In attendance:
Mayor Steve Bierce, Aldermen B. Bergman, C. Brown, B. Dziwulski, R. Grosch, J. Kara, and J. Wamser.

Also in Attendance:
Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, City Planner N. Fuchs, and Clerk/Treasurer K. Tarczewski.

1. Call to Order and Pledge of Allegiance – Mayor Bierce called the meeting to order at 7:00 p.m.

2. Public Comment - None.

3. Consent Agenda
   3.1. Approval of Accounts Payable Listings
   3.2. Approval of Bartender License
   3.3. Approve **Resolution 18-12-34** Establishing the City's 2019 Fee Schedule

   Mr. Kara asked that Item #3.3 be removed for discussion.

   A motion was made and seconded, (J. Wamser, R. Grosch) to approve the remaining items on the consent agenda. Motion Passed: 6-For, 0-Against.

   3.3 Approve Resolution 18-12-34 Establishing the City's 2019 Fee Schedule

   Mr. Kara asked why the section under the impact fees wasn't updated. Ms. Tarczewski stated she was waiting for the consumer index information to be posted in order to do so and would bring it back for Council approval when it was available.

   A motion was made and seconded, (J. Kara, B. Dziwulski) to approve Resolution 18-12-34 establishing the 2019 Fee Schedule. Motion Passed: 6-For, 0-Against.

4. Discussion and Possible to Award the 2019 Annual Sewer Cleaning Contract to the Lowest Qualified Bidder, Visu-Sewer Inc., in the Amount of $139,659.72

   Mr. Weigel was present for this item. He presented the quotes received and recommended the project be awarded to the lowest bidder; Visu-Sewer Inc. in the amount of $139,659.72. He stated this was a budgeted item and funds would come from the utility as well as storm water management.

   There was additional discussion and the Council suggested that the next time the project is put out to bid, the various projects be separated to determine if there would be an advantage to having one contractor do all the work.

   A motion was made and seconded, (B. Dziwulski, C. Brown) to award the 2019 annual sewer cleaning contract to Visu-Sewer Inc. in the amount of $139,659.72.
   Motion Passed: 6-For, 0-Against.

5. Discussion and Possible Action to Approve the Sewage Treatment Plant Capacity Valuation Study Proposal of Ruekert & Mielke (Nov. 21, 2018)

Mr. Weigel stated there is enough predicted capacity, gallon wise, in the Brookfield sewer treatment plant for the six partnering communities as indicated by the 2035 development plan, but the City of Pewaukee is the only community that does not have enough purchased capacity within the plant. Therefore, he was recommending hiring Ruekert & Mielke to evaluate and refine our projected needs for 2035 and establishing a fair market value to start negotiations to purchase more capacity in the future. He stated without the additional capacity, future development in the City may be hindered.

A motion was made and seconded, (J. Kara, J. Wamser) to concur with the Engineer's recommendations and hire Ruekert & Mielke to do a sewer treatment plant capacity study in the amount of $12,400. Motion Passed: 6-For, 0-Against.

6. Discussion and Possible Action Regarding the Request of John & Mary McDaniel for Sewer Service to N34 W24021 Capitol Drive (PWC 0904-999)

John and Mary McDaniel were present for this item. Mr. Weigel stated they have an issue with gravity sewer service to their parcel. He said the City's sewer service is higher than their property, which would require them to get a grinder pump and they were concerned about the initial cost as well as maintenance. Mr. Weigel stated the Village's sewer system was right next to their property and at a lower elevation.

Mayor Bierce asked Mr. Klein if he has spoken to the Village about this situation. Mr. Klein stated he has had informal conversations, but the Village's solution is to have the property detached to the Village.

Both Mr. and Mrs. McDaniel made further comments related to their current situation. Mr. Klein suggested another alternative would either be a septic system or a mound system. Mr. McDaniel stated a mound system was not viable because the soil has already been moved.

The Council agreed to send a letter to the Village of Pewaukee on behalf of the McDaniels, asking the Village to consider allowing the McDaniels to connect to their sewer system.

7. Discussion and Possible Action to Approve **Resolution 19-01-01** Authorizing the Commitment and Un-Commitment of 2018 Funds

Mr. Klein stated these were funds that were originally budgeted to be used in 2018 and were not spent and the various departments were asking to carry over and earmark the unused funds for use in 2019.

A motion was made and seconded, (J. Kara, B. Dziwulski) to approve Resolution 19-01-01 relating to the commitment and un-commitment of 2018 funds.
Motion Passed: 6-For, 0-Against.

8. Discussion and Possible Action to Approve **Resolution 19-01-02** Regarding the Commitment of Unassigned Funds for the Purchase of Equipment

Mr. Klein stated this is the money that is in the undesignated fund balance and is being assigned to certain projects.

A motion was made and seconded, (C. Brown, R. Grosch) to approve Resolution 19-01-02 committing unassigned funds for the purchase of equipment. Motion Passed: 6-For, 0-Against.

9. Discussion and Possible Action Regarding the Final Plat for Woodleaf Reserve Addition No. 2 (PWC 0865-995-002 & PWC 0865-990-001)

   Mr. Fuchs stated the public improvements have been constructed through the first lift of asphalt. He stated he talked to the Department of Public Works and the Engineer and there are no concerns. He recommended approval of the Woodleaf Reserve Final Plat.

   A motion was made and seconded, (J. Wamser, B. Dziwulski) to approve the final plat for Woodleaf Reserve Addition No. 2. Motion Passed: 6 –For, 0-Against.

10. Discussion and Possible Action to Extend the Temporary Position in the Assessor's Department

    Mr. Klein stated there are funds in the 2019 budget to hire an appraiser, but the job was just posted so there are funds to use to extend the employment of the current temporary position.

    A motion was made and seconded, (C. Brown, J. Wamser) to allow for the extension of the part-time employee as long as it doesn't exceed the budget. Motion Passed: 6-For, 0-Against.

11. Discussion and Possible Action to Appoint a Chairperson to the Zoning Board of Appeals (ZBA)

    Mayor Bierce recommended the Chairperson position go to Kate Marlin.

    A motion was made and seconded, (C. Brown, J. Kara) to concur with the Mayor's recommendations and appoint Kate Marlin as Chairperson to the Board of Appeals. Motion Passed: 6-For, 0-Against.

12. Public Comment - None.

13. Adjournment

    A motion was made and seconded, (B. Dziwulski, C. Brown) to adjourn the meeting at 8:16 p.m. Motion Passed: 6-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer