



**Office of the Clerk/Treasurer**

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Pewaukee, WI 53072  
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**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE  
MEETING NOTICE AND AGENDA  
Wednesday, March 24, 2021  
4:30 PM  
VIRTUAL ONLY**

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1. Call to Order and Pledge of Allegiance
2. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact the municipal Clerk prior to the meeting.
3. Discussion and Action to Approve the Bike & Pedestrian Path Planning Committee Meeting Minutes Dated January 27, 2021
4. Update from City Staff Regarding the Northview Road Sidewalk Project (Wagner)
5. Update from City Staff Regarding the Trail Along Meadowbrook Road from the Lake Country Trail to Fieldhack Drive (Wagner)
6. Discussion and Possible Action Regarding a Potential Trail/Sidewalk Connection Along Lindsay Road from Duplainville Road to the Pewaukee Sports Complex as Part of the 2022 Duplainville Road Improvement Project (Wagner)
7. Discussion About a Survey to Springdale Estates Residents Regarding Pedestrian Safety (Wagner)
8. Discussion and Possible Action Regarding a Potential Crosswalk Across Green Road at Littlefield Court (Wagner)
9. Discussion and Possible Action to Determine if the Bike & Pedestrian Path Planning Committee will Continue Virtual Meetings or Resume In-Person Meetings
10. Discussion to Select the Next Meeting Date and Possible Items to go on the Upcoming Agenda (Blackwood)
11. Public Comment - Please limit your comments to 2 minutes, if further time for discussion is needed please contact your local Alderperson prior to the meeting.
12. Adjournment

Kelly Tarczewski  
Clerk/Treasurer

March 17, 2021

**NOTICE**

Due to the COVID virus, this meeting will only be held virtually.

To attend this meeting virtually or by phone please contact Kelly Tarczewski, City Clerk, 262-691-0770, [tarczewski@pewaukee.wi.us](mailto:tarczewski@pewaukee.wi.us) **before 3 P.M. on the date of the meeting** for directions. Meeting materials are available at <https://pewaukee.novusagenda.com/AgendaPublic/>.

It is possible that members of other governmental bodies of the municipality may be in attendance to gather information that may form a quorum. At the above stated meeting, no action will be taken by any governmental body other than the governmental body specifically referred to above in this notice.

Any person who has a qualifying disability under the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible format must contact the Clerk/Treasurer, Kelly Tarczewski, at (262) 691-0770 three business days prior to the meeting so that arrangements may be made to accommodate your request.

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 3.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Discussion and Action to Approve the Bike & Pedestrian Path Planning Committee Meeting Minutes Dated January 27, 2021

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**ATTACHMENTS:**

Description

01.27.2021 meeting minutes

**In attendance:**

J. Blackwood, Alderman R. Grosch, J. Vitale and G. Pascucci.

**Also Present:**

Administrative Assistant T. Grandinetti and Director of Public Works/Engineer Maggie Wagner.

1. Call to Order and Pledge of Allegiance-

Mr. Blackwood called the meeting to order at 4:33 pm and requested everyone stand for the Pledge of Allegiance.

2. Public Comment

No public comment was made.

3. Update from City Engineering Staff on Northview Road Sidewalk Project

Ms. Wagner stated comments regarding the project have been sent to the Engineer. She noted that she shifted the sidewalk to avoid conflicts with landscaping and utilities. Ms. Wagner stated bidding will begin in May and they are looking to award the project in June. She said there is \$150,000.00 allocated in the 2021 budget for the project. Once the plans are updated, letters will be sent to utilities and property owner, so they are aware that if anything is in the right-of-way, it is in danger of being removed unless they want to save it.

Mr. Grosch asked if it would be built this summer. Ms. Wagner said it was put into the budget and planned for construction this year.

Mr. Blackwood asked if any property or easements were needed. Ms. Wagner stated everything is in the right-of-way and the biggest issue may be maneuvering around the current utilities.

4. Update from City Engineering Staff on Meadowbrook Road Trail Connection Between Lake Country Trail and Fieldhack Drive

Ms. Wagner stated the wetland report was received last week. The next step will be reaching out to the County to start discussions as to whether they will permit it in the right of way, what kind of connection there will be to the existing trail and requirements for culvert crossing. Once the City has the preliminary layout, the Engineer can start putting the plans together.

Mr. Blackwood asked if this would be a 2022 or 2023 project. Ms. Wagner stated 2023, but it will depend on the impact of the flood plain. Ms. Wagner felt once there is more information on the location and impacts there will be a better idea of construction. She stated \$150,000.00 was allocated for engineering this year.

Discussion took place regarding an off-trail permit and possible barriers to protect pedestrians. Mr. Grosch asked if there was a preference of the trail being on the west or east side of the road. Ms.

Wagner stated the preference was the east side. Mr. Pascucci also recommended the east side for safety concerns.

5. Discussion and Possible Action on the Duplainville Road Trail

Ms. Wagner stated \$30,000.00 was allocated for the preliminary design for the trail on Duplainville Road with design starting in 2022. She was looking for recommendations from the Committee as to what type of path the committee is looking for so it can be taken to Common Council. Ms. Wagner stated Duplainville Road is coming up for reconstruction and the City is beginning design now.

Discussion took place regarding the parameters of construction. Mr. Blackwood felt it would come down to cost and preferred an off-road trail over a paved shoulder. Ms. Wagner stated the estimate shows the trail on the east side of the road. Mr. Grosch asked if it would be better to have concrete versus asphalt. Ms. Wagner stated she would prefer to see concrete through Capitol Drive. Ms. Wagner noted concrete was more expensive but more durable. She said it will be discussed at the Common Council level as to which option to move forward with. Mr. Blackwood stated if the east side works, curb ramps, flashing beacons and painted cross walks should be added due to truck and traffic volume. Ms. Wagner stated marked crossing should be added at the subdivision entrances to alert traffic to the crossings.

Discussion took place regarding replacing the bridge on Duplainville Road. Mr. Grosch felt bikers would prefer to have an off-road trail. Mr. Blackwood asked about flashing beacons for pedestrians across Highway F. Ms. Wagner stated she has not seen the design yet, but the City will be funding anything outside of the HSIP grant. She said the Committee can try to request them. Ms. Wagner asked about the width of the trail and Mr. Blackwood felt ten feet would be good for two-way traffic.

**A Motion was made and seconded (G. Pascucci, R. Grosch) for a 10-foot off-road bike and pedestrian path on the east side of Duplainville Road with marked crossings at the subdivision entrances.** Motion Passed 4-For, 0-Against.

6. Discussion and Possible Action on Preliminary Engineering for Future Bike and Pedestrian Projects

Mr. Blackwood asked about smaller projects with smaller costs that could be started in case the City hits a roadblock on other projects. Projects include the two crossing on Highway SS near Nettesheim Park, Meadowbrook Road near the 5 O'clock Club and the intersection of Highway 164 & Ridgeview Parkway. Mr. Blackwood felt if some of these projects had preliminary designs or if there was extra funding, it could be something the City could move forward with.

Discussion took place regarding the Highway 164 and Ridgeview Parkway intersection. Mr. Blackwood stated a location has not been finalized for the crossing on Highway SS. Further discussion took place regarding possible options and locations for pedestrian crossings near Highway SS.

Ms. Wagner stated the challenge for this year was that there were no engineering dollars unless the money would be reallocated. She could request the funds be reallocated in the 2022 budget to get them started. Mr. Blackwood felt there were a lot of projects and putting them into the 2022 budget was

probably the best option. Ms. Wagner discussed upcoming projects in 2025 and 2026 that have trails associated with them.

7. Discussion with City Engineering Staff on Working with Waukesha County on Paving County Highway Shoulders with Future Projects

Ms. Wagner stated no one reached out about this project and she was not aware of it until she started receiving complaints from people. Ms. Wagner contacted the County to find out about the project. She noted she usually finds out about resurfacing projects once they begin. Mr. Blackwood stated he reached out to the previous engineering service manager over the winter asking if they could pave three feet of the shoulder when they resurface it. He did not hear anything back and felt they did not want to spend money on extra asphalt. Mr. Grosch asked how to be more in contact with someone at the County regarding these issues. Mr. Blackwood stated the County resurfacing projects have a set dollar amount set in the capitol plan, there is no one to contact. Mr. Pascucci asked if there was a way to tap into the County's information regarding projects. Mr. Blackwood stated the County budget has a capital plan listing the major projects being done, and sometimes smaller improvements get lumped together with bigger improvements. Mr. Blackwood recommended Mr. Grosch reach out to David Swan.

8. Update on Bicycle and Pedestrian Related Items in the City Sustainability Plan

Mr. Grosch stated he sent some items to City Administrator Scott Klein. Mr. Grosch felt disappointed in the lack of things getting completed and was looking for new enthusiasm. He felt connections with other communities was important. Mr. Grosch expected to see Common Council, the City Administrator and City Engineer measure projects on a matrix. Ms. Wagner felt the biggest challenge to the Bike and Pedestrian plan was the Common Council. Mr. Blackwood hoped to see some momentum once a few small projects were completed.

9. Public Comment

No public comment was made.

10. Adjournment

**A motion was made and seconded (G. Pascucci, R. Grosch) to adjourn the meeting at 5:43 pm.**  
Motion Passed 4-For, 0-Against.

The next meeting was set for February 24, 2021 at 4:30 p.m.

Respectfully Submitted,

Tia Grandinetti  
Administrative Assistant

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 4.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Update from City Staff Regarding the Northview Road Sidewalk Project (Wagner)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 5.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Update from City Staff Regarding the Trail Along Meadowbrook Road from the Lake Country Trail to Fieldhack Drive (Wagner)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 6.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding a Potential Trail/Sidewalk Connection Along Lindsay Road from Duplainville Road to the Pewaukee Sports Complex as Part of the 2022 Duplainville Road Improvement Project (Wagner)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 7.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Discussion About a Survey to Springdale Estates Residents Regarding Pedestrian Safety (Wagner)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 8.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action Regarding a Potential Crosswalk Across Green Road at Littlefield Court (Wagner)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 9.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Discussion and Possible Action to Determine if the Bike & Pedestrian Path Planning Committee will Continue Virtual Meetings or Resume In-Person Meetings

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***

**CITY OF PEWAUKEE**  
**BIKE AND PEDESTRIAN PATH PLANNING COMMITTEE AGENDA ITEM 10.**

**DATE:** March 24, 2021

**DEPARTMENT:** Building Services

**PROVIDED BY:**

***SUBJECT:***

Discussion to Select the Next Meeting Date and Possible Items to go on the Upcoming Agenda (Blackwood)

***BACKGROUND:***

***FINANCIAL IMPACT:***

***RECOMMENDED MOTION:***