

In attendance: Acting Mayor S. Bierce, J. Blackwood, R. Ford, V. Millevolte, J. Leonhardt and J. Vitale (arrived at approximately 4:45 p.m.). Also present was Clerk/Treasurer K. Tarczewski.

1.0 Call to Order and Pledge of Allegiance - Acting Mayor Bierce called the meeting to order.

2.0 Public Comment – None.

3.0 Discussion and Possible Action Regarding the Meeting Minutes

3.1 September 28, 2016

3.2 October 26, 2016

Mr. Bierce stated the minutes from September 28, 2016 have not been completed and should be removed from consideration.

Mr. Blackwood suggested changing the language in the minutes dated October 26, 2016 related to Item #6.0. Increase in traffic on Lindsay Road near the Sports Complex.

A motion was made and seconded, (J. Leonhardt, V. Millevolte) to approve the meeting minutes of October 26th with the changes suggested by Mr. Blackwood.

Motion Passed: 5-For, 0-Against.

4.0 Guest Speaker – Dan Gibes from the Wisconsin Bike Federation to Discuss a Community Audit

Mr. Millevolte stated he was not aware that he should have contacted Mr. Gibes to attend tonight's meeting. There was no further discussion on this item.

5.0 Discussion and Possible Action to Create a Committee Mission Statement

The Committee stated they liked Mr. Ford's suggestion from the last meeting. **A motion was made and seconded, (V. Millevolte, J. Blackwood) to approve the following mission statement: "The Bike & Pedestrian Planning Committee is dedicated to creating methods for citizens to walk and bike in the City of Pewaukee. We seek to make Pewaukee's streets and paths safe for all users and to educate cyclists, pedestrians and motorists on safe and lawful road and path use".** Motion Passed: 4-For, 0-Against.

6.0 Discussion and Possible Action Related to Other Biking Organizations within Waukesha County

Ms. Leonhardt stated she researched a couple of organizations. She found Oconomo-Walk and Rails-to-Trails. It was noted by Mr. Millevolte that the City of Brookfield has a cyclist group too. Mr. Ford stated he talked to the head of the Planning & Development Department in Sussex and they don't have any future plans to add any paths. The committee they originally had was more focused on promoting the installation of sidewalks.

7.0 Review and Discuss the City of Pewaukee's 2003 Bicycle & Pedestrian Plan by R.A. Smith and the Bike Trail Map

Ms. Leonhardt stated the plan doesn't fully address the three items the committee listed as its

priorities. She said safe routes to school and connecting bike trails for recreation were not discussed and places to bike for performance cyclers was only slightly touched upon. She said she'd like to have the report revised to address these priorities. Mr. Vitale arrived at this time.

Mr. Blackwood stated the plan mainly covers paths alongside the roads but he thought an on-road accommodation would be a better option. Mr. Millevolte stated from a performance bike stand point he would use the trails to be safe whereas Mr. Ford said his group of performance riders wouldn't utilize the paths.

Ms. Leonhardt asked how much revising the plan would cost. Mr. Blackwood stated it could range from \$10,000 to \$50,000 depending on how in depth the request is. He said the Request for Proposal (RFP) should be specific. Mr. Bierce suggested the Committee come up with suggestions for what to include in a RFP and it could be discussed at their next meeting and then those ideas could be forwarded to the Council for consideration. Mr. Blackwood suggested the scope should require the vendor submit a sample plan of a community they have previously done so that the City can get a feel for what the final product will look like. He stated the Tool Design Group out of Madison did a multi-model plan for the City of Wauwatosa.

Mr. Blackwood stated he reviewed the current plan looking for low cost alternatives that could provide safe routes through the neighborhoods to get the kids to school. He said it was easier to make those connections on the west side of Pewaukee due to the development in that area. He connected his computer to Google Earth and shared with the Committee the areas he mapped out.

There was discussion related to the potential installation of crossing devices. Mr. Blackwood stated there are several options available at a wide variety of costs.

Mr. Blackwood stated the best East to West routes are Green Road and Watertown Road. He suggested connectivity to trails that already exist such as Lake Country Trail and the path on Hwy 164.

Mr. Blackwood suggested prioritizing projects for 2018 so that it can be properly budgeted for in the future and suggested applying for state grants. Mr. Bierce stated there was approximately \$120,000 sitting in an account earmarked for bike paths that were collected from impact fees.

The group further discussed starting with paths in the Southwest quadrant near Steeplechase and Deer Haven subdivisions. They thought signage and a couple of crossings would be a good start. Mr. Blackwood stated some of those crossing may have to be coordinated with the County but the City most likely will be responsible for the maintenance and upkeep. There may also be a need to have written agreements with the property owners to install signs along with getting easements and right-of-ways for the paths.

Ms. Leonhardt suggested rolling out the paths by having a "Walk to School Day". Mr. Bierce added the Sheriff's Department could be asked to man the cross walks.

The conversation moved to having a trail go around Pewaukee Lake. Mr. Bierce stated we would have to work with Village of Pewaukee and the Town of Delafield to promote the route. Mr. Vitale stated the students at the high school could possibly design the signs for the "lake loop". Mr. Millevolte said he could design a route that would go around the lake and decide where signage should be placed.

There was discussion to raise awareness about general bike safety by possibly putting a brochure in the quarterly water bill.

Another idea the Committee came up with is to require developers to set aside land near major roads for future path development.

8.0 Review and Discuss the Proposed Waukesha County Bicycle Plan

No discussion on this item took place.

9.0 Set the Date for the Next Bike & Pedestrian Planning Committee Meeting

There was discussion to hold the next meeting on Wednesday, January 18th at 4:30 p.m.

10.0 Public Comment – None.

11.0 Adjournment

A motion was made and seconded, (V. Millevolte, J. Blackwood) to adjourn the meeting at 6:08 p.m. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer