Common Council Meeting Minutes
Monday, August 21, 2017

In attendance: Mayor S. Bierce, Aldermen C. Brown, J. Wamser, R. Grosch, and B. Dziwulski. B. Bergman, and J. Kara were absent and excused. Also present were Clerk/Treasurer K. Tarczewski, City Administrator S. Klein, Assistant Engineer M. Wagner, Utility Manager J. Mueller, Fire Chief K. Bierce, Lieutenant B. Ripplinger and Attorney S. Riffle.

1.0 Call to Order and Pledge of Allegiance - Mayor Bierce called the meeting to order at 7:01 p.m.

2.0 Public Comment – None.

3.0 <u>Consent Agenda – Action</u>

- 3.1 Approval of Common Council Meeting Minutes
  - 3.1.1 Dated July 17, 2017
  - 3.1.2 Dated August 7, 2017
- 3.2 Approval of Accounts Payable Summaries
- 3.3 Approval of Bartender Licenses
- 3.4 Approval of ***Resolution 17-06-05*** Pertaining to the 2016 Compliance Maintenance Annual Report (CMAR)

Mayor Bierce removed Item #3.1.2. due to the meeting minutes not being completed.

<u>A motion was made and seconded, (B. Dziwulski, J. Wamser) to approve the remaining items on the consent agenda</u>. Motion Passed: 4-For, 0-Against.
It was noted that Ms. Brown abstained from the minutes dated July 17, 2017.

4.0 Presentation of the 2016 Audit

Mike Rotroff from Rotroff/Jeanson was present for this item. He stated overall the City did very well. He said fund balances grew by $3.2 million equating to 23% more than the year before. He said the general fund grew by $827,000, even after transferring $900,000 into the capital budget. He said the general fund will exceed the income by $1.7 million.

Mr. Rotroff stated there were no changes in the internal controls, and no reportable errors or emissions. He said there are still segregation of duty issues in Courts Department, internal controls over financial reporting and audit adjustments. He said staff does a very good job.

He said Moody's rated the City again back in September and we continue to be rated AA1 because the debt services is low, and the City is only using 13% of the statutory capacity. He said we added $70 million in new construction in 2016. He said the City can raise the tax levy by 2.4% next year.

Mr. Rotroff stated the Sewer Department lost money this past year because they undertook a huge citywide manhole system cleaning project. He suggested it was time to look at raising the sewer rates.

5.0 Waukesha Sheriff's Department 2nd Quarter Stats

Lieutenant Ripplinger was present for this item. He invited the Council members to the appreciation picnic that is taking place on August 22nd. He stated over 300 people are expected to attend.

Lieutenant Ripplinger summarized the activities of the department. He stated the Council has directed the department to be more community oriented than traffic enforcement.

6.0 Public Hearing for a Class B Wine and Beer License for the Crossings Restaurant Located at N20 W22951 Watertown Road and Naming Tracey D. Evans as Agent

Ms. Evans was present for this item. She praised the Sheriff's Department for the service she received after a break in she experienced this past June.

Ms. Tarczewski stated this was a change in ownership and a new license needs to be issued.

A motion was made and seconded, (B. Dziwulski, J. Wamser) to approve the Class B Wine and Beer License for the Crossings Restaurant located at N20 W22951 Watertown Road and naming Tracey D. Evans as Agent. Motion Passed: 4-For, 0-Against.

7.0 Discussion and Possible Action Regarding the Bartender License Request of Michelle DeValk

Mayor Bierce noted that Ms. DeValk was not available to attend this evening and requested to be rescheduled next month.

A motion was made and seconded, (J. Wamser, R. Grosch) to table this item until September 5th, 2017. Motion Passed: 4-For, 0-Against.

8.0 Discussion and Possible Action Regarding the Recommendations of the Bike & Pedestrian Planning Committee (7/26/2017) to Revise Chapter 18 of the City of Pewaukee Municipal Code Requiring Right-of-Way or Easements for Future Sidewalks and/or Bike Paths

Mr. Grosch stated the City is falling behind the neighboring communities as far as some of the facilities we provide. Jim Blackwood was also present for this item. He said the second largest cost to these types of projects is acquiring the easements. He suggested that developers should dedicate land for the future. He said the city should decide if future dedication or easements is the better choice. Mr. Blackwood added even if nothing becomes of the project, the City would have extra green space.

Mr. Klein stated the current ordinance covers what the Bike & Pedestrian Committee is looking for. The City already receives 60 to 66 feet of right-of-way on all new development, and we have the right to utilize it at our discretion. He said the better roads for throughways for bikers are on County roads.

9.0 Discussion and Possible Action Regarding the Recommendations of the Bike & Pedestrian Planning Committee (7/26/2017) to Amend the City of Pewaukee Municipal Code Requiring the Inclusion of Bicycle and/or Pedestrian Facilities on Roadways During City Rehabilitation and Reconstruction Projects

Mr. Blackwood stated the intent is to look at the feasibility of adding a bike or pedestrian path whenever the City is rehabbing or reconstructing roads. Mr. Klein stated some of the projects are difficult since there isn't a lot of right-of-way to work with. Ms. Brown concurred with Mr. Klein as far as some roads are just too dangerous to bike on because they are not wide enough.

Mr. Grosch reminded the Council that the City already has a plan for such trails and he thinks it is a very important part of being a community.

Ms. Wagner stated this is already an unwritten policy. The Council directed Ms. Wagner to formally put something together as an ordinance change.

10.0 Discussion and Approval of ***Resolution 17-08-08*** the Final Resolution for the Green Road Paving Project

Ms. Wagner stated the costs came in below the estimates presented at the original assessment hearing. She said the resolution does not change the terms from how it was previously conveyed to the property owners. She said there would be no interest charged until connection.

A motion was made and seconded, (J. Wamser, R. Grosch) to approve *Resolution 17-08-08* regarding the Green Road Paving Project. Motion Passed: 4-For, 0-Against.

11.0 Discussion and Possible Action to Establish the Residential 2018 Garbage and Recycling Fee

Ms. Wagner reported that Mr. Weigel's recommendations for the 2018 garbage and recycling rate is $135 per unit. She stated this is actually a reduction of $9. Ms. Wagner stated Mr. Weigel is recommending using all of the County's recycling reimbursement to offset the taxpayers' costs.

A motion was made and seconded, (C. Brown, R. Grosch) to approve the City Engineer's recommendations and establish the 2018 residential garbage and recycling fee at $135.

12.0 Discussion and Possible Action Regarding Reactivating the Deer Management Program and Possible Future Funding

A motion was made and seconded, (C. Brown, J. Wamser) to table this item until Mr. Kara could be in attendance. Motion Passed: 4-For, 0-Against.

13.0 Public Comment – None.

14.0 Adjournment

A motion was made and seconded, (B. Dziwulski, R. Grosch) to adjourn the meeting at 8:16 p.m. Motion Passed: 4-For, 0-Agaisnt.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer