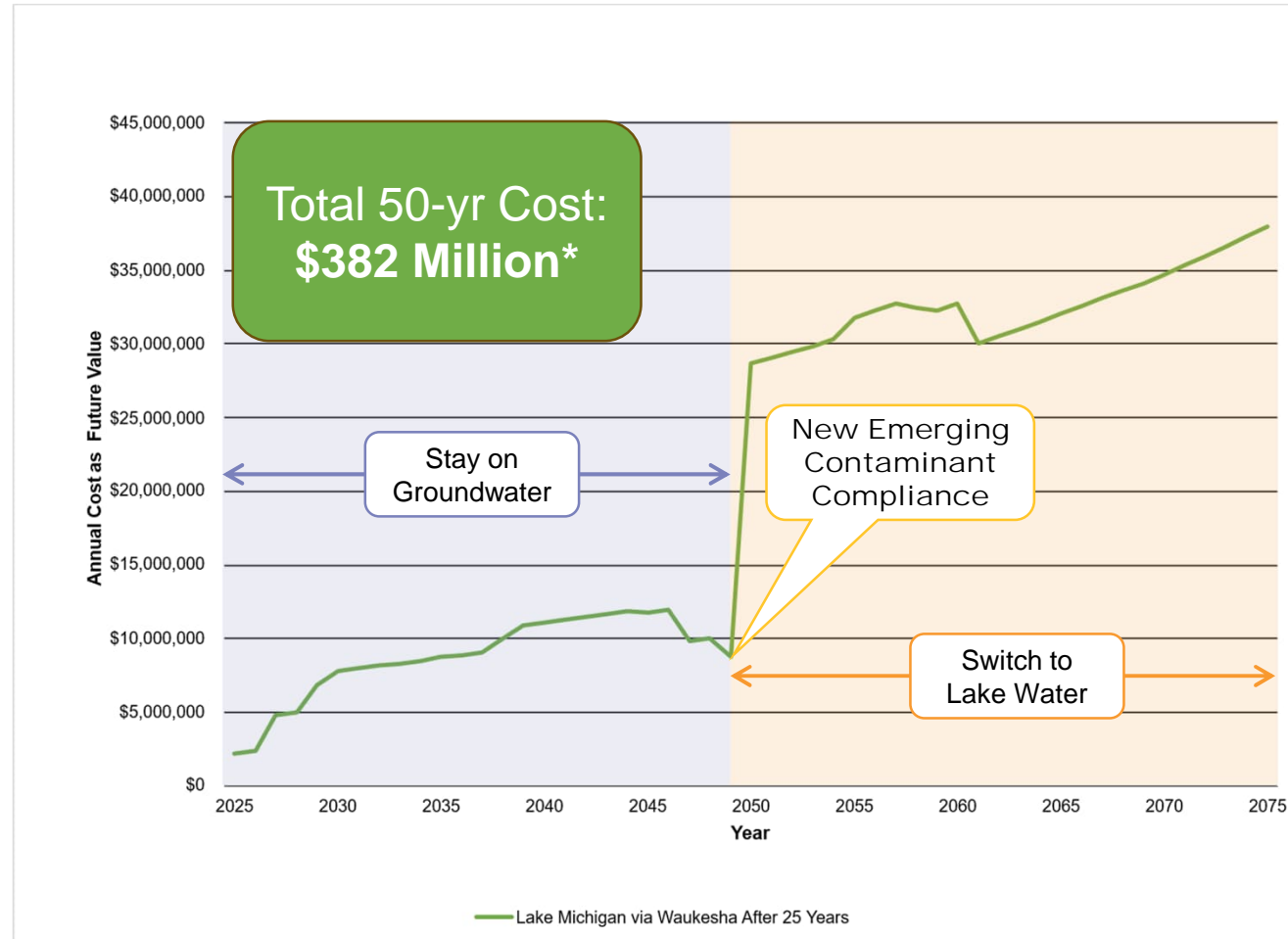
**Presented in 2025 Dollars*

50-Year Life Cycle Costs, Lake Michigan Supply via Waukesha



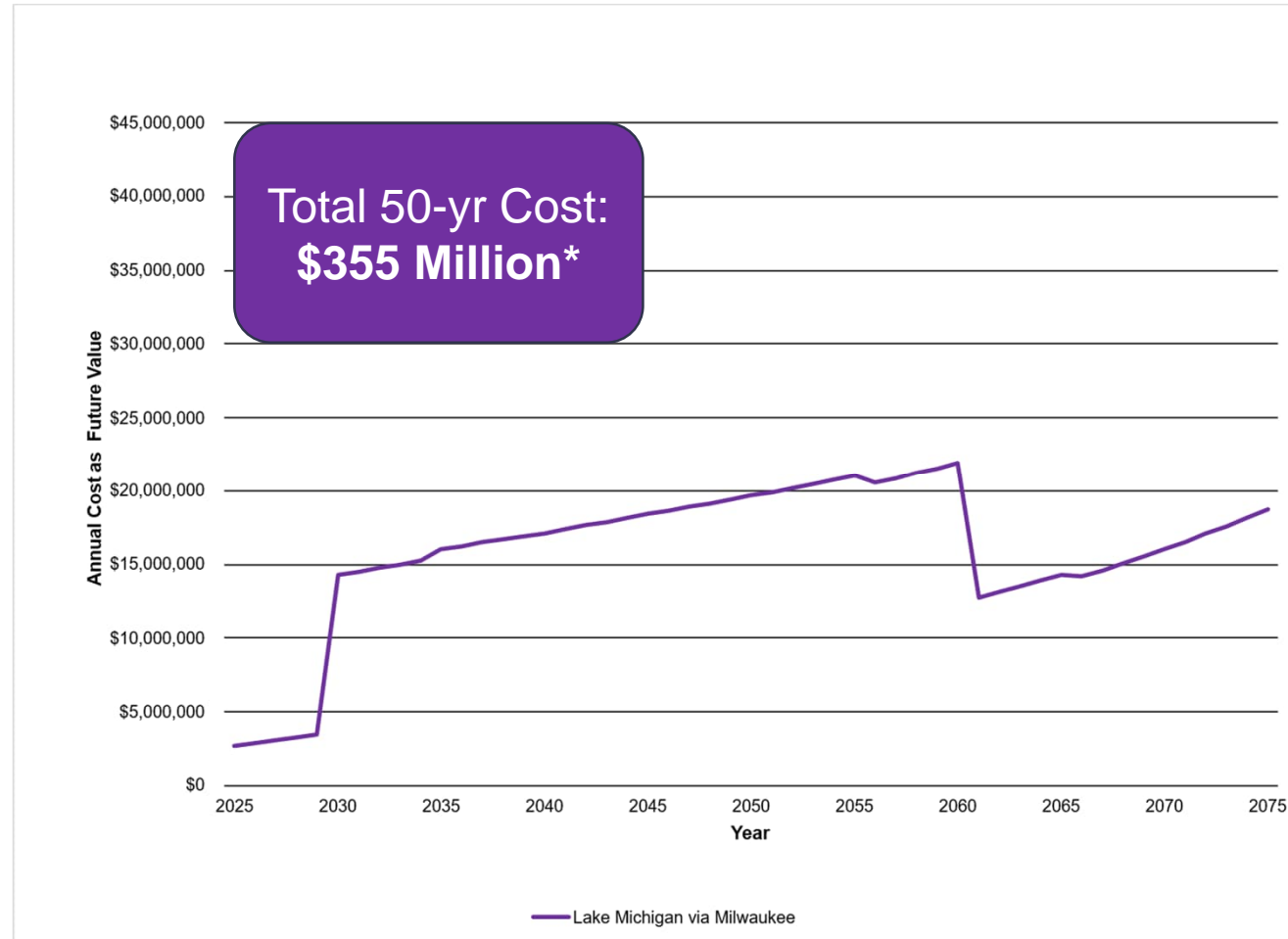
**Presented in 2025 Dollars*

50-Year Life Cycle Costs, Lake Michigan Supply via Waukesha in 25 Years



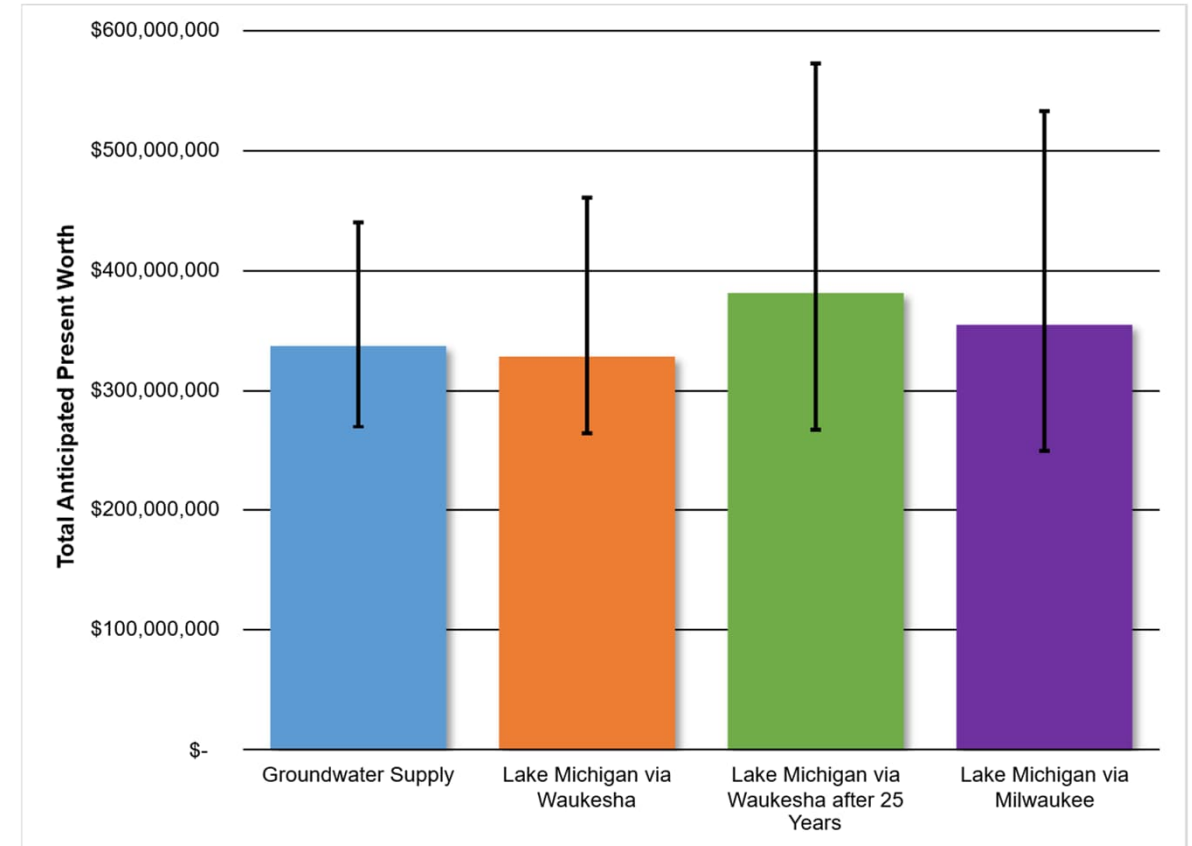
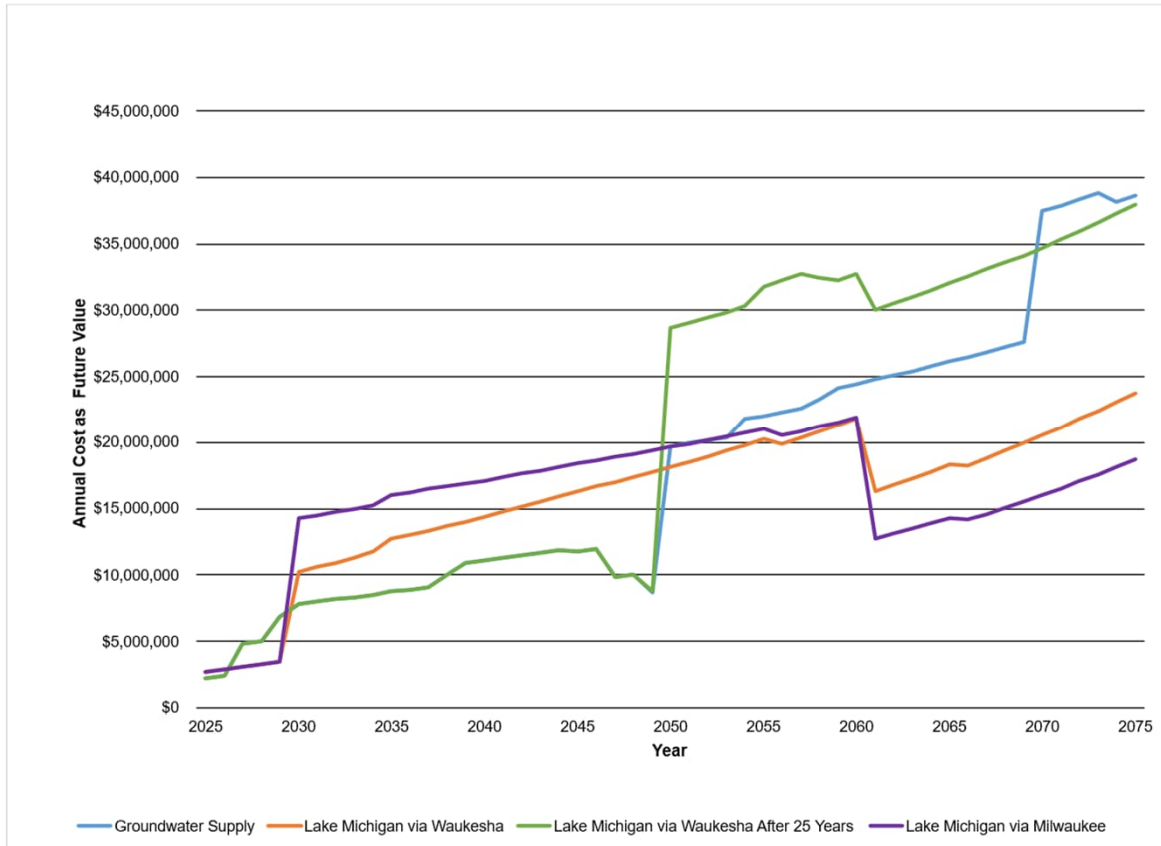
**Presented in 2025 Dollars*

50-Year Life Cycle Costs, Lake Michigan Supply via Milwaukee (Lisbon Rd.)



**Presented in 2025 Dollars*

Summary of 50-Year Life Cycle Costs



Non-Monetary Evaluation of Viable Alternatives

Environmental Factors

Impact on Groundwater Resources and Aquifer Drawdown

Impact on Aquatic Habitats

Criteria Weight: 15

Long-Term Sustainability

Impacts from Drought

Utility Autonomy

Criteria Weight: 30

Public Health Factors

Resiliency Against Emerging Contaminants

Treatment Required to Meet Primary and Secondary Drinking Water Standards

Criteria Weight: 30

Implementability

Operational Complexity

Construction Complexity

Land Acquisition

Agency and Intergovernmental Coordination

Criteria Weight: 25

Environmental Factors, Criteria Weight: 15

Alternative	Reasoning	Criteria Rating
Groundwater Supply	<ul style="list-style-type: none">• Some risk of aquifer drawdown• Some impact to wetlands and water bodies due to aquifer drawdown	67%
Lake Michigan Supply	<ul style="list-style-type: none">• No risk of aquifer drawdown• No anticipated adverse impacts on wetlands or water bodies	100%

Long-Term Sustainability, Criteria Weight: 30

Alternative	Reasoning	Criteria Rating
Groundwater Supply	<ul style="list-style-type: none">• Some supply impact from droughts• City retains full autonomy of utility and utility assets	80%
Lake Michigan Supply	<ul style="list-style-type: none">• No anticipated impacts from drought• City retains some autonomy of utility and utility assets	87%

Ability to Meet Public Health Requirements, Criteria Weight: 30

Alternative	Reasoning	Criteria Rating
Groundwater Supply	<ul style="list-style-type: none">Existing treatment system is not resilient against emerging contaminants and requires significant improvementsAdvanced treatment is required to meet drinking water standards	33%
Lake Michigan Supply	<ul style="list-style-type: none">Existing treatment system is adequate to meet emerging contaminant concernsAdvanced treatment is required to meet drinking water standards	62%

Implementability, Criteria Weight: 25

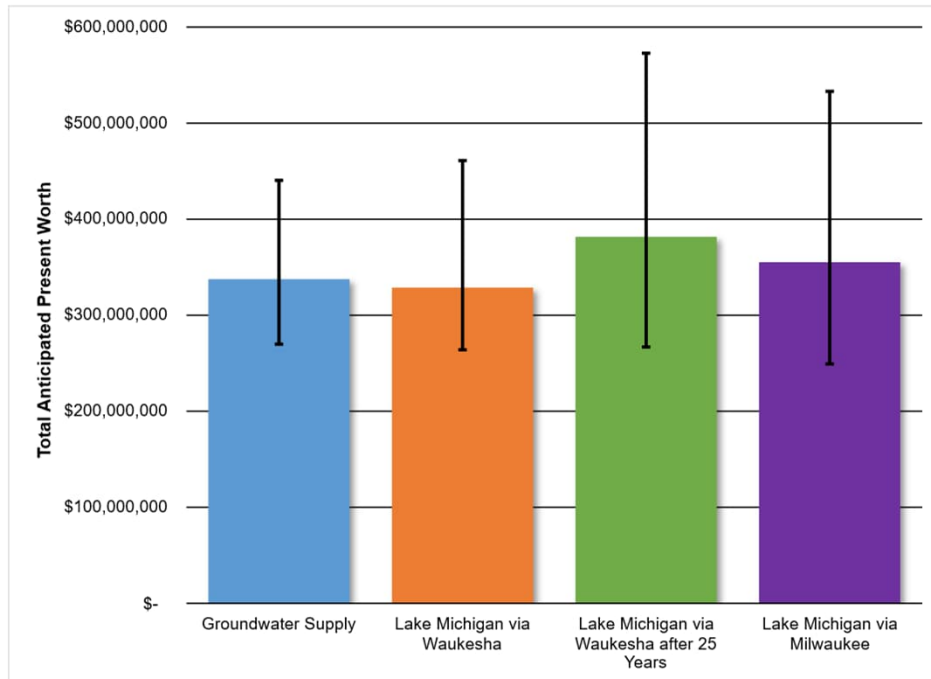
Alternative	Reasoning	Criteria Rating
Groundwater Supply	<ul style="list-style-type: none">• High number of facilities need to be operated with specialized treatment systems• Significant land acquisition is required, potentially outside of the existing municipal boundary• Local and state coordination required	43%
Lake Michigan Supply	<ul style="list-style-type: none">• Minimal number of facilities need to be operated with minimal water treatment processes• Some land acquisition and construction required• Local, state, federal, and international coordination required	67%

Non-Monetary Evaluation Results

Criteria	Total Possible Score	Groundwater Supply Weighted Score	Lake Michigan Supply Weighted Score
Environmental Factors	15	10	15
Long-Term Sustainability	30	24	26
Public Health Factors	30	10	19
Implementability	25	11	16
Total Score	100	55	76

Summary of Study Findings

- “Do nothing” is not an option
- There is no cheap alternative, but punting the decision into the future is the most expensive
- The recommendation comes down to non-monetary factors



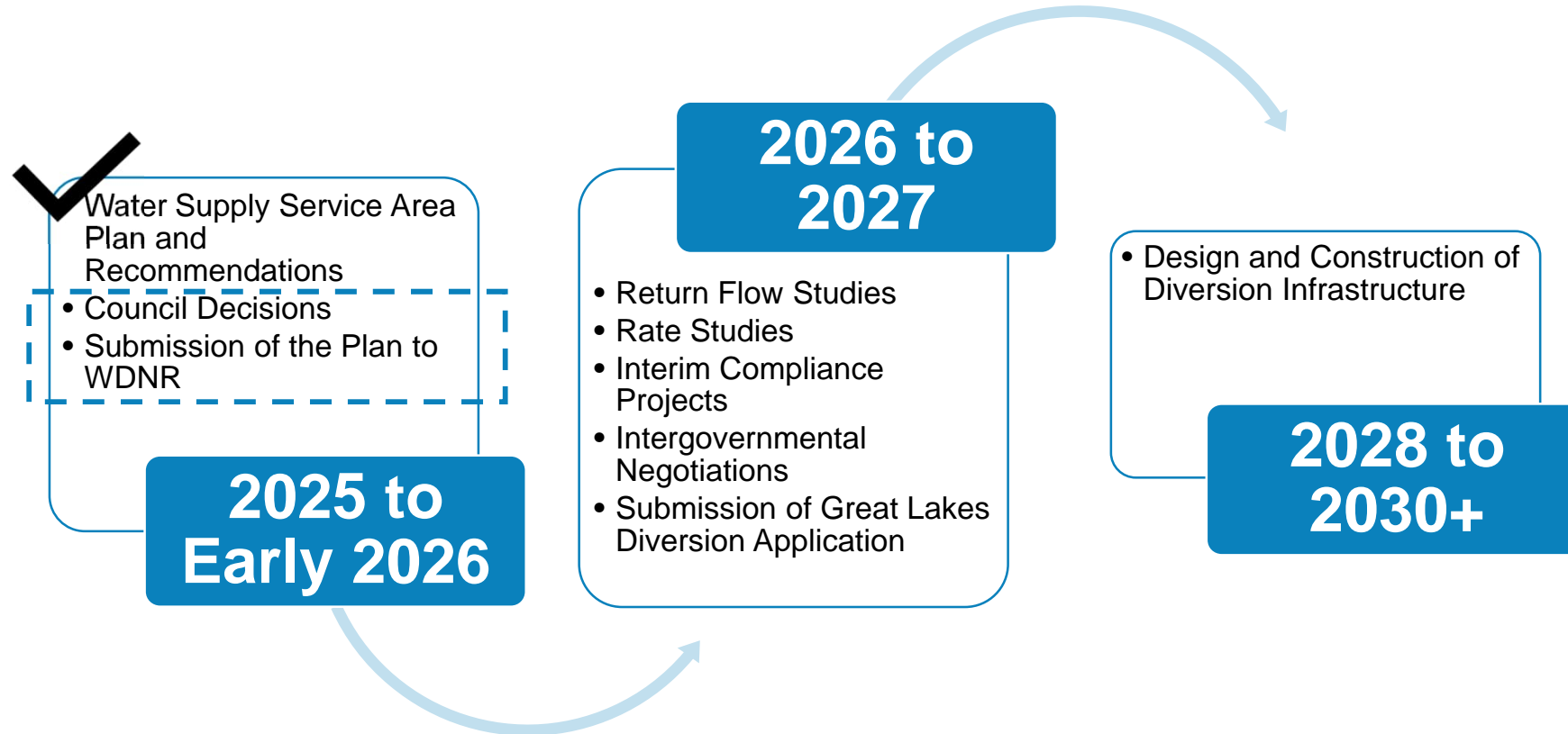
Groundwater Supply Non-Monetary Score	Lake Michigan Supply Non-Monetary Score
55 / 100	76 / 100



What Now?

- WSSAP Public Hearing on December 15, 2025
- WSSAP Submission to WDNR by December 31, 2025
- A Great Lakes Diversion is a long process that requires local, state, federal, and international coordination – optimistically 5 years

Looking Forward



Direction Needed from City at this Time

- Interim compliance project engineering authorization
 - Still River PFAS Treatment (need to resume in January)
 - New Deep Aquifer Well to meet 5-yr demands (or explore interim capacity options)
- Additional study to explore concerns (2026)
 - Return flow impacts
 - Rate impacts
 - Supplier discussions
 - Water utility organization
 - Others

Public Hearing Comments



STRAND

ASSOCIATES®

Excellence in EngineeringSM

City of Pewaukee - New Agenda Item

Agenda Language:

Sub Item Agenda Language:

Background Provided By:
Magdelene Wagner

Background:

The City has been approached by a large utility that is seeking to install private utilities throughout the entire City of Pewaukee within the next year. The City's current road opening ordinances were not designed to handle this type of utility installation. Staff is proposing several additions to the ordinance to assist Staff in managing these larger projects while protecting the existing residents and infrastructure. As part of this, the fee schedule was updated to increase the permit fee to reflect the size of the projects as well.

Staff is requesting the Council waive the second reading of this ordinance change as the utility is anticipating submitting permits before the end of the year.

Fiscal Impact:

Recommended Motion:
Council adopt the ordinance.

ORDINANCE NO. 25-18

**An Ordinance to Amend Chapter 303
of the Municipal Code of the City of Pewaukee**

WHEREAS, there have been private utilities seeking to install their utility throughout the entire City in a short timeframe with substantial implications to the City right of way; and

WHEREAS, the Common Council finds in the public interest to address those concerns through amendment of Chapter 303 of the City Municipal Code; and

WHEREAS, the Common Council wishes to clarify private utility responsibilities regarding construction, care and maintenance of the City right of ways.

NOW, THEREFORE it is ordained by the Common Council of the City of Pewaukee that the City Municipal Code is amended as follows:

SECTION I

§ 303-5 A. “Regulation” is repealed and recreated to read as follows:

- A. Regulation. “Street” and “highway” as used herein shall include the entire public right of way from property line to property line.
 - (1) Any utility project that exceeds 1 mile in cumulative corridor length or 1 square mile in total area of City impact shall be permitted incrementally, by district project permit areas (DPPAs). A DPPA shall not exceed 1 square mile in size of City impact. Each DPPA will be permitted and approved separately, and the City will make the determination of how many DPPAs can be permitted and active at one time.
 - (2) The proposed utility owner or contractor must provide plans for utility work within each DPPA, showing enough design information for City Staff to determine if the utility locations and design can meet the utility separation requirements provided below. These plans will be reviewed by City staff and either approved or returned with comments to be addressed for resubmittal.
 - (3) City Staff will release a DPPA for construction once the initial utility design has been approved and there is capacity for additional DPPAs. City Staff will not release a new DPPA until an active DPPA has been closed out. All hardscape restoration shall be completed and approved by City Staff before closing out of DPPA.
 - (4) As part of the closeout process for each DPPA, the proposed utility owner or contractor must provide as-builts of the utilities installed, that accurately show the utilities as installed.

- (5) Utility owner or contractor will need to provide an electronic shapefile as-built of the entire utility project once all DPPAs have been completed in order to close out the project.
- (6) Individual services installed outside of a DPPA will be permitted individually, as a service permit, as long as all work takes place outside the City right-of-way. Any structure installation work or any other work within the right-of-way, must be submitted as a small utility permit for approval by the City.

SECTION II

§ 303-5.B.(2). “Excavations in paved streets” is repealed and recreated to read as follows:

- A. Unless expressly waived by the City Common Council, no excavations shall be permitted in any paved streets. All excavation in paved streets shall be done by boring under the street surface in such a manner so that the surface of the street shall not be affected by the tunnel. Any settling of the street surface caused by said boring shall be immediately repaired by the permittee.
- B. In the event the City Common Council shall permit the excavator to enter the surface of the paved street then said excavation shall be done as follows. Excavations in paved streets shall be made and filled in the following manner:
 - 1. The opening in the pavement shall be sawed unless otherwise permitted by the Director of Public Works, and foundation must be at least 16 inches larger in all directions than the size of the trench to be excavated so that there may be a shoulder of solid earth eight inches wide on all sides of the opening to support the new pavement.
 - 2. Should the sides of the trench cave during the progress of the work, additional pavement must be broken so that eight inches of the shoulder may be retained. The backfill below the pavement shall be done with slurry backfill and all stone, earth and other material excavated shall be hauled away by the person authorized to make excavation unless otherwise authorized by the Director of Public Works. All materials used shall comply with City regulations and specification.
 - 3. No street which has been surfaced with bituminous or concrete material at least 1 1/2 inches in thickness within the previous 36 months shall be cut or excavated unless in an emergency. Any such emergency cut shall be backfilled with a "slurry" mixture and the surface repaved to City standards.

SECTION III

§ 303-5.C. “Utility Separation.” shall be created to read as follows:

- C. Utility separation.
 - 1. The permitted utility work shall maintain 5-foot horizontal separation between proposed utility and utility structures and existing underground City utilizes, including hydrants. Due to some sections of right-of-way within the City containing a large number of existing utilities, this requirement may be lessened to a minimum of 3-foot separation distance.

2. The permitted utility work shall maintain 2-foot minimum vertical separation from proposed utility or utility structure to any other City utility.
3. The permitted utility work shall maintain 1-foot minimum separation when bypassing curb stops and signs.
4. Road crossing shall be minimized and confined to street intersections to the extent practicable. Mainline facilities shall be extended across any streets where future utility service is to be accommodated. All road crossings, starting 3-feet before back of curb and extending under roadway to 3-feet past back of opposite curb, shall be 3-foot minimum depth.
5. For any proposed utility crossings that cannot maintain a clearance of 2 feet over existing water, sewer or storm mains, water services, sewer laterals or storm leads or laterals, the City requires potholing prior to construction and televising of the existing City utility after construction. This work must be witnessed by the City and will be completed at the expense of the contractor.
6. For all proposed utility structures that include penetrations greater than 4-foot in depth, existing water service and sanitary laterals shall be potholed or located prior to structure installation.
7. For all proposed utility structures that include penetrations greater than 3-foot in depth, existing storm laterals shall be potholed or located prior to structure installation or repaired if encountered during installation.
8. Proposed structures may be located within the City right-of-way. Structures may not be located in driveways or roadways. Structures located in sidewalks or multi-use trails must receive approval from the Director of Public Works. Structures may not be located over existing City utilities.
9. Any deviation from the above Utility Separation Requirements due to constraining circumstances would need to be approved by the Director of Public Works on a case-by-case basis.

SECTION IV Renumbered Section

§ 303-5.C. “Digging Trenches.” shall be renumbered as §303.5.D.

SECTION V

§ 303-5.D. “Backfill material.” is repealed and recreated to read as follows and shall be renumbered as §303.5.E :

- E. Backfill material. When any excavation is made in the City right-of-way of the highway, sidewalk, or multi-use trail or street, the shoulder, and within 5 feet thereof, from property line to property line, the clay excavated must be removed and backfilled with slurry backfill. When any excavation is more than 5 feet from the edge of highway, sidewalk, multi-use trail, street or shoulder, the excavation entirely backfilled with crushed road gravel thoroughly compacted in one-foot lifts with a wacker. Any tunnels dug in pavements shall be backfilled slurry backfill subject to the

approval of the City Director of Public Works. [Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

SECTION VI

§ 303-5.E. “ Maintenance of street, sidewalk, or multi-use trail after completion.” is repealed and recreated to read as follows and shall be renumbered as §303.5.F:

- F. Maintenance of street, sidewalk, or multi-use trail after completion. Any person obtaining a permit as herein provided shall be responsible and shall be required to maintain and repair that portion of any public right-of-way in the City whereon such opening is made for a period of one year from the date that completion is approved pursuant to Subsection D above, and shall keep and maintain the right-of-way whereon the opening is made in the same condition as the remainder of the highway, sidewalk, or multi-use trail or public street whereon such opening was made. In the event that such repairs are not made as herein provided, the City Common Council shall order the same made by the person obtaining a permit as herein provided upon five days' written notice. In the event such repairs are not made as herein provided, the City Common Council shall cause the repairs to be made and charge the expense thereof to the person obtaining the permit and the bond deposited.

SECTION VII

§ 303-5.G. “ Utility Damage.” shall be created to read as follows:

- G. Utility Damage. Any damage to existing utilities must be reported to the appropriate utility contact and also to City Staff immediately. Contractor shall follow standard communication protocols for damage to gas utilities and notify City Staff once emergency and gas utility services have been notified. Damage to public utility must be repaired or replaced within the timeframe required by the corresponding utility. Damage to a sewer or water main or lateral shall be repaired immediately. Permitted street excavation and utility installation work will stop until repair has been started or scheduled to the satisfaction of the City. If repairs are not completed within the permitted timeframe, the City reserves the right to repair City utilities and invoice costs directly to contractor for that utility damage as well as for any future utility damage as the project. Such invoice will include a 2% administrative charge over the direct costs.

SECTION VIII Renumbered Section

§ 303-5.F. “ Protection of the public.” shall be renumbered as §303.5.H.

SECTION IX Renumbered Section

§ 303-5.G. “Bond.” shall be renumbered as §303.5.I.

SECTION X

§ 303-5.H. “Restoration specifications.” is repealed and recreated to read as follows and shall be renumbered as §303.5.J:

- J. Restoration specifications. All restoration under this section shall be in accordance with the road, sidewalk, or multi-use trail specifications or utility specifications then in effect and directed by the Director of Public Works. In the event removed materials do not qualify for restoration, the applicant shall comply with the City specification with materials that do comply. At all times restoration shall be performed using "like kind" materials (sod for sod, black dirt for black dirt, asphalt for asphalt, etc.), and proper compaction methods shall be utilized to prevent settling. All hardscape restoration must be completed within four weeks of the start of excavation work for the site or within two weeks after completion of the utility installation work for a site, whichever is shorter. All softscape restoration must be completed within five weeks of the start of excavation work for a site or within three weeks of completion of utility installation work for a site, whichever is shorter. If there is outstanding restoration work that exceeds these limits at the end of any calendar month, all excavation and installation work will be shut down for the utility until this restoration work has been completed. In addition, no new permit will be issued to the utility until the restoration work has been completed.

SECTION XI Renumbered Section

§ 303-5.I. “Telephone, electric, and gas utilities.” shall be renumbered as §303.5.K.

SECTION XII

§ 303-5.L. “Work schedule.” is created and reads as follows:

- L. Work schedule. In general, normal work hours of 7:00 AM – 7:00 PM are allowed Monday through Friday. No work is allowed on Saturdays without prior approval from the City. If approved, Saturday hours are 8:00 AM to 5:00 PM. No work is allowed on Sundays or holidays within the City. No hardscape may be disturbed during the months of November, December, January, February, and March unless specifically permitted by the Director of Public Works and emergency work for gas, electric, water, storm sewer or sanitary sewer.

SECTION XIII Renumbered Section

§ 303-5.J. “Penalties.” shall be renumbered as §303.5.M.

SECTION XIV Severability

The several sections of this Ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the Ordinance. The remainder of the Ordinance shall remain in full force and effect. Any other ordinances whose terms conflict with the provisions of this Ordinance are hereby repealed as to those terms that conflict.

SECTION XV Effective Date

This ordinance shall become effective upon its passage and publication/posting.

Dated this 15th day of December, 2025

CITY OF PEWAUKEE

Steve Bierce, Mayor

Attest:

Kelly Tarczewski, City Clerk/Treasurer

Published and/or posted this ____ day of _____, 2025.