



Office of the Clerk/Treasurer

W240N3065 Pewaukee Road
Pewaukee, WI 53072
(262) 691-0770 Fax 691-1798

**COMMON COUNCIL
MEETING NOTICE AND AGENDA
Monday, March 18, 2019
7:00 PM**

Common Council Chambers ~ Pewaukee City Hall
W240 N3065 Pewaukee Road ~ Pewaukee, Wisconsin

-
1. Call to Order and Pledge of Allegiance
 2. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your District Alderperson prior to the meeting.
 3. Consent Agenda
 - 3.1. Approval of the Common Council Meeting Minutes Dated March 4, 2018
 - 3.2. Approval of Accounts Payable Listings
 - 3.3. Approval of Bartender License
 4. Discussion and Possible Action to Amend the Police Services Contract with Waukesha County Sheriff's Department and Add a Metro Unit [Mayor Bierce / Inspector Gumm]
 5. Request to Vacate Approximately 0.1320 Acre of Right-of-Way Consisting of a Portion of a Planned Cul-de-Sac, which Extends Along the East Side of Northmound Drive, Generally Located South of Interstate 94 and North of Eastmound Drive, Directly Adjacent to Property Located at W226 N918 Northmound Drive Bearing Tax Key No. PWC 0962-998-005, Property Bearing Tax Key No. PWC 0962-998-004, and Property Located Along the West Side of Northmound Drive at N5 W23000 Bluemound Road Bearing Tax Key No. PWC 0962-995-008 [Fuchs]
 6. Discussion and Possible Action to Change the City of Pewaukee's Official News Paper from the Lake Country Now to the Waukesha Freeman [Tarczewski]
 7. Public Comment - Please limit your comments to two (2) minutes, if further time for discussion is needed please contact your district Alderperson prior to the meeting.
 8. Adjournment

Kelly Tarczewski
Clerk/Treasurer

March 15, 2019

NOTICE

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a

quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.1.**

DATE: March 18, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of the Common Council Meeting Minutes Dated March 4, 2018

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.2.**

DATE: March 18, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Accounts Payable Listings

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Accounts Payable 3.182019

ACCOUNTS PAYABLE FOR 2019	3/18/2019	TOTAL:	\$ 618,905.31
Vendor Name	Document Date	Document Amount	Transaction Description
IST AYD	2/18/2019	\$ 741.32	FD Supplies
ADP SCREENING & SELECTION SERVICES	3/4/2019	\$ 157.03	HR Exams
AECOM	1/30/2019	\$ 4,194.33	ENG Outside ENG
AECOM	1/30/2019	\$ 1,257.21	ENG Outside ENG
AILCO EQUIPMENT FINANCE GROUP	3/1/2019	\$ 412.00	IT ENG Plotter Lease
AIRGAS	2/19/2019	\$ 99.82	FD Supplies
ALADDIN FIRE PROTECTION	2/18/2019	\$ 1,054.50	FD Repairs
ALESCI HOMES	3/1/2019	\$ 500.00	BLD Bond Refund
ALESCI HOMES	3/1/2019	\$ 500.00	BLD Bond Refund
ALPHA OMEGA CLEANING, INC.	3/1/2019	\$ 134.00	PRK Wagner Cleaning
ARAMARK	2/28/2019	\$ 74.78	HWY Supplies
ARAMARK	2/14/2019	\$ 74.78	HWY Supplies
ARAMARK	2/21/2019	\$ 79.59	HWY Supplies
ARMAO, SHARON	3/4/2019	\$ 12.00	CT Bank Fees
ARROW TERMINAL, LLC	2/27/2019	\$ 510.74	HWY Supplies
ASSESSMENT TECHNOLOGIES LLC	2/26/2019	\$ 1,206.72	IT Web Publishing
ASSESSMENT TECHNOLOGIES LLC	2/28/2019	\$ 4,468.15	IT Annual Site License
AT&T	3/1/2019	\$ 325.00	CT phone
AT&T	2/10/2019	\$ 256.67	CT Phone
AUTO ZONE	3/1/2019	\$ 6.58	FD Parts
Baker Tilly Search & Staffing, LLC	2/17/2019	\$ 2,720.00	CT Contractor
BIELINSKI HOMES	3/1/2019	\$ 500.00	BLD Bond Refund
BIELINSKI HOMES	2/20/2019	\$ 500.00	BLD Bond Refund
BLDG INSP ASSOC OF SE WI	3/4/2019	\$ 125.00	BLD Seminar
BOUNDTREE MEDICAL	2/26/2019	\$ 403.34	FD Med Supplies
BOUNDTREE MEDICAL	2/25/2019	\$ 65.92	FD Med Supplies
BOUNDTREE MEDICAL	1/31/2019	\$ 84.24	FD Supplies
BOUNDTREE MEDICAL	2/18/2019	\$ 344.68	FD Med Supplies
BOUNDTREE MEDICAL	2/21/2019	\$ 17.58	FD Med Supplies
BOUNDTREE MEDICAL	2/13/2019	\$ 13.10	FD Med Supplies
BOUNDTREE MEDICAL	2/12/2019	\$ 331.78	FD Med Supplies
BREDAN MECHANICAL SYSTEMS	2/26/2019	\$ 815.48	IT HVAC Repair
BREDAN MECHANICAL SYSTEMS	2/26/2019	\$ 756.00	IT HVAC Inspection
BUELOW VETTER BUIKEMA OLSON & VLIET, LLC	3/1/2019	\$ 389.00	AD Attorney
BUMPER TO BUMPER HARTLAND	3/4/2019	\$ 111.64	HWY Battery
BURKE TRUCK & EQUIPMENT	2/22/2019	\$ 195.73	HWY Repair
BURKE TRUCK & EQUIPMENT	2/14/2019	\$ 1,212.16	HWY Repair Parts
CINTAS CORP.	2/25/2019	\$ 259.70	HWY Supplies
CINTAS CORP.	2/25/2019	\$ 52.81	SW Supplies
CINTAS CORP.	2/25/2019	\$ 51.23	PRK Safety Restock
CINTAS CORP.	2/25/2019	\$ 29.30	PRK Batteries
CINTAS CORP.	2/25/2019	\$ 112.06	FD Supplies
CINTAS CORP.	2/18/2019	\$ 57.63	FD Supplies
COMPASS MINERAL	2/21/2019	\$ 21,462.94	HWY Salt
COMPASS MINERAL	2/18/2019	\$ 13,695.08	HWY Salt
COMPASS MINERAL	2/28/2019	\$ 29,255.26	HWY Salt
COMPASS MINERAL	2/11/2019	\$ 1,742.81	HWY Salt
COMPASS MINERAL	2/14/2019	\$ 4,514.95	HWY Salt

ACCOUNTS PAYABLE FOR 2019	3/18/2019	TOTAL:	\$ 618,905.31
Vendor Name	Document Date	Document Amount	Transaction Description
COMPASS MINERAL	2/13/2019	\$ 16,537.80	HWY Salt
CONTREE SPRAYER & EQUIPMENT	1/24/2019	\$ 7,250.00	RRK Water Trailer
CORE & MAIN LP	2/26/2019	\$ 115.22	SW Parts
CORE & MAIN LP	2/25/2019	\$ 1,122.47	SW Parts
COREY OIL	3/11/2019	\$ 207.73	HWY Diesel Exhaust
COREY OIL	1/31/2019	\$ 8,634.19	HWY Diesel/Gas
DIVERSIFIED BENEFIT SERVICES	3/6/2019	\$ 303.00	CT HRA
DIVERSIFIED BENEFIT SERVICES	2/20/2019	\$ 279.20	CT FSA Fee
DWYER, CHARLIE	3/1/2019	\$ 156.02	BLD Mileage
ELLIOTT ACE HARDWARE	2/4/2019	\$ 19.98	FD Parts
ELLIOTT ACE HARDWARE	2/6/2019	\$ 63.92	FD Parts
ELLIOTT ACE HARDWARE	2/22/2019	\$ 7.50	FD Parts
ELLIOTT ACE HARDWARE	2/7/2019	\$ 23.96	FD Parts
ELLIOTT ACE HARDWARE	2/6/2019	\$ 17.97	FD Parts
ELLIOTT ACE HARDWARE	2/22/2019	\$ 19.98	FD Parts
ELLIOTT ACE HARDWARE	2/22/2019	\$ 11.98	FD Parts
ELLIOTT ACE HARDWARE	2/1/2019	\$ 13.99	SW Parts
ELLIOTT ACE HARDWARE	2/19/2019	\$ 6.48	SW Parts
ELLIOTT ACE HARDWARE	2/26/2019	\$ 39.98	SW Parts
ELLIOTT ACE HARDWARE	2/11/2019	\$ 20.56	HWY Parts
ELLIOTT ACE HARDWARE	2/5/2019	\$ 514.66	HWY Oil Change
EMBELLISHMENTS	3/5/2019	\$ 66.00	FD Uniform
EMBELLISHMENTS	12/17/2018	\$ 463.54	CT Shirts
EMERGENCY LIGHTING & ELECTRONICS	1/21/2019	\$ 15,197.00	FD Station Alerting
EQUAL RIGHT DIVISION	2/28/2019	\$ 15.00	PRK Permits
Fein Brothers	2/22/2019	\$ 766.29	PRK Tables
FROEDTERT HEALTH/WORKFORCE HEALTH	2/28/2019	\$ 487.50	HR Health Coaching
GRAINGER	2/12/2019	\$ 67.57	SW Tools
HAWKINS, INC.	2/26/2019	\$ 3,200.75	SW Salt
HEARTLAND BUSINESS SYSTEMS	3/6/2019	\$ 184.00	IT Monitoring
HEARTLAND BUSINESS SYSTEMS	3/4/2019	\$ 440.00	IT Office365
Hedrick, Michael	1/15/2019	\$ 57.37	BLD Supplies
HOGEN ELECTRIC	2/15/2019	\$ 1,798.50	SW Tools
HUMPHREY SERVICE PARTS, INC	2/20/2019	\$ 208.92	HWY Parts
HURD, AMI	3/6/2019	\$ 46.16	CT Mileage
ILLINGWORTH-KILGUST	2/19/2019	\$ 615.00	FD Repairs
IMEG CORP	2/11/2019	\$ 330.00	ENG Civil Eng
IS OUTFITTERS	3/4/2019	\$ 125.00	IT Server Issues
J.F. AHERN COMPANY	2/11/2019	\$ 1,245.00	AD Smoke Detector
JEFFERSON FIRE & SAFETY, INC.	2/23/2019	\$ 819.00	FD Supplies
JEFFERSON FIRE & SAFETY, INC.	1/31/2019	\$ 14.20	FD Uniform
JOERS, STACI	2/19/2019	\$ 324.00	PRk Meatloaf Class
JOHN'S DISPOSAL SERVICE	3/5/2019	\$ 12,311.76	ENG Feb Landfill
JOHN'S DISPOSAL SERVICE	1/25/2019	\$ 49,903.74	ENG Garbage
JOHN'S DISPOSAL SERVICE	2/26/2019	\$ 49,912.97	ENG Garbage
JOHN'S DISPOSAL SERVICE	2/5/2019	\$ 12,099.20	ENG Landfill
KAESTNER AUTO ELECTRIC CO.	2/19/2019	\$ 288.92	HWY Parts Tools
KIMBALL MIDWEST	2/4/2019	\$ 343.69	HWY Supplies

ACCOUNTS PAYABLE FOR 2019	3/18/2019	TOTAL:	\$ 618,905.31
Vendor Name	Document Date	Document Amount	Transaction Description
KMB ELECTRIC	3/3/2019	\$ 687.74	AD Council Chambers
KMB ELECTRIC	3/3/2019	\$ 668.78	IT Electrical
KMB ELECTRIC	3/3/2019	\$ 668.78	IT Moved Electric
KWIK TRIP	3/1/2019	\$ 4,011.59	FD Gas
LANGE ENTERPRISES, INC	2/21/2019	\$ 1,513.13	HWY Parts
Leberman, Sharon	2/20/2019	\$ 1,813.23	CT Property Tax Refund
LITHO-CRAFT	3/4/2019	\$ 1,166.00	SW Envelopes
MASTERGRAPHICS	1/17/2019	\$ 147.13	ENG Ink
MILLER-BRADFORD & RISBERG, INC	1/10/2019	\$ 18,375.00	HWY #208 Trailer
MILLER-BRADFORD & RISBERG, INC	2/14/2019	\$ 299.25	HWY Wheel
Mohammad Mohammad	3/8/2019	\$ 80.00	CRT Restituion
MOTION & CONTROL ENTERPRISES LLC	2/15/2019	\$ 159.07	HWY Hose Assy
MOTION & CONTROL ENTERPRISES LLC	2/14/2019	\$ 171.26	HWY Parks
NAPA	3/1/2019	\$ 23.85	FD Parts
NAPA	2/28/2019	\$ 28.76	HWY Parts
NAPA	2/25/2019	\$ 11.63	FD Supplies
NATIONWIDE RETIREMENT SOLUTIONS	3/4/2019	\$ 1,585.09	CT Def Comp
NATIONWIDE RETIREMENT SOLUTIONS	2/25/2019	\$ 1,585.09	CT Def Comp
NEOTERIC HOVERCRAFT INC.	2/1/2019	\$ 635.00	FD Bucket Port
New Brook Window Cleaning	1/1/2019	\$ 448.00	Fire Station Window Cleaning
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 550.00	SW Testing
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 60.00	SW Testing
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 80.00	SW Testing
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 60.00	SW Testing
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 80.00	SW Testing
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 20.00	SW Testing
NORTHERN LAKE SERVICE, INC	2/28/2019	\$ 60.00	SW Testing
OFFICE COPYING EQUIPMENT, LTD	2/28/2019	\$ 20.88	CT Usage
OFFICE COPYING EQUIPMENT, LTD	2/28/2019	\$ 33.47	FD Usage
OFFICE COPYING EQUIPMENT, LTD	2/28/2019	\$ 326.03	PRK Usage
OFFICE COPYING EQUIPMENT, LTD	1/30/2019	\$ 114.91	ENG Copies
OFFICE COPYING EQUIPMENT, LTD	2/19/2019	\$ 643.54	SW Copies
OFFICE COPYING EQUIPMENT, LTD	1/30/2019	\$ 15.90	CRT Copies
OFFICE DEPOT	2/25/2019	\$ 14.62	BLD Supplies
OFFICE DEPOT	2/26/2019	\$ 6.21	BLD Supplies
OFFICE DEPOT	2/23/2019	\$ 4.49	BLD Supplies
OFFICE DEPOT	2/22/2019	\$ 70.98	PRK Supplies
OFFICE DEPOT	2/20/2019	\$ 15.28	BLS Supplies
OFFICE DEPOT	2/13/2019	\$ 59.15	FD Supplies
PEWAUKEE, VILLAGE OF	3/6/2019	\$ 25,631.00	CT EMS Collections
PEWAUKEE, VILLAGE OF	3/8/2019	\$ 1,682.63	CT PRK&REC Fees
PEWAUKEE, VILLAGE OF	3/1/2019	\$ 67,684.50	CT Library March
PHOENIX FABRICATORS & ERECTORS, INC.	2/18/2019	\$ 46,223.26	SW Water Tower
PIFEL, ERIC & TIFFANY	3/5/2019	\$ 13,712.08	CT Tax Refund
PITNEY BOWES GLOBAL FINANCIAL SERVICES	2/13/2019	\$ 1,681.53	SW Leasing
POMP'S TIRE SERVICE, INC.	2/5/2019	\$ 1,223.32	HWY Tires
POMP'S TIRE SERVICE, INC.	2/14/2019	\$ 217.00	HWY Tires
POMP'S TIRE SERVICE, INC.	2/5/2019	\$ 1,267.32	HWY Tires

ACCOUNTS PAYABLE FOR 2019	3/18/2019	TOTAL:	\$ 618,905.31
Vendor Name	Document Date	Document Amount	Transaction Description
R&R INSURANCE SERVICES	3/4/2019	\$ 27,922.00	CT Workers Comp
R&R INSURANCE SERVICES	3/4/2019	\$ 24,523.00	IT Insurance
R&R INSURANCE SERVICES	2/19/2019	\$ 38.00	CT Renewal
R.A. SMITH & ASSOC., INC.	3/15/2019	\$ 2,595.00	PRK BCF Claim
REVERE ELECTRIC SUPPLY CO.	2/6/2019	\$ 329.60	SW Parts
RICE, SHANNON	12/28/2018	\$ 8.36	2018 Property Tax Refund
ROMENS, RANDY	2/22/2019	\$ 110.78	BLD Mileage
RUEKERT & MIELKE, INC.	2/18/2019	\$ 13,866.32	ENG Desing Services
RUEKERT & MIELKE, INC.	2/18/2019	\$ 12,759.53	ENG Desing & Bidding
RUEKERT & MIELKE, INC.	2/18/2019	\$ 1,017.25	ENG Design & Bidding
RUEKERT & MIELKE, INC.	2/18/2019	\$ 6,665.45	ENG Design
RUEKERT & MIELKE, INC.	2/18/2019	\$ 1,036.00	ENG Review - Deerhaven
RUEKERT & MIELKE, INC.	2/18/2019	\$ 329.19	ENG Review Erosion
RUEKERT & MIELKE, INC.	2/18/2019	\$ 1,757.01	ENG Addition2
RUEKERT & MIELKE, INC.	2/18/2019	\$ 248.22	ENG Erosion Insp
RUEKERT & MIELKE, INC.	2/18/2019	\$ 920.39	ENG Erosion Insp
RUEKERT & MIELKE, INC.	2/18/2019	\$ 6,837.04	ENG Composting Program
RUEKERT & MIELKE, INC.	2/18/2019	\$ 454.25	SW Study
RUEKERT & MIELKE, INC.	2/18/2019	\$ 749.55	SW SCADA Service
RUEKERT & MIELKE, INC.	2/18/2019	\$ 2,043.36	SW Study
RUEKERT & MIELKE, INC.	2/18/2019	\$ 4,332.23	SW Construction Admin
RUEKERT & MIELKE, INC.	2/18/2019	\$ 1,726.19	SW Application to PSC
RUEKERT & MIELKE, INC.	2/18/2019	\$ 310.00	SW General Services
SCHOOL DISTRICT MENOMONEE FALLS	2/15/2019	\$ 588.00	HWY Men Falls Co program
SHAWNS DEER PICK UP	2/1/2019	\$ 208.00	HWY Deer Removal
SHAWNS DEER PICK UP	2/12/2019	\$ 156.00	HWY Deer Removal
SMITH, JOEL	2/25/2019	\$ 89.75	SW Shoes
SOFT WATER, INC.	2/28/2019	\$ 37.50	FD Water
SOFT WATER, INC.	2/28/2019	\$ 30.00	FD Water
Spencer, Billy & Quinn, Keana	12/28/2019	\$ 145.05	2018 Property Tax Refund
STATE OF WI COURT FINES & ASSMTS	3/8/2019	\$ 9,743.45	CRT CourtSurcharges
T/A TRUCK PAINTING, INC.	3/6/2019	\$ 425.00	FD Repair
TD AMERITRADE TRUST COMPANY	3/2/2019	\$ 50.00	CT Def Comp
TD AMERITRADE TRUST COMPANY	2/15/2019	\$ 50.00	CT Def Comp
Toicen-Dyce, Patricia	3/6/2019	\$ 25.00	PRK Refund
TRI-TOM, LLC	1/31/2019	\$ 71.49	FD Shipping
TRUCK & AUTO ELEGANCE	2/19/2019	\$ 254.55	CT Repairs
TRUCK & AUTO ELEGANCE	2/19/2019	\$ 73.57	PRK Plow Repair
TTP ACADEMY	12/1/2018	\$ 141.00	PR Dance for Fun
TTP ACADEMY	2/5/2019	\$ 12.00	CT Bank Fee
TUMKUR, MADHUSUDAN	12/28/2019	\$ 21.83	2018 Property Tax Refund
UTILITY	2/14/2019	\$ 2,034.00	FD Annual Renewal
VERIZON	2/23/2019	\$ 22.14	FD Cell
VERIZON	2/12/2019	\$ 0.42	FD Verizon
VERIZON	2/12/2019	\$ 3.15	FD Cell
VERMEER - WISCONSIN	2/1/2019	\$ 38.00	HWY Parts
WACHTEL TREE SCIENCE	2/15/2019	\$ 3,507.00	HWY Repairs
Waldschmidt's Town & Country Mart	2/18/2019	\$ 49.76	HWY Parts

ACCOUNTS PAYABLE FOR 2019	3/18/2019	TOTAL:	\$ 618,905.31
Vendor Name	Document Date	Document Amount	Transaction Description
WATER REMEDIATION TECH., LL	3/1/2019	\$ 3,478.91	SW Base Treatment
WAUKESHA CO FIRE CHIEF'S ASSOC	2/28/2019	\$ 74.08	FD Testing
WAUKESHA CO TECHNICAL COLLEGE	2/26/2019	\$ 5.00	FD Card
WAUKESHA COUNTY TREASURER	3/8/2019	\$ 2,409.99	CRT Jail Assessments
WAUKESHA COUNTY TREASURER	3/11/2019	\$ 1,638.00	HWY Brine
WAUKESHA COUNTY TREASURER	2/15/2019	\$ 160.92	FD Programming
WAUKESHA PROFESSIONAL FIREFIGHTERS ASSOC	3/4/2019	\$ 1,703.87	CT Union Dues
WE ENERGIES	2/20/2019	\$ 17.76	PRK Flagpole Electric
WEBER'S FLOORING & MORE, LLC	2/22/2019	\$ 1,140.00	AD Office Flooring
WI DEPT OF JUSTICE-RECORDS CHECK	2/28/2019	\$ 30.00	AD Exams
WI MUNICIPAL JUDGES ASSOC	1/30/2019	\$ 100.00	CRT Judge Dues
WI RURAL WATER ASSOCIATION	2/21/2019	\$ 500.00	SW Conference
WI SUPREME COURT	1/30/2019	\$ 700.00	CRT Cont Ed
Winter, Scott	2/26/2019	\$ 45.61	ASR Mileage
WISCONSIN MUNICIPAL COURT CLERKS ASSOC	1/30/2019	\$ 135.00	CRT Clerk Assoc Dues
ZORN COMPRESSOR & EQUIPMENT	2/5/2019	\$ 192.00	FD Labor

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 3.3.**

DATE: March 18, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Approval of Bartender License

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

3.18.2019 Bartenders

<u>Individual Name</u>	<u>Establishment Name</u>	<u>Type</u>
Bahl, Katie A.	Boomers	New
Beatty, Trish M.	Edgewater	New
Huckbody, Douglas	Battle House LLC	New
Jonas, Mike J.	Edgewater	New
Maldonado, Gabriella A.	Boomers	New
Price, Brittany	Mug Shotz	New

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 4.**

DATE: March 18, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Amend the Police Services Contract with Waukesha County Sheriff's Department and Add a Metro Unit [Mayor Bierce / Inspector Gumm]

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDED MOTION:

ATTACHMENTS:

Description

Metro Unit

City of Pewaukee			
Description	2019 Contract Costs	New 2019 Costs with Deputy to Metro w/Metro Supervision	Difference
Ave Salary and Benefit Cost:	\$1,422,511	\$1,517,835	\$95,324
Direct Supervision Costs:	\$387,174	\$399,370	\$12,196
Departmental Admn Costs	\$50,908	\$53,741	\$2,833
Risk Management Costs	\$28,800	\$31,372	\$2,572
One time Equip-Annual Costs	\$7,533	\$7,953	\$420
Operational Costs:	\$141,043	\$154,125	\$13,082
Vehicle Costs:	\$202,737	\$212,172	\$9,436
Facilities usage charge:	\$862	\$862	\$0
County-wide Indirect Costs:	\$78,972	\$83,366	\$4,394
Detective Costs	\$109,384	\$109,384	\$0
Total Estimated Costs	\$2,429,923	\$2,570,180	\$140,257

Assumptions:

Costs assessed are at the 2019 rates. 2020 rates have not been determined yet.

1.00 FTE Deputy assigned to Metro. No backfill for benefit/training days is included.

Vehicles--assumes a 5 year detective car (non-Tahoe) with 40 miles per working shift.

**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 5.**

DATE: March 18, 2019

DEPARTMENT: Administration

PROVIDED BY:

SUBJECT:

Request to Vacate Approximately 0.1320 Acre of Right-of-Way Consisting of a Portion of a Planned Cul-de-Sac, which Extends Along the East Side of Northmound Drive, Generally Located South of Interstate 94 and North of Eastmound Drive, Directly Adjacent to Property Located at W226 N918 Northmound Drive Bearing Tax Key No. PWC 0962-998-005, Property Bearing Tax Key No. PWC 0962-998-004, and Property Located Along the West Side of Northmound Drive at N5 W23000 Bluemound Road Bearing Tax Key No. PWC 0962-995-008 [Fuchs]

BACKGROUND:

See attached report to the Common Council dated March 12, 2019.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Entertain the introduction of a resolution to vacate approximately 0.1320 acre of right-of-way consisting of a portion of a planned cul-de-sac, which extends along the east side of Northmound Drive, generally located south of Interstate 94 and north of Eastmound Drive, directly adjacent to property located at W226N918 Northmound Drive bearing Tax Key No. 0962-998-005, property bearing Tax Key No. 0962-998-004, and property located along the west side of Northmound Drive at N5W23000 Bluemound Road bearing Tax Key No. 0962-995-008.

And

A motion to set the public hearing upon the proposed vacation of right-of-way for [not less than 40 days from March 18, 2019] May 6, 2019.

ATTACHMENTS:

Description

Staff Report

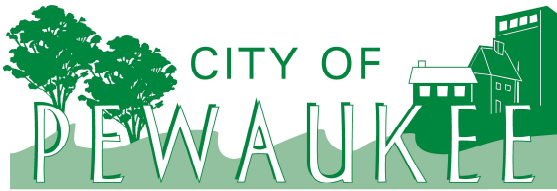
Draft Resolution

Resolution Exhibit A

Resolution Exhibit B

Application Submittal

Site Plan



Office of the Planner & Community Development Director
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072
Phone (262) 691-0770 Fax (262) 691-1798
fuchs@pewaukee.wi.us

REPORT TO THE COMMON COUNCIL

Meeting of March 18, 2019

Date: March 12, 2019

Project Name: Briohn Building Corporation Northmound Industrial Site

Project Address/Tax Key No.: W226N918 Northmound Drive/PWC0962998005

Applicant: Briohn Building Corporation

Property Owner: Silver Creek Apartments

Current Zoning: M-2 Limited Industrial District

Proposed Zoning: Same

2050 Land Use Map Designation: Manufacturing / Fabrication / Warehousing

Use of Surrounding Properties: I-94 to the north, industrial to the south and east and institutional to the west

Introduction/Project Description

Attached is a request to vacate approximately 0.1320 acre (5,570 square feet) of City of Pewaukee right-of-way consisting of a portion of a planned cul-de-sac, which extends along the east side of Northmound Drive, generally located south of Interstate 94 and north of Eastmound Drive, directly adjacent to property located at W226N918 Northmound Drive bearing Tax Key No. 0962-998-005 (Silver Creek Apartments, owner), property bearing Tax Key No. 0962-998-004 (Sanitary District #3, owner), and property located along the west side of Northmound Drive at N5W23000 Bluemound Road bearing Tax Key No. 0962-995-008 (Payne & Dolan, Inc., owner).

Northmound Drive is currently improved from Eastmound Drive, extending north approximately 260-feet where the pavement then narrows and continues north for about 400-feet to the Sanitary District #3 parcel. The full cul-de-sac, however, is not improved.

The applicant and property owner of the subject parcel are requesting to attach the entirety of the vacated right-of-way to the property at W226N918 Northmound Drive to accommodate the development of a 131,400 square foot industrial building. The developer is essentially proposing to shift the cul-de-sac bulb further south to better suit their development.

The attached application and materials further detail the request and illustrates the location of the subject right-of-way.

Process/Next Steps

At their March 4, 2018 meeting, the Common Council reviewed the proposed right-of-way vacation and directed that the request be forwarded to the Plan Commission for review and recommendation. The Plan Commission is scheduled to review this matter at their March 21st meeting.

Attached is a draft resolution, which upon introduction would commence proceedings to consider the vacation of right-of-way. The Common Council is now being asked to set the public hearing date for May 6, 2019.

Following the public hearing, the Council may then act upon the request.

Recommendation

Entertain the introduction of a resolution to vacate approximately 0.1320 acre of right-of-way consisting of a portion of a planned cul-de-sac, which extends along the east side of Northmound Drive, generally located south of Interstate 94 and north of Eastmound Drive, directly adjacent to property located at W226N918 Northmound Drive bearing Tax Key No. 0962-998-005, property bearing Tax Key No. 0962-998-004, and property located along the west side of Northmound Drive at N5W23000 Bluemound Road bearing Tax Key No. 0962-995-008.

And

A motion to set the public hearing upon the proposed vacation of right-of-way for [not less than 40 days from March 18, 2019] May 6, 2019.

RESOLUTION NO. __-__

A RESOLUTION TO VACATE APPROXIMATELY 0.1320 ACRE OF RIGHT-OF-WAY CONSISTING OF A PORTION OF A PLANNED CUL-DE-SAC, WHICH EXTENDS ALONG THE EAST SIDE OF NORTHMOUND DRIVE, GENERALLY LOCATED SOUTH OF INTERSTATE 94 AND NORTH OF EASTMOUND DRIVE, DIRECTLY ADJACENT TO PROPERTY LOCATED AT W226N918 NORTHMOUND DRIVE BEARING TAX KEY NO. 0962-998-005, PROPERTY BEARING TAX KEY NO. 0962-998-004, AND PROPERTY LOCATED ALONG THE WEST SIDE OF NORTHMOUND DRIVE AT N5W23000 BLUEMOUND ROAD BEARING TAX KEY NO. 0962-995-008

WHEREAS, the Common Council of the City of Pewaukee finds that the public interest requires that approximately 0.1320 acre of right-of-way consisting of a portion of a planned cul-de-sac, which extends along the east side of Northmound Drive, generally located south of Interstate 94 and north of Eastmound Drive, directly adjacent to property located at W226N918 Northmound Drive bearing Tax Key No. 0962-998-005 (Silver Creek Apartments, owner), property bearing Tax Key No. 0962-998-004 (Sanitary District #3, owner), and property located along the west side of Northmound Drive at N5W23000 Bluemound Road bearing Tax Key No. 0962-995-008 (Payne & Dolan, Inc., owner) be discontinued, pursuant to Wis. Stat. § 66.1003(4); and

WHEREAS, such portion of the approximately 0.1320 acre of right-of-way consisting of a portion of a planned cul-de-sac, which extends along the east side of Northmound Drive, generally located south of Interstate 94 and north of Eastmound Drive, directly adjacent to property located at W226N918 Northmound Drive bearing Tax Key No. 0962-998-005 (Silver Creek Apartments, owner), property bearing Tax Key No. 0962-998-004 (Sanitary District #3, owner), and property located along the west side of Northmound Drive at N5W23000 Bluemound Road bearing Tax Key No. 0962-995-008 (Payne & Dolan, Inc., owner) is more particularly described upon Exhibit A annexed hereto and the map annexed hereto as Exhibit B; and

WHEREAS, notice of pendency of proceedings to vacate the subject property was submitted to the Office of the Register of Deeds for Waukesha County on _____, 2019, by way of a copy of this Resolution as introduced, for recording as may be required pursuant to Wis. Stat. § 840.11; and

WHEREAS, this Resolution was first introduced before the Common Council of the City of Pewaukee at its regular meeting on March 18, 2019; and

WHEREAS, the Common Council scheduled a Public Hearing upon this Resolution pursuant to Wis. Stat. § 66.1003(4)(b) for May 20, 2019; with notice of such hearing being published as a Class III notice in the Official City Newspaper, with the first publication date being April 28, 2019; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Pewaukee, Wisconsin, that pursuant to the authority vested in the Common Council by Wis. Stat. § 66.1003(4)(b), that the portion of the approximately 0.1320 acre of right-of-way consisting of a portion of a planned cul-de-sac, which extends along the east side of Northmound Drive, generally located south of Interstate 94 and north of Eastmound Drive, directly adjacent to property located at W226N918 Northmound Drive bearing Tax Key No. 0962-998-005 (Silver Creek Apartments, owner), property bearing Tax Key No. 0962-998-004 (Sanitary District #3, owner), and property located along the west side of Northmound Drive at N5W23000 Bluemound Road bearing Tax Key No. 0962-995-008 (Payne & Dolan, Inc., owner) as described upon Exhibit A and Exhibit B annexed hereto and incorporated herein, be and the same is hereby discontinued and vacated.

BE IT FURTHER RESOLVED, that the City Clerk be and the same is hereby directed to record a copy of this Resolution with the Register of Deeds for Waukesha County.

Passed and adopted this _____ day of _____, 2019.

FOR THE COMMON COUNCIL OF THE CITY OF
PEWAUKEE, WAUKESHA COUNTY, WISCONSIN

ATTEST:

Steve Bierce, Mayor

Kelly Tarczewski, Clerk/Treasurer

LEGAL DESCRIPTION OF VACATED NORTHMOUND DRIVE:

Being a part of the Northeast 1/4 of the Northwest 1/4 of Section 25, Township 7 North, Range 19 East, City of Pewaukee, Waukesha County, Wisconsin, described as follows:

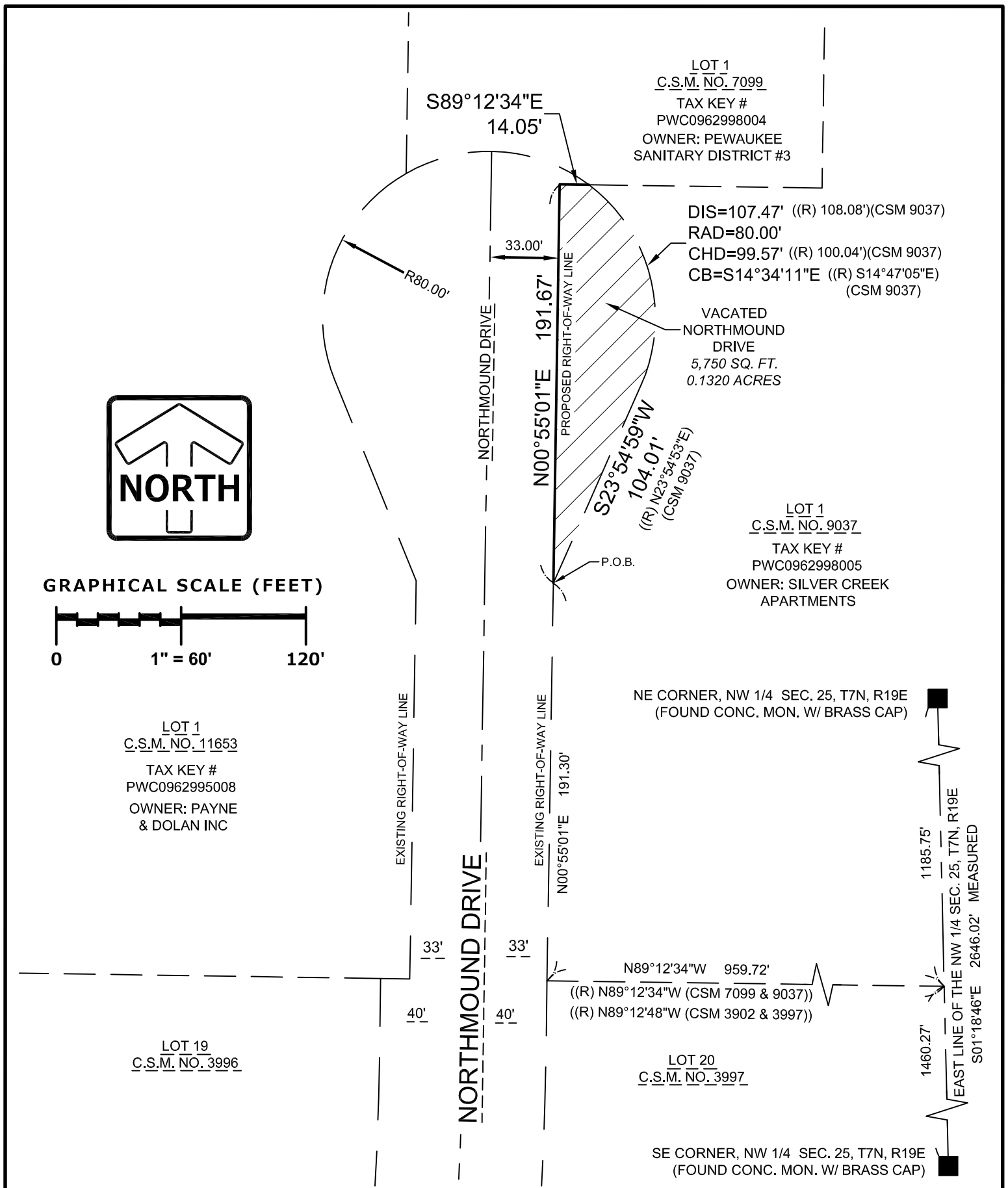
Commencing at the northeast corner of the Northwest 1/4 of said Section 25; thence South 01° 18' 46" East along the east line of said Northwest 1/4, 1185.75 feet; thence North 89° 12' 34" West, 959.72 feet to the east right of way line of Northmound Drive; thence North 00°55'01" East along said east right of way line, 191.30 feet to the Point of Beginning;

Thence continuing North 00°55'01" East, 191.67 feet; thence South 89°12'34" East, 14.05 feet to the aforesaid east right of way line and a point on a curve; thence southeasterly 107.47 feet along the arc of said curve to the right and said east right of way line, whose radius is 80.00 feet and whose chord bears South 14°34'11" East, 99.57 feet; thence South 23°54'59" West along said east right of way line, 104.01 feet to Point of Beginning.

Said lands containing 5,750 square feet (0.1320 acres) of Northmound Drive to be vacated.



Exhibit B



EXHIBIT

PINNACLE ENGINEERING GROUP

15850 W. BLUEMOUND ROAD | SUITE 210 | BROOKFIELD, WI 53005

Page 7 of 10

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02/19/19

PLAN | DESIGN | DELIVER

PEG JOB#1174.00

January 21, 2019

Nick Fuchs
Planner & Community Development Director
City of Pewaukee
W240 N3065 Pewaukee Road
Pewaukee, WI 53072

Re: Northmound Drive – Road Vacation
BBC Northmound, LLC Project

Dear Mr. Fuchs,

This letter is being written to request that the City of Pewaukee vacate a portion of the undeveloped Northmound Drive right-of-way. Northmound Drive is located in the Northwest Quarter (NW 1/4) of Section 25, Town 7 North, Range 19 East, generally north of Bluemound Road (CTH JJ) and south of I-94.

Northmound Drive extends northerly off of Eastmound and Westmound Drives and the first 245 feet of Northmound Drive has previously been constructed. This portion of Northmound Drive serves the properties located at W226 N900 Eastmound Drive and W227 N937 Westmound Drive. The northern 400 feet of Northmound Drive was dedicated as part of Certified Survey Map No. 9037 recorded on August 28, 2000. This portion of the road was never constructed. There is an existing driveway (17.5' +/- wide) in the right-of-way that serves the City wellhouse on Lot 1 of Certified Survey Map No. 7099.

BBC Northmound, LLC is proposing to construct a 131,400 square foot building on the property located on the east side of Northmound Drive. The proposal is to construct a cul-de-sac at the end of the existing road. This cul-de-sac will provide access to the new building, to the Pewaukee Sanitary District wellhouse, and right-of-way frontage to the Payne & Dolan property on the west side of Northmound Drive. The cul-de-sac will be developed to City standards. With this proposed road layout, a portion of Northmound Drive can be vacated and that portion is the portion being requested with this letter.

The City of Pewaukee has a Street Right-of-Way Vacation Process and, in the process, it notes that the applicant shall obtain signatures of the property owners abutting the proposed vacated areas and owners within 2650' on the subject road. In this case, there are three property owners that abut the proposed vacated areas and two other property

owners that have properties on Northmound Drive. Attached to this letter are the signatures of the owners, in support of the requested street vacation.

Please contact me if you should have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Johnson', with a large, stylized flourish extending to the right.

Roger W. Johnson
Managing Member
Silver Creek Apartments
20711 Watertown Rd
Suite A
Waukesha, WI 53186

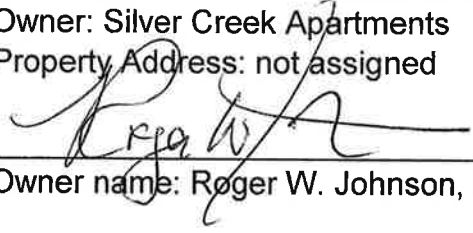
Properties abutting the proposed vacated Northmound Drive:

Tax Key Number: PWC 0962998004
Owner: City of Pewaukee Sanitary District #3
Property Address: not assigned

Owner name:

Date: _____

Tax Key Number: PWC 0962998005
Owner: Silver Creek Apartments
Property Address: not assigned



Owner name: Roger W. Johnson, Managing Member

Date: 1/22/2019

Properties also located on Northmound Drive:

Tax Key Number: PWC 0963999028
Owner: Nagawicka View Dairy Farm Inc
Property Address: W226 N900 Eastmound Drive



Owner name:

Date: 1-22-19

Tax Key Number: PWC 0963999027
Owner: Nagawicka View Dairy Farm Inc
Property Address: W227 N937 Westmound Drive

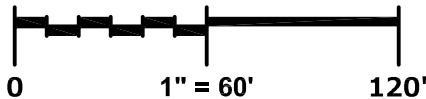


Owner name:

Date: 1-22-19



GRAPHICAL SCALE (FEET)



LOT 1
C.S.M. NO. 11653
TAX KEY #
PWC0962995008
OWNER: PAYNE
& DOLAN INC

LOT 19
C.S.M. NO. 3996

SHEET 1 OF 2

S89°12'34"E
14.05'

NORTHMOUND DRIVE

NORTHMOUND DRIVE

EXISTING RIGHT-OF-WAY LINE

EXISTING RIGHT-OF-WAY LINE

N00°55'01"E 191.67'

N00°55'01"E 191.30'

33'

33'

40'

40'

LOT 1
C.S.M. NO. 7099
TAX KEY #
PWC0962998004
OWNER: PEWAUKEE
SANITARY DISTRICT #3

DIS=107.47' ((R) 108.08')(CSM 9037)
RAD=80.00'
CHD=99.57' ((R) 100.04')(CSM 9037)
CB=S14°34'11"E ((R) S14°47'05"E)
(CSM 9037)

VACATED
NORTHMOUND
DRIVE
5,750 SQ. FT.
0.1320 ACRES

S23°54'59"W
104.01'
((R) N23°54'53"E)
(CSM 9037)

P.O.B.

LOT 1
C.S.M. NO. 9037
TAX KEY #
PWC0962998005
OWNER: SILVER CREEK
APARTMENTS

NE CORNER, NW 1/4 SEC. 25, T7N, R19E
(FOUND CONC. MON. W/ BRASS CAP)

N89°12'34"W 959.72'
((R) N89°12'34"W (CSM 7099 & 9037))
((R) N89°12'48"W (CSM 3902 & 3997))

LOT 20
C.S.M. NO. 3997

SE CORNER, NW 1/4 SEC. 25, T7N, R19E
(FOUND CONC. MON. W/ BRASS CAP)

1185.75'
EAST LINE OF THE NW 1/4 SEC. 25, T7N, R19E
S01°18'46"E 2646.02' MEASURED
1460.27'



EXHIBIT

PINNACLE ENGINEERING GROUP

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Page 11 of 13

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02/19/19

PLAN | DESIGN | DELIVER

PEG JOB#1174.00

LEGAL DESCRIPTION OF VACATED NORTHMOUND DRIVE:

Being a part of the Northeast 1/4 of the Northwest 1/4 of Section 25, Township 7 North, Range 19 East, City of Pewaukee, Waukesha County, Wisconsin, described as follows:

Commencing at the northeast corner of the Northwest 1/4 of said Section 25; thence South 01° 18' 46" East along the east line of said Northwest 1/4, 1185.75 feet; thence North 89° 12' 34" West, 959.72 feet to the east right of way line of Northmound Drive; thence North 00°55'01" East along said east right of way line, 191.30 feet to the Point of Beginning;

Thence continuing North 00°55'01" East, 191.67 feet; thence South 89°12'34" East, 14.05 feet to the aforesaid east right of way line and a point on a curve; thence southeasterly 107.47 feet along the arc of said curve to the right and said east right of way line, whose radius is 80.00 feet and whose chord bears South 14°34'11" East, 99.57 feet; thence South 23°54'59" West along said east right of way line, 104.01 feet to Point of Beginning.

Said lands containing 5,750 square feet (0.1320 acres) of Northmound Drive to be vacated.

SHEET 2 OF 2



EXHIBIT

PINNACLE ENGINEERING GROUP

15850 W. BLUEMOUND ROAD | SUITE 210 | BROOKFIELD, WI 53005

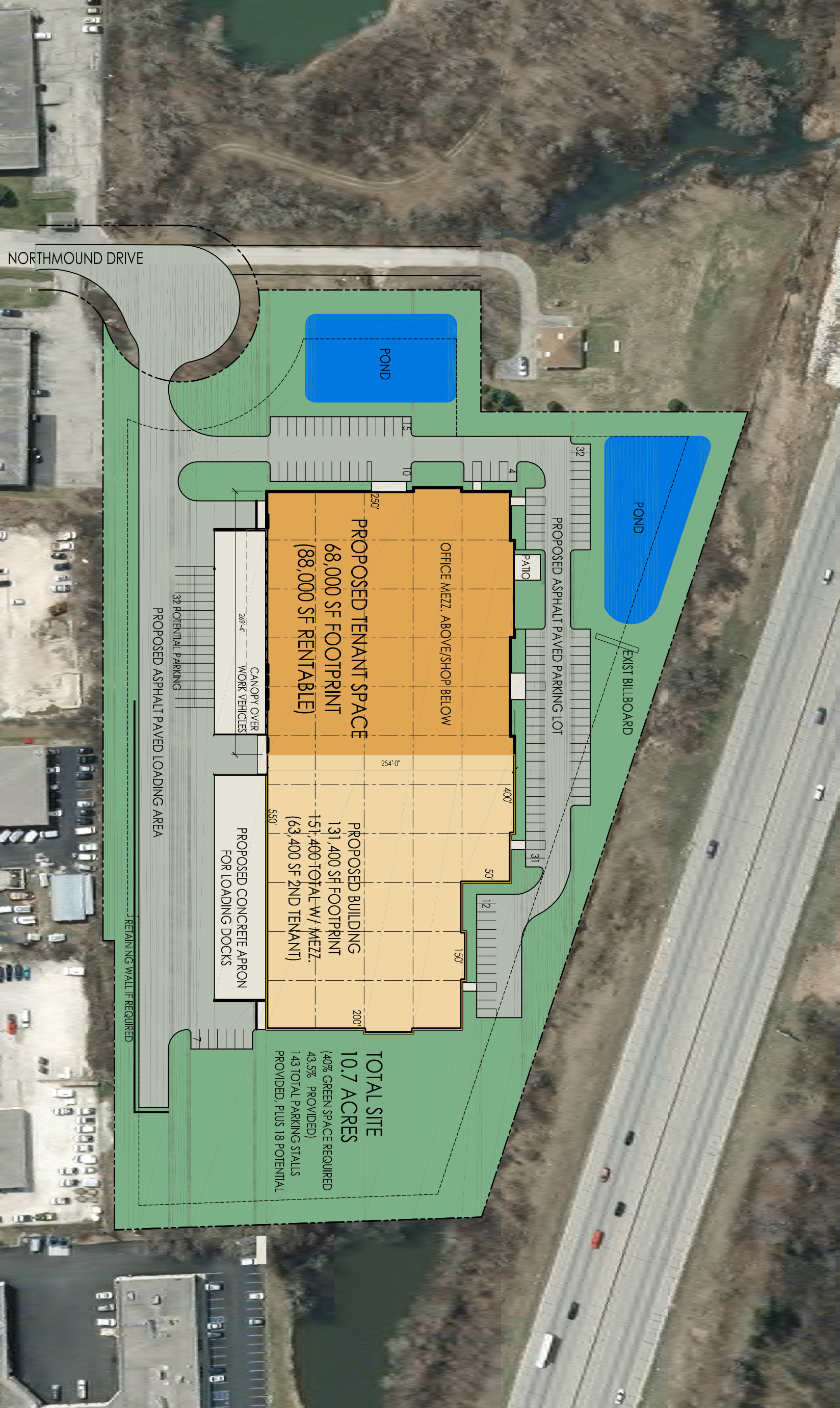
Page 12 of 13

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02/19/19

PLAN | DESIGN | DELIVER

PEG JOB #1174.00



**CITY OF PEWAUKEE
COMMON COUNCIL AGENDA ITEM 6.**

DATE: March 18, 2019

DEPARTMENT: Clerk/Treasurer

PROVIDED BY:

SUBJECT:

Discussion and Possible Action to Change the City of Pewaukee's Official News Paper from the Lake Country Now to the Waukesha Freeman [Tarczewski]

BACKGROUND:

For as long as I have been the City Clerk, the City of Pewaukee has utilized the Lake Country Reporter as their official newspaper to publish legal notices. In recent years the Lake Country Reporter has changed their name to the Lake Country Now and is down to publishing on Wednesdays only. It has become increasingly difficult to publish legal notices in a timely fashion. Therefore, I would like to request changing the City of Pewaukee's official newspaper to the Waukesha Freeman. Currently they publish on Tuesdays, Wednesdays, Thursdays, Fridays and Saturdays and would give City staff members more flexibility.

FINANCIAL IMPACT:

RECOMMENDED MOTION:

Change the City of Pewaukee's official newspaper to the Waukesha Freeman.

ATTACHMENTS:

Description

Freeman Cert

Lake Country Now Cert



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
James M. Langdon, Administrator

December 20, 2018

KEEP THIS DOCUMENT FOR YOUR RECORDS

Waukesha Freeman
Anna Strupp
801 N Barstow Street
PO Box 7
Waukesha, WI 53187-0007

2019 Certification of Legal Notice Rates for Newspapers

This letter certifies that the newspaper listed above may collect a fee for publishing legal notices required by Wisconsin law. Certification requirements are reviewed and legal are updated annually pursuant Chapter 10 ELECTION DATES AND NOTICES and 985 PUBLICATION OF LEGAL NOTICES; PUBLIC NEWSPAPERS; FEES of the Wisconsin Statutes.

- Part One lists information currently on file about this newspaper
- Part Two addresses general legal/public notices
- Part Three covers election facsimile ballots
- Part Four contains general information about the certification process

Effective Dates

Unless otherwise updated and amended, this certification letter governs notices published on:
January 1, 2019 through December 31, 2019.

Part 1 -- Newspaper Information

The information below will determine the rates/fee for this newspaper and is published on the Internet. Contact the Department of Administration IMMEDIATELY with changes to any of the information listed in this document:

Paid Circulation: 9,291
Circulation Adjust: 15%
Day(s) Published: Tu W Th F Sa
County: Waukesha

Telephone: (262) 513-2697
Fax: (262) 338-5271
E-Mail: freemanlegals@conley.net
Parent Co.: Conley Publishing Group, Lakeshore Newspapers Inc.

Part 2 -- General Legal Notices

Section 985.08 of the Wisconsin Statutes provides for publishing legal notices calculated on a per line basis:

Fees for publishing. (1) "The fee for publishing a legal notice shall be not more than the rate issued by the department of administration for the first and subsequent insertions per standard line. The charge for the publication of a facsimile ballot shall be computed as if the area occupied by the ballot were set in standard lines. If a legal notice contains tabulated matter, then the fees allowable for the area containing such matter shall be increased 50 percent of the standard line base rate without adjustment for circulation premium. Composed matter shall be interpreted as being tabular when it contains 2 or more justifications per line."

Your newspaper is certified for the fonts and column widths in the following list. Use the corresponding adjusted line rates to calculate fees.

Font(s)	Point Size	Alphabet Length	Column Width	Font Base	ADJUSTED RATES	
					First Insert	Subseqt Insert
Arial	7	90	6.60	0.4098	0.4712	0.3722
Arial	7	90	13.78	0.8555	0.9839	0.7772
Arial	7	90	20.89	1.2970	1.4915	1.1782
Arial	7	90	28.01	1.7390	1.9998	1.5797
Arial Bold	7	98	6.60	0.3763	0.4328	0.3418
Arial Bold	7	98	13.78	0.7857	0.9035	0.7137
Arial Bold	7	98	20.89	1.1911	1.3697	1.0820
Arial Bold	7	98	28.01	1.5970	1.8366	1.4508

State law allows state agencies, municipalities, and any other units of government may place an order for public notices in a display or classified manner. Section 985.08(7), Wis. Stats., provides as follows:

“The discretion of utilizing the display method of publishing official materials shall be vested solely in the public authority ordering such publication and the rate charged for publication in this instance shall not exceed the regular commercial display advertising rate of the publisher.”

Part 3 -- Ballots

Fees for publishing ballots are calculated by area. The fee is charged as if the area occupied by the ballot were set in the standard line described in s. 985.08 (2)(a), Wis. Stats.

“All legal notices shall be in Arial type face. A standard line shall be 6-point Arial on a 6-point leading without spacing between the lines, and 11 picas in length. One inch equals 6 postscript pica and 72 postscript points. Nonstandard line lengths shall be allowed with adjustments in fees according to variations in line length.”

To calculate ballot rates use the current statute standard line rate of **\$0.7863** first insert and **\$0.6069** subsequent insertion, multiplying by 12 lines per inch, then dividing by 11 picas per column and applying the newspaper's circulation adjustment.

Use the following worksheet to calculate fees for ballots:

- Measure the width of the ballot in picas (1 inch = 6 picas = 72 points): (a) _____
- Measure the height (single column) of the ballot in inches: (b) _____
- Multiply line (a) times line (b) equals: (c) _____
- Enter the appropriate adjusted facsimile ballot rate from the table below: (d) \$ _____

Range	Circulation Adjustment	Ballot Rate per line
First Insert:	\$0.7863	
8,000 or less	0%	\$0.7863
8,001-12,000	15%	\$0.9150
12,001-16,000	30%	\$1.0436
16,001-20,000	45%	\$1.1723
20,001-24,000	60%	\$1.3010
24,001 and up	75%	\$1.4296
Subsequent Insert:	\$0.6069	
8,000 or less	0%	\$0.6069
8,001-12,000	15%	\$0.7062
12,001-16,000	30%	\$0.8055
16,001-20,000	45%	\$0.9048
20,001-24,000	60%	\$1.0041
24,001 and up	75%	\$1.1035

e) Multiply line (c) times line (d) = TOTAL \$ _____

Sample Ballots shall be published per the copy furnished by the county and municipal clerks. Introductory and descriptive text includes material which accompanies the ballot but which in itself is not part of the actual ballot. Fees for such are not calculated as facsimile ballots. Unless directed otherwise by the election official, this material should be published using the appropriate legal notice font and line rate from this certification.

s. 5.94 "Sample ballots; publication. When an electronic voting system employing a ballot that is distributed to electors is used, the county and municipal clerk of the county and municipality in which the polling place designated for use of the system is located shall cause to be published, in the type B notices, a true actual-size copy of the ballot containing the names of offices and candidates and statements of measures to be voted on, as nearly as possible, in the form in which they will appear on the official ballot on election day. The notice may be published as a newspaper insert. Municipal clerks may post the notice if the remainder of the type B notice is posted."

SIZE: Election ballots may **not** be enlarged. If appropriate to provide a proper fit for a newspaper's standard column width, ballots may be reduced in size photographically. If reduced, the fee calculations are based on the area covered by the ballot as published, i.e., after it is reduced.

Chapter 10 of the Wisconsin Statutes provides the information necessary to publish election ballots in newspapers.

OPTICAL SCAN BALLOTS: These were developed after the requirements of Chapter 985 Wisconsin Statutes were established. Responsibility for readability lies with the county or municipality placing the notice.

Part 4 -- General Information

QUALIFICATIONS: Section 985.03, Wis. Stats., establishes the minimum requirements for a newspaper to be eligible to publish legal notices. See 985.03(1) for clarification of the following:

- (1) (a) Except as provided in par. (am), no publisher of any newspaper in this state shall be awarded or be entitled to any compensation or fee for the publishing of any legal notice unless the newspaper has had a bona fide paid circulation and one of the following applies:
 - 1m. For at least 2 of the 5 years immediately before the date of the publication of the notice, the newspaper has been published regularly and continuously in the city, village, or town where published.
 - 2m. The newspaper is a successor to a newspaper described in subd. 1m. and the successor newspaper has resumed publication following succession within 30 days.
 3. The newspaper has merged or consolidated with one or more newspapers and one of the newspapers subject to the consolidation or merger has been continuously published at regular intervals of at least once each week for at least 50 issues each year for at least one year prior to the first publication of the notice.
- (am) If there is not a newspaper in a city, village, or town that satisfies the requirements under par. (a), the publisher of a newspaper that satisfies all of the following may be awarded or be entitled to compensation or a fee for the publishing of a legal notice:
 1. The newspaper is published regularly and continuously in the city, village, or town and publishing in the newspaper is likely to give notice in the area or to the affected person.
 2. The newspaper is otherwise qualified under this section.
- (b) Suspension of publication resulting from the mobilization of troops being called to active duty with the armed forces, strike, lockout or damage, or destruction due to war, fire or act of God, shall not count as an interval in publication.
- (bm) A period of disqualification not to exceed 2 years due only to the place of publication shall not count as an interval in publication.
- (cm) A newspaper in order to be eligible under this section shall also file a certificate with the county clerk stating that it qualifies under this section and stating its place of publication.
- (2) Any person charged with the duty of causing legal notices to be published, and who causes any legal notice to be published in any newspaper not eligible to so publish under the requirements of sub. (1), or who fails to cause such legal notice to be published in any newspaper eligible under this section, may be fined not to exceed \$100 for each offense. Each day in which a legal notice should have been but was not published as required by law shall constitute a separate offense hereunder.

MEASUREMENTS: For purposes of this certification, 1 inch = 6 picas = 72 points.

RATES: Wisconsin Statutes establish the standard line rate for publication of legal notices and the annual adjustment procedure. The rates for each newspaper are calculated by adjusting for the font alphabet length, the newspaper's column width(s) and total paid circulation. (Please refer to s. 985.08(2)(a), Wis. Stats.)

INSERTION: Use first insert rates to calculate fees for the first date a notice or ballot is published. First insert rates include an allowance for preparatory work by the publisher. Use subsequent insert rates for repeat publications of the same notice or ballot, i.e., when no additional preparation is needed.

COPY: When electronic copy for the entire legal notice or substantial areas thereof is provided, eliminating typesetting, enlargements or reductions, or other changes by the newspaper, the maximum rate is the same as the maximum rate established under sub.(1) for subsequent insertions. (Please refer to s. 985.08 (2)(b), Wis. Stats.)

TEAR SHEETS: Upon request, a tear sheet proof of a multiple insertion notice shall be mailed to the advertiser or the advertiser's attorney within 72 hours after the first insertion, and an additional charge of \$1 for such tear sheet proof may be made. (Please refer to s. 985.08 (8), Wis. Stats.)

AFFIDAVITS: The fee for an affidavit of publication shall be \$1.00. (Please refer to s. 985.12(4), Wis. Stats.)

RENEWALS: Annually updated legal notice rate certification to newspapers who meet the statutory requirements. Newspapers need to contact the State Bureau of Procurement for any changes in address, font size, column width or any of the items listed in this certification. (Please refer to s. 985.08(1), Wis. Stats.)

Newspapers must contact the Department of Administration for any changes in public notice contact personnel, address, font sizes, column width and/or any of the items listed in this certification.

If you have any questions about this certification, please email me at: william2.goff@wisconsin.gov or you can call me at (608) 266-1002.

Sincerely,
Bill Goff
Newspaper Certification Program



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Scott Walker, Governor
Ellen Nowak, Secretary
James M. Langdon, Administrator

December 20, 2018

KEEP THIS DOCUMENT FOR YOUR RECORDS

Lake Country NOW

Tara Mondloch
333 W State Street
PO Box
Milwaukee, WI 53201-0661

2019 Certification of Legal Notice Rates for Newspapers

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Paid Circulation: 9,644
Circulation Adjust: 15%
Day(s) Published: Su W
County: Waukesha

Telephone: (920) 785-7281
Fax: (262) 367-7414
E-Mail: tmondloch@gannett.com
Parent Co.: Gannett Satellite Info Sys dba Gannett WI Media

As of 3/1/19 is only on Wednesdays

Part 2 -- General Legal Notices

Section 985.08 of the Wisconsin Statutes provides for publishing legal notices calculated on a per line basis:

Fees for publishing. (1) "The fee for publishing a legal notice shall be not more than the rate issued by the department of administration for the first and subsequent insertions per standard line. The charge for the publication of a facsimile ballot shall be computed as if the area occupied by the ballot were set in standard lines. If a legal notice contains tabulated matter, then the fees allowable for the area containing such matter shall be increased 50 percent of the standard line base rate without adjustment for circulation premium. Composed matter shall be interpreted as being tabular when it contains 2 or more justifications per line."

Your newspaper is certified for the fonts and column widths in the following list. Use the corresponding adjusted line rates to calculate fees.

Font(s)	Point Size	Alphabet Length	Column Width	Font Base	ADJUSTED RATES	
					First Insert	Subsq Insert
Arial	9	114	9.17	0.4493	0.5167	0.4082
Arial	9	114	19.33	0.9476	1.0897	0.8608
Arial	9	114	29.50	1.4459	1.6628	1.3135
Arial	9	114	39.67	1.9443	2.2359	1.7662
Arial	9	114	49.83	2.4425	2.8089	2.2188
Arial	9	114	60.00	2.9409	3.3820	2.6715
Arial Bold	9	126	9.17	0.4065	0.4675	0.3693
Arial Bold	9	126	19.33	0.8573	0.9859	0.7788
Arial Bold	9	126	29.50	1.3082	1.5044	1.1884
Arial Bold	9	126	39.67	1.7591	2.0229	1.5980
Arial Bold	9	126	49.83	2.2099	2.5414	2.0075
Arial Bold	9	126	60.00	2.6608	3.0599	2.4171
Arial Bold Italic	9	126	9.17	0.4065	0.4675	0.3693
Arial Bold Italic	9	126	19.33	0.8573	0.9859	0.7788
Arial Bold Italic	9	126	29.50	1.3082	1.5044	1.1884
Arial Bold Italic	9	126	39.67	1.7591	2.0229	1.5980
Arial Bold Italic	9	126	49.83	2.2099	2.5414	2.0075
Arial Bold Italic	9	126	60.00	2.6608	3.0599	2.4171
Arial Italic	9	114	9.17	0.4493	0.5167	0.4082
Arial Italic	9	114	19.33	0.9476	1.0897	0.8608
Arial Italic	9	114	29.50	1.4459	1.6628	1.3135
Arial Italic	9	114	39.67	1.9443	2.2359	1.7662
Arial Italic	9	114	49.83	2.4425	2.8089	2.2188
Arial Italic	9	114	60.00	2.9409	3.3820	2.6715

State law allows state agencies, municipalities, and any other units of government may place an order for public notices in a display or classified manner. Section 985.08(7), Wis. Stats., provides as follows:

“The discretion of utilizing the display method of publishing official materials shall be vested solely in the public authority ordering such publication and the rate charged for publication in this instance shall not exceed the regular commercial display advertising rate of the publisher.”

Part 3 -- Ballots

Fees for publishing ballots are calculated by area. The fee is charged as if the area occupied by the ballot were set in the standard line described in s. 985.08 (2)(a), Wis. Stats.

“All legal notices shall be in Arial type face. A standard line shall be 6-point Arial on a 6-point leading without spacing between the lines, and 11 picas in length. One inch equals 6 postscript pica and 72 postscript points. Nonstandard line lengths shall be allowed with adjustments in fees according to variations in line length.”

To calculate ballot rates use the current statute standard line rate of **\$0.7863** first insert and **\$0.6069** subsequent insertion, multiplying by 12 lines per inch, then dividing by 11 picas per column and applying the newspaper's circulation adjustment.

Use the following worksheet to calculate fees for ballots:

- a) Measure the width of the ballot in picas (1 inch = 6 picas = 72 points): (a) _____
 b) Measure the height (single column) of the ballot in inches: (b) _____
 c) Multiply line (a) times line (b) equals: (c) _____
 d) Enter the appropriate adjusted facsimile ballot rate from the table below: (d) \$ _____

Range	Circulation Adjustment	Ballot Rate per line
First Insert:	\$0.7863	
8,000 or less	0%	\$0.7863
8,001-12,000	15%	\$0.9150
12,001-16,000	30%	\$1.0436
16,001-20,000	45%	\$1.1723
20,001-24,000	60%	\$1.3010
24,001 and up	75%	\$1.4296
Subsequent Insert:	\$0.6069	
8,000 or less	0%	\$0.6069
8,001-12,000	15%	\$0.7062
12,001-16,000	30%	\$0.8055
16,001-20,000	45%	\$0.9048
20,001-24,000	60%	\$1.0041
24,001 and up	75%	\$1.1035

- e) Multiply line (c) times line (d) = TOTAL \$ _____

Sample Ballots shall be published per the copy furnished by the county and municipal clerks. Introductory and descriptive text includes material which accompanies the ballot but which in itself is not part of the actual ballot. Fees for such are not calculated as facsimile ballots. Unless directed otherwise by the election official, this material should be published using the appropriate legal notice font and line rate from this certification.

s. 5.94 "Sample ballots; publication. When an electronic voting system employing a ballot that is distributed to electors is used, the county and municipal clerk of the county and municipality in which the polling place designated for use of the system is located shall cause to be published, in the type B notices, a true actual-size copy of the ballot containing the names of offices and candidates and statements of measures to be voted on, as nearly as possible, in the form in which they will appear on the official ballot on election day. The notice may be published as a newspaper insert. Municipal clerks may post the notice if the remainder of the type B notice is posted."

SIZE: Election ballots may **not** be enlarged. If appropriate to provide a proper fit for a newspaper's standard column width, ballots may be reduced in size photographically. If reduced, the fee calculations are based on the area covered by the ballot as published, i.e., after it is reduced.

Chapter 10 of the Wisconsin Statutes provides the information necessary to publish election ballots in newspapers.

OPTICAL SCAN BALLOTS: These were developed after the requirements of Chapter 985 Wisconsin Statutes were established. Responsibility for readability lies with the county or municipality placing the notice.

Part 4 -- General Information

QUALIFICATIONS: Section 985.03, Wis. Stats., establishes the minimum requirements for a newspaper to be eligible to publish legal notices. See 985.03(1) for clarification of the following:

- (1) (a) Except as provided in par. (am), no publisher of any newspaper in this state shall be awarded or be entitled to any compensation or fee for the publishing of any legal notice unless the newspaper has had a bona fide paid circulation and one of the following applies:
 - 1m. For at least 2 of the 5 years immediately before the date of the publication of the notice, the newspaper has been published regularly and continuously in the city, village, or town where published.
 - 2m. The newspaper is a successor to a newspaper described in subd. 1m. and the successor newspaper has resumed publication following succession within 30 days.
 3. The newspaper has merged or consolidated with one or more newspapers and one of the newspapers subject to the consolidation or merger has been continuously published at regular intervals of at least once each week for at least 50 issues each year for at least one year prior to the first publication of the notice.

(am) If there is not a newspaper in a city, village, or town that satisfies the requirements under par. (a), the publisher of a newspaper that satisfies all of the following may be awarded or be entitled to compensation or a fee for the publishing of a legal notice:

1. The newspaper is published regularly and continuously in the city, village, or town and publishing in the newspaper is likely to give notice in the area or to the affected person.
2. The newspaper is otherwise qualified under this section.

(b) Suspension of publication resulting from the mobilization of troops being called to active duty with the armed forces, strike, lockout or damage, or destruction due to war, fire or act of God, shall not count as an interval in publication.

(bm) A period of disqualification not to exceed 2 years due only to the place of publication shall not count as an interval in publication.

(cm) A newspaper in order to be eligible under this section shall also file a certificate with the county clerk stating that it qualifies under this section and stating its place of publication.

- (2) Any person charged with the duty of causing legal notices to be published, and who causes any legal notice to be published in any newspaper not eligible to so publish under the requirements of sub. (1), or who fails to cause such legal notice to be published in any newspaper eligible under this section, may be fined not to exceed \$100 for each offense. Each day in which a legal notice should have been but was not published as required by law shall constitute a separate offense hereunder.

MEASUREMENTS: For purposes of this certification, 1 inch = 6 picas = 72 points.

RATES: Wisconsin Statutes establish the standard line rate for publication of legal notices and the annual adjustment procedure. The rates for each newspaper are calculated by adjusting for the font alphabet length, the newspaper's column width(s) and total paid circulation. (Please refer to s. 985.08(2)(a), Wis. Stats.)

INSERTION: Use first insert rates to calculate fees for the first date a notice or ballot is published. First insert rates include an allowance for preparatory work by the publisher. Use subsequent insert rates for repeat publications of the same notice or ballot, i.e., when no additional preparation is needed.

COPY: When electronic copy for the entire legal notice or substantial areas thereof is provided, eliminating typesetting, enlargements or reductions, or other changes by the newspaper, the maximum rate is the same as the maximum rate established under sub.(1) for subsequent insertions. (Please refer to s. 985.08 (2)(b), Wis. Stats.))

TEAR SHEETS: Upon request, a tear sheet proof of a multiple insertion notice shall be mailed to the advertiser or the advertiser's attorney within 72 hours after the first insertion, and an additional charge of \$1 for such tear sheet proof may be made. (Please refer to s. 985.08 (8), Wis. Stats.)

AFFIDAVITS: The fee for an affidavit of publication shall be \$1.00. (Please refer to s. 985.12(4), Wis. Stats.)

RENEWALS: Annually updated legal notice rate certification to newspapers who meet the statutory requirements. Newspapers need to contact the State Bureau of Procurement for any changes in address, font size, column width or any of the items listed in this certification. (Please refer to s. 985.08(1), Wis. Stats.)

Newspapers must contact the Department of Administration for any changes in public notice contact personnel, address, font sizes, column width and/or any of the items listed in this certification.

If you have any questions about this certification, please email me at: william2.goff@wisconsin.gov or you can call me at (608) 266-1002.

Sincerely,
Bill Goff
Newspaper Certification Program