

Public Notice of Meeting of the Pewaukee Public Library Board of Trustees

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, January 20, 2016 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

PEWAUKEE PUBLIC LIBRARY BOARD MEETING Wednesday, January 20, 2016 - 6:30 PM AGENDA

1. Call Meeting to Order and Roll Call
2. Citizen Comments
3. Approval of Consent Agenda
 - a. Minutes December 16, 2015 meeting
 - b. Financial Reports
 1. Year-to-date Financial Report
 2. Current Accounts Payable & Accounts Receivable
 3. Treasurer's Report
 - c. Library Monthly Statistics Report & Year-end Circulation Statistics Report
 - d. Director's Report

OLD BUSINESS:

4. Discussion and possible action on the 2016 Board of Trustees calendar.

NEW BUSINESS:

5. Discussion and possible action on Director's Goals for 2016
6. Receive and File 2016 Organizational Chart
7. Review Director evaluation materials and set timeline
8. Goals – *Administrative #1* (Provide direction and guidance to the Library Director:
 - a. Perform an annual performance evaluation of the Library Director
 - b. Conduct bi-annual review of Director's current goals and objectives
 - c. Develop goals & objectives for the Director's management of the Library and staff)and *Administrative #4* (Place a board goal on every BOT agenda to be discussed at the monthly meetings. Goal to be determined by Board President and the Library Director).
9. Trustee Essentials – #1 (The Trustee Job Description) and #6 (Evaluating the Director)
10. ADJOURNMENT

NEXT MEETING SCHEDULED: Wednesday, February 17, 2016 at 6:30 PM

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, January 15, 2016