



**JOINT PARKS AND RECREATION BOARD
MEETING NOTICE AND AGENDA**

Wednesday, March 10, 2021

7:00 PM

Pewaukee City Hall ~ Common Council Chambers

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the Director prior to the meeting.
 3. Approval of the February 10, 2021 meeting minutes.
 4. Discussion and possible action regarding the Woman's Club of Pewaukee's proposal of the "PAWS in Celebration" Dog Walk at Kiwanis Village Park.
 5. Discussion and possible action in regards to beer sales at private events.
 6. Discussion and possible action regarding food trucks at private park events.
 7. Discussion and possible action regarding Pewaukee Youth Baseball's Kindergarten baseball program.
 8. Discussion and possible action regarding reallocation of capital equipment savings from 2020.
 9. Discussion and possible action in regards to South Park playground equipment purchase and install for 2021 ahead of capital improvement budget schedule.
 10. Update regarding Laimon Park financials to date.
 11. Adjournment

Nick Phalin, CPRP
Parks & Recreation Director

March 5, 2021

NOTICE

Due to the COVID virus, this meeting will only be held virtually.

To attend this meeting virtually or by phone please contact Nick Phalin, Director of Parks and Recreation, 262-691-7275, phalin@pewaukee.wi.us **before 3 P.M. on the date of the meeting** for directions. Meeting materials are available at <https://pewaukee.novusagenda.com/AgendaPublic/>.

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a

quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Park and Recreation Director at (262) 691-7275 by 2:00 p.m. the Monday prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 3.**

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY:

SUBJECT:

Approval of the February 10, 2021 meeting minutes.

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Minutes

REVISED

MEETING MINUTES Wednesday, February 10, 2021 7:00 PM

Pewaukee City Hall ~ Common Council Chambers
VIDEO

In attendance:

Alderman B. Dziwulski, Trustee B. Rohde, D. Linsmeier, G. Majeskie, D. Kaatz, A. Brimmer, T. Greenwald.

Also Present:

Community Services Director N. Phalin.

1. Call to Order and Pledge of Allegiance
2. Public Comment
3. Approval of the January 13, 2021 meeting minutes.

A motion was made and seconded, (Brian Dziwulski, Gary Majeskie) to approve the January 13, 2021 meeting minutes. Motion Passed: 5-For, 0-Against.

4. Discussion and possible action regarding Pier 63's proposal to operate a pontoon boat touring business operating out of Lakefront Park on Pewaukee Lake.

Review Village concerns/liability in regards to alcohol being involved with Pier 63's proposal. Sales and storage would only be on the boat.

Concerns for Tuesday/Thursday ski usage of pier with Pier 63's business.

A motion was made and seconded, (Brian Dziwulski, Dave Linsmeier) to approve a contract with Pier 63 for a 2021 pontoon boat business at a rate of \$3,000 for the season paid up front, contingent upon approval of alcohol process by the Village Attorney, and mutually agreed upon usage of the pier on Tuesday and Thursday in regards to the Pewaukee Lake Water Ski Club. Motion Passed: 7-For, 0-Against.

5. Discussion and possible action regarding 2021 fee structure for The Beergo events utilizing Pewaukee Parks.

Details to be worked out with Parks & Recreation Director.

A motion was made and seconded, (Todd Greenwald, Dave Linsmeier) to approve The Beergo's proposed fee structure of \$100 per event, excluding water ski dates at Lakefront Park; with a fee structure of \$50 per event at Lakefront Park in conjunction

with Pewaukee Lake Water Ski Club. Motion Passed: 7-For, 0-Against.

6. Discussion and possible action regarding The Beergo selling alcohol at private park rentals.
7. Update regarding usage of Kiwanis Village Park back diamond.
8. Discussion and possible action regarding park rentals to City and Village employees.

The opinion of the Joint Parks & Recreation is to discontinue the practice of the 50% employee discount on park rentals.

9. Update regarding Laimon financials.
10. Adjournment

A motion was made and seconded, (Todd Greenwald, Dave Linsmeier) to adjourn. Motion Passed: 7-For, 0-Against.

Respectfully Submitted,
Nick Phalin, CPRP
Parks & Recreation Director

February 9, 2021

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 4.**

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding the Woman's Club of Pewaukee's proposal of the "PAWS in Celebration" Dog Walk at Kiwanis Village Park.

BACKGROUND:

Please review the attached event proposal from the Woman's Club of Pewaukee for their "PAWS in Celebration" dog walk fundraiser for their organization. As proposed, they would utilize Kiwanis Village Park for this event.

Our current park rules/policies do not permit dogs in parks.

FINANCIAL IMPACT:

This rental as proposed would have a rental fee of \$335.

The Woman's Club has previously donated to the Friends of the Parks of Pewaukee towards Koepp Park and towards 4th of July fireworks.

RECOMMENDED MOTION:

ATTACHMENTS:

Description

PAWS Dog Walk



SPECIAL EVENTS PROPOSAL
PEWAUKEE JOINT PARK AND RECREATION BOARD
March 10, 2021

**The Woman's Club of Pewaukee Invites you to our
"PAWS in CELEBRATION!" Dog Walk**

EVENT SUMMARY

Introduction

Who: Requesting organization - The Woman's Club of Pewaukee (WCP)

Contact information: Kathleen Novack
262-696-4187
kthlnnvck@gmail.com

What: A Woman's Club of Pewaukee (WCP) Fundraiser centered on a "Dog Walk" for families, friends and "man's Best friend."

Where: Kiwanis Village Park and surrounding general downtown area.

When: Tentative Date June 12, 2021

Why: The impact of COVID on the organization's fundraising opportunities has been significant. This event would help offset the fundraising deficit while offering a safe, fun outdoor event. Net proceeds would be distributed to organizations designated at the May WCP Membership Meeting. (List of groups receiving funds in 2020 attached.)

Program Description

PARTICIPANTS – Pewaukee and nearby community residents and their canine friends.

ESTIMATED NUMBER OF PARTICIPANTS – 200 adults and children.

TENTATIVE ADMISSIONS COST: \$25 per one dog and his/her family or individual owner
\$ 5 for each additional family dog
\$25 for family – no dog
\$20 for an individual – no dog



SPECIAL EVENTS PROPOSAL (cont.)
PEWAUKEE JOINT PARK AND RECREATION BOARD
March 10, 2021

**The Woman's Club of Pewaukee Invites you to our
"PAWS in CELEBRATION!" Dog Walk**

EVENT SUMMARY (cont.)

Primary Event

COMMUNITY/FAMILY FOCUSED DOG WALK – Walking route would be focus on local points of interest and local businesses. A longer option would be available for hardy walkers. (Page 5)

Participants would register at Kiwanis Village Park starting at 10:00 a.m.

POST-WALK ACTIVITIES AT KIWANIS VILLAGE PARK

- We would sell water, soda, hot dogs, possibly bratwurst and other snacks. All permits needed to would be secured. We would not be selling any beer, wine or other alcoholic beverages.
- At 12:15 participants would start lining up for the "Pet Parade" and judging. Parade at 12:30, and short "Award Ceremony" with ribbons for the winners.
- The event would officially and promptly close at 2:00 p.m.

ALTERNATE PLAN SHOULD THE EVENT NEEDS TO BE POSTPONED & RESCHEDULED

- WCP would like the ability to reschedule the event for a date in late September/early October
- Any fees paid for the June 12th event would be applied to the cost of the rescheduled event.

NEXT STEP IF PROJECT APPROVED BY JOINT PARK AND RECREATION BOARD

- Meet with the Pewaukee Police Department on issues concerning safety, potential street closings, and estimated charges for services.
- Meet with the Pewaukee Fire on related issues.
- Appear at a Pewaukee Village Board Meeting to seek Village approval to hold the event.

ADDITIONAL DETAILED INFORMATION ON FOLLOWING PAGES

Page 3	GENERAL INFORMATION ON OVERALL EVENT
Page 4	KIWANIS VILLAGE PARK PROPOSED PLAN
Page 5	EVENT WALKING ROUTE PLAN
Page 6	2020 WOMAN'S CLUB OF PEWAUKEE DONATION RECIPIENTS



SPECIAL EVENTS PROPOSAL
PEWAUKEE JOINT PARK AND RECREATION BOARD
March 10, 2021

**The Woman's Club of Pewaukee Invites you to our
"PAWS in CELEBRATION!" Dog Walk**

GENERAL INFORMATION ON OVERALL PROGRAM

RULES for DOG OWNERS

- All dogs must be on a leash at all times and under the control of an adult
- Dogs will only be allowed in pre-identified areas in Kiwanis Village Park. Anyone not honoring this commitment will be asked to leave the event.

JOINT POOPER PLAN

- **Dog owners** are fully responsible for cleaning up after their dog, and disposing of any waste in a provided receptacle from the time they arrive at the Park to register until the end of the event. ***"Your pup - your "p...p" - clean up and dispose!"***
- **WCP** will hand out plastic bags to each dog owner (1 per dog entered) at the time of registration
- **WCP** will place several receptacles at marked locations along each route to facilitate the disposal of waste. A large map with the location of the disposal sites will be displayed at the sign-in table.
- **WCP** members will have a "Pooper Squad" that will thoroughly clean up the Park's designated dog area(s) and make a sweep of the general event area for errant deposits.

OTHER

- **Event-Day Insurance** will be secured in accordance with standard event and Village requirements.
- **Respect for Homeowners along route:** All walkers will be asked to be sensitive to homeowner's living along the routes. Examples – 1) groups should stop to let residents pull into their driveway. 2) Walkers must stay on sidewalks and off the grass.
- **Sponsor Recognition:** Names of sponsors will be posted at Kiwanis Park.



**SPECIAL EVENTS PROPOSAL
PEWAUKEE JOINT PARK AND RECREATION BOARD
March 10, 2021**

**The Woman's Club of Pewaukee Invites you to our
"PAWS in CELEBRATION!" Dog Walk**

KIWANIS VILLAGE PARK – DETAILS OF PLAN

MAJOR FEATURES MAKING KIWANIS VILLAGE PARK A GREAT VENUE FOR THE EVENT:

- Proximity to lakefront, local businesses, and points of interest that provides a number of different options for determining an interesting walking route
- Ample parking with ADA accessibility for individuals with special needs
- Large park with several options to supervise and restrict the areas that would be available for the dogs – for example either fenced-in ball field or the softball field on the west side of the Park
- Covered Pavilion that includes an area that facilitates the sale of food and beverage items
- Large number of picnic tables for seating
- Restrooms

DAY OF EVENT - PARTICIPANT REGISTRATION

- Sign-in would open at 10:00 a.m.
- All dogs would receive an event bandana
- Free water will be provided for participants

POST-WALK ACTIVITIES AT PARK

- Dog Parade
- Awards Ceremony

OTHER POTENTIAL FUNDRAISING ACTIVITIES

- Member and merchant "booths"
- Food and beverage sales
- Sponsorships and/or Donations
- Possible additional ideas to raise funds from Planning Committee but none would include the sale of any food or beverage item.

EVENT WOULD END PROMPTLY AT 2:00 P.M.

PARK CLEAN-UP WOULD BEGIN IMMEDIATELY



SPECIAL EVENTS PROPOSAL PEWAUKEE JOINT PARK AND RECREATION BOARD March 10, 2021

The Woman's Club of Pewaukee Invites you to our
"PAWS in CELEBRATION!" Dog Walk

EVENT WALKING ROUTE PLAN

COMMUNITY/FAMILY FOCUSED DOG WALK

RED ROUTE *"Our Window Shop while you walk - WALK" – 1.7 miles*

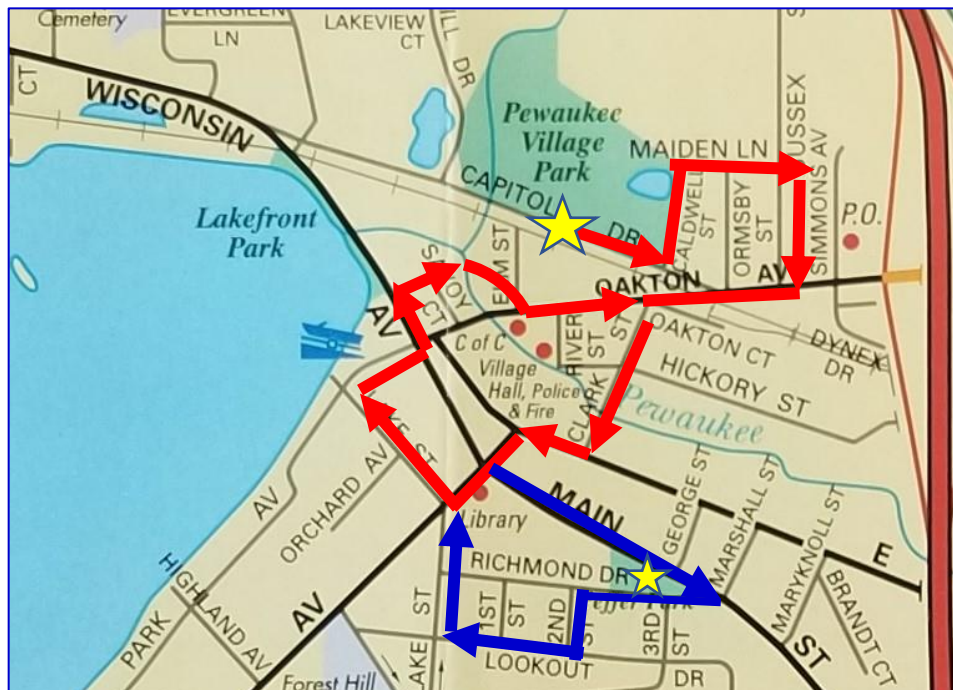
Route winds past many points of interest and local businesses including Harvest Home, Bank of Flowers, VFW Post 9537, Historic Watertown Plank Road, Clark House (Pewaukee Area Historical Society Headquarters), Pewaukee Public Library, Laimon Lakeside Park, Park Avenue Pizza, End of the Leash, and on to Lakefront Park.

BLUE ROUTE *Add on a visit to Peffer Park and its World War II Memorial Garden – .8 miles*

BLUE extension leaves the RED route at Main Street, and rejoins it at Lake Street and Prospect.

WALK BOTH ROUTES FOR 2.5 MILES.

On returning to Kiwanis Park walkers, will cross the Penny Van Horn Bridge, walk through Koeppe Riverside Park, and pass by Village Hall.



***FINAL POINT:** A sign will be displayed at the Sign-in table reminding everyone that
ONCOMING TRAFFIC HAS THE RIGHT OF WAY.



2020 WOMAN'S CLUB OF PEWAUKEE DONATION RECIPIENTS

Donna Lexa
El Sistema Greater Milwaukee
Elmbrook Humane Society
Friends of the Parks of Pewaukee - Koepp Riverside Park
Friends of the Parks of Pewaukee (Fireworks)
Good Friend, Inc.
Humane Animal Welfare Society (HAWS) - Waukesha County
Lake Country Cares Cab Inc.
Lake Pewaukee Sanitary District
Life Striders
NAMI - National Alliance on Mental Illness
PAAC - Pewaukee Area Arts Council
PAHS - Pewaukee Area Historical Society
Pewaukee Food Pantry
Pewaukee High School scholarships (3)
Pewaukee Public Library
Pewaukee Public School District – snacks program
Positively Pewaukee - Community Connection
Stars & Stripes Honor Flight
Waukesha County Canine Unit
Waukesha County Community Dental Clinic
Wildlife in Need
Women's Center

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 5.**

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action in regards to beer sales at private events.

BACKGROUND:

From the Village Attorney and Department of Revenue, it is not permissible to charge a fee or percentage of sales for beer sales at a private event. The Village Attorney did reference it is permissible to charge a reasonable refuse fee for additional services at an event. He also mentioned that it is not appropriate in this manner to include exclusivity to one vendor.

Any additional refuse fee would be charged to the renter of the private party. The organization that is hired to sell alcohol at the event would require the appropriate permits/licenses to operate.

FINANCIAL IMPACT:

Parks staff hourly rates plus benefits range from \$25-\$50/hour. Parks staff estimated 1-2 hours of additional time on site after an event.

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 6.

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding food trucks at private park events.

BACKGROUND:

Food trucks have continued to grow in popularity and we receive requests for private parties to allow food trucks at their events. Currently, food trucks are prohibited in Pewaukee Parks without our permission. This is to prevent an outside vendor from setting up at a baseball tournament or soccer day. However, we have allowed private parties to invite food trucks to their event, and only sell to their guests. This must be stated and advertised as private and no outside sales completed.

After further review, and this trend continuing, we would like to continue this operation and allow food trucks at private events, but would like to consider the addition of a refuse fee, to be paid by the private party renter, in order to have a food truck, to offset the additional costs to the Parks Department.

FINANCIAL IMPACT:

During research, I found that the City of Waukesha charges a \$65 refuse fee to have a food truck on site at a private event.

With food sales, we could require a percentage of sales. However, that may be difficult as we would be trusting organizations we don't normally work with, and create a significant amount of additional work on our end to hopefully capture a correct amount.

Waukesha County and Oconomowoc do not charge a fee currently, but during the conversation mentioned that they thought it was a good idea and will consider adding a refuse fee.

For our parks staff, an hour of labor plus benefits could range from \$25-\$50/hour. Parks staff estimated 1-2 hours of additional time on site after an event.

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 7.

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding Pewaukee Youth Baseball's Kindergarten baseball program.

BACKGROUND:

In 2007, the Joint Parks & Recreation Board approved the attached club use policy. As a reminder, this policy was created to not only clarify the use agreement, but also to spell out the priority users of our parks and facilities. This document also specifically indicates that clubs and the Parks & Recreation Department should avoid duplicating services.

It has come to my attention that PYB has allowed kindergarten participants to join their 'A' division, but there has been enough kindergarten interest that they have split this group out to include K4/K5 age kids in their own division, starting in 2020. PYB notes this is not a t-ball league, but rather Coach-Pitch. Kids are given 10 pitches to put a ball in play, and if they are unable, they then utilize a batting tee to put the ball in play.

I believe the intent of the club use agreement was partially put in place to avoid exact duplicates, but further intended to allow Parks & Recreation to create the first sports experience for participants. I further understand that there have been layers of this conversation in the past between the previous Director, Pewaukee Youth Baseball and the Joint Board.

I believe that it is important that the parties involved continue to operate under the guidelines of previous policies and agreements to continue to offer the most continuity as employees and Board Members change. These policies and agreements are vital to the success of our working relationship.

FINANCIAL IMPACT:

I believe that PYB has been taking registration for this program for the upcoming 2021 season.

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Club Use Lease 2007 Policy

PEWAUKEE PARK/RECREATION DEPARTMENT GROUP RENTALS POLICY

Definitions:

Lease affiliate: *This group is not affiliated with the department but is affiliated with the community and offers a program in the community, i.e. Pewaukee Athletic Association, Pewaukee Lake Water Ski Club.*

Standard affiliate: *This group is affiliated with the community and offers services that do not compete with the department, i.e. Pewaukee Soccer Club, Pewaukee Youth Baseball.*

Institutional user: *This group is affiliated with the community but not with the department however reciprocates facility usage for the department, i.e. Pewaukee School District.*

Independent Organization: *This group is not affiliated with the department or the community and is perhaps requesting specific rental services outside of a regular rental, i.e. Private baseball team.*

1. The Group shall provide a representative to be a contact with the Park & Recreation Department. The representative will communicate the Group's seasonal intentions and needs at least six months prior to the start of their upcoming season. However, a new Group may require lead time longer than six months.
2. The Group should meet the Joint Park/Recreation Board's objective of providing a wide range of opportunity for participation and competition in the community and avoid duplication of service wherever possible.
3. The Group should be structured to meet the needs, interests, and demands of primarily residents of Pewaukee with the overall objective of enhancing the recreational experience of each resident.
4. The Group should provide registration priority to Pewaukee residents.
5. The Group should be non-profit. For-profit Group may use park and recreational facilities only if specifically authorized by the Joint Park/Recreation Board.
6. The Group should maintain a policy/procedure on fees that are affordable and equitable for the majority, providing exceptions where needed.
7. The Group shall provide adequate, comprehensive general liability insurance naming the City of Pewaukee, the Village of Pewaukee and the Park/Recreation Department each as an additional insured party to protect the group and community as appropriate. The Group shall hold the City of Pewaukee and Village of Pewaukee and their employees and agents, harmless against all claims, liability, loss, damage or expense incurred by the City and/or Village for any damage caused by or resulting from the activities for which the permit is granted. The Department and the City and Village shall be included as "Additional Insured" for the amount of \$1,000,000. The insurance document must be submitted 30 days prior to intentions to use any park facility. The Group shall also be required to notify the Park/Recreation Department in the event there is a modification of any of the terms of the insurance coverage. Such notification shall be provided not less than 30 days prior to the effective date of that change or termination.

8. Both the City and the Village of Pewaukee spend large sums of money for park acquisition and maintenance. Outside groups are heavy users of these parks and facilities. Each Group is required to contribute in some way to help defray the costs of park activities and equipment use. The focus of contribution is on the cost of sharing of maintenance and equipment use. The Group must meet the requirements of the Park & Recreation Department to offset the maintenance costs.
9. If a Group wants to obtain any type of “Affiliate” status, as set forth below, a request must be made on behalf of the Group. The name, type, and copy of the Group organization’s bylaws must be presented to the Joint Board for consideration as an affiliate.

A. ***Lease Affiliate***

This group has the option to pay rental fees or make capital improvements to the park. A capital improvement plan must be approved by the Joint Board each year for the following season. The group must provide an established plan of action to gain continual support of its status by providing efficient maintenance, equipment, and an annual report.

1. **The group has the option to be responsible for its own maintenance, field lining, equipment, and general upkeep in lieu of all or part of a maintenance fee, however the maintenance will follow the Department’s standard.**
2. The fee is to be determined each year by the Joint Board if no capital improvements have been planned and approved.
3. Each year the lease affiliate’s status will be reviewed.
4. The lease affiliate must submit to the Department an Annual Report as well as proof of insurance as stated in #7.
5. A lease affiliate member will have reservation/maintenance preference over a standard affiliate and an independent organization, but not over a Department program.

B. ***Standard Affiliate***

1. One-time season team fee.
2. Player fee.
3. Each year the standard affiliate’s agreement will be reviewed by the Joint Board.
4. A standard affiliate member will have reservation/maintenance preference over an independent organization, but not over a Department program.

C. ***Institutional User***

This category is specifically designed for institutions that have a reciprocity relationship with the Department or will work toward that. There are no charges for player fees if the institution is running a sport league.

1. Field set-up fee.

D. ***Independent Organization***

1. Field set-up fee.
2. Park rental charge.
3. League fees:
 - a. One time season fee per team.
 - b. Player fee.

* Fees go towards the offset of maintenance and administration costs.

10. If the Department finds an unreasonable amount of damage done to the field/park during a Group's season/rental, the Department will have the authority to revoke use privileges until the area is brought back to the original state. Actual expenses in bringing that park back to the condition that existed prior to the event would be the responsibility of the user.
11. It is the Department's responsibility to provide the following:
- a) Safe, usable playing fields
-Grass cut, field dragged and level
 - b) Areas for parking
 - c) Restroom facilities
 - d) Clean buildings (if used)
12. The Group will be issued a park reservation permit for each season/year. Failure to obtain this permit will result in the inability to use the facility(ies).
13. Users will abide by all applicable Federal, State or Municipal ordinances applicable to the operation and use of the park/area.
14. Ultimate decisions on the use of the park will be made by the Joint Park and Recreation Board and, therefore, the use of the park may be restricted by the Board as may be necessary to protect public health, safety, and welfare and/or to make repairs when appropriate to the facilities.
15. Other
Anything not described in this document or modifications to this document must be approved by the Joint Park & Recreation Board, and/or Village Board or Common Council.

By signing below I agree to all terms and conditions stated above.

President, Chairman or Contact person of Group

Date

Vice-President, Vice-Chair or another contact person of Group

Date

Park/Recreation Director

Date

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 8.

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action regarding reallocation of capital equipment savings from 2020.

BACKGROUND:

We had significant savings on a truck purchase from 2020 leaving us with a balance of \$10,428. I am proposing that these funds be allocated towards future permanent pickleball courts in a City park, which was an approved goal and objective in our 2021-25 Park & Open Space Plan. The alternative to assigning these funds towards this (or another) project/capital item would be for them to go into the General Fund.

The Village has received their 'true-up' so the above funds mentioned are City only funds. This would go into our Capital Improvement Plan for future expense.

From the 2020 Needs Assessment Survey, there was 28.5% somewhat or very interested in permanent pickleball courts. This specific question also had 16% of respondents not answer showing that some people still are not familiar with pickleball.

Currently, we offer pickleball at Wagner Park four times per week (Tuesday and Friday mornings, Wednesday and Thursday evenings). However, those participants, or anyone else in the community does not have the ability to play recreationally outside of this class as there are not temporary nets available. We erect temporary nets on four courts for each class we hold.

Registration by year:

- 2018 - 85 participants (2 days/week), \$1,700 revenue
- 2018 Free Pickleball Clinic - 67 participants, FREE
- 2019 - 61 participants (3 days/week, can register for more than 1 day), \$2,425 revenue
- 2019 Fall (3 days/week, one registration option) - 36 participants, \$540 revenue
- 2020 (COVID) - 55 participants (4 days/week, can register for more than 1 day), \$2,875 revenue
- 2020 Drills & Skills workshop - 10 participants, \$150 revenue

The 2020 program ran from May 26 - September 30 (4+ months of pickleball).

FINANCIAL IMPACT:

2018 revenue - \$1,700

2019 revenue - \$2,965

2020 revenue - \$3,025

We don't expect installing permanent courts to reduce our revenue for the programs we offer based on findings from Sussex and Hartland. Another reason we expect similar or increased revenue is that many individuals need others to play with as pickleball takes four individuals for one game. There is a wide range of abilities and social interests involved in our participant base causing the need to meet others to play together. There will likely also be gained interest in participating on premier courts.

RECOMMENDED MOTION:

CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 9.

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Discussion and possible action in regards to South Park playground equipment purchase and install for 2021 ahead of capital improvement budget schedule.

BACKGROUND:

We have had consistent drainage issues at South Park with large amounts of water rushing through the existing playground and carrying woodchips downhill to plug a catch basin causing the park to flood. We have met with the City Engineering Department to discuss options to which they recommended relocating the playground.

In fall of 2020 we were able to install the sewer connection on our capital improvement list. This was a necessary task prior to considering relocation of the playground.

We have received a few options as to what we could create in terms of a playground structure utilizing our funds saved towards replacing the existing equipment.

Attached photos are of the current state of playground condition and proposal for new playground structure.

FINANCIAL IMPACT:

This proposal would replace all existing equipment except one set of swings not located at the playground area. It would utilize currently saved funds.

Existing budget saved through 2021: \$39,430

This budget amendment would then go to the Common Council.

RECOMMENDED MOTION:

Seeking approval from the Joint Board to recommend to the Common Council for use of funds in 2021.

ATTACHMENTS:

Description

South Park Playground Images

South Park Playground Financials



Existing conditions of playground



Existing conditions of removed playground structure that was unsafe (removed 2019)



New proposal

G/L ACCOUNT #: 490-57621-58100													
	NEW	EST	Replacement	Total Cost	2019	2020	2021	2022	2023	2024	2025	2026	2019-2026
ITEM DESCRIPTION	USED	LIFE	Year	to Replace	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Total
South Park:													
SOU03: 5-12 yr old 9-event piece	R	15	2022	20,000	1,334	1,334	1,334	1,334	1,334	1,334	1,334	1,334	10,672
SOU04: 2-kid spinner	R	8	2024	1,200	150	150	150	150	150	150	150	150	1,200
SOU05: 2-4 kid spinner	R	8	2024	1,200	150	150	150	150	150	150	150	150	1,200
SOU02: 2-12 yr old multi-event	R	15	2022	9,000	1,000	1,000	1,000	1,000	600	600	600	600	6,400
SOU01: 2-5 yr old multi-event (2025)	R	15	2025	8,000	534	534	534	534	534	534	534	534	4,272
SOU06: 2 bay straight post swing	R	10	2021	3,000	375	375	375	300	300	300	300	300	2,625
SOU07: 2013 2 bay straight post swing	R	10	2023	3,000	300	300	300	300	300	300	300	300	2,400
Replacement Year													
Existing funds available = all savings through 2021													
\$ 39,430.00													

**CITY OF PEWAUKEE
JOINT PARK AND RECREATION BOARD AGENDA ITEM 10.**

DATE: March 10, 2021

DEPARTMENT: Parks and Recreation

PROVIDED BY: Nick

SUBJECT:

Update regarding Laimon Park financials to date.

BACKGROUND:

The audit for the Village has taken longer than expected, so we do not have a financial statement to approve for Laimon Park.

We did receive the DNR funds for the second half of the boat launch and parking lot renovation, at a value of \$54,639.71.

We have also received almost all funds related to 2021 slip rentals. We are hopeful to have all funds updated through March for our April meeting.

FINANCIAL IMPACT:

RECOMMENDED MOTION: