



Joint Parks and Recreation Department
W239 N2242 Pewaukee Road
Waukesha WI 53188
Phone: 262-691-7275

**JOINT PARK AND RECREATION BOARD
MEETING NOTICE AND AGENDA
Wednesday, July 9, 2025
6:00 PM**

Pewaukee City Hall Common Council Chambers
W240N3065 Pewaukee Road, Pewaukee, WI

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to two minutes. If further time for discussion is needed, please contact your District Alderperson prior to the meeting.
3. Agenda
 - 3.1 Approval of meeting minutes from May 14, 2025.
 - 3.2 Discussion and possible action regarding use of Sports Complex outfield banner funds raised/sold by Pewaukee Youth Baseball to help offset the cost of a scoreboard and wiring for diamond four.
 - 3.3 Discussion and possible action regarding Laimon Park boat launch fees for commercial organizations.
 - 3.4 Discussion and possible action regarding Laimon Park financials for May and June 2025.
 - 3.5 Discussion and possible action regarding participant scholarships for Pewaukee Parks and Recreation program registration fees.
 - 3.6 Update regarding Park and Open Space Plan.
4. Adjournment

Respectfully Submitted
Nick Phalin, CPRP
Month DD, YYYY

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Parks and Recreation Director at (262) 691-7275 by 2 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

City of Pewaukee - New Agenda Item

Agenda Language:
Approval of meeting minutes from May 14, 2025.

Sub Item Agenda Language:

Background Provided By:

Background:

Fiscal Impact:

Recommended Motion:

1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to two minutes. If further time for discussion is needed, please contact your District Alderperson prior to the meeting.
3. Agenda
 - 3.1 Approval of meeting minutes from March 12, 2025.

Gary Majeskie / Kristen Kreuser Approve Passed: 4-For, 0-Against, 0-Abstain.
 - 3.2 Discussion and possible action regarding Pewaukee Youth Baseball installing an indoor turf facility and storage at a Pewaukee Park.
 - 3.3 Discussion and possible action regarding Peffer Park refresh.

Motion to approve Peffer Park refresh as presented. David Kelnhofer / David Linsmeier Approve Passed: 5-For, 0-Against, 0-Abstain.
 - 3.4 Update regarding spring park projects throughout the Pewaukee park system.
 - 3.5 Discussion and possible action regarding Laimon Park financials for January, February, March and April 2025.

Motion to approve as presented for January, February, March and April 2025. David Linsmeier / Kristen Kreuser Approve Passed: 5-For, 0-Against, 0-Abstain.
 - 3.6 Discussion and possible action regarding Laimon Park boat slip rental process.

Motion to approve the boat slip rental process at Laimon Park to adjust to one payment due in full in fall ahead of the next season. Kristen Kreuser / David Linsmeier Approve Passed: 5-For, 0-Against, 0-Abstain.
 - 3.7 Discussion and possible action regarding Laimon Park fund balance investing.

Motion to utilize the LGIP investment tool for Laimon Park fund balance investing for the short-term future (6-24 months) and to be re-evaluated in the future. David Linsmeier / Gary Majeskie Approve Passed: 5-For, 0-Against, 0-Abstain.
 - 3.8 Update regarding the 2026 Park and Open Space Plan and timeline.
4. Adjournment

Motion to adjourn.

Respectfully Submitted
Nick Phalin, CPRP

City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and possible action regarding use of Sports Complex outfield banner funds raised/sold by Pewaukee Youth Baseball to help offset the cost of a scoreboard and wiring for diamond four.

Sub Item Agenda Language:

Background Provided By:

Nick Phalin

Background:

The process to utilize these funds has been that PYB requests use to the Parks and Recreation Board for approval. The funds are held with the Friends of the Parks of Pewaukee. The funds that exist currently were 100% generated by PYB. PYB and Pewaukee High School are currently the only user groups utilizing the existing scoreboards.

Fiscal Impact:

Quotes could change based on timeline or potential issues with a very long wire pull. This proposal is to utilize the funds from outfield banner advertisements towards the scoreboard. The total scoreboard cost with wiring as currently proposed is \$26,379.53.

Recommended Motion:



Sales Quote

AAF011096

Bill To PEWAUKEE YOUTH BASEBALL, INC
 ATTN: TIM ZEILSTRA
 W277N2773 CHICORY LN
 PEWAUKEE WI 53072

Order Date 04/24/2025
 Required Date 05/15/2025
 Cancel Date 05/24/2025
 PO Number SCOREBOARD
 Emp\Slsprsn AM\AM

Ship To PEWAUKEE YOUTH BASEBALL, INC
 ATTN: TIM ZEILSTRA
 W277N2773 CHICORY LN
 PEWAUKEE WI 53072

8' X 14' BASEBALL SCOREBOARD WITH AD PANEL | ORDER BY TIM ZEILSTRA

Order	D Style	Description	Color	Size	Unit	Price	Ext
1	BA9146AB	8' X 14' BASEBALL SCOREBOARD		8' X 14'	EA	\$6995.00	\$6995.00
		COLOR- RED					
1	PROTECT KIT	PROTECTIVE LENS KIT FOR 9000				\$375.00	\$375.00
		BASEBA					
1	OAP3014	ADVERTISING PANEL	2.6' X 14'		EA	\$1695.00	\$1695.00
		BLANK GRAPHICS					
		COLOR- RED					
1	HRBA9000	BASEBALL 20 KEY HANDHELD			EA	\$745.00	\$745.00
		CONSOLE					
1	INSTALL	INSTALLATION			EA	\$9685.00	\$9685.00

install 2 black I beams 20' to the top
 Dig, Pour, and set I beams
 Install 8x14 SB and 1 AD Panel

dirt spoils left on site

*crane access required to the scoreboard
 location

pick up and delivery included

Subtotal	\$19495.00
Tax	\$0.00
Total	\$19,495.00



PYB SCOREBOARD

Tim,

I propose to furnish all materials and perform all labor necessary to complete the following:

-Wire for a new scoreboard on Field #4

-Includes pulling of approx. 1000' feet of dedicated 20 amp 120volt circuit from the main electrical panel to the scoreboard.

-Trenching will have to be done from the right field in-ground electrical box to the new scoreboard to provide a conduit between each one. Currently there is a conduit from the main electrical service to the field box.

-Provide a disconnect on the scoreboard as per code, and wire up to scoreboard

-Permit pulled through the City of Pewaukee

-Includes all wire, conduit, trenching costs, breaker, and labor to get power to the scoreboard

Due to wire costs rising this quote is only good for 30 days. If you would like to proceed in doing this I would need half down before 30 days is up to purchase the special long rolls of wire. Second half of payment can be done upon completion. If after 30 days quote will have to be adjusted if wire prices have gone up.

Secondly. As in the past with the NW Scoreboard with it being such along pull we had issues and had to dig up the pipe halfway. This quote is based off there being no issues in pulling the wire that far. Anything extra needed to get the wires that far will be done at time and material to complete the pull.



All of the work is to be completed in a substantial and workmanlike manner for the sum of Six Thousand Eight Hundred Eighty Four and 53/100 Dollars (\$6,884.53). Payment is to be made once the work progresses to the value of 100 percent (100%) after all work completed. The entire amount of the contract is to be paid within 30 days after completion. (See above)

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. (See above)

Any questions let me know! Thanks

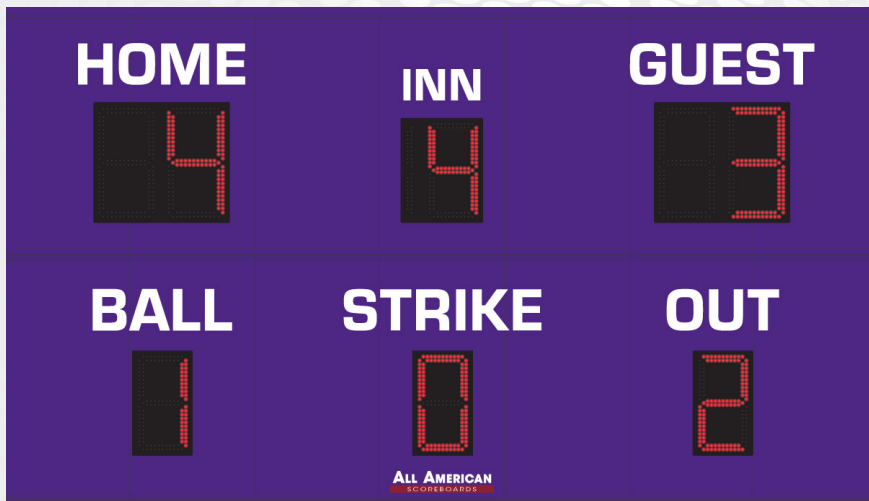
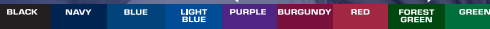
PRODUCT SPECIFICATIONS
BASEBALL SCOREBOARD

ALL AMERICAN
SCOREBOARDS TM



OUTDOOR SCOREBOARD
BA9146

STANDARD COLORS (CUSTOM COLORS AVAILABLE)



OVERALL DIMENSION	8' High x 14' Wide x 5" Depth. Additional 1.5" mounting flange on top and bottom. Style available in other sizes.
CONSTRUCTION	Fabricated 20 and 22 GA Powder Coated Galvanneal.
INFORMATION	Home & Guest Runs (21"), Inning up to 19 (18"), Ball, Strike, Out, Hit (18")
CAPTIONS	White vinyl captions: Home & Guest (8"), Inn (6"), Ball, Strike, Out (7")
HORN	Not included. Optional 100dB or 110 dB horn available. Recommended to be wired at time of manufacture.
ELECTRONICS / DIGITS	100% solid state, microprocessor controlled system with locking connectors. Ultra bright, exposed Red LED digits.
SERVICING	Sign will be serviceable by removing the home score face to access components.
COMMUNICATION	Wireless W2.4 GHz Frequency hopping spread spectrum transceiver is standard. Hardwire optional on scoreboard, recommended to be installed at time of manufacture.
POWER REQUIREMENTS	120VAC, 1.3 Amp. Installer to provide connection point or junction box to scoreboard. 20 Amp circuit recommended.
INSTALLATION	May be mounted to nearly any wall surface or a minimum of 2 posts/beams. Number and size of beams is dependent on soil condition and IBC wind loading requirements. Hardware supplied to mount by drilling through the scoreboard flange and I-beam. Pressure and additional clamping systems available. Pole/beam installations require supplied mounting bar on flange.
ESTIMATED WEIGHT	443 lbs.
WARRANTY	Five year guarantee against defects in materials and workmanship. Factory repair service for parts in warranty. Union Label. UL Certified.
ADDITIONAL OPTIONS MODEL NUMBER + ()	Graphic Area (G), Pitch Count (PC), At Bat (AB), Hit/Error (HE), or Pitch Speed(PS). Hit Error Indicators (HEI). Protective Lens Kits (-PLK). White, Green, Amber digits available (Red is standard).
AVAILABLE CONTROL CONSOLE (SOLD SEPARATELY)	MSC9000 (Multi-sport Desktop Console) Extruded Aluminum, high impact low profile microprocessor control console. 5" high x 10.25" wide x 9" deep. Weight: 4.3 lbs. Radio (1600 ft) is standard, simultaneous hardwire option included. Internal rechargeable battery. Switch between multiple sports by removing and replacing the slip sheet. HRBA9000 (Handheld Baseball Remote) 6.5" high x 3" wide x 1" deep. Radio (500 ft) is standard. Internal rechargeable battery.

PRODUCT SPECIFICATIONS
BA9146 OPTIONS

<p>BA9146HEI</p> <p>3" Hit/Error Indicators (HEI) indicators.</p>	
<p>BA9146AB</p> <p>18" AT BAT (AB) digits. Ball, Strike, Out shifted over to accommodate.</p> <p>AT BAT not editable with HRBA9000 Remote</p>	
<p>BA9146HE</p> <p>18" HIT ERROR (HE) digits. Ball, Strike, Out shifted over to accommodate.</p> <p>Error position number not editable with HRBA9000 Remote</p>	
<p>BA9146PC</p> <p>18" PITCH COUNT (PC) digits (up to 199). Ball, Strike, Out shifted over to accommodate.</p>	
<p>BA9146PS</p> <p>18" PITCH SPEED (PS) digits (up to 199). Ball, Strike, Out shifted over to accommodate.</p> <p>Pitch Speed not available with HRBA9000 Remote</p>	
<p>BA9146G</p> <p>Approx. 3.5'x4.5' Graphics Area (G) added. Ball, Strike, Out shifted over to accommodate.</p>	
<p>MODEL NUMBER + -PLK</p> <p>Protective Lenses Installed in front of each digit assembly.</p>	

City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and possible action regarding Laimon Park boat launch fees for commercial organizations.

Sub Item Agenda Language:

Background Provided By:

Nick Phalin

Background:

The Laimon Park boat launch is utilized for both residential and commercial use. The daily boat launch fee is \$7 and the annual fee is \$70, which is tied to a vehicle utilizing the launch. We have commercial organizations utilizing the boat launch for customer boats that are not paying the daily fees or purchasing an annual pass. It is difficult for the Beachside Boat and Bait staff to manage, and often creates unpleasant conversations between the boat delivery organization and the staff on site. We feel the most appropriate route to a solution is to charge an annual fee to the organization that is not tied to the vehicle or license plate of the delivery.

Director Phalin emailed the DNR for clarification on fees and options, but has not heard back.

Fiscal Impact:

The fiscal impact needs to be reviewed in two aspects - the revenue that could be generated, but also the impact these launches are having on the lifespan of the existing boat launch.

Recommended Motion:

Motion to create an annual fee for commercial boat launching, pending DNR response and/or guidelines and restrictions.

City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and possible action regarding Laimon Park financials for May and June 2025.

Sub Item Agenda Language:

Background Provided By:

Background:

Fiscal Impact:

Recommended Motion:

MONTHLY REVENUES AND EXPENSES TO BUDGET

		REVENUE								
Account Number		2025	2025	2025	2025	2025	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
		JAN	FEB	MAR	APR	MAY				
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	5,375.19	6,706.86	81,000.00	(74,293.14)	8.28%
960-00-40622-002-000	BOAT LAUNCH FEES	4.14	-	-	-	1,678.00	2,354.14	7,000.00	(4,645.86)	33.63%
960-00-40622-003-000	RENTAL REVENUES	22,313.55	14,096.25	40,367.50	(5,406.16)	-	75,046.14	76,000.00	(953.86)	98.74%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	10,746.45	-	-	3,689.61	3,689.61	18,125.67	43,952.00	(25,826.33)	41.24%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	317.43	210.39	196.32	231.34	-	955.48	1,800.00	(844.52)	53.08%

Total Revenues \$ 33,381.57 \$ 14,306.64 \$ 40,563.82 \$ 9,257.59 \$ 10,742.80 \$ 103,188.29 \$ 209,752.00 \$ (106,563.71) 49%

		EXPENSES								
Account Number		2025	2025	2025	2025	2025	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
		JAN	FEB	MAR	APR	MAY				
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	40,043.50	-	-	40,043.50	40,044.00	(0.50)	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	4,694.74	-	-	4,694.74	5,200.00	(505.26)	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	139.52	22.62	17.55	-	19.63	199.32	1,200.00	(1,000.68)	16.61%
	GENERAL GOVERNMENT EXPENSE	\$ 139.52	\$ 22.62	\$ 44,755.79	\$ 19.63	\$ 19.63	\$ 139.52	46,444.00	(1,506.44)	0%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	1,972.22	-	1,972.22	5,250.00	(3,277.78)	37.57%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	(79.40)	-	-	(66.48)	207.11	61.23	1,000.00	(938.77)	6.12%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	2,699.12	2,699.12	63,000.00	(60,300.88)	4.28%
960-00-55200-000-155	OPERATING SUPPLIES	0.69	-	0.69	4.14	2.76	8.28	5,500.00	(5,491.72)	0.15%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	-	-	-	-	15,000.00	(15,000.00)	0.00%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	5,000.00	(5,000.00)	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	189.00	2,308.70	5,657.45	8,155.15	5,000.00	3,155.15	163.10%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	4,566.27	-	-	-	-	4,566.27	6,000.00	(1,433.73)	76.10%
	CULTURE, MAINTENANCE & TAXES	\$ 4,487.56	\$ -	\$ 189.69	\$ 12,785.02	\$ 8,566.44	\$ 26,028.71	105,750.00	(88,287.73)	24.61%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	33,150.50	33,150.50	-	33,150.50	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	-	-	-	-	-	-	-	-	0.00%
200-00-55200-000-100	PARK IMPROVEMENTS - CAPITAL	-	-	-	54,630.00	10,015.00	64,645.00	-	64,645.00	0.00%
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 97,795.50	\$ 43,165.50	\$ 97,795.50	\$ -	\$ 97,795.50	\$ -
	Total Expenses	\$ 4,627.08	\$ 22.62	\$ 44,945.48	\$ 110,600.15	\$ 51,751.57	\$ 123,963.73	\$ 152,194.00	\$ 8,001.33	81%

REVENUE

Account Number		5/31/2020	5/31/2021	5/31/2022	5/31/2023	5/31/2024	5/31/2025	Prev Yr to		YTD % to	
								Current	2025 YTD Total		2025 Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	52.17	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	3,989.91	3,390.03	5,730.42	-	6,740.99	5,375.19	(1,365.80)	5,375.19	81,000.00	6.64%
960-00-40622-002-000	BOAT LAUNCH FEES	1,507.00	695.25	1,594.00	-	3,798.42	1,678.00	(2,120.42)	1,682.14	7,000.00	24.03%
960-00-40622-003-000	RENTAL REVENUES	-	3,675.00	1,264.54	-	3,675.00	-	(3,675.00)	71,371.14	76,000.00	93.91%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	2,980.15	-	3,161.65	-	3,582.15	3,689.61	107.46	18,125.67	43,952.00	41.24%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	6.34	1.57	20.09	-	199.70	-	(199.70)	955.48	1,800.00	53.08%
Monthly Revenue Totals		\$ 8,483.40	\$ 7,761.85	\$ 11,822.87	\$ -	\$ 17,996.26	\$ 10,742.80	\$ (7,253.46)	\$ 97,509.62	\$ 209,752.00	46%

EXPENSES

Account Number		5/31/2020	5/31/2021	5/31/2022	5/31/2023	5/31/2024	5/31/2025	Prev Yr to		YTD % to	
								Current	2025 YTD Total		2025 Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	-	-	-	-	-	40,044.00	40,044.00	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	-	-	4,425.95	-	(4,425.95)	4,694.74	5,200.00	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	-	-	-	-	(11.97)	19.63	31.60	199.32	1,200.00	16.61%
GENERAL GOVERNMENT EXPENSE		\$ -	\$ -	\$ -	\$ -	\$ 4,413.98	\$ 19.63	\$ (4,394.35)	\$ 44,938.06	\$ 46,444.00	97%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	-	1,734.87	-	(1,734.87)	1,972.22	5,250.00	37.57%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	-	-	-	-	315.28	207.11	(108.17)	61.23	1,000.00	6.12%
960-00-55200-000-150	GASOLINE EXPENSE	2,190.70	2,087.67	9,679.93	-	8,393.65	2,699.12	(5,694.53)	2,699.12	63,000.00	4.28%
960-00-55200-000-155	OPERATING SUPPLIES	1.50	274.09	1.06	-	100.66	2.76	(97.90)	8.28	5,500.00	0.15%
960-00-55200-000-156	GROUNDS & MAINTENANCE	437.16	296.69	-	-	11,650.00	-	(11,650.00)	-	15,000.00	0.00%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	687.50	-	794.93	-	-	-	-	-	5,000.00	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	71.81	-	29.98	-	-	5,657.45	5,657.45	(8,155.15)	5,000.00	-163.10%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	371.25	-	-	-	-	-	-	4,566.27	6,000.00	76.10%
CULTURE, MAINTENANCE & TAXES		\$ 3,759.92	\$ 2,658.45	\$ 10,505.90	\$ -	\$ 22,194.46	\$ 8,566.44	\$ (13,628.02)	\$ 1,151.97	\$ 105,750.00	1.09%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	33,150.50	33,150.50	33,150.50	-	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	70.00	-	-	-	56,925.15	-	(56,925.15)	-	-	0.00%
CAPITAL OUTLAY		\$ 70.00	\$ -	\$ -	\$ -	\$ 56,925.15	\$ 33,150.50	\$ (23,774.65)	\$ 33,150.50	\$ -	0%
Monthly Expense Totals		\$ 3,829.92	\$ 2,658.45	\$ 10,505.90	\$ -	\$ 83,533.59	\$ 41,736.57	\$ (41,797.02)	\$ 79,240.53	\$ 152,194.00	52%

REVENUE											
Account Number		6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025	Prev Yr to Current	2025 YTD Total	2025 Budget	YTD % to Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	26,258.00	18,206.12	16,296.46	-	12,743.14	10,119.03	(2,624.11)	15,841.50	81,000.00	19.56%
960-00-40622-002-000	BOAT LAUNCH FEES	3,041.75	2,470.00	1,980.00	-	1,367.00	2,072.00	705.00	3,754.14	7,000.00	53.63%
960-00-40622-003-000	RENTAL REVENUES	-	-	-	-	-	3,675.00	3,675.00	77,749.22	76,000.00	102.30%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	5,960.30	6,139.12	3,161.65	-	-	3,689.61	3,689.61	21,815.28	43,952.00	49.63%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	4.50	1.38	41.74	-	185.91	-	(185.91)	1,134.87	1,800.00	63.05%
Monthly Revenue Totals		\$ 35,264.55	\$ 26,816.62	\$ 21,479.85	\$ -	\$ 14,296.05	\$ 19,555.64	\$ 5,259.59	\$ 120,295.01	\$ 209,752.00	57%

EXPENSES											
Account Number		6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025	Prev Yr to Current	2025 YTD Total	2025 Budget	YTD % to Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	-	-	-	-	-	40,044.00	40,044.00	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	-	-	-	-	-	4,694.74	5,200.00	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	-	-	-	-	11.53	18.37	6.84	217.69	1,200.00	18.14%
	GENERAL GOVERNMENT EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ 11.53	\$ 18.37	\$ 6.84	\$ 44,956.43	\$ 46,444.00	97%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	-	-	-	-	1,972.22	5,250.00	37.57%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	-	-	315.51	-	-	-	-	61.23	1,000.00	6.12%
960-00-55200-000-150	GASOLINE EXPENSE	10,758.97	13,382.94	10,946.96	-	8,014.74	7,705.78	(308.96)	10,404.90	63,000.00	16.52%
960-00-55200-000-155	OPERATING SUPPLIES	528.34	575.83	631.02	-	143.84	508.91	365.07	517.19	5,500.00	9.40%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	79.80	-	-	12,650.00	-	(12,650.00)	-	15,000.00	0.00%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	301.50	410.67	-	-	-	-	-	-	5,000.00	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	2,771.00	68.99	576.44	-	486.89	5,657.36	5,170.47	(13,812.51)	5,000.00	-276.25%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	-	-	-	-	-	-	-	4,566.27	6,000.00	76.10%
	CULTURE, MAINTENANCE & TAXES	\$ 14,359.81	\$ 14,518.23	\$ 12,469.93	\$ -	\$ 21,295.47	\$ 13,872.05	\$ (7,423.42)	\$ 3,709.30	\$ 105,750.00	3.51%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	-	33,150.50	-	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	22,348.00	-	-	-	-	-	-	-	-	0.00%
	CAPITAL OUTLAY	\$ 22,348.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,150.50	\$ -	0%
Monthly Expense Totals		\$ 36,707.81	\$ 14,518.23	\$ 12,469.93	\$ -	\$ 21,307.00	\$ 13,890.42	\$ (7,416.58)	\$ 81,816.23	\$ 152,194.00	54%

MONTHLY REVENUES AND EXPENSES TO BUDGET

		REVENUE									
Account Number		2025	2025	2025	2025	2025	2025	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
		JAN	FEB	MAR	APR	MAY	JUNE				
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	5,722.47	10,119.03	20,474.50	81,000.00	(60,525.50)	25.28%
960-00-40622-002-000	BOAT LAUNCH FEES	4.14	-	-	-	1,678.00	2,072.00	4,083.14	7,000.00	(2,916.86)	58.33%
960-00-40622-003-000	RENTAL REVENUES	22,313.55	14,096.25	40,367.50	(2,703.08)	-	3,675.00	77,749.22	76,000.00	1,749.22	102.30%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	10,746.45	-	-	3,689.61	3,689.61	3,689.61	25,504.89	43,952.00	(18,447.11)	58.03%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	317.43	210.39	196.32	231.33	179.40	-	1,134.87	1,800.00	(665.13)	63.05%
Total Revenues		\$ 33,381.57	\$ 14,306.64	\$ 40,563.82	\$ 12,487.34	\$ 11,269.48	\$ 19,555.64	\$ 128,946.62	\$ 209,752.00	\$ (80,805.38)	61%

		EXPENSES									
Account Number		2025	2025	2025	2025	2025	2025	2025 YTD Total	2025 Budget	YTD to Budget	YTD % to Budget
		JAN	FEB	MAR	APR	MAY	JUNE				
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	40,043.50	-	-	-	40,043.50	40,044.00	(0.50)	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	4,694.74	-	-	-	4,694.74	5,200.00	(505.26)	90.28%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	139.52	22.62	17.55	-	19.63	18.37	217.69	1,200.00	(982.31)	18.14%
	GENERAL GOVERNMENT EXPENSE	\$ 139.52	\$ 22.62	\$ 44,755.79	\$ 19.63	\$ 19.63	\$ 18.37	\$ 139.52	46,444.00	(1,488.07)	0%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	1,972.22	-	-	1,972.22	5,250.00	(3,277.78)	37.57%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	(79.40)	-	-	(66.48)	207.11	-	61.23	1,000.00	(938.77)	6.12%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	2,699.12	7,705.78	2,699.12	63,000.00	(60,300.88)	4.28%
960-00-55200-000-155	OPERATING SUPPLIES	0.69	-	0.69	4.14	2.76	508.91	8.28	5,500.00	(5,491.72)	0.15%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	-	-	-	-	-	15,000.00	(15,000.00)	0.00%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	5,000.00	(5,000.00)	0.00%
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	189.00	2,308.70	5,657.45	5,657.36	8,155.15	5,000.00	3,155.15	163.10%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	4,566.27	-	-	-	-	-	4,566.27	6,000.00	(1,433.73)	76.10%
	CULTURE, MAINTENANCE & TAXES	\$ 4,487.56	\$ -	\$ 189.69	\$ 12,785.02	\$ 8,566.44	\$ 13,872.05	\$ 42,604.47	105,750.00	(88,287.73)	40.29%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	33,150.50	-	33,150.50	-	33,150.50	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	0.00%
200-00-55200-000-100	PARK IMPROVEMENTS - CAPITAL	-	-	-	54,630.00	10,015.00	54,630.00	119,275.00	-	119,275.00	0.00%
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 33,150.50	\$ -	\$ 33,150.50	\$ -	\$ 33,150.50	\$ -
Total Expenses		\$ 4,627.08	\$ 22.62	\$ 44,945.48	\$ 12,804.65	\$ 41,736.57	\$ 13,890.42	\$ 75,894.49	\$ 152,194.00	\$ (56,625.30)	50%

City of Pewaukee - New Agenda Item

Agenda Language:

Discussion and possible action regarding participant scholarships for Pewaukee Parks and Recreation program registration fees.

Sub Item Agenda Language:

Background Provided By:

Nick Phalin

Background:

We have recently seen an uptick in program scholarship requests. In the past the Pewaukee Kiwanis have helped fund scholarship requests on an as-needed basis, at a rate of ~\$50 for each request that we would allow participants to request 1x/participant/season. At this point, we feel it is necessary to determine the willingness of our Board to potentially assist in offsetting participation rates for those in need. We are also requesting assistance in determining the route to reviewing the individual requesting assistance's financial situation. The attached document includes a comparable review of neighboring communities and their scholarship policies.

Items to consider:

- Scholarships for youth? Adults?
- Supporting documentation or requirements
- Program limitations?

Fiscal Impact:

Recommended Motion:

Pewaukee Scholarship Policy Discussion

Neighboring communities:

- Oconomowoc – not subsidized; funds provided by Oconomowoc Rotary at \$500, if they run out they ask for more.
 - Limited programs
 - Require application including income tax return, free/reduced lunch waiver
 - Resident only
 - One program per season
 - At least two weeks ahead of program start date
 - Funds available until depleted for the year
- City of Waukesha
 - Resident only
 - Require AFDC, TANF payment stub
 - Proof of receiving BadgerCare, Food Share, Foster Care, Medicaid, or Social Security.
 - Program restrictions
 - 40-65% program fee reduction
 - At least two weeks ahead of program start date
 - Operates on July-June school year calendar
 - Application completed
- Sussex
 - Website application and information
 - Residents only
 - Under age 17 or over age 60
 - Income less than 200% of federal poverty
 - Only 'in-house' programs
 - At least two weeks ahead of program start date
- City of Brookfield
 - Guidelines abide by free and reduced lunch program
 - Must fill out application
 - Families asked to provide a copy of their free and reduced lunch letter of qualification
 - Operates on July-June school year calendar
- Town of Brookfield – Nothing on file