



Joint Parks and Recreation Department
W240 N3065 Pewaukee Road
Pewaukee WI 53072
Phone: 262-691-7275

**JOINT PARK AND RECREATION BOARD
MEETING NOTICE AND AGENDA
Wednesday, November 12, 2025
6:00 PM**

Pewaukee City Hall Common Council Chambers
W240N3065 Pewaukee Road, Pewaukee, WI

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to two minutes. If further time for discussion is needed, please contact your District Alderperson prior to the meeting.
3. Agenda
 - 3.1 Approval of meeting minutes from September 10, 2025 meeting.
 - 3.2 Recognition of 2024-25 Parks and Recreation volunteers including Chris Krasovich, Nancy Roncke, and Jackie Schoenholtz.
 - 3.3 Update regarding 2026 proposed budget.
 - 3.4 Update regarding Laimon Park patio project.
 - 3.5 Discussion and possible action regarding Laimon Park financials for September and October 2025.
 - 3.6 Discussion and direction regarding Laimon Park lease status and possible renewal/extension.
 - 3.7 Discussion and possible action regarding group reservation permit for Play Pewaukee All-Inclusive Playground and Garrison's Splash Pad.
4. Adjournment

Respectfully Submitted
Nick Phalin, CPRP
November 7, 2025

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Parks and Recreation Director at (262) 691-7275 by 2 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

City of Pewaukee - New Agenda Item

Agenda Language:
Approval of meeting minutes from September 10, 2025 meeting.

Sub Item Agenda Language:

Background Provided By:

Background:

Fiscal Impact:

Recommended Motion:

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to two minutes. If further time for discussion is needed, please contact your District Alderperson prior to the meeting.
3. Agenda

- 3.1 Approval of meeting minutes from August 13, 2025.

Motion to approve meeting minutes from August 13, 2025. David Linsmeier / Brian Dziwulski Approve Passed: 7-For, 0-Against, 0-Abstain.

- 3.2 Recognition of Dave Schaumann for 40 years of service to the Pewaukee Parks and Recreation Department adult softball leagues.

- 3.3 Discussion and possible action regarding Lake Country Football Club facility use agreement and the ability to sell field sponsorship advertisements.

Motion to approve proposal as written for Lake Country Football Club to utilize field sponsorship advertisements in their proposed agreement. Eric Krasovich / David Kelnhofer Approve Passed: 7-For, 0-Against, 0-Abstain.

- 3.4 Discussion and possible action regarding draft scholarship policy.

Motion to approve the draft with modifications including factors of qualifying funds available, unrestricted funds, minor status and including status free and reduced lunch program. Brian Dziwulski / David Kelnhofer Approve Passed: 7-For, 0-Against, 0-Abstain.

- 3.5 Discussion and possible action regarding 2026 fee structure for synthetic turf ball diamonds at Pewaukee Sports Complex.

Motion to approve 2026 synthetic field turf fee schedule as proposed. Gary Majeskie / Kristen Kreuser Approve Passed: 7-For, 0-Against, 0-Abstain.

- 3.6 Update and discussion regarding the 2025 Park and Open Space Plan including review of proposed goals.

- 3.7 Discussion and possible action regarding Laimon Park financials for July and August 2025.

Motion to approve Laimon Park financials for July and August 2025. David Linsmeier / Kristen Kreuser Approve Passed: 7-For, 0-Against, 0-Abstain.

3.8 Discussion and possible action regarding Laimon Park deck project proposal.

Motion to approve the project at the Director's discretion at \$25,000 or less and take to the Village Board for approval. Kristen Kreuser / David Kelnhofer Approve Passed: 0-For, 0-Against, 0-Abstain.

4. Adjournment

Motion to adjourn. Kristen Kreuser / Brian Dziwulski Passed: 7-For, 0-Against, 0-Abstain.

Respectfully Submitted
Nick Phalin, CPRP

City of Pewaukee - New Agenda Item

Agenda Language:

Update regarding Laimon Park patio project.

Sub Item Agenda Language:

Background Provided By:

Nick Phalin

Background:

Pictures of the completed concrete are attached. Commercial railing and curb cut to come. So far, project cost is \$17,450 which included previous deck removal.

Fiscal Impact:

This project was funded by the Laimon Fund balance.

Recommended Motion:





City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and possible action regarding Laimon Park financials for September 2025.

Sub Item Agenda Language:

Background Provided By:

Background:

Fiscal Impact:

Recommended Motion:

MONTHLY REVENUES AND EXPENSES TO BUDGET

		REVENUE												
Account Number		2025 JAN	2025 FEB	2025 MAR	2025 APR	2025 MAY	2025 JUNE	2025 JULY	2025 AUG	2025 SEPT	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	5,722.47	10,119.03	30,098.44	11,470.30	14,563.05	71,973.29	81,000.00	(9,026.71)	88.86%
960-00-40622-002-000	BOAT LAUNCH FEES	4.14	-	-	-	1,678.00	2,072.00	1,276.70	567.00	926.00	6,523.84	7,000.00	(476.16)	93.20%
960-00-40622-003-000	RENTAL REVENUES	22,313.55	14,096.25	40,367.50	(2,703.08)	-	3,675.00	(79.65)	-	-	77,669.57	76,000.00	1,669.57	102.20%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	10,746.45	-	-	3,689.61	3,689.61	3,689.61	3,689.61	3,689.61	3,689.61	32,884.11	43,952.00	(11,067.89)	74.82%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	317.43	210.39	196.32	231.33	179.40	185.96	1,043.60	1,048.08	-	3,412.51	1,800.00	1,612.51	189.58%
Total Revenues		\$ 33,381.57	\$ 14,306.64	\$ 40,563.82	\$ 1,217.86	\$ 11,269.48	\$ 19,741.60	\$ 36,028.70	\$ 16,774.99	\$ 19,178.66	\$ 192,463.32	\$ 209,752.00	\$ (17,288.68)	92%

		EXPENSES												
Account Number		2025 JAN	2025 FEB	2025 MAR	2025 APR	2025 MAY	2025 JUNE	2025 JULY	2025 AUG	2025 SEPT	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	40,043.50	-	-	-	-	-	-	40,043.50	40,044.00	(0.50)	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	4,694.74	-	-	-	-	-	-	4,694.74	5,200.00	(505.26)	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	139.52	22.62	17.55	-	19.63	18.37	16.36	20.47	18.01	272.53	1,200.00	(927.47)	22.71%
	GENERAL GOVERNMENT EXPENSE	\$ 139.52	\$ 22.62	\$ 44,755.79	\$ -	\$ 19.63	\$ 18.37	\$ 16.36	\$ 20.47	\$ 18.01	\$ 45,010.77	46,444.00	(1,433.23)	97%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	1,972.22	-	-	1,266.03	-	-	3,238.25	5,250.00	(2,011.75)	61.68%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	(79.40)	-	-	(66.48)	207.11	-	(142.93)	525.93	-	444.23	1,000.00	(555.77)	44.42%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	2,699.12	7,705.78	14,460.09	9,423.77	7,160.84	41,449.60	63,000.00	(21,550.40)	65.79%
960-00-55200-000-155	OPERATING SUPPLIES	0.69	-	0.69	4.14	2.76	508.91	969.55	838.13	3.70	2,328.57	5,500.00	(3,171.43)	42.34%
960-00-55200-000-156	GROUPS & MAINTENANCE	-	-	-	-	-	-	6,850.00	180.00	223.98	7,253.98	15,000.00	(7,746.02)	48.36%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-	-	-	5,000.00	(5,000.00)	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	189.00	2,308.70	5,657.45	5,657.36	-	-	-	13,812.51	5,000.00	8,812.51	276.25%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	4,566.27	-	-	-	-	-	-	-	-	4,566.27	6,000.00	(1,433.73)	76.10%
	CULTURE, MAINTENANCE & TAXES	\$ 4,487.56	\$ -	\$ 189.69	\$ 4,218.58	\$ 8,566.44	\$ 13,872.05	\$ 23,402.74	\$ 10,967.83	\$ 7,388.52	\$ 73,093.41	105,750.00	(32,656.59)	69.12%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	33,150.50	-	-	-	-	33,150.50	-	33,150.50	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
200-00-55200-000-100	PARK IMPROVEMENTS - CAPITAL	-	-	-	54,630.00	10,015.00	54,630.00	(119,260.00)	-	-	15.00	-	15.00	0.00%
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 33,150.50	\$ -	\$ -	\$ -	\$ -	\$ 33,150.50	\$ -	\$ 33,150.50	\$ -
Total Expenses		\$ 4,627.08	\$ 22.62	\$ 44,945.48	\$ 4,218.58	\$ 41,736.57	\$ 13,890.42	\$ 23,419.10	\$ 10,988.30	\$ 7,406.53	\$ 151,254.68	\$ 152,194.00	\$ (939.32)	99%

REVENUE											
Account Number		9/30/2020	9/30/2021	9/30/2022	9/30/2023	9/30/2024	9/30/2025	Prev Yr to		YTD % to	
								Current	2025 YTD Total		2025 Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	150.00	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	6,183.59	10,365.54	8,880.86	10,771.86	14,367.00	14,563.05	196.05	71,973.29	81,000.00	88.86%
960-00-40622-002-000	BOAT LAUNCH FEES	329.00	939.00	652.00	560.00	959.00	926.00	(33.00)	6,523.84	7,000.00	93.20%
960-00-40622-003-000	RENTAL REVENUES	-	-	-	-	-	-	-	77,669.57	76,000.00	102.20%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	2,980.15	3,069.56	3,161.65	3,477.82	-	3,689.61	3,689.61	32,884.11	43,952.00	74.82%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	3.93	1.68	76.45	178.89	197.66	-	(197.66)	3,412.51	1,800.00	189.58%
Monthly Revenue Totals		\$ 9,646.67	\$ 14,375.78	\$ 12,770.96	\$ 14,988.57	\$ 15,523.66	\$ 19,178.66	\$ 3,655.00	\$ 192,463.32	\$ 209,752.00	92%

EXPENSES											
Account Number		9/30/2020	9/30/2021	9/30/2022	9/30/2023	9/30/2024	9/30/2025	Prev Yr to		YTD % to	
								Current	2025 YTD Total		2025 Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	-	-	-	-	-	40,043.50	40,044.00	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	-	-	-	-	-	4,694.74	5,200.00	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	-	-	-	11.09	10.91	18.01	7.10	272.53	1,200.00	22.71%
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ -	\$ 11.09	\$ 10.91	\$ 18.01	\$ 7.10	\$ 45,010.77	\$ 46,444.00	97%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	-	-	-	-	3,238.25	5,250.00	61.68%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	-	-	-	(195.98)	-	-	-	444.23	1,000.00	44.42%
960-00-55200-000-150	GASOLINE EXPENSE	5,429.46	8,198.43	7,719.04	11,024.04	7,175.05	7,160.84	(14.21)	41,449.60	63,000.00	65.79%
960-00-55200-000-155	OPERATING SUPPLIES	266.50	1.59	-	1,228.83	7,717.10	3.70	(7,713.40)	2,328.57	5,500.00	42.34%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	-	-	-	223.98	223.98	7,253.98	15,000.00	48.36%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	800.33	350.00	-	-	-	-	-	-	5,000.00	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	38.46	-	29.98	-	549.00	-	(549.00)	13,812.51	5,000.00	276.25%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	-	-	-	-	-	-	-	4,566.27	6,000.00	76.10%
CULTURE, MAINTENANCE & TAXES		\$ 6,534.75	\$ 8,550.02	\$ 7,749.02	\$ 12,056.89	\$ 15,441.15	\$ 7,388.52	\$ (8,052.63)	\$ 73,093.41	\$ 105,750.00	69.12%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	-	33,150.50	-	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	6,846.00	-	-	-	-	-	-	-	-	0.00%
CAPITAL OUTLAY		\$ 6,846.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,150.50	\$ -	0%
Monthly Expense Totals		\$ 13,380.75	\$ 8,550.02	\$ 7,749.02	\$ 12,067.98	\$ 15,452.06	\$ 7,406.53	\$ (8,045.53)	\$ 151,254.68	\$ 152,194.00	99%

MONTHLY REVENUES AND EXPENSES TO BUDGET

		REVENUE													
Account Number		2025 JAN	2025 FEB	2025 MAR	2025 APR	2025 MAY	2025 JUNE	2025 JULY	2025 AUG	2025 SEPT	2025 OCT	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	5,722.47	10,119.03	30,098.44	11,470.30	14,591.89	-	72,002.13	81,000.00	(8,997.87)	88.89%
960-00-40622-002-000	BOAT LAUNCH FEES	4.14	-	-	-	1,678.00	2,072.00	1,276.70	567.00	926.00	63.83	6,587.67	7,000.00	(412.33)	94.11%
960-00-40622-003-000	RENTAL REVENUES	22,313.55	14,096.25	40,367.50	(2,703.08)	-	3,675.00	(79.65)	-	-	-	77,669.57	76,000.00	1,669.57	102.20%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	10,746.45	-	-	3,689.61	3,689.61	3,689.61	3,689.61	3,689.61	3,689.61	11,068.83	43,952.94	43,952.00	0.94	100.00%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	317.43	210.39	196.32	231.33	179.40	185.96	1,043.60	1,048.08	997.87	-	4,410.38	1,800.00	2,610.38	245.02%
Total Revenues		\$ 33,381.57	\$ 14,306.64	\$ 40,563.82	\$ 1,217.86	\$ 11,269.48	\$ 19,741.60	\$ 36,028.70	\$ 16,774.99	\$ 20,205.37	\$ 11,132.66	\$ 204,622.69	\$ 209,752.00	\$ (5,129.31)	98%

		EXPENSES													
Account Number		2025 JAN	2025 FEB	2025 MAR	2025 APR	2025 MAY	2025 JUNE	2025 JULY	2025 AUG	2025 SEPT	2025 OCT	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	40,043.50	-	-	-	-	-	-	-	40,043.50	40,044.00	(0.50)	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	4,694.74	-	-	-	-	-	-	-	4,694.74	5,200.00	(505.26)	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	139.52	22.62	17.55	16.47	19.63	18.37	16.36	20.47	18.01	156.35	445.35	1,200.00	(754.65)	37.11%
	GENERAL GOVERNMENT EXPENSE	\$ 139.52	\$ 22.62	\$ 44,755.79	\$ 16.47	\$ 19.63	\$ 18.37	\$ 16.36	\$ 20.47	\$ 18.01	\$ 156.35	\$ 45,044.07	46,444.00	(1,260.41)	97%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	1,972.22	-	-	1,266.03	-	-	-	3,238.25	5,250.00	(2,011.75)	61.68%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	(79.40)	-	-	(66.48)	207.11	-	(142.93)	525.93	-	148.92	593.15	1,000.00	(406.85)	59.32%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	2,699.12	7,705.78	14,460.09	9,423.77	7,160.84	1,252.09	42,701.69	63,000.00	(20,298.31)	67.78%
960-00-55200-000-155	OPERATING SUPPLIES	0.69	-	0.69	4.14	2.76	508.91	969.55	838.13	3.70	-	2,328.57	5,500.00	(3,171.43)	42.34%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	-	-	-	-	6,850.00	180.00	223.98	180.00	7,433.98	15,000.00	(7,566.02)	49.56%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-	-	-	-	5,000.00	(5,000.00)	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	189.00	2,308.70	5,657.45	5,657.36	-	-	-	1,046.45	14,858.96	5,000.00	9,858.96	297.18%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	4,566.27	-	-	-	-	-	-	-	-	-	4,566.27	6,000.00	(1,433.73)	76.10%
	CULTURE, MAINTENANCE & TAXES	\$ 4,487.56	\$ -	\$ 189.69	\$ 4,218.58	\$ 8,566.44	\$ 13,872.05	\$ 23,402.74	\$ 10,967.83	\$ 7,388.52	\$ 2,627.46	\$ 75,720.87	105,750.00	(30,029.13)	71.60%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	33,150.50	-	-	-	-	-	33,150.50	-	33,150.50	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	-	-	-	-	-	-	-	-	17,500.00	-	17,500.00	-	17,500.00	0.00%
200-00-55200-000-100	PARK IMPROVEMENTS - CAPITAL	-	-	-	54,630.00	10,015.00	54,630.00	(119,260.00)	-	-	-	15.00	-	15.00	0.00%
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 33,150.50	\$ -	\$ -	\$ -	\$ -	\$ 17,500.00	\$ 50,650.50	\$ -	\$ 50,650.50	\$ -
Total Expenses		\$ 4,627.08	\$ 22.62	\$ 44,945.48	\$ 4,235.05	\$ 41,736.57	\$ 13,890.42	\$ 23,419.10	\$ 10,988.30	\$ 7,406.53	\$ 20,283.81	\$ 171,415.44	\$ 152,194.00	\$ 19,360.96	113%

REVENUE

Account Number		10/31/2020	10/31/2021	10/31/2022	10/31/2023	10/31/2024	10/31/2025	Prev Yr to		YTD % to	
								Current	2025 YTD Total		2025 Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	58,262.00	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	1,561.79	1,166.16	2,141.89	125.03	-	(125.03)	72,002.13	81,000.00	88.89%
960-00-40622-002-000	BOAT LAUNCH FEES	(245.81)	556.54	11,084.44	217.15	(62.75)	63.83	126.58	6,587.67	7,000.00	94.11%
960-00-40622-003-000	RENTAL REVENUES	(8.47)	756.08	(15.99)	(300.00)	-	-	-	77,669.57	76,000.00	102.20%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	2,980.15	3,069.56	3,161.65	-	-	11,068.83	11,068.83	43,952.94	43,952.00	100.00%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	3.36	1.70	96.37	192.57	186.40	-	(186.40)	4,410.38	1,800.00	245.02%
Monthly Revenue Totals		\$ 60,991.23	\$ 5,945.67	\$ 15,492.63	\$ 2,251.61	\$ 248.68	\$ 11,132.66	\$ 10,883.98	\$ 204,622.69	\$ 209,752.00	98%

EXPENSES

Account Number		10/31/2020	10/31/2021	10/31/2022	10/31/2023	10/31/2024	10/31/2025	Prev Yr to		YTD % to	
								Current	2025 YTD Total		2025 Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	-	-	-	-	-	40,043.50	40,044.00	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	-	-	-	-	-	4,694.74	5,200.00	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	-	601.28	-	8.80	6.98	156.35	149.37	445.35	1,200.00	37.11%
GENERAL GOVERNMENT EXPENSE		\$ -	\$ 601.28	\$ -	\$ 8.80	\$ 6.98	\$ 156.35	\$ 149.37	\$ 45,183.59	\$ 46,444.00	97%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	303.24	232.01	-	-	-	3,238.25	5,250.00	61.68%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	172.08	184.36	(262.08)	-	-	148.92	148.92	593.15	1,000.00	59.32%
960-00-55200-000-150	GASOLINE EXPENSE	-	1,327.41	1,168.38	978.72	-	1,252.09	1,252.09	42,701.69	63,000.00	67.78%
960-00-55200-000-155	OPERATING SUPPLIES	1,009.27	789.96	1,484.82	872.22	989.26	-	(989.26)	2,328.57	5,500.00	42.34%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	299.00	2,825.00	-	180.00	180.00	7,433.98	15,000.00	49.56%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	17.40	-	(17.40)	-	5,000.00	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	350.00	862.85	1,144.69	-	-	1,046.45	1,046.45	14,858.96	5,000.00	297.18%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	-	-	-	-	-	-	-	4,566.27	6,000.00	76.10%
CULTURE, MAINTENANCE & TAXES		\$ 1,531.35	\$ 3,164.58	\$ 4,138.05	\$ 4,907.95	\$ 1,006.66	\$ 2,627.46	\$ 1,620.80	\$ 75,720.87	\$ 105,750.00	71.60%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	-	33,150.50	-	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	1,362.28	-	8,900.00	-	-	17,500.00	17,500.00	17,500.00	-	0.00%
CAPITAL OUTLAY		\$ 1,362.28	\$ -	\$ 8,900.00	\$ -	\$ -	\$ 17,500.00	\$ 17,500.00	\$ 50,650.50	\$ -	0%
Monthly Expense Totals		\$ 2,893.63	\$ 3,765.86	\$ 13,038.05	\$ 4,916.75	\$ 1,013.64	\$ 20,283.81	\$ 19,270.17	\$ 171,554.96	\$ 152,194.00	113%

City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and direction regarding Laimon Park lease status and possible renewal/extension.

Sub Item Agenda Language:

Background Provided By:

Nick Phalin

Background:

The existing tenant lease for both the residential and commercial space run through the end of March 2028. The current tenant is interested in a lease renewal/extension that would make it a 5-year lease, tentatively extending from April 2026-March 2031.

Fiscal Impact:

Recommended Motion:

City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and possible action regarding group reservation permit for Play Pewaukee All-Inclusive Playground and Garrison's Splash Pad.

Sub Item Agenda Language:

Background Provided By:

Nick Phalin

Background:

Our department has spoken with other parks and recreation departments about the impact that park amenities likely to draw a significant amount of traffic have had on their parks and programs. Most have put in place a permit for attending and utilizing specific amenities. The attached document lays out the specific rules and requirements specific to Pewaukee Sports Complex for the Play Pewaukee All-Inclusive Playground and Garrison's Splash Pad for outside groups intending to visit the park. With our department likely adding PSC as a fifth summer day camp site next year, we want to organize guest attendance to better execute our program as well as share with the public.

Fiscal Impact:

Recommended Motion:



Office of Parks & Recreation

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Play Pewaukee All-Inclusive Playground & Splash Pad Use Policy

The design and intention of the Play Pewaukee All-Inclusive Playground and Garrison's Splash Pad are to serve the Pewaukee community and support Pewaukee Parks and Recreation. Significant Board involvement, staff time and resources were invested throughout the planning, development, construction and outcome of the project.

Recognizing the above, it is essential that these intentions continue now that the park is open. To support this, the regulations below have been created.

Group regulations effective 2026:

- Groups of 15 or more children and adults are limited to Mondays from 10am to 2pm and must have a pre-paid permit for entrance. Permits can be applied for at the Pewaukee Parks and Recreation Office by completing the 'Pewaukee Sports Complex Group Reservation Form.' Staff may refuse groups that do not have permits attempting to attend the park. (Holidays are excluded from Groups).
- A staff/chaperone to participant ratio of 1:15 or less is required for all parties.
- Only two groups (or number of total guests via permit not to exceed 150) will be permitted per Monday (excluding holidays).
- The cost for resident groups (City or Village of Pewaukee) is \$100 per visit.
- The cost for non-resident groups is \$200 per visit.
- Residency is determined by the business address.
- Permits must be submitted at least two weeks ahead of the requested date. Permit requests less than two weeks ahead of the use date will incur a \$25 late fee.
- Maximum amount of summer reservations per group is three times per season for resident groups and two times per season for non-resident groups.
- Pewaukee Parks and Recreation staff reserve the right to ask a group to leave for failure to follow general park rules, and/or Play Pewaukee Playground and Garrison's Splash Pad rules. Failure to comply with these rules may result in cancellation of current reservations and/or loss of future reservation privileges, with no refunds issued.
- Tables at Play Pewaukee Playground and Garrison's Splash Pad are first-come, first-served.
- The park is open to the general public during group reservations.
- It is highly recommended groups using the facility should have a method to easily identify who is part of their group (ex: t-shirts)

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Office of Parks & Recreation

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FAQ's

1. Are there bathrooms and locker rooms? We have two sets of indoor park bathrooms that can be utilized for changing clothes/swimsuits. We ask that individuals dry off before entering bathrooms. Bathrooms include stalls, urinals, baby-changing stations and sinks.
2. Can we bring a tent? Yes to smaller pop tents no larger than 200' square feet. Tents must utilize weights, no stakes.
3. Can we bring food or a grill? Yes. All garbage must be disposed of in appropriate locations. Hot coals are not allowed to be disposed on site.
4. Can we reserve the pavilion areas for seating/meals? No – we regularly utilize these areas for summer camp or other programs.
5. Is there bus parking? There will not be specifically identified bus parking, but we recommend towards the corners of the parking lot away from the entrance.
6. Are there any weather-based refunds available? No
7. Fees/charges/security deposits? A card will be held on file to be charged should a group be found leaving behind trash, damage or any other impact to the park causing additional staff labor.

Pewaukee P&R staff tasks:

- Create reservation area in Sportsman
 - Facility waiver (create Splash pad waiver)
- Create application on playground/splash pad website – email to Nick with request

Updated 10/28/25

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