

MEETING MINUTES

Friday, March 1, 2019

10:30 AM

Bonnie Blair Conference Room

In attendance: Alderpersons Jeff Kara and Ray Grosch and Human Resources Director Lisa Bergersen. Also present were Mayor Steve Bierce, City Administrator Scott Klein, and Kelley Woldanski.

1. Call to Order and Pledge of Allegiance.

Ald. Kara called the meeting to order at 10:30 AM.

2. Approval of Human Resources Committee Meeting Minutes dated February 14, 2018.

A motion was made and seconded (R. Grosch, J. Kara) to approve the Human Resources Committee meeting minutes dated February 14, 2018. Motion Passed: 2-For, 0-Against

3. Discussion and Possible Recommendation Regarding Role of the Common Council in Hiring Process for Department Heads.

Mayor Bierce explained his desire to have a consistent practice around the hiring of department heads and some involvement by the Council in making a final decision to hire. Currently there is no policy or procedure and the practice has been inconsistent. Mayor Bierce expressed his belief that the Council should have some involvement. Ald. Kara indicated his belief that there would be value in involving the Human Resources Committee in the final interview, and then sending the candidate to Council for final approval.

A motion was made and seconded (R. Grosch, J. Kara) to recommend to the Common Council that the Human Resources Committee be involved in the final interview of any department head hiring and the Common Council would grant final approval for the hiring of a department head. Motion Passed: 2-For, 0-Against

4. Discussion and Possible Recommendation on level of Village of Pewaukee input into the hiring of City of Pewaukee employees.

Those present determined that this item should go to the Common Council. No motion was presented.

5. Adjournment

A motion was made and seconded, (R. Grosch, J. Kara) to adjourn the meeting at 11:22 AM. Motion passed: 2-For, 0-Against

Respectfully Submitted,

Lisa Bergersen
Human Resources Director

April 22, 2019