

## **Public Notice of Meeting of the Pewaukee Public Library Board of Trustees**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, January 18, 2017 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

### **PEWAUKEE PUBLIC LIBRARY BOARD MEETING Wednesday, January 18, 2017 - 6:30 PM AGENDA**

1. Call Meeting to Order and Roll Call
2. Citizen Comments
3. Approval of Consent Agenda
  - a. Minutes December 15, 2016 meeting
  - b. Financial Reports
    1. Year-to-date Financial Report
    2. Current Accounts Payable & Accounts Receivable
    3. Treasurer's Report
  - c. Library Monthly Statistics Report and 2016 Patron Circulation Report by Statistical Class
  - d. Director's Report

#### **OLD BUSINESS:**

4. Receive and file revised version of the 2017 Library Board goals as approved.

#### **NEW BUSINESS:**

5. Discussion and possible action officially granting designation of the Library as a polling location for the Village of Pewaukee for Wards 1 through 5
6. Receive and file 2017 Organizational Chart
7. Review Director evaluation materials and set timeline
8. Discussion and possible action on 2017 Library Board calendar
9. Discussion and possible action on 2017 Director goals
10. Goals – Administrative #1 (Provide direction and guidance to the Library Director - a. Perform an annual performance evaluation of the Library Director, b. Conduct bi-annual review of Director's current goals and objectives, c. Develop goals & objectives for the Director's management of the Library and staff) and Governance #1 (Develop annual Library Board calendar)
11. Trustee Essentials – #1 (The Trustee Job Description) and #27 (Trustee Orientation and Continuing Education)
12. ADJOURNMENT

**NEXT MEETING SCHEDULED: Wednesday, February 15, 2017 at 6:30 PM**

**LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI**

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, January 13, 2017