



Office of the Clerk/Treasurer

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Pewaukee, WI 53072
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**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE
MEETING NOTICE AND AGENDA**

Wednesday, January 16, 2019

4:30 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

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1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the municipal Clerk prior to the meeting.
 3. Discussion and Possible Action to Approve the Bike & Pedestrian Planning Committee Meeting Minutes Dated September 19, 2018 [J. Blackwood]
 4. Discussion and Possible Action to Approve the Bike & Pedestrian Planning Committee Meeting Minutes Dated October 24, 2018 [J. Blackwood]
 5. Discussion and Possible Action to Approve the Bike & Pedestrian Planning Committee Meeting Minutes Dated December 12, 2018 [J. Blackwood]
 6. Discussion and Possible Action to Make Recommendations Regarding the Use of Bicycles and Scooters on Sidewalks [J. Blackwood]
 7. Discussion and Possible Action to Make Recommendations Regarding the Creation of a Bicycle and Pedestrian Facility Handbook [J. Blackwood]
 8. Discussion to Select the Next Meeting Date and Possible Items to Go on the Upcoming Agenda [J. Blackwood]
 9. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your local Alderperson prior to the meeting.
 10. Adjournment

Kelly Tarczewski
Clerk/Treasurer

January 14, 2019

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 3.

DATE: January 16, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve the Bike & Pedestrian Planning Committee Meeting Minutes Dated September 19, 2018 [J. Blackwood]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Bike & Ped Minutes 9.19.2018

In attendance:

J. Blackwood, Alderman R. Grosch, J. Vitale, R. Ford and G. Pascucci.

Also Present:

Deputy Clerk A. Hurd

1. Call to Order and Pledge of Allegiance

Mr. Blackwood called the meeting to order at 4:30pm and requested everyone stand for the Pledge of Allegiance.

2. Public Comment

No public comment was made.

3. Discussion and Possible Action to Approve the Bike and Pedestrian Planning Committee Minutes Dated August 22, 2018

The meeting minutes were not available yet.

4. Follow Up Discussion Regarding Potential 2019 Bike and Pedestrian Projects

Mr. Blackwood stated he emailed Mr. Weigel a list of some of the questions raised at the previous meeting. The list the Committee saw last time was quickly put together in order to get items on the budget. They will have to wait and see how many make it thru the budget process. Mr. Blackwood stated Mr. Weigel expected pushback from the Common Council.

Mr. Blackwood clarified that right now the only project on the impact fee study is the Green Road project, so it is the only one eligible for the funds.

The impact fees' first years are running out, so in 2019 the initial amount needs to be used, which is approximately \$20,000 to \$30,000.

5. Discussion and Possible Action Regarding Use of Bicycles on Sidewalks

Mr. Blackwood stated the municipal code does not specify what rules there are as far as biking on sidewalks, but some other communities do have a wide variety of rules. It was believed that the Committee should make an attempt to try to define something. Mr. Blackwood felt anything eight feet or wider would be a path, and anything less would be a sidewalk.

It was questioned if there should be a speed component as well and if they should restrict someone from riding on the sidewalks depending on the speed limit of the road. The Committee then discussed the various speed limits on the area roads. The possibility of age limits on a sidewalk was also discussed.

The Committee also felt electric bikes and scooters on sidewalks and paths should be discussed and Defined. The City Attorney's office would be able to draft an ordinance if necessary.

Mr. Grosch stated the Council would be discussing these issues and the Council needs to agree to a plan and a goal, such as doing a mile or a half-mile every year so that there is a long term commitment.

6. Public Comment

No public comment was made.

7. Adjournment

A motion was made and seconded (R. Grosch, R. Ford) to adjourn the meeting at 5:03pm. Motion

Passed: 5-For, 0-Against.

Respectfully Submitted

Ami Hurd
Deputy Clerk

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 4.

DATE: January 16, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve the Bike & Pedestrian Planning Committee Meeting Minutes Dated October 24, 2018 [J. Blackwood]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

10.24.2018 Bike & Pedestrian Meeting Minutes

In attendance:

J. Blackwood, Alderman R. Grosch, J. Vitale, R. Ford and G. Pascucci.

Also Present:

Deputy Clerk A. Hurd

1. Call to Order and Pledge of Allegiance

Mr. Blackwood called the meeting to order at 4:30pm and requested everyone stand for the Pledge of Allegiance.

2. Public Comment

No public comment was made.

3. Discussion and Possible Action Regarding the Bike & Pedestrian Planning Committee Meeting Minutes Dated August 22, 2018

A motion was made and seconded (R. Grosch, G. Pascucci) to approve the August 22, 2018 minutes.
Motion Passed: 5-For, 0-Against.

4. Discussion and Possible Action Regarding the Bike & Pedestrian Planning Committee Meeting Minutes Dated September 19, 2018

The meeting minutes were not available yet.

5. Discussion and Possible Action Regarding the Use of Bicycles and Scooters on Sidewalks

Discussion took place regarding the possibility of defining the use of sidewalks versus a shared multi-use path. Mr. Blackwood felt the Committee should define both just to make things clear. Mr. Pascucci gave possible definitions for a multi-use path, sidewalk, bike lane and pedestrian.

The possibility of speed limits on the paths was discussed. Mr. Pascucci stated Waukesha defines a casual use speed of 10 miles per hour.

The Committee decided to look at the definitions and tweak some of the language if necessary. Mr. Vitale suggested defining the term scooter as well, or non-motorized vehicles.

Discussion then took place regarding speed limit thresholds as relates to both sidewalks and shared use paths. The Committee felt 35 miles per hour seemed reasonable for a speed limit for bikes on a sidewalk.

Mr. Blackwood questioned if the Committee wanted to put an age limit on when children are no longer allowed to ride on a sidewalk. The Committee did not want to limit the age.

The idea of restrictions on scooters was discussed. Mr. Blackwood felt they should allow them but put a restriction on them that they can go no faster than walking speed if on the sidewalk. Mr. Pascucci suggested something similar to what Waukesha suggests, such a slightly greater than walking speed.

The Committee felt e-bikes should have the same restrictions as bicycles.

6. Discussion Related to the 2019 Proposed City Budget & Potential Bike & Pedestrian Improvements

It was noted that of all the projects the Committee passed to move forward with, Green Road is the only one on the current impact study. The Green Road project has quite a few items as part of the project that have been started due to the rebuilding of the road, such as the clearing of trees, and all of the utilities have been moved out of the way.

Mr. Grosch noted that he has received quite a few comments from people saying that want to see some type of project go in.

The Committee was hopeful that at least two of the projects would be built next year and people would have a positive response to it.

7. Discussion to Select the Next Meeting Date and List Possible Future Items

The next meeting was scheduled for Wednesday, December 12th at 4:30pm.

8. Public Comment

No public comment was made.

9. Adjournment

A motion was made and seconded (R. Grosch, G. Pascucci) to adjourn the meeting. Motion Passed:
5-For, 0-Against.

Respectfully Submitted,

Ami Hurd
Deputy Clerk

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 5.

DATE: January 16, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Approve the Bike & Pedestrian Planning Committee Meeting Minutes Dated December 12, 2018 [J. Blackwood]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

12.12.2018 Bike & Pedestrian Meeting Minutes

In attendance:

J. Blackwood, Alderman R. Grosch, J. Vitale, R. Ford and G. Pascucci.

Also Present:

Deputy Clerk A. Hurd

1. Call to Order and Pledge of Allegiance

Mr. Blackwood called the meeting to order at 4:30pm and requested everyone stand for the Pledge of Allegiance.

2. Public Comment

No public comment was made.

3. Discussion and Possible Action to Approve the Meeting Minutes of the Bike & Pedestrian Planning Committee Dated October 24, 2018

The meeting minutes were not available yet.

4. Discussion Related to the 2019 City Budget and Possible Pedestrian and Bicycle Improvements

Mr. Blackwood stated both projects were approved for next year. Mr. Grosch noted that the money was approved but the projects could change if the update is made to the Bike Path.

5. Discussion and Possible Action Regarding the Use of Bicycles and Scooters on Sidewalks

Mr. Blackwood summarized the discussions from the previous meeting. The Committee discussed a speed limit of 35 miles per hour and talked about allowing kids up to 14 years old to use sidewalks at all times regardless of the speed limit. The Committee had also previously discussed allowing electric scooters to be used on sidewalks, but only going slightly greater than walking speed. E-bikes should have the same rights as bikes with a specific speed or a suggested riding responsibly.

Discussion took place regarding the various definitions of a shared/mixed use path. The Committee felt a combination of the two definitions would be a good mix and it could be phrased as a form of infrastructure separated from motor vehicle traffic with an open space or barrier to be used by pedestrians, bicyclists, in-line skating, people in wheelchairs, electric scooters and electric bicycles.

The Committee then discussed potential barriers, such as a painted line.

Mr. Blackwood then summarized the definition of a shared use path as a form of infrastructure that is physically separated from motor vehicle traffic that supports multiple recreation and transportation opportunities such as walking, biking, in-line skating and other non-motorized activities. If a new activity comes out that is an acceptable use, they would have to re-write the ordinance. Electronic bikes and electric scooters are acceptable uses.

The Committee defined a sidewalk as a paved walk for pedestrians adjacent to a street.

Discussion took place regarding speed limits and the Committee agreed that 35 miles per hour seemed reasonable. It was clarified that if a road has a speed limit that is greater than 35 miles per hour, then pedestrians should be able to use the sidewalk if the roadway does not have an adequate bicycle facility.

Mr. Pascucci stated he did not want to put an age limit on anything. Mr. Blackwood felt it lessens the chance of a conflict between someone riding a full size bike and a child riding a bike. Mr. Pascucci suggested possibly defining how big the bike can be rather than limiting the age. The Committee agreed to leave it off and amend the ordinance in the event that issues develop in the future.

It was questioned if the Committee wanted to put any restrictions on electric scooters. The scooters could be allowed but must maintain a similar speed to adjacent users. Mr. Grosch questioned if they should include a general speed limit for bikes on the sidewalk, and it was decided that electric bicycles and electric scooters should maintain a speed of 10 miles per hour or less when using a sidewalk. The Committee agreed this should be the case for all types of bicycles on the sidewalk. It was noted that people should ride in a manner that is safe and prudent for all pedestrians. A statement would be added to note that electric bicycles and electric scooters shall be able to use the same facilities as manually powered bicycles.

6. Discussion Regarding the Creation of a Bicycle and Pedestrian Handbook

Mr. Blackwood felt they should have some sort of guidelines that should be a basic outline of the starting point for sidewalks and paths and on-road facilities that would be the Committee's preference so that the consultants have basis of the starting point. The Committee could specify the basics such as width and the types of materials to be used.

Mr. Grosch suggested that the goal be a mile or half a mile of path per year.

7. Discussion to Select the Next Meeting Dated and List Possible Future Items

The next meeting was scheduled for January 16th, 2019 at 4:30pm.

The handbook will be kept on the list for the next meeting.

8. Public Comment

No public comment was made.

9. Adjournment

A motion was made and seconded (R. Grosch, G. Pascucci) to adjourn the meeting at 5:27pm.

Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Ami Hurd
Deputy Clerk

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 6.

DATE: January 16, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Make Recommendations Regarding the Use of Bicycles and Scooters on Sidewalks
[J. Blackwood]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 7.

DATE: January 16, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Make Recommendations Regarding the Creation of a Bicycle and Pedestrian Facility Handbook [J. Blackwood]

BACKGROUND:

Wisconsin Bicycle Facility Design Handbook: <https://wisconsindot.gov/Documents/projects/multimodal/bike/facility.pdf>

City of Waukesha Bicycle and Pedestrian Facilities Plan: <https://waukesha-wi.gov/DocumentCenter/View/2742/Bike-and-Pedestrian-Plan-PDF>

FINANCIAL IMPACT:

RECOMMENDED MOTION:

CITY OF PEWAUKEE
BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 8.

DATE: January 16, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion to Select the Next Meeting Date and Possible Items to Go on the Upcoming Agenda [J. Blackwood]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION: