

In attendance: Alderman R. Grosch, J. Blackwood, R. Ford and J. Vitale. Absent and Excused: Acting Mayor S. Bierce, and J. Leonhardt. Also present was Clerk/Treasurer K. Tarczewski, and Parks, Recreation & Community Services Director K. Woldanski.

1.0 Call to Order and Pledge of Allegiance

In the absence of Acting Mayor S. Bierce, J. Blackwood called the meeting to order at 4:31 p.m.

2.0 Public Comment

Alderman Ray Grosch introduced himself as a newly appointed member to the Committee.

3.0 Discussion and Possible Action Regarding the Meeting Minutes Dated January 25, 2017

A motion was made and seconded, (R. Grosch, J. Vitale) to approve the meeting minutes dated January 25, 2017. Motion Passed: 4-For, 0-Against.

4.0 Discussion and Possible Action Regarding the Meeting Minutes Dated February 15, 2017

A motion was made and seconded, (R. Grosch, R. Ford) to approve the meeting minutes dated February 15, 2017. Motion Passed: 4-For, 0-Against.

5.0 Discussion and Possible Action to Request Changes to the Bike Plan

Mr. Blackwood stated the original 2003 plan by RA Smith and the impact fee ordinance would have to be updated in order to receive funding for the Committee's projects as well as get County support since a number of the suggestions are along city streets and county highways.

6.0 Discuss and Possible Action Related to the Creation of the "Lake Loop" Trail Around Pewaukee Lake

6.1 Review of the Waukesha County Department of Parks and Land Use Safety Concerns on the Lake Country Trail

Ms. Woldanski stated she has contacts within the Waukesha County Parks and Planning office and they voiced their concerns about having avid riders on their trails as they do not want to create issues with their recreational riders. She stated they need a better understanding of the project. Mr. Blackwood stated he felt the article in the Lake Country Reporter was somewhat misleading. He said the Lake Loop is for more avid riders. Mr. Ross said the bike trail is too narrow for any sort of racing. Ms. Woldanski suggested inviting someone from the County to attend the meeting to discuss this topic further. Mr. Blackwood suggested the Committee could also talk to them also about connecting some of the neighborhoods to the trails.

6.2 Finalize Route

Mr. Blackwood provided turn-by-turn directions, going both clock and counter clock wise of the proposed trail going around the lake.

A motion was made and seconded, (R. Grosch, J. Vitale) to approve the route as shown. Motion Passed: 4-For, 0-Against.

6.3 Recommendations for Signage

Mr. Blackwood stated there is a federal traffic manual which lists sign standards. He said if the City went with a standard, common bike sign they could be purchased at TAPCO for approximately \$30 per sign. He also noted that if we wanted to have custom signage there would be a one-time art charge of \$30. There was discussion that the Committee wants to keep things as economical as possible so they want the signs put on existing posts and hope to utilize City staff to install them but realize that would need to be approved by the DPW Director. It was also discussed that the other municipalities will have to purchase their own signs and perhaps a Memo of Understanding would be needed.

Mr. Grosch stated there are a few dangerous spots along the Lake Loop and perhaps “Share the Road” signs may also be needed. Mr. Blackwood stated the County would need to approve those since the streets mentioned were County highways.

Mr. Vitale stated the Kiwanis may be able to assist in the signs if they get their emblem on it. He said he’d bring it up at their next meeting.

6.4 Date Set to Go Before the Town of Delafield on April 11th at 7:00 p.m.

It was stated that the proposed date is within the week of the Pewaukee School District’s spring break and most of the members were not able to attend. Mr. Grosch stated he was available but preferred not to go by himself since he was so new to the Committee.

Ms. Tarczewski stated she would contact Acting Mayor Bierce to find out his availability and if he was not available she would reschedule something with the Town of Delafield.

7.0 Discuss and Possible Action Related to the Signage Recommendations for the Recreational Routes to the Pewaukee School District Grounds and Area Subdivisions

Mr. Blackwood stated the Wausau area has a system of different routes. They use a standard design consisting of a route number and different color tops with slightly different symbols. It was suggested that possibly something like this could also be used for the Lake Loop and each municipality could display their own logo. Mr. Blackwood stated the price would be similar to a standard sign and again there would be a \$35 art fee.



Mr. Blackwood also priced the rapid flashing beacon signs consisting of 1- solar panel, 2- signs, 2-LED flashing light signals, pole and cement breakaway base which would be wirelessly connected would cost approximately \$8,500 each and an additional \$3,000 – \$5,000 for installation. It was estimated three cross walks would need this system. He said a cheaper

version would be a solar powered blinker sign at the cost of \$5,500 - \$6,500 each, plus installation, but wasn't his preference.

He suggested asking for the Sheriff's Department to help monitor the area in the beginning to call more attention to the area.

Mr. Blackwood also provided painted cross walk samples and said the continental style is more visible. Mr. Grosch asked what type of maintenance would be needed. Mr. Blackwood stated it would all depend on the materials.

He did add this work will require a permit from the County.

8.0 Discussion and Possible Action to Send a Letter to the Pewaukee School District Requesting the completion of the path along the Soccer Fields Near Coachman Drive

In Ms. Leonhardt's absence the Committee said they would take up this subject at their next meeting. Mr. Vitale stated he did mentioned it to Assistant Superintendent John Gahan.

9.0 Update on the "Route of the Badger" Meetings

Mr. Ross stated he was hoping to attend the meetings but they are during the day. Ms. Tarczewski stated she has been in contact with the organization and asked for copies of the minutes. She stated when they become available she will forward to the Committee members.

10.0 Set the Date for the Next Bike & Pedestrian Planning Committee Meeting

The next meeting was scheduled for Wednesday April 19th at 4:30 p.m.

11.0 Public Comment – None.

12.0 Adjournment

A motion was made and seconded, (R. Grosch, R. Ford) to adjourn the meeting at 5:48 p.m. Motion Passed: 4-For, 0-Against.

Respectfully Submitted,

Kelly Tarczewski
Clerk/Treasurer