

In attendance:

J. Blackwood, R. Grosch and R. Ford. J. Vitale and J. Leonhardt were absent and excused.

Also Present:

Clerk/Treasurer K. Tarczewski and DPW Director J. Weigel.

1. Call to Order and Pledge of Allegiance - Mr. Blackwood called the meeting to order at 4:30 p.m.
2. Public Comment - None.
3. Discussion and Possible Action to Approve the Meeting Minutes Dated October 25, 2017.

Ms. Tarczewski stated the meeting minutes were not available at this time.

4. Discussion with Public Works Staff Regarding the Use of Hike/Bike Impact Fee Funds for Projects Not Currently Included in the Impact Fee Study

Mr. Weigel was present for this item. He stated in order for a project to be added, the City would have to update the bicycle and pedestrian facility plan and then update the impact fee ordinance. He said he didn't get a clear answer whether or not he could use existing funds for new projects. It was his opinion that if old projects were cancelled and new ones are identified, he thought money could be used.

Mr. Grosch asked Mr. Weigel what needs to be done to get the plan updated. Mr. Weigel stated it depends on the timing. He said he has the comments from the Public Works Board, Plan Commission and Joint Parks Board and took it back to the Common Council in either November or December of 2016 and received a recommendation on how to change that plan, but since then the Bike and Pedestrian Planning Committee was formed. He said if the Committee has any recommendations on what should be added, they need to formally bring it before the Common Council for approval and get some sort of priority rating.

Mr. Weigel stated the deadline to utilize the funds already collected is 2019, but believes a 3-year extension can be requested from the Common Council.

5. Discussion Regarding the City's Proposed Online Bike & Pedestrian Survey

Mr. Grosch reported that the Common Council approved the request. Ms. Tarczewski stated the survey would be available starting on Friday the 15th. The members asked that they be sent the link when it was available to the public.

6. Update on the Proposed Pewaukee Lake Loop Plan

Mr. Blackwood stated he met with the Engineer from the Village of Hartland and they were accepting of the plan, but did not want to pay for the signs. Mr. Blackwood stated he received a vague quote from Lang Signs but the actual cost would depend on the number of signs ordered. Mr. Blackwood stated he'd like to get all the communities together at one time to determine the exact needs. He thought January or February would be an appropriate time to set up a meeting of all communities to figure out the final number of signs to order.

7. Discussion Regarding the Pewaukee School District's Proposed Bike Rodeo

Mr. Vitale was not available, so this item was tabled until January.

8. Discussion Regarding the Status of a Paved Path on Pewaukee School District Property

Mr. Vitale was not available, so this item was tabled until January.

9. Discussion Regarding the Creation of a Bicycle and Pedestrian Safety Flyer

Mr. Blackwood stated one of the focuses of the committee is safety. He thought creating a flyer of general rules and safety reminders could be placed on the City's website and passed out at schools or placed in water bills.

Mr. Grosch agreed and suggested eventually adding the map of the lake loop. It was determined that Mr. Ford would spearhead this project since he has graphic experience.

10. Set the Date for the Next Bike & Pedestrian Planning Committee Meeting and Suggest Future Items for Discussion

The Committee directed the Clerk to send an email out to committee members who were absent to determine their availability on either the 17th or 24th of January, 2018.

11. Public Comment - None.

12. Adjournment

A motion was made and seconded, (R. Grosch, R. Ford) to adjourn the meeting at 4:48 p.m.

Motion Passed: 3-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer