



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, January 8, 2025

6:00 PM

Pewaukee City Hall ~ Common Council Chambers

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of meeting minutes from November 13, 2024.
 4. Discussion and possible action regarding Brewfinity operating at mobile beer garden at Lakefront Park for Pewaukee Lake Water Ski Club shows on Thursday evenings during the PLWSC 2025 season.
 5. Discussion and possible action regarding Positively Pewaukee's proposed 2025 schedule of special events utilizing Pewaukee parks.
 6. Update regarding synthetic field turf project at Pewaukee Sports Complex.
 7. Update regarding all-inclusive playground and Garrison's Splash Pad.
 8. Discussion and possible action regarding Laimon Park financials for November and December 2024.
 9. Discussion and possible action regarding funding and replacement of Kiwanis Village Park playground equipment.
 10. Discussion, direction and possible action regarding Open Space Plan community interest survey.
 11. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

January 3, 2025

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be

in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of meeting minutes from November 13, 2024.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

MEETING MINUTES
Wednesday, November 13, 2024

6:00 PM

Pewaukee City Hall ~ Common Council Chambers

In attendance:

1. Call to Order and Pledge of Allegiance

Alderman B. Dziwulski, D. Kaatz, E. Krasovich, Trustee K. Kreuser, D. Linsmeier, G. Majeskie.

Also Present:

Director of Parks and Recreation N. Phalin.

2. Public Comment

3. Approve minutes from October 9, 2024 meeting.

A motion was made and seconded, (Dave Linsmeier, Kristen Kreuser) to approve meeting minutes from October 9, 2024. Motion Passed: 6-For, 0-Against.

4. Discussion and possible action regarding proposed 2025 schedule for Brewfinity Brewing's mobile beer gardens at Pewaukee parks.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to approve the proposed Brewfinity schedule except for Thursday Lakefront Park dates. Motion Passed: 6-For, 0-Against.

5. Discussion and possible action regarding a proposal from Tap Yard to operate beer gardens at Lakefront Park.

Specifically to work with PLWSC regarding use of the park on Thursday evenings and cooperate and coordinate for their shows to have success.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to accept the Tap Yard proposal with 21 tables, and a two-year contract, and recommend to the Village Board. Motion Passed: 5-For, 1-Against.

A motion was made and seconded, (Brian Dziwulski,) to accept the Tap Yard proposal with 21 tables, a two-year contract, Motion Passed: 0-For, 0-Against.

6. Update regarding synthetic field turf project at Pewaukee Sports Complex baseball diamonds.

7. Discussion and possible action regarding baseball diamond and soccer field facility use fee structures.

A motion was made and seconded, (Dave Linsmeier, Gary Majeskie) to accept the proposed fee structure. Motion Passed: 5-For, 0-Against.

8. Discussion and possible action regarding Laimon Park financials for September and October 2024.

A motion was made and seconded, (Dave Linsmeier, Kristen Kreuser) to approve Laimon Park financials for September and October 2024. Motion Passed: 5-For, 0-Against.

9. Discussion regarding 2021-2026 Open Space Plan and 2026-3031 Open Space Plan.

Updated plan to show date range of 2026-2031 (not 3031).

10. Adjournment

A motion was made and seconded, (Kristen Kreuser, Brian Dziwulski) to adjourn. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

November 5, 2024

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding Brewfinity operating at mobile beer garden at Lakefront Park for Pewaukee Lake Water Ski Club shows on Thursday evenings during the PLWSC 2025 season.

BACKGROUND:

The Village Board denied the Tap Yard proposal to operate at Lakefront Park for their proposed 2025 schedule which included Thursday-Sunday operation. Pewaukee Lake Water Ski Club is still interested in having a beer vendor during their 2025 show season. Brewfinity had success in 2024 in fulfilling the August schedule for PLWSC shows. We do not currently have the PLWSC show schedule for 2025, but expect it to be consistent with Thursdays between Memorial Day and Labor Day.

FINANCIAL IMPACT:

For the 2024 season, both Brewfinity and Beergo were charged a \$50 fee for the park use on Thursday PLWSC nights.

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding Positively Pewaukee's proposed 2025 schedule of special events utilizing Pewaukee parks.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Waves of Welcome

Waterfront Wednesday

Taste on the Lake

Grilling and Chilling



SPECIAL EVENT PERMIT APPLICATION

FEES ARE NON-REFUNDABLE

Applications are due 90 days PRIOR to the event - NO Exceptions

235 Hickory St, Pewaukee WI 53072 - villagehall@villageofpewaukee.gov - 262-691-5660

ORGANIZATION INFORMATION

Organization Name: Positively Pewaukee
 Address: 112 Main St Pewaukee
 Event Contact Person: Liz Uhrh Email: Liz@positivelypewaukee.com
 Phone# on Day of Event: 414-433-1374 Are you a 501(c)3? ☒ YES ☐ NO
 Are you a local Civic/Nonprofit Group as defined by Village Code? (Copy of code in manual) ☒ YES ☐ NO

EVENT INFORMATION

Event Name: Waves of Welcome Date: 5-14-25
 Location of Event* Lakefront Park, Pewaukee, WI 53072
 Event Start and End Time: 6pm to 8:30pm

List any Special Equipment/Facilities/Requirements we need to know about:

You MUST attach a detailed map/sketch of your event indicating the specific location, layout, direction of the route, including all turns and the number of traffic lanes to be used. *If you are using a Village Park, you must reserve the park through the Park & Recreation Department prior to getting your Special Event Permit approved by the Village Board. Please call 262-691-7275.

Generally describe your event and its purpose:

Band

Estimated Number of Participants:

Spectators:

Vendors:

400

ADDITIONAL EVENT INFORMATION CONTD.

Will you provide a dumpster/clean-up services?

☐ YES ☒ NOWill you need extra 55 gallon garbage cans? *If yes, please include the number of cans you would like in your refuse collection plan below.*☐ YES ☒ NO

Please describe your clean-up and refuse collection plan.

Does the event include the sale of food on public property? *If yes, list all vendors and contact information. (Phone, email.) *Please include an extra sheet if needed.*

Vendor _____ Contact _____

Vendor _____ Contact _____

Vendor _____ Contact _____

Vendor _____ Contact _____

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?

Have you reviewed and do you have a copy of the Village of Pewaukee Special Events Manual including the Special Events Ordinance?

☒ YES ☐ NO**INSURANCE REQUIREMENTS**

A certificate of insurance (\$1,000,000 minimum coverage) and a copy of the "additional insured" endorsement, each naming the Village of Pewaukee as an additional insured under the event organizer's general liability insurance policy, may be required. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to 1) an event that includes alcohol, or 2) an event that is anticipated to have attendance greater than 500 people per day, or 3) an event that includes a road closure.

***Include insurance documents with application if any of the specified events apply.**

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her signee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby releases the Village of Pewaukee, its employees, agents, subcontractors and assigns indemnified as and against any and all claims, demands, actions, causes of action, costs or expenses made against or incurred by the Village, including, but not limited to, actual attorney fees arising from the approval of this event application and the conducting of the activity set forth therein including, but not limited to, any and all claims for injury or damage to property arising from the event or any activities related thereto.

Signature of Applicant

Date

For staff use only

Application forwarded to:

☐ Building Inspector

☐ Fire Chief

☐ Police Services

☐ Chief of Police

☐ Park & Recreation Director

☐ Delivery and pick-up of barricades \$300

☐ Clerk/Treasurer

☐ Public Works Director

☐ Food Vendors (*if applicable*) listed with contact info

☐ Alcohol Served?- AT-315 submitted with application

☐ Insurance documents 1, 2, or 3

Amount Paid \$ _____ Rec # _____



SPECIAL EVENT PERMIT APPLICATION

FEES ARE NON-REFUNDABLE

Applications are due 90 days PRIOR to the event - NO Exceptions

235 Hickory St, Pewaukee WI 53072 - villagehall@villageofpewaukee.gov - 262-691-5660

ORGANIZATION INFORMATION

Organization Name: Positively Pewaukee
 Address: 112 Main St Pewaukee
 Event Contact Person: Liz Unruh Email: Liz@positivelypewaukee.com
 Phone# on Day of Event: 414-433-1374 Are you a 501(c)3? ☒ YES ☐ NO
 Are you a local Civic/Nonprofit Group as defined by Village Code? (Copy of code in manual) ☒ YES ☐ NO

EVENT INFORMATION

Event Name: Waterfront Wednesday Date: _____
 Location of Event* Lakefront Park, Pewaukee, WI 53072
 Event Start and End Time: 6pm to 8:30pm
 List any Special Equipment/Facilities/Requirements we need to know about: 6/4, 6/11, 6/18, 6/25, 7/1, 7/16, 7/23, 7/30

You MUST attach a detailed map/sketch of your event indicating the specific location, layout, direction of the route, including all turns and the number of traffic lanes to be used. *If you are using a Village Park, you must reserve the park through the Park & Recreation Department prior to getting your Special Event Permit approved by the Village Board. Please call 262-691-7275.

Generally describe your event and its purpose:

weekly concert series

Estimated Number of Participants:

Spectators:

Vendors:

400

Based on the definition described in the Special Event Manual, do you consider your event to be a *Public* Special Event or a *Private* Special Event? Please explain why.

Public

EVENT PERMITS (IF APPLICABLE)

Is there an outdoor bar that will serve alcohol? ***If yes, alcohol and bartender licenses are required under separate applications. Alcohol licenses are \$10 per non-simultaneous event dates. Example: Event is on every Saturday of the month (4 days total = \$40) *Submit form AT-315 with application. <https://www.revenue.wi.gov/DORForms/at-315f.pdf>***

☒ YES

☐ NO

Does event include the sale of merchandise? ***If yes, a Transient Merchant license is required under a separate permit.***

☐ YES ☒ NO

Will you be requiring electricity? ***If yes, an electrical permit is required under a separate permit. You must file a permit with the City of Pewaukee Building Inspection Department. Call 262-691-9107***

☒ YES ☐ NO

ADDITIONAL EVENT INFORMATION

Does the event involve fireworks? ***If yes, please provide a detailed fireworks plan with application.***

☐ YES ☒ NO

Does the event involve amplified music? ***If yes, specify music type and how many hours the music will be amplified.***

☒ Band ☐ DJ ☐ Other

Hours: *6pm* to *8:30pm*

Please list the number of security staff you will be providing for the event.
Have you communicated this need with the Police Department?

Will you need barricades provided by the Village for your event, if so, how many?

Will this event involve a road closure? ***If yes, please contact the Police Department to coordinate 262-691-5678. \$300 fee due at the time of application submittal.***

☐ YES ☒ NO

Will you be erecting any tents, canopies or other temporary structure(s)? ***If yes, the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.***

Please contact Building Services at the City of Pewaukee 262-691-9107.

☐ YES ☒ NO

Will you provide parking for participants? If yes, where will parking be available?

☐ YES ☒ NO

Will you be providing portable restrooms and wash stations? If yes, how many will you provide and

☐ YES ☒ NO

ADDITIONAL EVENT INFORMATION CONTD.

Will you provide a dumpster/clean-up services?

☐ YES ☒ NOWill you need extra 55 gallon garbage cans? *If yes, please include the number of cans you would like in your refuse collection plan below.*☐ YES ☒ NO

Please describe your clean-up and refuse collection plan.

Does the event include the sale of food on public property? *If yes, list all vendors and contact information. (Phone, email.) *Please include an extra sheet if needed.*

Vendor _____ Contact _____

Vendor _____ Contact _____

Vendor _____ Contact _____

Vendor _____ Contact _____

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?

Have you reviewed and do you have a copy of the Village of Pewaukee Special Events Manual including the Special Events Ordinance?

☒ YES ☐ NO**INSURANCE REQUIREMENTS**

A certificate of insurance (\$1,000,000 minimum coverage) and a copy of the "additional insured" endorsement, each naming the Village of Pewaukee as an additional insured under the event organizer's general liability insurance policy, may be required. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to 1) an event that includes alcohol, or 2) an event that is anticipated to have attendance greater than 500 people per day, or 3) an event that includes a road closure.

***Include insurance documents with application if any of the specified events apply.**

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her signee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby releases the Village of Pewaukee, its employees, agents, subcontractors and assigns indemnified as and against any and all claims, demands, actions, causes of action, costs or expenses made against or incurred by the Village, including, but not limited to, actual attorney fees arising from the approval of this event application and the conducting of the activity set forth therein including, but not limited to, any and all claims for injury or damage to property arising from the event or any activities related thereto.

Signature of Applicant

Date

For staff use only

Application forwarded to:

- ☐ Building Inspector
- ☐ Chief of Police
- ☐ Clerk/Treasurer

- ☐ Fire Chief
- ☐ Park & Recreation Director
- ☐ Public Works Director

- ☐ Police Services
- ☐ Delivery and pick-up of barricades \$300

- ☐ Food Vendors (*if applicable*) listed with contact info
- ☐ Alcohol Served?- AT-315 submitted with application
- ☐ Insurance documents 1, 2, or 3

Amount Paid \$ _____ Rec # _____



SPECIAL EVENT PERMIT APPLICATION

FEES ARE NON-REFUNDABLE

Applications are due 90 days PRIOR to the event - NO Exceptions

235 Hickory St, Pewaukee WI 53072 - villagehall@villageofpewaukee.gov - 262-691-5660

ORGANIZATION INFORMATION

Organization Name: Positively Pewaukee
 Address: 112 Main St Pewaukee
 Event Contact Person: Liz Uhrh Email: liz@positivelypewaukee.com
 Phone# on Day of Event: 414-433-1374 Are you a 501(c)3? ☒ YES ☐ NO
 Are you a local Civic/Nonprofit Group as defined by Village Code? (Copy of code in manual) ☒ YES ☐ NO

EVENT INFORMATION

Event Name: Taste on the Lake Date: 7-26-25
 Location of Event* Lakefront, Pewaukee, WI 53072
 Event Start and End Time: 6:30am to 10:30pm
 List any Special Equipment/Facilities/Requirements we need to know about:

You MUST attach a detailed map/sketch of your event indicating the specific location, layout, direction of the route, including all turns and the number of traffic lanes to be used. *If you are using a Village Park, you must reserve the park through the Park & Recreation Department prior to getting your Special Event Permit approved by the Village Board. Please call 262-691-7275.

Generally describe your event and its purpose:

Food + music event held at the lakefront

Estimated Number of Participants:

Spectators:

10,000

Vendors:

Based on the definition described in the Special Event Manual, do you consider your event to be a *Public* Special Event or a *Private* Special Event? Please explain why.

Public

EVENT PERMITS (IF APPLICABLE)

Is there an outdoor bar that will serve alcohol? ***If yes, alcohol and bartender licenses are required under separate applications. Alcohol licenses are \$10 per non-simultaneous event dates. Example: Event is on every Saturday of the month (4 days total = \$40) *Submit form AT-315 with application. <https://www.revenue.wi.gov/DORForms/at-315f.pdf>***

☒ YES
☐ NO

Does event include the sale of merchandise? ***If yes, a Transient Merchant license is required under a separate permit.***

☒ YES ☐ NO

Will you be requiring electricity? ***If yes, an electrical permit is required under a separate permit. You must file a permit with the City of Pewaukee Building Inspection Department. Call 262-691-9107***

☒ YES ☐ NO

ADDITIONAL EVENT INFORMATION

Does the event involve fireworks? ***If yes, please provide a detailed fireworks plan with application.***

☐ YES ☒ NO

Does the event involve amplified music? ***If yes, specify music type and how many hours the music will be amplified.***

☒ Band ☐ DJ ☐ Other

Hours: 12pm to 10:30pm

Please list the number of security staff you will be providing for the event.
Have you communicated this need with the Police Department?

working with Police

Will you need barricades provided by the Village for your event, if so, how many?

DPW

Will this event involve a road closure? ***If yes, please contact the Police Department to coordinate 262-691-5678. \$300 fee due at the time of application submittal.***

☒ YES ☐ NO

Will you be erecting any tents, canopies or other temporary structure(s)? ***If yes, the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event. Please contact Building Services at the City of Pewaukee 262-691-9107.***

☒ YES ☐ NO

Will you provide parking for participants? If yes, where will parking be available?

☐ YES ☒ NO

Will you be providing portable restrooms and wash stations? If yes, how many will you provide and

3 water station,
12 porta-potties,

☒ YES ☐ NO

ADDITIONAL EVENT INFORMATION CONTD.

Will you provide a dumpster/clean-up services?

☒ YES ☐ NOWill you need extra 55 gallon garbage cans? *If yes, please include the number of cans you would like in your refuse collection plan below.*☒ YES ☐ NO

Please describe your clean-up and refuse collection plan.

*Hired cleaning crew*Does the event include the sale of food on public property? *If yes, list all vendors and contact information. (Phone, email.) *Please include an extra sheet if needed.*

Vendor _____ Contact _____

Vendor _____ Contact _____

Vendor _____ Contact _____

Vendor _____ Contact _____

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?

Have you reviewed and do you have a copy of the Village of Pewaukee Special Events Manual including the Special Events Ordinance?

☒ YES ☐ NO**INSURANCE REQUIREMENTS**

A certificate of insurance (\$1,000,000 minimum coverage) and a copy of the "additional insured" endorsement, each naming the Village of Pewaukee as an additional insured under the event organizer's general liability insurance policy, may be required. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to 1) an event that includes alcohol, or 2) an event that is anticipated to have attendance greater than 500 people per day, or 3) an event that includes a road closure.

***Include insurance documents with application if any of the specified events apply.**

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her signee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby releases the Village of Pewaukee, its employees, agents, subcontractors and assigns indemnified as and against any and all claims, demands, actions, causes of action, costs or expenses made against or incurred by the Village, including, but not limited to, actual attorney fees arising from the approval of this event application and the conducting of the activity set forth therein including, but not limited to, any and all claims for injury or damage to property arising from the event or any activities related thereto.

Signature of Applicant

Date

For staff use only

Application forwarded to:

- ☐ Building Inspector
- ☐ Chief of Police
- ☐ Clerk/Treasurer

- ☐ Fire Chief
- ☐ Park & Recreation Director
- ☐ Public Works Director

- ☐ Police Services
- ☐ Delivery and pick-up of barricades \$300

- ☐ Food Vendors *(if applicable)* listed with contact info
- ☐ Alcohol Served?- AT-315 submitted with application
- ☐ Insurance documents 1, 2, or 3

Amount Paid \$ _____ Rec # _____



235 Hickory Street
Pewaukee, WI 53072
262-691-5660
262-691-5664

www.villageofpewaukee.wi.us

SPECIAL EVENT PERMIT APPLICATION

Permit approved	_____	Date	_____
Permit fees paid	_____	Date	_____
Deposit paid	_____	Date	_____
Deposit returned?	_____	Date	_____
FEES ARE NON-REFUNDABLE			

Applications are due 90 days PRIOR to the event.

ORGANIZATION INFORMATION

Name of Organization <i>Positively Pewaukee</i>			
Street Address <i>112 main St</i>	City <i>Pewaukee</i>	State	Zip
Phone Number <i>414-430-1374</i>	Are you a 501(c)3 Organization?		☒ Yes ☐ No
Event Contact Person (First & Last Name) <i>Liz Uhrh</i>			
Address <i>Same</i>	City	State	Zip
Email <i>liz@positivelypewaukee.com</i>	Phone Number <i>L</i>	Day of Event Phone Number <i>414-430-1374</i>	

EVENT INFORMATION

Name of Event <i>Grilling + Chilling</i>	Date(s) of Event <i>9-10-25</i>
Event Start Time <i>5:30pm</i>	Event End Time <i>7:30pm</i>
Location of the Event* <i>Beach House Lakefront Park</i>	
You MUST attach a detailed map/sketch of your event indicating the specific location, layout of your event, the direction of the route, including all turns and the number of traffic lanes to be used. *If you are using a Village Park, you must reserve the park through the Park/Recreation Department prior to getting your special event permit approved by the Village Board. Call 262-691-7275.	
Generally describe your event and its purpose <i>Band, grilling hotdogs, selling beer</i>	
Estimated Number of Participants	Spectators <i>250</i>
Vendors	

OTHER INFORMATION

Based on the definition described in the Special Event Manual, do you consider your event to be a Public Special Event or a Private Special Event? Please explain why.

Public

Are you a Local Civic/Nonprofit Group as defined by Village Code? (Copy of code in manual)	☒ Yes	☐ No
Is there an outdoor bar that will serve alcohol? <i>If yes, alcohol and bartender licenses are necessary under separate application.</i>	☒ Yes	☐ No
Is there an outdoor bar that will serve soda? <i>If yes, soda license is required under separate application.</i>	☐ Yes	☒ No
Does the event include the sale of food on public property? <i>If yes, a Food Vendor Permit is required under separate application. Giving hot dogs away</i>	☐ Yes	☒ No
Does the event include the sale of merchandise? <i>If yes, a Transient Merchant license is required under separate application.</i>	☐ Yes	☒ No
Does the event involve fireworks? <i>If yes, please provide a detailed fireworks plan with application.</i>	☐ Yes	☒ No
Does the event involve amplified music?	☒ Yes	☐ No
If yes, will the amplified music be a :	☒ Band	☐ DJ ☐ Other
Hours of amplified music: 5:30 - 7:30pm		
Please list the number of security staff you will be providing for the event:	_____	
Will you need barricades provided by the Village for your event, if so, how many?	_____	
Will you be erecting any tents, canopies or other temporary structure(s)? <i>If yes, the Fire Department and Building Inspection Department will need to inspect these structures prior to the start of your event.</i>	☐ Yes	☒ No
Will you be requiring electricity?	☒ Yes	☐ No
Will you be providing portable restrooms and wash stations?	☐ Yes	☒ No
<i>If yes, how many will you provide and where will they be located?</i>		
Will you provide parking for participants?	☐ Yes	☒ No
<i>If yes, where will parking be available?</i>		
Will you provide a dumpster/clean-up services?	☐ Yes	☒ No
Will you need extra 55 gallon garbage cans? <i>If yes, please include the number of cans you would like in your refuse collection plan below.</i>	☐ Yes	☒ No
<i>If yes, please describe your clean-up and refuse collection plan.</i>		

OTHER INFORMATION CONTINUED

What other assistance do you foresee needing from the Village (personnel, materials, and/or equipment)?

Have you reviewed and do you have a copy of the Village of Pewaukee Special Events Manual including the Special Events Ordinance?

☒ Yes

☐ No

INSURANCE REQUIREMENTS

A certificate of insurance (\$1,000,000 minimum coverage) and a copy of the "additional insured" endorsement, each naming the Village of Pewaukee as an additional insured under the event organizer's general liability insurance policy, may be required. Those events that will be required to provide the aforementioned insurance indemnification include, but are not limited to: 1) an event that includes alcohol, or 2) an event that is anticipated to have attendance greater than 500 people per day, or 3) an event that includes a road closure.

Are you able to provide these insurance documents, if required?

☒ Yes

☐ No

DEPOSIT REQUIREMENTS

The applicant may be required to submit to the Village a cleaning/damage deposit of \$200 per day for each scheduled day of the event (or portion thereof), two weeks prior to the starting date of the event. The deposit shall be refunded to applicant, if, upon inspection, all is in order, or a prorated portion thereof as may be necessary to reimburse the Village for loss or cleaning costs. The Village reserves the right to retain the entire deposit if cleanup is not completed satisfactorily in the time frame as specified in the permit. Unless otherwise stated in the permit, the applicant shall be fully responsible for all necessary cleanup associated with the permitted event to be completed within twelve (12) hours after the conclusion of the event. (This deposit is separate from any deposit required by the Park/Recreation Department for park use).

TERMINATION OF AN EVENT

The Village reserves the right to shut down a special event that is in progress if it is deemed to be a public safety hazard by the Police and/or Fire Department and/or there is a violation of Village Ordinances, State Statutes or the terms of the Applicant's permit. The Village Administrator and/or his/her designee may revoke an approved Special Events Permit if the applicant fails to comply in good faith with the provisions of the permit prior to the event date.

By signing this form, the applicant certifies authorization to act on behalf of their organization and hereby releases the Village of Pewaukee, its employees, agents, subcontractors and assigns indemnified as and against any and all claims, demands, actions, causes of action, costs or expenses made against or incurred by the Village, including, but not limited to, actual attorney fees arising from the approval of this event application and the conducting of the activity set forth therein including, but not limited to, any and all claims for injury or damage to property arising from the event or any activities related thereto.

Signature of Applicant

Date

For staff use only

Application forwarded to:

- ☐ Building Inspector
- ☐ Chief of Police
- ☐ Clerk/Treasurer

- ☐ Fire Chief
- ☐ Park & Recreation Director
- ☐ Public Works Director

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.**

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding synthetic field turf project at Pewaukee Sports Complex.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.**

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Update regarding all-inclusive playground and Garrison's Splash Pad.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

November 2024 Images

Garrison's Splash Pad Renderings





PEWAUKEE

Custom products are shown as conceptual.

Page 3 of 14

little tikes. COMMERCIAL

CUSTOM
DESIGN
STUDIO



NU-EDGE®
NO CLIMBING

Page 4 of 14

PEWAUKEE

Custom products are shown as conceptual.

little tikes. COMMERCIAL

CUSTOM
DESIGN
STUDIO









Custom products are shown as conceptual.

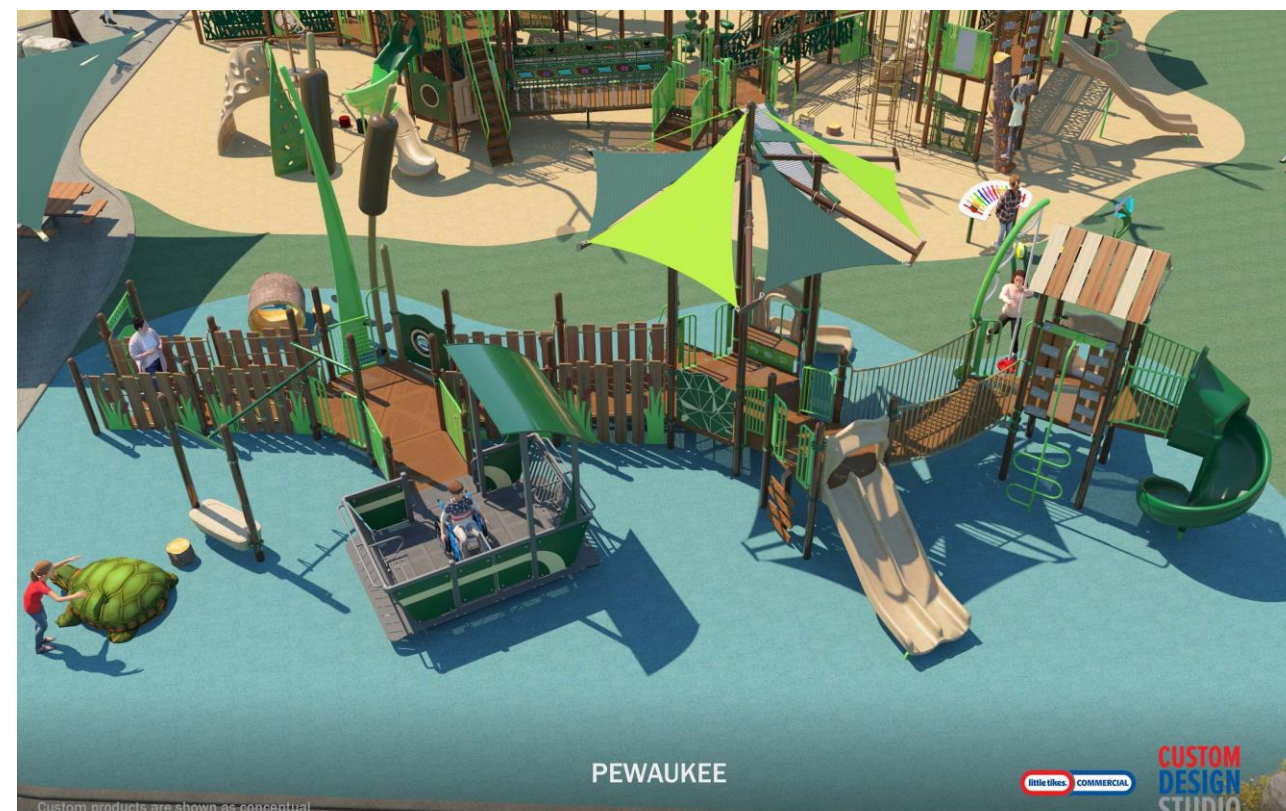


little trees COMMERCIAL CUSTOM DESIGN



Page 8 of 14

CUSTOM



Custom products are shown as conceptual.

little trees COMMERCIAL CUSTOM DESIGN STUDIO





PEWAUKEE

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STUDIO

Custom products are shown as conceptual.



PEWAUKEE

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Custom products are shown as conceptual.



PEWAUKEE

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GARRISON'S SPLASH PAD & INCLUSIVE PLAYGROUND, PEWAUKEE, WI



GARRISON'S SPLASH PAD & INCLUSIVE PLAYGROUND, PEWAUKEE, WI



GARRISON'S SPLASH PAD & INCLUSIVE PLAYGROUND, PEWAUKEE, WI



GARRISON'S SPLASH PAD & INCLUSIVE PLAYGROUND, PEWAUKEE, WI

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.**

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Discussion and possible action regarding Laimon Park financials for November and December 2024.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Laimon Financials

December Laimon Financials

MONTHLY REVENUES AND EXPENSES TO BUDGET

		REVENUE														
Account Number		2024 JAN	2024 FEB	2024 MAR	2024 APR	2024 MAY	2024 JUNE	2024 JULY	2024 AUG	2024 SEPT	2024 OCT	2024 NOV	2024 YTD Total	2024 Budget	YTD to Budget	YTD % to Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	-	-	-	35,722.00	(35,722.00)	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	22,506.90	-	-	-	-	22,506.90	-	22,506.90	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	6,740.99	12,743.14	43,367.49	22,921.39	14,367.00	125.03	-	100,265.04	76,500.00	23,765.04	131.07%
960-00-40622-002-000	BOAT LAUNCH FEES	-	-	-	292.00	3,798.42	1,367.00	1,244.22	871.00	959.00	(62.75)	-	8,468.89	7,000.00	1,468.89	120.98%
960-00-40622-003-000	RENTAL REVENUES	27,315.04	-	(525.00)	48,635.25	3,675.00	-	(172.24)	-	-	-	-	78,928.05	72,000.00	6,928.05	109.62%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	6,955.64	3,477.82	3,582.15	3,582.15	3,582.15	-	21,492.90	-	-	-	-	42,672.81	42,672.81	-	100.00%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	245.70	210.76	194.92	207.60	199.70	185.91	192.77	193.82	197.66	186.40	-	2,015.24	1,000.00	1,015.24	201.52%
Total Revenues		\$ 34,516.38	\$ 3,688.58	\$ 3,252.07	\$ 52,717.00	\$ 17,996.26	\$ 14,296.05	\$ 88,632.04	\$ 23,986.21	\$ 15,523.66	\$ 248.68	\$ -	\$ 254,856.93	\$ 234,894.81	\$ 19,962.12	108%

		EXPENSES															
		2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024	2024 YTD Total	2024 Budget	YTD to Budget	YTD % to Budget
Account Number		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV					
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	40,043.50	-	-	-	-	-	-	-	-	40,043.50	40,044.00	(0.50)	100.00%	
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	350.00	-	4,425.95	-	-	-	-	-	-	4,775.95	1,650.00	3,125.95	289.45%	
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
960-00-51960-000-000	FISCAL AGENT FEE	140.70	27.95	-	22.98	(11.97)	11.53	126.58	9.57	10.91	6.98	-	345.23	1,100.00	(754.77)	31.38%	
	GENERAL GOVERNMENT EXPENSE	\$ 140.70	\$ 27.95	\$ 40,393.50	\$ 22.98	\$ 4,413.98	\$ 11.53	\$ 126.58	\$ 9.57	\$ 10.91	\$ 6.98	\$ -	\$ 45,164.68	42,794.00	2,370.68	106%	
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	-	1,734.87	-	-	1,591.83	-	-	-	3,326.70	5,250.00	(1,923.30)	63.37%	
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	-	(392.52)	-	-	315.28	-	-	429.18	-	-	(63.00)	288.94	850.00	(561.06)	33.99%	
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	8,393.65	8,014.74	24,193.60	19,661.88	7,175.05	-	1,378.65	68,817.57	59,500.00	9,317.57	115.66%	
960-00-55200-000-155	OPERATING SUPPLIES	-	-	-	-	100.66	143.84	1,663.17	(6,273.19)	7,717.10	989.26	2.76	4,343.60	5,500.00	(1,156.40)	78.97%	
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	-	-	11,650.00	12,650.00	498.55	988.92	-	-	3,350.00	29,137.47	15,000.00	14,137.47	194.25%	
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-	-	17.40	-	17.40	5,000.00	(4,982.60)	0.35%	
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	-	-	-	486.89	75.69	6,500.00	549.00	-	-	7,611.58	5,000.00	2,611.58	152.23%	
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	4,745.66	-	-	-	-	-	-	-	-	-	-	4,745.66	6,000.00	(1,254.34)	79.09%	
	CULTURE, MAINTENANCE & TAXES	\$ 4,745.66	\$ (392.52)	\$ -	\$ -	\$ 22,194.46	\$ 21,295.47	\$ 26,431.01	\$ 22,898.62	\$ 15,441.15	\$ 1,006.66	\$ 4,668.41	\$ 118,288.92	102,100.00	16,188.92	115.86%	
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	56,925.15	-	-	-	-	56,925.15	-	56,925.15	0.00%	
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	-	-	-	-	56,925.15	-	(56,925.15)	-	-	-	-	-	90,000.00	(90,000.00)	0.00%	
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 56,925.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,925.15	\$ 90,000.00	\$ (33,074.85)	63%	
	Total Expenses	\$ 4,886.36	\$ (364.57)	\$ 40,393.50	\$ 22.98	\$ 83,533.59	\$ 21,307.00	\$ 26,557.59	\$ 22,908.19	\$ 15,452.06	\$ 1,013.64	\$ 4,668.41	\$ 220,378.75	\$ 234,894.00	\$ (14,515.25)	94%	

REVENUE										
Account Number		11/30/2020	11/30/2021	11/30/2022	11/30/2023	11/30/2024	Prev Yr to Current	2024 YTD Total	2024 Budget	YTD % to Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	35,722.00	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	22,506.90	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	-	-	100,265.04	76,500.00	131.07%
960-00-40622-002-000	BOAT LAUNCH FEES	-	83.00	(11,051.50)	14.00	-	(14.00)	8,468.89	7,000.00	120.98%
960-00-40622-003-000	RENTAL REVENUES	(620.00)	-	-	-	-	-	78,928.05	72,000.00	109.62%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	2,980.15	3,069.56	3,161.65	6,955.64	-	(6,955.64)	42,672.81	42,672.81	100.00%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	3.86	2.38	119.34	187.52	-	(187.52)	2,015.24	1,000.00	201.52%
Monthly Revenue Totals		\$ 2,364.01	\$ 3,154.94	\$ (7,770.51)	\$ 7,157.16	\$ -	\$ (7,157.16)	\$ 254,856.93	\$ 234,894.81	108%

EXPENSES										
Account Number		11/30/2020	11/30/2021	11/30/2022	11/30/2023	11/30/2024	Prev Yr to Current	2024 YTD Total	2024 Budget	YTD % to Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	-	-	-	-	40,043.50	40,044.00	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	-	-	-	-	4,775.95	1,650.00	289.45%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	-	-	-	13.60	-	(13.60)	345.23	1,100.00	31.38%
	GENERAL GOVERNMENT EXPENSE	\$ -	\$ -	\$ -	\$ 13.60	\$ -	\$ (13.60)	\$ 45,164.68	\$ 42,794.00	106%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	-	-	-	3,326.70	5,250.00	63.37%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	-	-	451.37	559.78	(63.00)	(622.78)	288.94	850.00	33.99%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	1,378.65	1,378.65	68,817.57	59,500.00	115.66%
960-00-55200-000-155	OPERATING SUPPLIES	-	1.06	474.91	41.28	2.76	(38.52)	4,343.60	5,500.00	78.97%
960-00-55200-000-156	GROUNDS & MAINTENANCE	2,325.00	-	-	3,369.00	3,350.00	(19.00)	29,137.47	15,000.00	194.25%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	157.50	-	-	-	-	-	17.40	5,000.00	0.35%
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	571.22	-	-	-	7,611.58	5,000.00	152.23%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	-	-	-	-	-	-	4,745.66	6,000.00	79.09%
	CULTURE, MAINTENANCE & TAXES	\$ 2,482.50	\$ 1.06	\$ 1,497.50	\$ 3,970.06	\$ 4,668.41	\$ 698.35	\$ 118,288.92	\$ 102,100.00	115.86%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	56,925.15	-	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	207,597.28	-	-	-	-	-	-	90,000.00	0.00%
	CAPITAL OUTLAY	\$ 207,597.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,925.15	\$ 90,000.00	63%
Monthly Expense Totals		\$ 210,079.78	\$ 1.06	\$ 1,497.50	\$ 3,983.66	\$ 4,668.41	\$ 684.75	\$ 220,378.75	\$ 234,894.00	94%

**VILLAGE OF PEWAUKEE
PRELIMINARY FUND BALANCES MONTH ENDING
November 30, 2024**

FUND	GENERAL	INFRASTRUCTURE	PARK EQUIPMENT	CAPITAL PROJECTS	ARPA	WATER	STORM WATER	TRANSPORTATION	SEWER	CEMETERY	LAKE PATROL	LAIMON
	<u>110</u>	<u>110</u>	<u>110</u>	<u>200</u>	<u>510</u>	<u>600</u>	<u>650</u>	<u>675</u>	<u>700</u>	<u>800</u>	<u>950</u>	<u>960</u>
BEGINNING FUND BALANCE 1/01/2024	\$3,421,544	\$1,294,047	\$44,874	\$102,809	\$453,102	\$1,534,237	\$98,497	\$317,148	\$3,169,326	\$119,183	\$11,168	\$292,449
(+) REVENUES YTD	8,638,089			22,679	231,562	1,386,882	269,188	210,297	1,831,938	29,822	88,110	254,857
(-) EXPENDITURES YTD	(7,218,461)			(120,859)	(195,014)	(1,643,202)	(173,393)	(191,888)	(1,389,373)	(17,834)	(47,534)	(215,710)
PRELIMINARY FUND BALANCE YTD	<u>\$4,841,173</u>	<u>\$1,294,047</u>	<u>\$44,874</u>	<u>\$4,629</u>	<u>\$489,650</u>	<u>\$1,277,917</u>	<u>\$194,291</u>	<u>\$335,557</u>	<u>\$3,611,890</u>	<u>\$131,171</u>	<u>\$51,744</u>	<u>\$331,596</u>
(-) BUDGETED USE OF RESERVES	(2,071)	(300,000)	(15,000)	(425,000)	(293,800)	(343,808)	-	-	-	(4,700)	-	-
PROJECTED 12/31/2024 FUND BALANCE	<u>\$4,839,102</u>	<u>\$994,047</u>	<u>\$29,874</u>	<u>(\$420,371)</u>	<u>\$195,850</u>	<u>\$934,108</u>	<u>\$194,291</u>	<u>\$335,557</u>	<u>\$3,611,890</u>	<u>\$126,471</u>	<u>\$51,744</u>	<u>\$331,596</u>

MONTHLY REVENUES AND EXPENSES TO BUDGET

		REVENUE															YTD % to
Account Number		2024 JAN	2024 FEB	2024 MAR	2024 APR	2024 MAY	2024 JUNE	2024 JULY	2024 AUG	2024 SEPT	2024 OCT	2024 NOV	2024 DEC	2024 YTD Total	2024 Budget	YTD to Budget	Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	-	-	-	-	-	-	35,722.00	(35,722.00)	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	-	-	-	-	-	-	22,506.90	-	-	-	-	-	22,506.90	-	22,506.90	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	6,740.99	12,743.14	43,367.49	22,921.39	14,367.00	125.03	-	-	100,265.04	76,500.00	23,765.04	131.07%
960-00-40622-002-000	BOAT LAUNCH FEES	-	-	-	292.00	3,798.42	1,367.00	1,244.22	871.00	959.00	(62.75)	-	-	8,468.89	7,000.00	1,468.89	120.98%
960-00-40622-003-000	RENTAL REVENUES	27,315.04	-	(525.00)	48,635.25	3,675.00	-	(172.24)	-	-	-	-	-	78,928.05	72,000.00	6,928.05	109.62%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	6,955.64	3,477.82	3,582.15	3,582.15	3,582.15	-	21,492.90	-	-	-	-	-	42,672.81	42,672.81	-	100.00%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	245.70	210.76	194.92	207.60	199.70	185.91	192.77	193.82	197.66	186.40	181.90	-	2,197.14	1,000.00	1,197.14	219.71%
Total Revenues		\$ 34,516.38	\$ 3,688.58	\$ 3,252.07	\$ 52,717.00	\$ 17,996.26	\$ 14,296.05	\$ 88,632.04	\$ 23,986.21	\$ 15,523.66	\$ 248.68	\$ 181.90	\$ -	\$ 255,038.83	\$ 234,894.81	\$ 20,144.02	109%

		EXPENSES															YTD % to
Account Number		2024 JAN	2024 FEB	2024 MAR	2024 APR	2024 MAY	2024 JUNE	2024 JULY	2024 AUG	2024 SEPT	2024 OCT	2024 NOV	2024 DEC	2024 YTD Total	2024 Budget	YTD to Budget	Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	-	-	40,043.50	-	-	-	-	-	-	-	-	-	40,043.50	40,044.00	(0.50)	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	350.00	-	4,425.95	-	-	-	-	-	-	-	4,775.95	1,650.00	3,125.95	289.45%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	140.70	27.95	-	22.98	(11.97)	11.53	126.58	9.57	10.91	6.98	10.32	-	355.55	1,100.00	(744.45)	32.32%
	GENERAL GOVERNMENT EXPENSE	\$ 140.70	\$ 27.95	\$ 40,393.50	\$ 22.98	\$ 4,413.98	\$ 11.53	\$ 126.58	\$ 9.57	\$ 10.91	\$ 6.98	\$ 10.32	\$ -	\$ 45,175.00	\$ 42,794.00	\$ 2,381.00	106%
960-00-55200-000-110	LAKESIDE PARK WAGES	-	-	-	-	1,734.87	-	-	1,591.83	-	-	-	1,401.23	4,727.93	5,250.00	(522.07)	90.06%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	-	(392.52)	-	-	315.28	-	-	429.18	-	-	(63.00)	-	288.94	850.00	(561.06)	33.99%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	8,393.65	8,014.74	24,193.60	19,661.88	7,175.05	-	1,378.65	-	68,817.57	59,500.00	9,317.57	115.66%
960-00-55200-000-155	OPERATING SUPPLIES	-	-	-	-	100.66	143.84	1,663.17	(6,273.19)	7,717.10	989.26	2.76	189.00	4,532.60	5,500.00	(967.40)	82.41%
960-00-55200-000-156	GROUNDS & MAINTENANCE	-	-	-	-	11,650.00	12,650.00	498.55	988.92	-	-	3,350.00	1,850.00	30,987.47	15,000.00	15,987.47	206.58%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	-	-	-	-	-	-	-	17.40	-	-	17.40	5,000.00	(4,982.60)	0.35%
960-00-55200-000-165	BUILDING MAINTENANCE	-	-	-	-	-	486.89	75.69	6,500.00	549.00	-	-	-	7,611.58	5,000.00	2,611.58	152.23%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	4,745.66	-	-	-	-	-	-	-	-	-	-	-	4,745.66	6,000.00	(1,254.34)	79.09%
	CULTURE, MAINTENANCE & TAXES	\$ 4,745.66	\$ (392.52)	\$ -	\$ -	\$ 22,194.46	\$ 21,295.47	\$ 26,431.01	\$ 22,898.62	\$ 15,441.15	\$ 1,006.66	\$ 4,668.41	\$ 3,440.23	\$ 121,729.15	\$ 102,100.00	\$ 19,629.15	119.23%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	56,925.15	-	-	-	-	-	56,925.15	-	56,925.15	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	-	-	-	-	56,925.15	-	(56,925.15)	-	-	-	-	-	-	90,000.00	(90,000.00)	0.00%
	CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 56,925.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,925.15	\$ 90,000.00	\$ (33,074.85)	63%
Total Expenses		\$ 4,886.36	\$ (364.57)	\$ 40,393.50	\$ 22.98	\$ 83,533.59	\$ 21,307.00	\$ 26,557.59	\$ 22,908.19	\$ 15,452.06	\$ 1,013.64	\$ 4,678.73	\$ 3,440.23	\$ 223,829.30	\$ 234,894.00	\$ (11,064.70)	95%

REVENUE										
Account Number							Prev Yr to		YTD % to	
		12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	Current	2024 YTD Total	2024 Budget	Budget
960-00-40421-001-000	CONTRIBUTED CAPITAL	-	-	-	-	-	-	-	-	0.00%
960-00-40439-000-000	USE OF FUND BALANCE	-	-	-	-	-	-	-	35,722.00	0.00%
960-00-40474-000-000	OTHER REVENUE/GRANTS	(150.00)	-	-	-	-	-	22,506.90	-	0.00%
960-00-40622-001-000	GASOLINE SALES	-	-	-	-	-	-	100,265.04	76,500.00	131.07%
960-00-40622-002-000	BOAT LAUNCH FEES	-	108.45	(8.23)	(17.70)	-	17.70	8,468.89	7,000.00	120.98%
960-00-40622-003-000	RENTAL REVENUES	-	(26.49)	-	(14.05)	-	14.05	78,928.05	72,000.00	109.62%
960-00-40622-004-000	RESIDENTIAL/COMM RENT PYMTS	-	-	(72.35)	-	-	-	42,672.81	42,672.81	100.00%
960-00-40635-000-000	DONATIONS	-	-	-	-	-	-	-	-	0.00%
960-00-40635-000-100	DONATION/DESIGNATED/LAIMONS	-	-	-	-	-	-	-	-	0.00%
960-00-40636-000-000	INTEREST INCOME	153.38	1.63	3,369.91	197.54	-	(197.54)	2,197.14	1,000.00	219.71%
Monthly Revenue Totals		\$ 3.38	\$ 83.59	\$ 3,289.33	\$ 165.79	\$ -	\$ (165.79)	\$ 255,038.83	\$ 234,894.81	109%

EXPENSES										
Account Number							Prev Yr to		YTD % to	
		12/31/2020	12/31/2021	12/31/2022	12/31/2023	12/31/2024	Current	2024 YTD Total	2024 Budget	Budget
960-00-50403-000-000	DEPRECIATION EXPENSE	47,770.80	19,809.00	20,381.00	20,420.00	-	(20,420.00)	-	-	0.00%
960-00-50427-000-000	PRINCIPAL/INTEREST ON DEBT	(22,878.16)	(23,747.00)	(24,637.00)	(25,529.00)	-	25,529.00	40,043.50	40,044.00	100.00%
960-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	-	-	-	-	-	-	4,775.95	1,650.00	289.45%
960-00-51940-000-000	LAKESIDE PARK LOAN PAYMENT EXP	-	-	-	-	-	-	-	-	0.00%
960-00-51950-000-000	LAND ACQUISITION EXPENSE	-	-	-	-	-	-	-	-	0.00%
960-00-51960-000-000	FISCAL AGENT FEE	-	-	1.00	18.93	-	(18.93)	355.55	1,100.00	32.32%
GENERAL GOVERNMENT EXPENSE		\$ 24,892.64	\$ (3,938.00)	\$ (4,255.00)	\$ (5,090.07)	\$ -	\$ 5,090.07	\$ 45,175.00	\$ 42,794.00	106%
960-00-55200-000-110	LAKESIDE PARK WAGES	3,273.47	3,442.14	977.08	277.92	1,401.23	1,123.31	4,727.93	5,250.00	90.06%
960-00-55200-000-130	LAKESIDE PARK FRINGE BENEFITS	-	-	-	-	-	-	-	-	0.00%
960-00-55200-000-140	LAKESIDE PARK UTILITIES EXP	304.89	157.23	261.02	327.14	-	(327.14)	288.94	850.00	33.99%
960-00-55200-000-150	GASOLINE EXPENSE	-	-	-	-	-	-	68,817.57	59,500.00	115.66%
960-00-55200-000-155	OPERATING SUPPLIES	1.00	1.59	611.96	121.89	189.00	67.11	4,532.60	5,500.00	82.41%
960-00-55200-000-156	GROUNDS & MAINTENANCE	1,875.00	9,300.00	5,600.00	2,500.00	1,850.00	(650.00)	30,987.47	15,000.00	206.58%
960-00-55200-000-160	EQUIPMENT MAINTENANCE	-	-	606.25	-	-	-	17.40	5,000.00	0.35%
960-00-55200-000-165	BUILDING MAINTENANCE	3,449.00	-	66.56	-	-	-	7,611.58	5,000.00	152.23%
960-00-55200-000-168	OTHER PROPERTY EXPENSE/TAXES	-	-	-	-	-	-	4,745.66	6,000.00	79.09%
CULTURE, MAINTENANCE & TAXES		\$ 8,903.36	\$ 12,900.96	\$ 8,122.87	\$ 3,226.95	\$ 3,440.23	\$ 213.28	\$ 121,729.15	\$ 102,100.00	119.23%
960-00-57605-000-000	CAPITAL OUTLAY - OTHER PARKS	-	-	-	-	-	-	56,925.15	-	0.00%
960-00-57610-000-000	LAKESIDE PARK CAPITAL OUTLAY	(307,531.32)	(6,400.00)	(8,900.00)	(18,855.00)	-	18,855.00	-	90,000.00	0.00%
CAPITAL OUTLAY		\$ (307,531.32)	\$ (6,400.00)	\$ (8,900.00)	\$ (18,855.00)	\$ -	\$ 18,855.00	\$ 56,925.15	\$ 90,000.00	63%
Monthly Expense Totals		\$ (273,735.32)	\$ 2,562.96	\$ (5,032.13)	\$ (20,718.12)	\$ 3,440.23	\$ 24,158.35	\$ 223,829.30	\$ 234,894.00	95%

**VILLAGE OF PEWAUKEE
PRELIMINARY FUND BALANCES MONTH ENDING
December 31, 2024**

FUND	GENERAL	INFRASTRUCTURE	PARK EQUIPMENT	CAPITAL PROJECTS	ARPA	WATER	STORM WATER	TRANSPORTATION	SEWER	CEMETERY	LAKE PATROL	LAIMON
	<u>110</u>	<u>110</u>	<u>110</u>	<u>200</u>	<u>510</u>	<u>600</u>	<u>650</u>	<u>675</u>	<u>700</u>	<u>800</u>	<u>950</u>	<u>960</u>
BEGINNING FUND BALANCE 1/01/2024	\$3,421,544	\$1,294,047	\$44,874	\$102,809	\$453,102	\$1,534,237	\$98,497	\$317,148	\$3,169,326	\$119,183	\$11,168	\$292,449
(+) REVENUES YTD	9,198,707			24,632	236,496	1,438,901	269,224	212,919	1,912,419	44,604	88,118	255,039
(-) EXPENDITURES YTD	(8,518,237)			(685,583)	(196,814)	(2,487,303)	(225,413)	(193,629)	(2,046,836)	(21,053)	(53,179)	(223,829)
PRELIMINARY FUND BALANCE YTD	\$4,102,014	\$1,294,047	\$44,874	(\$558,143)	\$492,784	\$485,835	\$142,309	\$336,437	\$3,034,909	\$142,734	\$46,107	\$323,659
 (-) BUDGETED USE OF RESERVES	-	(300,000)	-	(425,000)	(292,000)	(343,808)	-	-	-	-	-	-
PROJECTED 12/31/2024 FUND BALANCE	\$4,102,014	\$994,047	\$44,874	(\$983,143)	\$200,784	\$142,027	\$142,309	\$336,437	\$3,034,909	\$142,734	\$46,107	\$323,659

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9.

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion and possible action regarding funding and replacement of Kiwanis Village Park playground equipment.

BACKGROUND:

We are intending to replace the oldest structure at Kiwanis Village Park in spring 2025. The Village Board confirmed the removal of existing equipment and would like to see proposals of new options for their January 21 meeting. We will have a few options and price points for them, as well as potentially soft surface playground grass.

Attached is a slide deck of 4 total options. Option 1 is very standard; option 2 includes an accessible deck; option 2XL extends that accessible deck, and option 3 has two accessible ramps.

FINANCIAL IMPACT:

Director Phalin confirmed the fund balance amount for the Village Park Improvement Fund at about \$41,000. This fund would be the main fund utilized in this project.

The Village Board requested a more significant replacement project (structure and soft surface) with the opportunity to utilize Laimon Fund balance as the financial source. As of the December Laimon financial report, the Laimon Fund had a balance of \$323,659.

If the Laimon Fund is utilized, I would recommend utilizing the first \$36,000 from the Village Park Improvement Fund (\$5,000 remaining in this account).

RECOMMENDED MOTION:

ATTACHMENTS:

Description

KVP Playground Options

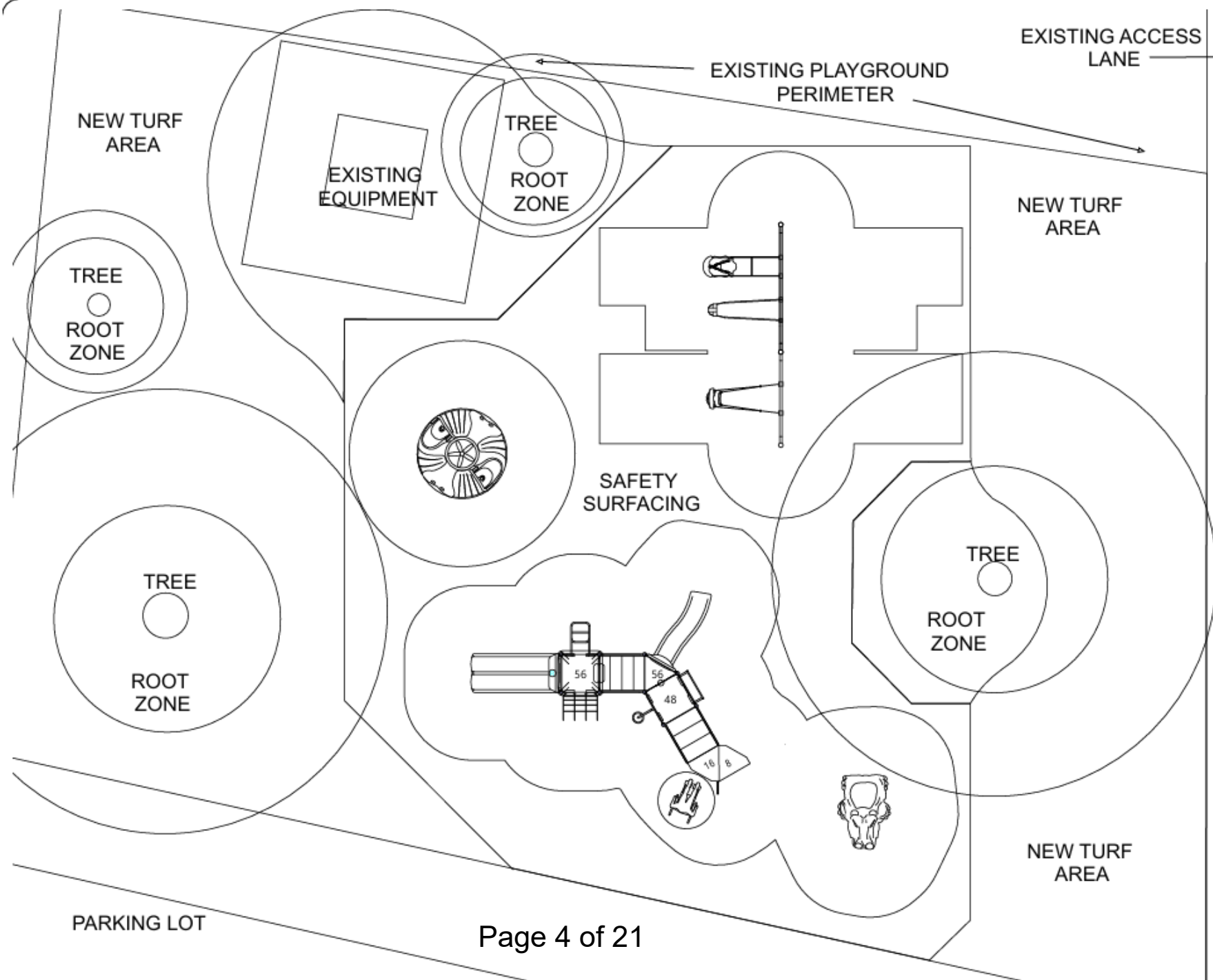
Playground Price Options Comparison



Village Park 2-5 Play Area
Option #1







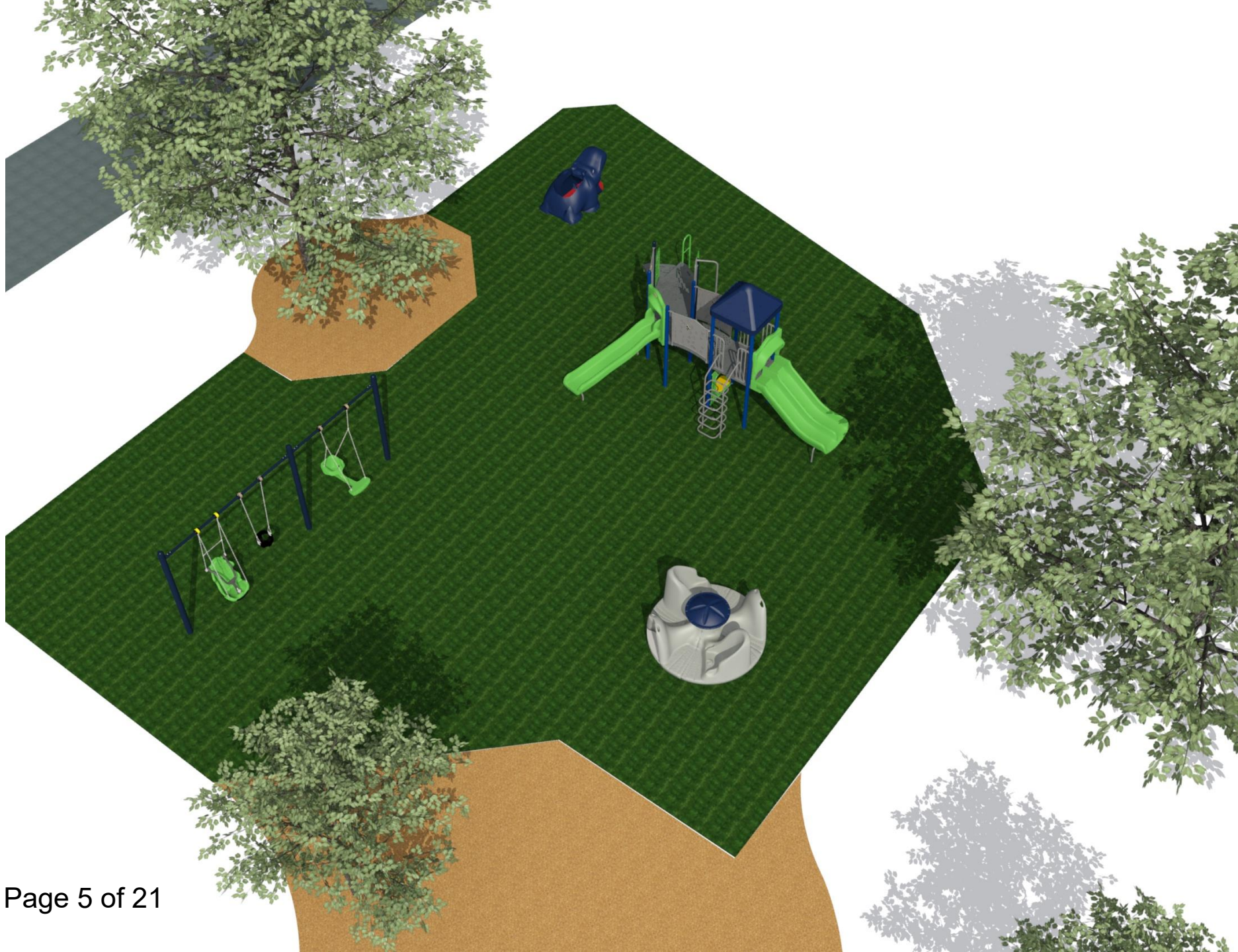
Option #1 PlayBuilder Structure

Budget \$42,000.00

Includes:

- Playground equipment,
- Freight
- Full installation of the equipment

It does not include removal of existing equipment, excavation, supply or installation of surfacing, turf restoration around the playground, any drain tile or curbing.



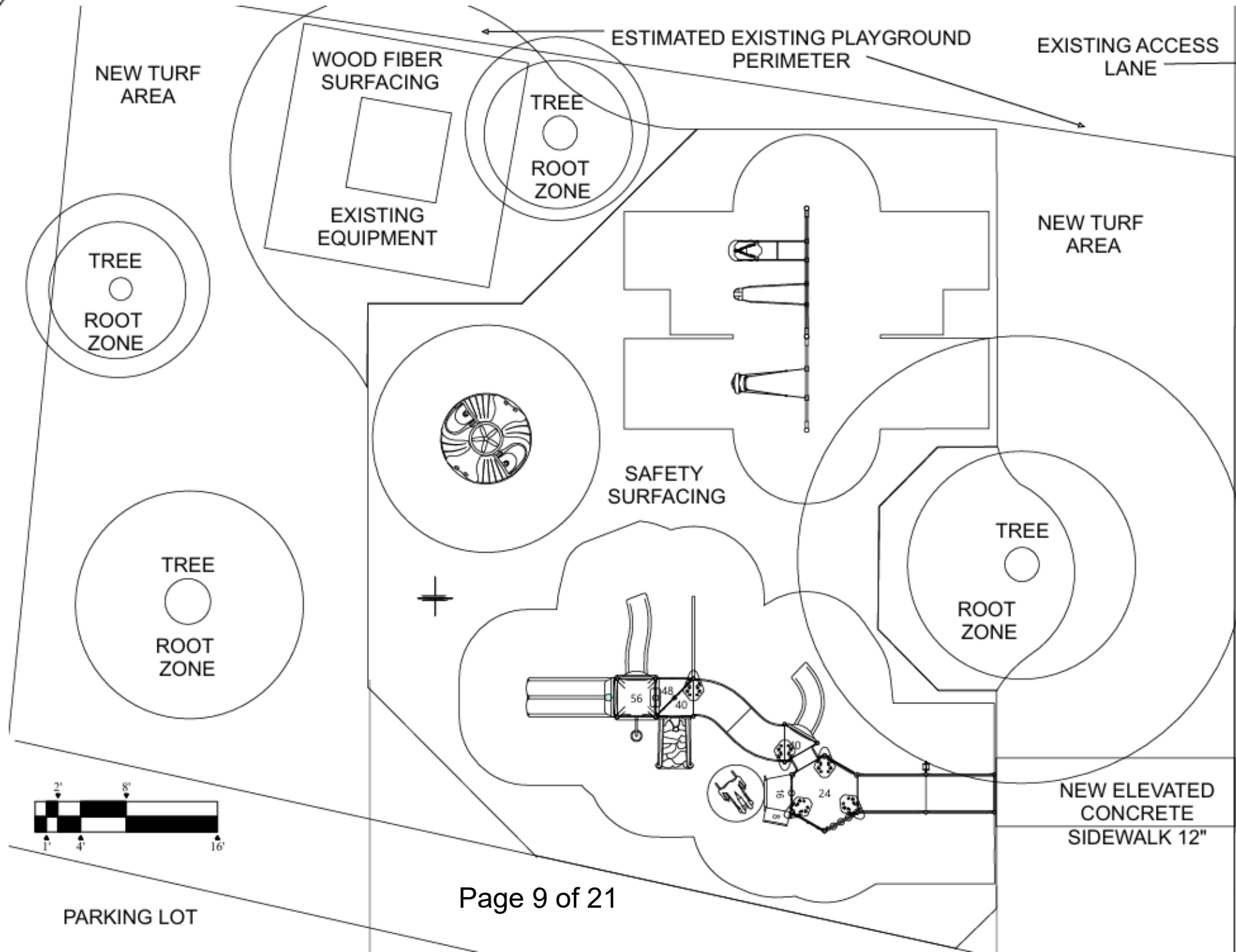


Village Park 2-5 Play Area
Option #2- One Wheelchair
Accessible Deck









Option #2 PlayBuilder with 1 wheelchair accessible deck.

Elevated sidewalk
needed

Budget \$68,885.00

Includes:

- Playground equipment,
- Freight
- Full installation of the equipment

It does not include removal of existing equipment, excavation, supply or installation of surfacing, turf restoration around the playground, any drain tile, elevated concrete sidewalk or curbing.



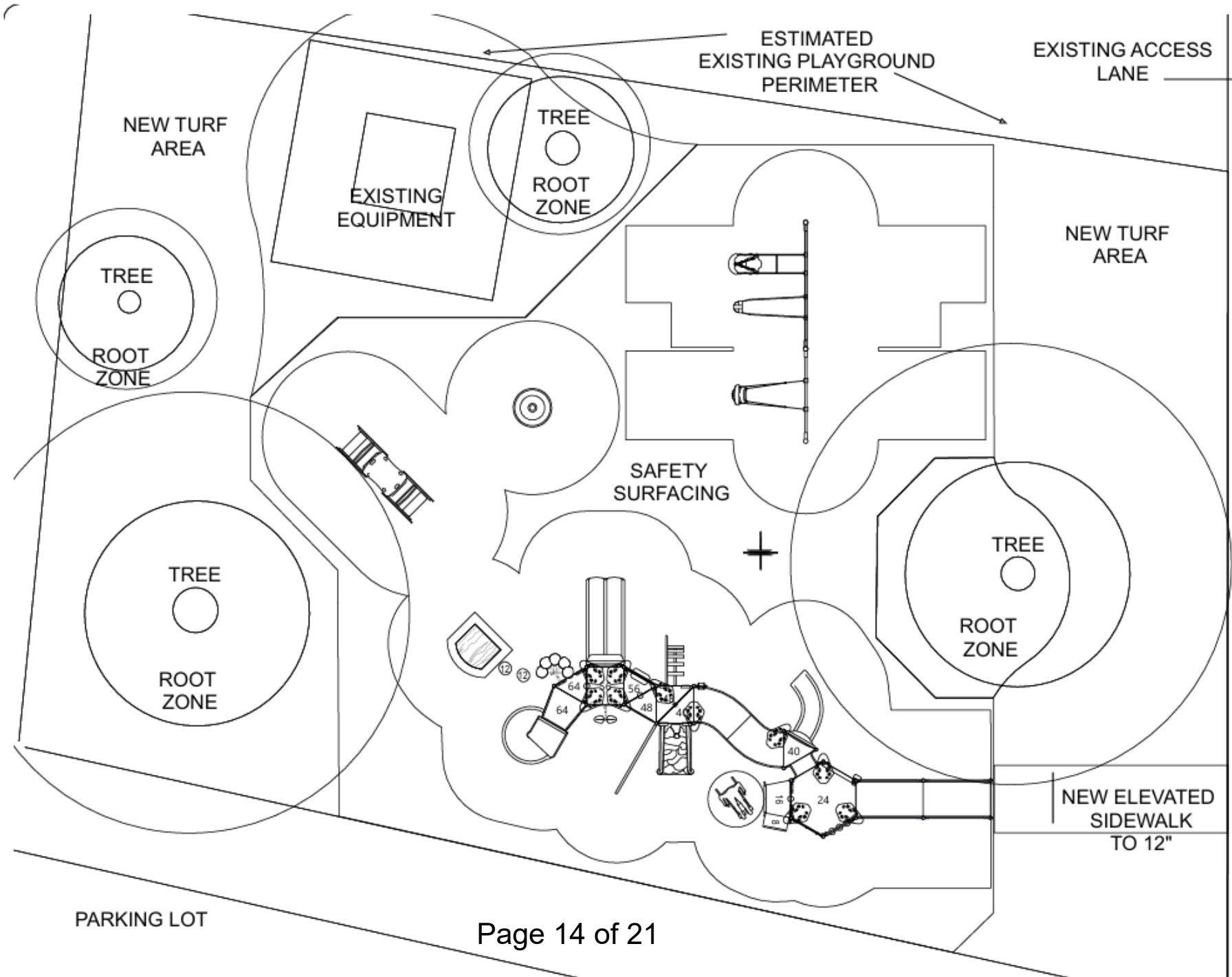


Village Park 2-5 Play Area
Option #2 XL- One Wheelchair
Accessible Deck









Option #2 XL
PlayBuilder with 1
wheelchair accessible
deck. Elevated sidewalk
needed

Budget \$108,630.00

Includes:

- Playground equipment,
- Freight
- Full installation of the equipment

It does not include removal of existing equipment, excavation, supply or installation of surfacing, turf restoration around the playground, any drain tile, elevated concrete sidewalk or curbing.



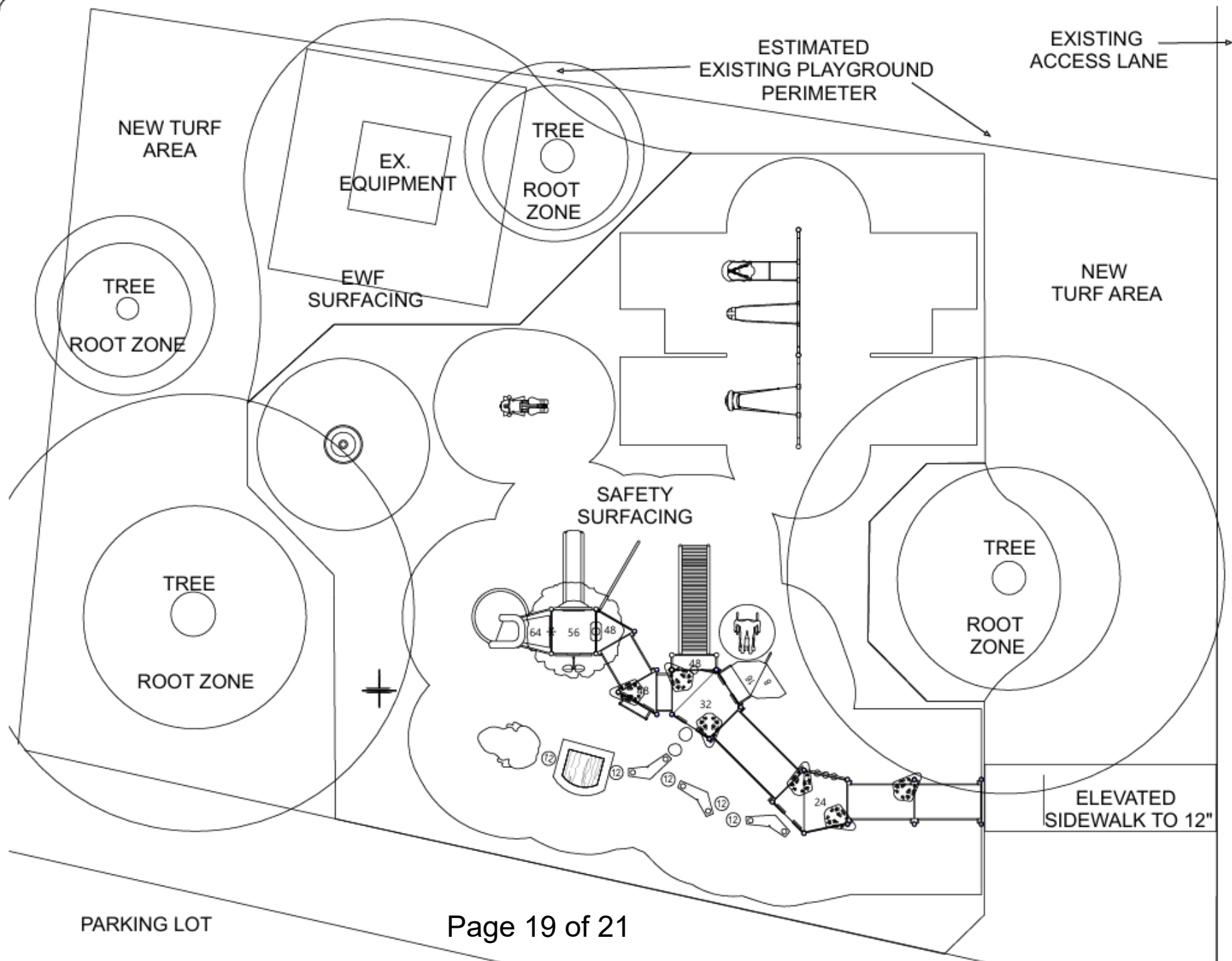


Village Park 2-5 Play Area
Option #3- Two Wheelchair
Accessible Deck









Option #3
KidBuilder with 2
wheelchair accessible
deck. Elevated sidewalk
needed

Budget \$133,915.00

Includes:

- Playground equipment,
- Freight
- Full installation of the equipment

It does not include removal of existing equipment, excavation, supply or installation of surfacing, turf restoration around the playground, any drain tile, elevated concrete sidewalk or curbing.



Kiwanis Village Park - 2025 Playground Proposal							
Item	Option 1 (w/ Install)	Option 2	Option 2 XL	Option 3			
Playground	\$ 42,000.00	\$ 68,885.00	\$ 108,630.00	\$ 133,915.00			
Wood Timbers	\$ 4,266.00	\$ 4,266.00	\$ 4,266.00	\$ 4,266.00			
Concrete Sidewalk	\$ -	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00			
Parks/V DPW to excavate/prep							
Total Full Installation	\$ 46,266.00	\$ 82,151.00	\$ 121,896.00	\$ 147,181.00			
Surfacing	Option 1	Option 2	Option 2 XL	Option 3			
Surface	\$ 79,160.00	\$ 79,160.00	\$ 90,260.00	\$ 90,260.00			
Rubber Curb (not concrete due to existing trees; deduct wood timbers)	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00			
Totals	\$ 93,160.00	\$ 93,160.00	\$ 104,260.00	\$ 104,260.00			
Total Price	Option 1	Option 2	Option 2 XL	Option 3	Notes		
Playground, Full Install, Surface & Curb (No Timbers)	\$ 135,160.00	\$ 171,045.00	\$ 221,890.00	\$ 247,175.00	No wood timbers needed		
Playground, Full Install, Timbers, No Surfacing	\$ 46,266.00	\$ 82,151.00	\$ 121,896.00	\$ 147,181.00			
Funding Sources	Balance 12/31/24						
Village Park Improvement Fund	\$ 41,000.00						
Laimon Fund	\$ 323,659.00						
Total	\$ 364,659.00						
			Recommendation to utilize \$36,000 (\$5,000 balance) from VPIF, remainder from Laimon fund				
Recommendations in Order:		Remaining Funding Balance	Remaining Laimon Fund				
Option 2 w Turf	\$ 171,045.00	\$ 193,614.00	\$ 157,614.00				
Option 1 w Turf	\$ 135,160.00	\$ 229,499.00	\$ 193,499.00				
Option 1 w Engineered Wood Fiber (woodchips)	\$ 46,266.00	\$ 318,393.00	\$ 282,393.00				
*Alternate bid of large existing play area, surfacing cost of \$172,500, without rubber/concrete curb price (Tentative amt ~\$25,000)							

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 10.**

DATE: January 8, 2025

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick Phalin

SUBJECT:

Discussion, direction and possible action regarding Open Space Plan community interest survey.

BACKGROUND:

The attached document has one round of proofing from staff perspective. Our goal is to review the updated question set, discuss, and determine timeline for next steps.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Community survey questions



The Pewaukee Parks and Recreation Department strives to continually meet the community's interests for park and recreation services. Please take a moment to tell us how we are doing. Your input will prove valuable in future planning for the Department. **If you would prefer to complete this form online, please visit: tinyurl.com/pewaukeep-r**

Thank you in advance for your participation.

1. How familiar are you with the Pewaukee Parks and Recreation Department and its services?
☐ Very familiar ☐ Somewhat familiar ☐ Not familiar ☐ Unsure
2. Where do you get information about Pewaukee Parks and Recreation? Choose all that apply.
☐ Activity guide in mail ☐ Activity guide online
☐ Website ☐ Facebook
☐ Word of mouth ☐ School flyers
3. What is your overall satisfaction with Pewaukee Parks and Recreation?
☐ Very satisfied ☐ Satisfied ☐ Unsatisfied ☐ Unsure
4. Regardless if you are familiar with Pewaukee Parks and Recreation, what recreational activities do you participate in either through the Department or other recreational venues? Choose all that apply.

☐ Preschool instructional classes	☐ Parent/child classes	☐ Youth basketball
☐ Youth soccer	☐ Youth volleyball	☐ Youth baseball
☐ Youth enrichment programs	☐ Adult fitness classes	☐ Adult basketball
☐ Adult volleyball	☐ Adult soccer	☐ Adult softball
☐ Wellness classes	☐ Family trips	☐ Theater trips
☐ Indoor swimming	☐ Outdoor swimming	☐ Special events
☐ Safety courses	☐ Dance instruction	☐ Archery
☐ Hiking Path		

Other: _____



5. Which of the following parks have you or other members of your household visited in the past year? *(Please check all that apply)*

☐ Balmer Park	☐ Peffer Park
☐ Kiwanis Village Park	☐ Pewaukee Sports Complex
☐ Koepp Park	☐ Simmons Woods Park
☐ Laimon Family Lakeside Park	☐ South Park
☐ Lakefront Park	☐ Springdale Park
☐ Liberty Park	☐ Valley Forge Park
☐ Nettesheim Park	☐ Wagner Park
☐ Opie Park	

Please answer questions on the back of this page.

6. If you or other members of your household visited one of the parks, which park amenities were utilized? *(Please check all that apply)*

☐ Basketball courts	☐ Sand volleyball courts	☐ Playgrounds
☐ Soccer fields	☐ Baseball diamonds	☐ Walking paths
☐ Picnic shelters	☐ Beach/swimming	☐ Restrooms
☐ Tennis courts	☐ Pickleball courts	☐ Boat launch
☐ Nature areas	Other: _____	

7. Overall, how would you or other members of your household rate the conditions of Pewaukee parks?

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsure/not applicable

8. What types of expansion, if any, would you like to have done to the current park system?

☐ Acquire additional park space / land
☐ Add new amenities to existing parks
☐ None



9. The Pewaukee Parks and Recreation Department would consider adding new specialized amenities to our existing parks. How interested would you or other members of your household be in the following potential amenities? *(Please mark one box per amenity)*

	Very Interested	Somewhat Interested	Not too interested	Not at all interested
Community Center				
Dog Park				
Hiking Trails				
Inclusive Playgrounds/ Equipment				
Pickleball Courts (Permanent)				
Other:				

10. Which recreation programs offered by Pewaukee Parks and Recreation has your household participated in the past year? *(Check all that apply)*

- | | |
|---|---|
| ☐ Adult fitness programs | ☐ Adult instructional programs |
| ☐ Adult sports | ☐ Pickleball |
| ☐ Preschool programs | ☐ Special events |
| ☐ Summer Day Camp | ☐ Youth enrichment programs |
| ☐ Youth sports | ☐ Senior learning |

Other: _____

11. Would you like to see Pewaukee Parks and Recreation offer more programs?

- ☐ Yes
☐ No

If yes, what would you like to see? _____

12. **(Staff/Board discussion regarding program fee philosophy)** How would you support funding program expansion? *(Check more than one if applicable)*

- ☐ Increase taxes
☐ Increase user fees

Other: _____

13. **(Staff recommendation to remove this question)** If the necessary easement were in place, would you have interest in a walking path near the Pewaukee River?

- ☐ Yes ☐ No ☐ Maybe



14. (Staff recommendation to relocate/re-word/redirect support to Friends of the Parks, for tangible ability to collect financial contributions) Would you support a tax increase to develop new amenities for parks, and if so, how much would you support?

☐ \$1 per month ☐ \$1-5 per month ☐ \$5-10 per month
☐ None ☐ I don't know

Please answer questions on the back of this page.

15. Are you a resident of the City or the Village of Pewaukee?

☐ City ☐ Village ☐ Don't know

16. How long have you lived in either the City or Village of Pewaukee?

☐ Less than 3 years
☐ 3-5 years
☐ 6-10 years
☐ More than 10 years

17. What members of your household visited or used Pewaukee parks within the last year?

☐ Adults
☐ Children
☐ Both
☐ Neither

18. (Staff recommendation to remove.) What is your gender?

☐ Female
☐ Male
☐ Prefer not to say

19. Please list the ages of all members of your household, starting with your age first.

_____, _____, _____, _____, _____, _____, _____, _____, _____, _____



20. Do you have any additional comments?

Potential other items to ask questions about:

- Paid parking at Koepp Park
- Tennis court usage/replacement feasibility