Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

COMMON COUNCIL
MEETING NOTICE AND AGENDA
Monday, February 3, 2020
7:00 PM

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

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1. Call to Order and Pledge of Allegiance

2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.

3. Consent Agenda

   3.1. Approval of Common Council Meeting Minutes Dated November 18, 2019

   3.2. Approval of the Common Council Meeting Minutes Dated January 20, 2020

   3.3. Approval of Accounts Payable Listing Dated February 3, 2020

   3.4. Approval of Bartenders Licenses

   3.5. Approve **Ordinance 20-01** *(Second Reading)* Repealing Section 1.01(1)(d) Spending Cap and Referendum Requirements for Building and Public Works Projects

4. Presentation of the City of Pewaukee Financial Management Plan [Ehlers]

5. Discussion and Possible Action Regarding Winter Parking Restrictions [Mayor Bierce]

6. Discussion and Possible Action Regarding **Resolution 20-02-03** Authorizing Amendments to $2,9000,000 City of Pewaukee, Wisconsin Midwestern Disaster Area Revenue Bonds, Series 2012 (Building Service, Incorporated Project) Issued on September 21, 2012 [Attorney Riffle]

7. Closed Session - You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

   - §19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically related to the Chief Engineer.

   You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

8. Discussion and Possible Action Regarding the Revised Reorganization of the Public Works

Department Including the Revision of the Engineer Positions to Chief Engineer - Utility and Chief Engineer - Streets & Development and Keeping the City Engineer as Part of the Director of Public Works Title. [Wagner, Klein]

9. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.

10. Adjournment

Kelly Tarczewski
Clerk/Treasurer

January 30, 2020

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.1.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Common Council Meeting Minutes Dated November 18, 2019

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

CC Minutes 11/18/2019

In attendance:
Mayor Steve Bierce, Aldermen B. Bergman, B. Dziwulski, J. Kara, J. Wamser and R. Grosch (arrived at 6:48 p.m.). C. Brown was absent and excused.

Also in Attendance:
Attorney S. Riffle, Administrator S. Klein, DPW Director J. Weigel, Assistant Engineer M. Wagner, Utility Manager J. Mueller, Civil Engineer R. Wirtz, Fire Chief K. Bierce, Park & Recreation Director N. Phalin, IT Director B. Kewan, Director of People and Culture K. Woldanski, City Planner & Community Development Director N. Fuchs, City Assessor J. Siebers, Lieutenant B. Ripplinger, Lieutenant N. Ollinger, Library Director N. Champe, Accountant C. Sazama, Clerk/Treasurer K. Tarczewski and several staff members of the Water/Sewer Utility, Streets and Engineering Departments.

1. Call to Order and Pledge of Allegiance

   Mayor Bierce called the meeting to order at 6:03 p.m.

2. Public Comment - None.

3. Consent Agenda
   3.1. Approval of the Common Council Meeting Minutes Dated October 21, 2019
   3.2. Approval of the Common Council Meeting Minutes Dated November 4, 2019
   3.3. Approval of Accounts Payable Listings

   Mayor Bierce removed Item #3.1 because they have not been completed as of yet. **A motion was made and seconded (J. Wamser, B. Dziwulski) to approve the remaining items on the consent agenda**. Motion Passed: 4-For, 0-Against.

4. Proclamation Recognizing Jeffrey Weigel, Public Works Director/City Engineer

   Mayor Bierce read the proclamation honoring Jeff Weigel's 26 years of service to the City of Pewaukee.

5. **PUBLIC HEARING** Related to the 2020 Budget

   Mayor Bierce opened the public hearing and since no one indicated an interest in speaking he immediately closed it. Mr. Klein stated some of the budget numbers were just finalized. He said the health insurance premiums went up six percent. Ms. Sazama stated she lowered the interest income due to the changes in the market. Mr. Bergman asked if there was enough money left over from the lower insurance premium to hire the Detective early. Mr. Klein stated there was not enough money to do that.

6. Discussion and Possible Action to Approve the 2020 Budget and Set Tax Rate

   A motion was made and seconded (B. Bergman, J. Kara) to approve the 2020 budget as presented and establish the tax rate at $3.351 per $1,000 of assessed value.
   Motion Passed: 4-For, 0-Against.

7. Update on Train Quiet Zone Study

Mr. Bergman stated he is receiving several complaints related to train horns in the middle of the night and inquiries related to establishing quiet zones and would like to set a deadline on when the study would be completed.

Mr. Weigel stated he asked for $40,000 to complete six studies last year, but the Council only authorized half that amount and had not specified which study was to be completed. He said there are two different categories; the East/West which consists of three intersections that are covered by a state grant. He said the sealed corridor project has been delayed until December 2020 and would include the crossings at Parkside, Duplainville Road and Springdale Road. He said it wouldn't make any sense to do a study on these intersections until they have been updated. He said some of the tracks are shared with one of the Brookfields and Lisbon and they don't want to partner on the quiet zone projects. He said improving all six of the crossings would cost approximately $900,000. Mr. Weigel stated this fall he contacted R.A. Smith, who previously did work on Weyer Road, to ask for a price on a summary report on where everything stands currently and how much it would cost to complete the project, including engineering design and application. Mr. Weigel said he has a similar letter out to Ruekert and Mielke who originally looked at the Green Road crossing. He said he asked both firms to give estimates to study the Watertown Road crossing, which would take care of the North/South crossings. Mr. Weigel stated the 2020 budget does not have any money in it for quiet zone construction. Mr. Weigel also noted there are increased challenges because we would be working with two different railroads. He also cautioned that creating a quiet zone at one intersection and not at the next probably won't accomplish much. He added the Waukesha County engineering staff want review rights to any projects proposed for Watertown Road.

8. Discussion and Possible Action to Reallocate IT Capital Funds from Server Replacements in the Amount of $11,858.84 to Replace Microphones in the Common Council Chambers

Mr. Kewan stated the City replaced the audio equipment back in 2017 and the mute function no longer works. He said all microphones need to be replaced, including the electronics behind the switches at the cost of $11,884. He noted there was money left over from the recent sever upgrade project and the funds would just need to be reallocated.

A motion was made and seconded (B. Dziwulski, J. Kara) to reallocate $11,858.84 in funds within the IT capital budget from the server replacement project to fund the replacement of the chamber microphones. Motion Passed: 4-For, 0 Against.

9. Report Related to Third Quarter Police Services

Lieutenant Ripplinger stated there wasn't anything out of the ordinary. He reported the EMS and Fire calls keep increasing and the OWI numbers doubled from last year. Lieutenant Ripplinger stated the business checks have increased as well. Lieutenant Ripplinger stated the Badges & Buddies archery program started on October 18th. He said the program has become self-sufficient, and they are not relying on any outside environment. It is now being held at South Park and the equipment is owned by the City. He said they are able to host two sessions per day now. Lieutenant Ripplinger stated the seat belt grant was recently approved and shifts will go out starting this month and slowly ramping up during summer hours. Lieutenant Ripplinger also summarized a report he received from Captain Casta regarding the Metro Unit and their activities.

10. Discussion and Possible Action to Approve the Release of the Prairie Grass Apartment Development $5,000 Cash Escrow

Mr. Weigel stated the Prairie Grass apartment project is finishing up its two year warranty period. He said the City holds a $5,000 cash deposit. He recommended the release of funds, less $150.10 for outstanding bills owed to the City.

A motion was made and seconded (B. Dziwulski, J. Wamser) to approve the release of the Prairie Grass cash escrow less the outstanding fees that were billed to the developer.
Motion Passed: 4-For, 0-Agaisnt.

11. Discussion and Possible Action to Approve the Valley Brook, Five Fields, and Kathryn Court / Foxwood Drive Preliminary Engineering Studies Beginning in 2019 and Reprogram Funds as Presented

Mr. Weigel stated they have been looking at these three drainage issues and there is money in the budget to get the engineering portion done without Council action. He said this is also a good time to get survey work done. He said they also tied that with an investigation within Five Fields. He said there is a drainage pipe that comes out of one of the ponds in the subdivision, goes in an easement to a pipe in the street, to the pond in the park. He said a resident in the area has stated his sump pump keeps running continuously. Mr. Weigel stated they would like to re-run the pipe if the Parks Department agrees. He asked the Council if they were comfortable authorizing the survey work to be done in 2019. He said it was an approved project in the 2020 budget. He said there is a drainage system in the area of Foxwood / Kathryn Court that runs off of Duplainville Road east around the Zignago property to the back side of Foxwood Lane and Kathryn Court and around to the north and east of the railroad track. He said there is a complaint from one of the residents that the water is not draining and is stagnant. The property owner states it is a health hazard due to the mosquitos. Mr. Weigel stated they have contacted AECOM, who performs computer modeling, and asked them to give us a proposal to evaluate this system. He said it would cost $23,800 for the initial modeling work.

Mr. Weigel stated earlier this year the department identified over $800,000 in storm water project funds that they would not be using this year, even though they were budgeted to be spent in 2019. He said they wanted to reserve those funds for the Emerald Acre project in case the bid came in higher than anticipated, but as it turns out, the bid came in lower than originally budgeted for. He said this resulted in $885,000 of unspent money in the storm water fund projects for 2019.

Mr. Weigel request the reprograming of $30,047 for the initial surveying for the Five Fields project and modeling work for the Foxwood Lane and Kathryn Court project so that his department can get started on these projects now versus waiting until 2020.

Mayor Bierce stated the first two projects, Five Fields and Valleybrook, make sense, but he doesn't understand how the Kathryn Court project got added. He said he thought the only project the storm water utility has attempted and finished was Kathryn Court. He said this is a citywide tax and he was uncomfortable that the only road that gets attention is the Mayor's road. He said he would personally like to see the project removed.

Mr. Dziwulski stated he was the one who went to Engineering to get this project added. He said he went to the individual’s house and the water on that court drains towards his property and the storm sewer drains in his backyard and fills up the whole back section. He commented on when Zignago put in a berm and someone covered the drain out to Springdale. *(Mr. Grosch arrived at this time).* Mr. Dziwulski stated they cannot use their backyard due to the amount of mosquitoes. He said the storm water management is not working for twelve houses in that area and feels $23,000 would be well spent to find a solution.

Mr. Wamser stated the ditch is being filled with debris and needs to be cleaned. Mayor Bierce stated he hasn't witnessed that. Mr. Wamser stated Takoma Hills has issues as well. Mr. Weigel stated both of these projects are in the 2020 budget and he is just asking for permission to start earlier.

A motion was made and seconded (B. Dziwulski, J. Wamser) to authorize the Valley Brook, Five Fields, Kathryn Court and Foxwood Drive preliminary engineering studies to begin in 2019 and reprogram storm water funds in the amount $30,047 as presented by staff. Motion Passed: 5-For, 0-Against.

12. Discussion and Possible Action to Approve the Strategic Plan

Mr. Klein stated the last time he presented this item he tried to show the process the leadership team went through to devise this list. He said they included a listing of opportunities and challenges that may have come off the wrong way. Mr. Klein noted there aren't many changes from the last approved plan. He said the current plan is more of an action plan and items are broken down to track the progress made.

Mr. Grosch asked if it would be appropriate to receive yearly reports to track the progress. He said no progress was made related to the last strategic plan and the bike and pedestrian paths and perhaps a reminder of the City's intensions would ensure the necessary funding is set aside for the projects.

Mr. Klein stated the intention of the plan is to work the projects into the budget. He said ultimately it is the Council's decision on whether or not they get completed. Mr. Klein stated a report on the projects would be provided. He said he'd like to do this similar to how the County does their annual budget and have the various departments report their own progress and propose new projects for consideration.

Mr. Kara asked about the historic preservation plan. Mr. Klein stated this was the only thing new added to the plan. Ms. Tarczewski stated due to the issues the Village is going through with St. Mary's Church we thought we'd be proactive instead of reactive and determine whether or not any of our buildings have historic significance before there are any issues. Mr. Kara asked how staff reviews get tied into this. Mr. Klein stated it was important to get "buy-in" from staff by meeting with them every 90-days to discuss goals. Which translates into what they accomplished and ties into the pay for performance plan. Mr. Klein stated feedback it is meant to be a living plan that can be changed.

A motion was made and seconded (B. Dziwulski, R. Grosch) to approve the strategic plan as submitted and direct the Administrator to give quarterly updates on the status of the initiatives. Motion Passed: 5-For, 0-Against.

It was noted that any new initiatives would be brought back to the Council for their approval.

13. Discussion and Possible Action Regarding **Resolution 19-12-24** Establishing the Fee Schedule for 2020

Ms. Tarczewski stated there were very minor changes made to the fee schedule. Mayor Bierce stated he had concerns related to launching boats. Lieutenant Ripplinger stated it was listed under Law Enforcement. Mr. Bergman stated it was listed as $1,000 plus court costs and subsequent violations would be $2,000. Mayor Bierce asked if this was addressing barges. Lieutenant Ripplinger stated this is controlling commercial use of the barge. Mayor Bierce asked if it could be higher. Lieutenant Ripplinger stated it was at the discretion of the Council. He recommended the review of Chapter 25 as it pertains to penalties and fines. Mayor Bierce asked Lieutenant Ripplinger to discuss this matter with Judge Fuchs. Mr. Bergman suggested posting signage at the launch listing the fines. Lieutenant Ripplinger stated if damage is done at the launch, the Judge has the ability to assign restitution, but proving who is responsible could be a challenge. There was discussion to make the fine for a second violation more substantial because they should have known better.

Mr. Bergman asked why the impact fees when down. Mr. Klein stated these were the recommendations from the impact fee study.

Mr. Kara stated the fee schedule rarely changes from year to year. He asked what the basis is when setting these rates. He asked if we are trying to recover costs or a percentage of costs. He questioned the fees for a conditional use permit. Attorney Riffle stated the law is that we can recover the fair and approximate costs of what it takes the City to process those.

Ms. Wagner stated the storm water fee should be revised to $120 per Equivalent Runoff Unit (ERU).

Mr. Kara asked about the $500 fee plus court costs for an escort without a license. Attorney Riffle stated it is for individuals engaging in prostitution without a license. Lieutenant Ripplinger stated it was at the request of the Judge to add it to the fee schedule.

A motion was made and seconded, (B. Dziwulski, J. Wamser) to direct the Clerk to change the storm water fee to $120/ERU and approve Resolution 19-12-24 with the correction.
Motion Passed: 6-For, 0-Against.

14. Public Comment - None.

15. Closed Session – You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- **§19.85(1)(g)**: Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved specifically related to the excessive assessment claim of CII Asset Management, LLC for the property located at N17 W24300 Riverwood Drive (PWC 0949-991-001).

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

A motion was made and seconded (B. Dziwulski, J. Kara) to go into closed session at 7:32 p.m.
Motion Passed via roll call vote: 5-For, 0-Against.

16. Adjournment

<u>A motion was made and seconded (B. Dziwulski, R. Grosch) to adjourn the meeting from closed session at 7:43 p.m</u>. Motion Passed: 5-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.2.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Common Council Meeting Minutes Dated January 20, 2020

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.3.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Accounts Payable Listing Dated February 3, 2020

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

2020 A/P 2-3-2020

2019 A/P 2-3-2020

ACCOUNTS PAYABLE	2/3/2020	TOTAL:	$ 62,326.81
Vendor Name	**Document Date**	**Document Amount**	**Transaction Description**
AILCO EQUIPMENT FINANCE GROUP	1/2/2020	$412.00	IT SCANNER
AIRGAS	1/7/2020	$81.60	FD OXYGEN
ARO LOCK & DOOR	1/9/2020	$40.00	CT KEY
BLAKE MCKINNEY	1/6/2020	$7,094.99	PROPERTY TAX REFUND 2019
BRUENING, GENE & RENEE	1/16/2020	$314.06	PROPERTY TAX REFUND 2019
BURNS, JEFFREY & JESSICA	1/10/2020	$38.62	PROPERTY TAX REFUND 2019
CITY OF WAUKESHA TREASURER	1/1/2020	$5,577.00	FD 2020 TECHNICAL RESCUE FEES
CITY OF WAUKESHA TREASURER	1/1/2020	$3,294.00	FD 2020 TECHINCAL RESCUE FEES
DANIEL CARSTENSEN	1/10/2020	$162.98	PROPERTY TAX REFUND 2019
DANIEL MARKS	1/6/2020	$86.11	PROPERTY TAX REFUND 2019
DEBORAH WEBER	1/3/2020	$148.07	PROPERTY TAX REFUND 2019
DONALD HILGEMANN	1/3/2020	$161.08	PROPERTY TAX REFUND 2019
EHLERS & ASSOCIATES, INC	1/16/2020	$400.00	CT WATER SYSTEM BONDS
EHLERS & ASSOCIATES, INC	1/16/2020	$400.00	CT CORPORATE BONDS
FERGUSON WATERWORKS	1/10/2020	$695.00	SW LOCATOR
GRENZ SERVICE CO. LLC	1/1/2020	$5,500.00	FD STN 1 CONTRACT
GRUSS, RACHEL	1/2/2020	$166.33	PROPERTY TAX REFUND 2019
HAWKINS, INC.	1/7/2020	$4,310.65	SW SODIUM SILICATE
HEARTLAND BUSINESS SYSTEMS	1/14/2020	$184.00	IT NETWORK MONITORING
INT'L INSTITUTE OF MUNICIPAL CLERKS	1/16/2020	$170.00	CT MEMBERSHIP RENEWAL
JERRY'S AUTOMOTIVE SERIVCE LLC	1/7/2020	$2,163.98	FD TAHOE SERVICE
JERRY'S AUTOMOTIVE SERIVCE LLC	1/10/2020	$370.00	FD TAHOE SERVICE
JX TRUCK CENTER	1/14/2020	$535.32	FD KENWORTH SERVICE
JX TRUCK CENTER	1/7/2020	$247.36	FD SERVICE
JX TRUCK CENTER	1/6/2020	$437.05	FD TRUCK SERVICE
KINGS WAY HOMES	1/8/2020	$500.00	BLD OCC BND RFND 181495
LAWN BOYZ CUSTOM CARE	1/14/2020	$2,295.84	CT PILGRIMS REST LAWN CARE
LEAGUE OF WI MUNICIPALITIES	1/1/2020	$7,561.64	CT MEMBERSHIP DUES
LIFE-ASSIST INC	1/9/2020	$37.00	FD FLUID DISPENSING CONNECTOR
LIFE-ASSIST INC	1/6/2020	$337.00	FD SAFETY SUPPLIES
LIFE-ASSIST INC	1/2/2020	$943.59	FD SAFETY SUPPLIES
MALEHORN, BRAD	1/6/2020	$40.09	PROPERTY TAX REFUND 2019
MENARDS	1/9/2020	$1.99	SW DISTILLED WATER
MENARDS	1/14/2020	$5.47	P&R ANCHORS
MENARDS	1/10/2020	$14.07	P&R 2X6 SPF
MENARDS	1/7/2020	$123.62	P&R PLUMBING SUPPLIES
MENARDS	1/9/2020	$24.59	P&R WALL REPAIR
MENARDS	1/8/2020	$99.98	P&R WALL REPAIR
MENARDS	1/1/2020	$31.64	FD TANK EXCHANGE
MENARDS	1/7/2020	$73.71	FD BATTERIES
MENARDS	1/10/2020	$59.35	CT FIRE EXTINGUISHER
NAPA	1/6/2020	$29.55	FD WINDSHIELD WASH FLUID
NAPA	1/2/2020	$26.28	FD WINDSHIELD WASH
NAPA	1/9/2020	$104.52	FD OIL DRY
NATIONWIDE RETIREMENT SOLUTIONS	1/17/2020	$1,335.09	CT RETIREMENT PD 1/17/20
OFFICE DEPOT	1/3/2020	$33.62	P&R PAPER

OFFICE DEPOT	1/7/2020	$44.81	FD OFFICE SUPPLIES
PEWAUKEE, CITY OF	1/29/2020	$3.01	CT RECINDED TAXES PWCS519
PEWAUKEE, CITY OF	1/29/2020	$213.68	CT ADJ TAXES FROM WATER PMT
PEWAUKEE, VILLAGE OF	1/9/2020	$6,278.54	CT 2020 QTR 1 LAKE PATROL
PLUMBING INSPECTORS ASSOC OF SOUTHI	1/8/2020	$40.00	BLD MEMBERSHIP DUES
PREMIUM WATERS, INC	1/8/2020	$29.49	P&R WATER
PRODE BRANDON PASCUAL	1/14/2020	$223.41	PROPERTY TAX REFUND 2019
ROSA DOBBRATZ	1/16/2020	$1,700.00	PROPERTY TAX REFUND 2019
RZ Heating & Cooling System	1/9/2020	$4,470.00	P&R FURNACE INSTALL
SCHWAAB, INC	1/7/2020	$21.00	CT STAMP PADS
SHERWIN-WILLIAMS	1/3/2020	$87.39	P&R PAINT SUPPLIES
STRYKER SALES CORPORATION	1/6/2020	$70.49	FD BATTERY EMS
STRYKER SALES CORPORATION	1/3/2020	$313.65	FD BATTERY REPLACEMENT
TD AMERITRADE TRUST COMPANY	1/17/2020	$50.00	CT LOAN REPAYMENT PD 01/17/20
TELEFLEX	1/3/2020	$562.50	FD NEEDLES
TRUSTWAY HOMES	1/16/2020	$500.00	BLD OCC BND RFND 190322
WAUKESHA CO TREASURER	1/8/2020	$400.00	IT HOSTING FEE & ZONING LAYER
WI DEPT OF JUSTICE-TIME	1/10/2020	$150.00	CT TIME ACCESS
WORGULL BUILDERS	1/13/2020	$500.00	BLD OCC BND RFND 190972

ACCOUNTS PAYABLE	2/3/2020	TOTAL:	$ 805,764.18
Vendor Name	**Document Date**	**Document Amount**	**Transaction Description**
1ST AYD	12/18/2019	$364.74	P&R AEROSOL DEODERIZER
ADP SCREENING & SELECTION SERVICES	12/30/2019	$56.00	HR SCREENING
AECOM	12/31/2019	$22,563.59	SWM FLOOD MITIGATION PROJ
AECOM	12/31/2019	$19,235.88	SWM FLOOD MITIGATION PROJ
AECOM	12/31/2019	$1,362.72	SWM PLAN REVIEW
AIRGAS	12/31/2019	$83.13	FD OXYGEN
AIRGAS	12/31/2019	$203.54	FD OXYGEN
AMY JEAN NOELLE	12/30/2019	$98.77	CRT RESTITUTION
ANDERSON, BRIAN	12/31/2019	$125.00	HWY SHOE REIMBURSEMENT
ARAMARK	12/19/2019	$26.46	HWY UNIFORM
ARAMARK	12/12/2019	$113.46	HWY UNIFORM
AT&T CAROL STREAM IL	12/31/2019	$250.18	CT TELEPHONE
BARRIENTOS DESIGN & CONSULTING	12/31/2019	$15,196.41	AD FACILITY ANALYSIS SALT SHED
BUMPER TO BUMPER HARTLAND	12/30/2019	$12.38	HWY PLASTIC WELD
BURKE TRUCK & EQUIPMENT	12/18/2019	$43,186.83	HWY TRUCK SETUP
BURKE TRUCK & EQUIPMENT	12/26/2019	$6,750.00	HWY SHOULDERING ATTACHMENT
BURKE TRUCK & EQUIPMENT	12/18/2019	$933.28	HWY TAILGATE SPREADER
CALMES, STEVE	12/31/2019	$125.00	HWY BOOT REIMBURSEMENT
CINTAS CORP.	12/30/2019	$118.41	FD MATS
CINTAS CORP.	12/31/2019	$130.10	HWY FIRST AID SUPPLIES
COMMUNICATIONS ENGINEERING CO	12/31/2019	$1,668.50	IT FIX THREE DOORS
CONCENTRA, INC	12/31/2019	$110.00	HR EXAMS
D.F. TOMASINI, INC	12/31/2019	$6,503.77	SW REPAIR COPPER WATER SERV
EALES, PAUL	12/31/2019	$125.00	HWY BOOT REIMBURSEMENT
ELDORADO TRAILER SALES LLC	12/21/2019	$3,535.00	HWY TRAILER REPLACEMENT
ELLIOTT ACE HARDWARE	12/5/2019	$4.99	FD HARDWARE
ELLIOTT ACE HARDWARE	12/5/2019	$28.10	FD HARDWARE
FIRE DETECTION GROUP	12/31/2019	$450.00	IT FIRE ALARM MATERIAL
GREGG MARTIN INSTRUMENTATION	12/31/2019	$360.00	SW DIAGNOSTICS
HILTUNEN, MARIANNE	12/31/2019	$157.76	ENG MILEAGE REIMB NOV/DEC
HOME DEPOT	12/16/2019	$400.85	P&R HAND TOOLS
HORN PLASTICS INC	12/30/2019	$5,149.00	HWY BOX LINER
HUMPHREY SERVICE PARTS, INC	12/17/2019	$821.60	HWY BRAKE REPAIR
HYDRAULIC SOLUTIONS	12/9/2019	$634.38	HWY SPINNER MOTOR
HYDRAULIC SOLUTIONS	12/17/2019	$850.00	HWY CYLINDER
IMEG CORP	12/31/2019	$2,150.00	ENG BIENNIAL BRIDGE INSPECTION
Jacobus Energy LLC	12/30/2019	$181.26	SW ULSD DYED
JENSEN EQUIPMENT	12/30/2019	$591.78	P&R BACKPACK BLOWER
JENSEN EQUIPMENT	12/30/2019	$600.00	P&R CORDLESS BLOWERS
JENSEN EQUIPMENT	12/23/2019	$141.75	HWY HELMET SYSTEM
JENSEN EQUIPMENT	12/23/2019	$15.95	HWY HEARING PROTECTOR
JOHN'S DISPOSAL SERVICE	12/31/2019	$14,862.56	ENG DEC LANDFILL CHARGES
JOHN'S DISPOSAL SERVICE	12/26/2019	$50,315.07	ENG GARBAGE/RECYCLING
JX TRUCK CENTER	12/17/2019	$56.19	HWY SEAL
Korth, Julie	12/31/2019	$2,116.06	PROPERTY TAX REFUND 2019

KWIK TRIP	12/31/2019	$4,390.36	FD FUEL
LAFARGE AGGREGATES ILLINOIS, INC.	12/16/2019	$125.00	HWY SMALL DUMP
LAFARGE AGGREGATES ILLINOIS, INC.	12/9/2019	$50.00	HWY SMALL DUMP
LAFARGE AGGREGATES ILLINOIS, INC.	12/9/2019	$100.00	HWY SMALL DUMP
LAFARGE AGGREGATES ILLINOIS, INC.	12/16/2019	$100.00	HWY SMALL DUMP
LAFARGE AGGREGATES ILLINOIS, INC.	12/12/2019	$100.00	HWY SMALL DUMP
LAKE COUNTRY MARINE	12/31/2019	$3,400.00	P&R INSTALL AND REMOVE PIER
LAKE COUNTRY MARINE	12/31/2019	$3,400.00	P&R INSTALL AND REMOVE PIER
LANGE ENTERPRISES, INC	12/13/2019	$1,613.50	HWY ROAD NAME SIGN
LEVEL UP CONSTRUCTION	12/31/2019	$93,100.00	AD CONTRACT FIRE STN ADDITION
Limb Walkers Tree Service	12/30/2019	$11,200.00	HWY TREE REMOVAL
LUNDA CONSTRUCTION	12/31/2019	$419,493.36	SWM FLOOD MITIGATION
MAYER REPAIR	12/23/2019	$759.14	FD BLOWER MOTOR ASMBLY
MAYER REPAIR	12/18/2019	$9,049.95	FD REPAIRS
MENARDS	12/11/2019	$647.00	HWY REFRIG
MENARDS	12/18/2019	$52.56	HWY TRIM BUSH
MENARDS	12/11/2019	$33.99	HWY RATCHETX
MILLER-BRADFORD & RISBERG, INC	12/17/2019	$1,415.00	SWM ASK55 BRACKET
NEUBAUER, DAN	12/31/2019	$125.00	P&R BOOT REIMBURSEMENT
OFFICE COPYING EQUIPMENT, LTD	12/31/2019	$11.65	CRT SHARP MX3571 CONTRACT
OFFICE COPYING EQUIPMENT, LTD	12/31/2019	$64.11	FD SHARP MX3070N CONTRACT
OFFICE COPYING EQUIPMENT, LTD	12/31/2019	$94.39	CT SHARPMX6240N CONTRACT
OFFICE COPYING EQUIPMENT, LTD	12/31/2019	$166.59	ENG SHARPMX4070N CONTRACT
OFFICE COPYING EQUIPMENT, LTD	10/29/2019	$122.15	ENG SHARPMX4070N CONTRACT
OFFICE COPYING EQUIPMENT, LTD	12/31/2019	$192.42	BLD SHARPMX3070N CONTRACT
OFFICE DEPOT	12/17/2019	$58.87	CRT OFFICE SUPPLIES
OFFICE DEPOT	12/20/2019	$318.05	CRT OFFICE SUPPLIES
OFFICE DEPOT	12/23/2019	$13.50	FD OFFICE SUPPLIES
OFFICE DEPOT	12/27/2019	$76.78	CT OFFICE SUPPLIES
OFFICE DEPOT	12/27/2019	$140.65	CT OFFICE SUPPLIES
OFFICE DEPOT	12/27/2019	$415.98	CT OFFICE SUPPLIES
OFFICE DEPOT	12/19/2019	$66.99	ENG OFFICE SUPPLIES
PEWAUKEE, VILLAGE OF	12/31/2019	$95.39	P&R 4TH QTR SHARED UTILITIES
PEWAUKEE, VILLAGE OF	12/31/2019	$50.10	P&R SHARED UTILITIES
PEWAUKEE, VILLAGE OF	12/31/2019	$266.91	P&R SHARED UTILITIES
POMP'S TIRE SERVICE, INC.	12/17/2019	$108.00	HWY FLAT REPAIR
PREMIUM WATERS, INC	12/6/2019	$59.25	CRT WATER
PROHEALTH CARE MEDICAL ASSOCIATES	12/31/2019	$881.00	HR EXAMS
PUBLIC SERVICE COMMISSION OF WI	12/31/2019	$8,659.46	SW APP TO ADJ WATER RATES
ROTROFF JEANSON & CO.	12/31/2019	$1,522.00	CT PREPARE 2019 STMT OF TAXES
ROTROFF JEANSON & CO.	12/31/2019	$216.00	WS PROP TAX EQUIV WATER ASSETS
RUEKERT & MIELKE, INC.	12/19/2019	$4,535.90	ENG DESIGN NORTHVIEW SIDEWALK
RUEKERT & MIELKE, INC.	12/19/2019	$5,864.50	ENG OAK STREET DESIGN
RUEKERT & MIELKE, INC.	12/19/2019	$589.35	ENG CONSTR REVIEW OF REPAIRS
RUEKERT & MIELKE, INC.	12/19/2019	$133.00	ENG CONSTRUCTION REVIEW
RUEKERT & MIELKE, INC.	12/19/2019	$95.50	ENG CONSTRUCTION REVIEW
RUEKERT & MIELKE, INC.	12/19/2019	$3,102.81	ENG EROSION CONTROL REVIEW
RUEKERT & MIELKE, INC.	12/19/2019	$546.27	ENG EROSION CONTROL REVIEW
RUEKERT & MIELKE, INC.	12/19/2019	$2,840.98	SWM EROSION CONTROL REVIEW

RUEKERT & MIELKE, INC.	12/19/2019	$406.46	SWM EROSION CONTROL
RUEKERT & MIELKE, INC.	12/19/2019	$406.46	SWM EROSION CONTROL
RUEKERT & MIELKE, INC.	12/31/2019	$685.60	SW POST CONTR SERVICES
RUEKERT & MIELKE, INC.	12/31/2019	$643.50	SW DESIGN ROCKWOOD DR
RUEKERT & MIELKE, INC.	12/31/2019	$314.00	SW PRELIM DESIGN STUDY
RUEKERT & MIELKE, INC.	12/31/2019	$3,803.15	SW DESIGN AND BIDDING SERVICE
RUEKERT & MIELKE, INC.	12/31/2019	$466.00	SW ASST NORTH AVE WELL FAILURE
RUEKERT & MIELKE, INC.	12/31/2019	$2,294.75	SW RESERVOIR INSPECTION
RUEKERT & MIELKE, INC.	12/31/2019	$1,985.50	SW INSPECTION
SAFETY-KLEEN CORP	12/13/2019	$40.00	HWY OIL FILTERS
SOFT WATER, INC.	12/31/2019	$67.50	FD SOFTNER SALT
SOFT WATER, INC.	12/31/2019	$15.00	FD SALT
STACEY SACHSE	12/31/2019	$62.00	P&R REFUND
STATE OF WI COURT FINES & ASSMTS	12/31/2019	$7,005.78	CRT COURT COSTS DEC
STEVENS, MATTHEW	12/31/2019	$125.00	HWY BOOT REIMBURSMENT
STRAIGHT-UP	12/31/2019	$812.00	P&R UNIFORMS
TARCZEWSKI, KELLY	12/20/2019	$18.58	CT SECRET SANTA REIMBURSEMENT
VERIZON	12/31/2019	$22.14	FD TELEPHONE
VERIZON	12/31/2019	$214.20	SW TELEPHONE
VERMEER - WISCONSIN	12/12/2019	$349.33	HWY OIL FILTERS
WAGNER, MAGDELENE	12/31/2019	$73.08	ENG MILEAGE REIMB
WAUKESHA CO SHERIFF'S DEPT	12/31/2019	$60.00	CRT WARRANT FEE DEC 2019
WAUKESHA CO TREASURER	12/31/2019	$2,286.17	CRT CNTY JAIL ASSMENTS DEC
WAUKESHA LIME & STONE CO.	12/18/2019	$32.12	SWM MINUS CRUSHED RAP
WI DEPT OF JUSTICE-RECORDS CHECK	12/31/2019	$20.00	HR EXAMS
WISCONSIN LEGAL BLANK	12/11/2019	$327.00	CRT STIPULATION ORDER

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.4.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Bartenders Licenses

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Bartenders 2-3-2020

Individual Name	Establishment Name	Type
Farkas-Huhn, Julia	Andrea's Red Rooster	New
Wiesman, Amy	The Beer Depot	New

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.5.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approve **Ordinance 20-01** *(Second Reading)* Repealing Section 1.01(1)(d) Spending Cap and Referendum Requirements for Building and Public Works Projects

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Ordinance 20-01

Ordinance 07-04

STATE OF WISCONSIN **CITY OF PEWAUKEE** **WAUKESHA COUNTY**

ORDINANCE NO. 20-01

AN ORDINANCE REPEALING §1.01 (1) (d) OF THE CITY CODE OF ORDINANCES

WHEREAS, the City of Pewaukee enacted §1.01 (1) (d) of the City Code of Ordinances; and

WHEREAS, the Common Council has determined that the subject Ordinance is no longer necessary for the proper management of City capital projects.

NOW THEREFORE, the Common Council of the City of Pewaukee hereby ordains:

SECTION 1:

§1.01 (1) (d) of the City Code of Ordinances is hereby repealed, in its entirety.

SECTION 2:

This ordinance shall be effective upon publication or posting as provided by law.

Dated this 3rd day of February 2020.

CITY OF PEWAUKEE

____
Steve Bierce, Mayor

ATTEST:

____
Kelly Tarczewski, City Clerk

STATE OF WISCONSIN CITY OF PEWAUKEE WAUKESHA COUNTY

ORDINANCE NO. 07-04

AN ORDINANCE REPEALING AND RECREATING §1.01(1)(d), OF THE CITY OF PEWAUKEE CODE REGARDING BUILDING OR PUBLIC WORKS PROJECTS OVER $10 MILLION DOLLARS

WHEREAS, the Common Council of the City of Pewaukee enacted ordinance # 03-12, codified at §1.01(1)(d), that provides for a referendum of the City's electorate when the construction cost for a building or a public works project has an estimated cost of $10 million dollars; and,

WHEREAS, the Common Council has determined that it should change the amount which will trigger a referendum for such work as well as further define the types of projects affected by the referendum process.

NOW THEREFORE, the Common Council of the City of Pewaukee hereby enacts the following ordinance:

SECTION 1: Section 1.01(1)(d), of the City of Pewaukee Code shall be repealed and recreated to read as follows:

(d) Spending Cap and Referendum Requirements for Building and Public Works Projects

1. In this subdivision "total project cost" includes all costs associated with public construction projects including, but not limited to the costs of structures, land acquisition, construction site support work, landscaping and furnishings.

2. A public information and comment meeting with the Common Council shall be held for any capital spending project with a projected total project cost of more than $2 million. No action will be taken by the Common Council at the public information meeting. Notice of the public information meetings shall be made in

the same way that regular Common Council meetings are noticed.

3. a. Prior to entering into a contract for the construction of any individual new or existing building which has an estimated total project cost that exceeds \$5 million, the Common Council shall submit to the electorate a referendum for approval of such project.

   b. The \$5 million cap and referendum requirement does not apply to any sewer, water or other pubic works or utility projects including but not limited to support structures water storage tanks, water towers, pump houses, wastewater transport facilities, water transmission facilities, stand pipes and water storage structures or pressure control stations, storm water facilities, storm sewers or other drainage facilities, retention and detention ponds, fire hydrants, lift stations, pumping stations, water or wastewater treatment facilities, groundwater wells, bridges or culverts, and pedestrian or bicycle pathways.

4. Prior to entering a contract for the construction of any road work paid for by the City directly from the tax levy which has an estimated total project cost that exceeds \$2 million, the Common Council shall submit to the electorate a referendum for approval of such project.

5. The wording of any referendum shall provide the specific purpose, locations, and estimated cost of the building or public works project. Nothing in this section shall be construed to preclude the City from exercising its role in the planning or design of any such building or public works project.

6. The cap and referendum requirements in this subsection do not apply to

emergency expenditures as determined by the Common Council.

<u>SECTION 2</u>: <u>Severability</u>. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinance whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

<u>SECTION 3</u>: <u>Effective Date</u>.

This ordinance shall be effective upon publication or posting as provided by law.

Dated this 16th day of April 2007.

CITY OF PEWAUKEE

Scott Klein, Mayor

ATTEST:

Kelly Tarczewski

Kelly Tarczewski, City Clerk

CITY OF PEWAUKEE
CORPORATE
SEAL
WISCONSIN

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Presentation of the City of Pewaukee Financial Management Plan [Ehlers]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Ehlers Report

City of Pewaukee Financial Management Plan

January 6, 2020

Objectives of the FMP

- Determines the overall financial impact to taxpayers to fund operational and capital needs.
- Is a tool to provide control and flexibility to meet financial needs by integrating operational and capital budgets.
- Examines existing financial strengths and weaknesses of the community.
- Establishes consensus and set of priorities to meet the City's financial objectives.

Credit assessment by Moody's (Aa1 rating)

Credit Strengths

- ✓ Strong resident income indices
- ✓ Solid financial position
- ✓ Modest debt and pension burdens

Credit challenges

- ✓ Smaller tax base compared to other comparably rated credits

Credit assessment by Moody’s

Factors that could lead to upgrade

- ✓ Significant tax base expansion & strengthening income levels
- ✓ Material gains in fund balance

Factors that could lead to a downgrade

- ✓ Weakening of the City’s tax base valuation or resident income levels
- ✓ Narrowing of fund balance or liquidity
- ✓ Challenges that hinder the water system's ability to repay a $6.3 million advance to the sewer system

Components of the FMP

- Provide a multi-year forecast for all levied funds.
  - ✓ General Fund
  - ✓ Capital Projects Fund
  - ✓ Road Projects Fund
  - ✓ Cemetery Fund
  - ✓ Debt Service Fund

- Provide an integrated financial model that incorporates operations and capital funding.

General Fund Forecast

- Most non-levy revenue sources held flat at current levels.
  - ✓ State shared revenue projected to decline
  - ✓ Cable revenues projected to decline
  - ✓ No application of General Fund Balance

- General Fund expenditure forecasts driven by codes assigned to each line item based on the type of expenditure.

FORECAST CODES										
CODE	**DEFINITION**	**EXPLANATION**	**2021 INCREASE**	**2022 INCREASE**	**2023 INCREASE**	**2024 INCREASE**	**2025 INCREASE**	**2026 INCREASE**	**2027 INCREASE**	**2028 INCREASE**
A	Average	Sets the value in all five years of the forecast period to the average of the prior five year's values.								
C	Commodities	Operating supplies	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%
E	Employee Finges	Health, dental, life, and disability insurance	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
I	Insurance	Property, Liability, Worker's Compensation	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
L	Last	Sets the value in all five years of the forecast period to the value in the most recent budget or actual column.								
M	Manual	Manual Entry								
R1a	Revenue 1a	Decrease of revenue by	-1.00%	-1.00%	-1.00%	-1.00%	-1.00%	-1.00%	-1.00%	-1.00%
R1b	Revenue 1b	Increase of revenue by	1.00%	1.00%	1.00%					
R2	Revenue 2	Increase of revenue by	2.00%	2.00%	2.00%					
S	Services	Professional services, training & travel, dues and subscriptions	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
U	Utilities	Utilities	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
W	Wages	Salaries, Wages, payroll taxes, retirement	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Z	Zero	Sets the value in the forecast period to zero.								

General Fund

	2017 ACTUAL	2018 ACTUAL	2019 YE Forecast	2020 BUDGET	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED	2024 PROJECTED	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED
REVENUE												
Local property taxes	$6,123,597	$ 6,972,986	$ 7,585,830	$ 7,897,815	$ 8,233,226	$ 8,637,445	$ 8,996,558	$ 9,422,967	$ 9,805,088	$ 10,255,357	$ 10,662,226	$ 11,138,170
Other taxes	922,240	904,161	863,688	945,980	956,580	967,334	978,245	989,314	1,000,545	1,011,941	1,023,503	1,035,235
Special assessments	711,124	671,198	702,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000
Intergovernmental revenues	1,419,297	1,446,967	1,506,431	1,598,766	1,592,793	1,586,881	1,581,027	1,575,232	1,569,495	1,563,815	1,558,192	1,552,625
Licenses and permits	1,163,564	947,037	915,665	857,612	857,612	857,612	857,612	857,612	857,612	857,612	857,612	857,612
Fines and forfeitures	338,353	710,401	602,350	676,800	676,800	676,800	676,800	676,800	676,800	676,800	676,800	676,800
Public charges for service	918,665	1,018,256	883,494	925,980	925,980	925,980	925,980	925,980	925,980	925,980	925,980	925,980
Intergovernmental charges for service	1,829,256	1,807,412	1,795,000	1,860,000	1,860,000	1,860,000	1,860,000	1,860,000	1,860,000	1,860,000	1,860,000	1,860,000
Investment income	104,311	196,108	373,500	317,813	317,813	317,813	317,813	317,813	317,813	317,813	317,813	317,813
Miscellaneous	418,131	255,730	143,302	128,272	128,272	128,272	128,272	128,272	128,272	128,272	128,272	128,272
Long-term debt proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	**13,948,538**	**14,930,256**	**15,371,260**	**15,959,038**	**16,299,076**	**16,708,137**	**17,072,307**	**17,503,990**	**17,891,605**	**18,347,590**	**18,760,398**	**19,242,507**
EXPENDITURES												
General Government	1,799,415	1,951,169	2,198,968	2,497,816	2,518,622	2,601,739	2,630,421	2,716,721	2,748,697	2,838,409	2,873,918	2,967,290
Public Safety	6,733,663	7,139,230	7,585,296	8,254,150	8,459,025	8,670,151	8,887,765	9,112,109	9,343,440	9,582,023	9,828,137	10,082,072
Public Works	2,329,945	2,565,389	2,531,270	2,966,836	3,030,118	3,095,103	3,161,846	3,230,411	3,300,859	3,373,256	3,447,671	3,524,175
Culture, Recreation & Education	1,892,521	1,932,283	1,990,671	2,105,165	2,149,891	2,195,744	2,242,760	2,290,976	2,340,429	2,391,158	2,443,204	2,496,610
Conservation and Development	59,658	76,918	80,789	137,575	141,421	145,399	149,515	153,773	158,181	162,744	167,468	172,361
TOTAL EXPENDITURES	**12,815,202**	**13,664,989**	**14,386,994**	**15,961,542**	**16,299,077**	**16,708,136**	**17,072,307**	**17,503,990**	**17,891,606**	**18,347,590**	**18,760,398**	**19,242,508**
Percentage change		**6.63%**	**5.28%**	**10.94%**	**2.11%**	**2.51%**	**2.18%**	**2.53%**	**2.21%**	**2.55%**	**2.25%**	**2.57%**
Surplus/(Deficit)	**1,133,336**	**1,265,267**	**984,266**	**(2,504)**	**(1)**	**1**	**0**	**0**	**(1)**	**(0)**	**0**	**(1)**
Transfer in	**16,790**			**20,000**								
Transfer to Capital Equipment	**(1,000,000)**		**(1,370,985)**	**(50,000)**								
Transfer to Storm Water Project Funds	**(17,412)**	**(17,484)**	**(17,496)**	**(17,496)**								
Transfer to Road Projects Funds	**(1,000,000)**		**(300,000)**									
Transfer to Bike & Pedestrian		**(6,000)**	**(47,600)**	**(129,888)**								
NET CHANGE	(867,286)	1,241,783	(751,815)	(179,888)								
BEGINNING FUND BALANCE	**5,731,273**	**4,863,990**	**6,105,773**	**5,353,958**	**5,174,070**	**5,174,070**	**5,174,070**	**5,174,070**	**5,174,070**	**5,174,070**	**5,174,070**	**5,174,070**
ADJUSTMENTS WITHIN FUND BALANCE	**(867,286)**	**1,241,783**	**(751,815)**	**(179,888)**								
YEAR END BALANCE	**$4,863,987**	**$ 6,105,773**	**$ 5,353,958**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**	**$ 5,174,070**

Capital Equipment & Facilities Fund

- City has a solid practice of setting aside funds for capital purchases and projects to reduce borrowing.

- Capital projects fund forecast utilizes a cash flow approach using levied funds, fund balance, and committed funds to pay for capital in year of acquisition.

- Objective is to simplify budgeting methodology.
  - ✓ "Committing" dollars for capital acquisition within a fund already established for capital projects is more burdensome from a tracking standpoint
  - ✓ Focusing on funds in entirety can still ensure adequate funds for capital projects
  - ✓ Maintaining a long-range forecast provides alternative for tracking replacement cycle

Capital Equipment/Facilities & Road Projects

- City is using debt adjustments on levy limit worksheet to increase its allowable levy to cash finance capital equipment and road projects.
- This is only sustainable if the City continues to issue G.O. debt going forward at an amount that increases total debt service payments.
- Current long term model shows these levies are not sustainable at current amounts (see slide 17).

Capital Projects Fund

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
REVENUE										
Local property taxes	$ 425,000	$ 525,000	$ 650,000	$ 650,000	$ 650,000	$ 645,000	$ 290,000	$ 170,000	$ 50,000	$ -
Investment income	5,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Impact Fees	300,000				-	-	-	-	-	-
Transfers in	1,370,985	50,000				-	-	-	-	-
TOTAL REVENUE	**2,100,985**	**575,000**	**655,000**	**655,000**	**655,000**	**650,000**	**295,000**	**175,000**	**55,000**	**5,000**
EXPENDITURES										
Administration	-	590,000	-	-	-	-	-	-	-	-
Engineering	-	-	-	-	17,500	-	-	-		
Elections	6,500	-	-	-	-	-	-	-		
Fire Protection	718,000	1,886,000	500,000	380,000	553,000	63,000	131,000	90,000	75,400	5,000
Public Works - Highway Operations	470,500	318,000	348,000	238,000	313,000	35,000	540,000	425,000	210,000	254,000
Information Technology	180,000	20,000	-	76,540	-	40,000	20,000	95,000	85,000	65,000
Parks & Recreation - City of Pewaukee	102,900	40,000	20,000	15,000	16,000	26,000	20,000	20,000	20,000	20,000
Parks & Recreation - Playground Equiptment - City	21,254	19,254	17,386	17,311	16,911	16,911	16,911	16,911	16,911	16,911
Parks & Recreation - Shared Items	28,000	139,930	42,735	75,250	90,230	117,285	28,840	144,480	52,885	53,900
TOTAL EXPENDITURES	**1,527,154**	**3,013,184**	**928,121**	**802,101**	**1,006,641**	**298,196**	**756,751**	**791,391**	**460,196**	**414,811**
Percentage change		**97.31%**	**-69.20%**	**-13.58%**	**25.50%**	**-70.38%**	**153.78%**	**4.58%**	**-41.85%**	**-9.86%**
Net Change (Fund Balance Applied)	**573,831**	**(2,438,184)**	**(273,121)**	**(147,101)**	**(351,641)**	**351,804**	**(461,751)**	**(616,391)**	**(405,196)**	**(409,811)**
TOTAL BEGINNING FUND BALANCE	**4,813,609**	**5,387,440**	**2,949,256**	**2,676,135**	**2,529,034**	**2,177,393**	**2,529,197**	**2,067,446**	**1,451,055**	**1,045,859**
YEAR END BALANCE	**$ 5,387,440**	**$ 2,949,256**	**$ 2,676,135**	**$ 2,529,034**	**$ 2,177,393**	**$ 2,529,197**	**$ 2,067,446**	**$ 1,451,055**	**$ 1,045,859**	**$ 636,048**

Cemetery Fund

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
REVENUE										
Local property taxes	$ 35,000	$ 35,000	$ 35,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 45,000	$ 45,000	$ 45,000
Internment Fees	4,750	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Lot Sales	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188	1,188
Columbarium Nitches	1,200	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Interest on investments	120	120	120	120	120	120	120	120	120	120
TOTAL REVENUE	**42,258**	**40,308**	**40,308**	**45,308**	**45,308**	**45,308**	**45,308**	**50,308**	**50,308**	**50,308**
EXPENDITURES										
Grave Opening & Closing						-	-	-	-	-
Grounds Maintenance & Projects	27,550	46,300	47,226	48,171	49,134	50,117	51,119	52,141	53,184	54,248
Columbarium	600	600	600	600	600	600	600	600	600	600
Software/Maintenance/Updates	450	500	500	500	500	500	500	500	500	500
Operating Supplies	20	100	100	100	100	100	100	100	100	100
Capital Equipment Purchase										
Storm Water Utility Charge (Transfer)	420	420	420	420	420	420	420	420	420	420
TOTAL EXPENDITURES	**29,040**	**47,920**	**48,846**	**49,791**	**50,754**	**51,737**	**52,739**	**53,761**	**54,804**	**55,868**
Percentage change		**65.01%**	**1.93%**	**1.93%**	**1.93%**	**1.94%**	**1.94%**	**1.94%**	**1.94%**	**1.94%**
Net Change	**13,218**	**(7,612)**	**(8,538)**	**(4,483)**	**(5,446)**	**(6,429)**	**(7,431)**	**(3,453)**	**(4,496)**	**(5,560)**
BEGINNING FUND BALANCE	**74,987**	**88,205**	**80,593**	**72,055**	**67,572**	**62,127**	**55,698**	**48,267**	**44,814**	**40,318**
YEAR END BALANCE	**$ 88,205**	**$ 80,593**	**$ 72,055**	**$ 67,572**	**$ 62,127**	**$ 55,698**	**$ 48,267**	**$ 44,814**	**$ 40,318**	**$ 34,758**

Debt Service Fund

- City's debt service levy is scheduled to decrease in 2021.

- The City has indicated it has capital projects requiring debt issuance in 2020
  - ✓ Decrease in the debt service levy provides opportunity to add new debt service payments and mitigates major tax levy impacts or "spikes"
  - ✓ City has special assessment collections and debt service fund balance it can be apply to keep the debt service levy increases minimal

2020 and future capital projects

- 2020 preliminary capital projects included in G.O. Notes:
  - ✓ $3.0 million for City hall improvements.
  - ✓ $1.0 million for storm water
  - ✓ $1.5 million for water
- For illustration purposes, $1.5 million of levy supported financings are shown from 2021-2026.
  - ✓ Plan is meant to show that the City can plan for future borrowing without concern of major tax impact
- Model can be revised as long-term capital project list is updated.

Debt Service Model: Projected Impact of Proposed Projects

Existing G.O. Debt Only

YEAR	Equalized Value Projection	Total Payment (P&I)	Total Less Non Levy Revenues	Net Debt Service Levy
2020	3,333,311,300	2,134,995	(1,204,194)	930,802
2021	3,399,977,526	1,598,911	(956,642)	642,269
2022	3,467,977,077	1,573,714	(959,924)	613,790
2023	3,537,336,618	1,547,108	(950,788)	596,320
2024	3,608,083,350	1,545,500	(950,259)	595,241
2025	3,680,245,017	1,208,483	(863,883)	344,600
2026	3,753,849,918	1,208,125	(865,025)	343,100
2027	3,828,926,916	1,196,881	(865,381)	331,500
2028	3,905,505,454	869,045	(869,045)	
2029	3,983,615,564	861,586	(861,586)	
2030	4,063,287,875	848,578	(848,578)	
2031	4,144,553,632	842,550	(842,550)	
2032	4,227,444,705	840,518	(840,518)	
2033	4,311,993,599	253,040	(253,040)	
2034	4,398,233,471	256,900	(256,900)	
2035	4,486,198,140	250,238	(250,238)	
2036	4,575,922,103	253,575	(253,575)	
2037	4,667,440,545	96,600	(96,600)	
2038	4,760,789,356	78,000	(78,000)	
TOTALS		17,464,346	(13,066,725)	4,397,621

Projected Debt Service

YEAR	G.O. Notes Series 2020 $5,620,000 Total P&I	G.O. Notes Series 2021 $1,500,000 Total P&I	G.O. Notes Series 2022 $1,500,000 Total P&I	G.O. Notes Series 2023 $1,500,000 Total P&I	G.O. Notes Series 2024 $1,500,000 Total P&I	G.O. Notes Series 2025 $1,500,000 Total P&I	G.O. Notes Series 2026 $1,500,000 Total P&I	Less Storm	Less Water	Less Assmt./FB	Net Total	Net Debt Service Levy	Levy Change	Debt Service Tax Rate	YEAR
2020												930,802		0.28	2020
2021	782,664							(112,819)	(166,742)	(180,000)	323,103	965,372	34,570	0.28	2021
2022	617,731	220,000						(111,442)	(169,712)	(180,000)	376,578	990,368	24,996	0.29	2022
2023	594,940	234,750	48,750					(115,045)	(167,580)	(180,000)	415,815	1,012,135	21,767	0.29	2023
2024	546,958	173,900	128,750	52,500				(113,495)	(170,333)	(180,000)	438,280	1,033,521	21,385	0.29	2024
2025	619,120	169,700	171,150	157,500	52,500			(111,845)	(167,858)	(180,000)	710,268	1,054,868	21,347	0.29	2025
2026	614,685	165,500	142,088	118,825	102,500	52,500		(110,145)	(170,308)	(180,000)	735,645	1,078,745	23,878	0.29	2026
2027	609,885	161,300	153,838	101,375	100,750	52,500	52,500	(113,395)	(167,595)	(180,000)	771,158	1,102,658	23,913	0.29	2027
2028	604,715	157,100	250,100	184,450	134,000	52,500	52,500	(111,505)	(169,805)	(30,000)	1,124,055	1,124,055	21,398	0.29	2028
2029	603,885	152,900	243,113	179,550	121,025	112,500	52,500	(114,510)	(171,765)	(30,000)	1,149,198	1,149,198	25,143	0.29	2029
2030	597,285	153,700	236,125	174,650	118,400	100,400	102,500	(112,310)	(168,465)	(30,000)	1,172,285	1,172,285	23,088	0.29	2030
2031		149,350	229,138	309,750	230,775	148,650	130,750				1,198,413	1,198,413	26,128	0.29	2031
2032			227,150	299,950	359,125	145,150	162,950				1,194,325	1,194,325	(4,088)	0.28	2032
2033				300,150	347,750	436,650	108,925				1,193,475	1,193,475	(850)	0.28	2033
2034					336,375	422,825	421,650				1,180,850	1,180,850	(12,625)	0.27	2034
2035						414,000	433,350				847,350	847,350	(333,500)	0.19	2035
2036							419,175				419,175	419,175	(428,175)	0.09	2036
2037												0	(419,175)	0.00	2037
2038												0		0.00	2038
TOTALS	6,191,867	1,738,200	1,830,200	1,878,700	1,903,200	1,937,675	1,936,800	(1,126,511)	(1,690,161)	(1,350,000)	13,249,971	19,747,592			TOTALS

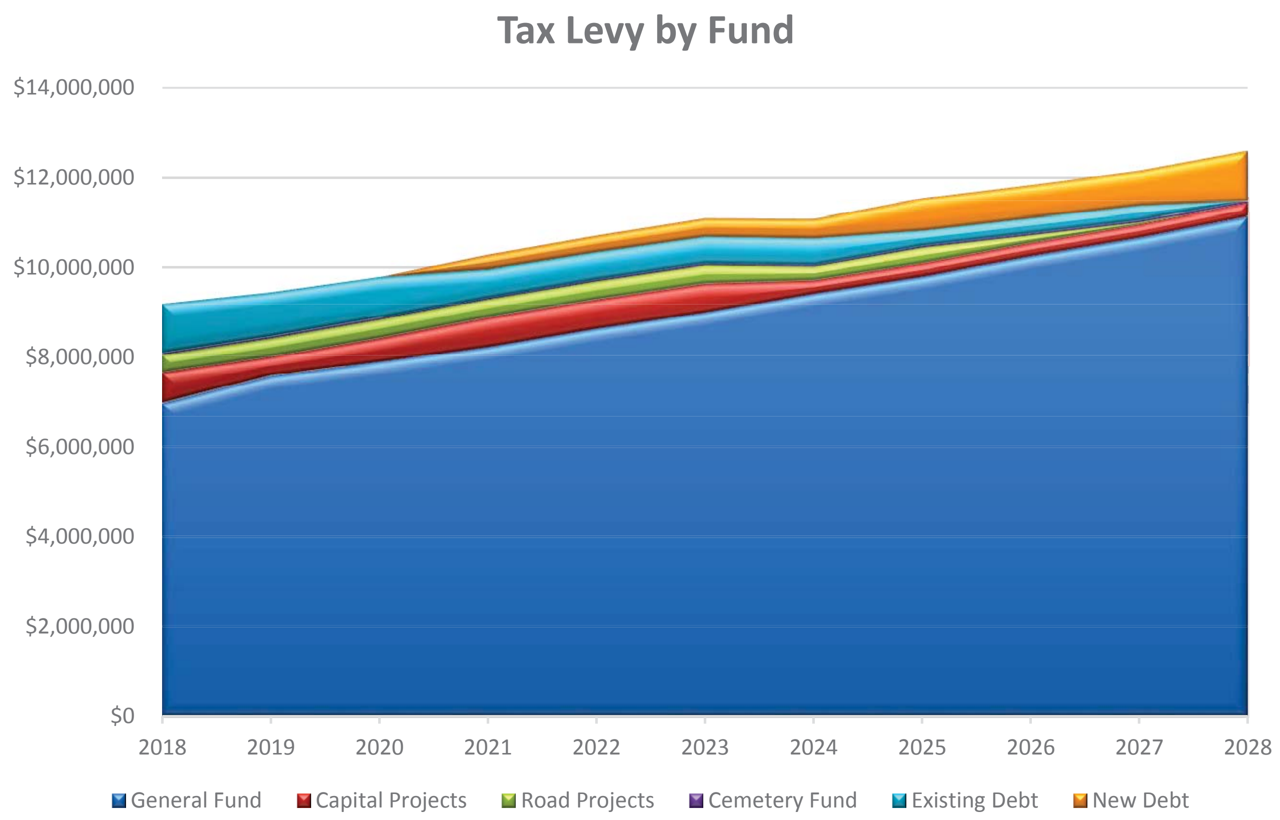
Current and Projected Debt Limit Calculations

Year End	Projected Equalized Value (TID IN)	Change in EV	Existing General Obligation Debt			Projected General Obligation Debt									Residual Capacity	Year End
			Debt Limit	Principal Outstanding	% of Limit	2020 Notes	2021 Notes	2022 Notes	2023 Notes	2024 Notes	2025 Notes	2026 Notes	Principal Outstanding	% of Limit		
2019	3,333,311,300	4.43%	166,665,565	14,922,950	8.95%								14,922,950	8.95%	151,742,615	**2019**
2020	3,399,977,526	2.00%	169,998,876	13,128,288	7.72%	5,620,000							18,748,288	11.03%	151,250,588	**2020**
2021	3,467,977,077	2.00%	173,398,854	11,838,094	6.83%	4,935,000	1,500,000						18,273,094	10.54%	155,125,760	**2021**
2022	3,537,336,618	2.00%	176,866,831	10,547,355	5.96%	4,405,000	1,325,000	1,500,000					17,777,355	10.05%	159,089,476	**2022**
2023	3,608,083,350	2.00%	180,404,168	9,256,055	5.13%	3,890,000	1,130,000	1,500,000	1,500,000				17,276,055	9.58%	163,128,113	**2023**
2024	3,680,245,017	2.00%	184,012,251	7,939,179	4.31%	3,415,000	990,000	1,420,000	1,500,000	1,500,000			16,764,179	9.11%	167,248,072	**2024**
2025	3,753,849,918	2.00%	187,692,496	6,931,711	3.69%	2,860,000	850,000	1,295,000	1,395,000	1,500,000	1,500,000		16,331,711	8.70%	171,360,785	**2025**
2026	3,828,926,916	2.00%	191,446,346	5,903,635	3.08%	2,300,000	710,000	1,195,000	1,325,000	1,450,000	1,500,000	1,500,000	15,883,635	8.30%	175,562,711	**2026**
2027	3,905,505,454	2.00%	195,275,273	4,864,935	2.49%	1,735,000	570,000	1,080,000	1,270,000	1,400,000	1,500,000	1,500,000	13,919,935	7.13%	181,355,338	**2027**
2028	3,983,615,564	2.00%	199,180,778	4,130,595	2.07%	1,165,000	430,000	865,000	1,130,000	1,315,000	1,500,000	1,500,000	12,035,595	6.04%	187,145,183	**2028**
2029	4,063,287,875	2.00%	203,164,394	3,385,596	1.67%	585,000	290,000	650,000	990,000	1,240,000	1,440,000	1,500,000	10,080,596	4.96%	193,083,798	**2029**
2030	4,144,553,632	2.00%	207,227,682	2,635,420	1.27%		145,000	435,000	850,000	1,165,000	1,390,000	1,450,000	8,070,420	3.89%	199,157,262	**2030**
2031	4,227,444,705	2.00%	211,372,235	1,870,000	0.88%			220,000	570,000	975,000	1,290,000	1,370,000	6,295,000	2.98%	205,077,235	**2031**
2032	4,311,993,599	2.00%	215,599,680	1,085,000	0.50%				290,000	650,000	1,190,000	1,255,000	4,470,000	2.07%	211,129,680	**2032**
2033	4,398,233,471	2.00%	219,911,674	865,000	0.39%					325,000	795,000	1,190,000	3,175,000	1.44%	216,736,674	**2033**
2034	4,486,198,140	2.00%	224,309,907	635,000	0.28%						400,000	810,000	1,845,000	0.82%	222,464,907	**2034**
2035	4,575,922,103	2.00%	228,796,105	405,000	0.18%							405,000	810,000	0.35%	227,986,105	**2035**
2036	4,667,440,545	2.00%	233,372,027	165,000	0.07%								165,000	0.07%	233,207,027	**2036**
2037	4,760,789,356	2.00%	238,039,468	75,000	0.03%								75,000	0.03%	237,964,468	**2037**
2038	4,856,005,143	2.00%	242,800,257	0	0.00%								0	0.00%	242,800,257	**2038**

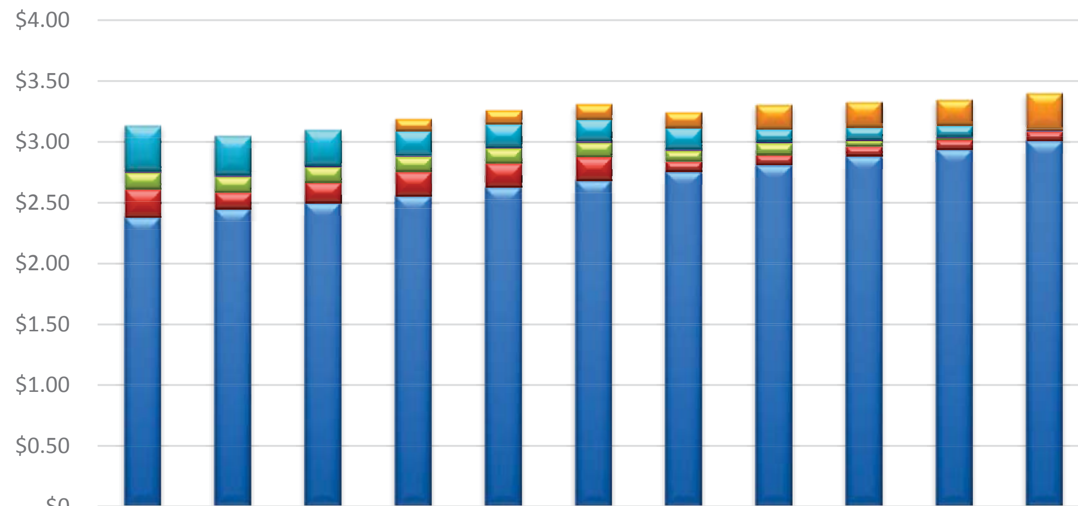
Levy and tax rate summary

	2018 ACTUAL	2019 ACTUAL	2020 PROJECTED	2021 PROJECTED	2022 PROJECTED	2023 PROJECTED	2024 PROJECTED	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED
FUNDS											
General Fund	6,972,986	7,585,830	7,897,815	8,233,226	8,637,445	8,996,558	9,422,967	9,805,088	10,255,357	10,662,226	11,138,170
Capital Projects	677,500	425,000	525,000	650,000	650,000	650,000	645,000	290,000	170,000	50,000	-
Road Projects	300,000	400,000	400,000	400,000	400,000	400,000	300,000	345,000	170,000	50,000	-
Cemetery Fund	35,000	35,000	35,000	35,000	40,000	40,000	40,000	40,000	45,000	45,000	45,000
Debt Service - Existing	1,100,000	1,000,000	930,802	642,269	613,790	596,320	595,241	344,600	343,100	331,500	-
New Debt Service	-	-		323,103	376,578	415,815	438,280	710,268	735,645	771,158	1,124,055
TOTAL LEVY	**9,085,486**	**9,445,830**	**9,788,617**	**10,283,598**	**10,717,813**	**11,098,693**	**11,441,488**	**11,534,956**	**11,719,102**	**11,909,884**	**12,307,225**
Dollar change from piror year	465,181	$360,344	$342,787	$494,981	$434,215	$380,880	$342,795	$93,468	$184,146	$190,782	$397,341
Percentage Change from Prior Year	5.40%	3.97%	3.63%	5.06%	4.22%	3.55%	3.09%	0.82%	1.60%	1.63%	3.34%
Equalized Value TID OUT (2% GROWTH 2021-2028)	3,001,079,100	3,192,028,300	3,333,311,300	3,399,977,526	3,467,977,077	3,537,336,618	3,608,083,350	3,680,245,017	3,753,849,918	3,828,926,916	3,905,505,454
Projected change in EV	1.92%	6.36%	4.43%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Actual/Projected Equalized Tax Rate	**$3.03**	**$2.96**	**$2.94**	**$3.02**	**$3.09**	**$3.14**	**$3.17**	**$3.13**	**$3.12**	**$3.11**	**$3.15**
Annual City Taxes on $250,000 Home	**$757**	**$740**	**$734**	**$756**	**$773**	**$784**	**$793**	**$784**	**$780**	**$778**	**$788**

Levy Components



Tax Rate Components



	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
New Debt	$0	0	0	0.10	0.11	0.12	0.13	0.20	0.21	0.21	0.30
Existing Debt	$0.38	0.32	0.29	0.20	0.19	0.18	0.17	0.10	0.10	0.09	0
Cemetery Fund	$0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01
Road Projects	$0.14	0.13	0.13	0.12	0.12	0.12	0.09	0.10	0.05	0.01	0
Capital Projects	$0.23	0.14	0.17	0.20	0.20	0.19	0.08	0.08	0.08	0.08	0.08
General Fund	$2.38	2.45	2.50	2.56	2.63	2.69	2.76	2.81	2.89	2.94	3.01

General Fund Capital Projects Road Projects Cemetery Fund Existing Debt New Debt

City of Pewaukee, Wisconsin

Levy Limit Worksheet

Levy Year		2018	2019	2020	2021	2022
Calendar/Budget Year		2019	2020	2021	2022	2023
Line		Actual	Actual	Projected	Projected	Projected
1	Prior Year's Actual Levy Plus Prior Year Personal Property Aid	9,085,485	9,595,936	9,938,723	10,433,705	10,867,919
2	Exclude Prior Year Levy for Unreimbursed Emergency Expenses	0	0	0	0	0
3	Exclude Prior Year Levy for G.O. Debt Authorized After July 1, 2005	942,080	1,271,422	1,377,460	1,722,619	2,004,390
4	**Adjusted Actual Levy**	**8,143,405**	**8,324,514**	**8,561,263**	**8,711,086**	**8,863,529**
Line 5-6	Net New Construction	181,109	138,020	149,822	152,444	155,112
	Enter Assumed Net New Construction Percentage	2.224%	1.66%	1.75%	1.75%	1.75%
7	Applied to Prior Year Adjusted Actual Levy	8,324,514	8,462,534	8,711,085	8,863,529	9,018,641
8	Less Personal Property Aid Payment	(150,106)	(150,106)	(150,106)	(150,106)	(150,106)
	Levy Limit Before Adjustments	**8,174,408**	**8,312,428**	**8,560,979**	**8,713,423**	**8,868,535**
E	Debt Service for G.O. Debt Authorized After July 1, 2005	1,271,422	1,377,460	1,722,619	2,004,390	2,230,159
R	Increase for unused levy carryover from prior years		98,729			
S	Increase in levy for each occupance permit issued for qualifying new single family residential					
T	Total Adjustments	1,271,422	1,476,189	1,722,619	2,004,390	2,230,159
9	**Total Adjustments**	**1,271,422**	**1,476,189**	**1,722,619**	**2,004,390**	**2,230,159**
10	**Allowable Levy**	**9,445,830**	**9,788,617**	**10,283,598**	**10,717,813**	**11,098,694**
11	Higher levy approved by Town Electors on a town under 2,000 population					
	Actual or Projected Levy	**9,445,830**	**9,788,617**	**10,283,598**	**10,717,813**	**11,098,693**
	Levy Surplus/(Shortfall)	**0**	**0**	**(0)**	**0**	**0**
	Total G.O. Debt Service Payments	2,345,557	2,134,995	2,381,574	2,411,445	2,425,548
	Levy for debt service	1,000,000	930,802	965,372	990,368	1,012,135
	Adjustment E Amount that exceeds debt service levy	271,422	446,658	757,247	1,014,022	1,218,024

City of Pewaukee, Wisconsin

Levy Limit Worksheet

Levy Year		2023	2024	2025	2026	2027
Calendar/Budget Year		2024	2025	2026	2027	2028
Line		Projected	Projected	Projected	Projected	Projected
1	Prior Year's Actual Levy Plus Prior Year Personal Property Aid	11,248,800	11,591,594	11,685,062	11,869,208	12,059,990
2	Exclude Prior Year Levy for Unreimbursed Emergency Expenses	0	0	0	0	0
3	Exclude Prior Year Levy for G.O. Debt Authorized After July 1, 2005	2,230,159	2,415,127	2,348,006	2,368,754	2,393,278
4	**Adjusted Actual Levy**	**9,018,641**	**9,176,467**	**9,337,056**	**9,500,454**	**9,666,712**
Line 5-6	Net New Construction	157,826	160,588	163,398	166,258	169,167
	Enter Assumed Net New Construction Percentage	1.75%	1.75%	1.75%	1.75%	1.75%
7	Applied to Prior Year Adjusted Actual Levy	9,176,467	9,337,055	9,500,454	9,666,712	9,835,879
8	Less Personal Property Aid Payment	(150,106)	(150,106)	(150,106)	(150,106)	(150,106)
	Levy Limit Before Adjustments	**9,026,361**	**9,186,949**	**9,350,348**	**9,516,606**	**9,685,773**
E	Debt Service for G.O. Debt Authorized After July 1, 2005	2,415,127	2,348,006	2,368,754	2,393,278	2,621,452
R	Increase for unused levy carryover from prior years					
S	Increase in levy for each occupance permit issued for qualifying new single family residential					
T	Total Adjustments	2,415,127	2,348,006	2,368,754	2,393,278	2,621,452
9	**Total Adjustments**	**2,415,127**	**2,348,006**	**2,368,754**	**2,393,278**	**2,621,452**
10	**Allowable Levy**	**11,441,488**	**11,534,955**	**11,719,102**	**11,909,884**	**12,307,225**
11	Higher levy approved by Town Electors on a town under 2,000 population					
	Actual or Projected Levy	**11,441,488**	**11,534,956**	**11,719,102**	**11,909,884**	**12,307,225**
	Levy Surplus/(Shortfall)	**(0)**	**(0)**	**0**	**(0)**	**0**
	Total G.O. Debt Service Payments	2,447,608	2,378,453	2,404,223	2,429,029	2,304,410
	Levy for debt service	1,033,521	1,054,868	1,078,745	1,102,658	1,124,055
	Adjustment E Amount that exceeds debt service levy	1,381,606	1,293,139	1,290,009	1,290,621	1,497,397

*In levy year 2027/ budget year 2028 the debt service adjustment needed is $317,042 higher than projected debt service payments.

Levy Limit Worksheet Comments

- A portion of the City's levy limit adjustment for debt service includes debt service that is paid by non-levy sources.

- This is permissible, but if the City's gross debt service payments decrease in the future, the City will not be able to increase its allowable levy.

- This will put pressure on the City's ability to maintain a capital and road projects levy.

Summary

- Overall, the City has remained in a strong financial position with healthy reserves and liquidity.
- Decline in the City's debt service levy provides an opportunity to fund additional projects without significant increases to the debt service levy.
- Areas which require more discussion going forward are:
  1) Amount needed for larger infrastructure projects, such as roads.
  2) The City's reliance on levy limit adjustments using non-levy supported debt service will put pressure on future levies.

EHLERS

LEADERS IN PUBLIC FINANCE

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Senior Municipal Advisor
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Financial Specialist
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CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding Winter Parking Restrictions [Mayor Bierce]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Ordinance 5.04(5)

5.04 PARKING ZONES LIMITATIONS AND REGULATIONS.

(5) Winter Parking Regulations. It shall be unlawful in the City of Pewaukee for the owner, person, firm, partnership or corporation nor any officer, member, agent, servant, employee of any firm, partnership or corporation or operator of any vehicle or any device in, upon or by which any person or property is or may be transported or drawn upon a public highway to park, stop, leave standing, or suffer any such vehicle or devise at the curb, shoulder, or edge or any highway area, roadway or fire lane in the City of Pewaukee during the months of November, December, January, February and March of each year.

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.

DATE: February 3, 2020

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding **Resolution 20-02-03** Authorizing Amendments to $2,9000,000 City of Pewaukee, Wisconsin Midwestern Disaster Area Revenue Bonds, Series 2012 (Building Service, Incorporated Project) Issued on September 21, 2012 [Attorney Riffle]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Resolution 20-02-03

COMMON COUNCIL OF
CITY OF PEWAUKEE, WISCONSIN

RESOLUTION NO. 20-02-03

RESOLUTION AUTHORIZING AMENDMENTS TO
$2,900,000 CITY OF PEWAUKEE, WISCONSIN
MIDWESTERN DISASTER AREA REVENUE BONDS,
SERIES 2012 (BUILDING SERVICE, INCORPORATED PROJECT)
ISSUED ON SEPTEMBER 21, 2012

WHEREAS, the City of Pewaukee, Wisconsin (the "Issuer") entered into a Bond Agreement dated as of September 1, 2012 (the "Bond Agreement") by and among the Issuer, DBF Properties LLC, a Wisconsin limited liability company (the "Borrower"), and JPMorgan Chase Bank, N.A., as original purchaser and original trustee, relating to the issuance of $2,900,000 City of Pewaukee, Wisconsin Midwestern Disaster Area Revenue Bonds, Series 2012 (Building Service, Incorporated Project) (the "Bonds"); and

WHEREAS, the Issuer loaned the proceeds of the Bonds to the Borrower for the purpose of financing a project on behalf of the Borrower consisting of the (i) purchase of land, (ii) acquisition and rehabilitation of an existing approximately 61,165 square foot facility located at W222 N630 Cheaney Road in the City of Pewaukee, Wisconsin (the "Facility") to be used by Building Service, Incorporated, a Wisconsin corporation, which designs, builds and furnishes commercial interiors and (iii) payment of certain professional costs and costs of issuance; and

WHEREAS, Johnson Bank (the "Bank") desires to purchase all of the Bonds from JPMorgan Chase Bank, N.A., and the Bank and the Borrower shall enter into a Credit Agreement in connection with the purchase by the Bank of all of the Bonds; and

WHEREAS, the Bank and the Borrower desire to amend certain terms of the Bond Agreement; and

WHEREAS, in order to give effect to such modification of the Bond Agreement, the Borrower and the Bank have requested the Issuer to (i) amend the Bonds (the "Amended Bonds") and (ii) enter into a First Amendment to Bond Agreement (the "Amendment"); and

WHEREAS, it is a requirement of the Bond Agreement that any such amendment of the Bond Agreement be approved by the Issuer.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Issuer as follows:

Section 1. Findings and Determinations.

It is hereby found and determined that under the provisions of Section 66.1103 of the Wisconsin Statutes, the Amended Bonds shall remain limited obligations of the Issuer, and the Amended Bonds do not constitute an indebtedness of the Issuer within the meaning of any state constitutional or statutory provision, and do not constitute nor give rise to a charge against its general credit or taxing powers or a pecuniary liability of the Issuer.

Section 2. Approvals and Authorizations.

2.01. There is hereby approved the amendment by the Issuer of its Midwestern Disaster Area Revenue Bonds, Series 2012 (Building Service, Incorporated Project), as set forth in the Amendment.

2.02. The Amendment is hereby approved. The Mayor and the City Clerk are hereby authorized and directed in the name and on behalf of the Issuer to execute the Amendment, to which the Issuer is a party, and either one of them or both of them are authorized and directed to execute such other documents, agreements, instruments or certificates as are deemed necessary or desirable by the Issuer's counsel and bond counsel, including the Issuer's assignment to the Bank, as successor trustee (the "Trustee") of the Borrower's amended promissory note which secures the Amended Bonds.

2.03. The Issuer shall proceed to amend the Bonds, which Amended Bonds shall be in the form and upon the terms set forth in the Amendment, which terms are for this purpose incorporated in this resolution and made a part hereof. The Mayor and the City Clerk are authorized and directed to execute and seal the Amended Bonds as prescribed in the Amendment and to deliver them to the Trustee for authentication and delivery to the Bank.

2.04. The Mayor, the City Clerk and other officers of the Issuer are authorized to prepare and furnish to the Trustee and bond counsel certified copies of all proceedings and records of the Issuer relating to the Amended Bonds, and such other affidavits and certificates as may be required by the Trustee and bond counsel to show the facts relating to the legality and marketability of the Amended Bonds as such facts appear from the books and records in the officers' custody and control or as otherwise known to them.

2.05. The approval hereby given to the various documents referred to in this resolution includes the approval of such additional details therein as may be necessary and appropriate for their completion and such modifications thereto, deletions therefrom and additions thereto as may be approved by the Issuer's counsel and bond counsel. The execution of any document by the appropriate officer or officers of the Issuer herein authorized shall be conclusive evidence of the approval by the Issuer of such document in accordance with the terms hereof.

2.06. The Amended Bonds shall be limited obligations of the Issuer payable by it solely from revenues and income derived by or for the account of the Issuer from or for the account of the Borrower pursuant to the Bond Agreement. As security for the payment of the principal of, premium, if any, and interest on the Amended Bonds, the Issuer has pledged and assigned to the Trustee all of its right, title and interest in and to the trust estate described in the Bond Agreement.

Adopted: February 3, 2020

CITY OF PEWAUKEE, WISCONSIN

By: ____
Steve Bierce, Mayor

Attest: ____
Kelly Tarczewski, City Clerk

CERTIFICATION BY CLERK OF THE CITY OF PEWAUKEE

I, Kelly Tarczewski, being first duly sworn, hereby certify that I am the duly qualified and acting City Clerk of the City of Pewaukee, Wisconsin (the "Issuer"), and as such I have in my possession, or have access to, the complete corporate records of the Issuer and of its Common Council; that I have carefully compared the transcript attached hereto with the aforesaid records; and that said transcript attached hereto is a true, correct and complete copy of all the records in relation to the adoption of Resolution No. 20-02-03 entitled:

RESOLUTION AUTHORIZING AMENDMENTS TO
$2,900,000 CITY OF PEWAUKEE, WISCONSIN
MIDWESTERN DISASTER AREA REVENUE BONDS,
SERIES 2012 (BUILDING SERVICE, INCORPORATED PROJECT)
ISSUED ON SEPTEMBER 21, 2012

I hereby further certify as follows:

1. Said Resolution was considered for adoption by the Common Council of the Issuer at a meeting held at City Hall, W240 N3065 Pewaukee Road, Pewaukee, Wisconsin at 7:00 p.m. on February 3, 2020 at a regular meeting of the Common Council and was held in open session.

2. Said Resolution was on the agenda for said meeting and public notice thereof was given not less than twenty-four (24) hours prior to the commencement of said meeting in compliance with Section 19.84 of the Wisconsin Statutes, including, without limitation, by posting on the bulletin board in the City Hall, by notice to those news media who have filed a written request for notice of meetings, and by notice to the official newspaper of the Issuer.

3. Said meeting was called to order by Mayor S. Bierce, who chaired the meeting. Upon roll, I noted and recorded that the following alderpersons were present:

______________________________ ______________________________

______________________________ ______________________________

______________________________ ______________________________

______________________________ ______________________________

and that the following alderpersons were absent:

______________________________ ______________________________

______________________________ ______________________________

I noted and recorded that a quorum was present. Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was said Resolution, which was introduced, and its adoption was moved by ____________________ and seconded by ____________________. Following discussion and after all alderpersons who desired to do so had expressed their views for or against said Resolution, the question was called, and upon roll being called and the continued presence of a quorum being noted, the recorded vote was as follows:

AYE:

NAY:

ABSTAINED:

Whereupon the meeting Mayor declared said Resolution adopted, and I so recorded it.

IN WITNESS WHEREOF, I have signed my name hereto on this 3rd day of February, 2020.

CITY OF PEWAUKEE, WISCONSIN

[SEAL]

By:______________________________
Kelly Tarczewski, City Clerk

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 7.

DATE: February 3, 2020

DEPARTMENT: Employee Services

PROVIDED BY:

SUBJECT:

Closed Session - You are hereby notified that the Common Council and staff of the City of Pewaukee will convene into closed session after all regular scheduled business has been concluded and upon motion duly made and seconded and acted upon by roll-call vote as required under §19.85(1)(a), Stats. The purpose of the closed session is for the following:

- §19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically related to the Chief Engineer.

You are further notified that at the conclusion of the Closed Session, the Common Council may convene into open session pursuant to §19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 8.

DATE: February 3, 2020

DEPARTMENT: PW - Engineering

PROVIDED BY:

SUBJECT:

Discussion and Possible Action Regarding the Revised Reorganization of the Public Works Department Including the Revision of the Engineer Positions to Chief Engineer - Utility and Chief Engineer - Streets & Development and Keeping the City Engineer as Part of the Director of Public Works Title. [Wagner, Klein]

BACKGROUND:

Please see the attached revision for the DPW Organizational Chart.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

DPW Organizational Chart

Department of Public Works