

In attendance: J. Noyes, B. Bergman, C. Brown and Administrator T. LaBorde. Also present were Mayor Klein, Park/Recreation/Community Services Director K. Woldanski, DPW Director J. Weigel, Fire Chief K. Bierce, IT Director B. Kewan, HR Director L. Bergersen, Clerk/Treasurer K. Tarczewski, Lt. Brian Ripplinger, and Municipal Judge G. Glojek.

1.0 Call to Order and Pledge of Allegiance – C. Brown called the meeting to order at 9:06 a.m.

2.0 Public Comments – None.

3.0 Discussion and Possible Action Regarding 2016 Proposed Budget and 2016 Proposed Water/Sewer Utility Budget

- Mayor Klein reported the progress to date. The Mayor and Ms. LaBorde met with the department heads. Performance evaluations are being reviewed and wage recommendations are not yet complete. The budget assumes a 15% increase in health insurance premiums.
- Judge Glojek reported that he is in the process of hiring the second part-time employee. He is looking at all of the job descriptions. He suggested separating out the court costs from the general court revenue.
- Ms. Tarczewski, Clerk/Treasurer was asked about new equipment in her budget. The comment section would be changed. Election equipment was purchased and we are being charged in three annual installments. She is waiting on the County to let us know when the new equipment will arrive.
- Ms. Bergersen, HR Director, was asked about wellness. She outlined the programs that are provided including smoking cessation. In addition she was asked about training. Currently staff is evaluating the current training program and an update will be provided to the Common Council.
- Ms. LaBorde was asked about the Assessor contract. She suggested removing the cost to install new software as the City is still waiting on the program to have all of the bugs worked out. A total of \$15,000 was removed.
- Ms. Tarczewski noted that training for the Board of Review has increased that budget slightly.
- Ms. LaBorde noted a slight increase in Police Overtime as Lt. Ripplinger had discovered that the time that deputies spent testifying in court was not being charged back to the City. An additional \$8,000 was added to expenses in 2015 and an additional \$9,000 was added to the budget for 2016. In addition, Ms. LaBorde noted that a tentative figure was currently in the budget for transcription services and that research was being done to insure that figure was adequate.
- Chief Bierce noted that the cost of EMS supplies is increasing drastically for a few items. There was also a discussion as to the amount of funding that has already been committed for capital equipment purchases. A copy of those committed funds will be provided to the Council.
- Mr. Kewan, IT Director, responded to several questions regarding the request for capital purchases.
- Ms. Woldanski, Park/Recreation/Community Services Director, noted that the split for expenses between the City and Village will now change. The split will go from 67% City/33% Village to 69% City/31% Village based on changes in the population

and equalized valuation. She also noted that the Village had requested a reduction in capital equipment. She was able to remove \$19,500 from capital equipment.

- Ms. Stoltz, Library Director, is proposing an increase of \$52,000 whereas \$10,000 is due to expenses and \$42,000 is related to increase in salary and benefits. Health insurance is increased 10%, the salary study identified that 16 of the 26 employees were well below the minimum level. The current formula is based on a 3 year average of expenses, without the average the City's budget would be \$803,000. The Library Board increased capital budget to \$20,000. The Mayor and Ald. Brown asked about permanent capital items for the building, how were those items being funded. It was determined that the Library Agreement should be looked at as there is a different percentage of ownership for the building and shouldn't permanent capital items for the building should be funded per the ownership percentage. The Finance Committee recommended that the Library remove the \$20,000 for capital in the 2016 budget. The Library Board is scheduled to meet on October 21st and will review the request at that time.
- Mr. Weigel, DPW Director, reviewed Engineering, Highway, and Storm Water Utility.
- Ms. Brown noted that she would like to adjust the deer control comments to leave the money in the budget for the cost to remove deer and not just conduct a flyover.
- Due to time constraints, the remaining funds were not discussed.

4.0 Discussion and Possible Action Regarding Recommendations for 2016 Budget

The Committee discussed the proposed budget. It was recommended that in the Deer Control Program change the comments to have the \$6,000 for deer removal and remove \$15,000 from the Library Operating costs. Ms. Brown asked if anyone had any additional items for discussion, there were none. She also stated that if anyone had anything else they should let Ms. LaBorde know prior to the Council workshop. **A motion was made and seconded (B. Bergman, C. Brown) to approve the budget as amended in this meeting and forward it to the Common Council.** Motion Passed: 3-For, 0-Against.

5.0 Schedule Next Meeting Date – No additional is needed.

6.0 Adjourn – **A motion was made and seconded, (B. Bergman, J. Noyes) adjourn the meeting at 12:42 p.m.** Motion Passed: 3-For, 0-Against.

Respectfully Submitted,

Tammy LaBorde
Administrator